CITY OF WATSONVILLE
CALIFORNIA

FINAL BUDGET

BIENNIAL

2019 - 2020 / 2020 - 2021

"Working with our community to create positive impact through service with heart."

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CITY OF WATSONVILLE

STATE OF CALIFORNIA

FISCAL YEARS 2019 - 2021

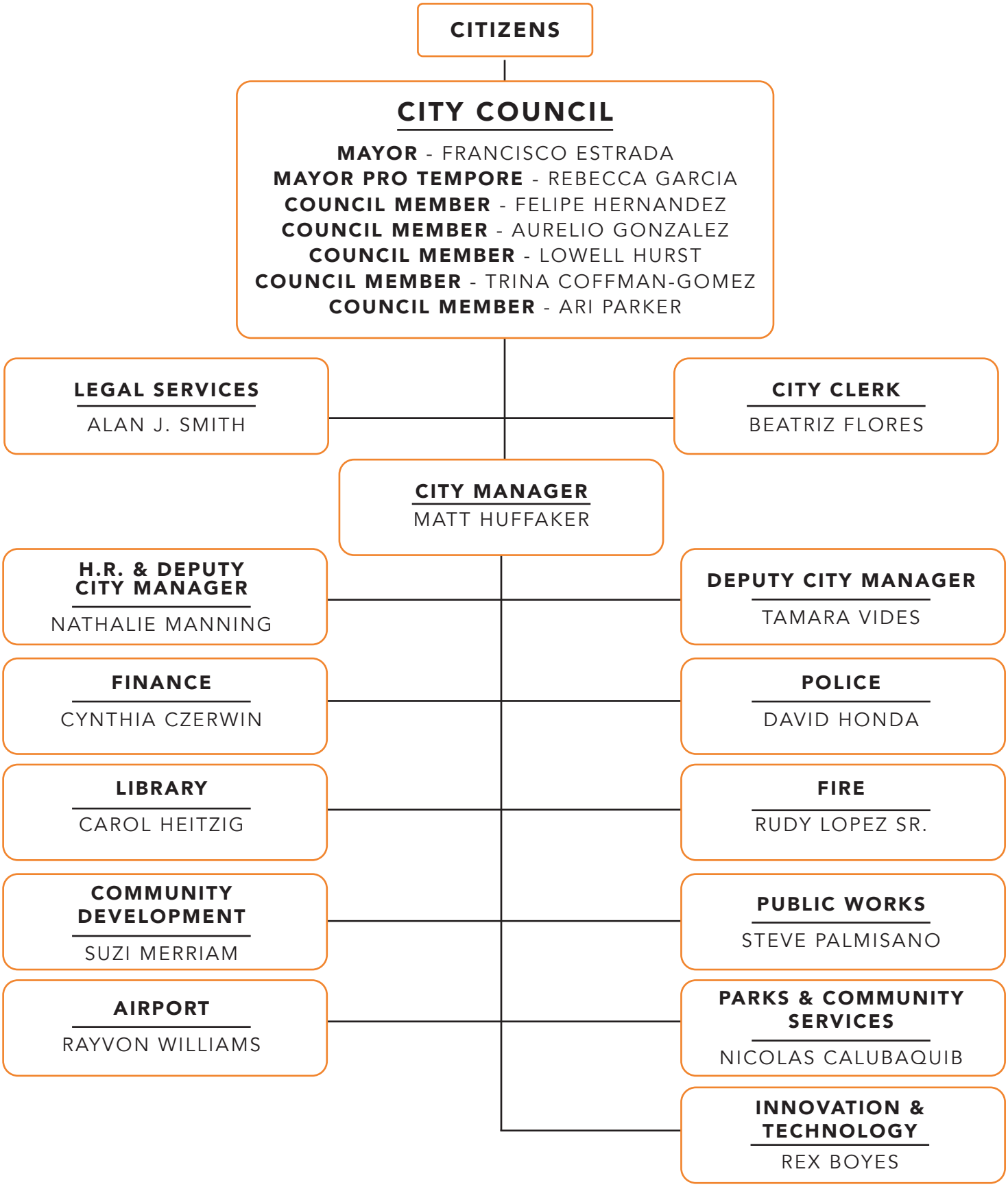
"Working with our community to create positive impact through service with heart"

MAYOR - FRANCISCO ESTRADA
MAYOR PRO TEMPORE - REBECCA GARCIA
COUNCIL MEMBER - FELIPE HERNANDEZ
COUNCIL MEMBER - AURELIO GONZALEZ
COUNCIL MEMBER - LOWELL HURST
COUNCIL MEMBER - TRINA COFFMAN-GOMEZ
COUNCIL MEMBER - ARI PARKER

CITY MANAGER - MATT HUFFAKER
ADMINISTRATIVE SERVICES DIRECTOR - CYNTHIA CZERWIN
PREPARED BY: FINANCE DEPARTMENT

CITY OF WATSONVILLE
CALIFORNIA
GOVERNING BODY

Organizational Structure Fiscal Years 2019 - 2021



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Watsonville

California

For the Biennium Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Watsonville, California for its biennial budget for the biennium beginning July 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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CITY OF WATSONVILLE
STATE OF CALIFORNIA
CITY COUNCIL MEMBERS

DISTRICT 1
Felipe Hernandez

DISTRICT 2
Aurelio Gonzalez

DISTRICT 3
Lowell Hurst

DISTRICT 4
Francisco Estrada

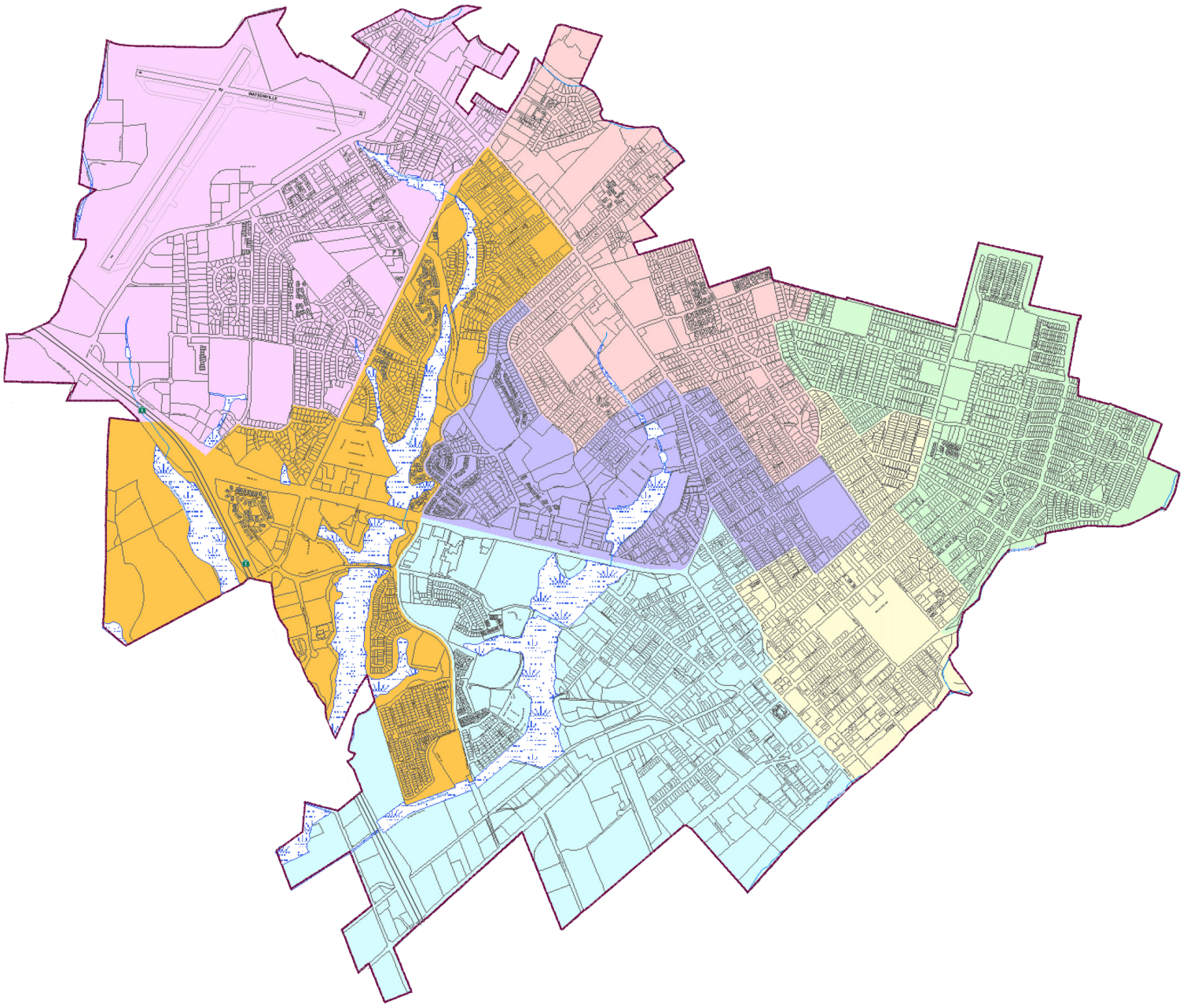
DISTRICT 5
Rebecca J. Garcia

DISTRICT 6
Trina Coffman-Gomez

DISTRICT 7
Ari Parker

WATSONVILLE CITY COUNCIL

DISTRICT MAP



HERNANDEZ - DISTRICT 1

GONZALEZ - DISTRICT 2

HURST - DISTRICT 3

ESTRADA - DISTRICT 4

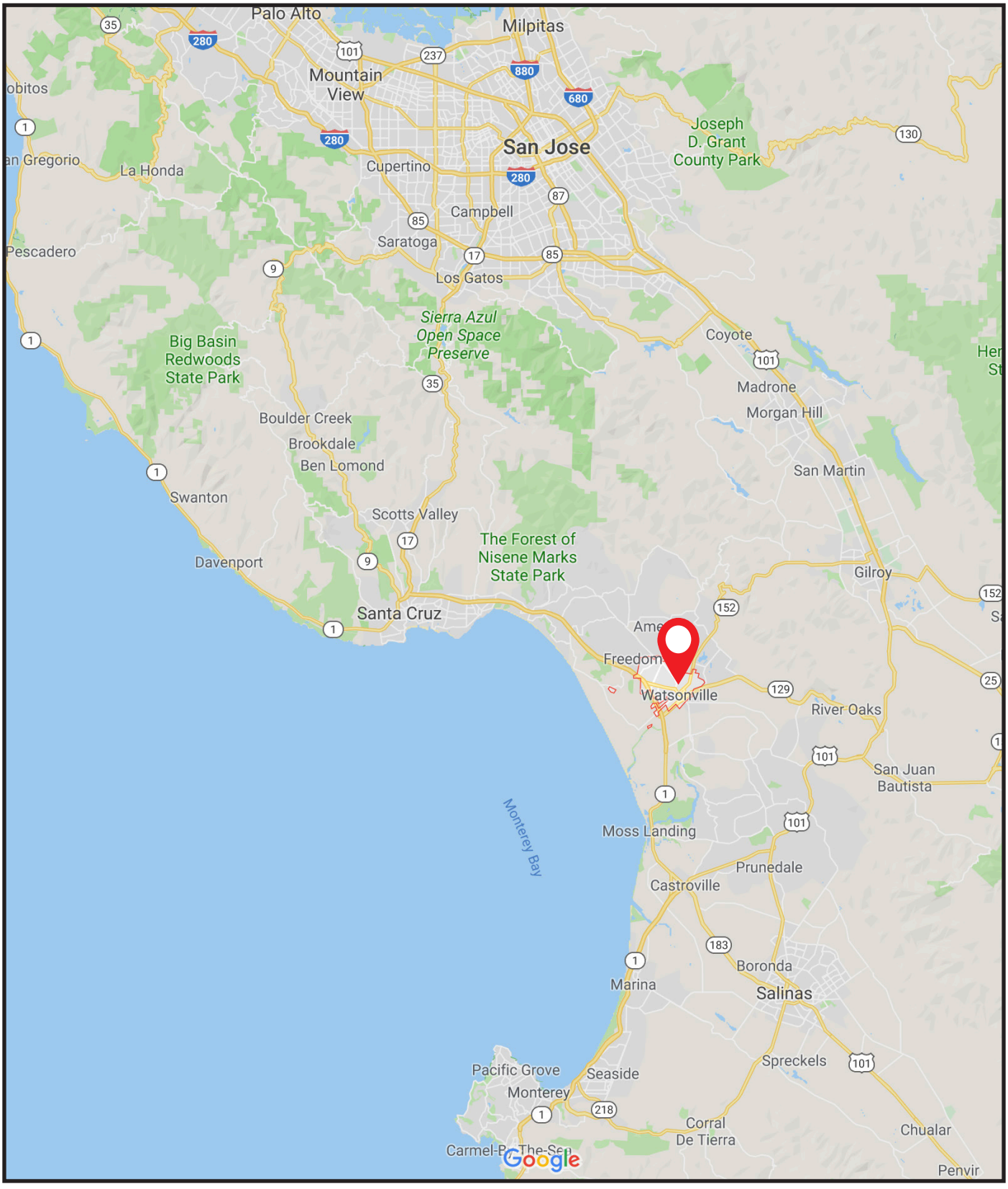
GARCIA - DISTRICT 5

COFFMAN-GOMEZ - DISTRICT 6

PARKER - DISTRICT 7

CITY OF WATSONVILLE

STATE OF CALIFORNIA



CITY MANAGER'S BUDGET MESSAGE

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City of Watsonville

"A Community of Opportunities"

City Manager's
Biennial Budget
Message

May 31, 2019

To the Honorable Mayor and City Council

Introduction and Overview

I am pleased to present the balanced 2019-2021 proposed Biennial Budget for the City of Watsonville and the Successor Agency of the Redevelopment Agency of the City of Watsonville, which includes the 2019-2020 Balanced Budget and projected 2020-2021 Budget.

This comprehensive Biennial Budget for all funds is intended to serve as a policy document, a financial plan, a communications tool, and an operations guide for the City organization and the Watsonville community. This forward looking and balanced budget reflects the goals within the City Council's 2018-2020 Strategic Plan, including related goals, focus areas and action plan. Additionally, this budget supports prior City Council direction to maintain existing services, complies with all reserve policies, and continues the City's longstanding practice of fiscal prudence and planning for the future.

Furthermore, over the course of the last year, all City employees contributed to a new mission for the City of Watsonville of "Working with our Community to Create Positive Impact through Service with Heart". The proposed 2019-2021 Budget strives to further the mission of the organization, with a focus on investing resources in services that build and support a thriving, inclusive and diverse community.

Accordingly, this budget document is an important planning tool for Watsonville's future, which focuses the City's limited resources to meeting the City Council's goals as laid out in their Strategic Plan, while focusing on the framework provided by the City's mission. Those goals are:

- Housing: Continue to work on providing sufficient, quality housing opportunities, expand housing programs, and preserve existing affordable housing for Watsonville residents.
- Fiscal Health: Enhance the fiscal sustainability of the City, through sound financial decision making to ensure organizational viability needed to serve the residents and businesses of Watsonville today and in the future.
- Infrastructure and Environment: Work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for residents and future generations.
- Economic Development: Strengthen and diversify the City's economy for all, by supporting and growing existing businesses, enhancing workforce development, revitalizing downtown, and engaging the community to reinvest in the City.

831-768-3010
citymanager@cityofwatsonville.org
www.cityofwatsonville.org
Administration
275 Main Street, Suite 400
Watsonville, CA 95076

- Community Engagement and Well-Being: Actively engage community stakeholders and residents on important issues that affect the quality of life of our community, through working with all members to create a more vibrant, engaged and thriving community.
- Public Safety: Continue to strive to create a healthy, safe and thriving Watsonville.

Budget Adoption & the City Charter

Under the Charter of the City of Watsonville, Section 1103-1105 instructs the City Manager to prepare and present a proposed budget for the ensuring fiscal year at least 30 days prior to the beginning of the next fiscal year. Accordingly, the 2019-2021 Budget was released to Council for review on May 31, 2019 and was presented for final adoption on June 25, 2019.

The Charter requires that "the City Council shall proceed to consider the proposed budget and may increase, decrease or omit any item or insert new items therein." It further requires that a public hearing be held, grants the authority for City Council to make any final modifications and then requires that prior to the beginning of the ensuing fiscal year, "the City Council shall adopt the budget with revisions, is any."

Budget Document

The budget document has been reformatted for fiscal years 2019-2020 and 2020-2021 to provide the reader with a more succinct and comprehensive understanding of the City's financial condition and activities. The document follows recommendations from the Government finance Officers Association regarding the type and format of information to be included in a municipal budget document

Budget Overview

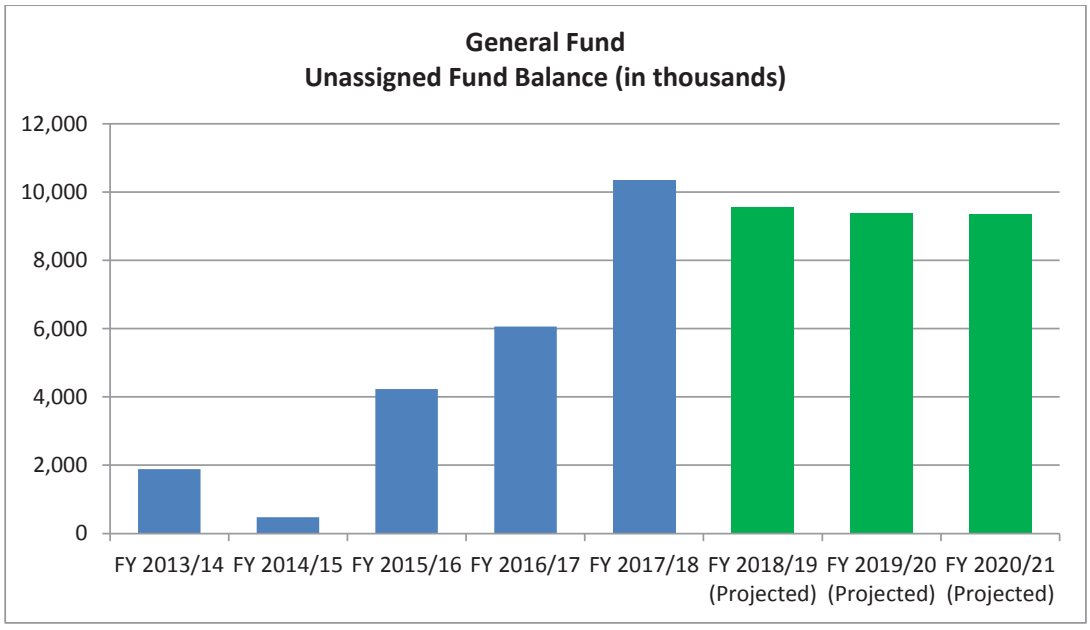
After several years of moderate and sustained economic growth, reflecting increases in all major revenue streams, including property tax, sales tax and departmental revenues, the City is once again facing financial challenges on the horizon. While the proposed 2019-2021 Biennial Budget is balanced, the City's five year financial forecast has projected deficits, largely driven by increasing pension costs, which are expected to grow over the next several years. These challenges are further compounded by the significant deferred infrastructure and capital needs of the City, as well as recent efforts to ensure our employees are paid a competitive wage, resulting in increasing salary and benefit costs.

General Fund Projected Five Year Budgets

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Revenues	45,155,798	45,900,855	46,721,219	47,567,090	48,422,578
Expenditures	45,324,812	45,934,976	47,748,019	49,062,428	49,649,931
Deficit	(169,014)	(34,121)	(1,026,800)	(1,495,337)	(1,227,353)

As with any projection, the five year forecast is based on the best available information at the time the document is prepared. Unfortunately, recent projections indicate a flattening of the City's sales and property tax, as auto sales and home values begin to stabilize, in contrast to the year-over-year increases seen over the last few fiscal cycles.

To prepare a balanced budget, Departments were instructed to once again submit status quo budgets and absorb any increases within their existing operating budget. Increases from the prior fiscal year reflect mandatory increases, primarily in salaries, retirement benefits, and contractual obligations. Staff took a number of actions internally to address budget shortfalls, with the expectation that these actions will have minimal impacts on service delivery in the community, including holding positions vacant, restructuring programs, and reviewing fees for service. Some of the actions are short-term in nature and serve as a bridge to longer-term solutions. As part of these ongoing efforts, staff has also developed an early retirement incentive program, serving as an opportunity to reduce pension and salary costs as employees in Classic CalPERS pension plans turnover.



Overall, the budget ensures the City has adequate funding available during this budget cycle to maintain services for ongoing operations, while also meeting reserve policy requirements. While Measure M, Cannabis Tax revenues, continue to fall short of initial projections, the City is fortunate to have Measure G, Public Safety tax measure, to help ensure the City's critical Police and Fire services have sufficient funding to maintain these critical operations in the community.

Over the two-year cycle, FY 2019-2020 budget includes a total of $152,470,619 in revenue, representing all funds and operations, and $166,620,719 in expense. Of this, $45,155,798 is General Fund revenue and $45,324,812 is General Fund expense. The table below provides more detailed information for each year.

Proposed FY 2019/20 and FY 2020/21 Budgets Summary (in thousands)

Fund Types	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds	Private Trust Fund	Total for all Funds
FISCAL YEAR 2019/20							
Revenues and Other Financing Sources	45,156	27,759	967	65,770	10,336	2,482	152,471
Expenditures and Debt Service	45,325	32,784	967	74,482	10,580	2,482	166,621
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(169)	(5,025)	-	(8,712)	(244)	-	(14,150)
FISCAL YEAR 2020/21							
Revenues and Other Financing Sources	45,901	20,073	864	65,133	10,459	2,202	144,632
Expenditures and Debt Service	45,935	20,654	864	61,467	11,087	2,202	142,209
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(34)	(581)	(0)	3,666	(628)	-	2,423
Projected Fund/Cash Balances 7/1/019	9,546	20,412	29	33,988	2,611	-	66,586
Projected Fund/Cash Balances 6/30/21	9,343	14,806	28	28,942	1,739	-	54,858

Budget Highlights include:

- Shifting the Police Activities League Division from General Fund to Measure G, Public Safety Tax Measure, operating budget
- Holding positions vacant to achieve cost savings, including the Assistant City Manager, Division Fire Chief, and administrative positions
- Phasing out the Neighborhood Services Division and redeploying staff and programs within Parks and Community Services and Public Works and Utilities Departments
- Restructuring and expanding the Contigo Program through partnership with community organizations and Parks and Community Services Staff

- Settlement with the Watsonville Pilots Association over loan repayment lawsuit, resulting in additional funding for the Airport Enterprise Fund and reduction in General Fund restricted fund balance
- Formally establishing the Airport and Information Technology as City Departments
- Continuing to freeze operational and capital expenditures funded by Measure M, Cannabis Tax Revenues, until revenues stabilize
- Increase vacancy rate to levels more reflective of actual experience
- Implementation of Citywide Compensation Study, resulting in market and/or Cost of Living Adjustments (COLA) for all employees
- Measure D (regional transportation tax) and SB 1 State Gas Tax funding allocated to several major transportation infrastructure and transportation safety projects
- Planning for implementation of Fire Department's binding arbitration decision during the upcoming 2 year budget cycle

The capital budget in FY 2019-2020 includes $29,067,111 in funding from a variety of grants and funding sources. Approximately $887,231 of the Capital Budget is General Fund dollars, representing a range of projects from transportation infrastructure improvements to general maintenance and repairs of City assets, infrastructure and facilities.

With a tightening budget in FY 2020-2021, the Council should expect more frequent requests for budget changes, including shifting of funds between departments or funding sources (due to unexpected and unforeseen events) and less one-time revenue available at year-end to assign to one-time projects. The operating budget will simply be less flexible with limited ability to absorb unanticipated reductions in revenues or increases in expenses.

Beyond the 2019-2021 Budget

Using the five-year forecast as a strategic planning tool, the City is well informed about how best to plan for the future. Facing rising CalPERS pension expenses, longer-term actions will be needed to sustain balanced budgets in the coming years. The City Council has consistently taken a mindful approach in allocating resources and making fiscally prudent decisions for the long-term, including prepayment of pension costs, proactively working with employees to increase pension cost sharing, maintaining industry standard reserve balances, and issuing no General Fund debt. These decisions have prepared the City to manage the upcoming challenges, and have afforded ample time to create a thoughtful action plan.

Staff proposes future actions to include:

- Conduct outreach and solicit feedback from the community;
- Identify service level priorities;
- Work with the community to renew Measure G tax measure, to maintain Police and Fire services;
- Work with staff to analyze operations and identify opportunities for efficiencies;
- Complete an updated comprehensive fee study for general services and utilities; and
- Identify new revenue opportunities.

Staff recommends work begins on the FY 2020-21 budget throughout the upcoming fiscal year. Proposed efforts include identifying long-term budget balancing solutions, initiating communication and outreach efforts with the community and staff, and developing new strategies to continue providing quality services to the community. This work will also include updating and developing a new City Council Strategic Plan for 2020-2022. Using this approach, staff and Council can begin to share the City's fiscal situation, receive input about community priorities, and make longer-term plans to address the projected deficits and ensure the City continues its positive trajectory for the upcoming fiscal years and beyond.

Conclusion

This budget recognizes that FY 2019-2020 is only the beginning of several tough years of fiscal challenges. The budget presents a responsible step forward in addressing projected deficits over the near term. Staff has identified several short and longer-term cost saving measures that have been included in this financial plan. Consistent with past Council direction, staff will continue to prioritize services and make recommendations about how best to balance fiscal sustainability and delivery of high-quality services.

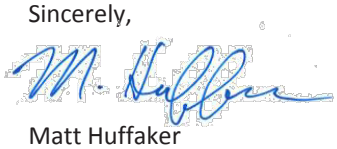
Beyond the 2019-2021 budget cycle, the City's projected deficits will make it increasingly challenging to maintain existing services, and preserve and protect our assets, infrastructure, and facilities. We plan to actively engage the community around the City's financial challenges, educate our employees about these shifting financial conditions, and work together to identify solutions that are fiscally sound and best serve the community.

I would like to extend my appreciation to the dedicated City staff for their efforts in preparing this budget. The budget development process requires participation from every department in the City. In addition to several new staff, including myself, involved in developing the City's budget for the first time, we are in the process of implementing a new Enterprise Resources Program (ERP) system citywide. This process change, in combination with our budget balancing efforts, made the budget process challenging.

City staff has contributed critical insights and hours of work behind the scenes to develop a balanced budget that best serves the community's needs. I would especially like to acknowledge the tremendous effort put forth by our Administrative Services Director and the entire Finance team.

I would also like to thank the City Council for your guidance in establishing a fiscally sustainable financial plan for the next two years. Your leadership in this area will continue to strengthen the City's fiscal foundation. I look forward to working with you and the community in order to tackle the challenges that lie ahead.

Sincerely,



Matt Huffaker
City Manager

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COMMUNITY PROFILE

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COMMUNITY PROFILE

This section provides a general introduction to the community and government of the City of Watsonville. After a brief presentation on the community of Watsonville, various statistics summarizing the operations of Watsonville's city government are provided.

The Early Years Of Watsonville

What is now the Town of Watsonville was once a small village named Pajaro (meaning "bird" in Spanish) that was located along a narrow, dusty stagecoach road that snaked through California's Pajaro Valley. This hilly, fertile land abounded with sparkling water and vegetation; one old-timer claimed his grandmother would ride her horse through mustard grass so tall that she never saw over the tops for hours on end. The village named Pajaro was laid out on the eastern portion of the vast Rancho Bolsa del Pajaro, granted by Governor Alvarado to brothers Sebastian and Alejandro Rodriguez in November, 1837. Consisting of 5,496 acres total, the rancho was bordered on the South by the Pajaro River and on the west by the Monterey Bay.

The Pajaro Valley attracted merchants, pioneers and miners from all locations and walks of life. Tents and small-framed buildings were erected along Main Street in Pajaro, with hastily built "shanties" serving as living quarters for merchants not residing at their places of business. Charles Ford founded his department store in 1852; this business, plus all of its branches, was the oldest operating mercantile in the state. The chain closed in 1993. In 1851, Judge John Howard Watson came to Town and stayed for several years. He then traveled to Nevada, never returning to the town that bears his name.

The first Town election took place in December 1852. Eight years later, the Rodriguez family gave the town plaza to the people of Watsonville. The year 1863 saw the completion of the Town's first schoolhouse. The incorporation of Watsonville came in 1868; the first election took place on May 25, 1868 with B.A. Barney, Hy Jackson, Godfrey Bockius, James Waters and Joseph McCullum serving as the first Trustees. By 1871, when the Town's population had grown to well over 2,000, the railroad came to the Pajaro Valley.

Another exciting milestone came in 1902 with the appearance of the first automobile on the streets of Watsonville; some people felt sure "it would never last." The following year, the town came under a City Charter and elected its first mayor. Richard Quinn held this honor until the votes were recounted, and William Trafton was elected mayor by votes on recount! Adapted from "Watsonville - Capital of the Pajaro Valley" by Betty Lewis.

Watsonville Today

Situated in the heart of the Monterey Bay area in the lush Pajaro Valley, Watsonville lies 95 miles south of San Francisco and has a population of over 53,000. It is a rich agricultural community (the Pajaro Valley is one of the world's largest agricultural centers) famous today for its fresh berries, apples, and cut flowers. This tradition sprouted from the late 1800s when the area harvested staples such as wheat and sugar beets. It later became a major processing center with producers such as Martinelli's Sparkling Apple Cider becoming a major employer in the community.

More recently, the agricultural base has shifted towards its core crops today. At the same time, various light manufacturing firms have expanded Watsonville's economic base to include electronics, high-tech, and construction, such as Applied Motion Products, CSE Group, Annieglass, Granite Construction and Granite Rock. Watsonville is more importantly recognized for its ethnic and cultural diversity.

Over 81 percent of its population is Latino and Watsonville ranks as in California. Watsonville is also a young town, with over 40 percent of its population 18 and younger years of age. The strength of the community has been its resilience. It was close to the epicenter of the October 17, 1989 Loma Prieta earthquake that devastated the City's infrastructure and economy. The earthquake destroyed 850 dwelling units and 100 commercial and industrial buildings. It caused over $35 million in damage and more than 1,400 people were recorded as unemployed immediately following the earthquake.

Today Watsonville has made great strides in recovering from the earthquake with new housing, commercial and public buildings replacing those damaged in 1989. Some of the earthquake recovery projects include: the Henry J. Mello Performing Arts Center, the Gene Hoularis and Waldo Rodriguez Youth Center, the Porter Building, and the Beach Street Parking Garage. Economic conditions in Watsonville are heavily influenced by agriculture and the cost of housing. Santa Cruz County is consistently ranked as one of the most expensive places to live in the United States when housing costs are compared to median income. Watsonville has the most affordable housing in the County. Watsonville has a median household income 22% less than the County average.

This disparity is attributable to the high number of farm workers who live in the City. Incomes tend to be lower, leading to greater demands for affordable housing. Watsonville also tends to have a higher unemployment rate than other cities in the County. However, the average unemployment rate has improved over the past few fiscal years, dropping to 4.2%. New development growth has continued over the past decade. The 200,000 square foot FedEx distribution facility was completed in August 2016. The project included several public infrastructure improvements, including a new public street, the construction of a vehicular bridge across Watsonville Slough, a roundabout at the Manabe-Ow Road/Ohlone Parkway intersection and an extension of the city's public trail system. This project is estimated to create an additional 2,000 jobs over the next 20 years. It is expected to also spur reinvestment in the surrounding industrial areas, further aiding in revenue growth and job creation. Other new development that is assisting the community in forming a stronger economic base and thereby lowering unemployment was a new Kaiser medical office facility, Lakeside Organic Garden's 91,700 square foot cooler facility, a 20,000 square foot diesel repair and sales facility, and the redevelopment of a 10,000 square foot commercial project at 45 Aviation Way, which include Beer Mule, new restaurants and retail businesses in the airport area.

During the General Municipal Election of November 8, 2016, Watsonville voters approved the Cannabis Business Tax Revenue - Measure M. The Cannabis Business Tax Measure imposes a tax on cannabis businesses in the City of Watsonville. As approved by the voters, 20% of its proceeds are to be used to pay for law enforcement and crime prevention services, 15% for fire services, 20% for community development, 25% for parks and community services, 8% for City libraries, and 12% for non-profit and community services. Measure D, a county wide ½ cent sales tax was approved in November of 2016. The City receives approximately 15% of the new funding annually. The funding goes towards local road maintenance and street improvements. Senate Bill No. 1 (SB1) Gas Tax was established in 2017, SB1 was approved to add additional gas tax on the sales of gasoline at $0.12 per gallon.

The revenue will be used to fund various transportation purposed projects throughout the State of California. The City's portion of the funding goes towards local road maintenance and street improvements. The City of Watsonville utilizes the City Manager form of local government. Seven city council members are elected by district for staggered four-year terms. The position of Mayor and Mayor Pro Tem rotates annually by Council District, as set forth in the City's Charter. The City Manager, appointed by the Council, oversees the administration of City operations, including the supervision of all heads of city departments and makes recommendations to the Council, which meets twice monthly. The City Council directs policy and strategic visioning for the community. Watsonville is a full-service city with its own airport, Police, Fire, landfill, wastewater treatment plant, water system and library.

Summary of 2019-21 City Statistics

Date of Incorporation – 1868

Date Charter Adopted – 1903

Form of Government - Council - Manager

Area - Square Miles

6.19 square miles

Location

Watsonville lies 95 miles south of San Francisco, and 352 miles north of Los Angeles. Other primary cities in the region include Santa Cruz, 14 miles north; Monterey, 30 miles south; and Salinas, 25 miles southeast. The Watsonville Community Area includes the towns of Aromas, Corralitos, Freedom, La Selva Beach and Pajaro, with a total population of more than 100,000. Watsonville is situated 29 feet above sea level and lies approximately 5 miles east of Monterey Bay.

Climate

Average summer daytime temperature - 72 degrees Fahrenheit

Average winter daytime temperature - 59 degrees Fahrenheit

Average annual temperature - 56 degrees Fahrenheit

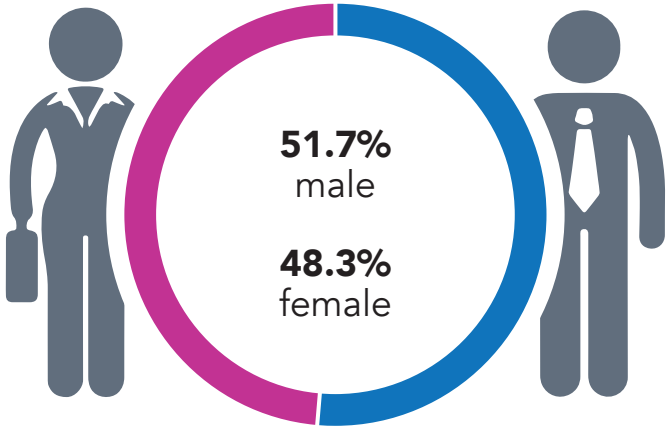
Average yearly rainfall - 21.24 inches

Principal Employers

Pajaro Valley Unified School District	4,175
Monterey Mushrooms Inc.	922
Watsonville Community Hospital	573
Granite Construction	427
City of Watsonville	413
Salud Para La Gente	403
Fox Factory	370
West Marine Products	300
S. Martinelli Company	275
Smith & Vandiver	260

WATSONVILLE COMMUNITY PROFILE

Gender & age



persons under 5 years of age
9.8%

persons ages 19-64
50.5%

persons under 18 years of age
30.9%

persons 65 years and over
8.8%

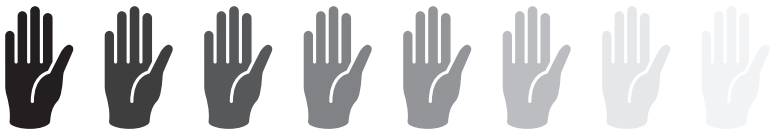
Education

59.3% **highschool graduate or higher**
(percent of persons age 25+)
2013 - 2017

11.4% **bachelor's degree or higher**
(percent of persons age 25+)
2013 - 2017

29.3% **not a highschool graduate**
(percent of persons age 25+)
2013 - 2017

Race & Origin



0.5% black of african american
0.9% american indian / alaska native
2.7% asian
14.3% white
81.6% hispanic or latino

Median household income

median household income
(in 2017 dollars) 2013-2017

$51,548

Housing

total housing - **14,579**
occupied housing - **14,288**
vacant housing - **291**

Watsonville's Biggest Employers

Pajaro Valley Unified School District

Watsonville Community Hospital

Driscoll's Only the Finest Berries™

City of Watsonville California

FedEx

Since 1868 Martinelli's Gold Medal®

Fine Beverages Since 1973 · Couch Distributing Company Inc.

Salud Para La Gente
Working Together for a Healthy Community

Target

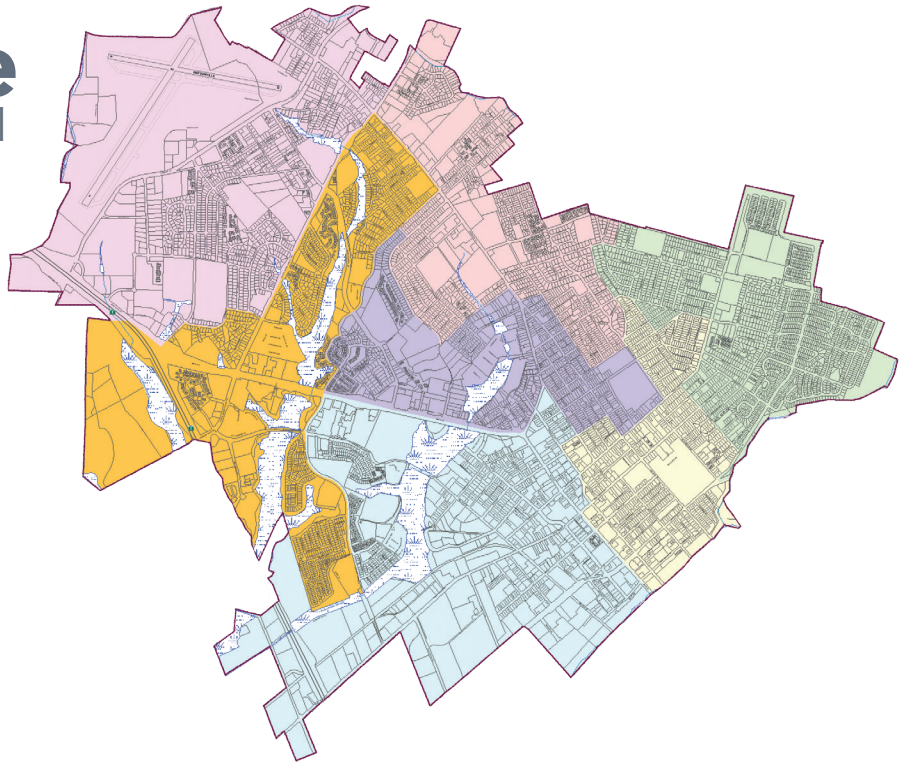
Elyxir Distributing, LLC

Monterey Mushrooms

Granite™

California Giant Berry Farms®

Watsonville
City Council



Council meetings on 2nd & 4th Tuesday of the month.
Live boradcast & archived council meetings on city's website.

District 1	District 2	District 3	District 4
Hernandez	**Gonzalez**	**Hurst**	**Estrada**
District 5	**District 6**	**District 7**	
Garcia	**Coffman-Gomez**	**Parker**	

Community Engagement Programs

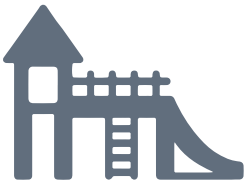
SUMMER IN THE CITY
INTERNSHIP PROGRAM
A CITY OF WATSONVILLE & PVUSD PROGRAM

WATSONVILLE ACADEMY
AN INSIDE LOOK AT HOW YOUR LOCAL GOVERNMENT WORKS!

- AGUA CON LA CHOTA
- C.A.R.E.
- SUEÑOS
- P.I.T.

Amenities

26 parks
143 acres



16 playgrounds

8 tennis courts
15 basketball &
volleyball courts

public skate park

3 baseball/softball fields
2 soccer fields

7 miles of
trails with 29
trail entrances

800 acre of
freshwater
wetland

Sunset State Beach
Palm Beach State Park
Manresa Beach

community hospital

YOUTH
CENTER

youth center

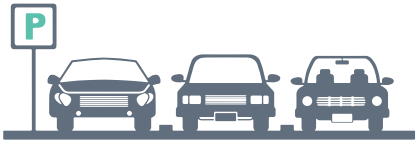
performing arts theater

2 public libraries

dog park

COMMUNITY
CENTERS

4 community
centers



10 municipal
parking lots

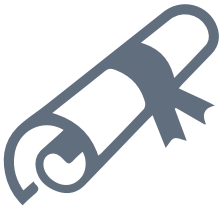
Pajaro Valley Unified School District

16 public elementary schools

6 public middle schools

3 public high schools

3 alternative education schools



5 private elementary schools / middle schools / high schools

SUMMARY OF THE BUDGET

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Summary of the Budget

The following information summarizes the proposed transactions for Fiscal Years 2019-21 by fund. The funds are further defined by their operating and capital plans, which follow the summary.

Organization of the Watsonville Budget

The budget is organized to assist the reader in understanding the City's operations. The operating budget and the capital budget are organized by fund, the controlling unit in municipal finance. The budget summary is followed by detailed operating budgets for each department. The operating budget is followed by the Capital Improvements Program, which details all planned capital expenditures. The City's biennial budget is divided into two fiscal years. Therefore, the reader should look for two years of information.

Budget Summary Section

The purpose of the budget summary is to provide the reader with a global picture of the City of Watsonville. Revenues are compared to expenditures showing either a surplus or deficit. The surplus or deficit is added to the projected fund balance as of July 1, 2019 to give a projected June 30, 2021 fund balance. For the presentation, transfers in and other financing sources (debt issues) are considered resources. Expenditures include transfers out, debt service, operation and capital costs.

Operating Budget Section

The purpose of the operating budget section is to provide information on the detailed operating budgets for each department. A program objective and strategy statement, and an organization chart are included with the detailed revenue and expenditure plan for each department. Divisions and funds organize the operating budget section.

Capital Improvements Program Section

The Capital Improvements Program section details all planned capital expenditures. Along with detailed information on planned capital projects, information on planned expenditures for equipment, building maintenance, computers and vehicles are also included.

Information on City of Watsonville's Fund Structure

The City uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into two categories: governmental (used to account for all or most of a government's general activities) and proprietary (used to account for activities similar to those found in the private sector). Each category, in turn, is divided into separate fund types. The City uses the following funds.

Governmental Fund Types:

General Fund. The General Fund is the general operating fund of the City. All financial resources, except those required to be accounted for in another fund, are accounted for in the General Fund.

Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or otherwise restricted to expenditures for specific purposes.

Debt Service Fund. The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt.

Proprietary Fund Types:

Enterprise Funds. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing water, sewer, solid waste, fiber optic and airport services to the general public is financed through user charges.

Internal Service Funds. The Internal Service Funds are used to account for financing of insurance services and computers purchases provided to other city funds and departments on a cost basis.

Private Trust Fund. The Private Purpose Trust Fund is used to account for the transactions of the Successor Agency of the City of Watsonville Redevelopment Agency.

Information on Employee Compensation and Benefits
Each classification title within the City of Watsonville has a corresponding salary range. As part of the budget preparation for salaries and benefits each year, range movement is programmed, if an employee is not at "top step," any approved cost of living adjustment (COLA) as per existing MOU's and merit pay are added to salary. The City is a member of the Public Employee Retirement System (PERS). These rates fall into three categories: Police Safety (3% @ 50) & (3%@55), Fire Safety (3% @ 50) & (3%@55) and Miscellaneous (2% @ 55) & (2% @ 60). The lower PERS retirement programs went into effect for all new hires as of July 1, 2011. Employees may sign up for Section 125 benefits related to medical reimbursement or child care reimbursement during an open enrollment period.

Cost Allocation Plan
Every year, the City's cost allocation plan is updated to identify the costs associated with providing certain services. These indirect charges reimburse the administration and overhead services provided by General Fund departments such as General Government, City Clerk, and Finance. The full cost allocation delineates the basis of allocation by department and can include total operating budget (excluding capital and debt), the number of full-time equivalent positions per department; specific number of requests or hours of services provided, or percentage estimates provided by departments.

Information on City of Watsonville's Basis of Accounting
All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A two-month availability period is used for revenue recognition for all governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Within the City's Comprehensive Annual Financial Report (CAFR) all governmental fund budgets are presented on the modified accrual basis of accounting.

All proprietary fund types use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Information on the City's Budgetary Accounting Method
As set forth in the City Charter, the City Council adopts an annual budget for all funds. The annual budget for governmental funds are prepared on the modified accrual basis of accounting as described above. Expenditures may not legally exceed budgeted appropriations at the fund level. The City Manager is authorized to transfer budgeted amounts within a fund and among departments; however, any revisions that alter total expenditures at the fund level must be approved by the City Council. All operating and capital appropriations lapse at year-end to the extent that they have not been expended. Proprietary funds are budgeted on the cash basis of accounting. The difference from cash basis of accounting and accrual basis of accounting is that depreciation is not budgeted and principal payments

of debt services are budgeted.

Information on the City's Budget Calendar and Process

- March 1, 2019. The Finance Department submits preliminary budget estimates to the City Council. The Council adopts budget parameters and policies.

- *March 11, 2019.* The Finance Department releases budget preparation instructions to departments. The instructions contain detailed information on budget targets, salary and benefit rates, and budget development methods.

- *March 29, 2019.* Department budget submissions are due to the Finance Department. Enterprise Departments are to include rate proposals.

- *April 08, 2019 to April 19, 2019.* The City Manager meets with departments to review the attainment of FY's 2019-21 Goals and Objectives and to discuss the preparation of FY's 2019-2021 department Goals and Objectives.

- *May 30, 2019.* The City's complete draft 2019/21 Budget is released to the Council and is made available for public review.

- *June 11, 2019.* First of two public meetings on the status of the City' overall budget process and the status of the General Fund.

- *June 25, 2019.* City Council continues discussion of budget. Public hearing on the Lighting, Landscape Maintenance District, GANN Appropriations Limit, and Retirement Tax. City Council adopts final version of FY's 2019-21 Biennial Budget.

Budget Modification Process

For budget management purposes, the City's Budget ordinance states the following budget administration responsibilities:

City Council will approve any change, which will increase the proposed expenditures within any fund.

The City Manager may transfer appropriations within a fund without increasing total expenditures when appropriate for continued operations except for the contingency funds.

The Administrative Service Director may transfer appropriations within a division upon request of a department head except in salary and capital accounts.

City Council will reappropriate capital improvement project budgets each year until the project is completed.

Capital Improvements Program Calendar and Process

- *March 11, 2019.* The Finance Department releases Capital Improvements Program (CIP) process memo.

- *March 29, 2019.* Departmental CIP submissions due to the Finance Department.

- *April 23, 2019.* CIP Committee meets to consider departmental CIP submission.

- *April 26, 2019.* City Manager considers recommendation for FY 2019-2024 CIP.

- *May 7, 2019*. Recommended CIP submitted to Planning Commission, certified as complying with General Plan by Planning.
- *June 11, 2019.* Draft CIP reviewed by City Council.
- *June 25, 2019.* Final CIP adopted by City Council.

Major Revenue Analysis

All Amount in Thousands		09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	18/19	19/20	20/21
Description	A/C #	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Projected	Budget	Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
General Fund														
Current Property Tax	5016	4,436	4,363	4,475	5,039	5,617	5,459	5,498	5,667	5,527	6,490	6,407	6,055	6,116
Sales Tax	5061	4,414	4,302	4,650	4,570	5,125	5,047	7,189	7,221	8,066	8,055	8,194	8,298	8,449
Property Tax In-Lieu MVF	5012	3,449	3,363	3,354	3,299	3,391	3,671	3,860	4,036	4,266	4,276	4,491	4,581	4,673
Hotel Room Tax	5081	617	606	708	742	781	773	801	1,046	1,142	1,220	1,205	1,345	1,372
Utility User Tax	5082	2,711	2,938	2,934	3,068	3,029	3,437	3,183	3,679	4,019	3,661	4,100	4,182	4,316
Cost Allocation Reimbursement	5289	2,627	2,707	2,659	2,677	2,386	2,180	2,510	2,526	2,738	2,713	2,713	2,845	2,942
Muni Service Center	5247	1,485	1,927	1,987	1,989	1,560	1,394	1,368	1,392	1,800	1,888	1,764	1,905	1,950
Cannabis	5276	-	-	-	-	-	-	-	181	141	614	335	323	339
Special Sales Tax	5067	1,133	1,358	1,455	1,587	1,634	1,726	1,713	1,768	1,894	1,899	1,951	1,934	1,969
		20,872	21,564	22,222	22,971	23,523	23,687	26,122	27,516	29,593	30,816	31,160	31,468	32,126
Enterprise Funds														
Airport Fuel	5821	1,056	1,028	1,218	1,232	1,237	956	1,009	770	1,003	1,027	1,258	1,252	1,314
Airport Hangers	5459	750	751	800	834	885	959	1,025	1,040	1,075	1,105	1,090	1,177	1,177
Water Sales	5259	7,058	7,612	8,610	8,369	10,498	10,255	10,895	13,123	14,864	17,918	19,008	19,025	19,977
CWSRF Reimbursement	5890	-	-	-	-	-	-	-		25	1,800		3,008	5,500
Sewer Revenues	5237	5,005	4,947	4,556	5,128	5,633	5,924	6,545	7,015	7,974	8,494	8,313	9,174	10,458
Industrial Service Charges	5238	254	1,069	1,079	1,090	1,152	1,145	1,322	1,357	1,457	1,601	1,860	1,601	1,601
PVWMA Operational Reimb.	5901	-	2,747	1,694	1,245	1,454	1,133	2,076	1,130	1,175	1,901	1,196	1,918	1,927
Solid Waste Receipts	5864	7,169	7,715	7,980	8,304	8,866	9,439	10,188	10,715	12,025	12,693	12,965	13,709	14,668
		21,292	25,869	25,937	26,202	29,725	29,811	33,060	35,150	39,598	46,539	45,690	50,864	56,622
Special Revenue Funds														
Measure B Sales Tax	5062	2,299	2,693	2,649	2,902	2,904	2,846	3,541	3,302	3,332	3,499	3,679	3,790	3,904
Retirement Tax	5018	1,993	1,953	1,940	2,086	2,629	2,378	3,023	2,949	3,075	4,476	3,538	3,644	3,753
Measure G Sales Tax	5069	-	-	-	-	-	2,276	3,657	3,547	3,826	3,940	4,146	3,952	4,023
Federal Entitlement	5671	462	851	1,066	1,047	598	504	739	733	692	711	711	753	753
Gas Tax Grants	5890	1,606	1,989	1,469	542	2,603	279	197	130	9	7,765	939	8,885	-
		6,360	7,486	7,124	6,577	8,734	8,283	11,157	10,661	10,934	16,892	9,334	17,234	8,529
Internal Service Funds														
Health Premiums	5806	3,546	3,589	3,900	4,180	4,417	4,407	4,780	3,168	5,495	5,620	5,810	4,496	4,496
Workers' Comp	5807	1,428	1,488	1,548	1,595	1,306	1,553	1,870	2,061	2,007	2,068	2,170	2,112	2,174
Liability Premiums	5808	516	532	640	865	694	812	1,140	1,172	1,061	1,098	1,098	1,222	1,282
Self-ins-Health Employee Share	5810	516	532	640	865	1,230	1,319	1,552	3,663	1,777	1,580	1,831	1,580	1,580
		6,006	6,141	6,728	7,505	7,647	8,091	9,342	10,064	10,340	10,366	10,909	9,410	9,532
		54,530	61,060	62,011	63,255	69,629	69,872	79,681	83,391	90,465	104,613	97,093	108,976	106,809
										Percent of Total Revenue			75%	77%

Major Revenue Sources

At least 75 percent of the City's revenues are derived from these major recurring revenue sources. This section of the budget reviews these revenue sources, their historical trends and the basis for the 2019/20 and 2020/21 budget forecasts.

