City of Watsonville

Meeting Minutes

Board of Library Trustees

Chair Victoria M. Bañales
Vice Chair Barbara Corrigan

Blanca Baltazar-Sabbah, Trustee
Joyce Parr, Trustee
Providence Medrano Martinez, Trustee
Diane Muñoz, Trustee
Anthony Bernard Tapiz Jr., Trustee

Thursday, January 16, 2020
6:00 P.M.

Library 2nd Floor
Conference Room
275 Main Street, Watsonville, CA

1. ROLL CALL

MEMBERS PRESENT: Baltazar-Sabbah, Bañales, Corrigan, Medrano, Muñoz, Parr and Tapiz.

STAFF MEMBERS PRESENT: Carol, Heitzig, Library Director, Luz Martinez, Administrative Analyst.

2. APPROVAL OF MINUTES

2.1 MINUTES OF NOVEMBER 21, 2019 – Trustee Muñoz motioned to approve minutes, seconded by Trustee Corrigan motioned passed with 4 ayes.

3. ORAL COMMUNICATIONS

3.1 ORAL COMMUNICATIONS FROM THE PUBLIC AND TRUSTEES

Trustee Muñoz announced that the County of Education is going to launch their five-year Strategic plan.

Reyna Grande will be the keynote speaker for Latino Role Model Conference on February 1st 9:00 am-1:30 pm at the Cabrillo College.

Trustee Baltazar-Sabbah asked how an agenda item could be add to future agendas. A constituent requested information regarding the library fee schedule specifically the use of a collection agency fee. Trustees can email agenda topics to Library Director two weeks before meeting.

3.2 ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR
Library staff have labeled over 75,000 items with the new RFID tag; the new tag will simplify inventory and the checkout/in process. The Library received a grant to improve WiFi connectivity increasing bandwidth; the project will begin in March. The Library Director hired Jillian Wilson as the new Adult Librarian, California Agricultural Workers’ History Center.

A. COMMENT FORMS
No comment forms at this time.

4. UNFINISHED BUSINESS

4.1 LIBRARY STRATEGIC PLAN
The date for the community strategic planning retreat has changed to Saturday, February 22. The Library has received 650 survey responses.

5. REPORTS

5.1 FRIENDS’ OF THE LIBRARY
The Friends’ agreed to sponsor all library programs for the 2020 year ($27,000).
The Friends’ annual meeting will be held on February 29th 1:00 pm

5.2 PROGRAMS
- No-Sew Pillows
- Film Screening
- Poetry Circle

ADJOURNMENT
6:45 pm