General Fund Revenues

Current Property Tax. Property tax is assessed at 1 percent of assessed value. Assessed value is market value at time of sale increased annually up to 2 percent per year. If a sale has not occurred since 1977, the assessed value is based upon the 1976 tax rolls, increased by 2 percent per year. For the last 4 years, the Santa Cruz County Assessor Office has increased the City's assessed valuation by 2 percent after eight years of decreases. This property tax is shared by several taxing entities, principally the City of Watsonville, Pajaro Valley Unified School District and County of Santa Cruz. We expect to see property taxes grow in the next two fiscal years.

Sales Tax. Sales tax is one of the largest single revenue sources in the General Fund. In this financial plan, several factors have caused us to increase the forecast of this revenue source, such as retail sales improving over the last several years. As a result sale tax is anticipated to increase by 2 percent.

Hotel Room Tax. Hotel Tax is one of the largest growing taxes within the City due to the increase in hotels projected over the few fiscal years and the next two fiscal years. The City projects the tax to increase by 2% each of the next two fiscal years.

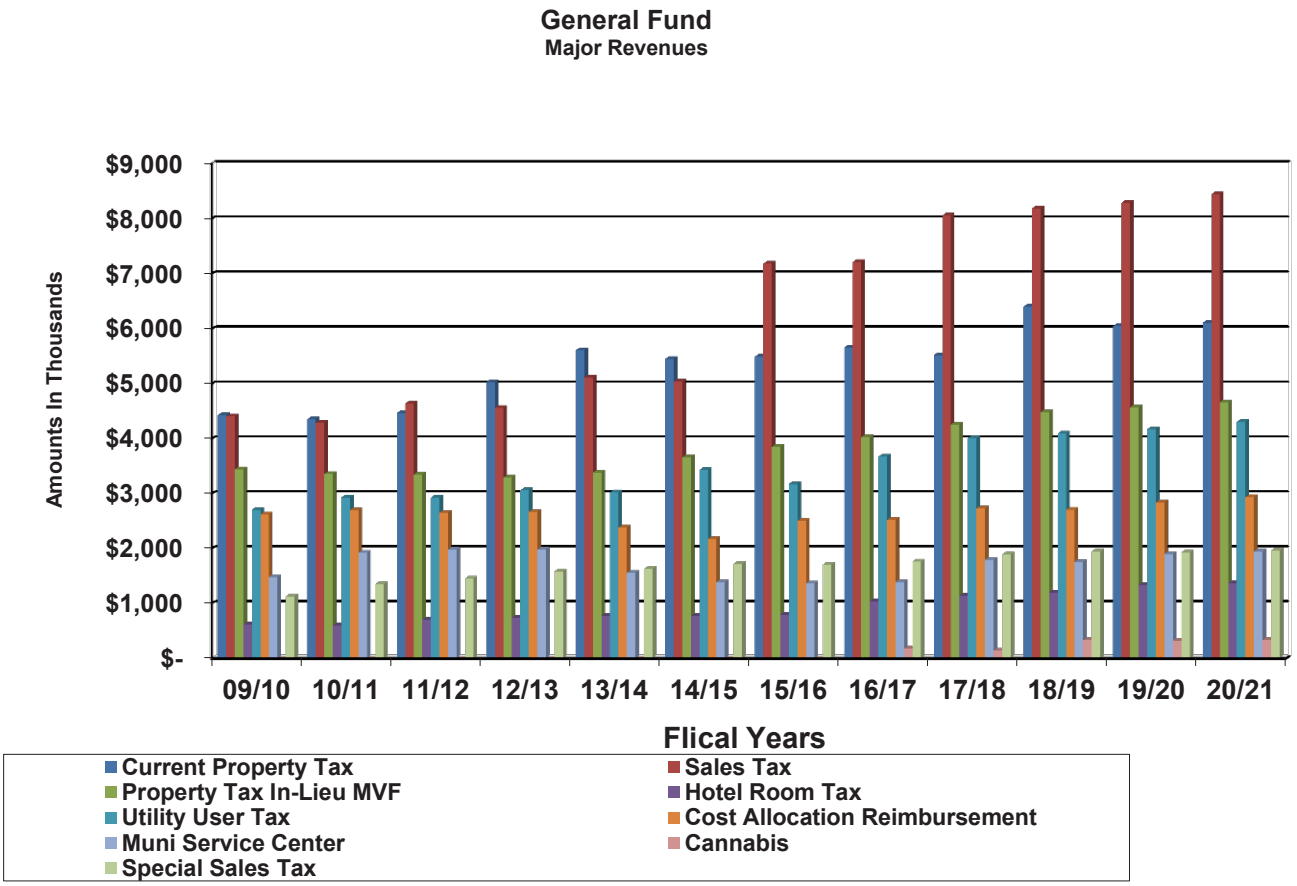
Utility Users Tax. The City of Watsonville utility user tax is between five and a half to six percent on cable, telephone, electricity, water, and gas utility usage. In recent years, large utility users have begun to purchase their electricity or gas from out-of-state vendors at a considerable discount to Pacific Gas and Electric tariffs. This has caused P G & E to lower its rates to some of its industrial users, moderating the growth in this revenue source.

Cost Allocation This is the City's cost allocation for general fund staff that support other funds. This fee is based on a new program purchased in 2016/17 fiscal year and updated based on the 2018/19 approved budget.

Muni Services Center This is the charge of vehicle service and fuel costs to all users throughout the City of Watsonville funds. This fee is projected using estimated service and fuel costs.

Medical Cannabis. Medical Cannabis Facility and Grow Ordinances was passed in the November 2016 election. The City started receiving fees in fiscal year 2017/18. The City is projecting $323,000 in revenue in 2019/120 and an increase in fiscal year 2020/21 to $339,000.

Special Sales Tax This is a special sales tax approved by voters in November 2006 election of .25% to offset a permeate reduction in retirement property tax. This tax is projected to increase by 2% each year.



Enterprise Revenues

Airport Fuel. Aviation fuel demand continues to be inelastic and seasonal. The Airport owns and maintains sole fuel concession (fuel farm, self-service island and refueler vehicles) supplying aviation grade fuel to the flying public. Aviation fuel is the second highest operational cost which fluctuates based on market condition. Given current and projected fuel prices fuel revenues are expected to slightly decrease over the next fiscal year.

Airport Hangers. The airport has a fixed number of Airport hangars. The number of hangars has not increased, but the rates charged for them have been increased by the CPI over the past few years. Thus, revenues are expected to slightly increase over the next fiscal year with another increase.

Water Sales. Water revenues are derived from water consumption and availability charges. In addition, the water fund derives revenues from new construction fees and water use reduction fees. Water reduction fees are used to fund water conservation efforts throughout the City including the toilet rebate program and the industrial water conservation grant program.

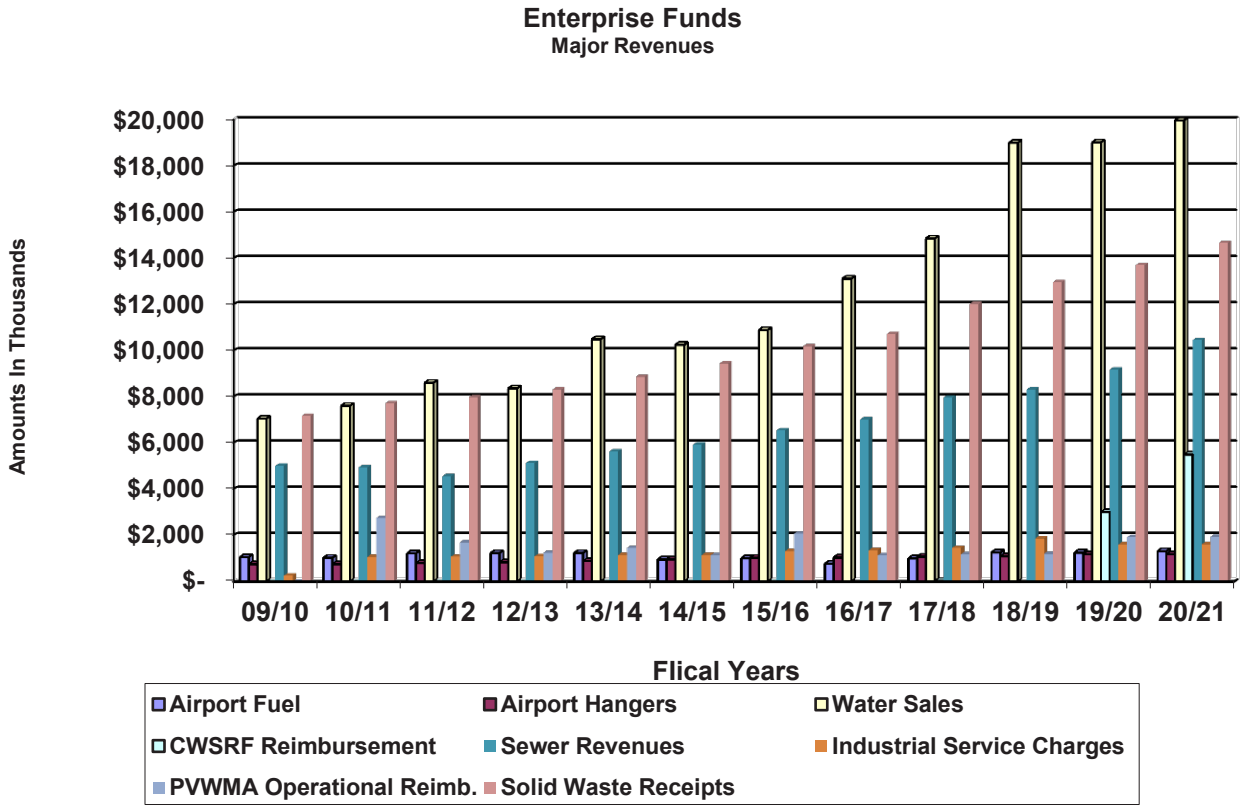
CWSRF Reimbursement. California State Water Resource Board has issued the City various loans for qualified projects to several of our Public Works Enterprise Funds.

Sewer Revenues. Sewer revenues are derived from residential, commercial and sanitation district sewer usage charges. The City has seen some new growth in development over the last couple fiscal years that will keep the revenue increasing slightly more next fiscal.

Industrial Service Charges. This revenue is from industrial sewer usage charges.

PVWMA Operational Reimbursement. This revenue is reimbursement for the City operating the new water recycling center. PVWMA distributes the recycled water to farmers. The revenue is based on City operation costs each year.

Solid Waste Receipts. Solid waste revenues are derived from waste disposal fees.



Special Revenue Funds

Measure B Sales Tax. In 1996, the citizens of Santa Cruz County approved a special 1/4 cent sales tax for special funding for Libraries for 16 years. In 2009, the citizens of Santa Cruz County approved the elimination of the 16 year sunset close and made it a permanent tax. This sales tax is collected county-wide and distributed on a formula basis through the Library Financing Authority.

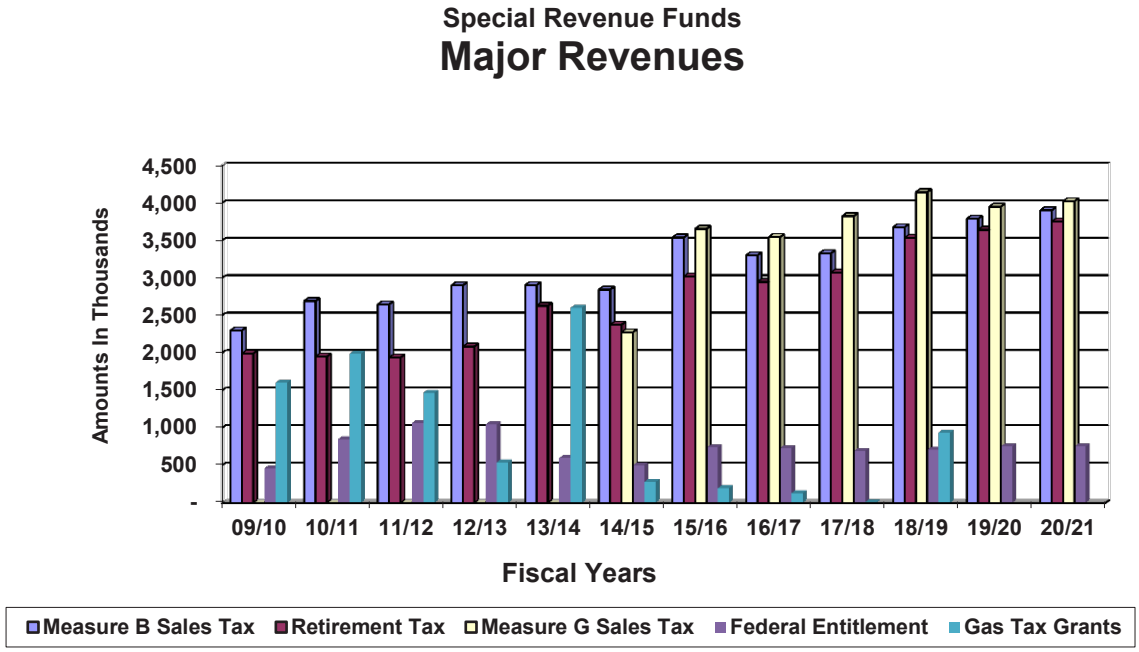
Retirement Tax. The City's Charter provides specific authority for the City Council to levy a property tax override to fund General Fund employees' retirement costs. In the November 2006 Election, the voters approved a permanently cap on the Retirement Tax Levy Rate to 0.077% of Assessed Value. The tax is expected to collect $3.6 million in 2019/2020 and $3.7 million in 2020/2021.

Measure G Sales Tax. In 2014, the citizens of Watsonville approved an additional sales tax of .5% for seven years to increase funding for public safety.

Federal Entitlement. The City of Watsonville is an entitlement City and receives Community

Development Block Grant Funds (CDBG) annually. These funds are used to support innovative and catalytic economic development and housing projects.

Gas Tax Grants. Over the years, the City received federal and state grants which are used with the City gas tax allocations for various street projects throughout the City.



Internal Service Fund

Health Care Premiums. The City of Watsonville's Internal Service Fund includes Health, Liability and Workers' Compensation Programs. The premiums are assessed against the operating funds on a break-even basis. The Health Care Premiums increases of 5% for 2019-2020 and 9% for 2020/2021 respectively reflects the estimated health care cost increases required to balance the plan over current years actual rates.

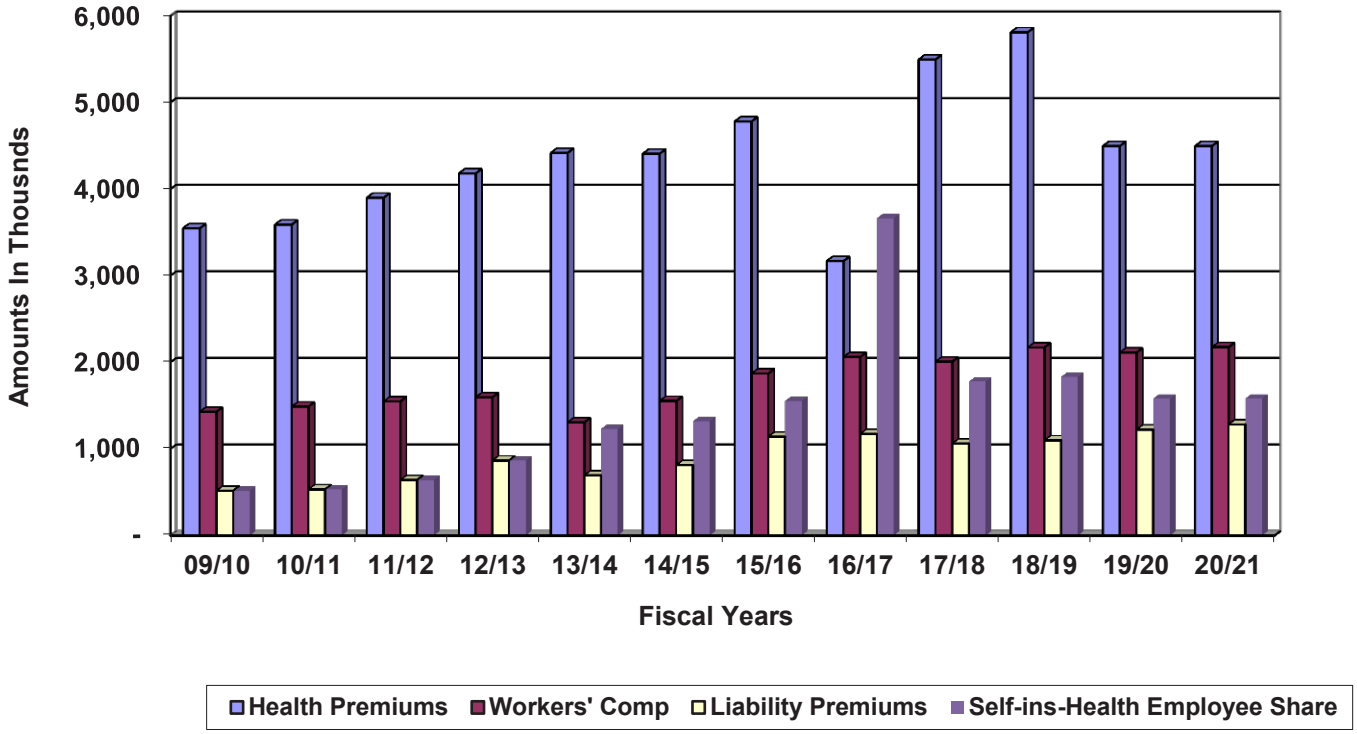
Worker's Compensation Premiums. The premiums are assessed against the operating funds on a break-even basis. The Workers Compensation Program costs are projected to increase in 2019/2020 by 2% and then increase by 3% for 2020/2021 respectively which reflects the estimated workers compensation costs required to balance the plan.

Liability Premiums. The premiums are assessed against the operating funds on a break-even basis. The Liability Program costs are projected to increase in 2019/2020 by 11% and then increase by 5% for 2019/2021 respectively which reflects the estimated Liability premiums costs required to balance the plan.

Health Insurance Premiums - Employee Paid. The City of Watsonville and City Employees have shared the increases in Health Care insurance at a 50% split over the last 10 years. For the next two fiscal years, the employees will contribute $1,580 thousand towards their Health Insurance costs each fiscal year.

Internal Service Funds

Major Revenues



Summary of Financial Sources Over Financial Uses

	General Fund - Major Fund							Sewer Fund - Major Fund						
	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21
	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $
Financial Resources						(1)								
Property Taxes	5,863,838	5,955,113	5,903,249	6,906,000	6,788,524	6,546,000	6,619,000	-	-	-	-	-	-	-
Other Taxes	18,484,074	18,864,687	19,940,529	20,209,921	20,188,385	20,908,384	21,368,447	-	-	-	-	-	-	-
Franchise Fees	455,425	470,945	435,987	449,000	456,848	468,000	479,000	-	-	-	-	-	-	-
General Fees	628,344	736,828	901,493	676,500	674,525	792,000	813,000	-	-	-	-	-	-	-
Charges for Services	7,822,716	7,606,963	8,446,164	8,915,242	8,769,810	9,119,805	9,362,248	14,307,054	12,069,468	12,474,736	13,688,565	13,553,146	14,384,789	15,678,613
Use of Money and Property	2,077,382	2,185,306	2,495,983	2,291,138	2,309,391	2,496,795	2,550,491	102,407	122,649	199,430	55,000	55,000	55,000	55,000
Other Revenues	1,022,140	928,730	2,444,963	306,000	357,480	355,000	358,000	120,347	841,006	550,375	4,120,000	702,367	13,058,000	1,050,000
Total Financial Resources	36,353,919	36,748,572	40,568,368	39,753,801	39,544,963	40,685,984	41,550,186	14,529,808	13,033,123	13,224,541	17,863,565	14,310,513	27,497,789	16,783,613
Financial Uses:														
General Government	1,260,573	1,370,246	1,675,667	2,062,579	2,235,266	2,035,379	2,128,629	-	-	-	-	-	-	-
City Clerk	523,862	670,112	574,284	740,639	701,545	735,751	778,901	-	-	-	-	-	-	-
Community Development	1,288,839	1,758,254	1,925,580	2,321,993	2,052,701	2,388,222	2,537,817	-	-	-	-	-	-	-
Finance	1,133,339	1,256,923	1,386,848	1,720,457	1,544,797	1,686,259	1,774,735	-	-	-	-	-	-	-
Fire	7,118,424	6,884,556	7,289,464	7,611,930	7,265,061	7,435,377	7,833,404	-	-	-	-	-	-	-
Innovation & Technology	820,825	1,037,928	1,070,941	1,510,363	1,327,868	1,681,154	1,796,387	-	-	-	-	-	-	-
Library	541,484	541,484	542,256	630,784	541,484	616,484	568,616	-	-	-	-	-	-	-
Parks & Community Services	3,434,048	3,833,406	4,232,828	4,271,260	4,367,858	4,297,375	4,545,886	-	-	-	-	-	-	-
Police	15,535,582	16,608,963	17,032,782	18,220,557	17,736,913	18,650,882	19,513,131	-	-	-	-	-	-	-
Public Works	2,612,923	2,842,333	2,990,625	3,039,393	2,882,766	3,258,773	3,363,086	9,464,385	8,016,915	11,918,608	10,757,351	11,705,715	12,835,044	13,304,800
Redevelopment & Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-departmental	1,112,576	1,015,400	1,863,941	1,023,939	763,215	882,843	880,255	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	99,156	-	-	330,422	330,422	200,751	961,132
Capital Projects	-	695,143	208,482	1,343,614	1,562,141	1,569,589	523,366	324,211	2,255,122	1,256,252	8,139,475	4,345,113	17,154,685	2,867,220
Total Financial Uses	35,382,475	38,514,748	40,793,698	44,497,508	42,981,615	45,238,087	46,244,214	9,887,752	10,272,037	13,174,860	19,227,248	16,381,250	30,190,480	17,133,152
Other Financial Sources (Uses)														
Operating Transfers In	2,949,639	2,747,967	3,563,153	4,539,992	4,335,475	4,469,314	4,349,669	-	-	-	-	-	-	-
Operating Transfers Out	(239,475)	(262,265)	(304,009)	(312,814)	(312,814)	(398,731)	(285,863)	(159,877)	(163,405)	(188,440)	(189,493)	(189,493)	(174,364)	(178,789)
Total Other Financial Sources (Uses)	2,710,164	2,485,702	3,259,144	4,227,178	4,022,661	4,070,583	4,063,806	(159,877)	(163,405)	(188,440)	(189,493)	(189,493)	(174,364)	(178,789)
Net Change In Fund Balance	3,681,608	719,526	3,033,814	(516,529)	586,009	(481,520)	(630,222)	4,482,179	2,597,681	(138,759)	(1,553,176)	(2,260,230)	(2,867,055)	(528,328)
Fund Balances/Net Assets:														
Adjusted Beginning Fund Balances/Net Assets	3,845,076	7,526,684	8,126,210	8,960,024	7,647,223	8,233,232	7,751,712	36,391,451	41,015,964	43,613,645	43,474,886	41,921,710	39,661,480	36,794,425
Ending Fund Balances/Net Assets	7,526,684	8,126,210	11,160,024	8,233,232	8,233,232	7,751,712	7,121,490	40,873,630	43,613,645	43,474,886	41,921,710	39,661,480	36,794,425	36,266,097
Budget Analysis Reconciliation:														
Expenditures and Debt Service						45,636,818	46,530,077						30,364,844	17,311,941

Note (1) Information Services and Geographic Services were transferred to their own Department from General Government.

Summary of Financial Sources Over Financial Uses

	Water Fund - Major Revenue							Special Revenue, Private Purpose Trust & Debt Service - Non Major Funds						
	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21
	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $
Financial Resources														
Property Taxes	-	-	-	-	-	-	-	3,088,127	3,050,456	3,162,794	3,276,724	3,766,817	3,724,200	3,833,000
Other Taxes	-	-	-	-	-	-	-	8,491,601	7,857,082	9,452,174	18,539,689	10,422,021	13,439,819	13,378,990
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Fees	-	-	-	-	-	-	-	-	1,374,749	2,150,986	804,515	1,348,559	826,600	820,600
Charges for Services	11,096,633	14,617,036	15,243,117	18,058,463	18,827,722	19,159,317	20,110,583	-	-	-	-	-	-	-
Use of Money and Property	1,490,655	26,663	15,390	100,000	100,000	100,000	100,000	96,124	237,803	272,207	100,340	100,340	175,945	176,945
Other Revenues	586,619	952,064	347,053	5,000,000	166,252	-	5,500,000	5,745,910	7,390,861	5,725,122	5,909,758	2,843,278	11,804,282	4,068,707
Total Financial Resources	13,173,907	15,595,763	15,605,560	23,158,463	19,093,974	19,259,317	25,710,583	17,421,762	19,910,951	20,763,283	28,631,026	18,481,015	29,970,846	22,278,242
Financial Uses:														
General Government	-	-	-	-	-	-	-	228,453	706,888	317,988	1,542,848	752,942	210,539	297,623
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-	-	-	-	-	-	80,000	-
Finance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-	498,795	601,465	938,605	1,122,987	896,595	1,215,908	1,269,864
Innovation & Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-	3,336,076	3,116,556	3,150,665	3,341,614	2,792,344	3,584,559	3,840,419
Parks & Community Services	-	-	-	-	-	-	-	93,348	335,171	162,077	197,523	199,682	201,592	211,572
Police	-	-	-	-	-	-	-	1,127,333	2,776,496	2,822,006	2,094,932	1,470,610	2,464,008	2,600,394
Public Works	10,266,703	12,979,919	11,307,803	13,854,534	12,564,119	14,686,961	14,966,729	310,340	231,413	169,918	610,102	495,942	985,218	1,023,492
Redevelopment & Housing	-	-	-	-	-	-	-	2,250,868	3,334,508	1,158,246	2,505,253	2,715,011	3,113,220	3,163,852
Non-departmental	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service	2,722,470	-	-	440,997	440,997	-	-	744,731	651,290	1,126,188	2,972,073	2,972,073	2,710,875	2,555,122
Capital Projects	915,502	870,980	730,305	12,202,800	2,493,571	9,381,928	7,018,431	1,227,000	2,322,710	2,129,263	16,594,503	4,063,520	16,088,847	3,839,879
Total Financial Uses	13,904,675	13,850,899	12,038,108	26,498,331	15,498,687	24,068,889	21,985,160	9,816,945	14,076,497	11,974,956	30,981,835	16,358,718	30,654,765	18,802,217
Other Financial Sources (Uses)														
Operating Transfers In	-	-	-	-		-	-	747,862	819,529	900,550	962,852	962,852	1,185,190	1,092,299
Operating Transfers Out	(25,164)	(97,208)	(29,018)	(29,169)	(29,169)	(27,119)	(27,725)	(3,262,172)	(3,033,059)	(3,925,537)	(4,954,432)	(4,954,432)	(5,057,311)	(4,934,861)
Total Other Financial Sources (Uses)	(25,164)	(97,208)	(29,018)	(29,169)	(29,169)	(27,119)	(27,725)	(2,514,310)	(2,213,530)	(3,024,987)	(3,991,580)	(3,991,580)	(3,872,121)	(3,842,562)
Net Change In Fund Balance	(755,932)	1,647,656	3,538,434	(3,369,037)	3,566,118	(4,836,691)	3,697,698	5,090,507	3,620,924	5,763,340	(6,342,389)	(1,869,283)	(4,556,040)	(366,537)
Fund Balances/Net Assets:														
Adjusted Beginning Fund Balances/Net Assets	48,324,786	47,475,354	49,123,010	47,568,854	44,199,817	47,765,935	42,929,244	(2,813,560)	2,276,947	5,897,871	11,661,211	11,661,211	9,791,929	5,235,889
Ending Fund Balances/Net Assets	47,568,854	49,123,010	52,661,444	44,199,817	47,765,935	42,929,244	46,626,942	2,276,947	5,897,871	11,661,211	5,318,822	9,791,929	5,235,889	4,869,352
Budget Analysis Reconciliation:														
Expenditures and Debt Service						24,096,008	22,012,885						35,712,076	23,737,078

Note (1) Information Services and Geographic S
were transferred to their own Department
from General Government.

Summary of Financial Sources Over Financial Uses

	Enterprise & Internal Service Funds - Non Major Funds							Total						
	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21	2015/16	2016/17	2017/18	2018/19	2018/19	2019/20	2020/21
	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $	Actual $	Actual $	Actual $	Budget $	Projected $	Budget $	Budget $
Financial Resources														
Property Taxes	-	-	-	-	-	-	-	8,951,965	9,005,569	9,066,043	10,182,724	10,555,341	10,270,200	10,452,000
Other Taxes	-	-	-	-	-	-	-	26,975,675	26,721,769	29,392,703	38,749,610	30,610,406	34,348,203	34,747,437
Franchise Fees	-	-	-	-	-	-	-	455,425	470,945	435,987	449,000	456,848	468,000	479,000
General Fees	-	-	-	-	-	-	-	628,344	2,111,577	3,052,479	1,481,015	2,023,084	1,618,600	1,633,600
Charges for Services	21,387,257	23,990,399	26,969,784	24,258,829	27,153,495	29,036,442	28,019,965	54,613,660	58,283,866	65,200,459	58,296,995	68,304,173	71,700,353	73,171,408
Use of Money and Property	26,740	67,781	47,528	56,111	56,111	20,000	20,000	3,793,308	2,640,202	3,003,010	617,451	2,620,842	2,847,740	2,902,436
Other Revenues	1,101,128	715,525	729,228	1,419,962	1,419,962	2,214,867	4,838,576	8,576,144	10,828,186	11,282,380	16,755,720	5,489,339	27,432,149	15,815,283
Total Financial Resources	22,515,125	24,773,705	27,746,540	25,734,902	28,629,568	31,271,309	32,878,541	103,994,521	110,062,114	121,433,061	126,532,515	120,060,033	148,685,246	139,201,164
Financial Uses:														
General Government	-	-	-	-	-	-	-	1,489,026	2,077,134	1,993,655	3,605,427	2,988,207	2,245,917	2,426,252
City Clerk	-	-	-	-	-	-	-	523,862	670,112	574,284	740,639	701,545	735,751	778,901
Community Development	-	-	-	-	-	-	-	1,288,839	1,758,254	1,925,580	2,321,993	2,052,701	2,468,222	2,537,817
Finance	-	-	-	-	-	-	-	1,133,339	1,256,923	1,386,848	1,720,457	1,544,797	1,686,259	1,774,735
Fire	-	-	-	-	-	-	-	7,617,219	7,486,021	8,228,069	8,734,917	8,161,656	8,651,285	9,103,268
Innovation & Technology	-	-	-	-	-	-	-	820,825	1,037,928	1,070,941	1,510,363	1,327,868	1,681,154	1,796,387
Library	-	-	-	-	-	-	-	3,877,560	3,658,040	3,692,921	3,972,398	3,333,828	4,201,043	4,409,035
Parks & Community Services	-	-	-	-	-	-	-	3,527,396	4,168,577	4,394,905	4,468,783	4,567,540	4,498,966	4,757,458
Police	-	-	-	-	-	-	-	16,662,915	19,385,459	19,854,788	20,315,489	19,207,523	21,114,890	22,113,525
Public Works	14,090,492	7,837,795	11,056,362	11,128,722	10,598,443	12,225,485	12,839,075	36,744,843	31,908,375	37,443,316	39,390,102	38,246,985	44,156,481	45,662,182
Redevelopment & Housing	-	-	-	-	-	-	-	2,250,868	3,334,508	1,158,246	2,505,253	2,715,011	3,113,220	3,163,852
Non-departmental	9,809,373	11,820,499	14,744,355	14,614,731	14,973,779	13,784,049	14,508,515	10,921,949	12,835,899	16,608,296	15,638,670	15,736,994	14,817,653	15,539,533
Debt Service	850,138	705,822	546,326	935,006	935,006	22,903	22,903	4,416,495	1,357,112	1,672,514	4,678,498	4,678,498	2,934,529	3,539,157
Capital Projects	3,126,500	1,655,505	1,310,531	3,947,133	3,817,577	5,457,187	5,499,437	5,593,213	7,799,460	5,634,833	42,227,525	16,281,922	49,652,236	19,748,333
Total Financial Uses	27,876,503	22,019,621	27,657,574	30,625,592	30,324,805	31,489,624	32,869,930	96,868,350	98,733,802	105,639,196	151,830,514	121,545,075	161,957,606	137,350,435
Other Financial Sources (Uses)														
Operating Transfers In	35,958	35,958	35,958	35,958	35,958	188,864	188,928	3,733,459	3,603,454	4,499,661	5,538,802	5,538,802	5,843,368	5,630,896
Operating Transfers Out	(46,771)	(47,517)	(52,657)	(52,894)	(52,894)	(200,517)	(201,449)	(3,733,459)	(3,603,454)	(4,499,661)	(5,538,802)	(5,538,802)	(5,858,042)	(5,628,687)
Total Other Financial Sources (Uses)	(10,813)	(11,559)	(16,699)	(16,936)	(16,936)	(11,653)	(12,521)	-	-	-	-	-	(14,674)	2,209
Net Change In Fund Balance	(5,372,191)	2,742,525	72,267	(4,907,626)	(1,712,173)	(229,968)	(3,910)	7,126,171	11,328,312	15,793,865	(25,297,999)	(1,485,042)	(13,287,034)	1,852,938
Fund Balances/Net Assets:														
Adjusted Beginning Fund Balances/Net Assets	10,396,823	5,024,632	8,443,757	8,516,024	8,516,024	6,803,851	6,573,883	96,144,576	103,319,581	115,204,493	130,998,358	105,700,359	104,215,318	108,209,887
Ending Fund Balances/Net Assets	5,024,632	7,767,157	8,516,024	3,608,398	6,803,851	6,573,883	6,569,973	103,270,747	114,647,893	130,998,358	105,700,359	104,215,318	90,928,283	110,062,825
Budget Analysis Reconciliation:														
Expenditures and Debt Service						31,690,141	33,071,379						167,800,974	142,979,122

Note (1) Information Services and Geographic S
were transferred to their own Department
from General Govemment.

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FUND DESCRIPTION & FINANCIAL ANALYSIS

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Analysis of Fund and Cash Balances
Fiscal Years 2019/20 & 2020/21

Fund Types	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds	Private Trust Fund	Total for all Funds
	$	$	$	$	$	$	$
FISCAL YEAR 2019/20							
Revenues and Other Financing Sources	45,155,298	27,723,267	967,415	61,076,591	10,318,596	2,482,175	147,723,343
Expenditures and Debt Service	45,636,818	32,002,504	967,415	74,766,965	10,580,480	2,482,175	166,436,356
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(481,520)	(4,279,236)	-	(13,690,373)	(261,884)	-	(18,713,013)
FISCAL YEAR 2020/21							
Revenues and Other Financing Sources	45,899,855	20,305,149	863,671	60,773,292	10,459,426	2,201,721	140,503,113
Expenditures and Debt Service	46,530,077	20,251,277	863,671	61,526,906	11,087,345	2,201,721	142,460,997
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(630,222)	53,872	-	(753,614)	(627,919)	-	(1,957,884)
Projected Fund/Cash Balances 7/1/019	9,546,033	20,412,047	28,500	33,988,476	2,610,634	-	66,585,690
Projected Fund/Cash Balances 6/30/21	8,434,291	16,186,682	28,500	19,604,126	1,720,831	-	45,974,431
Less Restricted Funds/Cash Balances	(5,897,456)	-	(28,500)	(5,703,343)	(1,720,831)	-	(13,350,130)
Total Available Funds 6/30/21	2,536,835	16,186,682	-	13,900,783	-	-	32,624,300
Analysis of Estimated Restricted Fund Balances							
Insurance Reserve - Solid Waste	-	-	-	1,000,000	-	-	1,000,000
Insurance Reserve - Worker's Comp/Liability	-	-	-	-	1,720,831	-	1,720,831
Landfill Closure and Post Closure Reserve	-	-	-	3,962,931	-	-	3,962,931
Reserve for Capital Replacement	-	-	-	106,197	-	-	106,197
Reserve for Debt Service/Notes Rec.	-	-	28,500	-	-	-	28,500
Reserve for Inventory	24,729	-		634,215	-	-	658,944
Reserve for Monterey Bay Community Power	272,727	-	-	-	-	-	272,727
Reserve for Emergency	3,150,000	-	-	-	-	-	3,150,000
Charter Reserve (Section 1112)	2,450,000	-	-	-	-	-	2,450,000
Total	5,897,456	-	28,500	5,703,343	1,720,831	-	13,350,130

FUNDS NAMES		SPECIAL REVENUE FUNDS			
	GENERAL FUND	RETIREMENT TAX	HOUSING	CDBG	ENTERPRISE ZONE
FUNDS NUMBERS	MAJOR FUND 150	NON MAJOR 160	NON MAJOR 204	NON MAJOR 205	NON MAJOR 206
	$	$	$	$	
FISCAL YEAR 2019/20					
PROJECTED RESOURCES 2019-20					
Revenues	40,685,984	3,724,200	265,000	1,302,671	-
Transfers In	4,469,314	-	95,039	-	-
RESOURCES	45,155,298	3,724,200	360,039	1,302,671	-
PROJECTED EXPENDITURES 2019-20					
Operations	43,668,498	-	600,715	530,523	28,566
Capital	887,231	-	-	250,000	-
Reappropriated Capital Projects	682,358	-	-	249,082	-
Transfers Out	398,731	3,849,200	-	268,702	-
Debt Service	-	-	-	-	-
USES	45,636,818	3,849,200	600,715	1,298,307	28,566
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(481,520)	(2) (125,000)	(2) (240,676)	-	(2) (28,566)
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	41,550,186	3,833,000	265,000	1,112,877	-
Transfers In	4,349,669	-	49,350	-	-
RESOURCES	45,899,855	3,833,000	314,350	1,112,877	-
PROJECTED EXPENDITURES 2020-21					
Operations	45,720,848	-	608,947	535,924	-
Capital	523,366	-	-	300,000	-
Transfers Out	285,863	3,958,000	-	273,066	-
Debt Service	-	-	-	-	-
USES	46,530,077	3,958,000	608,947	1,108,990	-
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(630,222)	(2) (125,000)	(3) (294,597)	-	-
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	9,546,033	300,000	3,254,970	-	28,566
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	8,434,291	50,000	2,719,697	-	28,566
Less Restricted Fund/Cash Balances	(5,897,456)	-	-	-	-
TOTAL AVAILABLE FUNDS 6/30/21	2,536,835	50,000	2,719,697	-	-
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste					
Insurance Reserve - Worker's Comp/Liability					
Landfill Closure and Post Closure Reserve					
Reserve for Capital Replacement					
Reserve for Debt Service/Notes Rec.					
Reserve for Inventory	24,729				
Reserve for Monterey Bay Community Power	272,727				
Reserve for Emergency	3,150,000				
Charter Reserve (Section 1112)	2,450,000				
Total	5,897,456	-	-	-	-

Note 1 Negative appropriation is a result of reappropriating fund balance/net assets for capital projects that were approved in current or prior years and resources for those projects have accumulated within fund balances.

Note 2 Negative appropriation is a result of Council decision to spend down fund balance.

Note 3 Positive appropriation is a result of saving funds for future projects.

FUNDS NAMES	SPECIAL REVENUE FUNDS			
	OTHER RAH GRANTS	RELOCATION REVOLVING	INCLUSIONARY HOUSING	ECONOMIC DEVELOP. CBID
	NON MAJOR	NON MAJOR	NON MAJOR	NON MAJOR
FUNDS NUMBERS	209/210	215	221	225
	$	$	$	$
FISCAL YEAR 2019/20				
PROJECTED RESOURCES 2019-20				
Revenues	556,773	30,000	97,000	92,425
Transfers In	-	50,000	-	-
RESOURCES	556,773	80,000	97,000	92,425
PROJECTED EXPENDITURES 2019-20				
Operations	808,773	80,000	880,284	73,000
Capital	-	-	-	-
Reappropriated Capital Projects	-	-	-	-
Transfers Out	-	-	50,000	24,900
Debt Service	-	-	-	-
USES	808,773	80,000	930,284	97,900
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(2) (252,000)	-	(2) (833,284)	(2) (5,475)
FISCAL YEAR 2020/21				
PROJECTED RESOURCES 2020-21				
Revenues	557,699	35,000	97,000	92,425
Transfers In	-	50,000	-	-
RESOURCES	557,699	85,000	97,000	92,425
PROJECTED EXPENDITURES 2020-21				
Operations	809,699	85,000	947,170	73,000
Capital	-	-	-	-
Transfers Out	-	-	50,000	24,900
Debt Service	-	-	-	-
USES	809,699	85,000	997,170	97,900
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(2) (252,000)	-	(2) (900,170)	(2) (5,475)
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	705,756	-	1,963,000	61,609
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	201,756	-	229,547	50,659
Less Restricted Fund/Cash Balances	-	-	-	-
TOTAL AVAILABLE FUNDS 6/30/21	201,756	-	229,547	50,659
Analysis of Estimated Restricted Fund Balances				
Insurance Reserve - Solid Waste				
Insurance Reserve - Worker's Comp/Liability				
Landfill Closure and Post Closure Reserve				
Reserve for Capital Replacement				
Reserve for Debt Service/Notes Rec.				
Reserve for Inventory				
Reserve for Monterey Bay Community Power				
Reserve for Emergency				
Charter Reserve (Section 1112)				
Total	-	-	-	-

FUNDS NAMES	SPECIAL REVENUE FUNDS				
	ABANDONED VEHICLE AUTHORITY	CIVIC CENTER COMMON AREA MAINTENANCE	LIBRARY	PEG	PARKS DEVELOP-MENT
	NON MAJOR	NON MAJOR	NON MAJOR	NON MAJOR	NON MAJOR
FUNDS NUMBERS	245	246	250	265	281
	$	$	$	$	$
FISCAL YEAR 2019/20					
PROJECTED RESOURCES 2019-20					
Revenues	60,000	284,588	3,911,000	32,200	105,000
Transfers In	40,000	61,596	-	-	-
RESOURCES	100,000	346,184	3,911,000	32,200	105,000
PROJECTED EXPENDITURES 2019-20					
Operations	82,912	215,726	3,584,559	41,593	-
Capital	-	50,000	16,970	-	-
Reappropriated Capital Projects	-	-	41,667	-	-
Transfers Out	-	-	82,932	-	-
Debt Service	-	-	-	-	-
USES	82,912	265,726	3,726,128	41,593	-
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(3) 17,088	(3) 80,458	(3) 184,872	(2) (9,393)	(3) 105,000
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	60,000	286,995	4,032,000	32,200	105,000
Transfers In	40,000	44,777	-	-	-
RESOURCES	100,000	331,772	4,032,000	32,200	105,000
PROJECTED EXPENDITURES 2020-21					
Operations	-	218,133	3,840,419	43,677	-
Capital	-	50,000	7,379	-	-
Transfers Out	-	-	83,065	-	-
Debt Service	-	-	-	-	-
USES	-	268,133	3,930,863	43,677	-
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(3) 100,000	(3) 63,639	(3) 101,137	(2) (11,477)	(3) 105,000
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	10,168	-	1,271,840	41,014	1,305,103
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	127,256	144,097	1,557,849	20,144	1,515,103
Less Restricted Fund/Cash Balances	-	-	-	-	-
TOTAL AVAILABLE FUNDS 6/30/21	127,256	144,097	1,557,849	20,144	1,515,103
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste					
Insurance Reserve - Worker's Comp/Liability					
Landfill Closure and Post Closure Reserve					
Reserve for Capital Replacement					
Reserve for Debt Service/Notes Rec.					
Reserve for Inventory					
Reserve for Monterey Bay Community Power					
Reserve for Emergency					
Charter Reserve (Section 1112)					
Total	-	-	-	-	-

FUNDS NAMES	SPECIAL REVENUE FUNDS				
	GAS TAX	SB1 Gas Tax	PARKING GARAGE	MEASURE G	TRANSPORTATION SPECIAL TAX MEASURE D
	NON MAJOR	NON MAJOR	NON MAJOR	NON MAJOR	NON MAJOR
FUNDS NUMBERS	305	306	309	310	312
	$	$	$	$	$
FISCAL YEAR 2019/20					
PROJECTED RESOURCES 2019-20					
Revenues	10,216,782	820,000	162,000	3,962,600	1,214,820
Transfers In	-	-	92,988	-	-
RESOURCES	10,216,782	820,000	254,988	3,962,600	1,214,820
PROJECTED EXPENDITURES 2019-20					
Operations	769,492	-	168,946	3,524,004	-
Capital	2,647,647	800,000	-	1,158,153	1,719,000
Reappropriated Capital Projects	5,167,556	793,566	-	651,617	544,695
Transfers Out	-	-	9,005	286,307	-
Debt Service	-	-	-	-	-
USES	8,584,695	1,593,566	177,951	5,620,081	2,263,695
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES -	(3)	(2)		(2)	(3)
SURPLUS (SHORTFALL)	1,632,087	(773,566)	77,037	(1,657,481)	(1,048,875)
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	1,358,371	820,000	162,000	4,033,600	2,443,074
Transfers In	-	-	93,195		-
RESOURCES	1,358,371	820,000	255,195	4,033,600	2,443,074
PROJECTED EXPENDITURES 2020-21					
Operations	805,359	-	168,946	3,379,328	-
Capital	1,250,000	805,000	-	276,500	971,000
Transfers Out	-	-	3,886	286,307	-
Debt Service	-	-	-	-	-
USES	2,055,359	805,000	172,832	3,942,135	971,000
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES -	(2)	(3)		(2)	(3)
SURPLUS (SHORTFALL)	(696,988)	15,000	82,363	91,465	1,472,074
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	1,014,055	847,325	(491,933)	2,916,396	1,477,390
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	1,949,154	88,759	(332,533)	1,350,380	423,199
Less Restricted Fund/Cash Balances	-	-	-	-	-
TOTAL AVAILABLE FUNDS 6/30/21	1,949,154	88,759	(332,533)	1,350,380	423,199
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste					
Insurance Reserve - Worker's Comp/Liability					
Landfill Closure and Post Closure Reserve					
Reserve for Capital Replacement					
Reserve for Debt Service/Notes Rec.					
Reserve for Inventory					
Reserve for Monterey Bay Community Power					
Reserve for Emergency					
Charter Reserve (Section 1112)					
Total	-		-	-	-

FUNDS NAMES	SPECIAL REVENUE FUNDS				
	IMPACT FEES	LLMAD	NARCOTICS FORFEITURE	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND
FUNDS NUMBERS	NON MAJOR 338-356	NON MAJOR 354	NON MAJOR 825	TOTALS	NON MAJOR 510
	$	$	$	$	$
FISCAL YEAR 2019/20	(3)				
PROJECTED RESOURCES 2019-20					
Revenues	337,600	197,485	11,500	27,383,644	111,099
Transfers In	-	-	-	339,623	856,316
RESOURCES	337,600	197,485	11,500	27,723,267	967,415
PROJECTED EXPENDITURES 2019-20					
Operations	-	64,209	-	11,453,302	-
Capital	-	-	-	6,641,770	-
Reappropriated Capital Projects	1,768,203	-	115,000	9,331,386	-
Transfers Out	5,000	-	-	4,576,046	-
Debt Service	-	-	-	-	967,415
USES	1,773,203	64,209	115,000	32,002,504	967,415
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES -	(1)	(2)	(2)		
SURPLUS (SHORTFALL)	(1,435,603)	133,276	(103,500)	(4,279,236)	-
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	492,600	197,485	11,500	20,027,827	52,581
Transfers In		-	-	277,322	811,090
RESOURCES	492,600	197,485	11,500	20,305,149	863,671
PROJECTED EXPENDITURES 2020-21					
Operations	-	211,572	-	11,727,174	-
Capital	180,000	-	-	3,839,879	-
Transfers Out	5,000	-	-	4,684,224	-
Debt Service	-	-	-	-	863,671
USES	185,000	211,572	-	20,251,277	863,671
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES -	(3)	(2)	(3)		
SURPLUS (SHORTFALL)	307,600	(14,087)	11,500	53,872	(0)
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	5,009,550	585,338	111,900	20,412,047	28,500
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	3,881,547	704,527	19,900	16,186,682	28,500
Less Restricted Fund/Cash Balances	-	-	-	-	(28,500)
TOTAL AVAILABLE FUNDS 6/30/21	3,881,547	704,527	19,900	16,186,682	-
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste					
Insurance Reserve - Worker's Comp/Liability					
Landfill Closure and Post Closure Reserve					
Reserve for Capital Replacement					
Reserve for Debt Service/Notes Rec.					28,500
Reserve for Inventory					
Reserve for Monterey Bay Community Power					
Reserve for Emergency					
Charter Reserve (Section 1112)					
Total	-	-	-	-	28,500

FUNDS NAMES	ENTERPRISE FUNDS				
	SEWER	WATER	AIRPORT	SOLID WASTE	LANDFILL CLOSURE
	MAJOR FUND	MAJOR FUND	NON MAJOR	NON MAJOR	NON MAJOR
FUNDS NUMBERS	710	720	730	740	741
	$	$	$	$	$
FISCAL YEAR 2019/20					
PROJECTED RESOURCES 2019-20					
Revenues	27,497,789	19,259,317	-	14,068,724	-
Transfers In	-	-	-	-	150,761
RESOURCES	27,497,789	19,259,317	-	14,068,724	150,761
PROJECTED EXPENDITURES 2019-20					
Operations	12,835,044	14,851,961	3,229,569	12,121,102	-
Capital	15,574,116	2,915,696	1,112,325	2,119,291	160,000
Reappropriated Capital Projects	1,580,569	6,466,232	526,257	571,847	-
Transfers Out	174,364	27,119	5,045	195,472	-
Debt Service	200,751	-	22,903	-	-
USES	30,364,844	24,261,008	4,873,196	15,007,712	160,000
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(1) (2,867,055)	(1) (5,001,691)	(1) (4,873,196)	(938,988)	(2) (9,239)
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	16,783,613	25,710,583	-	18,028,335	-
Transfers In	-	-	-	-	150,761
RESOURCES	16,783,613	25,710,583	-	18,028,335	150,761
PROJECTED EXPENDITURES 2020-21					
Operations	13,304,800	15,131,729	3,447,170	12,830,384	-
Capital	2,867,220	7,018,431	720,507	4,527,171	210,000
Transfers Out	178,789	27,725	5,056	196,393	-
Debt Service	961,132	-	22,903	-	-
USES	17,311,941	22,177,885	4,172,733	17,553,948	210,000
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(2) (528,328)	3,532,698	(4,172,733)	474,387	(2) (59,239)
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	9,982,805	15,843,718	369,187	3,714,194	3,972,170
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	6,587,422	14,374,725	(8,676,742)	3,249,593	3,962,931
Less Restricted Fund/Cash Balances	-	(554,203)	(78,054)	(1,001,958)	(3,962,931)
TOTAL AVAILABLE FUNDS 6/30/21	6,587,422	13,820,522	(8,754,796)	2,247,635	-
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste				1,000,000	
Insurance Reserve - Worker's Comp/Liability					
Landfill Closure and Post Closure Reserve					3,962,931
Reserve for Capital Replacement					
Reserve for Debt Service/Notes Rec.					
Reserve for Inventory		554,203	78,054	1,958	
Reserve for Monterey Bay Community Power					
Reserve for Emergency					
Charter Reserve (Section 1112)					
Total	-	554,203	78,054	1,001,958	3,962,931

FUNDS NAMES	FIBER OPTIC	ENTERPRISE FUNDS	INTERNAL SERVICE FUND	PRIVATE PURPOSE TRUST FUND SUCCESSOR AGENCY	TOTAL FOR ALL
FUNDS NUMBERS	NON MAJOR 789	TOTALS	NON MAJOR 765/780/785/787	NON MAJOR 202	FUNDS
	$	$	$	$	$
FISCAL YEAR 2019/20					
PROJECTED RESOURCES 2019-20					
Revenues	100,000	60,925,830	10,282,638	2,482,175	141,871,371
Transfers In	-	150,761	35,958	-	5,851,972
RESOURCES	100,000	61,076,591	10,318,596	2,482,175	147,723,343
PROJECTED EXPENDITURES 2019-20					
Operations	100,205	43,137,881	10,554,480	1,228,525	110,042,686
Capital	-	21,881,428	26,000	-	29,436,429
Reappropriated Capital Projects	-	9,144,905	-	-	19,158,649
Transfers Out	-	402,000	-	475,195	5,851,972
Debt Service	-	200,751	-	778,455	1,946,621
USES	100,205	74,766,965	10,580,480	2,482,175	166,436,356
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(205)	(13,690,373)	(3) (261,884)	-	(18,713,013)
FISCAL YEAR 2020/21					
PROJECTED RESOURCES 2020-21					
Revenues	100,000	60,622,531	10,423,468	2,201,721	134,878,313
Transfers In	-	150,761	35,958	-	5,624,800
RESOURCES	100,000	60,773,292	10,459,426	2,201,721	140,503,113
PROJECTED EXPENDITURES 2020-21					
Operations	100,399	44,814,482	11,061,345	899,971	114,223,820
Capital	-	15,343,329	26,000	-	19,732,574
Transfers Out	-	407,963	-	246,750	5,624,800
Debt Service	-	961,132	-	1,055,000	2,879,803
USES	100,399	61,526,906	11,087,345	2,201,721	142,460,997
REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES - SURPLUS (SHORTFALL)	(399)	(753,614)	(3) (627,919)	-	(1,957,884)
PROJECTED FUND BALANCE/CASH BALANCES 7/1/19	106,402	33,988,476	2,610,634	-	66,585,690
PROJECTED FUND BALANCE/CASH BALANCES 7/1/21	106,197	19,604,126	1,720,831		45,974,431
Less Restricted Fund/Cash Balances	(106,197)	(5,703,343)	(1,720,831)	-	(13,350,130)
TOTAL AVAILABLE FUNDS 6/30/21	-	13,900,783	-	-	32,624,300
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve - Solid Waste		1,000,000			1,000,000
Insurance Reserve - Worker's Comp/Liability			1,720,831		1,720,831
Landfill Closure and Post Closure Reserve		3,962,931			3,962,931
Reserve for Capital Replacement	106,197	106,197			106,197
Reserve for Debt Service/Notes Rec.					28,500
Reserve for Inventory		634,215			658,944
Reserve for Monterey Bay Community Power					272,727
Reserve for Emergency					3,150,000
Charter Reserve (Section 1112)					2,450,000
Total	106,197	5,703,343	1,720,831	-	13,350,130

City of Watsonville, California

TRANSFERS IN/OUT
FISCAL YEAR 2019/20

Fund	A/C #	Transfers	Transfers Out $	Transfers In $
0150	275-6510	General Fund		3,849,200
0160	278-7910	Retirement Fund	3,849,200	
	To pay for General Fund retirement costs.			
0150	275-6510	General Fund		115,019
0205	380-7910	CDBG Entitlement	115,019	
	To fund Recreation staff			
0245	243-6510	Abandoned Vehicle Authority		40,000
0150	275-7910	General Fund	40,000	
	To fund abandoned vehicle program			
0510	752-6510	Debt Service		153,683
0205	380-7910	CDBG Entitlement	153,683	
	To fund Section 108 loan payment.			
0246	321-6510	Civic Center Common Area Maint.		61,596
0150	280-7910	General Fund - City Manager	38,019	
0250	621-7910	Library	23,577	
	To fund Common Area reserve			
0309	525-6510	Parking Garage		30,320
0150	280-7910	General Fund	4,386	
0250	621-7910	Library	19,354	
0710	530-7910	Sewer	1,645	
0720	596-7910	Water	1,645	
0730	560-7910	Airport	1,645	
0740	570-7910	Solid Waste	1,645	
	To fund Civic Center Parking Garage payback			
0309	525-6510	Parking Garage		62,668
0150	280-7910	General Fund	9,067	
0250	621-7910	Library	40,001	
0710	530-7910	Sewer	3,400	
0720	596-7910	Water	3,400	
0730	560-7910	Airport	3,400	
0740	570-7910	Solid Waste	3,400	
	To fund Civic Center Parking Garage costs			
0510	757-6510	Debt Service Solar Lease		234,715
0150	280-7910	General Fund	15,322	
0710	530-7910	Sewer	163,606	
0720	596-7910	Water	22,074	
0740	570-7910	Solid Waste	33,713	
	To fund Solar Lease payment			
0741	576-6510	Landfill Closure		150,761
0740	570-7910	Solid Waste	150,761	
	To fund closure and postclosure costs			
0785	290-6510	Health Insurance		35,958
0150	280-7910	General Fund	24,292	
0710	530-7910	Sewer Fund	5,713	
0740	570-7910	Solid Waste Fund	5,953	
	To fund early retirement program			
0510	758-6510	Debt Service		30,298
0510	761-6510	Debt Service		5,119
0510	762-6510	Debt Service		10,555
0510	763-6510	Debt Service		11,657
0510	764-6510	Debt Service		6,320
0510	765-6510	Debt Service		6,834
0510	766-6510	Debt Service		3,040
0510	767-6510	Debt Service		8,760
0510	768-6510	Debt Service		10,205
0510	769-6510	Debt Service		3,886
0510	770-6510	Debt Service		14,544
0510	771-6510	Debt Service		2,487
0150	280-7910	General Fund	104,700	
0309	525-7910	Parking Garage	3,886	
0309	521-7910	Parking Garage	5,119	
	To fund PG&E loans			

Fund	Summary	Transfers Out $	Transfers In $
0150	General Fund	398,731	4,469,314
0160	Retirement Fund	3,849,200	
0202	Successor Agency	475,195	
0204	Housing Fund		95,039
0205	CDBG Fund	268,702	
0215	Relocation Revolving Fund		50,000
0221	Inclusionary Housing Fund	50,000	
0225	Business Development	24,900	
0245	Abandoned Vehicle Authority Fund		40,000
0246	Civic Center Common Area Fund		61,596
0250	Library Fund	82,932	
0290	Green Building Impact Fee Fund	5,000	
0309	Parking Garage Fund	9,005	92,988
0310	Measure G Fund	286,307	
0510	Debt Service Fund		856,316
0710	Sewer Fund	174,364	
0720	Water Fund	27,119	
0730	Airport Fund	5,045	
0740	Solid Waste Fund	195,472	
0741	Landfill Closure Fund		150,761
0785	Risk Management Fund		35,958
		5,851,972	5,851,972

0510	759-6510 Debt Service		67,906
0150	280-7910 General Fund	67,906	
	To fund State Of California retrofit loan		
0215	390-6510 Relocation Revolving		50,000
0221	347-7910 Inclusionary Housing	50,000	
	To fund Relocation activities		
0150	275-6510 General Fund		475,195
0202	361-7910 Successor Agency	475,195	
	To fund partial repayment of Agency loan		
0204	368-6510 Housing Fund		95,039
0150	280-7910 General Fund	95,039	
	to fund 20% Allocation of loan payment		
0150	275-6510 General Fund		24,900
0225	340-7910 Business Development	24,900	
	To fund Downtown Police patrol		
0150	275-6510 General Fund		5,000
0290	301-7910 Green Building Impact Fee	5,000	
	To fund CCD staff training		
0510	759-6510 Debt Service		286,307
0310	526-7910 Measure G Fund	286,307	
	To fund FireTruck loan payment		

TRANSFERS IN/OUT
FISCAL YEAR 2020/21

Fund	A/C #	Transfers	Transfers Out $	Transfers In $
0150	275-6510	General Fund		3,958,000
0160	278-7910	Retirement Fund	3,958,000	
		To pay for General Fund retirement costs.		
0150	275-6510	General Fund		115,019
0205	380-7910	CDBG Entitlement	115,019	
		To fund Recreation staff		
0245	243-6510	Abandoned Vehicle Authority		40,000
0150	275-7910	General Fund	40,000	
		To fund Abandoned Vehicle program		
0510	752-6510	Debt Service		158,047
0205	380-7910	CDBG Entitlement	158,047	
		To fund Section 108 loan payment.		
0246	321-6510	Civic Center Common Area Maint.		44,777
0150	280-7910	General Fund - City Manager	21,200	
0250	621-7910	Library	23,577	
		To fund Common Area reserve		
0309	525-6510	Parking Garage		30,320
0150	280-7910	General Fund	4,386	
0250	621-7910	Library	19,354	
0710	530-7910	Sewer	1,645	
0720	596-7910	Water	1,645	
0730	560-7910	Airport	1,645	
0740	570-7910	Solid Waste	1,645	
		To fund Civic Center Parking Garage payback		
0309	525-6510	Parking Garage		62,875
0150	280-7910	General Fund	9,097	
0250	621-7910	Library	40,134	
0710	530-7910	Sewer	3,411	
0720	596-7910	Water	3,411	
0730	560-7910	Airport	3,411	
0740	570-7910	Solid Waste	3,411	
		To fund Civic Center Parking Garage costs		
0510	757-6510	Debt Service Solar Lease		241,047
0150	280-7910	General Fund	15,735	
0710	530-7910	Sewer	168,020	
0720	596-7910	Water	22,669	
0740	570-7910	Solid Waste	34,623	
		To fund Solar Lease payment		
0741	576-6510	Landfill Closure		150,761
0740	570-7910	Solid Waste	150,761	
		To fund Closure and Postclosure costs		
0785	290-6510	Health Insurance		35,958
0150	280-7910	General Fund	24,292	
0710	530-7910	Sewer Fund	5,713	
0740	570-7910	Solid Waste Fund	5,953	
		To fund early Retirement program		
0510	758-6510	Debt Service		15,149
0510	762-6510	Debt Service		10,555
0510	763-6510	Debt Service		11,657
0510	763-6510	Debt Service		6,320
0510	765-6510	Debt Service		6,834
0510	766-6510	Debt Service		3,040
0510	767-6510	Debt Service		8,760
0510	768-6510	Debt Service		8,504
0510	769-6510	Debt Service		3,886
0510	770-6510	Debt Service		14,544
0510	771-6510	Debt Service		2,487
0150	280-7910	General Fund	87,850	
0309	525-7910	Parking Garage	3,886	
		To fund PG&E loans		

Fund	Summary	Transfers Out $	Transfers In $
0150	General Fund	285,863	4,349,669
0160	Retirement Fund	3,958,000	
0202	Successor Agency Fund	246,750	
0204	Housing Fund		49,350
0205	CDBG Fund	273,066	
0290	Green Building Impact Fee Fund	5,000	
0215	Relocation Revolving Fund		50,000
0221	Inclusionary Housing Fund	50,000	
0225	Business Development (CBID)	24,900	
0245	Abandoned Vehicle Authority Fund		40,000
0246	Civic Center Common Area Fund		44,777
0250	Library Fund	83,065	
0309	Parking Garage Fund	3,886	93,195
0310	Measure G Fund	286,307	
0510	Debt Service Fund		811,090
0710	Sewer Fund	178,789	
0720	Water Fund	27,725	
0730	Airport Fund	5,056	
0740	Solid Waste Fund	196,393	
0741	Landfill Closure Fund		150,761
0785	Risk Management Fund		35,958
		5,624,800	5,624,800

0510	759-6510	Debt Service		33,953
0150	280-7910	General Fund	33,953	
		To fund State Of California retrofit loan		
0215	390-6510	Relocation Revolving		50,000
0221	347-7910	Inclusionary Housing	50,000	
		To fund relocation activities		
0150	275-6510	General Fund		246,750
0202	361-7910	Successor Agency	246,750	
		Partial repayment of Agency loan		
0204	368-6510	Housing Fund		49,350
0150	280-7910	General Fund	49,350	
		20% allocation of loan payment		
0150	275-6510	General Fund		24,900
0225	340-7910	Business Development	24,900	
		To fund downtown police patrol		
0150	275-6510	General Fund		5,000
0290	301-7910	Green Building Impact Fee	5,000	
		To fund CCD staff training		
0510	759-6510	Debt Service		286,307
0310	526-7910	Measure G Fund	286,307	
		To fund FireTruck loan payment		

PROGRAM MATRIX OF 2019-20 OPERATING BUDGET

Allocation of Budget Dollars by Program		Public Safety	Public Works	Recreation Parks & Library	Government Operations	Risk Management	Grant Projects	Utility Operations	Airport Operations	Debt Service	Total
General Fund Activity		$	$	$	$	$	$	$	$	$	$
110	City Council & Mayor				77,025						77,025
120	City Manager				1,313,622						1,313,622
130	City Attorney				181,766						181,766
160	City Clerk				553,985						553,985
210	Human Resources				644,731						644,731
220	Central Building & Maint.		479,125								479,125
230	Finance				1,486,155						1,486,155
240	Purchasing				200,104						200,104
250	Information Services				1,489,994						1,489,994
251	GIS				191,160						191,160
280	Non-departmental				682,843						682,843
282	Social/Community Svc. Grants				200,000						200,000
606	Cannabis - Social/Community Svc. Grants				-						-
315	Community Development				2,318,383						2,318,383
603	Cannabis - Community Development				66,838						66,838
409	Police - Support Services	3,258,137									3,258,137
410	Police - Operations	13,508,728					388,878				13,897,606
419	Police - Administrative Services	710,852									710,852
430	Animal Shelter	711,042									711,042
604	Cannabis - Police	73,245									73,245
450	Fire	7,386,927									7,386,927
602	Cannabis - Fire	48,450									48,450
510	Engineering and Streets		875,017								875,017
523	Municipal Vehicle Maint.		1,904,632								1,904,632
620	Library			511,475							511,475
622	Freedom Library			40,081							40,081
626	Literacy			-							-
605	Cannabis - Library			75,000							75,000
680	Parks			1,468,087							1,468,087
690	Recreation - Administration			1,431,831							1,431,831
691	Recreation-Centers			465,565							465,565
692	Sports Programs			323,460							323,460
686	Recreation Special Events			282,074							282,074
687	Pinto Lake			245,608							245,608
604	Cannabis - Parks and Community Services			80,750							80,750
Subtotal, General Fund		25,697,381	3,258,773	4,923,931	9,406,606		388,878				43,675,570
% of General Fund Operating Budget		58.84%	7.46%	11.27%	21.54%	0.00%	0.89%	0.00%	0.00%	0.00%	

PROGRAM MATRIX OF 2019-20 OPERATING BUDGET

Allocation of Budget Dollars by Program		Public Safety	Public Works	Recreation Parks & Library	Government Operations	Risk Management	Grant Projects	Utility Operations	Airport Operations	Debt Service	Total
Enterprise Fund Activity		$	$	$	$	$	$	$	$	$	$
530	Wastewater Treatment							10,069,068		200,751	10,269,819
531	Sewer Maintenance							790,724			790,724
532	Water Recycling Operations							1,975,252			1,975,252
540	Utilities Administration							-			-
541	Utilities Laboratory							-			-
555	Fiber Optic		100,205								100,205
560	Airport								3,229,569	22,903	3,252,472
570	Solid Waste Collections						10,000	9,319,885		200,751	9,530,636
571	Street Sweeping							307,652			307,652
572	Materials							1,449,270			1,449,270
575	Landfill							833,544			833,544
576	Landfill Closure							150,761			150,761
596	Water Operations							9,328,411			9,328,411
597	Customer Services							1,295,827			1,295,827
598	Water Services							3,949,047			3,949,047
600	Utilities							278,677			278,677
Subtotal, Enterprise Funds			100,205				10,000	39,748,117	3,229,569	424,405	43,512,296
Special Revenues Funds Activities											
309	Gas Tax		769,492								769,492
321	Civic Center Open Space Maint.		215,726								215,726
340	CBID - Business Development				73,000						73,000
347	Inclusionary Housing				880,284						880,284
364	Enterprise Zone				28,566						28,566
368	Housing				600,715						600,715
370	HOME - Program Income						498,773				498,773
380/383/385	CDBG Entitlement						530,523				530,523
390	Relocation Revolving				80,000						80,000
393	PEG				41,593						41,593
426	Abandoned Vehicle	82,912									82,912
521/525	Parking Garage				168,946						168,946
526/527	Measure G	3,212,504									3,212,504
528	Measure G PAL			311,500							311,500
610	Cal Home						310,000				310,000
621	Library - Watsonville				3,388,594						3,388,594
623	Library - Freedom				195,965						195,965
972/958/959	LLMAD			201,592							201,592
Subtotal, Special Revenue Funds		3,295,416	985,218	513,092	5,457,662		1,339,297				11,590,684
Other Funds Activities											
361/367	Successor Agency				1,228,525					778,455	2,006,980
291/293	Risk Management					3,453,400					3,453,400
299	Self Insur. - Health Insurance					6,651,080					6,651,080
550	Computer Replacement				450,000						450,000
752	Section 108 Loan									153,683	153,683
754	Atkinson Lane									52,185	52,185
757	Solar Lease									293,628	293,628
758	PG&E - Street Lights									30,298	30,298
759	State of California Energy Com.									67,906	67,906
761	PG&E - Second Street Parking Garage									5,119	5,119
762	PG&E - City Buildings Lights									10,555	10,555
763	2019 PG&E - City Hall									11,657	11,657
764	2019 PG&E - Civic Center									6,320	6,320
765	2019 PG&E - Marinovich									6,834	6,834
766	2019 PG&E - Youth Center									3,040	3,040
767	2019 PG&E - Ramsay Park									8,760	8,760
768	2019 PG&E - Fire Station 1									10,205	10,205
769	2019 PG&E - Beach St. Pkng Garage									3,886	3,886
770	2019 PG&E - Police Dept.									14,544	14,544
771	2019 PG&E - Vets. Memorial Bldg.									2,487	2,487
772	Fire Truck									286,307	286,307
Subtotal, Other Funds					1,678,525	10,104,480				1,745,870	13,528,875
Total Operational Funds		28,992,797	4,344,196	5,437,023	16,542,794	10,104,480	1,738,174	39,748,117	3,229,569	2,170,275	112,307,425
% of Operational Budget		25.82%	3.87%	4.84%	14.73%	9.00%	1.55%	35.39%	2.88%	1.93%	

PROGRAM MATRIX OF 2020-21 OPERATING BUDGET

Allocation of Budget Dollars by Program		Public Safety	Public Works	Recreation Parks & Library	Government Operations	Risk Management	Grant Projects	Utility Operations	Airport Operations	Debt Service	Total
General Fund Activity		$	$	$	$	$	$	$	$	$	$
110	City Council & Mayor				77,025						77,025
120	City Manager				1,377,941						1,377,941
130	City Attorney				181,766						181,766
160	City Clerk				597,135						597,135
210	Human Resources				673,662						673,662
220	Central Building & Maint.		498,696								498,696
230	Finance				1,560,032						1,560,032
240	Purchasing				214,702						214,702
250	Information Services				1,599,555						1,599,555
251	GIS				196,832						196,832
280	Non-departmental				680,255						680,255
282	Social/Community Svc. Grants				200,000						200,000
606	Cannabis-Social/Community Svc. Grants				-						-
315	Community Development				2,537,817						2,537,817
603	Cannabis - Community Development				-						-
409	Police - Support Services	3,327,624									3,327,624
410	Police - Operations	14,515,612					110,000				14,625,612
419	Police - Administrative Services	742,191									742,191
430	Animal Shelter	739,483									739,483
604	Cannabis - Police	78,222									78,222
450	Fire	7,813,404									7,813,404
602	Cannabis - Fire	20,000									20,000
510	Engineering and Streets		914,683								914,683
523	Municipal Vehicle Maint.		1,949,708								1,949,708
620	Library			523,876							523,876
622	Freedom Library			40,081							40,081
626	Literacy			-							-
605	Cannabis - Library			27,132							27,132
680	Parks			1,551,945							1,551,945
690	Recreation - Administration			1,520,420							1,520,420
691	Recreation-Centers			495,222							495,222
692	Sports Programs			338,737							338,737
686	Recreation Special Events			294,065							294,065
687	Pinto Lake			260,710							260,710
604	Cannabis - Parks and Community Services			84,787							84,787
Subtotal, General Fund		27,236,536	3,363,086	5,136,974	9,896,724		110,000				45,743,320

PROGRAM MATRIX OF 2020-21 OPERATING BUDGET

Allocation of Budget Dollars by Program		Public Safety	Public Works	Recreation Parks & Library	Government Operations	Risk Management	Grant Projects	Utility Operations	Airport Operations	Debt Service	Total
Enterprise Fund Activity		$	$	$	$	$	$	$	$	$	$
530	Wastewater Treatment							10,491,066		961,132	11,452,198
531	Sewer Maintenance							828,723			828,723
532	Water Recycling Operations							1,985,011			1,985,011
540	Utilities Administration							-			-
541	Utilities Laboratory							-			-
555	Fiber Optic							100,399			100,399
560	Airport						855,694		2,591,476	22,903	3,470,073
570	Solid Waste Collections						10,000	10,160,143			10,170,143
571	Street Sweeping							315,901			315,901
572	Materials							1,495,575			1,495,575
575	Landfill							848,764			848,764
576	Landfill Closure							150,761			150,761
596	Water Operations							9,400,640			9,400,640
597	Customer Services							1,353,460			1,353,460
598	Water Services							4,080,361			4,080,361
600	Utilities							297,269			297,269
Subtotal, Enterprise Funds							865,694	41,508,073	2,591,476	984,035	45,949,278
Special Revenues Funds Activities											
309	Gas Tax		805,359								805,359
321	Civic Center Open Space Maint.		218,133								218,133
340	CBID - Business Development				73,000						73,000
347	Inclusionary Housing				947,170						947,170
364	Enterprise Zone				-						-
368	Housing				608,947						608,947
370	HOME - Program Income						499,699				499,699
380/383/385	CDBG Entitlement						535,924				535,924
390	Relocation Revolving				85,000						85,000
393	PEG				43,677						43,677
426	Abandoned Vehicle	82,912									82,912
521/525	Parking Garage				168,946						168,946
526/527	Measure G	3,379,328									3,379,328
528	Measure G - PAL			335,018							335,018
610	Cal Home						310,000				310,000
621	Library - Watsonville			3,626,585							3,626,585
623	Library - Freedom			213,834							213,834
972/958/959	LLMAD			211,572							211,572
Subtotal, Special Revenue Funds		3,462,240	1,023,492	4,387,008	1,926,740		1,345,623				12,145,104
Other Funds Activities											
361/367	Successor Agency				899,971					1,055,000	1,954,971
291/293	Risk Management					3,146,690					3,146,690
299	Self Insur. - Health Insurance					7,914,655					7,914,655
550	Computer Replacement				-						-
752	Section 108 Loan									158,047	158,047
754	Atkinson Lane									-	-
757	Solar Lease									293,628	293,628
758	PG&E - Street Lights									15,149	15,149
759	State of California Energy Com.									33,953	33,953
761	PG&E - Second Street Parking Garage									-	-
762	PG&E - City Buildings Lights									10,555	10,555
763	2019 PG&E - City Hall									11,657	11,657
764	2019 PG&E - Civic Center									6,320	6,320
765	2019 PG&E - Marinovich									6,834	6,834
766	2019 PG&E - Youth Center									3,040	3,040
767	2019 PG&E - Ramsay Park									8,760	8,760
768	2019 PG&E - Fire Station 1									8,504	8,504
769	2019 PG&E - Beach St. Pkng Garage									3,886	3,886
770	2019 PG&E - Police Dept.									14,544	14,544
771	2019 PG&E - Vets. Memorial Bldg.									2,487	2,487
772	Fire Truck									286,307	286,307
Subtotal, Other Funds					899,971	11,061,345				1,918,671	13,879,987
Total Operational Funds		30,698,886	4,386,578	9,523,983	12,723,435	11,061,345	2,321,317	41,508,073	2,591,476	2,902,706	117,717,799
% of Operational Budget		26.08%	3.73%	8.09%	10.81%	9.40%	1.97%	35.26%	2.20%	2.47%	

DEPARTMENT MATRIX OF 2019-20 OPERATING BUDGET

Allocation of Budget Dollars by Program		General Government	City Clerk	Finance	Community Development	Innovation Technology	Police	Fire	Public Works	Parks & Community Serv.	Library	Housing & Economics	Non - Departmental	Debt Service	Total
General Fund Activity		$	$	$	$	$	$	$	$	$	$	$	$	$	$
110	City Council & Mayor	77,025													77,025
120	City Manager	1,313,622													1,313,622
130	City Attorney	181,766													181,766
160	City Clerk		553,985												553,985
210	Human Resources		644,731												644,731
220	Central Building & Maint.								479,125						479,125
230	Finance			1,486,155											1,486,155
240	Purchasing			200,104											200,104
250	Information Services					1,489,994									1,489,994
251	GIS					191,160									191,160
280	Non-departmental												682,843		682,843
282	Social/Community Svc. Grants												200,000		200,000
606	Cannabis - Social/Community Svc. Grants												-		-
315	Community Development				2,318,383										2,318,383
603	Cannabis - Community Development				66,838										66,838
409	Police - Support Services						3,258,137								3,258,137
410	Police - Operations						13,897,606								13,897,606
419	Police - Administrative Services						710,852								710,852
430	Animal Shelter						711,042								711,042
601	Cannabis - Police						73,245								73,245
450	Fire							7,386,927							7,386,927
602	Cannabis - Fire							48,450							48,450
510	Engineering and Streets								875,017						875,017
523	Municipal Vehicle Maint.								1,904,632						1,904,632
620	Library										511,475				511,475
622	Freedom Library										40,081				40,081
626	Literacy										-				-
605	Cannabis - Library										75,000				75,000
680	Parks									1,468,087					1,468,087
690	Recreation - Administration									1,431,831					1,431,831
691	Recreation - Centers									465,565					465,565
692	Sports Programs									323,460					323,460
686	Recreation Special Events									282,074					282,074
687	Pinto Lake									245,608					245,608
604	Cannabis - Parks and Community Services									80,750					80,750
Subtotal, General Fund		1,572,413	1,198,717	1,686,259	2,385,221	1,681,154	18,650,882	7,435,377	3,258,773	4,297,375	626,556		882,843		43,675,570
% of General Fund Operating Budget		3.60%	2.74%	3.86%	5.46%	3.85%	42.70%	17.02%	7.46%	9.84%	1.43%	0.00%	2.02%	0.00%	

DEPARTMENT MATRIX OF 2019-20 OPERATING BUDGET

Allocation of Budget Dollars by Program		General Government	City Clerk	Finance	Community Development	Innovation Technology	Police	Fire	Public Works	Parks & Community Serv.	Library	Housing & Economics	Non - Departmental	Debt Service	Total
Enterprise Fund Activity		$	$	$	$		$	$	$	$	$			$	$
530	Wastewater Treatment								10,069,068					200,751	10,269,819
531	Sewer Maintenance								790,724						790,724
532	Water Recycling Operations								1,975,252						1,975,252
540	Utilities Administration								-						-
541	Utilities Laboratory								-						-
555	Fiber Optic								100,205						100,205
560	Airport								3,229,569					22,903	3,252,472
570	Solid Waste Collections								9,329,885					200,751	9,530,636
571	Street Sweeping								307,652						307,652
572	Materials								1,449,270						1,449,270
575	Landfill								833,544						833,544
576	Landfill Closure								150,761						150,761
596	Water Operations								9,328,411						9,328,411
597	Customer Services								1,295,827						1,295,827
598	Water Services								3,949,047						3,949,047
600	Utilities								278,677						278,677
Subtotal, Enterprise Funds									43,087,891					424,405	43,512,296
Special Revenues Funds Activities															
309	Gas Tax								769,492						769,492
321	Civic Center Open Space Maint.								215,726						215,726
340	CBID - Business Development											73,000			73,000
347	Inclusionary Housing											880,284			880,284
364	Enterprise zone											28,566			28,566
368	Housing											600,715			600,715
370/376	HOME - Program Income											498,773			498,773
380/383/385	CDBG Entitlement											530,523			530,523
390	Relocation Revolving				80,000										80,000
393	PEG											41,593			41,593
426	Abandoned Vehicle						82,912								82,912
521/525	Parking Garage	168,946													168,946
526/527	Measure G						2,069,441	1,143,063							3,212,504
528	Measure G - PAL						311,500								311,500
610	Cal Home											310,000			310,000
621	Library - Watsonville										3,388,594				3,388,594
623	Library - Freedom										195,965				195,965
972/958/959	LLMAD									201,592					201,592
Subtotal, Special Revenue Funds		168,946			80,000		2,463,853	1,143,063	985,218	201,592	-	2,963,454			11,590,684
Other Funds Activities															
361/367	Successor Agency											1,228,525		778,455	2,006,980
291/293	Risk Management	3,453,400													3,453,400
299	Self Insur. - Health Insurance	6,651,080													6,651,080
550	Computer Replacement					450,000									450,000
752	Section 108 Loan													153,683	153,683
754	Atkinson Lane													52,185	52,185
757	Solar Lease													293,628	293,628
758	PG&E - Street Lights													30,298	30,298
759	State of California Energy Com.													5,119	5,119
761	PG&E - Second Street Parking Garage													67,906	67,906
762	PG&E - City Buildings Lights													10,555	10,555
763	2019 PG&E - City Hall													11,657	11,657
764	2019 PG&E - Civic Center													6,320	6,320
765	2019 PG&E - Marinovich													6,834	6,834
766	2019 PG&E - Youth Center													3,040	3,040
767	2019 PG&E - Ramsay Park													8,760	8,760
768	2019 PG&E - Fire Station 1													10,205	10,205
769	2019 PG&E - Beach St. Pkng Garage													3,886	3,886
770	2019 PG&E - Police Dept.													14,544	14,544
771	2019 PG&E - Vets. Memorial Bldg.													2,487	2,487
772	Fire Truck													286,307	286,307
Subtotal, Other Funds		10,104,480				450,000						1,228,525		1,745,870	13,528,875
Total Operational Funds		11,845,839	1,198,717	1,686,259	2,465,221	2,131,154	21,114,735	8,578,440	47,331,882	4,498,966	626,556	4,191,979	882,843	2,170,275	112,307,425
% of Operational Budget		10.55%	1.07%	1.50%	2.20%	1.90%	18.80%	0.63%	9.47%	0.14%	2.59%	1.87%	0.79%	6.02%	

DEPARTMENT MATRIX OF 2020-21 OPERATING BUDGET

Allocation of Budget Dollars by Program		General Government	City Clerk	Finance	Community Development	Innovation & Technology	Police	Fire	Public Works	Parks & Com. Serv.	Library	Housing & Economics	Non - Departmental	Debt Service	Total
General Fund Activity		$	$	$	$	$	$	$	$	$	$	$	$	$	$
110	City Council & Mayor	77,025													77,025
120	City Manager	1,377,941													1,377,941
130	City Attorney		181,766												181,766
160	City Clerk		597,135												597,135
210	Human Resources	673,662													673,662
220	Central Building & Maint.								498,696						498,696
230	Finance			1,560,032											1,560,032
240	Purchasing			214,702											214,702
250	Information Services					1,599,555									1,599,555
251	GIS					196,832									196,832
280	Non-departmental												680,255		680,255
282	Social/Community Svc. Grants												200,000		200,000
606	Cannabis-Social/Community Svc. Grts												-		-
315	Community Development				2,466,841										2,466,841
603	Cannabis - Community Development				70,976										70,976
409	Police - Support Services						3,327,624								3,327,624
410	Police - Operations						14,625,612								14,625,612
419	Police - Administrative Services						742,191								742,191
430	Animal Shelter						739,483								739,483
601	Cannabis - Police						78,222								78,222
450	Fire							7,782,641							7,782,641
602	Cannabis - Fire							50,873							50,873
510	Engineering and Streets								914,683						914,683
523	Municipal Vehicle Maint.								1,949,708						1,949,708
620	Library										523,876				523,876
622	Freedom Library										40,081				40,081
626	Literacy										-				-
605	Cannabis - Library										27,132				27,132
680	Parks									1,551,945					1,551,945
690	Recreation - Administration									1,520,420					1,520,420
691	Recreation-Centers									495,222					495,222
692	Sports Programs									338,737					338,737
686	Recreation Special Events									294,065					294,065
687	Pinto Lake									260,710					260,710
604	Cannabis - Parks and Community Services									84,787					84,787
Subtotal, General Fund		2,128,629	778,901	1,774,735	2,537,817	1,796,387	19,513,131	7,833,514	3,363,086	4,545,886	591,088		880,255		45,743,430
% of General Fund Operating Budget		4.65%	1.70%	3.88%	5.55%	3.93%	42.66%	17.12%	7.35%	9.94%	1.29%	0.00%	1.92%	0.00%	

DEPARTMENT MATRIX OF 2020-21 OPERATING BUDGET

Allocation of Budget Dollars by Program		General Government	City Clerk	Finance	Community Development	Innovation & Technology	Police	Fire	Public Works	Parks & Com. Serv.	Library	Housing & Economics	Non - Departmental	Debt Service	Total
Enterprise Fund Activity		$		$	$		$	$	$	$	$	$	$	$	$
530	Wastewater Treatment								10,491,066					961,132	11,452,198
531	Sewer Maintenance								828,723						828,723
532	Water Recycling Operations								1,985,011						1,985,011
540	Utilities Administration								-						-
541	Utilities Laboratory								-						-
555	Fiber Optic								100,399						100,399
560	Airport								3,447,170					22,903	3,470,073
570	Solid Waste Collections								10,170,143						10,170,143
571	Street Sweeping								315,901						315,901
572	Materials								1,495,575						1,495,575
575	Landfill								848,764						848,764
576	Landfill Closure								150,761						150,761
596	Water Operations								9,400,640						9,400,640
597	Customer Services								1,353,460						1,353,460
598	Water Services								4,080,361						4,080,361
600	Utilities								297,269						297,269
Subtotal, Enterprise Funds									44,965,243					984,035	45,949,278
Special Revenues Funds Activities															
309	Gas Tax								805,359						805,359
321	Civic Center Open Space Maint.								218,133						218,133
340	CBID - Business Development											73,000			73,000
347	Inclusionary Housing											947,170			947,170
368	Housing											608,947			608,947
370/376	HOME - Program Income											499,699			499,699
380/383/385	CDBG Entitlement											535,924			535,924
390	Relocation Revolving				85,000										85,000
393	PEG	43,677													43,677
426	Abandoned Vehicle						82,912								82,912
521/525	Parking Garage	168,946													168,946
526/527	Measure G						2,181,048	1,198,280							3,379,328
528	Measure G - PAL									335,018					335,018
610	Cal Home											310,000			310,000
621	Library - Watsonville										3,626,585				3,626,585
623	Library - Freedom										213,834				213,834
972/958/959	LLMAD									211,572					211,572
Subtotal, Special Revenue Funds		212,623			85,000		2,263,960	1,198,280	1,023,492	546,589	3,840,419	2,974,740			12,145,104
Other Funds Activities															
361/367	Successor Agency											899,971		1,055,000	1,954,971
291/293	Risk Management			3,146,690											3,146,690
299	Self Insur. - Health Insurance			7,914,655											7,914,655
550	Computer Replacement					-									-
752	Section 108 Loan													158,047	158,047
754	Atkinson Lane													-	-
757	Solar Lease													293,628	293,628
758	PG&E - Street Lights													15,149	15,149
759	State of California Energy Com.													33,953	33,953
761	PG&E - Second Street Parking Garage													-	-
762	PG&E - City Buildings Lights													10,555	10,555
763	2019 PG&E - City Hall													11,657	11,657
764	2019 PG&E - Civic Center													6,320	6,320
765	2019 PG&E - Marinovich													6,834	6,834
766	2019 PG&E - Youth Center													3,040	3,040
767	2019 PG&E - Ramsay Park													8,760	8,760
768	2019 PG&E - Fire Station 1													8,504	8,504
769	2019 PG&E - Beach St. Pkng Garage													3,886	3,886
770	2019 PG&E - Police Dept.													14,544	14,544
771	2019 PG&E - Vets. Memorial Bldg.													2,487	2,487
772	Fire Truck													286,307	286,307
Subtotal, Other Funds				11,061,345		-						899,971		1,918,671	13,879,987
Total Operational Funds		2,341,252	778,901	12,836,080	2,622,817	1,796,387.37	21,777,091	9,031,795	49,351,822	5,092,475	4,431,507	3,874,711	880,255	2,902,706	117,717,799
% of Operational Budget		1.99%	0.66%	10.90%	2.23%	1.53%	18.50%	7.67%	41.92%	4.33%	3.76%	3.29%	0.75%	2.47%	

General Fund

Purpose:

The General Fund receives taxes, fees, intergovernmental subventions and user Charges. These revenues may be used for any governmental use authorized by the City Council. Some of the principal uses of these funds are for Police and Fire protection, legislative and administrative costs, building safety and planning, public works, library, parks, and community services expenditures. The General Fund is considered a Major Fund for this budget presentation.

GENERAL FUND SUMMARY

	General Fund	2017/18	2018/19	2018/19	2019/20	2020/21
		Actual	Budget	Projected	Budget	Budget
A/C #	DESCRIPTION	$	$	$	$	$
	REVENUES:					
275 5011	PERSONAL PROPERTY TAXES	138,442	130,000	152,056	156,000	160,000
275 5014	SUPPLEMENTAL PROPERTY TAXES	137,530	112,000	145,846	149,000	152,000
275 5016	REAL ESTATE TAXES	5,526,542	6,490,000	6,406,507	6,055,000	6,116,000
275 5026	HOPTR - CITY	34,453	34,000	32,486	34,000	35,000
275 5030	AIRCRAFT TAX FROM COUNTY	51,728	50,000	51,728	53,000	55,000
275 5031	DEED TRANSFER TAX	104,184	90,000	96,873	99,000	101,000
	PROPERTY TAXES	**5,992,880**	**6,906,000**	**6,885,496**	**6,546,000**	**6,619,000**
275 5012	PROPERTY TAX IN LIEU OF MVF	4,265,501	4,275,750	4,491,146	4,581,000	4,673,000
275 5061	SALES TAX - GENERAL	8,065,936	8,055,000	8,194,364	8,298,384	8,449,297
275 5063	SALES TAX - PROP 172	259,250	240,000	220,168	245,000	250,000
275 5067	SPECIAL SALES TAX	1,893,777	1,899,028	1,951,000	1,934,000	1,969,000
275 5081	HOTEL ROOM TAX	1,141,894	1,220,000	1,204,721	1,345,000	1,372,000
275 5082	UTILITY USERS TAX	4,019,024	3,661,110	4,100,000	4,182,000	4,316,000
601 5276	CANNABIS TAX - POLICE	28,211	103,531	64,874	64,600	67,830
602 5276	CANNABIS TAX - FIRE	21,258	114,473	41,718	48,450	50,873
603 5276	CANNABIS TAX - CDD	28,211	158,518	73,929	64,600	67,830
604 5276	CANNABIS TAX - P&CS	35,264	98,100	81,093	80,750	84,788
605 5276	CANNABIS TAX - LIBRARY	11,285	89,300	40,026	25,840	27,132
606 5276	CANNABIS TAX - SOCIAL SERVICES GRANTS	16,927	50,000	33,374	38,760	40,698
	OTHER TAXES	**19,645,382**	**19,964,810**	**20,161,399**	**20,908,384**	**21,368,447**
275 5109	FRANCHISE FEE -PG&E	280,843	260,000	260,000	266,000	272,000
275 5110	FRANCHISE FEE - TELEPHONE	23,985	32,000	23,985	25,000	26,000
275 5113	FRANCHISE FEE - CABLE TV	131,159	157,000	172,862	177,000	181,000
	FRANCHISE FEES	**155,144**	**449,000**	**456,848**	**468,000**	**479,000**
275 5111	BUSINESS LICENSES	497,509	427,000	495,635	506,000	517,000
275 5136	GARAGE SALE PERMIT	30,560	30,000	33,904	35,000	36,000
275 5139	PARKING PERMITS-CITY WIDE	87,869	90,000	107,655	110,000	113,000
275 5139	PARKING PERMITS- BULK - 08005	17,000	12,000	18,360	19,000	20,000
275 5153	P.G. & E. REBATE	-	35,000	-	-	-
275 5224	SEISMIC/STRONG MOTION FEES - 08006	10,093	7,500	3,944	8,000	9,000
275 5245	ADM. FEES/CHARGES -BUS LICENSE	-	99,000	-	101,000	104,000
275 5382	TRAFFIC FINES	11,740	11,000	11,852	13,000	14,000
	GENERAL FEES	**654,771**	**711,500**	**671,350**	**792,000**	**813,000**
275 5411	INTEREST EARNINGS	204,210	51,100	51,100	209,000	214,000
275 5439	LAND LEASES	1,897,382	1,896,858	1,896,858	1,934,795	1,973,491
275 5455	CELLULAR ONE -CINGULAR WIRELES	38,201	35,000	38,411	40,000	41,000
275 5469	CIVIC CENTER LEASE REVENUE - 08002	188,031	180,000	188,914	193,000	197,000
275 5473	COMMUNICATIONS CTR OFFICE RENT	18,590	18,000	19,249	20,000	21,000
275 5475	125 AVIATION WAY LEASE	54,979	48,000	54,979	57,000	59,000
275 5485	SOCCER ARENA RENTS	44,319	38,000	35,073	36,000	37,000
275 5486	FIRE STATION 2-RADIO ANTENNA TOWER	5,796	5,680	5,912	7,000	8,000
	USE OF MONEY AND PROPERTY	**2,451,508**	**2,272,638**	**2,290,496**	**2,496,795**	**2,550,491**
275 5521	STATE MANDATED PROGRAMS	25,962	35,000	35,000	36,000	37,000
275 5830	RENT STABILIZATION REVENUE	14,019	15,000	16,888	18,000	19,000
275 5895	OTHER REVENUE - GEN FUND MISC	1,378,516	40,000	26,135	41,000	42,000
275 5895	OTHER REVENUE - ETHNOBOTANICA - 08007	5,400	-	1,461	-	-
280 5088	TOURISM MARKETING DISTRICT (TMD2)	-	60,000	61,996	60,000	60,000
280 5089	TOURIST ASSESSMENT FEE	227,597	200,000	200,000	200,000	200,000
	OTHER REVENUES	**1,651,493**	**350,000**	**341,480**	**355,000**	**358,000**
275 6510	OPERATING TRANSFERS IN	3,563,153	4,476,483	4,476,483	4,469,314	4,349,669
	TOTAL OPERATING TRANSFERS	**3,563,153**	**4,476,483**	**4,476,483**	**4,469,314**	**4,349,669**

GENERAL FUND SUMMARY

	General Fund	2017/18	2018/19	2018/19	2019/20	2020/21
		Actual	Budget	Projected	Budget	Budget
A/C #	DESCRIPTION	$	$	$	$	$
110 5311	COST ALLOCATION REIMBURSEMENT	40,703	40,241	40,241	42,000	44,000
120 5311	COST ALLOCATION REIMBURSEMENT	479,225	473,249	473,249	488,000	503,000
210 5311	COST ALLOCATION REIMBURSEMENT	235,545	232,875	232,875	240,000	248,000
	GENERAL GOVERNMENT	**755,473**	**746,365**	**746,365**	**770,000**	**795,000**
160 5311	COST ALLOCATION REIMBURSEMENT	227,523	224,943	224,943	232,000	239,000
130 5311	COST ALLOCATION REIMBURSEMENT	101,768	100,499	100,499	104,000	108,000
	CITY CLERK/CITY ATTORNEY	**329,291**	**325,442**	**325,442**	**336,000**	**347,000**
315 5131	PLANNING PERMITS	419,624	309,000	400,000	412,000	425,000
315 5202	BUILDING PLAN CHECK	161,010	264,452	160,000	165,000	170,000
315 5203	ENGINEERING PLAN CHECK FEES	44,922	35,000	39,156	41,000	43,000
315 5206	SUBDIVISION & INSPECTION FEES	183,917	60,000	100,000	103,000	107,000
315 5211	ENGINEERING PERMIT FEES	49,136	40,000	39,842	42,000	44,000
315 5212	FIRE PLAN CHECK FEES	27,770	12,000	15,247	16,000	17,000
315 5219	CODE VIOLATION FEES	79,779	73,500	51,578	54,000	56,000
315 5221	MECHANICAL PERMIT FEES	18,342	15,450	23,514	25,000	26,000
315 5225	INVESTIGATION FEES	14,042	8,250	2,252	3,000	4,000
315 5226	PLANNING PLAN CHECK	14,687	10,600	16,976	18,000	19,000
315 5227	BLDG MICROFICHE PLAN/DOC FEES	20,006	30,900	38,000	40,000	42,000
315 5234	ENERGY PLAN CHECK FEE	701	8,000	1,836	2,000	3,000
315 5235	ENERGY INSPECTION FEE	17,503	15,600	8,640	9,000	10,000
315 5239	CBSC STATE FEE	4,285	3,500	1,571	2,000	3,000
315 5240	CBSC ADMINISTRATIO STATE FEE	255	215	105	1,000	2,000
315 5242	BUILDING PERMIT FEES	442,568	318,000	212,544	219,000	226,000
315 5243	ELECTRICAL PERMIT FEES	17,580	32,000	27,794	29,000	30,000
315 5244	PLUMBING PERMIT FEES	11,201	15,450	18,676	20,000	21,000
315 5286	CODE ENFORCEMENT MATERIALS/LABOR	190	2,000	-	-	-
315 5336	SB1186 STATE DISABLITY ACCESS	3,304	4,000	22,882	24,000	25,000
315 5895	OTHER REVENUE	6,690	3,000	828	3,000	3,000
	COMMUNITY DEVELOPMENT	**1,537,512**	**1,260,917**	**1,181,441**	**1,228,000**	**1,276,000**
230 5311	COST ALLOCATION	810,938	806,444	806,444	831,000	856,000
240 5260	CENTRAL STORES CHARGES	6,961	32,000	7,972	32,000	32,000
240 5311	COST ALLOCATION	116,160	114,841	114,841	119,000	123,000
	FINANCE	**934,059**	**953,285**	**929,257**	**982,000**	**1,011,000**
450 5209	FIRE - BLDG CHECK FEES	67,997	45,000	25,362	27,000	28,000
450 5213	FIRE INSPECTION FEES	134,248	125,000	138,542	143,000	148,000
450 5267	PAJARO VALLEY FIRE CONTRACT PAYMENTS	66,188	63,000	68,318	71,000	74,000
450 5321	FIRE -FIREWORKS FEE	26,757	26,000	41,798	44,000	46,000
450 5895	OTHER REVENUE - FIRE	314,142	42,000	13,343	44,000	46,000
	FIRE	**609,332**	**301,000**	**287,363**	**329,000**	**342,000**
250 5311	COST ALLOCATION REIMBURSEMENT	568,056	561,614	561,614	637,768	663,278
251 5262	GIS OUTSIDE REVENUES	1,150	4,000	120	1,000	1,000
251 5311	COST ALLOCATION	97,320	96,216	96,216	85,571	88,994
	INNOVATION & TECHNOLOGY	**666,526**	**661,830**	**657,950**	**724,339**	**753,272**
685 5850	DONATIONS/SPONSORS	6,574	5,500	-	-	-
686 5895	STRAWBERRY FESTIVAL	107,876	120,000	136,840	125,000	125,000
686 5332	SPECIAL EVENTS PERMITS	-	-	-	2,000	2,000
686 5850	DONATIONS	-	-	-	24,500	24,500
686 5895	OTHER EVENTS	-	-	-	29,550	29,550
687 5340	MODULAR MOBILE HOME RENT	14,176	22,592	14,145	14,145	14,145
687 5341	RV CAMP AND DUMP FEES	105,128	170,000	150,055	175,000	180,000
687 5342	GROUP PICNIC FEES	13,675	9,000	14,405	15,000	16,000
687 5343	INSPECTIONS & LAUNCH FEES	15,433	10,000	6,290	7,000	7,500
687 5344	BOAT RENTALS/BAIT	3,355	3,000	36,168	37,000	38,000

GENERAL FUND SUMMARY

General Fund			2017/18	2018/19	2018/19	2019/20	2020/21
			Actual	Budget	Projected	Budget	Budget
A/C #		DESCRIPTION	$	$	$	$	$
687	5345	PINTO LAKE DUMP STATION	430	-	4,460	4,500	4,600
687	5346	PINTO ANNUAL PASS - INSIDE	600	-	4,520	4,600	4,700
687	5347	PINTO ANNUAL PASS -OUT	240	-	1,600	1,600	1,700
688	5895	SPECIAL ACCOUNT - 09030	-	1,000	180	-	-
690	5249	REC USE FEES - ADMIN.	4,123	3,000	4,631	1,000	1,000
690	5250	REC CLASS FEES	5,422	3,000	17,461	-	-
690	5477	CIVIC CENTER COMMUNITY ROOMS	33,553	30,000	23,460	25,000	26,000
690	5491	RENTAL - RAMSAY	21,388	13,000	44,933	47,000	49,000
690	5492	RENTAL - MARINOVICH	2,010	2,500	11,240	12,000	13,000
690	5493	RENTAL - CALLAGHAN	4,278	3,000	7,937	-	-
690	5494	RENTAL - VETS HALL	19,406	12,000	26,364	30,000	30,000
690	5495	RENTAL - YOUTH CENTER	3,578	3,500	-	3,500	4,000
690	5496	RENTAL - MUZZIO	6,108	2,500	6,000	-	-
690	5850	REC DONATIONS	-	4,000	-	-	-
690	5895	OTHER REVENUE	2,770	5,000	-	5,000	5,000
690	5895	OTHER REVENUE - TREE AND BENCH - 09019	3,758	-	-	-	-
690	5895	P&CS SECURITY GUARD - 09020	23,400	16,000	26,478	24,000	24,000
690	5895	INSURANCE REVENUE - 09021	12,057	8,500	17,270	18,000	19,000
691	5249	CLASSES AND CAMPS - YOUTH DEVELOP. - 09038	4,559	3,000	3,000	3,500	4,000
691	5249	CLASSES AND CAMPS - CAMP WOW/FLYERS - 09039	52,426	44,000	44,000	88,000	60,000
691	5249	CLASSES AND CAMPS - ENRICHMENT PROGR.- 09039	8,058	5,000	10,001	5,000	6,000
691	5249	RECREATION USE FEE - 09039	687	-	412	3,000	3,000
691	5253	REC ADULT ACTIVITIES - 09039	2,773	1,500	1,944	2,000	3,000
691	5332	SPECIAL EVENTS	334	500	30	-	-
691	5850	DONATIONS & SPONSORSHIPS/SPEC. PROGS - 09039	210	500	2,461	-	-
691	5895	SPECIAL ACCOUNT- CALLAGHAN - 09011	393	2,600	26	-	-
691	5895	SPECIAL ACCOUNT- RAMSAY PARK - 09012	52	4,900	230	4,900	4,900
691	5895	SPECIAL ACCOUNT- YOUTH DEVELP. - 09013	929	8,500	622	6,200	6,200
691	5895	SPECIAL ACCOUNT- SPECIAL PROGRAMS - 09006	59,296	500	30	-	-
691	5895	OTHER REVENUE	500	-	-	-	-
692	5250	YOUTH SPORTS FEES - 09037	50,922	65,000	60,000	65,000	65,000
692	5250	ADULT SPORTS FEES - 09007	37,140	42,000	30,000	36,000	38,000
692	5250	AQUATICS FEES - 09007	66,214	40,000	40,000	53,000	57,000
692	5250	FEMALE SPORTS FEES - 09037	59,296	50,000	74,996	72,000	72,000
692	5315	FIELD RESERVATIONS - 09037	20,030	18,000	24,577	18,000	18,000
692	5850	DONATIONS - 09037	210	1,000	-	1,000	1,000
		PARKS AND COM. SERVICES	**773,365**	**734,092**	**846,765**	**962,995**	**956,795**
409	5273	S.C.A.R.E PROGRAM - 10008	160,722	156,000	156,000	161,000	161,000
409	5390	DUI FINES	27,590	25,000	30,337	32,000	33,000
409	5853	POST REIMBURSEMENTS	48,235	6,000	36,424	10,000	10,000
410	5116	TOBACCO RETAILER LICENSE FEE	13,005	15,000	13,000	14,000	15,000
410	5261	POLICE SPECIAL EVENT FEES	21,146	16,000	18,200	19,000	20,000
410	5268	POLICE RANGE FEES	9,100	11,000	27,000	28,000	29,000
410	5277	CANNIBAS FACILITY ID CARDS FEE	5,568	5,000	6,912	8,000	9,000
410	5307	POLICE REPORTS	47,540	70,000	54,004	56,000	58,000
410	5330	VEHICLE IMPOUND RELEASE FEE	44,961	46,000	48,192	50,000	52,000
410	5334	VEHICLE IMP RELEASE -30 DAY HEARING FEE	1,300	2,000	-	2,000	2,000
410	5335	VEHICLE TOWING FEE	30,435	36,000	19,404	20,000	21,000
410	5381	COURT FINES	106,445	200,000	92,063	95,000	98,000
410	5383	PARKING FINES	400,252	415,000	426,610	440,000	454,000
410	5386	PARKING TKT FINES - STATE & COUNTY	164,331	170,000	164,246	170,000	176,000
410	5388	CODE VIOLATION PENALTIES	12,900	30,000	-	31,000	32,000
410	5651	MAS PVUSD FEES (WHS SRO)	110,356	110,000	110,000	110,000	110,000
410	5890	SSLESF - 10000	109,045	100,000	100,000	100,000	100,000
410	5890	GRANT REVSCHOOL COMM POLG - PVHS - 10001	110,515	120,000	120,000	124,000	128,000
410	5890	CABRILLO COLLEGE POLICING - 10002	32,880	35,000	35,000	-	-
410	5893	POLICE PERSONNEL REIMBURSEMENT	50,540	30,000	58,000	60,000	62,000
410	5895	OTHER REVENUE MISC.	44,576	20,000	23,522	25,000	26,000

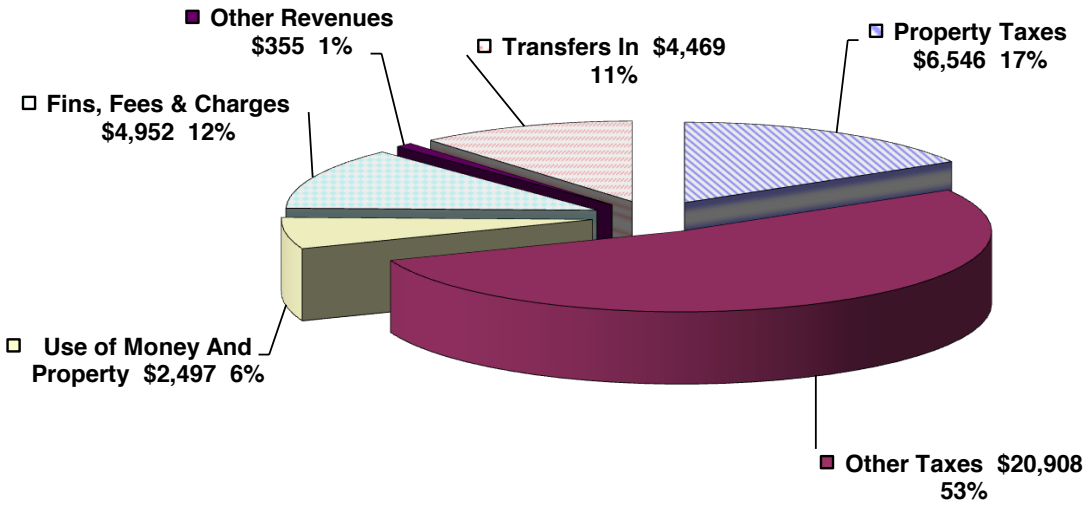
GENERAL FUND SUMMARY

	General Fund	2017/18	2018/19	2018/19	2019/20	2020/21
		Actual	Budget	Projected	Budget	Budget
A/C #	DESCRIPTION	$	$	$	$	$
417 5393	REGISTRATION FEES	455	500	480	-	-
417 5895	OTHER REVENUES	192	-	2,114	-	-
419 5135	ALARM PERMIT	18,374	15,000	25,000	26,000	27,000
419 5274	FALSE ALARM FEES	-	2,000	-	3,000	4,000
419 5892	EVIDENCE MONEY	6,331	8,000	15,598	17,000	18,000
419 5895	OTHER REVENUES	1,253	-	2,170	3,000	4,000
	POLICE	**1,578,047**	**1,643,500**	**1,584,274**	**1,604,000**	**1,649,000**
220 5311	COST ALLOCATION REIMBURSEMENT	48,468	48,922	48,922	50,599	52,623
510 5311	COST ALLOCATION REIMBURSEMENT	12,565	12,816	12,816	15,240	15,850
510 5504	GAS TAX - HIGHWAY MAINTENANCE	22,000	26,000	22,000	23,000	24,000
510 5805	DAMAGE REPAIR REIMBURSEMENT	3,622	75,000	-	75,000	75,000
511 5275	SIDEWALK REPAIR COSTS - REIMB.	7,282	-	15,000	15,000	15,000
511 5844	SIDEWALK REPAIR RECOVERY	16,399	100,000	10,000	100,000	100,000
523 5247	MUNI SERVICE CENTER REVENUES	1,801,383	1,887,572	1,763,563	1,904,632	1,949,708
	PUBLIC WORKS	**1,911,719**	**2,150,311**	**1,872,301**	**2,183,471**	**2,232,181**
	GENERAL FUND REVENUE TOTAL:	**43,209,654**	**43,907,172**	**43,714,710**	**45,155,298**	**45,899,855**
	EXPENDITURES:					
110	City Council	71,850	71,312	74,553	77,025	77,025
120	City Manager	1,146,046	1,417,942	1,673,163	1,313,622	1,377,941
210	Human Resources	440,429	577,053	487,563	644,731	673,662
	CITY COUNCIL AND GENERAL GOVERNMENT	**1,658,325**	**2,066,307**	**2,235,279**	**2,035,379**	**2,128,629**
160	City Clerk	435,311	558,773	507,102	553,985	597,135
130	City Attorney	138,971	181,866	194,442	181,766	181,766
	CITY CLERK	**574,283**	**740,639**	**701,544**	**735,751**	**778,901**
315	Community Development	1,688,395	2,172,199	1,998,260	2,388,222	2,537,817
603	Cannabis Tax - CDD	40,247	149,794	66,978	-	-
	COMMUNITY DEVELOPMENT	**1,728,642**	**2,321,993**	**2,065,238**	**2,388,222**	**2,537,817**
230	Finance	1,185,785	1,483,046	1,338,557	1,486,155	1,560,032
240	Purchasing/Accounts Payable	201,064	237,411	206,239	200,104	214,702
	FINANCE	**1,386,849**	**1,720,457**	**1,544,797**	**1,686,259**	**1,774,735**
450	Fire	7,289,464	7,409,101	7,265,061	7,415,377	7,813,404
602	Cannabis Tax - Fire	-	112,558	-	20,000	20,000
	FIRE	**7,289,464**	**7,521,659**	**7,265,061**	**7,435,377**	**7,833,404**
250	Information Services	898,798	1,323,270	1,287,137	1,489,994	1,599,555
251	GIS	188,730	198,743	40,589	191,160	196,832
	INFORMATION SERVICES	**1,087,528**	**1,522,013**	**1,327,726**	**1,681,154**	**1,796,387**
275	**OPERATING TRANSFERS OUT**	**264,008**	**312,814**	**312,814**	**398,731**	**285,863**
280	**NON DEPARTMENT**	**692,224**	**4,060,653**	**3,948,499**	**682,843**	**680,255**
282	Social/Community Services	194,241	210,341	210,341	200,000	200,000
606	Cannabis Tax-Social/Community Svc Grts	50,000	50,000	50,000	-	-
	SOCIAL/COMMUNITY SERVICES	**244,241**	**260,341**	**260,341**	**200,000**	**200,000**
605	Cannabis Tax - Library	-	89,300	-	75,000	27,132
620	Watsonville Library	501,403	501,403	501,403	501,403	501,403
622	Freedom	40,081	40,081	40,081	40,081	40,081
626	Literacy	-	-	-	-	-
	LIBRARY	**541,484**	**630,784**	**541,484**	**616,484**	**568,616**
604	Cannabis Tax - P&CS	55,538	98,100	35,714	80,750	84,787

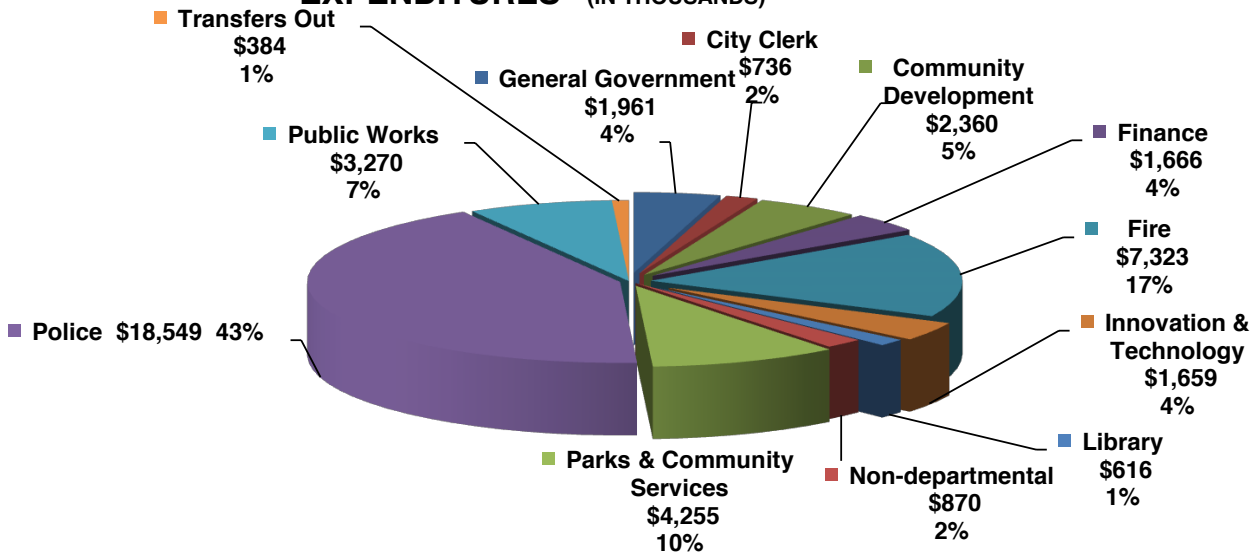
GENERAL FUND SUMMARY

	General Fund	2017/18	2018/19	2018/19	2019/20	2020/21
		Actual	Budget	Projected	Budget	Budget
A/C #	DESCRIPTION	$	$	$	$	$
680	Parks	1,479,218	1,346,430	1,419,761	1,468,087	1,551,945
686	Strawberry Festival	81,375	120,000	108,610	282,074	294,065
687	Pinto Lake	158,651	214,592	188,800	245,608	260,710
688	Neighborhood Services	220,669	234,421	237,224	-	-
690	Administration	1,191,928	1,153,945	1,219,391	1,431,831	1,520,420
691	Recreation Centers	670,974	895,103	813,370	465,565	495,222
692	Sports Programs	343,479	379,493	292,313	323,460	338,737
	PARKS AND COMMUNITY SERVICES	**4,146,293**	**4,442,083**	**4,279,469**	**4,297,375**	**4,545,886**
409	Support Services	2,631,424	3,133,455	3,065,338	3,258,137	3,327,624
410	Operations	12,956,314	13,285,705	13,253,944	13,897,606	14,625,612
417	Police Activity League	149,562	198,990	168,333	-	-
419	Administrative Services	659,452	668,955	552,212	710,852	742,191
430	Animal Shelter	579,299	640,000	646,490	711,042	739,483
601	Cannabis Tax - Police	55,856	103,531	71,875	73,245	78,222
	POLICE	**17,031,907**	**18,030,636**	**17,758,192**	**18,650,882**	**19,513,131**
220	Central Building and Maintenance	383,462	453,987	408,709	479,125	498,696
510	Engineering and Streets	798,498	676,860	742,977	875,017	914,683
511	Sidewalks	7,282	100,000	15,000	100,000	100,000
523	Municipal Vehicle Maintenance	1,801,383	1,887,572	1,763,563	1,804,632	1,849,708
	PUBLIC WORKS	**2,990,625**	**3,118,419**	**2,930,249**	**3,258,773**	**3,363,086**
	TOTAL GENERAL FUND OPERATING EXPENDITURES	**39,635,873**	**46,748,799**	**45,170,693**	**44,067,229**	**46,006,711**
901	**CIP:**					
	CURRENT YEAR CAPITAL	208,482	571,333	244,000	887,231	523,366
	CARRYOVER CAPITAL	-	772,281	-	682,358	-
		208,482	**1,343,614**	**244,000**	**1,569,589**	**523,366**
	TOTAL CURRENT YEAR EXPENDITURES	**39,844,355**	**48,092,413**	**45,414,693**	**45,636,818**	**46,530,077**
	TOTAL CURRENT YEAR REVENUES	43,209,654	43,907,172	43,714,710	45,155,298	45,899,855
	NET REVENUES (EXPENDITURES)	**3,365,300**	**(4,185,240)**	**(1,699,984)**	**(481,520)**	**(630,222)**

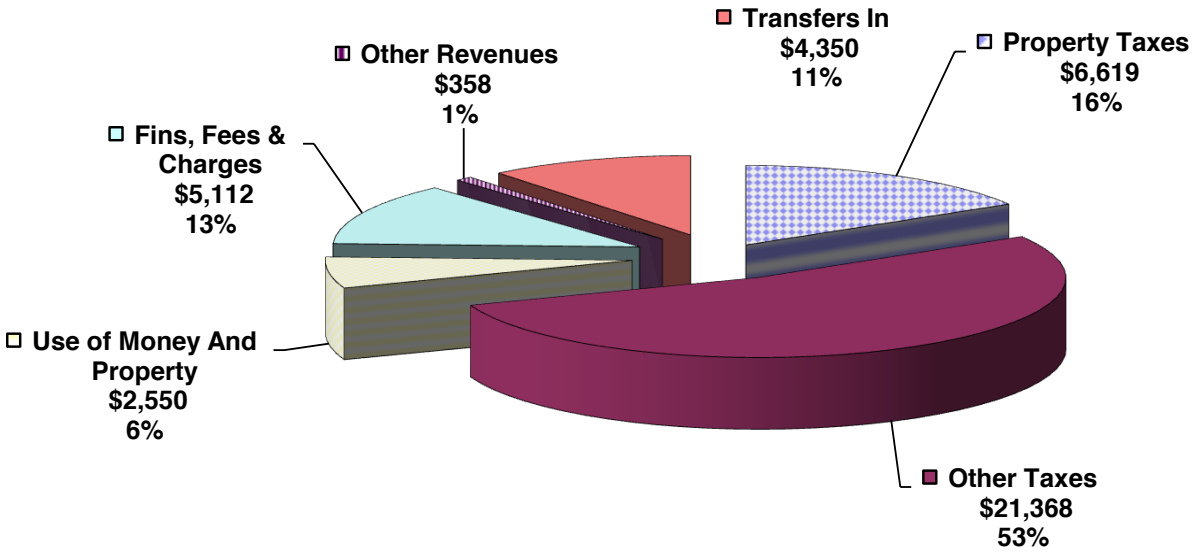
GENERAL FUND - FISCAL YEAR 2019-20
REVENUES - (IN THOUSANDS)



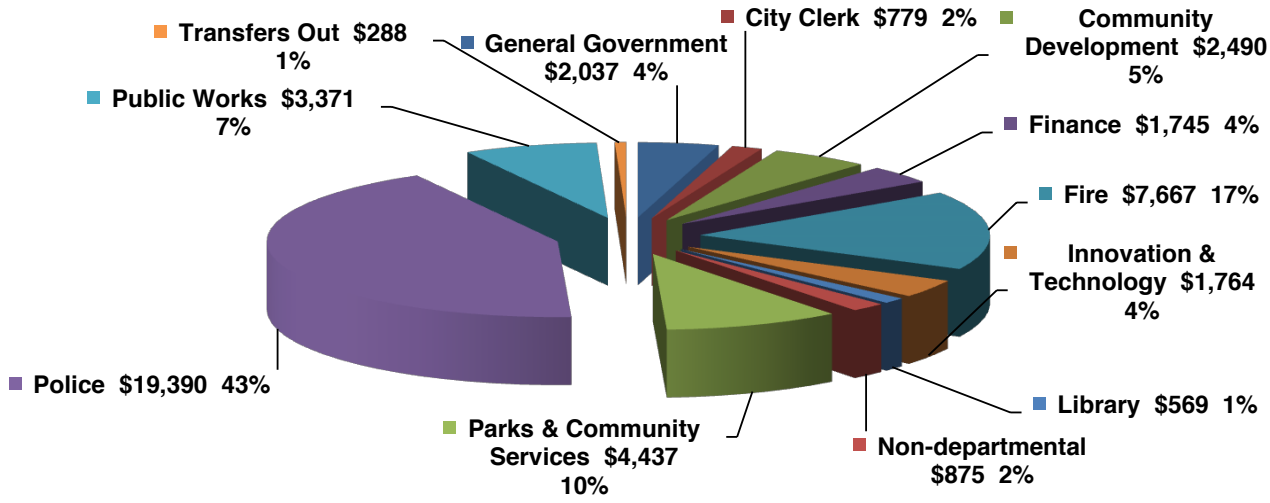
GENERAL FUND - FISCAL YEAR 2019-20
EXPENDITURES - (IN THOUSANDS)



GENERAL FUND - FISCAL YEAR 2020-21
REVENUES - (IN THOUSANDS)



GENERAL FUND - FISCAL YEAR 2020-21
EXPENDITURES - (IN THOUSANDS)



Special Revenues

Retirement Tax

The City of Watsonville participates in the California Public Employees Retirement System. A portion of the City's contribution for General Fund employees is funded by a voter approved property tax override. The tax is collected in this fund and then used to help pay for appropriate retirement expenditures. The rate is fixed at 0.077% by the citizens on November 7, 2006.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 3,162,794	$ 3,276,724	$ 3,630,535	$ 3,724,200	$ 3,833,000
Operating Expenditures	3,422,415	4,140,556	4,140,556	3,849,200	3,958,000
Net Addition To (Use Of) Resources	$ (259,621)	$ (863,832)	$ (510,021)	$ (125,000)	$ (125,000)

Housing

The Housing fund was created with the close of the Redevelopment Agency's Housing Set-Aside Fund by the State of California. This fund provides residents and property owners assistance in the development rehabilitation of affordable housing.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 493,570	$ 448,540	$ 996,917	$ 360,039	$ 314,350
Operating Expenditures	125,460	522,111	1,240,596	600,715	608,947
Net Addition To (Use Of) Resources	$ 368,110	$ (73,571)	$ (243,679)	$ (240,676)	$ (294,597)

Housing and Urban Development (CDBG)

The Housing and Urban Development Agency (HUD) provides assistance to low and moderate income individuals via these grants. These grants offer a number of housing programs to help low to moderate income Watsonville residents improve their housing condition.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 1,288,688	$ 1,625,511	$ 1,625,511	$ 1,302,671	$ 1,112,877
Operating Expenditures	295,635	517,898	260,155	530,523	535,924
Net Addition To (Use Of) Resources	$ 993,053	$ 1,107,613	$ 1,365,356	$ 772,148	$ 576,953

Enterprise Zone

This fund provides assistance to local businesses through state credits.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ -	$ -	$ -	$ -	$ -
Operating Expenditures	5,433	28,565	2,666	28,566	-
Net Addition To (Use Of) Resources	$ (5,433)	$ (28,565)	$ (2,666)	$ (28,566)	$ -

Special Revenues - Continued

Other Redevelopment and Housing (RAH) Grants

These grants provide low cost loans for the rehabilitation of low cost rental housing and low cost loans for the rehabilitation or construction of low cost housing. This fund is made up of various grants such as Rental Rehabilitation, CalHome, and the Joe Serna Jr. Farmworker Housing Grants.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 337,813	$ 484,665	$ 468,599	$ 556,773	$ 557,699
Operating Expenditures	-	431,500	66,455	760,000	760,000
Net Addition To (Use Of) Resources	$ 337,813	$ 53,165	$ 402,144	$ (203,227)	$ (202,301)

Relocation Revolving

This fund collects fines levied against homeowners of rental property that are in violations of City building codes and funds the relocation of the tenants while repairs are made to bring the rental property up to City code.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 4,074	$ 145,000	$ 26,500	$ 80,000	$ 85,000
Operating Expenditures	5,319	145,000	7,600	80,000	85,000
Net Addition To (Use Of) Resources	$ (1,245)	$ -	$ 18,900	$ -	$ -

Inclusionary Housing

The City levies an impact fee on all market rate housing developments, which either requires a specified number of below market housing units be created, or the payment of a fee. This fund collects those fees and uses them to create low-income housing.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 276,874	$ 97,000	$ 82,464	$ 97,000	$ 97,000
Operating Expenditures	254,888	651,704	235,407	880,284	947,170
Net Addition To (Use Of) Resources	$ 21,986	$ (554,704)	$ (152,943)	$ (783,284)	$ (850,170)

Economic Development (CBID)

This fund collects a business license surcharge and downtown property tax assessment, which is then remitted to the Chamber of Commerce and Economic Development for their respective purposes.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 88,903	$ 89,900	$ 92,143	$ 92,425	$ 92,425
Operating Expenditures	83,846	65,000	39,852	73,000	73,000
Net Addition To (Use Of) Resources	$ 5,057	$ 24,900	$ 52,291	$ 19,425	$ 19,425

Special Revenues – Continued

Abandoned Vehicle Authority

The City has assigned a Watsonville Police Department Service Specialist to aggressively enforce all State laws and City of Watsonville Ordinances pertaining to the abatement of all abandoned, wrecked, dismantled, inoperative vehicles or parts from any and all private or public properties. This fund collects State and County funds used to pay for these services.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 98,731	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Operating Expenditures	82,912	82,912	82,912	82,912	82,912
Net Addition To (Use Of) Resources	$ 15,819	$ 17,088	$ 17,088	$ 17,088	$ 17,088

Civic Center Common Area Maintenance

This fund accounts for the maintenance of the common area for the City's Civic Center with the State of California Courts and various City departments that are located within the Civic Center.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 175,531	$ 367,301	$ 367,302	$ 329,365	$ 331,772
Operating Expenditures	395,940	236,844	70,072	215,726	218,133
Net Addition To (Use Of) Resources	$ (220,409)	$ 130,457	$ 297,230	$ 113,639	$ 113,639

Library

The Library Fund receives grants, donations and state subventions for the advancement of the Library in Watsonville. In November of 1996, the voters approved Measure B, a special ¼ cent sales tax for libraries. In 2008, Measure R was approved extend the ¼ cents sales tax and remove the sun set of the tax.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 3,435,090	$ 3,611,100	$ 3,786,228	$ 3,911,000	$ 4,032,000
Operating Expenditures	3,150,436	3,415,817	3,417,643	3,584,559	3,840,419
Net Addition To (Use Of) Resources	$ 284,654	$ 195,283	$ 368,585	$ 326,441	$ 191,581

PEG

Public, Education and Governmental funds (PEG) were received from the City's cable franchise agreement, which funds public education on television. The City will use the remaining funds to broadcast City Council Meetings and other educational programs on channels 70 and 71 until the funds are gone.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 18,113	$ 24,000	$ 32,200	$ 32,200	$ 32,200
Operating Expenditures	28,490	46,471	26,304	41,593	43,677
Net Addition To (Use Of) Resources	$ (10,377)	$ (22,471)	$ 5,896	$ (9,393)	$ (11,477)

Special Revenues - Continued

Parks Development

This fund's revenues are grants, park development impact fees and 1972 Landscape and Lighting Assessment fees. These funds are used to acquire, improve and maintain the City's parks.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 6,574	$ 105,000	$ 140,100	$ 105,000	$ 105,000
Operating Expenditures	-	-	-	-	-
Net Addition To (Use Of) Resources	$ 6,574	$ 105,000	$ 140,100	$ 105,000	$ 105,000

Gas Tax

The City of Watsonville receives various revenues from taxes imposed on the sale of gasoline. These funds are to be used for maintaining and improving Watsonville's roads and transportation system.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 2,010,105	$ 9,046,629	$ 1,947,541	$ 10,216,782	$ 1,358,371
Operating Expenditures	331,586	610,102	386,402	769,492	805,359
Net Addition To (Use Of) Resources	$ 1,678,519	$ 8,436,527	$ 1,561,139	$ 9,447,290	$ 553,012

SB1 – Gas Tax

Senate Bill No. 1 (SB1) Gas Tax was established in 2017, SB1 was approved to add additional gas tax on the sales of gasoline at $0.12 per gallon. The revenue will be used to fund various transportation purposed projects throughout the State of California.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 371,634	$ 1,000,000	$ 811,546	$ 820,000	$ 820,000
Operating Expenditures	-	-	-	-	-
Net Addition To (Use Of) Resources	$ 371,634	$ 1,000,000	$ 811,546	$ 820,000	$ 820,000

Parking Garage

This fund is used to record operating costs used to maintain the City's two (2) parking garages located at West Beach Street and Rodriquez Street.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 253,535	$ 303,195	$ 255,195	$ 254,988	$ 255,195
Operating Expenditures	145,316	210,105	109,755	168,946	168,946
Net Addition To (Use Of) Resources	$ 108,220	$ 93,090	$ 145,440	$ 86,042	$ 86,249

Special Revenues - Continued

Measure G

Measure G Sales Tax was established in 2014, the citizens of Watsonville approved an additional sales tax of .5% for seven years to increase funding for public safety.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 3,958,802	$ 3,931,960	$ 4,155,747	$ 3,962,100	$ 4,033,100
Operating Expenditures	2,198,494	2,966,758	1,722,666	3,524,004	3,714,346
Net Addition To (Use Of) Resources	$ 1,760,308	$ 965,202	$ 2,433,081	$ 438,096	$ 318,754

Transportation – Measure D

Measure D Sales Tax was established in 2016, the County of Santa Cruz citizens approved an additional sales tax of .5% for thirty (30) years to increase funding for public transportation projects throughout the County of Santa Cruz.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 878,402	$ 950,000	$ 783,300	$ 1,214,820	$ 2,443,074
Operating Expenditures	-	-	-	-	-
Net Addition To (Use Of) Resources	$ 878,402	$ 950,000	$ 783,300	$ 1,214,820	$ 2,443,074

Impact Fees

The City incurs certain increased costs as development occurs. To mitigate the costs of development, a fee is assessed at the time of development. These funds are then used to increase the capacity of roads, build fire stations, public safety equipment or other governmental facilities. The receipt and disbursement of these fees are recorded in this fund. There are no operating expenditures within this fund as all costs are project based and budgeted under the Capital Improvement Plan Budget within this document.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 818,852	$ 476,500	$ 386,003	$ 337,600	$ 492,600
Operating Expenditures	-	-	-	-	-
Net Addition To (Use Of) Resources	$ 818,852	$ 476,500	$ 386,003	$ 337,600	$ 492,600

LLMAD

This fund collects special assessments from homeowners to fund landscape maintenance performed by the City of Watsonville. The two (3) LLMADS's funded under this budget are Gonzales Street, Vista Montana and Bay Breeze.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 189,044	$ 191,652	$ 195,857	$ 197,485	$ 197,485
Operating Expenditures	131,023	197,523	199,682	201,592	211,572
Net Addition To (Use Of) Resources	$ 58,021	$ (5,871)	$ (3,825)	$ (4,107)	$ (14,087)

Special Revenues - Continued

Narcotics Forfeiture

Federal and State Laws authorize the seizure of assets used in the sale of illegal drugs. The proceeds from these seizures are to be used to further Police enforcement.

	Fiscal Year				
	2017/18 Actual	2018/19 Budget	2018/19 Projected	2019/20 Budget	2020/21 Budget
Revenues	$ 33,031	$ 12,500	$ 11,500	$ 11,500	$ 11,500
Operating Expenditures	-	-	-	-	-
Net Addition To (Use Of) Resources	$ 33,031	$ 12,500	$ 11,500	$ 11,500	$ 11,500

Special Revenues Funds

Fund #	A/C #	Revenue Description	2017/18 Actual	2018/19 Budget	2018/19 Projected	201920 Budget	202021 Budget
			$	$	$	$	$
0160-278		**Retirement Tax**					
	278-5013	Supplemental Retirement Tax	87,766	80,000	92,478	80,000	80,000
	278-5018	Retirement Prop Tax	3,075,028	3,196,724	3,538,057	3,644,200	3,753,000
			3,162,794	3,276,724	3,630,535	3,724,200	3,833,000
0204-368		**Housing**					
	368-5411	Interest Income	26,357	2,500	15,000	15,000	15,000
	368-5874	Loan Payments	262,963	241,523	777,400	250,000	250,000
	390-6510	Operating Transfer In	204,250	204,517	127,621	95,039	49,350
			493,570	448,540	920,021	360,039	314,350
0205-380		**Housing & Urban Development (CDBG)**					
	380-5671	Federal Entitlement	692,459	710,964	710,964	752,726	752,726
	380-5883	CDBG Program Income- Loan Pymts.	596,229	914,547	914,547	549,945	360,151
			1,288,688	1,625,511	1,625,511	1,302,671	1,112,877
0206-364		**Enterprise Zone**					
	364-5328	Enterprise Zone Application Fees	-	-	-	-	-
0209-370 & 0210-610		**Other RAH Grants**					
	370-5876	Program Income	306,153	398,165	398,165	482,013	482,939
	370-5411	Interest Income	16,760	5,000	5,000	16,760	16,760
	610-5411	Interest Income	7,516	-	8,000	8,000	8,000
	610-5890	Program Income -12006	7,384	81,500	57,434	50,000	50,000
			337,813	484,665	468,599	556,773	557,699
0215-390		**Relocation Revolving**					
	390-5219	Code Violation Fees	-	50,000	19,000	20,000	25,000
	390-5272	Relocation Fees	-	45,000	7,500	10,000	10,000
	390-6510	Operating Transfer In	4,074	50,000	-	50,000	50,000
			4,074	145,000	26,500	80,000	85,000
0221-347		**Inclusionary Housing**					
	347-5304	Inclusionary Housing Fees	154,106	60,000	7,264	60,000	60,000
	347-5370	Inclusionary Housing 1% TRSF	36,995	22,000	41,900	22,000	22,000
	347-5411	Interest Income	26,875	10,000	18,000	10,000	10,000
	347-5895	Other Income	58,898	5,000	15,300	5,000	5,000
			276,874	97,000	82,464	97,000	97,000
0225-340		**Business Development (CBID)**					
	340-5850	Donations	6,000	10,000	6,000	6,000	6,000
	340-5301	Central Business Fees	81,477	79,000	84,718	85,000	85,000
	340-5411	Interest Income	1,426	900	1,425	1,425	1,425
			88,903	89,900	92,143	92,425	92,425
0245-423		**Abandoned Vehicle Authority**					
	423-5387	Abandoned Vehicle Fines	58,731	60,000	60,000	60,000	60,000
	423-6510	Operating Transfer In	40,000	40,000	40,000	40,000	40,000
			98,731	100,000	100,000	100,000	100,000
0246-321		**Civic Center**					
	321-5896	State of Ca - Courts	117,254	236,844	236,844	215,726	218,133
	321-5891	State of Ca - Courts - Reserve Contr.	20,715	20,715	20,715	20,715	20,715
	321-5891	State of Ca - Courts - Reserve 3 YR Plan	-	48,147	48,147	48,147	48,147
	321-6510	Operating Transfer In	37,562	61,596	61,596	44,777	44,777
			175,531	367,301	367,302	329,365	331,772
0250-62X		**Library**					
	621-5065	Measure B - (Net of MOB)	3,332,201	3,498,600	3,679,362	3,790,000	3,904,000
	621-5317	Photocopiers	14,155	13,500	1,462	14,000	2,000
	621-5389	Fines and Fees	32,892	40,000	29,961	31,000	32,000
	621-5411	Interest	13,700	6,000	14,000	15,000	16,000

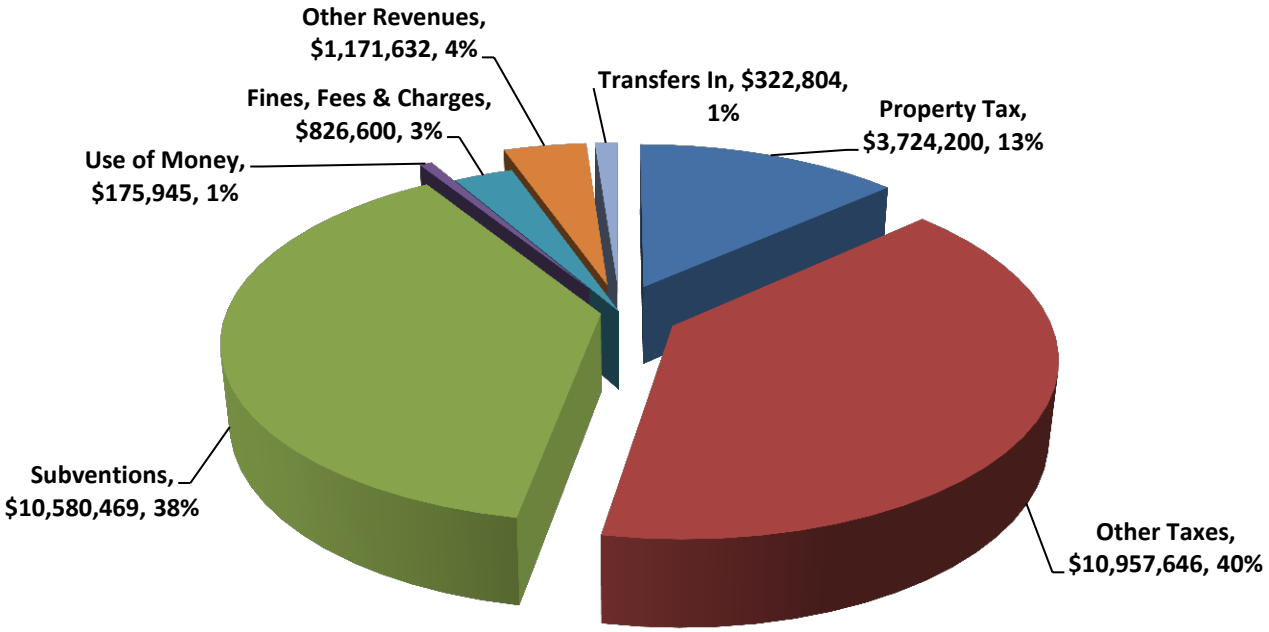
Special Revenues Funds

Fund #	A/C #	Revenue Description	2017/18 Actual	2018/19 Budget	2018/19 Projected	201920 Budget	202021 Budget
			$	$	$	$	$
	621-5522	State Receipts	-	10,000	-	10,000	10,000
	621-5580	State Grant - Literacy	40,459	36,000	41,000	42,000	43,000
	621-5855	Library Book Donation	-	3,000	-	4,000	4,000
	621-5895	Library Misc.	1,684	4,000	20,443	5,000	21,000
			3,435,090	3,611,100	3,786,228	3,911,000	4,032,000
0265-393		**PEG**					
	393-5114	PEG Access Fee	15,278	20,000	26,900	26,900	26,900
	393-5895	Other Revenues	680	4,000	2,200	2,200	2,200
	393-5895	Council Chamber Techs - 08050	2,155	-	3,100	3,100	3,100
			18,113	24,000	32,200	32,200	32,200
0281-685/929		**Parks Development**					
	685-5367	Parks Development Fees	-	105,000	140,000	105,000	105,000
	685-5859	Donations	6,574	-	100	-	-
			6,574	105,000	140,100	105,000	105,000
0305-309		**Gas Tax**					
	309-5411	Interest Spec Gas Tax	16,919	6,000	6,000	6,000	6,000
	309-5501	Gas Tax 2105	287,695	305,222	284,677	296,757	302,692
	309-5502	Gas Tax 2106	172,422	177,324	166,117	173,938	177,417
	309-5503	Gas Tax 2107	374,417	378,690	340,231	387,589	395,341
	309-5505	Gas Tax 2107.5	7,500	7,500	7,500	7,500	7,500
	309-5508	Gas Tax 2103	206,453	406,445	203,528	460,217	469,421
	309-5890	Grant Proceeds	944,699	7,765,448	939,488	8,884,781	-
			2,010,105	9,046,629	1,947,541	10,216,782	1,358,371
0306-924		**SB1**					
	924-5070	Gas Tax SB1	370,913	1,000,000	809,386	817,840	817,840
	924-5411	Interest	721	-	2,160	2,160	2,160
			371,634	1,000,000	811,546	820,000	820,000
0309-521		**Parking Garage**					
	521-5482	Parking Garage - Leases	115,248	115,000	116,000	116,000	116,000
	525-5142	Parking Fees - Civic Center	45,229	39,000	46,000	46,000	46,000
	525-5895	Other Revenue - Civic Center	71	56,000	-	-	-
	525-6510	Operating Transfer In	92,988	93,195	93,195	92,988	93,195
			253,535	303,195	255,195	254,988	255,195
0310-526/527		**Measure G**					
	526-5069	Measure G -Fire	1,530,475	1,526,466	1,658,299	1,580,800	1,609,200
	527-5069	Measure G -Police	2,371,200	2,413,800	2,487,448	2,371,200	2,413,800
	528-5393	Registration Fees	-	-	-	500	500
	526-5411	Interest	15,469	1,440	5,000	5,000	5,000
	527-5411	Interest	23,204	1,000	5,000	5,000	5,000
	527-5895	COPS Grants 10015	93,940	-	-	-	-
	527-5895	Other Revenues	-	-	-	100	100
			4,034,289	3,942,706	4,155,747	3,962,600	4,033,600
0312-972		**Measure D - Transportation**					
	972-5070	Sales Tax	874,413	750,000	778,300	879,820	888,074
	972-5411	Interest	3,989	-	5,000	5,000	5,000
	972-5890	Grant Proceeds	-	200,000	-	330,000	1,550,000
			878,402	950,000	783,300	1,214,820	2,443,074
03XX-9XX		**Impact Fees**					
	938-5411	Green Valley/Freedom Interest	1,212	-	1,000	1,000	1,000
	940-5360	City - Wide Traffic Fees	434,255	100,000	167,675	100,000	100,000
	940-5411	City - Wide Traffic Interest	8,729	-	5,000	5,000	5,000
	940-5895	Other Revenue	-	5,000	21,267	5,000	5,000
	941-5411	Pennsylvania Drive Interest	18	2,000	20	100	100
	942-5411	Crestview Interest	-	2,000	-	-	-

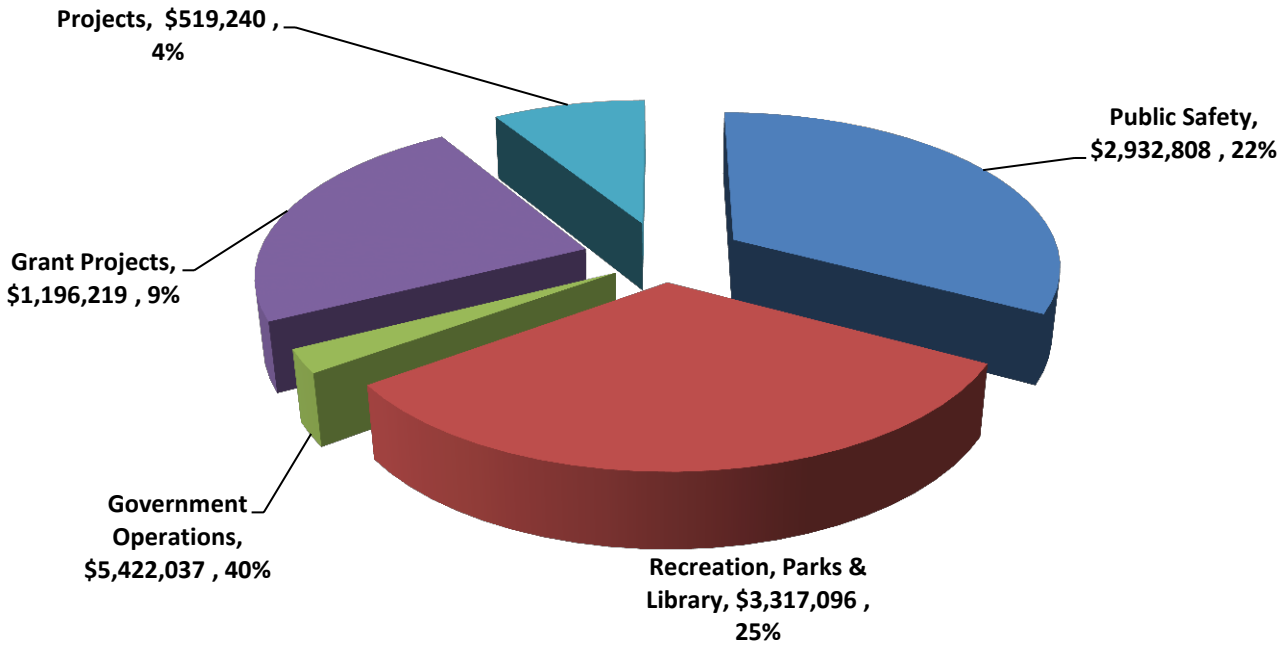
Special Revenues Funds

Fund #	A/C #	Revenue Description	2017/18 Actual	2018/19 Budget	2018/19 Projected	201920 Budget	202021 Budget
			$	$	$	$	$
	943-5411	Green Valley Corr. Interest	1,952	2,000	2,000	2,000	2,000
	944-5355	E. Highway 1 Area Impact Fees	-	20,000	-	5,000	5,000
	944-5411	E. Highway 1 Area Interest	38,594	-	40,000	40,000	40,000
	946-5356	Watsonville Slough Impact Fees	-	225,000	-	5,000	5,000
	947-5411	Errington/Clifford Impact Interest	3,732	-	4,000	4,000	4,000
	947-5895	Grant Proceeds	-	-	-	25,000	180,000
	948-5361	Fire Impact Fee	112,995	25,000	68,507	50,000	50,000
	949-5362	Public Facilities	71,028	28,000	24,144	28,000	28,000
	949-5411	Interest	2,476	2,000	2,500	2,000	2,000
	950-5365	Storm Drain Improvement	54,968	20,000	5,000	20,000	20,000
	950-5411	Interest	17,102	15,000	18,000	15,000	15,000
	951-5411	Zone 7 Interest	435	500	500	500	500
	953-5369	Impervious Impact Fee	54,588	20,000	8,390	20,000	20,000
	953-5411	Impervious Impact Interest	16,768	10,000	18,000	10,000	10,000
			818,852	476,500	386,003	337,600	492,600
0354&285-958/959/672		**LLMAD/GONZALEZ**					
	958-5327	Bay Breeze	18,918	19,683	19,878	19,900	19,900
	958-5327	Bay Breeze Reserve 14008	36,862	38,352	38,734	38,800	38,800
	958-5411	Interest	2,647	1,000	2,000	2,500	2,500
	959-5327	V M - Zone A - AG Buffer	42,470	44,186	44,364	44,400	44,400
	959-5327	Replacement Reserve - Zone A 14009	34,621	36,021	36,165	36,165	36,165
	959-5327	V M - Zone B - Landscape & Lighting 14012	41,929	43,623	43,799	44,800	44,800
	959-5327	Replacement Reserve - Zone B 14011	7,004	7,287	7,317	7,320	7,320
	959-5411	Interest	3,969	1,500	3,000	3,000	3,000
	672-5046	Gonzalez Street Assessment	624	-	600	600	600
			189,044	191,652	195,857	197,485	197,485
0825-426		**Narcotics Forfeiture**					
	426-5411	Interest Income	1,263	2,500	1,500	1,500	1,500
	426-5818	Assets Award	31,768	10,000	10,000	10,000	10,000
			33,031	12,500	11,500	11,500	11,500
			17,975,648	26,297,924	19,818,291	27,706,448	20,305,149

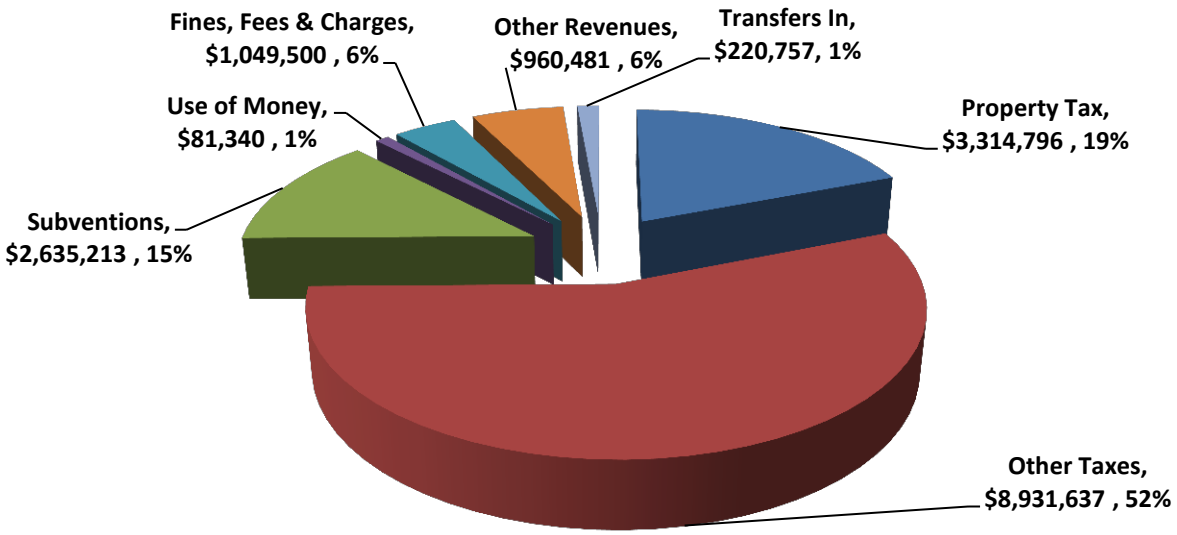
SPECIAL REVENUE FUNDS - FISCAL YEAR 2019/20 REVENUES



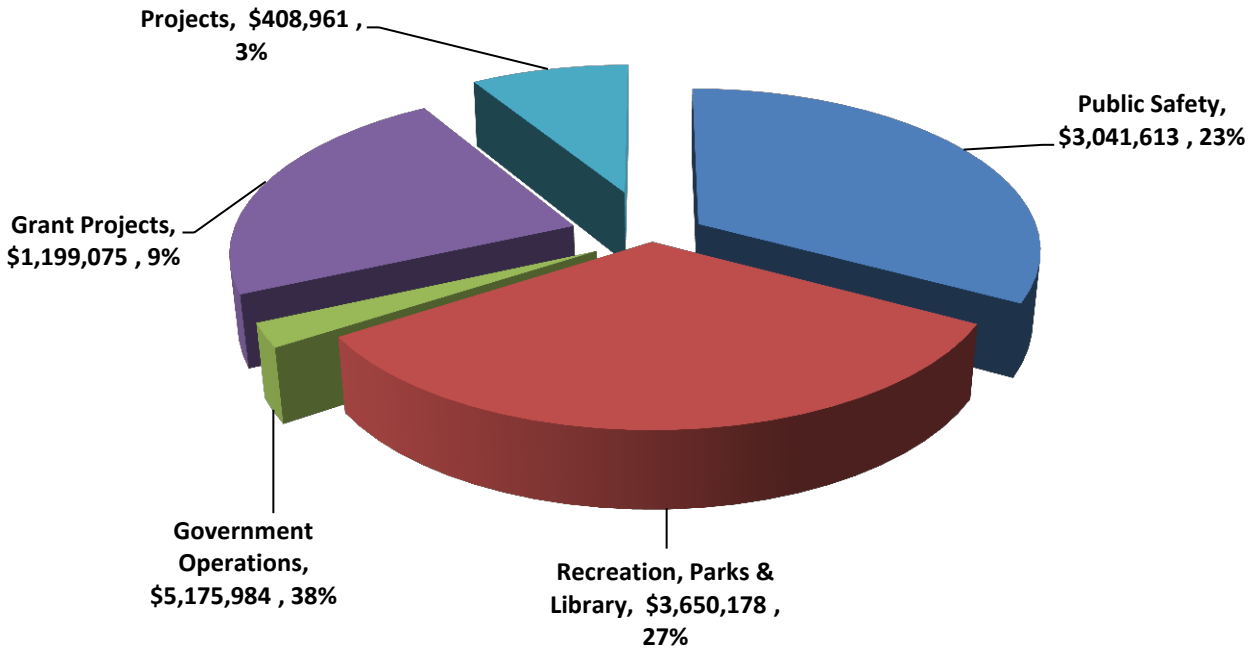
SPECIAL REVENUE FUNDS - FISCAL YEAR 2019/20 EXPENDITURES



SPECIAL REVENUE FUNDS - FISCAL YEAR 2020/21 REVENUES



SPECIAL REVENUE FUNDS - FISCAL YEAR 2020/21 EXPENDITURES



ENTERPRISE FUNDS

All these funds are accounted for much like a commercial business. Assets are depreciated and the funds are supported by user fees. The intent is to have these operations of the City act as closely as possible like a business.

Airport

The Airport fund represents the activities at the airport and the receipt of Federal Aviation Agency grants. The fund is to be supported by the fees the airport collects from fuel sales and facility use fees. The FAA provides substantial grant income for general airport improvements.

Water

This fund records the receipt of revenues for water services and records the associated expenses or capital investments. The water service provides water to Watsonville and the surrounding communities; a service population of approximately 52,000.

Sewer

This fund records the activity of the City's waste water treatment plant and collection system. The fund also provides waste treatment services to other local sanitary districts, namely Freedom, Salsipuedes and Pajaro utility districts. Thus, Waste Water services some 52,000 residents.

Solid Waste

This fund records the activities of refuse collection, recycling and landfill operations. The landfill is located near the County landfill and is used only by the City of Watsonville Solid Waste enterprise.

Fiber Optic

This fund records the activities of the City's new fiber optic system installed fiscal year 2016. The fund receives lease payments for use of the system.

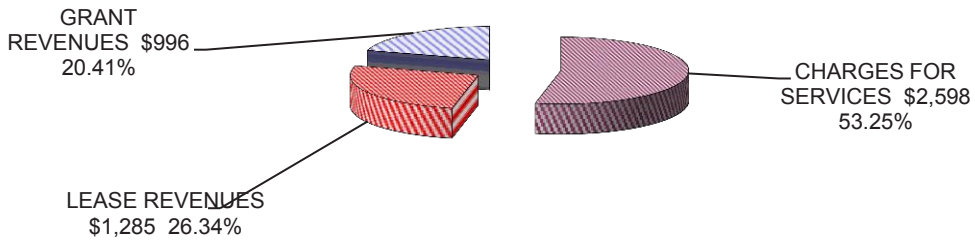
ENTERPRISE FUNDS

	2017/18	2018/19	2018/19	201920	202021
	Actual	Budget	Projected	Budget	Budget
	$	$	$	$	$
FUND: AIRPORT					
BEGINNING NET POSITION	6,319,003	6,441,368	6,441,368	6,793,983	7,964,746
OPERATING REVENUES:					
CHARGES FOR SERVICES	2,392,081	2,258,707	2,838,793	2,598,371	2,634,120
LEASE REVENUES	894,863	1,194,962	834,078	1,297,567	1,312,776
GRANT REVENUES	235,772	1,403,500	286,792	807,300	415,800
TOTAL OPERATING REVENUES	3,522,716	4,857,169	3,959,664	4,703,238	4,362,696
OPERATING EXPENSES:					
OPERATING COSTS	3,009,176	3,085,688	3,347,793	3,229,569	3,447,170
DEBT SERVICE	450,000	450,000	-	22,903	22,903
TOTAL OPERATING EXPENSES	3,459,176	3,535,688	3,347,793	3,252,472	3,470,073
OPERATING REVENUES OVER (UNDER) EXPENSES	63,540	1,321,481	611,871	1,450,766	892,623
NONOPERATING INCOME /EXPENSES:					
OPERATING TRANSFERS IN/(OUT)	(5,045)	(5,056)	(5,056)	(2,900)	(2,847)
CAPITAL OUTLAY - CIP	(263,452)	1,969,914	126,668	(1,710,518)	(720,507)
TOTAL NONOPERATING INCOME/EXPENSES	(268,497)	1,964,858	121,612	(1,713,418)	(723,354)
NET INCOME (LOSS) CASH BASIS BEFORE GAAP ADJUSTMENTS	(204,957)	3,286,339	733,483	(262,652)	169,269
ADJUSTMENTS FOR:					
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)					
PRINCIPAL PAYMENTS	370,797	435,014	-	(22,903)	(22,903)
DEPRECIATION EXPENSES	(306,927)	(254,200)	(254,200)	(254,200)	(254,200)
CAPITALIZED EXPENSES	263,452	(1,969,914)	(126,668)	1,710,518	720,507
TOTAL GAAP ADJUSTMENTS	327,322	(1,789,100)	(380,868)	1,433,415	443,404
TOTAL INCREASE (DECREASE) IN FUND EQUITY	122,365	1,497,239	352,615	1,170,763	612,673
ENDING NET POSITION	6,441,368	7,938,607	6,793,983	7,964,746	8,577,418
FUND: WATER					
BEGINNING NET POSITION	49,123,010	52,661,444	59,820,023	65,481,576	68,405,317
OPERATING REVENUES:					
CHARGES FOR SERVICES	15,756,423	18,052,463	19,093,973	19,159,317	20,110,583
OTHER REVENUES	44,479	5,006,000	-	-	5,500,000
INTEREST	105,390	100,000	100,000	100,000	100,000
TOTAL OPERATING REVENUES	15,906,292	23,158,463	19,193,973	19,259,317	25,710,583
OPERATING EXPENSES:					
OPERATING COSTS:					
WATER OPERATIONS	6,684,391	8,923,122	7,122,642	9,163,411	9,235,640
CUSTOMER SERVICE	1,082,216	1,255,337	1,123,137	1,295,827	1,353,460
FIELD SERVICE	2,830,398	3,865,524	3,436,484	3,949,047	4,080,361
UTILITY BILLING	120,339	271,649	165,904	278,677	297,269
DEBT SERVICE	-	440,997	440,997	-	-
TOTAL OPERATING EXPENSES	10,717,344	14,756,628	12,289,164	14,686,961	14,966,729
OPERATING REVENUES OVER (UNDER) EXPENSES	5,188,948	8,401,835	6,904,809	4,572,356	10,743,854
NONOPERATING INCOME /EXPENSES:					
OPERATING TRANSFERS IN	-	-	-	-	-
OPERATING TRANSFERS OUT	(29,018)	(29,169)	(29,169)	(27,119)	(27,725)
CAPITAL OUTLAY - CIP	(730,305)	(12,202,800)	(2,493,571)	(9,381,928)	(7,018,431)
TOTAL NONOPERATING INCOME/EXPENSES	(759,323)	(12,231,969)	(2,522,740)	(9,409,047)	(7,046,156)
NET INCOME (LOSS) CASH BASIS BEFORE GAAP ADJUSTMENTS	4,429,625	(3,830,134)	4,382,069	(4,836,691)	3,697,698
ADJUSTMENTS FOR:					
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)					
PRINCIPAL PAYMENTS	-	407,409	407,409	-	-
DEPRECIATION EXPENSES	(1,621,496)	(1,621,496)	(1,621,496)	(1,621,496)	(1,621,496)
CAPITALIZED EXPENSES	730,305	12,202,800	2,493,571	9,381,928	7,018,431
TOTAL GAAP ADJUSTMENTS	(891,191)	10,988,713	1,279,484	7,760,432	5,396,935
TOTAL INCREASE (DECREASE) IN FUND EQUITY	3,538,434	7,158,579	5,661,553	2,923,741	9,094,633
ENDING NET POSITION	52,661,444	59,820,023	65,481,576	68,405,317	77,499,950

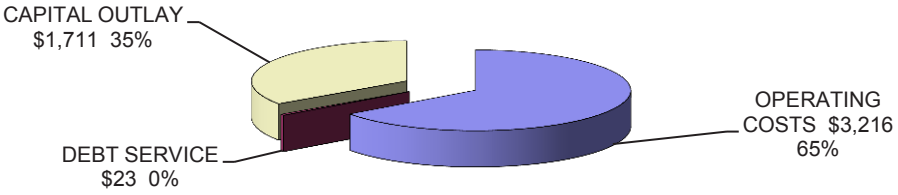
ENTERPRISE FUNDS

	2017/18	2018/19	2018/19	201920	202021
	Actual	Budget	Projected	Budget	Budget
	$	$	$	$	$
FUND: SEWER					
BEGINNING NET POSITION	43,337,731	43,474,886	43,474,886	43,907,244	56,885,348
OPERATING REVENUES:					
CHARGES FOR SERVICES	12,560,034	13,688,565	13,661,231	14,384,789	15,678,613
OTHER REVENUES	385,132	4,110,000	649,282	13,058,000	1,050,000
INTEREST	199,430	55,000	150,000	55,000	55,000
TOTAL OPERATING REVENUES	13,144,596	17,853,565	14,460,513	27,497,789	16,783,613
OPERATING EXPENSES:					
OPERATING COSTS:					
TREATMENT	9,421,208	10,129,282	10,359,156	10,287,650	11,489,556
COLLECTION SYSTEM	617,090	828,999	591,393	790,724	828,723
WATER RECYCLLING OPERATIONS	1,508,457	1,901,092	1,569,502	1,975,252	1,985,011
UTILITIES - ENG. & ADM.	-	-	-	-	-
UTILITIES - LABORATORY	-	-	-	-	-
DEBT SERVICE	80,589	330,422	330,422	200,751	961,132
TOTAL OPERATING EXPENSES	11,627,344	13,189,794	12,850,473	13,254,377	15,264,422
OPERATING REVENUES OVER (UNDER) EXPENSES	1,517,252	4,663,771	1,610,040	14,243,412	1,519,191
NONOPERATING INCOME /EXPENSES:					
OPERATING TRANSFERS OUT	(188,440)	(189,493)	(189,493)	(174,364)	(178,789)
CAPITAL OUTLAY - CIP	(1,256,252)	(5,507,939)	(4,345,113)	(15,811,021)	(2,867,220)
TOTAL NONOPERATING INCOME/EXPENSES	(1,444,692)	(5,697,432)	(4,534,606)	(15,985,385)	(3,046,009)
NET INCOME (LOSS) CASH BASIS BEFORE GAAP ADJUSTMENTS	72,560	(1,033,661)	(2,924,566)	(1,741,973)	(1,526,818)
ADJUSTMENTS FOR:					
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)					
PRINCIPAL PAYMENTS	80,589	284,057	284,057	181,301	712,192
DEPRECIATION EXPENSES	(1,272,246)	(1,272,246)	(1,272,246)	(1,272,246)	(1,272,246)
CAPITALIZED EXPENSES	1,256,252	5,507,939	4,345,113	15,811,021	2,867,220
TOTAL GAAP ADJUSTMENTS	64,595	4,519,750	3,356,924	14,720,076	2,307,166
TOTAL INCREASE (DECREASE) IN FUND EQUITY	137,155	3,486,089	432,358	12,978,103	780,348
ENDING NET POSITION	43,474,886	46,960,975	43,907,244	56,885,348	57,665,696
FUND: SOLID WASTE					
BEGINNING NET POSITION	2,256,410	2,513,313	2,513,313	4,182,074	1,103,562
REVENUES:					
CHARGES FOR SERVICES	12,249,653	12,953,263	13,159,078	13,938,724	14,898,335
OTHER REVENUES	256,731	225,000	137,252	110,000	3,110,000
INTEREST	42,170	20,000	-	20,000	20,000
TOTAL OPERATING REVENUES	12,548,554	13,198,263	13,296,330	14,068,724	18,028,335
EXPENSES:					
OPERATING COSTS:					
COLLECTION	8,972,079	8,410,026	8,625,404	9,530,636	10,170,143
STREET SWEEPER	291,327	305,192	381,776	307,652	315,901
MATERIAL RECYCLING	1,505,792	1,390,778	1,134,657	1,449,270	1,495,575
LANDFILL	809,130	863,203	716,448	833,544	848,764
LANDFILL - CLOSURE	-	150,761	62,778	150,761	150,761
DEBT SERVICE	242,707	243,006	242,965	-	-
TOTAL OPERATING EXPENSES	11,821,035	11,362,967	11,164,028	12,271,863	12,981,145
OPERATING REVENUES OVER (UNDER) EXPENSES	727,519	1,835,296	2,132,302	1,796,861	5,047,190
NONOPERATING INCOME /EXPENSES:					
OPERATING TRANSFERS OUT	(47,612)	(47,838)	(47,838)	(44,711)	(45,632)
CAPITAL OUTLAY - CIP	(1,047,079)	(5,639,475)	(3,069,475)	(3,832,597)	(4,752,930)
TOTAL NONOPERATING INCOME/EXPENSES	(1,094,691)	(5,687,313)	(3,117,313)	(3,877,308)	(4,798,562)
NET INCOME (LOSS) CASH BASIS BEFORE GAAP ADJUSTMENTS	(367,172)	(3,852,017)	(985,011)	(2,080,447)	248,628
ADJUSTMENTS FOR:					
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)					
PRINCIPAL PAYMENTS	225,584	235,388	232,885	-	-
DEPRECIATION EXPENSES	(648,588)	(648,588)	(648,588)	(648,588)	(648,588)
CAPITALIZED EXPENSES	1,047,079	5,639,475	3,069,475	3,832,597	4,752,930
TOTAL GAAP ADJUSTMENTS	624,075	5,226,275	2,653,772	3,184,009	4,104,342
TOTAL INCREASE (DECREASE) IN FUND EQUITY	256,903	1,374,258	1,668,761	1,103,562	4,352,970
ENDING NET POSITION	2,513,313	3,887,571	4,182,074	5,285,636	5,456,532

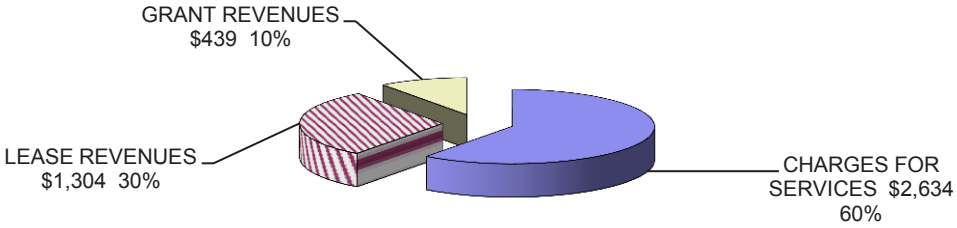
AIRPORT FUND - FISCAL YEAR 2019-20
REVENUES (In Thousands)



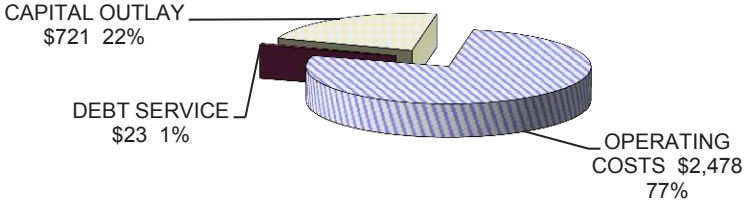
AIRPORT FUND- FISCAL YEAR 2019-20
EXPENSES - (In Thousands)



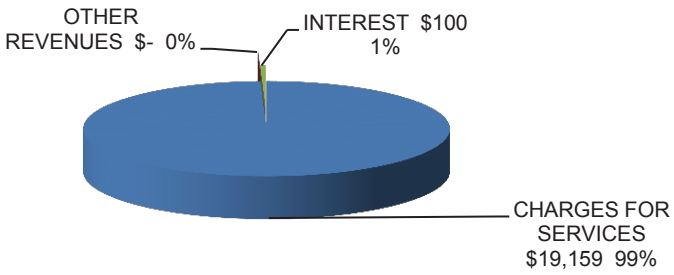
AIRPORT FUND- FISCAL YEAR 2020-21
REVENUES - (In Thousands)



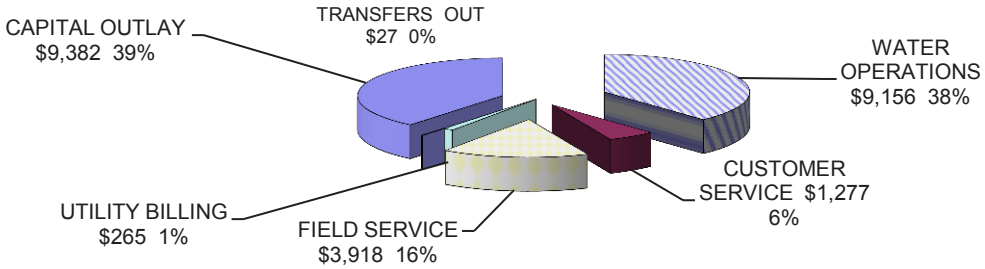
AIRPORT FUND- FISCAL YEAR 2020-21
EXPENSES - (In Thousands)



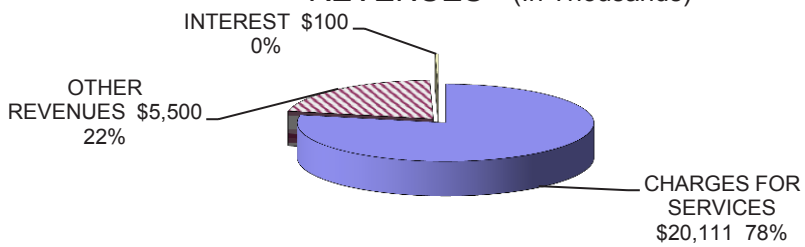
WATER FUND- FISCAL YEAR 2019-20
REVENUES - (In Thousands)



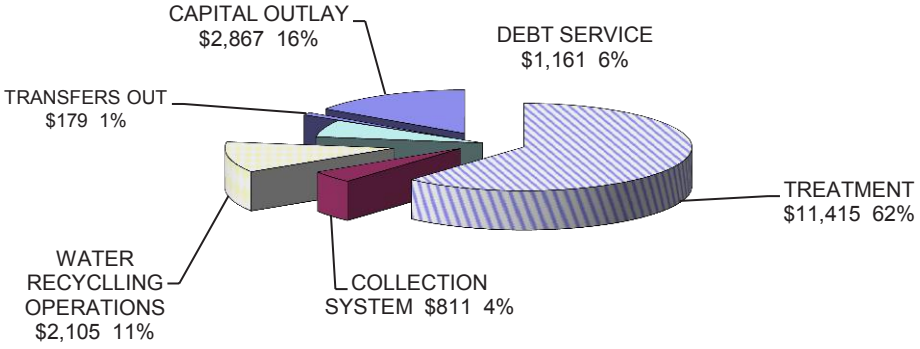
WATER FUND - FISCAL YEAR 2019-20
EXPENSES - (In Thousands)



WATER FUND- FISCAL YEAR 2020-21
REVENUES - (In Thousands)

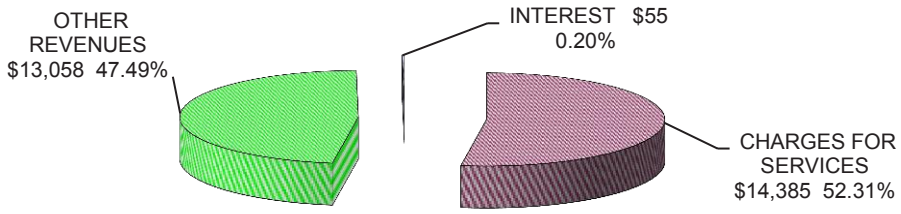


WATER FUND - FISCAL YEAR 2020-21
EXPENSES - (In Thousands)



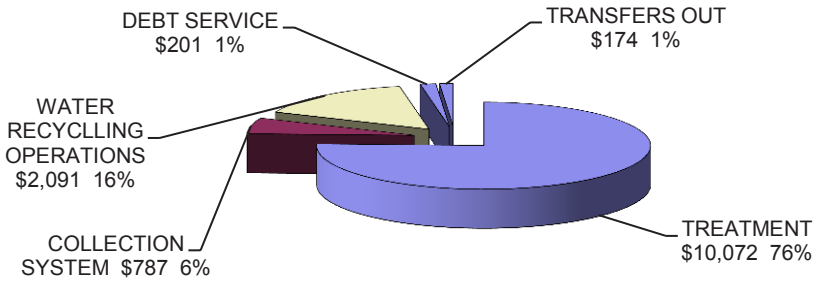
SEWER FUND- FISCAL YEAR 2019-20

REVENUES - (In Thousands)



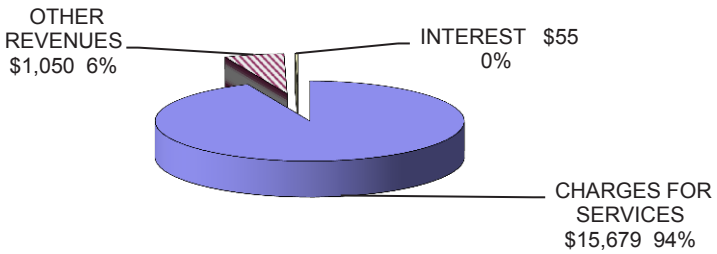
SEWER FUND- FISCAL YEAR 2019-20

EXPENSES - (In Thousands)



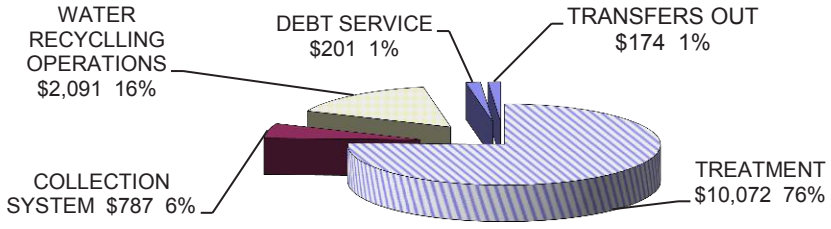
SEWER FUND - FISCAL YEAR 2020-21

REVENUES - (In Thousands)

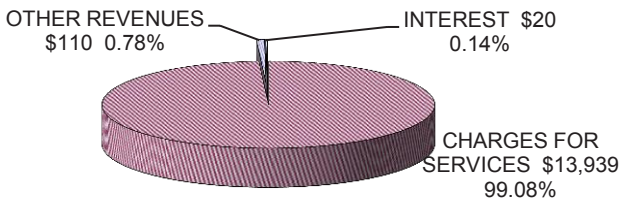


SEWER FUND - FISCAL YEAR 2020-21

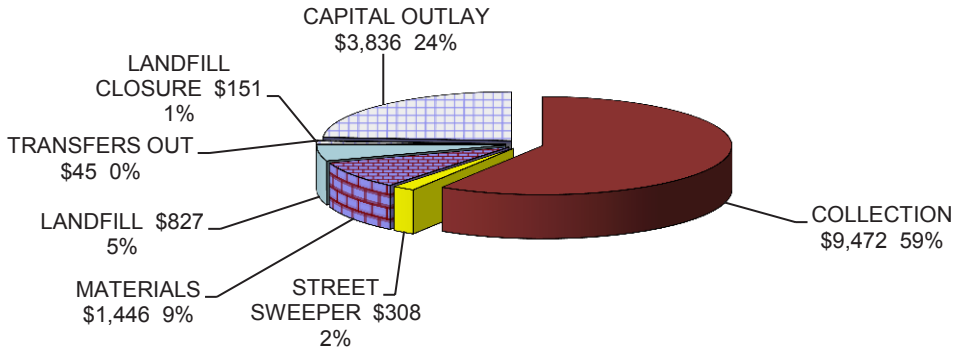
EXPENSES - (In Thousands)



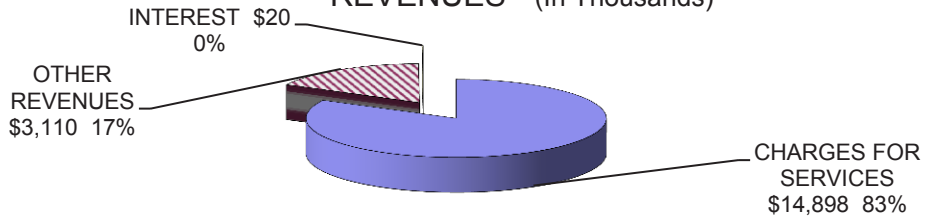
SOLID WASTE FUND - FISCAL YEAR 2019-20
REVENUES - (In Thousands)



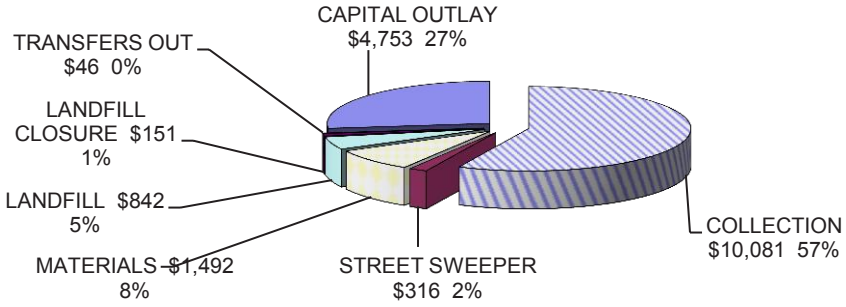
SOLID WASTE FUND- FISCAL YEAR 2019-20
EXPENSES - (In Thousands)



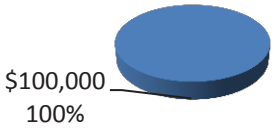
SOLID WASTE FUND - FISCAL YEAR 2020-21
REVENUES - (In Thousands)



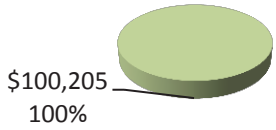
SOLID WASTE FUND - FISCAL YEAR 2020-21
EXPENSES - (In Thousands)



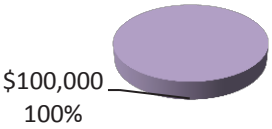
FIBER OPTIC FUND - FISCAL YEAR 2019-20 REVENUES (In Thousands)



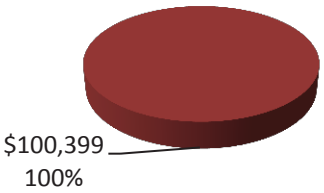
FIBER OPTIC FUND - FISCAL YEAR 2019-20 EXPENSES (In Thousands)



FIBER OPTIC FUND - FISCAL YEAR 2020-21 REVENUES (In Thousands)



FIBER OPTIC FUND - FISCAL YEAR 2020-21 EXPENSES (In Thousands)



Debt Service and Risk Management

Debt Service

This non-major fund receives revenues for the payment of governmental debt of the City of Watsonville. The major debt payments for the City are Assessment Bonds, CDBG Section 108 Loan, PG&E Retofit Loans, and Solar Lease. The special assessments revenues are collected directly into the City's Debt Service Fund for street improvements debt.

Risk Management

The non-major risk management fund sets and collects premiums from departments and pays for all the City Health Care, Workers Compensation, and General Liability costs. The fund is supported entirely by interfund charges to other departments. The City is actively placing greater emphasis on reduction rather than reimbursement of loss through attention to loss control and retention methods.

DEBT SERVICE AND RISK MANAGEMENT

A/C #	Description	2017/18 Actual	2018/19 Budget	2018/19 Projected	201920 Budget	202021 Budget
		$	$	$	$	$
DEBT SERVICE:						
752-6510	Section 108 CDBG	145,172	148,771	148,771	153,683	158,047
754-5043	Atkinson Lane	58,555	55,370	55,370	52,185	-
757-5890	Grant Funds	70,628	37,225	64,923	58,914	52,581
757-6510	Solar Lease	223,000	256,404	228,706	234,714	241,047
758-6010	PG&E - Street Lights	30,298	30,298	30,298	30,298	15,149
759-6010	State of California Energy Com.	67,905	67,905	67,905	67,906	33,953
761-6010	PG&E - Second Street Parking Garage	6,825	6,825	6,825	5,119	-
762-6010	PG&E - City Buildings Lights	10,555	10,555	10,555	10,555	10,555
763-6010	2019 PG&E - City Hall	-	-	2,914	11,657	11,657
764-6010	2019 PG&E - Civic Center	-	-	1,580	6,320	6,320
765-6010	2019 PG&E - Marinovich	-	-	1,708	6,834	6,834
766-6010	2019 PG&E - Youth Center	-	-	760	3,040	3,040
767-6010	2019 PG&E - Ramsay Park	-	-	2,190	8,760	8,760
768-6010	2019 PG&E - Fire Station 1	-	-	2,551	10,205	8,504
769-6010	2019 PG&E - Beach St. Pkng Garage	-	-	972	3,886	3,886
770-6010	2019 PG&E - Police Dept.	-	-	3,636	14,544	14,544
771-6010	2019 PG&E - Vets. Memorial Bldg.	-	-	622	2,487	2,487
772-6010	Fire Truck	-	-	286,307	286,307	286,307
Debt Service Revenues		612,938	613,353	916,593	967,415	863,672
Expenditures:						
PRINCIPAL ON DEBT		455,821	472,145	729,629	806,131	729,521
INTEREST ON DEBT		187,415	171,506	171,506	161,284	134,150
Debt Service Expenditures		643,236	643,651	901,135	967,415	863,672
RISK MANAGEMENT:						
290-6510	OPERATING TRANSFER IN	35,958	35,958	35,958	35,958	35,958
290-5806	SELF-INS HEALTH	189,383	181,480	190,250	160,000	160,000
299-5801	RETIREE PREMIUM	781,833	559,022	482,169	559,022	559,022
299-5802	COBRA PREMIUM	83,805	15,744	21,293	15,744	15,744
299-5803	MISC EMPLOYEES	1,000	-	-	-	-
299-5806	HEALTH	5,494,685	5,620,459	5,810,064	4,496,367	4,496,367
299-5810	HEALTH EMPLOYEE SHARE	1,777,315	1,579,947	1,830,683	1,579,947	1,579,947
291-5807	WORKERS COMPENSATION PREMIUM	2,007,477	2,067,500	2,170,111	2,111,700	2,174,430
291-5809	COM WAGE INSURANCE REFUNDS	49,201	80,000	55,195	80,000	80,000
291-5819	WORKSER COMP STOP LOSS	632,656	-	326,167	-	-
293-5808	LIABILITY PREMIUM	1,060,500	1,097,525	1,097,525	1,221,700	1,282,000
293-5895	OTHER REVENUE	172,495	40,000	18,114	40,000	40,000
Risk Management Revenues		12,286,308	11,277,635	12,037,529	10,300,438	10,423,468
Expenses:						
290	Health Insurance	-	-	-	-	-
299	Health Insurance	6,776,541	7,914,655	7,742,385	6,651,080	6,651,080
291/293	Workers Compensation/General Liability	3,667,412	3,146,690	2,890,646	3,453,400	3,576,430
Risk Management Expenses		10,443,953	11,061,345	10,633,031	10,104,480	10,227,510

PRIVATE TRUST FUND

	2017/18	2018/19	2018/19	201920	202021
	Actual	Budget	Projected	Budget	Budget
	$	$	$	$	$
FUND: AIRPORT					
BEGINNING NET POSITION	(12,316,903)	(10,877,127)	(10,877,127)	(9,042,672)	(7,314,867)
OPERATING REVENUES:					
REDEVELOPMENT PROPERTY TAX TRUST FUNDS	3,525,954	2,810,039	2,619,070	2,482,175	2,201,721
TOTAL OPERATING REVENUES	3,525,954	2,810,039	2,619,070	2,482,175	2,201,721
OPERATING EXPENSES:					
OPERATING COSTS	262,406	260,350	260,350	263,520	263,521
DEBT SERVICE	502,076	524,265	524,265	490,850	463,200
TOTAL OPERATING EXPENSES	764,482	784,615	784,615	754,370	726,721
NET INCOME (LOSS) CASH BASIS BEFORE GAAP ADJUSTMENTS	2,761,472	2,025,424	1,834,455	1,727,805	1,475,000
ADJUSTMENTS FOR:					
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)					
PRINCIPAL PAYMENTS	1,439,776	1,834,455	1,834,455	1,727,805	1,475,000
TOTAL GAAP ADJUSTMENTS	1,439,776	1,834,455	1,834,455	1,727,805	1,475,000
TOTAL INCREASE (DECREASE) IN FUND EQUITY	1,439,776	1,834,455	1,834,455	1,727,805	1,475,000
ENDING NET ASSETS	(10,877,127)	(9,042,672)	(9,042,672)	(7,314,867)	(5,839,867)

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GENERAL FUND FIVE YEAR PLAN

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GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

	General Fund	2019/20	2020/21	2021/22	2022/23	2023/24
		Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
A/C #	DESCRIPTION	$	$	$	$	$
	REVENUES:					
275 5011	PERSONAL PROPERTY TAXES	156,000	160,000	164,000	168,000	172,000
275 5014	SUPPLEMENTAL PROPERTY TAXES	149,000	152,000	156,000	160,000	164,000
275 5016	REAL ESTATE TAXES	6,055,000	6,116,000	6,239,000	6,364,000	6,492,000
275 5026	HOPTR - CITY	34,000	35,000	36,000	37,000	38,000
275 5030	AIRCRAFT TAX FROM COUNTY	53,000	55,000	57,000	59,000	61,000
275 5031	DEED TRANSFER TAX	99,000	101,000	104,000	107,000	110,000
	PROPERTY TAXES	**6,546,000**	**6,619,000**	**6,756,000**	**6,895,000**	**7,037,000**
275 5012	PROPERTY TAX IN LIEU OF MVF	4,581,000	4,673,000	4,767,000	4,863,000	4,961,000
275 5061	SALES TAX - GENERAL	8,298,384	8,449,297	8,619,000	8,792,000	8,968,000
275 5063	SALES TAX - PROP 172	245,000	250,000	255,000	261,000	267,000
275 5067	SPECIAL SALES TAX	1,934,000	1,969,000	2,009,000	2,050,000	2,091,000
275 5081	HOTEL ROOM TAX	1,345,000	1,372,000	1,400,000	1,428,000	1,457,000
275 5082	UTILITY USERS TAX	4,182,000	4,316,000	4,403,000	4,492,000	4,582,000
601 5276	CANNABIS TAX - POLICE	64,600	67,830	70,000	72,000	74,000
602 5276	CANNABIS TAX - FIRE	48,450	50,873	52,000	54,000	56,000
603 5276	CANNABIS TAX - CDD	64,600	67,830	70,000	72,000	74,000
604 5276	CANNABIS TAX - P&CS	80,750	84,788	87,000	89,000	91,000
605 5276	CANNABIS TAX - LIBRARY	25,840	27,132	28,000	29,000	30,000
606 5276	CANNABIS TAX - SOCIAL SERVICES GRANTS	38,760	40,698	42,000	43,000	44,000
	OTHER TAXES	**20,908,384**	**21,368,447**	**21,802,000**	**22,245,000**	**22,695,000**
275 5110	FRANCHISE FEE - TELEPHONE	266,000	272,000	278,000	284,000	290,000
275 5113	FRANCHISE FEE - CABLE TV	25,000	26,000	27,000	28,000	29,000
275 5109	FRANCHISE FEE -PG&E	177,000	181,000	185,000	189,000	193,000
	FRANCHISE FEES	**468,000**	**479,000**	**490,000**	**501,000**	**512,000**
275 5111	BUSINESS LICENSES	506,000	517,000	528,000	539,000	550,000
275 5136	GARAGE SALE PERMIT	35,000	36,000	37,000	38,000	39,000
275 5139	PARKING PERMITS-CITY WIDE	110,000	113,000	116,000	119,000	122,000
275 5139	PARKING PERMITS- BULK - 08005	19,000	20,000	21,000	22,000	23,000
275 5224	SEISMIC/STRONG MOTION FEES - 08006	8,000	9,000	10,000	11,000	12,000
275 5245	ADM. FEES/CHARGES -BUS LICENSE	101,000	104,000	107,000	110,000	113,000
275 5382	TRAFFIC FINES	13,000	14,000	15,000	16,000	17,000
	GENERAL FEES	**792,000**	**813,000**	**834,000**	**855,000**	**876,000**
275 5411	INTEREST EARNINGS	209,000	214,000	219,000	224,000	229,000
275 5439	UTILITY FUNDS LAND LEASE	1,934,795	1,973,491	1,973,491	1,973,491	1,973,491
275 5455	CELLULAR ONE -CINGULAR WIRELES	40,000	41,000	42,000	43,000	44,000
275 5469	CIVIC CENTER LEASE REVENUE	193,000	197,000	201,000	206,000	211,000
275 5473	COMMUNICATIONS CTR OFFICE RENT	20,000	21,000	22,000	23,000	24,000
275 5475	125 AVIATION WAY LEASE	57,000	59,000	61,000	63,000	65,000
275 5485	SOCCER ARENA RENTS	36,000	37,000	38,000	39,000	40,000
275 5486	FIRE STATION 2-RADIO ANTENNA TOWER	7,000	8,000	9,000	10,000	11,000
	USE OF MONEY AND PROPERTY	**2,496,795**	**2,550,491**	**2,565,491**	**2,581,491**	**2,597,491**
275 5521	STATE MANDATED PROGRAMS	36,000	37,000	38,000	39,000	40,000
275 5830	RENT STABILIZATION REVENUE	18,000	19,000	20,000	21,000	22,000
275 5895	OTHER REVENUE - GEN FUND MISC	41,000	42,000	43,000	44,000	45,000
280 5088	TOURISM MARKETING DISTRICT (TMD2)	60,000	60,000	60,000	60,000	60,000
280 5089	TOURIST ASSESSMENT FEE	200,000	200,000	200,000	200,000	200,000
	OTHER REVENUES	**355,000**	**358,000**	**361,000**	**364,000**	**367,000**
275 6511	OPERATING TRANSFERS IN	4,469,314	4,349,669	4,349,669	4,349,669	4,349,669
	TOTAL OPERATING TRANSFERS	**4,469,314**	**4,349,669**	**4,349,669**	**4,349,669**	**4,349,669**
110 5311	COST ALLOCATION REIMBURSEMENT	42,000	44,000	45,000	46,000	47,000
120 5311	COST ALLOCATION REIMBURSEMENT	488,000	503,000	514,000	525,000	536,000
210 5311	COST ALLOCATION REIMBURSEMENT	240,000	248,000	253,000	259,000	265,000
	GENERAL GOVERNMENT	**770,000**	**795,000**	**812,000**	**830,000**	**848,000**

GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

A/C #	General Fund	2019/20 Projected Budget $	2020/21 Projected Budget $	2021/22 Projected Budget $	2022/23 Projected Budget $	2023/24 Projected Budget $
	REVENUES:					
160 5311	COST ALLOCATION REIMBURSEMENT	232,000	239,000	244,000	249,000	254,000
130 5311	COST ALLOCATION REIMBURSEMENT	104,000	108,000	111,000	114,000	117,000
	CITY CLERK/CITY ATTORNEY	**336,000**	**347,000**	**355,000**	**363,000**	**371,000**
315 5131	PLANNING PERMITS	412,000	425,000	434,000	443,000	452,000
315 5202	BUILDING PLAN CHECK	165,000	170,000	174,000	178,000	182,000
315 5203	ENGINEERING PLAN CHECK FEES	41,000	43,000	44,000	45,000	46,000
315 5206	SUBDIVISION & INSPECTION FEES	103,000	107,000	110,000	113,000	116,000
315 5211	ENGINEERING PERMIT FEES	42,000	44,000	45,000	46,000	47,000
315 5212	FIRE PLAN CHECK FEES	16,000	17,000	18,000	19,000	20,000
315 5219	CODE VIOLATION FEES	54,000	56,000	58,000	60,000	62,000
315 5221	MECHANICAL PERMIT FEES	25,000	26,000	27,000	28,000	29,000
315 5225	INVESTIGATION FEES	3,000	4,000	5,000	6,000	7,000
315 5226	PLANNING PLAN CHECK	18,000	19,000	20,000	21,000	22,000
315 5227	BLDG MICROFICHE PLAN/DOC FEES	40,000	42,000	43,000	44,000	45,000
315 5234	ENERGY PLAN CHECK FEE	2,000	3,000	4,000	5,000	6,000
315 5235	ENERGY INSPECTION FEE	9,000	10,000	11,000	12,000	13,000
315 5239	CBSC STATE FEE	2,000	3,000	4,000	5,000	6,000
315 5240	CBSC ADMINISTRATIO STATE FEE	1,000	2,000	3,000	4,000	5,000
315 5242	BUILDING PERMIT FEES	219,000	226,000	231,000	236,000	241,000
315 5243	ELECTRICAL PERMIT FEES	29,000	30,000	31,000	32,000	33,000
315 5244	PLUMBING PERMIT FEES	20,000	21,000	22,000	23,000	24,000
315 5336	SB1186 STATE DISABLITY ACCESS	24,000	25,000	26,000	27,000	28,000
315 5895	OTHER REVENUE	3,000	3,000	4,000	5,000	6,000
	COMMUNITY DEVELOPMENT	**1,228,000**	**1,276,000**	**1,314,000**	**1,352,000**	**1,390,000**
230 5311	COST ALLOCATION	831,000	856,000	874,000	892,000	910,000
240 5260	CENTRAL STORES CHARGES	32,000	32,000	32,000	32,000	32,000
240 5311	COST ALLOCATION	119,000	123,000	126,000	129,000	132,000
	FINANCE	**982,000**	**1,011,000**	**1,032,000**	**1,053,000**	**1,074,000**
450 5209	FIRE - BLDG CHECK FEES	27,000	28,000	29,000	30,000	31,000
450 5213	FIRE INSPECTION FEES	143,000	148,000	151,000	155,000	159,000
450 5267	PAJARO VALLEY FIRE CONTRACT PAYMENTS	71,000	74,000	76,000	78,000	80,000
450 5321	FIRE -FIREWORKS FEE	44,000	46,000	47,000	48,000	49,000
450 5895	OTHER REVENUE - FIRE	44,000	46,000	47,000	48,000	49,000
	FIRE	**329,000**	**342,000**	**350,000**	**359,000**	**368,000**
250 5311	COST ALLOCATION	637,768	663,278	677,000	691,000	705,000
251 5262	GIS OUTSIDE REVENUES	1,000	1,000	1,000	1,000	1,000
251 5311	COST ALLOCATION	85,571	88,994	91,000	93,000	95,000
	INFORMATION SERVICES	**724,339**	**753,272**	**769,000**	**785,000**	**801,000**
686 5895	STRAWBERRY FESTIVAL	125,000	125,000	125,000	125,000	125,000
686 5895	STRAWBERRY FESTIVAL	2,000	2,000	3,000	4,000	5,000
686 5332	SPECIAL EVENTS PERMITS	24,500	24,500	25,000	26,000	27,000
686 5850	DONATIONS	29,550	29,550	31,000	32,000	33,000
687 5340	MODULAR MOBILE HOME RENT	14,145	14,145	14,145	14,145	14,145
687 5341	RV CAMP AND DUMP FEES	175,000	180,000	184,000	188,000	192,000
687 5342	GROUP PICNIC FEES	15,000	16,000	17,000	18,000	19,000
687 5343	INSPECTIONS & LAUNCH FEES	7,000	7,500	8,000	9,000	10,000
687 5344	BOAT RENTALS/BAIT	37,000	38,000	39,000	40,000	41,000
687 5345	PINTO LAKE DUMP STATION	4,500	4,600	5,000	6,000	7,000
687 5346	PINTO ANNUAL PASS - INSIDE	4,600	4,700	5,000	6,000	7,000
687 5347	PINTO ANNUAL PASS -OUT	1,600	1,700	2,000	3,000	4,000
690 5249	REC USE FEES - ADMIN.	1,000	1,000	2,000	3,000	4,000
690 5477	CIVIC CENTER COMMUNITY ROOMS	25,000	26,000	27,000	28,000	29,000
690 5491	RENTAL - RAMSAY	47,000	49,000	50,000	51,000	53,000
690 5492	RENTAL - MARINOVICH	12,000	13,000	14,000	15,000	16,000

GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

	General Fund	2019/20	2020/21	2021/22	2022/23	2023/24
		Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
A/C #	**DESCRIPTION**	$	$	$	$	$
	REVENUES:					
690 5494	RENTAL - VETS HALL	30,000	30,000	31,000	32,000	33,000
690 5495	RENTAL - YOUTH CENTER	3,500	4,000	5,000	6,000	7,000
690 5895	OTHER REVENUE	5,000	5,000	5,000	5,000	5,000
691 5895	P&CS SECURITY GUARD - 09020	24,000	24,000	24,000	24,000	24,000
691 5895	INSURANCE REVENUE - 09021	18,000	19,000	19,000	19,000	19,000
691 5249	CLASSES AND CAMPS - YOUTH CENTER - 09003	3,500	4,000	5,000	6,000	7,000
691 5249	CLASSES AND CAMPS - RAMSAY -0 9004	88,000	60,000	62,000	64,000	66,000
691 5249	CLASSES AND CAMPS - CALLAGHAN -09005	5,000	6,000	7,000	8,000	9,000
691 5249	RECREATION USE FEE - 09023	3,000	3,000	4,000	5,000	6,000
691 5249	CLASSES AND CAMPS - F.L.Y.E.R.S - 09033	2,000	3,000	4,000	5,000	6,000
691 5895	SPECIAL ACCOUNT- RAMSAY PARK - 09012	4,900	4,900	4,900	4,900	4,900
691 5895	SPECIAL ACCOUNT- YOUTH CENTER - 09013	6,200	6,200	6,200	6,200	6,200
692 5250	YOUTH SPORTS FEES - 09037	65,000	65,000	67,000	69,000	71,000
692 5250	ADULT SPORTS FEES - 09007	36,000	38,000	39,000	40,000	41,000
692 5250	AQUATICS FEES - 09007	53,000	57,000	59,000	61,000	63,000
692 5250	FEMALE SPORTS FEES - 09037	72,000	72,000	74,000	76,000	78,000
692 5315	FIELD RESERVATIONS - 09037	18,000	18,000	18,000	18,000	18,000
692 5850	DONATIONS - 09037	1,000	1,000	1,000	1,000	1,000
	PARKS AND COM. SERVICES	**962,995**	**956,795**	**986,245**	**1,018,245**	**1,051,245**
409 5273	S.C.A.R.E PROGRAM - 10008	161,000	161,000	161,000	161,000	161,000
409 5390	DUI FINES	32,000	33,000	34,000	35,000	36,000
409 5853	POST REIMBURSEMENTS	10,000	10,000	11,000	12,000	13,000
410 5116	TOBACCO RETAILER LICENSE FEE	14,000	15,000	16,000	17,000	18,000
410 5261	POLICE SPECIAL EVENT FEES	19,000	20,000	21,000	22,000	23,000
410 5268	POLICE RANGE FEES	28,000	29,000	30,000	31,000	32,000
410 5277	CANNIBAS FACILITY ID CARDS FEE	8,000	9,000	10,000	11,000	12,000
410 5307	POLICE REPORTS	56,000	58,000	60,000	62,000	64,000
410 5330	VEHICLE IMPOUND RELEASE FEE	50,000	52,000	54,000	56,000	58,000
410 5334	VEHICLE IMP RELEASE -30 DAY HEARING FEE	2,000	2,000	3,000	4,000	5,000
410 5335	VEHICLE TOWING FEE	20,000	21,000	22,000	23,000	24,000
410 5381	COURT FINES	95,000	98,000	100,000	102,000	105,000
410 5383	PARKING FINES	440,000	454,000	464,000	474,000	484,000
410 5386	PARKING TKT FINES - STATE & COUNTY	170,000	176,000	180,000	184,000	188,000
410 5388	CODE VIOLATION PENALTIES	31,000	32,000	33,000	34,000	35,000
410 5651	MAS PVUSD FEES (WHS SRO)	110,000	110,000	110,000	110,000	110,000
410 5890	SSLESF - 10000	100,000	100,000	100,000	100,000	100,000
410 5890	GRANT REVSCHOOL COMM POLG - PVHS - 10001	124,000	128,000	131,000	134,000	137,000
410 5893	POLICE PERSONNEL REIMBURSEMENT	60,000	62,000	64,000	66,000	68,000
410 5895	OTHER REVENUE MISC.	25,000	26,000	27,000	28,000	29,000
419 5135	ALARM PERMIT	26,000	27,000	28,000	29,000	30,000
419 5274	FALSE ALARM FEES	3,000	4,000	5,000	6,000	7,000
419 5892	EVIDENCE MONEY	17,000	18,000	19,000	20,000	21,000
419 5895	OTHER REVENUES	3,000	4,000	4,000	4,000	4,000
	POLICE	**1,604,000**	**1,649,000**	**1,687,000**	**1,725,000**	**1,764,000**
220 5311	COST ALLOCATION REIMBURSEMENT	50,599	52,623	54,000	56,000	58,000
510 5311	COST ALLOCATION REIMBURSEMENT	15,240	15,850	17,000	18,000	19,000
510 5504	GAS TAX - HIGHWAY MAINTENANCE	23,000	24,000	25,000	26,000	27,000
511 5805	DAMAGE REPAIR REIMBURSEMENT	75,000	75,000	77,000	79,000	81,000
511 5275	SIDEWALK REPAIR COSTS - REIMB.	15,000	15,000	15,000	15,000	15,000
523 5844	SIDEWALK REPAIR RECOVERY	100,000	100,000	100,000	100,000	100,000
523 5247	MUNI SERVICE CENTER REVENUES	1,904,632	1,949,708	1,968,814	1,995,685	2,020,173
	PUBLIC WORKS	**2,183,471**	**2,232,181**	**2,256,814**	**2,289,685**	**2,320,173**
	G F REVENUE TOTAL:	**45,155,298**	**45,899,855**	**46,720,219**	**47,566,090**	**48,421,578**
	EXPENDITURES:					
110	City Council	77,025	77,025	72,477	72,477	72,477
120	City Manager	1,313,622	1,377,941	1,606,705	1,648,408	1,685,436

GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

A/C #	General Fund	2019/20 Projected Budget $	2020/21 Projected Budget $	2021/22 Projected Budget $	2022/23 Projected Budget $	2023/24 Projected Budget $
	REVENUES:					
210	Human Resources	644,731	673,662	615,619	632,012	646,528
	CITY COUNCIL AND GENERAL GOVERNMENT	**2,035,379**	**2,128,629**	**2,294,801**	**2,352,897**	**2,404,440**
160	City Clerk	553,985	597,135	578,101	560,120	610,327
130	City Attorney	181,766	181,766	181,766	181,766	181,766
315	**CITY CLERK**	**735,751**	**778,901**	**759,867**	**741,886**	**792,093**
315	Community Development	2,388,222	2,537,817	2,514,352	2,593,740	2,665,114
603	Cannabis Tax - CDD	-	-	70,000	72,000	74,000
	COMMUNITY DEVELOPMENT	**2,388,222**	**2,537,817**	**2,584,352**	**2,665,740**	**2,739,114**
230	Finance	1,486,155	1,560,032	1,604,185	1,656,266	1,702,624
240	Purchasing/Accounts Payable	200,104	214,702	246,906	255,359	263,119
	FINANCE	**1,686,259**	**1,774,735**	**1,851,091**	**1,911,625**	**1,965,744**
450	Fire	7,435,377	7,813,404	8,203,558	8,458,994	8,678,185
	FIRE	**7,435,377**	**7,833,404**	**8,203,558**	**8,458,994**	**8,678,185**
250	Information Services	1,489,994	1,599,555	1,579,587	1,624,538	1,664,652
251	GIS	191,160	196,832	199,250	204,717	209,607
	INFORMATION SERVICES	**1,681,154**	**1,796,387**	**1,778,837**	**1,829,255**	**1,874,259**
275	**OPERATING TRANSFERS OUT**	**398,731**	**285,863**	**285,863**	**285,863**	**285,863**
280	**NON DEPARTMENT**	**682,843**	**680,255**	**680,255**	**680,255**	**680,255**
282	Social/Community Services	200,000	200,000	200,000	200,000	200,000
606	Cannabis Tax-Social/Community Svc Grants	-	-	-	-	-
	SOCIAL/COMMUNITY SERVICES	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
605	Cannabis Tax - Library	75,000	27,132	28,000	29,000	30,000
620	Watsonville Library	501,403	501,403	501,403	501,403	501,403
622	Freedom	40,081	40,081	40,081	40,081	40,081
626	Literacy	-	-	-	-	-
	LIBRARY	**616,484**	**568,616**	**569,484**	**570,484**	**571,484**
604	Cannabis Tax - P&CS	80,750	84,787	87,000	89,000	91,000
680	Parks	1,468,087	1,551,945	1,442,623	1,496,965	1,539,250
686	Strawberry Festival	282,074	294,065	294,065	294,065	294,065
687	Pinto Lake	245,608	260,710	223,337	230,532	237,367
690	Administration	1,431,831	1,520,420	1,442,623	1,496,965	1,539,250
691	Recreation Centers	465,565	495,222	860,120	880,442	899,072
692	Sports Programs	323,460	338,737	370,265	378,097	383,349
	PARKS AND COMMUNITY SERVICES	**4,297,375**	**4,545,886**	**4,720,033**	**4,866,065**	**4,983,354**
409	Support Services	3,258,137	3,327,624	3,357,844	3,421,612	3,477,907
410	Operations	13,897,606	14,625,612	15,093,094	15,578,438	15,994,554
419	Administrative Services	710,852	742,191	765,593	789,830	812,194
430	Animal Shelter	711,042	739,483	706,437	727,630	749,459
601	Cannabis Tax - Police	73,245	78,222	70,000	72,000	74,000
	POLICE	**18,650,882**	**19,513,131**	**19,992,968**	**20,589,509**	**21,108,114**
220	Central Building and Maintenance	479,125	498,696	366,972	375,033	382,594
510	Engineering and Streets	875,017	914,683	829,321	857,332	882,456
511	Sidewalks	100,000	100,000	100,000	100,000	100,000
523	Municipal Vehicle Maintenance	1,804,632	1,849,708	1,968,814	1,995,685	2,020,173
	PUBLIC WORKS	**3,258,773**	**3,363,086**	**3,265,107**	**3,328,050**	**3,385,223**
	TOTAL OPERATING EXPENDITURES	**44,067,229**	**46,006,711**	**47,186,216**	**48,480,624**	**49,668,128**

GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

	General Fund	2019/20	2020/21	2021/22	2022/23	2023/24
		Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
A/C #	DESCRIPTION	$	$	$	$	$
	REVENUES:					
901	**CIP:**					
	CURRENT YEAR CAPITAL	887,231	523,366	580,000	600,000	-
	CARRYOVER CAPITAL	682,358	-	-	-	-
	TOTAL GENERAL FUND EXPENDITURES	45,636,818	46,530,077	47,766,216	49,080,624	49,668,128
	TOTAL GENERAL FUND REVENUES	45,155,298	45,899,855	46,720,219	47,566,090	48,421,578
	EXCESS OF REVENUES OVER/UNDER EXPENDITURES	**(481,520)**	**(630,222)**	**(1,045,997)**	**(1,514,534)**	**(1,246,550)**
	BEGINNING ESTIMATED FUND BALANCE	**8,233,232**	**7,751,712**	**7,121,490**	**6,075,493**	**4,560,960**
	ENDING ESTIMATED FUND BALANCE	**7,751,712**	**7,121,490**	**6,075,493**	**4,560,960**	**3,314,410**

Assumptions:

Revenues: (For 2021/24)
General Assumption - 2% Annual Increase.
Expenditures: (For 2021/24)
Assumes Salary and Benefit 2%
PERS and Health Increases.
Assumes No Non Personnel Operating Costs Increases.

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MUNICIPAL AIRPORT

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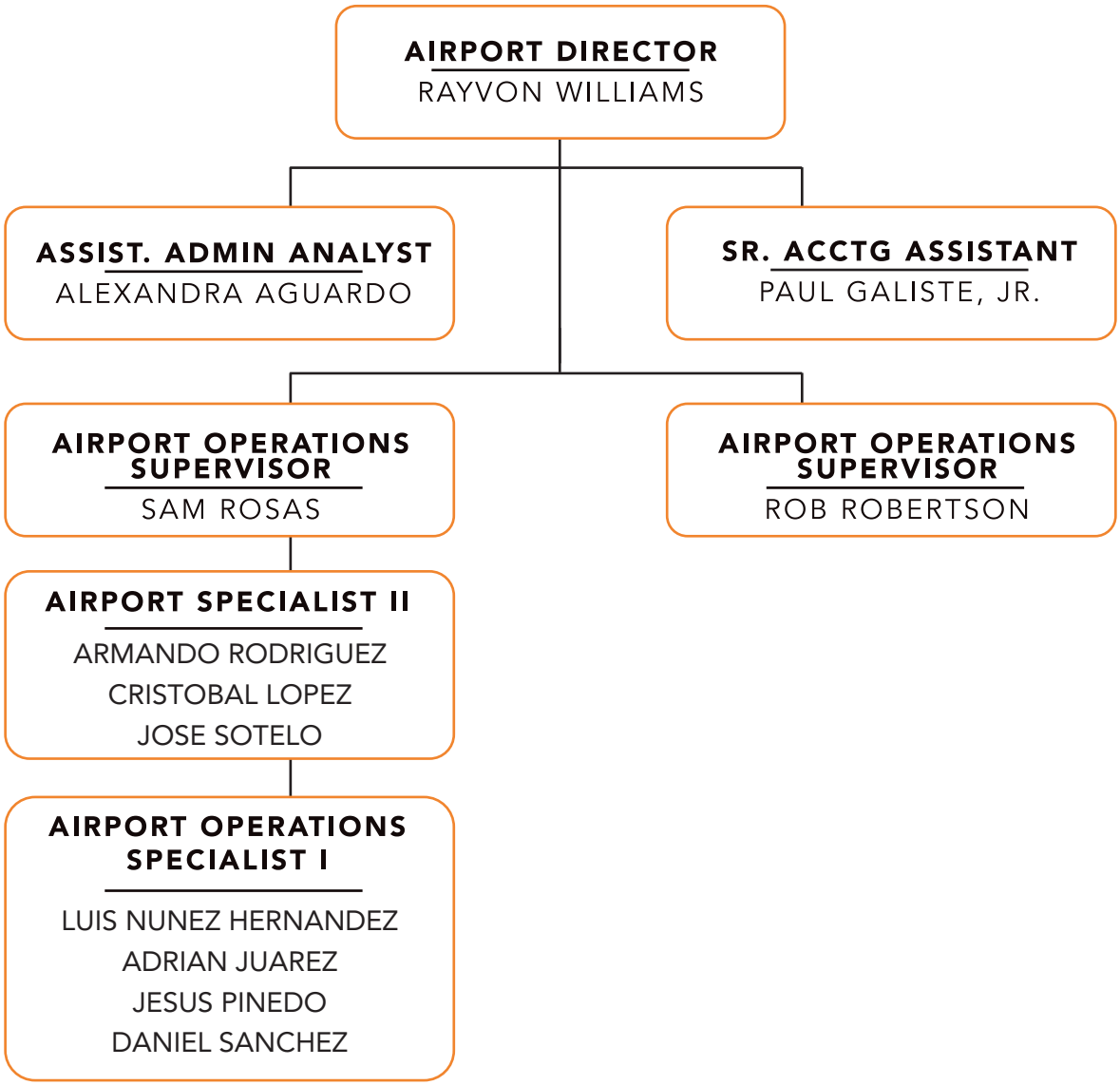
CITY OF WATSONVILLE
CALIFORNIA
MUNICIPAL AIRPORT

Organizational Structure Fiscal Years 2019 - 2021



AIRPORT SUMMARY

The Airport Fund represents the activities at the airport and the receipt of Federal and State Aviation Agency grants. This fund is to be supported by fees the airport collects from fuel sales, lease revenues, and facility use fees.

		2017/18	2018/19	2018/19	201920	202021
		Actual	Budget	Projected	Budget	Budget
Divisions:		$	$	$	$	$
Airport (560)	**Revenues**					
	Operating Revenues	2,392,081	2,258,707	2,838,793	2,598,371	2,634,120
	Lease Revenues	894,863	1,194,962	834,078	1,297,567	1,312,776
	Subtotal	3,286,944	3,453,669	3,672,872	3,895,938	3,946,896
	Grant Revenues	235,772	1,403,500	286,792	807,300	415,800
		3,522,716	4,857,169	3,959,664	4,703,238	4,362,696
	Operations	3,336,613	3,535,688	3,347,793	3,252,472	3,470,073
	CIP	563,997	1,840,988	515,736	1,112,325	720,507
	Carryovers	-	128,926	128,926	25,000	-
	Transfers	5,056	5,056	5,056	2,900	2,847
	Expenses	3,905,666	5,510,658	3,997,511	4,392,697	4,193,427
	Increase to Cash	**(382,950)**	**(653,489)**	**(37,847)**	**310,541**	**169,269**

Airport Fund Operating Changes:		
Revenues - Decreased	(153,931)	(340,542)
Operating Expenses - (Decreased) Increased	(283,216)	217,601
Net Operating Gain or (Loss)	129,285	(558,143)

Total Budget	3,336,613	3,535,688	3,347,793	3,252,472	3,470,073

DIVISION: **MUNICIPAL AIRPORT (560)**

PURPOSE:

Provide a 24x7 general aviation facility in accordance with the Federal Aviation Administration's National Plan of Integrated Airport Systems requirements. In this role Watsonville Municipal serves the citizens, visitors and business community of Watsonville, Santa Cruz County and Central Coast to deliver an efficient, self-sustaining, and operationally safe and infrastructure sound airport.

SERVICE LEVEL MEASURES:

SERVICE QUALITY	Airport serves as a base for over 300 aircrafts providing infrastructure to preserve and protect aviation investments while promoting and producing aviation opportunities.
INPUT	Airport has increased staff levels and competencies. Reclassifications led to training, Training results in Certifications; "Certs" lead to increased skill sets and abilities. Airport is manned and ready for a seven day-a-week operation on multiple fronts.
OUTPUT	Airport's output is effectively a "facility" which serves on average, 150 take-off and landings per day, every day. The 55,000 annual operations require funding to complete plans and projects, providing for appropriate airport development through Federal and State grants.
OUTCOME	Provide a 24x7, 365 days-a-year landing facility providing fuel, parking, security and access to facilities.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017-2019:

1. Increased airport's utility with upgrade to Precision Approach Lighting Indicators
2. Five year aircraft operations count secures FAA approval to plan for runway extension funding
3. Parachute Landing area implemented with two year of safe, incident free operations
4. Invested in a separate, dedicated Airport Operations Center for staff of ten employees
5. Airport Operations staff reclassified to a higher level of skill sets and training certifications
6. Assigned a dedicated resource to focus solely on Planning and Procurement aligned with ACIP
7. Aeronautical (airside) leasehold reversion of Airport Center bring four hangars under airport control
8. Commercial (landside) development of new leaseholds (Watsonville Diesel and Hangar complex)
9. Watsonville Emergency Airlift Command Team (W.E.A.C.T) achieves 501 3(c) status
10. Hosted back to back Airport Open House during the 4th of July holiday; average attendance 7,000.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021:

1	Secure Federal and State Aviation Funding to implement ACIP objectives
2	Update ALP and Airport Master plan
3	Comply with FAA Land Use directives
4	Complete Economic development study relative to airport's impact

GENERAL PLAN

The Municipal Airport will continue to serve as:
(1) An element of the National Plan of Integrated Airports (NPIAS),
(2) A viable and self-sufficient transportation airfield
(3) A preserve protecting native California plants and animals within airport boundaries.

STRATEGY STATEMENT:

The Municipal Airport is a self-sustaining division balancing revenue streams with operational expenses to provide safe and efficient aeronautical activities while creating opportunities for growth, preservation of airport history and serving the community, city and county.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	201920	202021
Airport		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
Operating Revenues:									
0730	560	5404	00000	WATSONVILLE DIESEL SERVICES	-	19,490	-	-	-
0730	560	5405	00000	NON AERONAUTICAL STORAGE	-	1,500	2,102	-	-
0730	560	5406	00000	NON OPERATIONAL AIRCRAFT	-	1,500	-	-	-
0730	560	5425	00000	AZZIE'S STORAGE	-	-	1,286	-	-
0730	560	5454	00000	PRECISION DYNAMIC MACHINING	-	-	52,483	-	-
0730	560	5457	00000	ENDROOMS RENTS	25,238	28,056	25,648	29,688	29,688
0730	560	5458	00000	TIEDOWNS	40,199	40,704	46,528	46,753	44,688
0730	560	5459	00000	HANGARS	1,074,860	1,105,032	1,090,296	1,176,936	1,176,936
0730	560	5466	00000	240 AIRPORT BLVD	-	-	85,901	-	-
0730	560	5468	00000	TRANSIENT TIEDOWNS	7,965	7,800	10,063	10,000	12,000
0730	560	5475	00000	125 AVIATION WAY	-	-	54,979	-	-
0730	560	5479	00000	KNOWLTON CONSTRUCTION	6,696	-	13,392	-	-
0730	560	5488	00000	LEASE REVENUE - PACIFIC AIRCAR	69,973	-	72,237	-	-
0730	560	5497	00000	120 AVIATION WAY- UNITED FLIGH	23,154	-	24,297	-	-
0730	560	5498	00000	60 AVIATION WAY - EAA CHAPTER	3,000	-	3,300	-	-
0730	560	5575	00000	STATE ANNUAL MAINT. GRANT	10,000	10,000	10,000	48,394	21,628
0730	560	5821	00000	FUEL SALES	1,002,639	1,026,625	1,257,536	1,251,600	1,314,180
0730	560	5822	00000	GATE OPENERS/ WAITING LIST	11,575	8,000	22,000	10,000	10,000
0730	560	5895	00000	OTHER REVENUES	109,281	-	66,745	-	-
0730	560	5895	11066	SPECIAL EVENTS DONATIONS	7,500	10,000	-	25,000	25,000
				SUBTOTALOPERATING REVENUES	2,392,081	2,258,707	2,838,793	2,598,371	2,634,120
Lease Revenus									
0730	564	5305	00000	LONG TERM AUTO PARKING	1,450	1,800	-	1,800	1,800
0730	564	5337	00000	ADVERTISNG REVENUE	-	1,500	-	-	-
0730	564	5338	00000	505 BUENA VISTA ROAD	13,320	13,101	-	21,000	21,000
0730	564	5407	00000	CALIFORNIA DEPT OF GENERAL SERVICES	-	24,948	-	66,528	66,528
0730	564	5409	00000	LATE CHARGE REVENUE	12,704	10,000	11,630	7,500	7,500
0730	564	5411	00000	INTEREST EARNINGS	5,358	5,000	-	-	-
0730	564	5423	00000	75 AVIATION WAY -TIN CAN ALLEY	31,236	32,592	33,640	33,640	34,313
0730	564	5425	00000	AZZIE'S STORAGE	1,246	1,246	-	1,286	1,312
0730	564	5428	00000	EKB PARTNERS	-	41,472	-	28,972	29,551
0730	564	5429	00000	ELLA'S AT THE AIRPORT	38,000	43,200	45,743	45,100	46,300
0730	564	5430	00000	WATSONVILLE AIRPORT CENTER	43,282	-	-	-	-
0730	564	5432	00000	PACIFIC BELL MOBILE	13,134	13,224	13,308	11,448	11,448
0730	564	5434	00000	SUNDANCE FARMS	17,847	53,541	53,542	53,542	54,613
0730	564	5435	00000	STRAWBERRY AVIATION	684	2,053	2,053	2,053	2,094
0730	564	5436	00000	SKYDIVE SURF CITY	8,334	25,000	25,001	26,126	26,649
0730	564	5437	00000	SPECIALIZED HELICOPTER	31,645	94,936	94,936	88,499	88,499
0730	564	5438	00000	PAC AG PAK	2,654	7,963	7,963	7,963	8,122
0730	564	5440	00000	HOVERSURF, INC	7,928	7,928		48,144	49,107
0730	564	5441	00000	40 AVIATION WAY - NATIONAL GUARD	7,928	1	-	1	1
0730	564	5442	00000	CK RESTORATIONS	3,552	10,655	10,655	11,009	11,229
0730	564	5445	00000	GARY AIR	6,879	47,627	47,627	44,398	45,286
0730	564	5447	00000	C&M FARMS	6,000	12,000	12,180	12,000	12,000
0730	564	5448	00000	SPRINT LAND LEASE	10,814	13,308	10,958	13,308	13,308
0730	564	5449	00000	101 AVIATION WAY	18,029	-	23,330	21,952	22,391
0730	564	5452	00000	210 AVIATION - PIED PIPER	36,221	36,220	37,386	37,386	38,134
0730	564	5453	00000	121 AVIATION - EXPOIMAGING	53,210	53,700	54,564	55,428	56,537
0730	564	5454	00000	200 AIRPORT - PRECISION DYNAMIC MACHINING	48,158	47,765	87,333	52,483	52,483
0730	564	5456	00000	KNOWLTON CONSTRUCTION	-	13,392	-	13,392	13,660
0730	564	5464	00000	220 B AIRPORT BLVD - MID-VALLEY SUPPLY	85,166	85,950	-	88,716	90,490
0730	564	5466	00000	240 AIRPORT BLVD - SAGE INSTRUMENTS	83,683	85,900	-	85,901	87,619
0730	564	5475	00000	125 AVIATION WAY - HEAD'N HOME	54,979	54,978	-	27,490	28,040
0730	564	5488	00000	50 AVIATION WAY - PACIFIC AIRCARE	-	69,973	-	73,920	75,398
0730	564	5497	00000	120 AVIATION WAY- UNITED FLIGHT SERVICE	-	23,154	-	23,899	24,377
0730	564	5498	00000	60 AVIATION WAY - EAA CHAPTER 119	-	3,000	-	3,600	3,600
0730	564	5499	00000	101 RANPORT ROAD - PACIFIC GOLF CENTERS	16,655	16,818	21,212	30,000	30,000
0730	564	5755	00000	INTERDEPARTMENTAL REVENUES	234,766	241,017	241,017	259,083	259,387
				Animal Shelter Land Lease (150-280)				45,135	46,488
				Water Treatment Storage Lease (720-596)				77,545	79,871
				Fire Station II Land Lease (150-280)				78,655	81,015
				Firing Range Land Lease (150-280)				26,409	27,201
				Field Services Waste Staging Yard (720-596)				18,904	19,471
				General Fund Sales Tax - Aiiation (150-280)				12,435	5,341
				SUBTOTAL LEASE REVENUES	894,863	1,194,962	834,078	1,297,567	1,312,776
Grant Revenues:									
0730	560	5890	00000	GRANT REVENUES	235,772	1,403,500	286,792	807,300	415,800
				Total Revenues	3,522,716	4,857,169	3,959,664	4,703,238	4,362,696
EXPENDITURES:									
0730	560	7011	00000	REGULAR SALARIES & WAGES	630,442	702,603	768,859	889,589	948,310
0730	560	7012	00000	OVERTIME	9,598	18,160	11,652	18,160	18,160
0730	560	7021	00000	TEMPORARY & CASUAL WAGES	58,447	75,600	56,400	-	-
0730	560	7038	00000	RETIREMENT PLAN CHARGES	102,538	131,031	129,103	186,233	217,439
0730	560	7042	00000	PERS UAL PAYMENT	-	2,109	4,218	-	-
0730	560	7062	00000	GROUP HEALTH INSURANCE	153,640	194,708	157,815	194,989	212,439
0730	560	7064	00000	UNEMPLOYMENT INSURANCE	308	-	14,052	-	-
0730	560	7066	00000	SOCIAL SECURITY	49,142	52,689	57,712	65,352	68,552
0730	560	7067	00000	ALT - 457 DEFERRED COMP	768	441	750	-	-
0730	560	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	1,047	900	802	1,500	1,500
				SUBTOTAL PERSONNEL	**1,005,930**	**1,178,240**	**1,201,363**	**1,355,823**	**1,466,400**

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	201920	202021
Airport		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
EXPENDITURES CONTINUED:									
0730	560	7211	00000	ELECTRICITY & GAS	54,867	55,000	59,421	32,097	37,097
0730	560	7212	00000	POSTAGE & SHIPPING	2,405	2,500	3,132	2,500	2,500
0730	560	7221	00000	ADVERTISING	3,436	3,000	1,150	3,000	3,000
0730	560	7222	00000	TELEPHONE SERVICE	9,208	6,000	9,193	8,000	8,000
0730	560	7225	00000	COMPUTER HARDWARE	9,206	10,000	18,496	4,000	4,000
0730	560	7226	00000	COMPUTER SOFTWARE	-	-	-	2,000	2,000
0730	560	7232	00000	TRAVEL & SUBSISTENCE	4,160	8,000	9,462	6,500	8,000
0730	560	7303	00000	LEGAL SERVICES	25,031	15,000	12,363	15,000	20,000
0730	560	7307	00000	EXPERT & CONSULTATION SERVICES	28,846	60,000	121,315	70,000	60,000
0730	560	7321	00000	REP & MAINT-OTHER EQUIP/FURN	618	7,500	1,696	2,500	2,500
0730	560	7323	00000	REP & MAINT-VEHICLES & EQUIPMENT	9,481	12,000	4,034	10,000	15,000
0730	560	7324	00000	REP & MAINT-PLANT & EQUIPMENT	24,245	30,000	52,907	30,000	40,000
0730	560	7325	00000	REP & MAINT- BUILDINGS	211,722	200,000	23,342	60,000	70,000
0730	560	7326	00000	REP & MAINT-INFRASTRUCTURE	84,000	75,000	181,799	60,000	70,000
0730	560	7351	00000	DUES & SUBSCRIPTIONS	1,793	3,000	2,862	3,000	3,500
0730	560	7357	00000	PRINTING, BINDING & DUPLICATING	1,503	3,000	737	2,500	3,000
0730	560	7359	00000	PERSONNEL TRAINING	5,101	8,000	15,714	5,000	6,500
0730	560	7360	00000	HOSTED SERVICES	1,078	-	1,618	7,500	7,500
0730	560	7361	00000	OTHER CONTRACT SERVICES	68,781	80,000	113,061	90,000	90,000
0730	560	7369	00000	FEES & PERMITS	3,088	5,000	6,456	5,000	5,000
0730	560	7501	00000	OFFICE & COMPUTER SUPPLIES	7,268	5,000	7,237	6,500	5,000
0730	560	7504	00000	JANITORIAL SUPPLIES	8,819	10,000	8,496	10,000	10,000
0730	560	7507	00000	SHOP SUPPLIES	4,204	4,000	3,454	4,000	3,500
0730	560	7509	00000	GARDENING SUPPLIES	1,648	3,000	740	3,000	3,000
0730	560	7511	00000	SPECIAL EVENTS	79,079	100,000	160,000	100,000	100,000
0730	560	7515	00000	SMALL TOOLS & INSTRUMENTS	1,181	3,000	1,417	4,000	5,000
0730	560	7516	00000	UNIFORMS, BADGES & ACCESSORIES	5,917	7,500	1,383	2,500	2,500
0730	560	7531	00000	CONST & MAINT MATERIALS	86	7,500	3,768	5,000	8,500
0730	560	7533	00000	SPECIALIZED DEPT MATERIALS	5,696	10,000	211	5,000	10,000
0730	560	7536	00000	RADIO EQUIPMENT MATERIALS	963	3,000	4,524	3,000	5,000
0730	560	7541	00000	BUILDING & GROUND MATERIALS	1,334	5,000	-	5,000	5,000
0730	560	7551	00000	CHEMICALS	5,655	4,000	2,944	2,500	2,500
0730	560	7557	00000	REPLACEMENT OF EQUIPMENT	2,661	10,000	5,878	5,000	7,500
0730	560	7559	00000	OTHER SUPPLIES & MATERIALS	10,114	3,000	17,197	12,000	12,000
0730	560	7561	00000	FUELS & LUBRICANTS	32,479	4,000	10,010	7,500	7,500
0730	560	7562	00000	FUELS & LUBRICANTS-CHARGE OUTS	717,565	725,625	827,786	806,375	846,694
0730	560	7702	00000	RENT OF EQUIPMENT	5,908	7,500	13,032	7,500	6,000
0730	560	7711	00000	GENERAL INSURANCE	29,800	31,700	31,700	50,400	52,900
0730	560	7712	00000	COMPENSATION INSURANCE	40,100	41,300	41,300	62,200	64,100
0730	560	7721	00000	COST ALLOCATION CHARGES	303,247	309,312	309,312	320,124	332,929
0730	560	7731	00000	MSC CHARGES	33,216	10,000	37,575	12,000	12,000
0730	560	7741	00000	PRINCIPAL ON DEBT	370,797	435,014	-	22,903	22,903
				PG&E Retrofit Loan				22,903	22,903
0730	560	7742	00000	INTEREST ON DEBT	79,203	14,986	-	-	-
0730	560	7751	00000	CHARGES IN - INTERDEPARTMENT	19,153	20,011	18,410	21,550	21,550
				PW Utilities Eng & Admin (710-540)				8,635	8,973
				Fire (150-450)				931	931
				City Manager (150-120)				4,715	4,715
				Computer Replacement (765-550)				7,269	7,269
0730	560	7763	00000	MISCELLANEOUS EXPENSES	16,022	-	1,299	-	-
				SUBTOTAL OPERATIONS	**2,330,683**	**2,357,448**	**2,146,431**	**1,896,649**	**2,003,673**
				Payroll (7000 - 7199)	**1,005,930**	**1,178,240**	**1,201,363**	**1,355,823**	**1,466,400**
				Operations Costs (7200 - 7999)	**2,330,683**	**2,357,448**	**2,146,431**	**1,896,649**	**2,003,673**
				Total Budget	3,336,613	3,535,688	3,347,793	3,252,472	3,470,073
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	10.0	10.0	13.0	13.0	13.0

GENERAL GOVERNMENT

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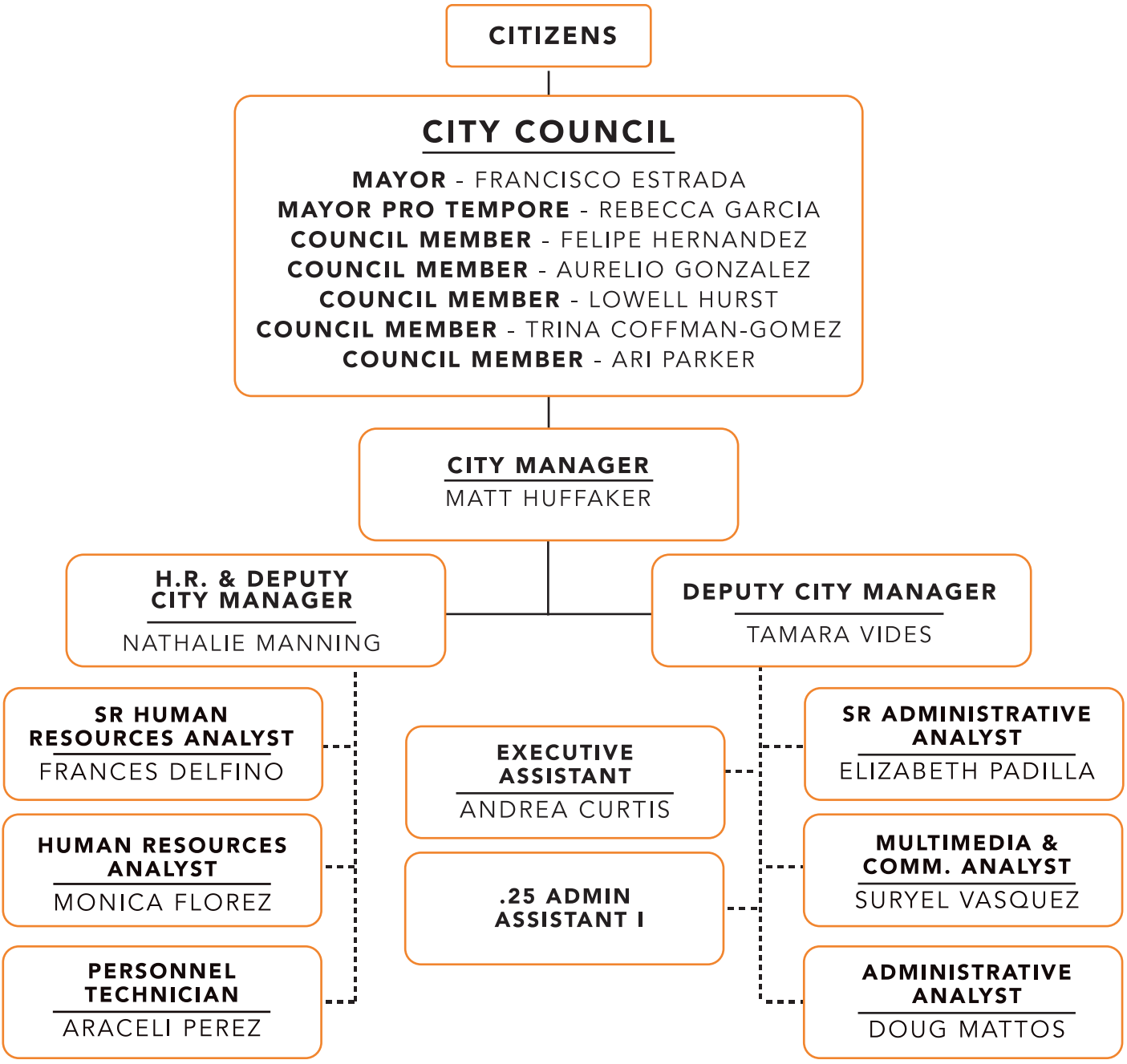
CITY OF WATSONVILLE
CALIFORNIA

GENERAL GOV. / H.R. DEPARTMENT

Organizational Structure Fiscal Years 2019 - 2021



CITY COUNCIL AND GENERAL GOVERNMENT SUMMARY

The City Council and General Government Department includes the divisions of City Council, City Manager, Human Resources. The Department is also responsible for the Business Development Fund, PEG Fund, Parking Garage Fund under Special Revenue Funds Section.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
City Council (110)	71,849	71,312	74,553	77,025	77,025
City Manager (120)	1,145,798	1,417,942	1,611,815	1,313,622	1,377,941
Human Resources (210)	440,429	577,903	487,563	644,731	673,662
General Fund Changes:					
Revenues - Increased				46,900	78,631
Operating Expenditures - Increased/(Decreased)				(31,779)	93,250
Net Operating Budget Increases/(Decreased)				(78,679)	14,619
SPECIAL REVENUE FUNDS:					
Business Development (CBID) (340)	83,846	65,000	39,852	73,000	73,000
PEG (393)	28,490	46,471	26,304	41,593	43,677
Parking Garage (521/525)	145,316	210,105	109,755	168,946	168,946
Special Revenue Funds Changes:					
Revenues - Increased/(Decreased)				(37,482)	207
Operating Expenditures - Increased/(Decreased)				(38,037)	2,084
Net Operating Budget Increase				(555)	1,877
Total Budget	1,915,728	2,388,733	2,349,842	2,318,917	2,414,252

DIVISION **CITY COUNCIL (110)**

PURPOSE

To serve as the legislative and policy branch of City government in order to set overall policy direction and its mission is to maintain and improve the quality of life of the residents of the City.

SERVICE LEVEL MEASURES:

			15/16	16/17	17/18	18/19
1	Output	Number of City Council Meetings	22	21	25	24
2	Output	Number of Successor Agency & Successor Housing Agency	10	8	-	-
3	Output	Number of Commissions, Joint Powers Authorities and Boards of other governmental agencies that Council Members participate in.	14	14	14	14
4	Service Quality	Develop and implement a balanced City budget.				
5	Service Quality	Develop and monitor the accomplishment of the City's mission.				
6	Service Quality	Update the City's Strategic Plan.				
7	Service Quality	Follow up on all issues raised by residents requesting City action on matters within the scope of the City mission.				
8	Service Quality	Develop and support actions necessary to shape City legislation, such as ordinances and City resolutions that are consistent with the needs of City residents and are within legal mandates of the State and Federal government.				
9	Service Quality	Monitor and develop proper political responses to County, State and Federal legislation that affects the quality of life for Watsonville industry, business and residential populations.				

PROGRAM OBJECTIVES AND GOALS FOR FISCAL YEARS 2019 - 2021

1	Support and monitor the accomplishment of the City departmental service objectives as identified in the budget with six (6) month official review and comment on the progress of accomplishing the budget objectives.
2	Selected consultant for Complete Specific Plan for the Downtown Area
3	Serve actively on a variety of County and regional entities including but not limited to: Monterey Bay Community Power, the Association of Monterey Bay Area Governments, the Monterey Bay Unified Air Pollution Control District, the Monterey Bay Chapter of the League of California Cities, the Santa Cruz County Transportation Commission and the Santa Cruz Metropolitan Transit District.
4	Review and approve the 2019-2021 fiscal year budgets.
5	Use a variety of sustainable economic development tools to increase employment opportunities and enhance workforce skill development.
6	Support measures, projects and initiatives designed to improve the image of the City of Watsonville, including enhanced marketing, branding and communication
7	Continue the commitment to provide high quality public safety for the community.
8	Invest in the maintenance and upgrade of all existing infrastructure, including, but not limited to, park facilities, streets, street lights, traffic signals, public buildings, flood protection, etc.
9	Develop new public outreach and communication tools that are inclusive of the whole community and its rich diversity

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	City Council	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	110	5289	00000	COST ALLOCATION	40,703	40,241	40,241	35,467	36,886
				GENERAL FUND	31,146	31,071	34,312	41,558	40,139
				Total Revenues	71,849	71,312	74,553	77,025	77,025
EXPENDITURES:									
0150	110	7011	00000	REGULAR SALARIES & WAGES	48,276	48,891	51,754	51,754	51,754
0150	110	7066	00000	SOCIAL SECURITY	3,736	3,708	3,959	3,959	3,959
				SUBTOTAL PERSONNEL	**52,012**	**52,599**	**55,712**	**55,712**	**55,712**
0150	110	7212	00000	POSTAGE & SHIPPING	132	85	107	85	85
0150	110	7222	00000	TELEPHONE SERVICE	3,055	3,200	3,721	3,200	3,200
0150	110	7232	00001	TRAVEL & SUBSISTENCE	1,656	3,000	4,487	3,000	3,000
0150	110	7232	00002	TRAVEL & SUBSISTENCE	2,019	3,000	3,000	3,000	3,000
0150	110	7232	00003	TRAVEL & SUBSISTENCE	2,921	3,000	3,000	3,000	3,000
0150	110	7232	00004	TRAVEL & SUBSISTENCE	3,500	3,000	3,000	3,000	3,000
0150	110	7232	00005	TRAVEL & SUBSISTENCE	2,677	3,000	3,000	3,000	3,000
0150	110	7232	00006	TRAVEL & SUBSISTENCE	4,489	3,000	3,000	3,000	3,000
0150	110	7232	00007	TRAVEL & SUBSISTENCE	1,686	3,000	3,000	3,000	3,000
0150	110	7303	00046	LEGAL SERVICES	1,843	-	-	-	-
0150	110	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	510	-	510	510
0150	110	7351	00000	DUES & SUBSCRIPTIONS	2,280	1,000	600	1,000	1,000
0150	110	7357	00000	PRINTING, BINDING & DUPLICATING	1,066	625	288	625	625
0150	110	7361	00000	OTHER CONTRACT SERVICES	-	590	-	590	590
0150	110	7501	00000	OFFICE SUPPLIES	3,370	2,165	2,466	2,165	2,165
0150	110	7559	00000	OTHER SUPPLIES & MATERIALS	205	600	234	4,100	4,100
0150	110	7751	00000	CHARGES IN - INTERDEPARTMENT	3,938	3,938	3,938	3,038	3,038
				Computer Replacement (765-550)				3,038	3,038
0150	110	7752	00000	CHARGES OUT - INTERDEPARTMENT	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
				Successor Agency Admin. (202-367)				(15,000)	(15,000)
				SUBTOTAL OPERATIONS	**19,837**	**18,713**	**18,841**	**21,313**	**21,313**
				Payroll (7000 - 7199)	**52,012**	**52,599**	**55,712**	**55,712**	**55,712**
				Operations Costs (7200 - 7999)	**19,837**	**18,713**	**18,841**	**21,313**	**21,313**
				Total Budget	71,849	71,312	74,553	77,025	77,025
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

DIVISION **CITY MANAGER (120)**

PURPOSE

To serve as the chief advisor to the City Council and provide leadership and direction for the entire City organization in order to implement the City Council's policies.

SERVICE LEVEL MEASURES:

1	Service Quality	Communicate and make recommendations to the City Council on community issues, problems and municipal operations.
2	Service Quality	Evaluate and review City programs and services to improve the efficiency and effectiveness of City operations.
3	Service Quality	Monitor State and Federal Legislation and assess effects upon City interests and actively respond.
4	Service Quality	Provide recommendations and staff support during all meetings of the City Council.
5	Service Quality	Facilitate the development of the City Strategic Plan, which takes Council direction on overall goals and outlines an Action Plan to implement those goals.
6	Service Quality	Develop and recommend balanced 2019/20 and 2020/21 fiscal year budgets to the City Council.
7	Service Quality	Develop an organizational culture that supports employee engagement, development and career growth, and strives for excellence in serving the community across all operations.

PRIOR FISCAL YEARS ACCOMPLISHMENTS FOR 2017-2019:

City Operations

- ***Strategic Plan.*** Facilitated City Council workshop for short-term goals. Implemented the Council's 2018-2020 Strategic Plan.

- ***City Budget.*** The City's budget was balanced by reducing operations, employee concessions and increasing resources. The furlough program ended in January of 2016, when the revenue base for the City stabilized. The Strategic Plan was incorporated into departmental goals and objectives included in the budget. Operating and capital budgets were developed to meet the goals set in the Strategic Plan.

- ***State and Federal Legislation.*** Monitored the State & Federal budget and legislative processes to ensure that the City's position on policy issues is represented and that the City is prepared to deal effectively with potential revenue losses, increased expenditures secure of mandates or other policy changes, which occur because of actions in Sacramento and/or Washington.

- ***Safety Program.*** Continued emphasizing the City's safety program in all departments and divisions. Each department and division has a monthly safety meeting.

- **Risk Management.** Assumed the coordination of Risk Management functions for the City. Served all City Departments to process claims, insurance, and develop training.

- ***Parking.*** Coordinated and managed city parking program with an emphasis in the downtown area. Maintained public information tools and coordinated maintenance of downtown lots. Initiated a

downtown parking study.

- ***Watsonville TV.*** WAT TV is the City of Watsonville's government channel that broadcasts City Council meetings, public service announcements, which includes monthly programming in English and Spanish.

- ***Our Town Newsletter***. The "Our Town" newsletter is published monthly and was designed to keep our residents up to date on events that are taking place in the City and provide important information. The newsletter is mailed with utility bills to residents living within City limits.

- ***Our Town e-Edition Newsletter.*** The "Our Town e-Edition" is an electronic newsletter that is distributed twice a month. We implemented a new mailing system improving the image and access to the newsletter online. Residents receive specific information about various City programs and services. Every month new postings appear with automatic notifications to subscribers.

- ***Social Media.*** The City of Watsonville has increased its social media presence on Facebook, Instagram and Twitter to continue to keep residents, and other fans of Watsonville, informed about the latest news, activities, programs, projects and events happening in the City. Continue to explore and include new social media tools to enhance communication with public.

- ***Sesquicentennial Celebration:*** Several events and special gatherings were hosted throughout the year in commemoration of the Sesquicentennial anniversary of the City of Watsonville's incorporation. Our annual Wine, Beer and Art Walk as well as the removable murals art program were established as part of the 150th celebration.

- ***Summer in the City.*** Engage youth in local government through a three week internship aimed at giving youth a behind the scenes look of local government, creating opportunities to improve career readiness skills, build leadership skills and develop interest in public service careers.

- ***Pedestrian Safety Campaign.*** The safety campaign is aimed at raising awareness and changing behavior for the motorist, bicyclists, and pedestrians in the community regarding the importance of safe roads for all.

- ***Census 2020***. Support the Watsonville and Santa Cruz County Complete Count Committees to ensure everyone in Watsonville is counted.

Coordinate Major Economic Development Projects

- **Downtown Revitalization:** Completed Downtown Beautification Project on Main Street from Beach Street to Riverside Drive. Including new street features landscaping, infrastructure upgrades, banners, lights on trees and pedestrian amenities.

- **Downtown Specific Plan:** Selected consultant that will be working on a Downtown Specific Plan to be completed in the next year.

- ***Discover Watsonville Marketing Campaign.*** Continue to develop public relations campaign and social media presence. This campaign includes a work plan to ensure business retention, shifting community perception and promoting a positive image of the community in order to retain and attract new businesses.

Relationships

- Served on the Board of the Santa Cruz County Emergency Communications Center
- Served on the Board of Santa Cruz County Animal Services Authority

- Served as staff for the City/County/School District Intergovernmental Relations Committee
- Served on the Board of the Monterey Bay Economic Partnership (MBEP)
- Served on the Workforce Investment Board of Santa Cruz County
- Served on the Executive Committee of the Homeless Action Partnership (HAP)

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021:

1	**City Operations**
1a	***Strategic Plan.*** Provide an update to the City Council on the implementation of the 2020-2023 Strategic Plan. Work with the City Council and Community to develop a new 2-year strategic plan. Facilitate the provision of regular surveys of the community to improve communication with residents and gauge satisfaction with services.
1b	***City Budget.*** Continue a comprehensive ongoing effort to position the City to meet its financial challenges. The primary outcome to meet this goal is to ensure that the City budget is balanced with recurring expenditures being paid for with recurring revenues. Incorporate the City Strategic Plan into departmental goals and objectives included in the budget. Ensure that operating and capital budgets incorporate the goals outlined in the Strategic Plan. Explore options for increasing investment in deferred maintenance and capital needs. Work with the League of California Cities and the State of California on solutions for rising employee pension costs.
1c	***State and Federal Legislation.*** Monitor the State & Federal budget and legislative processes to ensure that the City's position on policy issues is represented and that the City is prepared to deal effectively with potential revenue losses, increased expenditures or policy changes which occur because of actions in Sacramento and/or Washington.
1d	***Risk Management Program.*** Ensure proper documentation and processing of claims. Actively assess the risks associated with city projects and services by working with departments to develop plans to address them. Develop training and process that help avoid risk, control or mitigate risk, or transfer risk as appropriate.
1e	***Safety Program.*** Ensure participation of all staff in the Safety Training Program. Work with Safety Committee to refine and improve the quality of training exercises, courses and educational materials.
1f	***Parking.*** Continue management of city parking issues to ensure that parking supply and resources are administered to adequately meet the needs of downtown businesses and stakeholders. Complete downtown parking study
1g	***Citizens Academy.*** Program of classes designed to help the community learn more about local government, with a goal of developing future community leaders, and building a better community by creating well-informed and engaged residents.
1h	***Summer in the City.*** Continue to engage youth in local government through a three week internship aimed at giving youth a behind the scenes look of local government, creating opportunities to improve career readiness skills, build leadership skills and develop interest in public service careers.
1i	***Census 2020.*** Support the Watsonville and Santa Cruz County Complete Count Committees to ensure everyone in Watsonville is counted.
2	**Communication Programs**
2a	Continue to implement communication initiatives through Watsonville TV, Our Town Newsletter, Our Town e-edition, Mayor's Update, Facebook, Instagram and Twitter and the City's new website to keep the public informed of City services and major accomplishments.

2b	***Our Town Newsletter.*** The "Our Town" newsletter is published monthly and it was designed to keep our residents up to date on events that are taking place in the City and provide important information. The newsletter was redesigned to help implement a consistent look and feel across our communication tools.
2c	***Our Town e-Edition Newsletter.*** The "Our Town e-Edition" Newsletter is a monthly electronic newsletter established by the City in an effort to keep residents up to date with the latest news, events, programs and services. The newsletter is delivered via email to subscribers.
2e	***Watsonville TV***. WAT TV is the City of Watsonville's government channel that broadcasts City Council meetings, public service announcements, the monthly Watsonville Magazine show as well as other original programs. Programming services include Spanish language programs.
3	**Growth and Development**
3a	Complete a Downtown Specific Plan to support further downtown revitalization and economic growth
3b	Continue to focus on housing affordability in the community, including working with private and public developers on a range of residential housing options.
3c	Continue coordinating efforts to complete any new commercial infill projects.
4	**Coordinate Major Economic Development Projects**
4a	Continue conversations with Manabe/Ow stakeholders to discuss business opportunities for the 30+ undeveloped acres on this property
4b	Continue to expand economic opportunities in the commercial areas at the Airport.
4c	Oversee the implementation of economic development initiatives to develop a stable and healthy diversified economy in Watsonville with emphasis on downtown revitalization.
4d	Continue to support small business development, expansion and retention through various programs and outreach.
4e	Oversee implementation of a new Discover Watsonville marketing strategy to attract new businesses that meet City needs and economic development objectives.
5	**Relationships**
5a	Serve on the Board of the Santa Cruz County Emergency Communications Center.
5b	Serve as staff for the City/County/School District Intergovernmental Relations Committee.
5c	Serve on the Criminal Justice Council of Santa Cruz County Joint Powers Authority Board
5f	Serve on the Board of the Community Foundation of Santa Cruz County

STRATEGY STATEMENT:

The major issues facing the City include: housing affordability, jobs and economic development, including downtown revitalization and economic diversification; positive alternatives for adults and youth, including vocational training and employment opportunities; upgrading and maintenance of the City's infrastructure, including parks, street, public areas and facilities; City image, including working with media and the Chamber of Commerce on initiatives to improve the City's image.

The office of the City Manager will continue providing leadership, monitoring operational areas, and recommending and implementing changes to address the issues facing the City.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	City Manager	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	120	5289	00000	COST ALLOCATION	479,225	473,249	473,249	531,170	552,417
				GENERAL FUND	666,573	944,693	1,138,566	782,452	825,524
				Total Revenues	1,145,798	1,417,942	1,611,815	1,313,622	1,377,941
EXPENDITURES:									
0150	120	7011	00000	REGULAR SALARIES & WAGES	673,846	711,378	635,583	685,797	734,433
0150	120	7021	00000	TEMPORARY & CASUAL WAGES	1,488	22,150	-	-	-
0150	120	7038	00000	RETIREMENT PLAN CHARGES	80,259	131,151	124,549	141,065	165,313
0150	120	7062	00000	GROUP HEALTH INSURANCE	87,506	116,665	73,763	86,854	94,545
0150	120	7066	00000	SOCIAL SECURITY	42,672	44,649	34,028	45,183	47,080
0150	120	7067	00000	ALT - 457 DEFERRED COMP	19	321	-	-	-
				SUBTOTAL PERSONNEL	**885,791**	**1,026,313**	**867,923**	**958,900**	**1,041,370**
0150	120	7212	00000	POSTAGE & SHIPPING	785	383	326	500	500
0150	120	7222	00000	TELEPHONE SERVICE	932	500	970	1,000	1,000
0150	120	7225	00000	COMPUTER HARDWARE	5,242	-	5,574	3,000	3,000
0150	120	7226	00000	COMPUTER SOFTWARE	-	-	-	3,000	3,000
0150	120	7232	00000	TRAVEL & SUBSISTENCE	32,651	11,030	35,252	15,000	15,000
0150	120	7307	00000	EXPERT & CONSULTATION SERVICES	3,461	63,509	-	63,509	63,509
0150	120	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	10,682	3,120	1,103	3,120	3,120
0150	120	7351	00000	DUES & SUBSCRIPTIONS	3,908	10,000	43,478	10,000	10,000
0150	120	7357	00000	PRINTING, BINDING & DUPLICATING	1,121	170	-	2,500	2,500
0150	120	7359	00000	PERSONNEL TRAINING	9,570	850	196	3,000	3,000
0150	120	7360	09017	OTHER CONTRACT SERVICES	113,730	-	20,878	20,000	20,000
0150	120	7361	00000	OTHER CONTRACT SERVICES	4,201	72,236	397,685	192,236	192,236
0150	120	7501	00000	OFFICE & COMPUTER SUPPLIES	3,813	2,635	4,125	2,635	2,635
0150	120	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	33	383	-	383	383
0150	120	7559	00000	OTHER SUPPLIES & MATERIALS	4,118	170	8,561	170	170
0150	120	7702	00000	RENT OF EQUIPMENT	-	900	-	900	900
0150	120	7711	00000	GENERAL INSURANCE	11,300	11,900	11,900	13,100	13,800
0150	120	7712	00000	COMPENSATION INSURANCE	1,500	1,500	1,500	2,200	2,300
0150	120	7751	00000	CHARGES IN - INTERDEPARTMENT	96,537	255,918	255,918	257,713	260,489
				POA (246-321)				204,057	205,109
				POA (246-321)				43,237	44,961
				Computer Replacement (765-550)				10,419	10,419
0150	120	7752	00000	CHARGES OUT - INTERDEPARTMENT	(43,575)	(43,575)	(43,575)	(43,575)	(43,575)
				Library (150-620)				(4,715)	(4,715)
				Sewer (710-530)				(4,715)	(4,715)
				Water (720-596)				(4,715)	(4,715)
				Airport (730-560)				(4,715)	(4,715)
				Solid Waste (740-570)				(4,715)	(4,715)
				Successor Agency Admin. (202-367)				(20,000)	(20,000)
0150	120	7765	00000	EXPENSE OFFSET	-	-	-	(195,669)	(217,396)
				SUBTOTAL OPERATIONS	**260,008**	**391,629**	**743,891**	**354,722**	**336,571**
				Payroll (7000 - 7199)	**885,791**	**1,026,313**	**867,923**	**958,900**	**1,041,370**
				Operations Costs (7200 - 7999)	**260,008**	**391,629**	**743,891**	**354,722**	**336,571**
				Total Budget	1,145,798	1,417,942	1,611,815	1,313,622	1,377,941
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	5.99	5.99	5.99	5.75	5.75

DIVISION **HUMAN RESOURCES (210)**

PURPOSE:
To cooperatively serve the human resources needs of all City departments including, but not limited to, recruitment, selection, classification, compensation, discipline, equal employment, labor relations, training, employee recognition, employment assistance, retirement and benefits in a timely and efficient manner.

SERVICE LEVEL MEASURES

ITEM	2017/2018	2018/2019 Projected
FULL-TIME EMPLOYEES	373	408
PART-TIME EMPLOYEES	110	148
RECRUITMENTS	47	60
APPLICATIONS PROCESSED	953	900

PRIOR FISCAL YEARS ACCOMPLISHMENTS FOR 2017-2019

Personnel Actions

- Processed 1,366 Personnel Actions for new hires, rehires, resignations, dismissals, educational incentive, bilingual pay, out of class, promotion, reclassification, retirement, separation, and merit increases.

Recruitments

- We conducted 47 recruitments for regular, part time and hourly employment in FY 2017-2018 and approximately 65 in FY 2018-2019. Employees have either been hired or are expected to be hired by the end of the fiscal year. Some of the recruitments were conducted but the position was left unfilled for budgetary reasons.

FY 2017/2018	FY 2018/2019
Accounting Assistant	Accountant I/II
Airport Operations Specialist (2)	Accounting Assistant (2)
Airport Operator	Accountant Technician
Assistant Engineer	Airport Operations Specialist (50%)
Assistant Planner	Airport Operations Specialist
Building Inspector	Battalion Chief
Circulation Manager	Building Maintenance Worker
Collection System Manager	Code Enforcement Officer I
Collection System Operator I/II	Communications and Environmental Outreach Coordinator
Community Center Attendant	Community Center Attendant
Crime Analyst	Custodian (50%)
Custodian (2)	Custodian
Environmental Education Assistant	Engineering Intern
Environmental Projects Manager	Fire Engineer
Integrated Waste Worker	Firefighter
Laboratory Assistant Intern	GIS Coordinator
Laboratory Manager	Housing Manager
Laborer	Integrated Waste Supervisor
Librarian (50%)	Integrated Waste Worker
Library Clerk (50%)	

Lifeguard I/II Office Assistant (2) PCS Director Police Clerk Pool Manager Police Media & Communication Specialist Police Officer Principal Engineer/Engineering Associate/ Sr. Civil Engineer Property and Evidence Tech I/II (2) Recreation Leader Recreation Superintendent Senior Recreation Leader Solid Waste Division Manager Sports Official Sports Scorekeeper Supervising Plans Examiner Swim Instructor Utility Worker I Wastewater Operator I & II Water Quality Technician Water Service Technician I (2)	Library Assistant (50%) Librarian (50%) Librarian Library Clerk Lifeguard I/II Nature Center Coordinator Park Maintenance Aide Parking Control Officer Permit Technician Police Officer Pool Manager Principal Engineer Recreation Coordinator Recreation Leader Recreation Specialist Recreation Supervisor Senior Recreation Leader Senior Administrative Analyst Senior Information Technology Specialist Senior Park Maintenance Worker Solid Waste Aide I Source Control Inspector Supervising Plans Examiner/Building Inspector Sports Official Sports Scorekeeper Swim Instructor Traffic Systems Coordinator/Traffic Operations Manager Traffic Systems Coordinator Utilities Electrical/Instrumentation Technician II Utilities Maintenance Supervisor Utility Worker I Wastewater Division Manager Water Quality Laboratory Technician/Chemist Water Services Supervisor Water Services Technician I Youth Specialist

WORKER'S COMPENSATION CLAIM HISTORY

FISCAL YEAR	CLAIMS
2016-2017	46
2017-2018	34
2018-2019	39

Training-January 2017-December 2018

- Developed and/or provided 50 in-house and Monterey Bay Consortium training sessions/workshops for employees including such topics as:

a) **Liebert Cassidy Whitemore:** (1) Managing the Marginal Employee; (2) Public Service: Understanding the Roles; (3) Maximizing Supervisory Skills for First Line Supervisor; (4) Workplace Bullying: A Growing Concern; (5) File that! Best Practices for Document and Record Management; (6) Risk Management Skills for the Front Line Supervisor; (7) Managing Performance Through Evaluation; (8) File That! Best Practices for Documents and Record Management Webinar; (9) Difficult Conversations; (10) Disaster Service; (11) Technology and Employee Privacy; (12) Workplace Bullying; (13) Issues and Challenges Regarding Drugs and Alcohol in the Workplace-Webinar (14) Leaves, Leaves and More Leaves.

b) **Human Resources Department:** (1) Sexual Harassment, Is It or Isn't it; (2) Heart Saver CPR; (3) Cultural Diversity; (4) Customer Service Academy; (5) Intro To Meditation; (6)Meditation II; (7) Basic Word; (8) DOT Commercial Driver; (9)Intermediate Word; (10) Defensive Driving; (11) Mandated Reporter; (12) New Employee Orientation; (13) City Council Reporting_PowerPoint (14) Advanced Word; (15) File That! Best Practices for Documents and Record Management (16) Walking Working Surfaces; (17) City Council Agenda; (18) HR for New Supervisors; (19) Powerful Communications; (20) Back Safety Sitting Safe; (21) AB 119 Union Attendance At Employee Orientations Webinar; (22) Financial Training; (23) 10 Question Retiree Guide; (24) Defensive Driving; (25) Project Management I/II; (26) Sleep and Wellness; (27) Confident Decision Making. Many of these classes were held multiple times throughout the year for a total of 50 classes.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021

1	To continue updating job descriptions to reflect current essential functions in compliance with the Americans with Disabilities Act.
2	To review and, if necessary, revise the Personnel Rules and Regulations and personnel related Administrative Rules and Regulations.
3	To continue developing and enhancing the employee training program as budget allows. Provide access to additional low-cost training such as webinars and training consortiums.
4	To continue efforts in reducing the cost of industrial Workers' Compensation claims by promoting a higher level of safety, timely and effective medical support, and faster overall processing of Workers' Compensation claims.
5	To work with each department to ascertain better ways to serve their recruitment and testing needs.
6	To assist in administering a City-wide reasonable suspicion Drug Testing Policy.
7	To continue revising Human Resources policies, forms and procedures to comply with policy changes and relevant laws.
8	To continue purging Personnel general files and prepare for records destruction.
9	To continue monitoring and updating the Human Resources website and City Human Resources intranet page.
10	To maintain organized and current personnel records for current employees on all matters related to Human Resources.
11	To continue development and implementation of the Employee Engagement Initiative and Action Plan.

GENERAL PLAN:
The Human Resources Department will support all relative provisions of the General Plan.

STRATEGY STATEMENT:
The Human Resources Department strives to maintain service levels and meet program objectives. Employee morale and productivity will be enhanced through ongoing training, implementation of the evaluation/appraisal system, the Employee Assistance Program, assistance in the area of organizational development, and accessibility of the Department to all employees and members of the public. The Human Resources Department will protect the life, health and safety of employees by promoting safety awareness and effectively managing the Workers' Compensation Program.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Human Resources**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0150	210	5289	00000	COST ALLOCATION	235,545	232,875	232,875	226,628	235,693
				GENERAL FUND	204,884	345,028	254,688	411,163	425,608
				Total Revenues	440,429	577,903	487,563	637,791	661,301
EXPENDITURES:									
0150	210	7011	00000	REGULAR SALARIES & WAGES	284,909	303,568	316,629	337,111	346,521
0150	210	7012	00000	OVERTIME	-	2,550	-	2,550	2,550
0150	210	7038	00000	RETIREMENT PLAN CHARGES	49,355	55,408	62,104	71,068	79,524
0150	210	7062	00000	GROUP HEALTH INSURANCE	40,110	51,807	38,554	47,521	51,759
0150	210	7066	00000	SOCIAL SECURITY	19,634	20,271	19,574	22,361	23,767
				SUBTOTAL PERSONNEL	**394,007**	**433,603**	**436,861**	**480,611**	**504,121**
0150	210	7212	00000	POSTAGE & SHIPPING	1,479	800	1,295	1,500	1,500
0150	210	7221	00000	ADVERTISING	500	1,000	-	1,000	1,000
0150	210	7225	00000	COMPUTER HARDWARE	2,235	850	5,049	850	850
0150	210	7226	00000	COMPUTER SOFTWARE	160	-	6,284	-	-
0150	210	7232	00000	TRAVEL & SUBSISTENCE	1,342	850	3,872	6,000	6,000
0150	210	7303	00000	LEGAL SERVICES	-	50,000	-	-	-
0150	210	7307	00000	EXPERT & CONSULTATION SERVICES	13,306	18,500	7,304	22,500	22,500
0150	210	7319	00000	SPECIALIZED DEPART SERIVECS	9,030	50,512	735	50,512	50,512
0150	210	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	620	-	-	3,030	3,030
0150	210	7351	00000	DUES & SUBSCRIPTIONS	-	1,445	10,914	1,445	1,445
0150	210	7359	00000	PERSONNEL TRAINING	4,915	5,000	-	55,000	55,000
0150	210	7361	00000	OTHER CONTRACT SERVICES	9,158	7,000	12,303	7,000	7,000
0150	210	7501	00000	OFFICE & COMPUTER SUPPLIES	1,910	2,975	2,715	2,975	2,975
0150	210	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	1,177	1,200	-	1,200	1,200
0150	210	7559	00000	OTHER SUPPLIES & MATERIALS	590	3,468	231	3,468	3,468
0150	210	7702	00000	RENT OF EQUIPMENT	-	700	-	700	700
				SUBTOTAL OPERATIONS	**46,422**	**144,300**	**50,702**	**157,180**	**157,180**
				Payroll (7000 - 7199)	**394,007**	**433,603**	**436,861**	**480,611**	**504,121**
				Operations Costs (7200 - 7999)	**46,422**	**144,300**	**50,702**	**157,180**	**157,180**
				Total Budget	440,429	577,903	487,563	637,791	661,301
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.66	2.66	2.66	3.15	3.15

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Business Development (CBID)		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0225	340	5411	00000	INTEREST EARNINGS	1,426	900	1,425	1,425	1,425
0225	340	5850	09017	DONATIONS/SPONSORS - HOLIDAY	6,000	10,000	6,000	6,000	6,000
0225	340	5301	12009	CENTRAL BUSINESS DIST. FEES	81,477	79,000	84,718	85,000	85,000
				Total Revenues	88,903	89,900	92,143	92,425	92,425
EXPENDITURES:									
0225	340	7307	00000	EXPERT & CONSULTATION SERVICES	12,819	-	-	33,000	33,000
0225	340	7361	00000	OTHER CONTRACT SERVICES	56,027	50,000	24,852	25,000	25,000
				Downtown Specific Plan				25,000	25,000
0225	340	7751	00000	CHARGES IN - INTERDEPARTMENT	15,000	15,000	15,000	15,000	15,000
				Maintaining/Upgrading Downtown Parking lots(150-680)				15,000	15,000
				SUBTOTAL OPERATIONS	**83,846**	**65,000**	**39,852**	**73,000**	**73,000**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**83,846**	**65,000**	**39,852**	**73,000**	**73,000**
				Total Budget	83,846	65,000	39,852	73,000	73,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
PEG		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0265	393	5114	00000	CABLE TV - PEG ACCESS FEE	15,278	20,000	26,900	26,900	26,900
0265	393	5895	00000	OTHER REVENUE	680	4,000	2,200	2,200	2,200
0265	393	5895	08050	COUNCIL CHAMBER TECHS	2,155	-	3,100	3,100	3,100
				Total Revenues	18,113	24,000	32,200	32,200	32,200
EXPENDITURES:									
0265	393	7011	00000	REGULAR SALARIES & WAGES	11,775	17,863	11,600	16,227	17,326
0265	393	7021	00000	TEMPORARY & CASUAL WAGES	-	-	-	6,000	6,000
0265	393	7038	00000	RETIREMENT PLAN CHARGES	683	3,376	714	3,482	4,046
0265	393	7062	00000	GROUP HEALTH INSURANCE	3,782	7,837	2,400	3,771	4,110
0265	393	7066	00000	SOCIAL SECURITY	900	1,367	884	1,328	1,412
0265	393	7067	00000	ALT - 457 DEFERRED COMP	19	321	-	78	78
				SUBTOTAL PERSONNEL	**17,159**	**30,765**	**15,598**	**30,887**	**32,971**
0265	393	7361	00000	OTHER CONTRACT SERVICES	300	-	-	-	-
0265	393	7501	00000	OFFICE & COMPUTER SUPPLIES	325	5,000	-	-	-
0265	393	7751	00000	CHARGES IN - INTERDEPARTMENT	10,706	10,706	10,706	10,706	10,706
				Information Services (150-250)				10,706	10,706
				SUBTOTAL OPERATIONS	**11,331**	**15,706**	**10,706**	**10,706**	**10,706**
				Payroll (7000 - 7199)	**17,159**	**30,765**	**15,598**	**30,887**	**32,971**
				Operations Costs (7200 - 7999)	**11,331**	**15,706**	**10,706**	**10,706**	**10,706**
				Total Budget	28,490	46,471	26,304	41,593	43,677
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.25	0.40	0.25	0.25	0.25

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Parking Garage		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0309	521	5482	00000	LEASE PAYMENTS	115,248	115,000	116,000	116,000	116,000
0309	525	5142	00000	PARKING FEES - CIVIC CENTER	45,229	39,000	46,000	46,000	46,000
0309	525	5895	00000	OTHER REVENUE - CIVIC CENTER	71	56,000	-	-	-
0309	525	6510	00000	OPERATING TRANSFER IN	92,988	93,195	93,195	92,988	93,195
				Total Revenues	253,535	303,195	255,195	254,988	255,195
EXPENDITURES:									
Beach Street									
0309	521	7211	00000	ELECTRICITY & GAS	4,550	60,000	4,550	46,500	46,500
0309	521	7222	00000	TELEPHONE SERVICE	7,520	4,000	9,562	4,000	4,000
0309	521	7323	00000	REP & MAINT-VEHICLES & EQUIPME	-	10,400	-	10,400	10,400
0309	521	7361	00000	OTHER CONTRACT SERVICES	67,748	49,800	36,330	49,800	49,800
0309	521	7559	00000	OTHER SUPPLIES & MATERIALS	1,119	-	606	-	-
0309	521	7711	00000	GENERAL INSURANCE	200	202	202	202	202
				SUBTOTAL OPERATIONS	**81,137**	**124,402**	**51,250**	**110,902**	**110,902**
Civic Center									
0309	525	7021	00000	TEMPORARY & CASUAL WAGES	7,869	-	7,536	7,536	7,536
0309	525	7066	00000	SOCIAL SECURITY	114	-	110	110	110
0309	525	7067	00000	ALT - 457 DEFERRED COMP	102	-	98	98	98
				SUBTOTAL PERSONNEL	**8,085**	**-**	**7,744**	**7,744**	**7,744**
0309	525	7211	00000	ELECTRICITY & GAS	24,251	35,000	23,382	23,400	23,400
0309	525	7226	00000	COMPUTER SOFTWARE	1,835	-	-	-	-
0309	525	7323	00000	REP & MAINT	-	500	742	500	500
0309	525	7361	00000	OTHER CONTRACT SERVICES	29,794	50,000	26,434	26,000	26,000
0309	525	7711	00000	GENERAL INSURANCE	200	203	203	400	400
0309	525	7770	00000	REFUNDS AND REBATES	13	-	-	-	-
				SUBTOTAL OPERATIONS	**56,094**	**85,703**	**50,761**	**50,300**	**50,300**
				Payroll (7000 - 7199)	**8,085**	**-**	**7,744**	**7,744**	**7,744**
				Operations Costs (7200 - 7999)	**137,231**	**210,105**	**102,011**	**161,202**	**161,202**
				Total Budget	145,316	210,105	109,755	168,946	168,946
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

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CITY CLERK / CITY ATTORNEY

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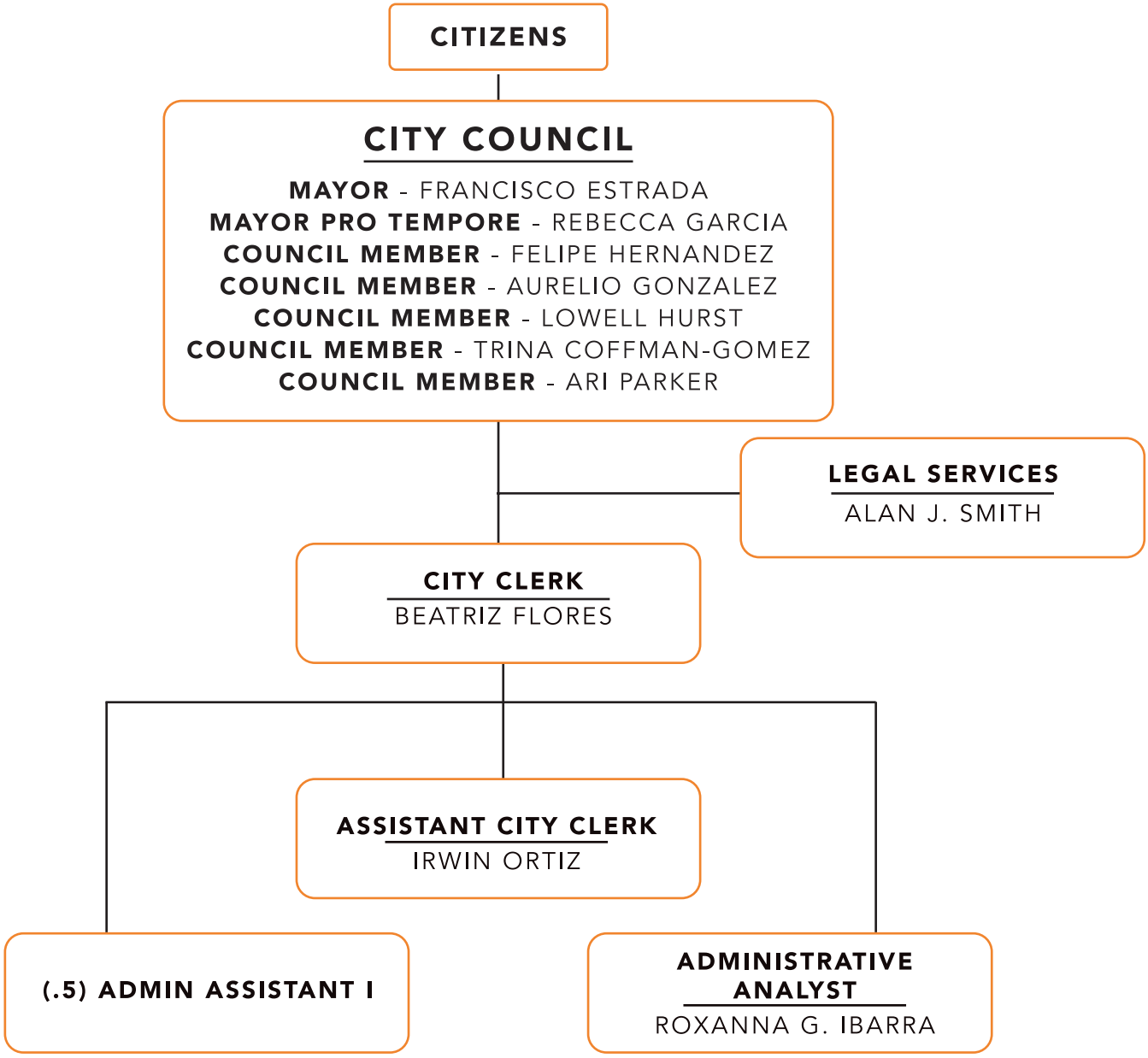
CITY OF WATSONVILLE
CALIFORNIA

CITY CLERK / CITY ATTORNEY

Organizational Structure Fiscal Years 2019 - 2021



CITY CLERK AND CITY ATTORNEY SUMMARY

The City Clerk and City Attorney Department is responsible for public records and legal advise.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
City Clerk (160)	435,311	558,773	507,102	553,985	597,135
City Attorney (130)	138,971	181,866	194,355	181,766	181,766

General Fund Changes:		
Revenues - Increased/(Decreased)	(4,960)	12,820
Operating Expenditures - Increased/(Decreased)	(4,888)	43,150
Net Operating Budget Increases/(Decreased)	72	30,330

Total Budget	574,283	740,639	701,457	735,751	778,901

DIVISION **CITY CLERK (160)**

PURPOSE & MISSION

The City Clerk's Office is committed to ethically serving the needs of the community by supporting legislative services, facilitating municipal elections, overseeing records management, managing the municipal code, managing the advisory body program, management of Sister City partnerships, implementation and management of automatic solutions to provide timely and efficient access to records by the public.

The City Clerk's Office mission is to ensure residents' trust in government by supporting the City's legislative process and provide transparent, accurate, and timely legislative history; safeguard all official records of the City; administer open elections; and deliver information and services efficiently and accurately to the public and to the Council.

- Legislative Services - The City Clerk's Office coordinates the preparation and publication of official agendas for City Council, City boards, and Revenue Measure Oversight Committee prior to each meeting. Before and after the City Council takes action, ensures that actions are properly noticed, in compliance with statutes and regulations, and that all actions are properly executed, recorded, and archived.

- Election Services - It is the duty of the City Clerk to conduct Municipal Elections in accordance with the City Charter, Municipal Code, California Elections Code, and Political Reform Act. The City Clerk provides guidance to candidates in meeting their legal responsibilities before, during and after an election.

- Records Management - The City Clerk is the custodian of records of the City, including ordinances, resolutions, minutes, election-related documents, campaign disclosure and economic of interest statements, contracts, deeds, and many others. Manages all Public Records Requests for the City.

- Municipal Code - The City Clerk's Office maintains the Watsonville Municipal Code, which is a compilation of city laws and regulations and is accessible at the office and on-line and verify that all codified ordinances are published correctly.

- Advisory Body Recruitment - The City Clerk's Office coordinates the recruitment process for all of the City's advisory bodies. Vacancy notices and applications are available on-line and in the office.

- Sister Cities – City Clerk's Offices is responsible for the direction, management, and administration of sister city activities and serves as liaison between the City and the sister cities' committees.

- Other Duties - The City Clerk serves as custodian of the City seal, administers oaths of office, attests and seals official documents, receives and files petitions, appeals, claims, and lawsuits against the City, and acts as filing officer for the California Fair Political Practices Commission.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017- 2019

- **Legislative Process.** As the Legislative Administrator, the City Clerk's Office prepared legislative agendas, verified all legal notices were posted or published, and completed the necessary arrangements to ensure an effective meeting. Confirmed that all decisions made by the legislative bodies were recorded and archived appropriately.

- **Fair Political Practices Commission (FPPC).** Implemented electronic software system (Netfile) to file Conflict of Interest Statements (700 Forms) by Council Candidates, Council Members, City Boards and Commissions, City staff, and consultants; and Recipient Committee Campaign

Statements (460 Forms) of Council members and/or candidates enabling efficient and timely filings to allow public to have immediate access to conflict of interest and campaign statements.

- **Agenda management software (Legistar).** Required and trained staff to use the agenda management software (Legistar) the same one used by Council for publishing agendas and packets for the Library Board, Parks and Recreation Commission, Personnel Commission, Planning Commission, and Revenue Measure Oversight Committee to provide the public access to all City's legislative agendas in one centralized site, assure compliance with the Brown Act, reduce use of paper, copier maintenance expense, and staff time**.**

- **Records Management.** Managed, attested, and processed electronically all contracts, insurances, leases, deeds, etc., reducing volume of records, improved storage and retrieval, identifying and protecting vital and historical records, and meeting legal requirements. Strides continue to be made in the destruction of records and the organization of two large storage rooms in the basement of City Hall pursuant to the Records Management Guidelines and Records Retention Schedule.

- **Public Records Act Request**. Responded timely and in compliance with Public Records Act provisions to an increased number of Public Records Act requests. Acquired a new automated public records solution to be implemented in June. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Census.** Participated in the City Census Committee to support public outreach activities.

- **Sister Cities/Beautification Committee.** Managed, directed, and organized the formation of three new Sister City partnerships. Continued providing staff support for the City Beautification Committee. The City Clerk's Office had the opportunity to build relationships with community members who otherwise had not been involved in City government. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Communications/Transparency.** Ongoing use of City's social media accounts as well as City's Website to post legal notices, public notices and actions, and any information relating to all legislative bodies to keep public informed. Continued translation of all City Council, Successor Agency, Successor Housing Agency agendas and public hearing notices. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Elections.** Conducted special municipal election on June 5, 2018, to fill a council vacancy in District 2. Conducted a general municipal election in November 6, 2018. Provided guidance to candidates running for District 3, 4, 5, and 7. Functioned as a voting center for the Santa Cruz County Elections Department. Processed hundreds of Conditional Voter Registrations permitting many first time voters the opportunity to vote. *(Engaged and Informed Community)*

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021

- **Public Records Request System:** Implement new automated solution for the public to submit records requests. The solution will enable the City to respond rapidly to requests and grant the public access to the many archived requests online. It will also improve our compliance in responding to requests expeditiously. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Training:** Offer training to City staff annually or as needed on contract processing, staff report preparation, use of Legistar, Netfile, and NextRequest. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Tyler Content Management (TCM).** Continued development and implementation of new records management system for the City Clerk's Office to manage and archive all actions of the Council and vital and permanent records. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Elections.** Conduct special and general municipal elections in 2020. Provide guidance to candidates running for Districts 1, 2, and 6. Continue functioning as a voting center for the Santa Cruz County Elections Department; thus providing convenient and accessible early and weekend voting to Watsonville and South County residents. Engage in voter registration campaigns. Continue to expand capacity and reduce wait time for voters during elections. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Records Retention Schedule.** Update Records Retention Schedule to include new documents and electronic documents that were not included in current Schedule, providing disposal guidelines and how data should be discarded. *(Strategic Plan Policy 05- Engaged and Informed Community)*

- **Redistricting.** Administer, manage, and monitor the City Council redistricting process in 2021. *(Strategic Plan Policy 05- Engaged and Informed Community)*

SERVICE LEVEL MEASURES

			2016	2017	2018	2019 est
1.	Output	Number of City Council Resolutions Processed	199	187	191	190
2.	Output	Number of Successor Agency & Successor Housing Resolutions Processed	8	7	6	5
3.	Output	Number of Ordinances Processed	20	15	20	20
4.	Output	Number of Council Agendas & Packets Processed, Minutes Prepared, and Meetings Attended	22	21	25	22
5.	Output	Number of Revenue Measure Oversight Committee Agendas & Packets Processed, Minutes Prepared, and Meetings Attended	1	2	2	3
6.	Output	Number of Successor Housing Agency Agendas & Packets Processed, Minutes Prepared, and Meetings Attended	2	3	2	2
7.	Output	Number Successor Agency Agendas & Packets Processed, Minutes Prepared, and Meetings Attended	4	4	3	3
8.	Output	Number of City Council Resolutions Processed	199	187	191	190
9.	Output	Number of Successor Agency & Successor Housing Resolutions Processed	8	7	6	5
10.	Output	Number of Ordinances Processed	20	15	20	20
11.	Output	Number of Public Hearings Publications	27	20	28	21
12.	Output	Number of Claims Received	34	43	21	19
13.	Output	Number of Public Records Act Requests Processed	40	50	155	250
14.	Output	Number of Contracts Processed and Attested	60	55	212	230
15.	Output	Number of Conflict of Interest Filings	230	235	217	230

		(Form 700)				
Service Quality: Provide transparency to the public for all government transactions, for an accountable and responsive City government.						

GENERAL PLAN

The City Clerk's Office publishes notices for public hearings and agendas, schedules public hearings, and maintains all records pertaining to Council's actions regarding the General Plan.

STRATEGY STATEMENT

The City Clerk's Office mission and functions align with the City's Strategic Plan 2018-2020 Policy 05-CommunityEngagement and Well-Being-Focus Area. Engaged and Informed Community. The City Clerk's Office staff has embraced the City's values: *Teamwork, Integrity, Honesty, Service, and Respect* and will incorporate it in everyday functions of the City Clerk's Office. The City Clerk's Office staff will also serve the public pursuant to the City's mission: *Working with our community to create positive impact through service with heart*.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**City Clerk**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0150	160	5289	00000	COST ALLOCATION	227,523	224,943	224,943	236,630	246,096
				GENERAL FUND	207,788	333,830	282,159	317,355	351,039
				Total Revenues	435,311	558,773	507,102	553,985	597,135
EXPENDITURES:									
0150	160	7011	00000	REGULAR SALARIES & WAGES	286,552	323,856	323,083	313,722	323,748
				Regular Salaries				298,786	308,812
				Translation Services				3,200	3,200
0150	160	7038	00000	RETIREMENT PLAN CHARGES	42,804	51,397	52,613	62,261	70,085
0150	160	7062	00000	GROUP HEALTH INSURANCE	42,627	59,783	41,072	47,575	51,808
0150	160	7066	00000	SOCIAL SECURITY	20,506	24,122	21,588	22,857	23,624
0150	160	7067	00000	ALT - 457 DEFERRED COMP	5,886	6,000	6,301	6,000	6,000
				SUBTOTAL PERSONNEL	**398,375**	**465,159**	**444,657**	**452,415**	**475,265**
0150	160	7212	00000	POSTAGE & SHIPPING	144	1,000	87	250	250
0150	160	7221	00000	ADVERTISING	8,206	6,000	6,744	7,000	7,000
0150	160	7225	00000	COMPUTER HARDWARE	322	-	3,103	-	-
0150	160	7232	00000	TRAVEL & SUBSISTENCE	1,370	2,400	-	2,400	2,400
0150	160	7321	00000	REP & MAINT-OTHER EQUIP/FURN	-	10,000	12,078	10,000	10,000
				Council Chambers				10,000	10,000
0150	160	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	855	2,500	1,103	2,500	2,500
0150	160	7351	00000	DUES & SUBSCRIPTIONS	680	900	1,104	900	900
0150	160	7357	00000	PRINTING, BINDING & DUPLICATING	2,711	1,388	3,636	3,700	3,700
0150	160	7359	00000	PERSONNEL TRAINING	3,310	2,300	5,476	2,300	2,300
0150	160	7360	00000	HOSTED SERVICES	70	9,940	-	9,940	9,940
0150	160	7361	00000	OTHER CONTRACT SERVICES	2,318	500	44	500	500
0150	160	7501	00000	OFFICE & COMPUTER SUPPLIES	2,541	1,377	3,297	1,377	1,377
0150	160	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	175	-	175	175
0150	160	7702	00000	RENT OF EQUIPMENT	829	2,500	767	2,500	2,500
0150	160	7711	00000	GENERAL INSURANCE	5,600	5,900	5,900	5,800	6,100
0150	160	7712	00000	COMPENSATION INSURANCE	700	700	700	700	700
0150	160	7751	00000	CHARGES IN - INTERDEPARTMENT	5,612	5,612	5,612	6,106	6,106
				Computer Replacement (765-550)				6,106	6,106

General	City Clerk	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
Records Management									
0150	161	7501	00000	OFFICE & COMPUTER SUPPLIES	1,000	3,000	-	3,000	3,000

General	City Clerk	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
Elections									
0150	162	7221	00000	ADVERTISING	-	510	696	510	510
0150	162	7232	00000	TRAVEL & SUBSISTENCE	93	510	479	510	510
0150	162	7307	00000	EXPERT & CONSULTATION SERVICES	-	35,000	4,312	40,000	60,000
0150	162	7501	00000	OFFICE & COMPUTER SUPPLIES	576	1,300	7,308	1,300	1,300
0150	162	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	102	-	102	102
				SUBTOTAL OPERATIONS	**36,936**	**93,614**	**62,445**	**101,570**	**121,870**
				Payroll (7000 - 7199)	**398,375**	**465,159**	**444,657**	**452,415**	**475,265**
				Operations Costs (7200 - 7999)	**36,936**	**93,614**	**62,445**	**101,570**	**121,870**
				Total Budget	435,311	558,773	507,102	553,985	597,135
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	3.07	3.07	3.07	3.15	3.15

DEPARTMENT **CITY ATTORNEY (130)**

PURPOSE

The City Attorney is required to:

(a) Represent and advise the Council and all City officers in all matters of law pertaining to their offices;
(b) Represent and appear for the City in any or all actions and proceedings in which the City is concerned or is a party, and represent and appear for any City officer or employee or former City officer or employee in any or all actions and proceedings in which any such City officer or employee is concerned or is a party, for any action arising out of employment or by reason of official capacity;
(c) Attend all meetings of the Council and give advice or opinion in writing whenever requested to do so by the Council or by any of the boards or officers of the City;
(d) Approve the form of all bonds given to and all contracts made by the City, endorsing his approval thereon in writing;
(e) Prepare all proposed ordinances, contracts and other legal instruments for the City;
(f) Prosecute on behalf of the City all cases for violation of the Charter, City ordinances and other City laws and regulations; and
(g) Perform such other legal duties consistent with this Charter as may be required by the Council.

SERVICE LEVEL MEASURES

			2016-17	2017-18	2018-19	2019-20 Projected
1	Output	Number of Resolutions Prepared for City Council	199	187	191	190
2	Output	Number of Resolutions prepared for Successor Agency and Successor Housing Agency	8	7	6	5
3	Output	Ordinances Prepared	20	15	15	16
4	Output	Claims Processed	34	38	29	34
5	Output	Council Meetings Attended	20	21	21	19
6	Output	Successor Agency Meetings Attended	4	4	2	3
7	Output	Successor Housing Agency Meetings Attended	2	3	3	3
8	Output	Contracts & Amendments Reviewed and Approved	60	55	212	260
9	Output	Law Suits Prosecuted	2	1	1	2
10	Output	Law Suits Defended	5	4	4	3

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021

1	To provide prompt quality legal services in a professional manner to the City Council, administration, and staff. (Improve Communications)
2	To provide prompt assistance to the public when appropriate. (Improve Communications)
3	To monitor work, if possible, of outside counsel to ensure the legal needs of the City are met in a cost effective manner. (*Decrease Reliance on Reserve Fund*)
4	To acquire, implement and use City computing resources. (Improve Communications)
5	To simplify and improve the quality and quantity legal information available to City staff.

GENERAL PLAN

The City Attorney's Office provides legal assistance to the City of Watsonville as requested, primarily by the Planning Department and City Manager as required to develop, revise, interpret and defend the General Plan.

STRATEGY STATEMENT

The City Council and staff face increasingly complex legal constraints and requirements in providing City residents a full range of municipal services, many of which require the advice and assistance of the City Attorney. The Office of the City Attorney will continue to strive to efficiently provide high quality legal services needed to fulfill the duties of the Office and to meet the legal needs of the Council, and City staff in a cost effective and prudent manner.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	City Attorney	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	130	5289	00000	COST ALLOCATION	101,768	100,499	100,499	83,852	87,206
				GENERAL FUND	37,203	141,895	93,856	97,914	94,560
				Total Revenues	138,971	242,394	194,355	181,766	181,766
EXPENDITURES:									
0150	130	7212	00000	POSTAGE & SHIPPING	22	130	24	130	130
0150	130	7222	00000	TELEPHONE SERVICE	-	1,040	-	1,040	1,040
0150	130	7225	00000	COMPUTER HARDWARE	195	-	-	-	-
0150	130	7232	00000	TRAVEL & SUBSISTENCE	1,050	1,301	1,260	1,301	1,301
0150	130	7303	00000	LEGAL SERVICES	134,768	156,060	189,066	156,060	156,060
0150	130	7307	00000	EXPERT & CONSULTATION SERVICES	-	17,340	-	17,340	17,340
0150	130	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	434	-	434	434
0150	130	7351	00000	DUES & SUBSCRIPTIONS	1,165	1,301	1,188	1,301	1,301
0150	130	7357	00000	PRINTING, BINDING & DUPLICATING	153	434	-	434	434
0150	130	7359	00000	PERSONNEL TRAINING	46	1,561	15	1,561	1,561
0150	130	7501	00000	OFFICE & COMPUTER SUPPLIES	1,135	1,209	1,320	1,209	1,209
0150	130	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	434	1,044	434	434
0150	130	7702	00000	RENT OF EQUIPMENT	-	184	-	184	184
0150	130	7751	00000	CHARGES IN - INTERDEPARTMENT	438	438	438	338	338
				Computer Replacement (765-550)				338	338
				SUBTOTAL OPERATIONS	**138,971**	**181,866**	**194,355**	**181,766**	**181,766**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**138,971**	**181,866**	**194,355**	**181,766**	**181,766**
				Total Budget	138,971	181,866	194,355	181,766	181,766
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

COMMUNITY DEVELOPMENT

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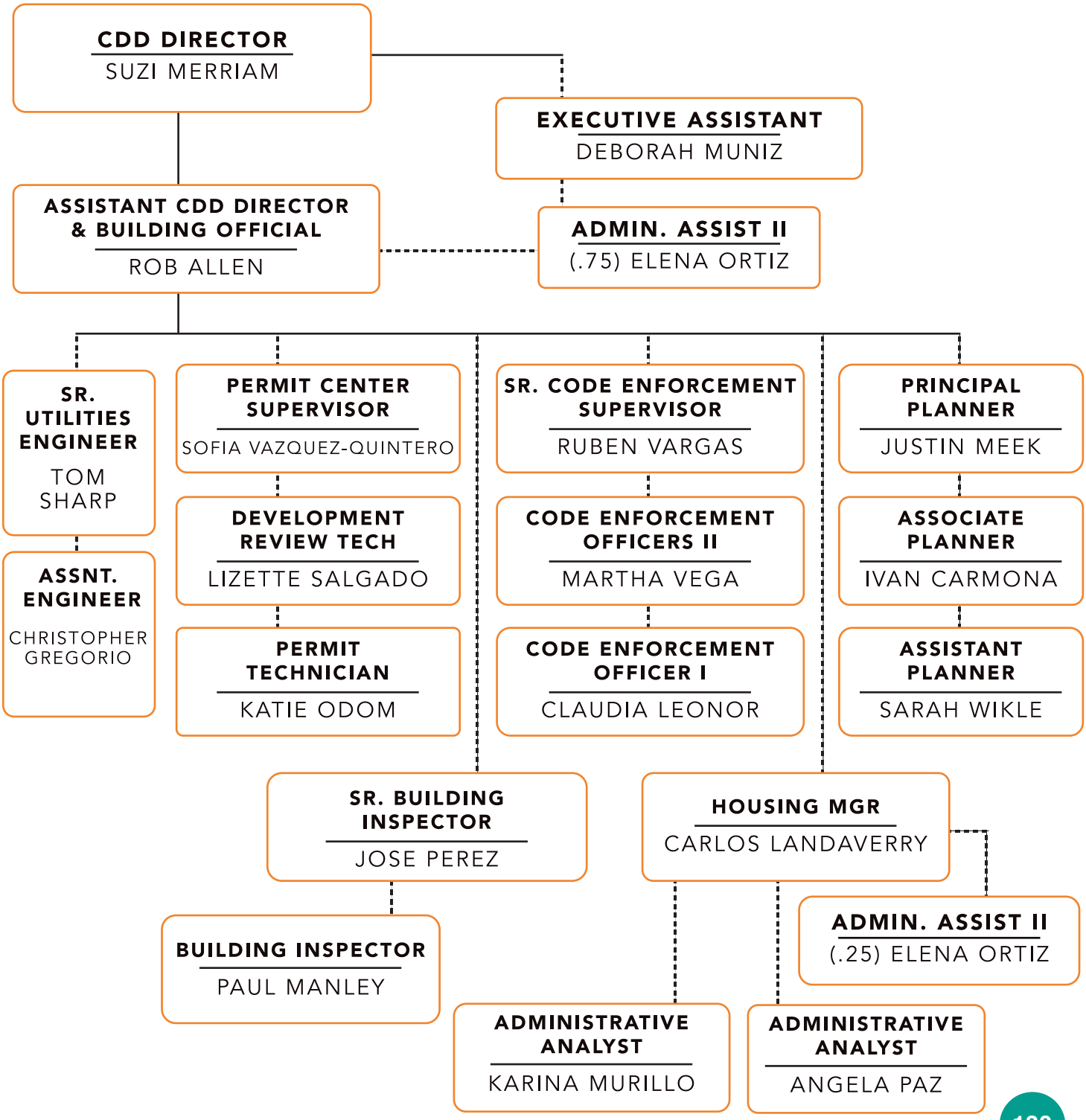
CITY OF WATSONVILLE
CALIFORNIA

COMMUNITY DEVELOPMENT

Organizational Structure Fiscal Years 2019 - 2021



COMMUNITY DEVELOPMENT SUMMARY

The Community Development Department is responsible for advance and current planning activities and conducts the building inspections of the City.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
Community Development (315)	1,688,395	2,187,210	1,934,132	2,318,383	2,466,841
Cannabis - Community Development (603)	40,247	149,794	66,978	66,838	70,976
General Fund Changes:					
Revenues - Increased				37,255	151,688
Operating Expenditures - Increased				48,217	152,596
Net Operating Budget Increases/(Decreased)				10,962	908
SPECIAL REVENUE FUND:					
Relocation Revolving (390)	5,319	145,000	7,600	80,000	85,000
Special Revenue Fund Change:					
Revenues				-	-
Operating Expenditures - Increased/(Decreased)				(65,000)	5,000
Net Operating Budget Increases/(Decreased)				(65,000)	5,000
Total Budget	1,733,961	2,482,004	2,008,710	2,465,221	2,622,817

DIVISION **COMMUNITY DEVELOPMENT (315)**

PURPOSE

The Community Development Department is foremost responsible for protecting the public health, safety and welfare through its services and programs. The Department is also responsible for coordinating and managing the City's development related functions such as:

- long range planning
- development review
- entitlement and permit processing
- code enforcement
- inspection services
- engineering
- Environmental review (NEPA and CEQA)
- Disabled access compliance (ADA and California Title 24)
- Floodplain management (National Flood Insurance Program, Community Rating Service, FEMA)

The Department was created in 1996 to act as a "clearinghouse" for all development related services; the department has continued evolving since that time to better serve the community, most recently consolidating the housing division into the Department in 2013. The Department staffs the City's Permit Center which is the primary point of contact for the community to the department as well as Public Works administration and the Housing Department. During the Fiscal Year 2017/18, the Permit Center served more than 4,000 customers.

The Department's engineering program integrates with the Public Works and Utilities Department on a variety of programs and initiatives. The Department provides customer service for new or modified water and sewer service for development in the city and county property in the water district. The Department is implementing the Water Efficient Landscape Ordinance into the development review process. The Department and Public Works is administering the Municipal Storm Water program for post construction requirements for new development and for construction site management.

The Department provides staff support to the Planning Commission, and City Council on a wide variety of regional planning and policy activities. The Department provides staff support for City Council representatives on the Association of Monterey Bay Area Government (AMBAG), Monterey Bay Unified Air Pollution Control District (MBUAPCD), Green Building Regional Task Force, Santa Cruz County Regional Transportation Commission (SCCRTC), Rail Advisory Committee (RAC), Local Agency Formation Commission (LAFCO), and Transportation Commission of Monterey County (TAMC). The Community Development Department activities directly support the goals of the City's Strategic Plan as follows:

Economic Development and increased sales tax: The Department implements the goals of the Watsonville 2005 General Plan by facilitating future job and housing development for Watsonville residents. The Department continues to review and update the 2005 General Plan and Zoning Ordinance in order to accommodate orderly growth for both jobs and housing. This includes the initiation of the Downtown Specific Plan, amendments to the Manabe-Ow Specific Plan, modifications to the additional dwelling unit, cannabis and alcohol ordinances. The Department's longer range plans include reviving the General Plan Update and adopting airport land use compatibility regulations.

Community Resources: The Department processes, reviews, and inspects a variety of projects for other City departments. Projects undertaken in the last year were environmental assessments for improvements to the Corralitos Creek Fish Ladder for Public Works, and NEPA review for the Ramsay Park Skatepark and turf replacement for the Ramsay Park soccer field. The City issued permits and provided inspection services for the Federal Express distribution facility on Manabe-Ow Road in the

Manabe-Ow Business Park. The Planning Division has processed large residential development permits for approximately 250 single family, condominium and townhome units in the last year, as well as permitted 4 hotels. Most of those projects are in the building permit review stage and should be under construction in the next 6 months. The Department assists with plan review, contract administration and inspection services for a portion of the City's Capital Improvement projects including the Downtown Main Street Improvements. The Community Development Department also assists the Public Works and Utilities Department with several of their initiatives including the preparation of the City's Storm Water Management Plan and the Pajaro River Flood Control Project.

The Department is continuing to work with public and private developers to facilitate planning and the production of new housing stock as well as residential rehabilitation. The CDD department will continue to implement the goals and measures outlined in the 2015-2023 Housing Element, which was certified by the State in 2016. The Housing Element guides housing program planning and policies up to 2023.

The Department administers a Code Enforcement Program to address substandard housing and property maintenance issues throughout the City. The Department continues its efforts toward implementing "livable community" concepts through residential guideline development and project review.

Protect Public Safety: The Department continues to support the City's public safety efforts through the Building Division, which oversees building and fire plan checks and inspections, code enforcement, and building inspection. The efforts of the Building Division improves public safety by curbing illegal construction, ensuring proper life-safety measures are implemented in new development and additions, and educating members of the public who visit the permit center on the latest State, Federal and Local safety requirements for building.

In the last year, Building Division staff have received training from CACEO (California Association of Code Enforcement Officers), and CALBO (California Building Officials) to further their skills in code enforcement, building inspection, and development review.

Enhancing the Community's Image: The Community Development Department bolsters the positive image of the city through a variety of initiatives and processes. Recently the CDD department facilitated the Downtown Main Street enhancement project, approved by the City Council in 2016 with improvements completed in 2018. The Downtown Specific Plan aims to build on the enhancement project by providing design guidelines, economic feasibility studies, and increased density through a mix of uses and much more to enliven the historic downtown core.

The Department's Planning Division is responsible for Design Review of new development, which enhances on-street parking and creates aesthetically pleasing neighborhoods communities. This also extends to tree planting and preservation as well as landscape improvements on new building permit applications. Through the administrative review process, the department continues to ensure that appropriate uses occupy business locations throughout the city, including major corridors. The Department implements the City's property maintenance guidelines, yielding positive results with good looking front yards and commercial properties.

Department Service Levels 2012-2019							
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/2018	2018/2019 Projection
Number of Building Permit applications processed. It is the Department's goal that applicants be sent notice of correction of approval within 11 working days of the submittal date.	154	156	160	196	178	181	211
Number of specialty Building Permit applications processed. These include demolition, electrical, fire, mechanical and plumbing. If applications are complete, typically these permits are issued over the counter.	295	306	200	229	279	348	277
Number of minor construction permit applications processed. These include repairs and reroofs. If applications are complete, typically these permits are issued over the counter.	237	253	240	259	297	309	163
Number of miscellaneous permits applications processed. These include, fence, sign and solar permits. If applications are complete, typically these permits are issued over the counter.	47	57	120	163	155	185	199
Number of Engineering Permit applications processed. Engineering Permits are issued for work in the street and small commercial site development. It is the Department's goal that applicants be sent notice of correction of approval within 11 working days of the submittal date.	72	86	90	70	102	200	130
Number of subdivision Improvements and large commercial site improvements permit applications processed. It is the Department's goal that applicants be sent notice of correction of approval within 31 working days of the submittal date.	2	3	3	6	5	1	1
Number of final maps, parcel maps and record of survey applications processed. It is the Department's goal that applicants be sent notice of correction of approval within 31 working days of the submittal date.	3	3	6	6	1	1	2

Number of Planning Permit applications processed. It is the Department's goal to meet or exceed State law processing time limits for planning permits.	297	261	300	255	264	279	340
Number of Business License applications processed. If applications are complete, typically these permits are issued over the counter	70	85	90	138	105	143	54
Number of people at Counter	3,041	5,142	4,200	3,541	3,706	4,055	3,476
Number of Code Enforcement case received	655	655	670	409	405	591	486
Number of Code Enforcement case activated	384	356	390	426	469	580	470
Number of Code Enforcement case resolved and closed	351	379	360	370	438	632	448
Number of building, fire and code enforcement inspections performed by the Department. It is the Department's goal to perform building, fire and life safety code enforcement inspections within 1 working day of the request date, and to perform non life safety code enforcement inspections with 10 working days after receipt of complaint	3,752	4,095	4,200	3,472	4,863	6,233	5,484

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019

Housing

- Completed the final map for Marin Street townhomes, which is currently under construction
- Approved Hillcrest Estates (formerly Sunshine Vista), a 150-unit residential development
- Annexed the affordable housing project, Pippin Apartments, which provides 45 rental units
- Completed the Terrace Apartments with 54 rental units
- Adopted a Mobile Home Park Exclusive Use Overlay Zoning district to help preserve the City's mobile home parks
- Reinstated the Down-payment Assistance Program to provide funding for eligible borrowers to purchase homes
- Adopted an Emergency Shelter Ordinance in compliance with state regulations
- Continued implementation of the Livable Communities Residential Design Guidelines and concepts

Economic Development

- Completed final map for the commercial development at the corner of Lee Road and Beach Street, that is currently under construction

- Implemented the Cannabis Business tax for all cannabis related businesses
- Undertook modifications to Chapter 14-25 (Alcohol Related Uses) allowing the establishment of brewpubs in the City and allowing for additional economic development opportunities
- Initiated work on the Downtown Specific Plan, contracted with a planning firm for completion
- Implementation of the cannabis program, issuing licenses to 7 cultivators, 9 manufacturers, and 8 distribution facilities
- Approved a mixed-use commercial development on Aviation Way to include a beer garden and various retail and restaurant uses

General Departmental

- Processed the Coastal Development Permit Modification for the Pajaro Valley High School for the construction of athletic fields
- Reviewed sign applications and issued permits in accordance with City ordinances and policies.
- Inspected a variety of building projects for completion including the Hampton Inn hotel, the Terrace apartments, Popeye's, Harbor Freight, and Blackbird Townhomes
- Developed the cannabis compliance program for annual inspections, audits, and enforcement of cannabis in the City
- Maintained a Citywide Code Enforcement Program, which in FY 2015-2016 received 409 new cases, activate 426 cases and resolved and closed 370 cases.
- Resolved over 300 code enforcement cases for illegal construction.
- Provide inspections and property evaluations at the request of Police and Fire following accident and fire incidents.
- Monitored and maintained records for the Federal Emergency Management Agency (FEMA), National Flood Insurance Program (NFIP), and Community Rating System (CRS).
- In partnership with FEMA assisted with the preparation of a flood study of the upper reaches of Struve and Watsonville Slough to determine the base flood elevation.
- Provided staffing for Council member district meetings on an "as needed" basis.
- Assisted the Public Works and Utilities Department with the preparation of environmental documents.
- Conducted training on the Americans with Disabilities Act and Title 24 requirements.
- Provided assistance with planning, designing, plan check and inspections for additions to and new City building facilities.
- Provided support on City legislative agenda.
- Updated and expanded department performance standards for all aspects of development process including entitlement review, plan check, etc.
- Maintained an electronic plan check process
- Continued implementation of various administrative and procedural changes to improve permit

process and enhance functionality of Permit Center.

- Maintained ongoing evaluation of permit processing objectives.
- During fiscal year 2017-2018 assisted more than 4,000 customers by personal contact in the Permit Center.
- Maintained contract for outside building plan check services.
- Maintained a contract for outside environmental review services.
- Maintained over-the-counter building plan check services on Wednesday mornings.
- Maintained the Major Project Review Team (MPRT) concept for development review including pre-application review.
- Maintained a comprehensive procedures manual for the Building Inspections division.
- Maintained full-time 7:30 a.m. – 4:00 p.m. development and permit counter service Monday through Friday, with over-the-counter plan check on Wednesday mornings.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021

1. **Department**. The Department's mission is to foster the safety and vitality of the community. This includes the protection and enhancement of public health, safety, welfare, and the fabric of the existing community. The Department works to create livable residential neighborhoods, and enhance employment and economic development opportunities for all residents through enforcement of the various codes, regulations and guidelines and established plans that promote the vision of the community. The Department continues to monitor effectiveness through customer surveys and audits to ensure that the customer service and processing time objectives have been met. The Department will continue to evaluate the needs of the customer and make changes as necessary.

2. **Enhance Economic Development.**
   - Continue to maintain and enhance the City through the timely and efficient processing and inspection of residential / commercial / industrial projects within the City.
   - Maintain and enhance the quality of residential, commercial and industrial areas through code compliance efforts.
   - Prepare commercial design and landscape standards to guide future non-residential development in the City.
   - Complete the Downtown Specific Plan to guide future development/redevelopment of the historic Downtown area with increased density, and parking and design guidelines.
   - Maintain and enhance the community's image through code compliance efforts and cooperative and collaborative work with Economic Development and Housing Division of the Department and its programs.
   - Implement the Munis permitting software in FY 2019-2020 for building, planning, and engineering which will streamline the permitting and inspection process and provide a more user-friendly experience for customers and staff
   - Complete an Airport Land Use Compatibility Plan
   - Begin work on a General Plan update in FY 2020-2021

3. **Housing**. The Department will continue to support the development of quality housing for a range of income levels in the City. City staff will undertake modifications to the Accessory Dwelling Unit ordinance in FY 2019-2020 to follow recent state modifications that make it easier for owners of single family residences to build additional dwelling units on their property.

   The Housing Division will continue to provide loans for the construction of affordable housing units as well as loans for first time homebuyers and down-payment assistance. The City will partner with the Housing Authority to provide funding for the landlord incentive and rental assistance programs. The Landlord incentive program provides funds to property owners who participate in the Section 8 voucher program to cover any damage that tenants may cause to their property. The Rental Assistance program provides money for first, last and deposit payments for low-income renters.

STRATEGY STATEMENT

The Community Development Department is committed to provide trustworthy, effective efficient, user - friendly customer service, in a professional manner that is accountable and respectful to the public we serve. Through our commitment to excellence and our all-in attitude, the Department strives to protect the public interest by providing a commitment to community improvement, safety, and preservation through consistent application of Municipal Codes and state building and fire requirements, while providing guidance to the public through supportive public service that enhances the quality of the life in the community.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Community Development	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	315	5131	00000	PLANNING PERMITS	419,624	309,000	430,000	412,000	425,000
0150	315	5202	00000	BUILDING PLAN CHECK	161,010	264,452	160,000	165,000	170,000
0150	315	5203	00000	ENGINEERING PLAN CHECK FEES	44,922	35,000	39,156	41,000	43,000
0150	315	5206	00000	SUBDIVISION & INSPECTION FEES	183,917	60,000	95,000	103,000	107,000
0150	315	5211	00000	ENGINEERING PERMIT FEES	49,136	40,000	35,000	42,000	44,000
0150	315	5212	00000	FIRE PLAN CHECK FEES	27,770	127,300	14,000	147,300	147,300
0150	315	5219	00000	CODE VIOLATION FEES	79,779	73,500	19,000	54,000	56,000
0150	315	5221	00000	MECHANICAL PERMIT FEES	18,342	15,450	18,000	18,000	26,000
0150	315	5225	00000	INVESTIGATION FEES	14,042	8,250	3,000	3,000	4,000
0150	315	5226	00000	PLANNING PLAN CHECK	14,687	10,600	15,000	18,000	19,000
0150	315	5227	00000	BLDG MICROFICHE PLAN/DOC FEES	20,006	30,900	45,000	40,000	42,000
0150	315	5234	00000	ENERGY PLAN CHECK FEE	701	8,000	2,000	2,000	3,000
0150	315	5235	00000	ENERGY INSPECTION FEE	17,503	15,600	8,640	9,000	10,000
0150	315	5239	00000	CBSC STATE FEE	4,285	3,500	1,300	2,000	3,000
0150	315	5240	00000	CBSC ADMINISTRATIO STATE FEE	255	215	145	250	250
0150	315	5242	00000	BUILDING PERMIT FEES	442,568	318,000	212,544	220,000	226,000
0150	315	5243	00000	ELECTRICAL PERMIT FEES	17,580	32,000	27,794	30,000	30,000
0150	315	5244	00000	PLUMBING PERMIT FEES	11,201	15,450	15,450	20,000	21,000
0150	315	5286	00000	CODE ENFORCEMENT MATERIALS/LABOR	190	2,000	-	-	-
0150	315	5336	00000	SB1186 STATE DISABLITY ACCESS	3,304	4,000	15,000	20,000	25,000
0150	315	5895	00000	OTHER REVENUE	5,561	3,000	730	3,000	3,000
				GENERAL FUND	152,012	810,993	777,373	968,833	1,062,291
				Total Revenues	1,688,395	2,187,210	1,934,132	2,318,383	2,466,841
EXPENDITURES:									
0150	315	7011	00000	REGULAR SALARIES & WAGES	1,166,021	1,248,764	1,147,607	1,351,181	1,430,179
0150	315	7012	00000	OVERTIME PAY	1,643	-	2,285	-	-
0150	315	7038	00000	RETIREMENT PLAN CHARGES	131,256	231,394	152,134	284,215	328,463
0150	315	7062	00000	GROUP HEALTH INSURANCE	21,662	279,426	193,015	223,365	246,456
0150	315	7066	00000	SOCIAL SECURITY	87,444	91,971	84,168	100,183	105,158
0150	315	7090	00000	UNIFORM ALLOWANCE	831	800	546	800	546
				SUBTOTAL PERSONNEL	**1,408,857**	**1,852,355**	**1,579,755**	**1,959,744**	**2,110,802**
0150	315	7212	00000	POSTAGE & SHIPPING	3,424	3,000	2,100	3,000	3,000
0150	315	7221	00000	ADVERTISING	5,544	3,200	6,700	7,000	7,000
0150	315	7222	00000	TELEPHONE SERVICE	224	177	2,700	2,800	2,800
0150	315	7225	00000	COMPUTER HARDWARE	145	100	890	1,000	1,000
0150	315	7232	00000	TRAVEL & SUBSISTENCE	4,955	2,500	5,000	5,000	5,000
0150	315	7303	00000	LEGAL SERVICES	26,696	20,000	14,761	20,000	20,000
0150	315	7307	00000	EXPERT & CONSULTATION SERVICES	1,986	35,000	46,845	45,000	45,000
0150	315	7309	00000	REIMBURSABLE CONSULTATION SVCS	183,375	200,000	216,000	220,000	220,000
0150	315	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	3,507	5,500	2,800	3,000	3,000

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Community Development	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
EXPENDITURES CONTINUED:									
0150	315	7323	00000	REP & MAINT-VHICLES & EQUIP	5,295	1,000	33	500	500
0150	315	7351	00000	DUES & SUBSCRIPTIONS	2,546	2,500	2,600	2,600	2,600
0150	315	7357	00000	PRINTING, BINDING & DUPLICATING	934	1,241	1,450	1,500	1,500
0150	315	7359	00000	PERSONNEL TRAINING	15,617	5,000	5,000	8,840	7,840
0150	315	7360	00000	HOSTED SERVICES	315	-	110	-	-
0150	315	7361	00000	OTHER CONTRACT SERVICES	24,740	80,000	19,000	58,718	58,718
0150	315	7501	00000	OFFICE & COMPUTER SUPPLIES	2,355	500	2,408	2,500	2,500
0150	315	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	283	4,500	150	8,100	4,500
0150	315	7559	00000	OTHER SUPPLIES & MATERIALS	13,728	3,000	3,100	3,000	3,000
0150	315	7561	00000	FUELS & LUBRICANTS	2,211	2,000	1,711	2,000	2,000
0150	315	7711	00000	GENERAL INSURANCE	18,600	19,800	19,800	20,500	21,600
0150	315	7712	00000	COMPENSATION INSURANCE	29,900	30,900	30,900	30,400	31,300
0150	315	7731	00000	MSC CHARGES	5,793	1,300	2,321	1,300	1,300
0150	315	7751	00000	CHARGES IN - INTERDEPARTMENT	13,637	13,637	13,637	11,881	11,881
				Computer Replacement (765-550)				11,881	11,881
0150	315	7752	00000	CHARGES OUT - INTERDEPARTMENT	(97,087)	(100,000)	(53,308)	(100,000)	(100,000)
				Code Enforcement CDBG (205-385)				(100,000)	(100,000)
0150	315	7770	00000	REFUNDS AND REBATES	10,813	-	7,668	-	-
				SUBTOTAL OPERATIONS	**279,538**	**334,855**	**354,377**	**358,639**	**356,039**
				Payroll (7000 - 7199)	**1,408,857**	**1,852,355**	**1,579,755**	**1,959,744**	**2,110,802**
				Operations Costs (7200 - 7999)	**279,538**	**334,855**	**354,377**	**358,639**	**356,039**
				Total Budget	1,688,395	2,187,210	1,934,132	2,318,383	2,466,841
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	12.95	13.85	13.85	15.00	15.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Cannabis Tax	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Community Development				$	$	$	$	$
REVENUES:									
0291	603	5276	00000	CANNABIS TAX	28,211	158,518	73,929	64,600	67,830
				Total Revenues	28,211	158,518	73,929	64,600	67,830
EXPENDITURES:									
0291	603	7011	00000	REGULAR SALARIES & WAGES	21,781	58,219	47,235	46,418	48,700
0291	603	7038	00000	RETIREMENT PLAN CHARGES	1,419	10,782	3,210	9,723	11,112
0291	603	7062	00000	GROUP HEALTH INSURANCE	5,348	11,685	7,077	7,146	7,438
0291	603	7066	00000	SOCIAL SECURITY	1,666	4,454	3,614	3,551	3,726
0291	603	7090	00000	UNIFORM ALLOWANCE	-	1,000	-	-	-
				SUBTOTAL PERSONNEL	**30,214**	**86,141**	**61,136**	**66,838**	**70,976**
0291	603	7307	00000	EXPERT & CONSULTATION SERVICES	2,609	15,000	-	-	-
0291	603	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	3,169	-	-	-
0291	603	7351	00000	DUES & SUBSCRIPTIONS	771	1,750	-	-	-
0291	603	7359	00000	PERSONNEL TRAINING	3,153	18,000	1,843	-	-
0291	603	7361	00000	OTHER CONTRACT SERVICES	3,500	12,000	4,000	-	-
0291	603	7751	00000	CHARGES IN - INTERDEPARTMENT	-	13,734	-	-	-
				SUBTOTAL OPERATIONS	**10,033**	**63,653**	**5,843**	**-**	**-**
				Payroll (7000 - 7199)	**30,214**	**86,141**	**61,136**	**66,838**	**70,976**
				Operations Costs (7200 - 7999)	**10,033**	**63,653**	**5,843**	**-**	**-**
				Total Budget	40,247	149,794	66,978	66,838	70,976
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.00	0.60	0.60	0.45	0.45

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Relocation Revolving		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0215	390	5219	00000	CODE VIOLATION FEES	-	50,000	19,000	20,000	25,000
0215	390	5272	00000	RELOCATION FEES	-	45,000	7,500	10,000	10,000
0215	390	6510	00000	OPERATING TRANSFER IN	4,074	50,000	-	50,000	50,000
				Total Revenues	4,074	145,000	26,500	80,000	85,000
EXPENDITURES:									
0215	390	7361	00000	OTHER CONTRACT SERVICES	5,319	145,000	7,600	80,000	85,000
				SUBTOTAL OPERATIONS	**5,319**	**145,000**	**7,600**	**80,000**	**85,000**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**5,319**	**145,000**	**7,600**	**80,000**	**85,000**
				Total Budget	5,319	145,000	7,600	80,000	85,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	

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DEBT SERVICE & RISK MANAGEMENT

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Debt Service and Risk Management

Debt Service

This non-major fund receives revenues for the payment of governmental debt of the City of Watsonville. The major debt payments for the City are Assessment Bonds, CDBG Section 108 Loan, PG&E Retofit Loans, and Solar Lease. The special assessments revenues are collected directly into the City's Debt Service Fund for street improvements debt.

Risk Management

The non-major risk management fund sets and collects premiums from departments and pays for all the City Health Care, Workers Compensation, and General Liability costs. The fund is supported entirely by interfund charges to other departments. The City is actively placing greater emphasis on reduction rather than reimbursement of loss through attention to loss control and retention methods.

Debt Service

Fund 510

		2017/18	2018/19	2018/19	2019/20	2020/21
		Actual	Budget	Projected	Budget	Budget
		$	$	$	$	$
EXPENDITURES:						
Section 108 CDBG	752	145,172	148,771	148,771	153,683	158,047
Atkinson Lane	754	58,555	55,370	55,370	52,185	-
Solar Lease	757	293,628	293,629	293,629	293,628	293,628
PG&E - Street Lights	758	30,298	30,298	30,298	30,298	15,149
State of California Energy Com.	759	67,905	67,905	67,905	67,906	33,953
PG&E - Second Street Parking Garage	761	6,825	6,825	6,825	5,119	-
PG&E - City Buildings Lights	762	10,555	10,555	10,555	10,555	10,555
2019 PG&E - City Hall	763	-	-	2,914	11,657	11,657
2019 PG&E - Civic Center	764	-	-	1,580	6,320	6,320
2019 PG&E - Marinovich	765	-	-	1,708	6,834	6,834
2019 PG&E - Youth Center	766	-	-	760	3,040	3,040
2019 PG&E - Ramsay Park	767	-	-	2,190	8,760	8,760
2019 PG&E - Fire Station 1	768	-	-	2,551	10,205	8,504
2019 PG&E - Beach St. Pkng Garage	769	-	-	972	3,886	3,886
2019 PG&E - Police Dept.	770	-	-	3,636	14,544	14,544
2019 PG&E - Vets. Memorial Bldg.	771	-	-	622	2,487	2,487
Fire Truck	772	-	-	286,307	286,307	286,307
Total Budgeted Expenditures		612,938	613,353	916,593	967,414	863,671

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Section 108 CDBG Loan					$	$	$	$	$
REVENUES:									
0510	752	6510	00000	OPERATING TRANSFER IN	145,172	148,771	148,771	153,683	158,047
				Total Revenues	145,172	148,771	148,771	153,683	158,047
EXPENDITURES:									
0510	752	7741	00000	PRINCIPAL ON DEBT	121,000	126,000	126,000	133,000	140,000
0510	752	7742	00000	INTEREST ON DEBT	24,172	22,771	22,771	20,683	18,047
				SUBTOTAL OPERATIONS	145,172	148,771	148,771	153,683	158,047
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**145,172**	**148,771**	**148,771**	**153,683**	**158,047**
				Total Budget	145,172	148,771	148,771	153,683	158,047
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Atkinson Lane Assessment				$	$	$	$	$
REVENUES:									
0510	754	5057	00000	ATKINSON LANE ASSESSMENT	58,555	55,370	55,370	52,185	-
				Total Revenues	58,555	55,370	55,370	52,185	-
EXPENDITURES:									
0510	754	7741	00000	PRINCIPAL ON DEBT	49,000	49,000	49,000	49,000	-
0510	754	7742	00000	INTEREST ON DEBT	9,555	6,370	6,370	3,185	-
				SUBTOTAL OPERATIONS	58,555	55,370	55,370	52,185	-
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**58,555**	**55,370**	**55,370**	**52,185**	**-**
				Total Budget	58,555	55,370	55,370	52,185	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Solar Lease					$	$	$	$	$
REVENUES:									
0510	757	6510	00000	OPERATING TRANSFER IN	223,000	256,404	228,706	234,714	241,047
0510	757	5895	00000	GRANTS FUNDS	70,628	37,225	64,923	58,914	52,581
				Total Revenues	293,628	293,629	293,629	293,628	293,628
EXPENDITURES:									
0510	757	7741	00000	PRINCIPAL ON DEBT	176,501	185,962	185,962	195,929	206,431
0510	757	7742	00000	INTEREST ON DEBT	117,127	107,667	107,667	97,699	87,197
				SUBTOTAL OPERATIONS	293,628	293,629	293,629	293,628	293,628
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**293,628**	**293,629**	**293,629**	**293,628**	**293,628**
				Total Budget	293,628	293,629	293,629	293,628	293,628
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	PG&E - Street Lights				$	$	$	$	$
REVENUES:									
0510	758	6510	00000	OPERATING TRANSFER IN	30,298	30,298	30,298	30,298	15,149
				Total Revenues	30,298	30,298	30,298	30,298	15,149
EXPENDITURES:									
0510	758	7741	00000	PRINCIPAL ON DEBT	30,298	30,298	30,298	30,298	15,149
				SUBTOTAL OPERATIONS	30,298	30,298	30,298	30,298	15,149
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**30,298**	**30,298**	**30,298**	**30,298**	**15,149**
				Total Budget	30,298	30,298	30,298	30,298	15,149
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	State of California Energy Commission				$	$	$	$	$
REVENUES:									
0510	759	6510	00000	OPERATING TRANSFER IN	67,905	67,905	67,905	67,906	33,953
				Total Revenues	67,905	67,905	67,905	67,906	33,953
EXPENDITURES:									
0510	759	7741	00000	PRINCIPAL ON DEBT	61,642	63,505	63,505	65,420	33,450
0510	759	7742	00000	INTEREST ON DEBT	6,263	4,400	4,400	2,486	503
				SUBTOTAL OPERATIONS	67,905	67,905	67,905	67,906	33,953
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**67,905**	**67,905**	**67,905**	**67,906**	**33,953**
				Total Budget	67,905	67,905	67,905	67,906	33,953
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	PG&E - Second Street Parking Garage				$	$	$	$	$
REVENUES:									
0510	761	6510	00000	OPERATING TRANSFER IN	6,825	6,825	6,825	5,119	-
				Total Revenues	6,825	6,825	6,825	5,119	-
EXPENDITURES:									
0510	761	7741	00000	PRINCIPAL ON DEBT	6,825	6,825	6,825	5,119	-
				SUBTOTAL OPERATIONS	6,825	6,825	6,825	5,119	-
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**6,825**	**6,825**	**6,825**	**5,119**	**-**
				Total Budget	6,825	6,825	6,825	5,119	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	PG&E - City Buildings Lights				$	$	$	$	$
REVENUES:									
0510	762	6510	00000	OPERATING TRANSFER IN	10,555	10,555	10,555	10,555	10,555
				Total Revenues	10,555	10,555	10,555	10,555	10,555
EXPENDITURES:									
0510	762	7741	00000	PRINCIPAL ON DEBT	10,555	10,555	10,555	10,555	10,555
				SUBTOTAL OPERATIONS	10,555	10,555	10,555	10,555	10,555
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**10,555**	**10,555**	**10,555**	**10,555**	**10,555**
				Total Budget	10,555	10,555	10,555	10,555	10,555
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Old City Hall				$	$	$	$	$
REVENUES:									
0510	763	6510	00000	OPERATING TRANSFER IN	-	-	2,914	11,657	11,657
				Total Revenues	-	-	2,914	11,657	11,657
EXPENDITURES:									
0510	763	7741	00000	PRINCIPAL ON DEBT	-	-	2,914	11,657	11,657
				SUBTOTAL OPERATIONS	-	-	2,914	11,657	11,657
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**-**	**-**	**2,914**	**11,657**	**11,657**
				Total Budget	-	-	2,914	11,657	11,657
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Civic Center				$	$	$	$	$
REVENUES:									
0510	764	6510	00000	OPERATING TRANSFER IN	-	-	1,580	6,320	6,320
				Total Revenues	-	-	1,580	6,320	6,320
EXPENDITURES:									
0510	764	7741	00000	PRINCIPAL ON DEBT	-	-	1,580	6,320	6,320
				SUBTOTAL OPERATIONS	-	-	1,580	6,320	6,320
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**1,580**	**6,320**	**6,320**
				Total Budget	-	-	1,580	6,320	6,320
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Marinovich				$	$	$	$	$
REVENUES:									
0510	765	6510	00000	OPERATING TRANSFER IN	-	-	1,708	6,834	6,834
				Total Revenues	-	-	1,708	6,834	6,834
EXPENDITURES:									
0510	765	7741	00000	PRINCIPAL ON DEBT	-	-	1,708	6,834	6,834
				SUBTOTAL OPERATIONS	-	-	1,708	6,834	6,834
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**1,708**	**6,834**	**6,834**
				Total Budget	-	-	1,708	6,834	6,834
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Youth Center				$	$	$	$	$
REVENUES:									
0510	766	6510	00000	OPERATING TRANSFER IN	-	-	760	3,040	3,040
				Total Revenues	-	-	760	3,040	3,040
EXPENDITURES:									
0510	766	7741	00000	PRINCIPAL ON DEBT	-	-	760	3,040	3,040
				SUBTOTAL OPERATIONS	-	-	760	3,040	3,040
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**760**	**3,040**	**3,040**
				Total Budget	-	-	760	3,040	3,040
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Ramsay Park				$	$	$	$	$
REVENUES:									
0510	767	6510	00000	OPERATING TRANSFER IN	-	-	2,190	8,760	8,760
				Total Revenues	-	-	2,190	8,760	8,760
EXPENDITURES:									
0510	767	7741	00000	PRINCIPAL ON DEBT	-	-	2,190	8,760	8,760
				SUBTOTAL OPERATIONS	-	-	2,190	8,760	8,760
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**2,190**	**8,760**	**8,760**
				Total Budget	-	-	2,190	8,760	8,760
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Fire Station 1				$	$	$	$	$
REVENUES:									
0510	768	6510	00000	OPERATING TRANSFER IN	-	-	2,551	10,205	8,504
				Total Revenues	-	-	2,551	10,205	8,504
EXPENDITURES:									
0510	768	7741	00000	PRINCIPAL ON DEBT	-	-	2,551	10,205	8,504
				SUBTOTAL OPERATIONS	-	-	2,551	10,205	8,504
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**2,551**	**10,205**	**8,504**
				Total Budget	-	-	2,551	10,205	8,504
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Beach St. Parking Garage				$	$	$	$	$
REVENUES:									
0510	769	6510	00000	OPERATING TRANSFER IN	-	-	972	3,886	3,886
				Total Revenues	-	-	972	3,886	3,886
EXPENDITURES:									
0510	769	7741	00000	PRINCIPAL ON DEBT	-	-	972	3,886	3,886
				SUBTOTAL OPERATIONS	-	-	972	3,886	3,886
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**972**	**3,886**	**3,886**
				Total Budget	-	-	972	3,886	3,886
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Police Department				$	$	$	$	$
REVENUES:									
0510	770	6510	00000	OPERATING TRANSFER IN	-	-	3,636	14,544	14,544
				Total Revenues	-	-	3,636	14,544	14,544
EXPENDITURES:									
0510	770	7741	00000	PRINCIPAL ON DEBT	-	-	3,636	14,544	14,544
				SUBTOTAL OPERATIONS	-	-	3,636	14,544	14,544
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**3,636**	**14,544**	**14,544**
				Total Budget	-	-	3,636	14,544	14,544
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	2019 PG&E - Veteran's Memorial Building				$	$	$	$	$
REVENUES:									
0510	771	6510	00000	OPERATING TRANSFER IN	-	-	622	2,487	2,487
				Total Revenues	-	-	622	2,487	2,487
EXPENDITURES:									
0510	771	7741	00000	PRINCIPAL ON DEBT	-	-	622	2,487	2,487
				SUBTOTAL OPERATIONS	-	-	622	2,487	2,487
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**622**	**2,487**	**2,487**
				Total Budget	-	-	622	2,487	2,487
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Debt Service		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Fire Truck				$	$	$	$	$
REVENUES:									
0510	772	6510	00000	OPERATING TRANSFER IN	-	-	286,307	286,307	286,307
				Total Revenues	-	-	286,307	286,307	286,307
EXPENDITURES:									
0510	772	7741	00000	PRINCIPAL ON DEBT	-	-	240,551	249,076	257,904
0510	772	7742	00000	INTEREST ON DEBT	-	-	45,756	37,231	28,403
				SUBTOTAL OPERATIONS	-	-	286,307	286,307	286,307
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**-**	**-**	**240,551**	**249,076**	**257,904**
				Total Budget	-	-	240,551	249,076	257,904
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

RISK MANAGEMENT

Funds 780-785-787

	2015/16	2016/17	2016/17	2017/18	2018/19
	Actual	Budget	Projected	Budget	Budget
	$	$	$	$	$
EXPENDITURES:					
Health Insurance (290)	-	-	-	-	-
Health Insurance (299)	6,776,541	7,914,655	7,742,385	6,651,080	6,651,080
Workers Compensation/General Liability (291/293)	3,667,412	3,146,690	2,890,646	3,453,400	3,576,430
Total Budget	10,443,953	11,061,345	10,633,031	10,104,480	10,227,510

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Health Insurance	**Risk Management**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0785	290	6510	00000	OPERATING TRANSFER IN	35,958	35,958	35,958	35,958	35,958
0785	290	5806	00000	SELF-INS HEALTH	189,383	181,480	190,250	160,000	160,000
				Total Revenues	225,341	217,438	226,208	195,958	195,958
EXPENDITURES:									
				SUBTOTAL OPERATIONS	-	-	-	-	-
				Payroll (7000 - 7199)	-	-	-	-	-
				Operations Costs (7200 -	-	-	-	-	-
				Total Budget	-	-	-	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Health Insurance	Risk Management	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0787	299	5801	00000	RETIREE PREMIUM	781,833	559,022	482,169	559,022	559,022
0787	299	5802	00000	COBRA PREMIUM	83,805	15,744	21,293	15,744	15,744
0787	299	5803	00000	MISC EMPLOYEES	1,000	-	-	-	-
0787	299	5806	00000	HEALTH	5,494,685	5,620,459	5,810,064	4,496,367	4,496,367
0787	299	5810	00000	HEALTH EMPLOYEE SHARE	1,777,315	1,579,947	1,830,683	1,579,947	1,579,947
				Total Revenues	8,138,638	7,775,172	8,144,209	6,651,080	6,651,080
EXPENDITURES:									
0787	299	7307	00000	EXPERT & CONSULTATION SERVICES	217	1,900	-	1,900	1,900
0787	299	7318	00000	DENTAL HEALTH CLAIMS	456,757	420,000	487,150	420,000	420,000
0787	299	7319	00000	SPECIALIZED DEPT SERVICES	6,277,305	7,439,355	7,210,500	6,175,780	6,175,780
0787	299	7320	00000	VISION SERVICES	42,262	53,400	44,735	53,400	53,400
				SUBTOTAL OPERATIONS	6,776,541	7,914,655	7,742,385	6,651,080	6,651,080
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**6,776,541**	**7,914,655**	**7,742,385**	**6,651,080**	**6,651,080**
				Total Budget	6,776,541	7,914,655	7,742,385	6,651,080	6,651,080
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Workers Compensation/Liability	**Insurance**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0780	291	5807	00000	WORKERS COMPENSATION PREMIUM	2,007,477	2,067,500	2,170,111	2,111,700	2,174,430
0780	291	5809	00000	COM WAGE INSURANCE REFUNDS	49,201	80,000	55,195	80,000	80,000
0780	291	5819	00000	WORKERS COMP. STOP LOSS	632,656	-	326,167	-	-
0780	293	5808	00000	LIABILITY PREMIUM	1,060,500	1,097,525	1,097,525	1,221,700	1,282,000
0780	293	5895	00000	OTHER REVENUE	172,495	40,000	18,114	40,000	40,000
				Total Revenues	3,922,329	3,285,025	3,667,112	3,453,400	3,576,430
EXPENDITURES:									
Workers Compensation									
0780	291	7307	00000	EXPERT & CONSULTATION SERVICES	1,000	1,000	-	1,000	1,000
0780	291	7712	00000	COMPENSATION INSURANCE	2,545,024	2,001,290	1,963,835	2,050,400	2,147,780
0780	291	7765	00000	OTHER FIXED CHARGES	52,202	100,000	37,865	100,000	100,000
				SUBTOTAL OPERATIONS	2,598,226	2,102,290	2,001,700	2,151,400	2,248,780
General Liability									
0780	293	7303	00000	LEGAL SERVICES	2,418	10,000	1,600	10,000	10,000
0780	293	7307	00000	EXPERT & CONSULTATION SERVICES	-	380,000	900	380,000	380,000
0780	293	7307	04003	SAFETY MITIGATION	13,884	24,000	-	24,000	24,000
0780	293	7508	04004	SAFETY PROMOTION	1,245	2,000	-	2,000	2,000
0780	293	7533	00000	SPECIALIZED DEPT MATERIALS	391,482	31,000	138,724	31,000	31,000
0780	293	7711	00000	GENERAL INSURANCE	660,157	597,400	747,722	855,000	880,650
				SUBTOTAL OPERATIONS	1,069,186	1,044,400	888,946	1,302,000	1,327,650
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**3,667,412**	**3,146,690**	**2,890,646**	**3,453,400**	**3,576,430**
				Total Budget	3,667,412	3,146,690	2,890,646	3,453,400	3,576,430
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	

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FINANCE DEPARTMENT

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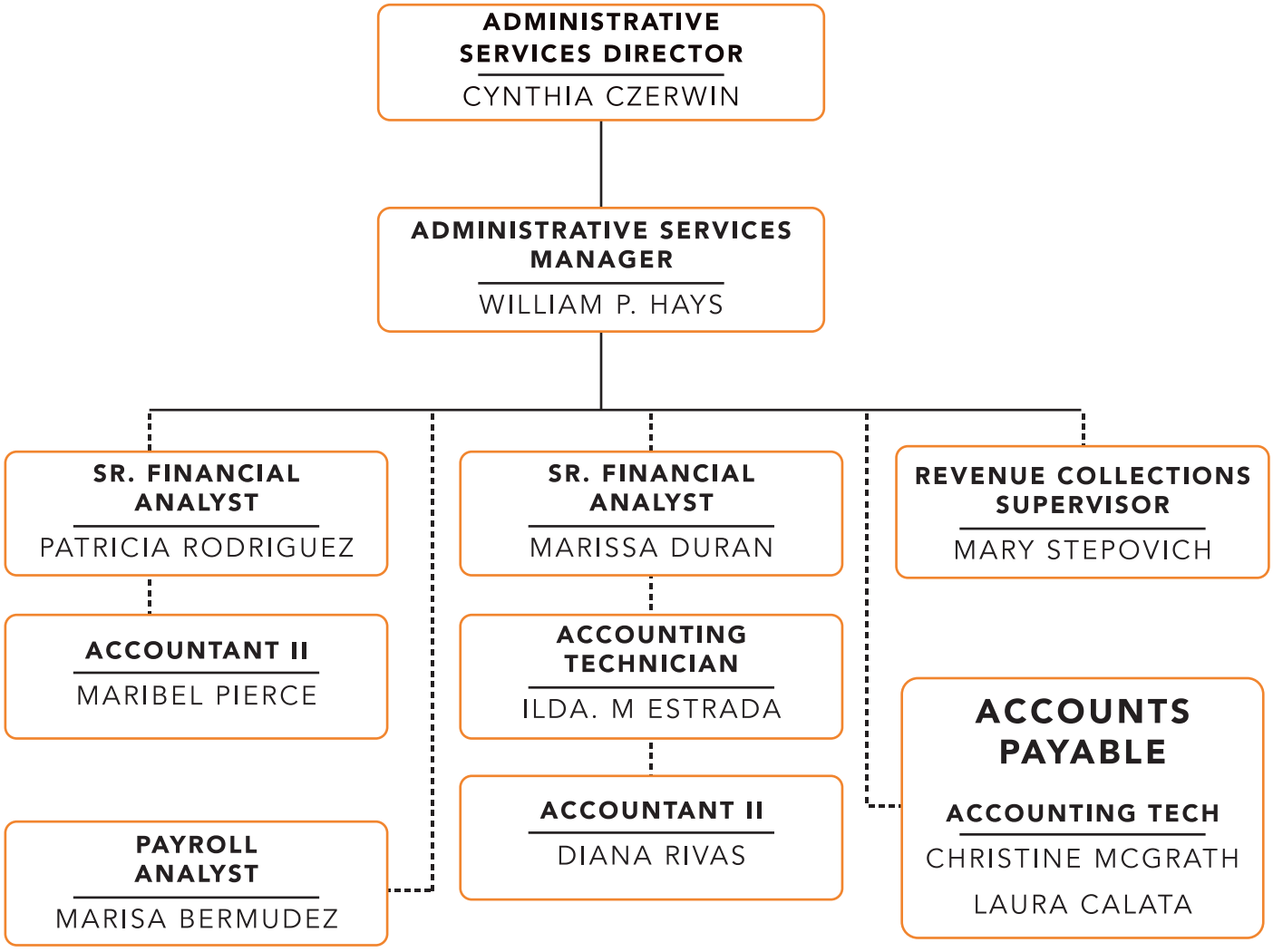
CITY OF WATSONVILLE
CALIFORNIA

FINANCE

Organizational Structure Fiscal Years 2019 - 2021



FINANCE SUMMARY

The Finance Department is divided into two divisions: Finance and Purchasing.
The Department is responsible for annual financial reports, budgets, payroll, account receivable accounts payable, purchasing, debt service and investments.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
Finance (230)	1,185,785	1,483,046	1,288,608	1,466,128	1,530,444
Purchasing/ Accounts Payable (240)	201,064	236,411	206,239	200,104	214,702

General Fund Changes:		
Revenues - Increased	(12,167)	37,245
Operating Expenditures - Increased	(53,225)	78,914
Net Operating Budget Increases/(Decreased)	(41,058)	41,669

Total Budget	1,386,849	1,719,457	1,494,848	1,666,232	1,745,147

DIVISION **FINANCE 230**

PURPOSE

Financial Management and Reporting, Accounting, Budgeting, Grant Management, Debt Management, and Auditing services for all Funds of the City. The Division's primary objective is to ensure that fiscal resources are properly accounted for in an accurate and timely manner in accordance with established procedures for the City Council, Department Management and Citizens to make informed decisions.

SERVICE LEVEL MEASURES

			2014/15	2015/16	2016/17	2017/18	2018/19 Estimated
1		Maintain the City's Portfolio Rate at or above the Local Agency Investment Fund Rate (bp=Basis Point, 100 bp = 1%)					
1a	Output	- City Portfolio Yield	.66%	.76%	.78%	1.40 %	2.26%
1b	Output	- LAIF Yield (Bench Mark)	.26%	.30%	.60%	1.34%	2.22%
1c	Output	- Interest Rate Differential	+40bp	+46bp	+.18bp	+.06bp	+.04bp
2		Timely create and coordinate the City's mid-year financial report, Budget and Audit and Present to City Council					
2a	Service Quality	- Audit - Objective January	12/31/15	01/30/17	1/30/17	1/30/18	N/A
2b	Service Quality	- Mid-year Financial Report - Objective February	2/10/15	2/23/26	3/14/17	2/27/18	2/26/19
2c	Service Quality	- Budget or Budget Update - Objective June	6/10/14	6/09/15	6/14/16	6/13/17	6/12/18
3		Maintain Government Finance Officers Association's (GFOA) award in:					
3a	Service Quality	Certificate of Excellence Financial Reporting - City's Comprehensive Annual Financial Report (CAFR).	Yes	Yes	Yes	Yes	Will Submit
3b	Service Quality	Distinguished Budget Presentation - City's Biennium Budget	N/A	Yes	N/A	Yes	N/A

PRIOR YEAR YEARS ACCOMPLISHMENTS 2017-2019:

- Constantly monitored, reported to Council and provided recommend actions to mitigate the financial degradation of the economy.
- Provided loan management, bond financing, and grant reporting support for the City, Redevelopment Successor Agency, Library, Utilities and CDBG Activities.
- Participated as team members in the issuance of long-term debt instruments for the refinancing of various Utility and Successor Agency debts.
- Provided loan management and grant reporting for the City's Recycled Water Facility project that is provide up to 4,000 acre feet of water to the Pajaro Valley water basin.

- Provided investment earning returns that have exceeded the City's benchmark consecutively for every month within the review period.

- Developed new internal control processes for the efficient reporting and management of City funds.

- Implemented Phase II of a new financial software system (Tyler – Munis Program). Phase one was General Ledger, Budget, Accounts Payable, Accounts Receivable and Receiving. Phase two was Payroll, Business License Billings and Parks and Recreation permits and billings. Other future phases of the new system will be Utility billing, Contract Management, Community Development permits.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2017-2019:

1	Continue working with all City Departments in implementation of the new Financial System over the next few years.
2	Work with all City Departments to cooperatively develop and review performance measures for evaluating efficiency and effectiveness of operations of their respective departments.
3	Expand the revenue protection program to better monitor and ensure that the City's revenues are remitted in a timely manner and accounted for by systematic tracking.
4	Create a City wide living staffing tracking system for all City permanent employees.
5	Continue development of written procedures for major functions and activities of the Finance Division and post on the City intranet for training and reference purposes.
6	Continue to update the Comprehensive Annual Financial Report with Governmental Accounting Standards Board (GASB) with accounting and reporting changes.

GENERAL PLAN

Finance implements the General Plan by providing oversight and direction to all financial management activities of the City. The General Plan goals and objectives are an integral part of the budget and capital decision-making process.

STRATEGY STATEMENT

Balancing operating and capital budgets continues to be a very difficult task. The City is in period of time where most major resources are finally stabilizing but expenditures continue to increase. Current projections show the General Fund's operating deficit (expenditures outpace revenue) will increase in the next several fiscal years. (*Decrease Reliance on Reserve Fund*)

Finance, working in cooperation with other city departments, closely monitors financial information by providing accurate and timely reports to help guide the decision making process in the following manner:

a) Develop revenue, expenditure and other financial reports in an easy to interpret format for department management review on a monthly or as needed basis;
b) Provide training to all city personnel on how to read and interpret basic financial information;
c) Develop written procedures for all functions and operations of the Finance Division for training and future reference; and,
d) Conduct periodic review of staff duties and responsibilities to reassign and delegate within the Department and authorized classifications. *Decrease Reliance on Reserve Fund*)

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Finance	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
0150	230	5289	00000	COST ALLOCATION	813,291	806,444	806,444	824,915	857,912
				GENERAL FUND	372,494	676,602	482,164	661,240	702,120
				Total Revenues	1,185,785	1,483,046	1,288,608	1,486,155	1,560,032
EXPENDITURES:									
0150	230	7011	00000	REGULAR SALARIES & WAGES	817,748	940,074	889,112	966,763	1,000,396
0150	230	7021	00000	TEMPORARY & CASUAL WAGES	-	20,000	-	20,000	20,000
0150	230	7038	00000	RETIREMENT PLAN CHARGES	126,171	174,360	148,444	201,448	226,693
0150	230	7062	00000	GROUP HEALTH INSURANCE	118,918	175,315	115,635	135,811	147,889
0150	230	7066	00000	SOCIAL SECURITY	61,479	68,472	62,422	70,038	71,960
0150	230	7067	00000	ALT - 457 DEFERRED COMP	-	290	-	290	290
				SUBTOTAL PERSONNEL	**1,124,316**	**1,378,510**	**1,215,614**	**1,394,350**	**1,467,227**
0150	230	7212	00000	POSTAGE & SHIPPING	11,134	12,500	9,221	12,500	12,500
0150	230	7222	00000	TELEPHONE SERVICE	790	11,000	1,264	2,500	2,500
0150	230	7232	00000	TRAVEL & SUBSISTENCE	5,667	3,500	2,277	6,500	6,500
0150	230	7307	00000	EXPERT & CONSULTATION SERVICES	74,454	65,000	75,000	75,000	75,000
				City's Annual External Audit				48,800	49,800
				Other				26,200	26,200
0150	230	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	1,263	686	1,758	2,686	2,686
0150	230	7351	00000	DUES & SUBSCRIPTIONS	845	1,700	3,276	4,700	4,700
				Government Finance Officers Association				600	300
				CSMFO				550	550
				Other				3,550	3,550
0150	230	7357	00000	PRINTING, BINDING & DUPLICATING	910	1,000	367	1,000	1,000
0150	230	7359	00000	PERSONNEL TRAINING	6,256	8,000	5,921	8,000	8,000
				Government Finance Officers Association				3,500	3,500
				CSMFO				3,000	3,000
				CMTA				1,500	1,500
0150	230	7361	00000	OTHER CONTRACT SERVICES	7,741	45,000	18,099	20,000	20,000
0150	230	7369	00000	FEES & PERMITS	580	50	70	50	50
0150	230	7501	00000	OFFICE & COMPUTER SUPPLIES	14,604	11,613	21,385	21,613	21,613
0150	230	7559	00000	OTHER SUPPLIES & MATERIALS	4,366	10,000	505	5,000	5,000
0150	230	7702	00000	RENT OF EQUIPMENT	371	1,000	366	1,000	1,000
0150	230	7711	00000	GENERAL INSURANCE	17,900	18,800	18,800	17,700	18,600
0150	230	7712	00000	COMPENSATION INSURANCE	2,200	2,300	2,300	2,400	2,500
0150	230	7751	00000	CHARGES IN - INTERDEPARTMENT	8,387	8,387	8,387	7,156	7,156
				Computer Replacement (765-550)				7,156	7,156
0150	230	7752	00000	CHARGES OUT - INTERDEPARTMENT	(96,000)	(96,000)	(96,000)	(96,000)	(96,000)
				Successor Agency - Bond Accounting (202-361)				(6,000)	(6,000)
				Successor Agency Admin. - Accounting (202-367)				(60,000)	(60,000)
				Accounting Support - (204-368)				(10,000)	(10,000)
				Accounting Support -CDBG (205-380)				(10,000)	(10,000)
				Accounting Support - Inclusionary Housing (221-347)				(10,000)	(10,000)
				SUBTOTAL OPERATIONS	**61,468**	**104,536**	**72,995**	**91,805**	**92,805**
				Payroll (7000 - 7199)	**1,124,316**	**1,378,510**	**1,215,614**	**1,394,350**	**1,467,227**
				Operations Costs (7200 - 7999)	**61,468**	**104,536**	**72,995**	**91,805**	**92,805**
				Total Budget	1,185,785	1,483,046	1,288,608	1,486,155	1,560,032
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	8.0	9.0	9.0	9.0	9.0

DIVISION **PURCHASING/ACCOUNTS PAYABLE (240)**

PURPOSE

The Purchasing/Accounts Payable Division assists City departments in acquiring equipment, supplies, services, processing and documenting payments in a timely, accurate and cost-effective manner in the following ways:

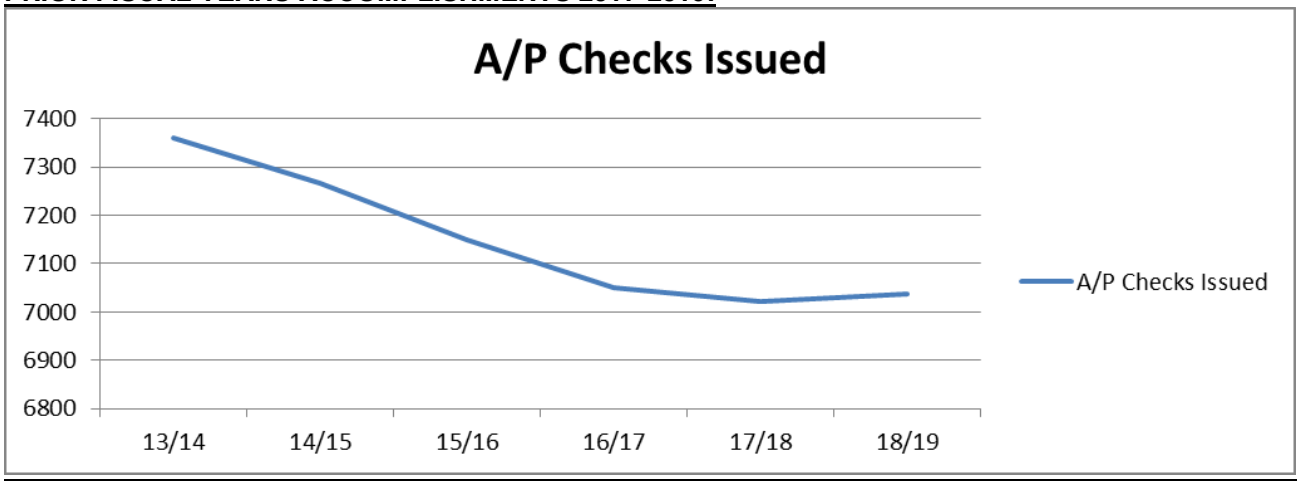
- Store and monitor sufficient quantity of frequently used office products in the City's Central Stores.
- Support in the disposition process for any surplus city owned property and equipment.
- Provide bid administration services and facilitate the purchasing process by conducting bids, researching questions, and monitoring bid contract requirements.
- Process and document payments to vendors for services, supplies, contracts, and projects in a timely and accurate manner.
- Develop and maintain the City's purchasing policies and procedures manual.
- Assist City departments in the development of specifications for professional services, equipment and material acquisitions.
- Continue to update and maintain the vendor listing.

The division is responsible for ensuring that all procurement activities are performed within legal guidelines specified by the State of California Uniform Competitive Procurement Practices Act, City Charter, City Municipal Code and purchasing operating and capital purchasing procedures.

SERVICE LEVEL MEASURES

			2013/14	2014/15	2015/16	2016/17	2017/18	2018/19 Estimated
1	Output	Accounts Payable Checks Issued	7,359	7,267	7,149	7,049	7,021	7,036
1a	Service Quality	Voided and Reissued A/P Checks	42	37	53	75	93	66
1b	Output	Issue Accounts Payable Checks within 2 weeks of receipt of approval for payment	96%	97%	98%	98.5%	98%	98%
1c	Output	Manual Checks Written	648	584	687	720	566	620
2	Output	Total Bids Issued	11	17	11	18	14	16
2a	Output	Informal Bids	6	11	8	8	8	5
2b	Output	Formal Bids	5	6	3	10	6	11
2c	Output	Purchasing Supervised Bids to Total Bids	11/11	17/17	9/11	18/18	8/14	13/16
2d	Service Quality	Process Formal Bids within 2 Days of Department Request	5/5	6/6	3/3	4/4	6/6	11/11
2e	Output	Process Informal Bids within 2 Days of Completed Specifications	6/6	11/11	8/8	8/8	8/8	5/6
3	Output	Central Stores Dollar Volume to Budgeted Volume (thousands)	7/32	13/32	9/32	5/32	1/32	1/32

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017-2019:



- Completed implementation of the new munis purchasing system (accounts payable, purchase orders and contracts).

- Continued to monitor City's Living Wage Ordinance and audited 4 vendors in fiscal years 2006/07, 2007/08, 2008/09, 2009/10, 2010/11, 2011/12, 2012/13, 2013/14, 2014/15, 2015/16, 2016/17, 2017/18 & 2018/19.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2017-2019:

1	Continue the development of written accounts payable procedural guidelines for the city. This provides an opportunity to review current procedures and revise as needed to increase efficiency of operations. The combined efforts will assist in developing and implementing a clear, comprehensive and user-friendly City Purchasing & Accounts Payable guide..
2	Continue to review and evaluate the bid and other acquisition processes to assure timely acquisition and vendor payment. Moving toward an E Government process with implementation of new software system.
3	Continue to monitor and audit vendor's compliance with the City's Living Wage Ordinance.
4	Streamlining the printing process of 1099's by moving towards a more secure and modern forms printing using laser technology with new Financial System.
5	Continue to develop and review approval guidelines for both Accounts Payable and Purchasing Systems including suggestions to streamline the processes. Train other City departments in the new munis purchasing procedures.
6	Continue development of written procedures for major functions and activities of the Purchasing/Accounts Payable Division and post on the M-Drive for training and reference purposes.

GENERAL PLAN

The Purchasing/Accounts Payable function implements the General Plan by providing oversight and direction to all purchasing and procurement activities of the City. The General Plan goals and objectives are an integral part of the budget and capital decision-making process.

STRATEGY STATEMENT

The Purchasing/Accounts Payable Division will continue to efficiently obtain the City's needed equipment, services, and projects at the highest quality for the lowest price while ensuring that the process is competitive and open to all responsible vendors. The strategy is to balance operational efficiencies with internal and community accountability. (*Decrease Reliance on Reserve Fund*)

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Purchasing	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
0150	240	5260	00000	CENTRAL STORES CHARGES	32,000	32,000	32,000	10,000	10,000
0150	240	5289	00000	COST ALLOCATION	116,160	114,841	114,841	106,203	110,451
				GENERAL FUND	53,866	63,445	62,038	79,776	90,126
				Total Revenues	202,026	210,286	208,879	195,979	210,577
EXPENDITURES:									
0150	240	7011	00000	REGULAR SALARIES & WAGES	135,515	135,479	137,906	127,740	136,313
0150	240	7038	00000	RETIREMENT PLAN CHARGES	26,033	25,516	31,451	28,332	31,010
0150	240	7062	00000	GROUP HEALTH INSURANCE	30,111	38,963	28,973	30,175	32,865
0150	240	7066	00000	SOCIAL SECURITY	10,367	10,328	10,550	9,733	10,389
				SUBTOTAL PERSONNEL	**202,026**	**210,286**	**208,879**	**195,979**	**210,577**
0150	240	7212	00000	POSTAGE & SHIPPING	83	100	51	100	100
0150	240	7222	00000	TELEPHONE SERVICE	-	25	-	25	25
0150	240	7232	00000	TRAVEL & SUBSISTENCE	-	750	-	225	225
0150	240	7351	00000	DUES & SUBSCRIPTIONS	201	225	458	750	750
0150	240	7357	00000	PRINTING, BINDING & DUPLICATING	-	25	-	25	25
0150	240	7359	00000	PERSONNEL TRAINING	-	2,000	-	500	500
0150	240	7501	00000	OFFICE & COMPUTER SUPPLIES	7,408	1,000	4,244	2,500	2,500
0150	240	7559	00000	OTHER SUPPLIES & MATERIALS	1,346	32,000	2,607	10,000	10,000
				Central Stores Charges				10,000	10,000
0150	240	7752	00000	CHARGES OUT - INTERDEPARTMENT	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
				Successor Agency Admin. - Accounting (202-367)				(10,000)	(10,000)
				SUBTOTAL OPERATIONS	**(962)**	**26,125**	**(2,640)**	**4,125**	**4,125**
				Payroll (7000 - 7199)	**202,026**	**210,286**	**208,879**	**195,979**	**210,577**
				Operations Costs (7200 - 7999)	**(962)**	**26,125**	**(2,640)**	**4,125**	**4,125**
				Total Budget	201,064	236,411	206,239	200,104	214,702
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.0	2.0	2.0	2.0	2.0

FIRE DEPARTMENT

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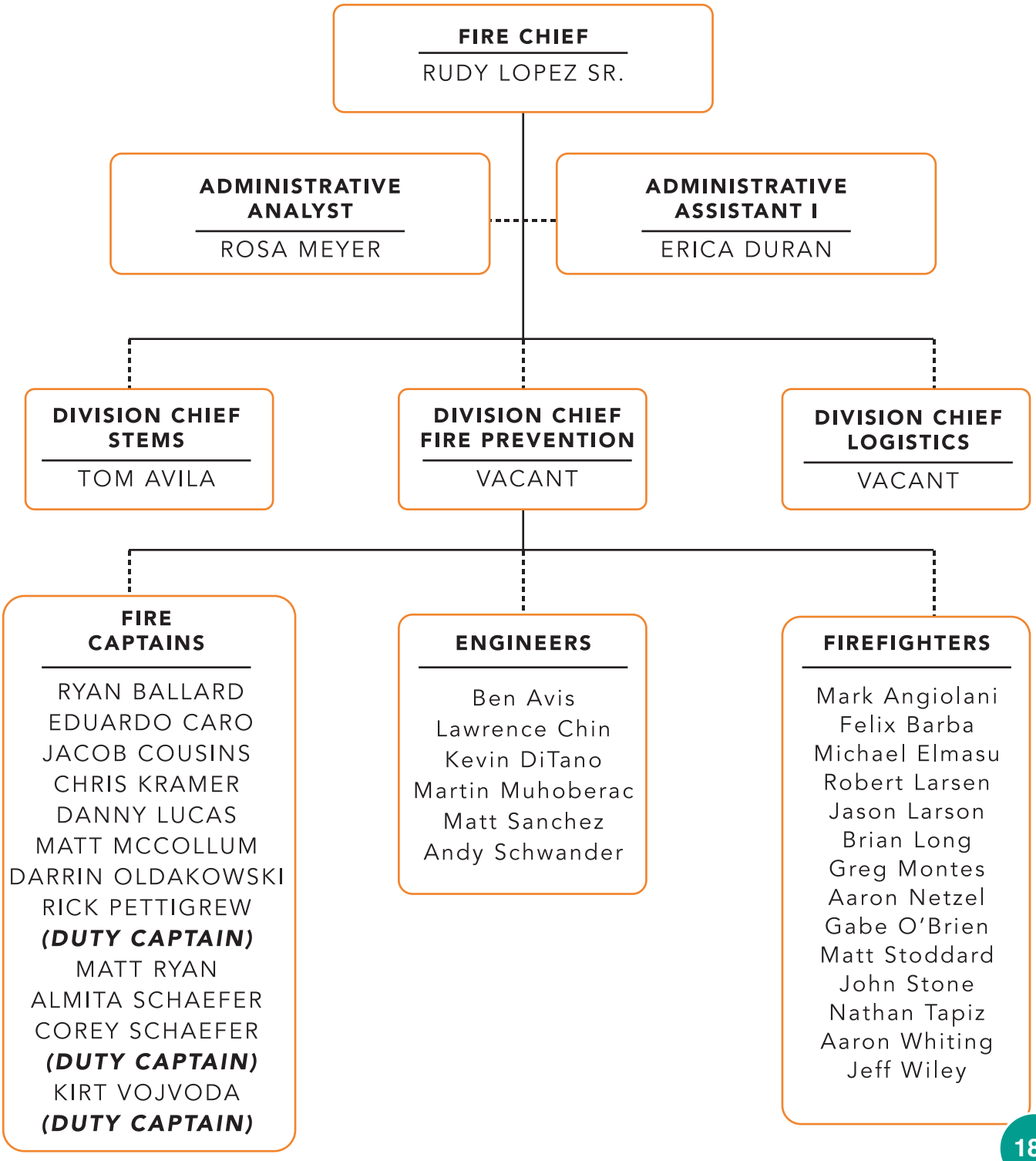
CITY OF WATSONVILLE
CALIFORNIA

FIRE DEPARTMENT

Organizational Structure Fiscal Years 2019 - 2021



FIRE SUMMARY

The Fire Department consists of Fire and Emergency Divisions. Fire provides the primary services of prevention, suppression, and education. In addition, the Department handles hazardous waste and emergency medical calls. The Department is also responsible for Measure G (Fire) under the Special Revenues Fund Section.

	2017/18	2018/19	2018/19	2019/20	2020/21
	Actual	Budget	Projected	Budget	Budget
Divisions:	$	$	$	$	$
Fire (450)	7,289,464	7,409,100	7,265,061	7,386,927	7,782,641
Cannabis - Fire (602)	-	101,666	-	48,450	50,873
General Fund Change:					
Revenues - Increased/(Decreased)				(38,023)	15,423
Operating Expenditures - Increased/(Decreased)				(75,390)	398,138
Net Operating Budget Increases/(Decreased)				(37,367)	382,715
SPECIAL REVENUE FUND:					
Measure G - Fire	938,801	1,122,298	603,289	1,143,063	1,198,280
Special Revenue Fund Change:					
Revenues - Increased				54,334	28,400
Operating Expenditures - Increased				20,765	55,217
Net Operating Budget Increases/(Decreased)				33,569	26,817
Total Budget	8,228,265	8,633,065	7,868,349	8,578,440	9,031,795

DIVISION **FIRE (450)**

PURPOSE

The Watsonville Fire Department protects the City of Watsonville residents by providing comprehensive emergency services with dedicated professionals in cooperation with other agencies. Serving an area of approximately 14 square miles with a population of 60,000, we are committed to expanding our capabilities by continuously evaluating threats and formulating strategies to effectively safeguard our community.

The Fire Department responds to a variety of emergency incidents: Structure fires, emergency medical incidents, rescues, hazardous materials incidents, automobile fires, wildland fires, provides local and statewide mutual aid assistance, and other miscellaneous calls.

The Fire Department also responds to many non-emergency incidents such as standby incidents with police, public service calls, as well as fire safety inspections

The Fire Department also places great emphasis on public relation activities by providing public education tours to students and community members.

The Department's mission:

The Watsonville Fire Department serves and safeguards our community through the protection of life and property.

The Department's Core Mission:

Emergency Fire/Rescue/Medical Response

Maintenance of Equipment, Fleet, and Facilities

Training, Professional Development and Succession Planning

Public Education and Community Outreach

Target Hazard Pre-Incident Planning

Fire Prevention Inspections and Permitting

Firefighter Health and Safety

Interagency Cooperation

SERVICE LEVEL MEASURES:

			2013/14	2014/15	2015/16	2016/17	2017/18
1	Output	Provided public education through school tours and community events	8,300	8,500	8,325	8,500	8,500
2	Output	Firefighters maintained training requirements- hours per year	240	240	240	240	240

			2013/14	2014/15	2015/16	2016/17	2017/18
3	Output	Number of annual fire inspections completed (Self-Inspections / On-site Inspections)	1,027 /275	1,000 /746	1,000 /828	1,000 /700	1,000 /788
4	Service Quality	Maintain 80% reliability at Station 2-percent of calls handled by Station 2	83%	80%	80%	80%	80%
5	Output	Emergency incident responses-total call volume	4,607	4,600	4,600	5,008	5,070

Department Demographics					
Number of allocated sworn positions	33	33	33	33	33
Number of non-sworn personnel	2.5	1	1	2	2
Number of front line fire engines	2	2	2	2	2
Number of reserve fire engines	2	2	2	2	2
Number of front line trucks	1	1	1	1	1
Number of reserve trucks	1	1	1	1	1
Percent of apparatus within 20 year service life	100%	100%	100%	100%	100%

PRIOR FISCAL YEARS ACCOMPLISHMENTS FROM 2017- 2019:

- Enhanced Communications
- Optimized Resources
- Developed Our People
- Maintained our Infrastructure

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 – 2021:

Strategic Priorities

1	**Focus on Mission**
2	**Build Cooperative Relationships**
3	**Pursue Cost Savings and Efficiencies**

GENERAL PLAN:

The Watsonville Fire Department supports the General Plan by preserving life and property, promoting public safety and safeguarding the wellbeing of the Community. In addition, the WFD supports items contained in Section 13.4 with regards to fire protection, fire safety standards and level of service.

STRATEGY STATEMENT:

The Watsonville Fire Department (WFD) supports the goal of the City Council through their Strategic Plan by:

- **Providing sustainable economic development**: By protecting critical assets throughout the community, the WFD helps maintain business infrastructure, our tax base, commercial viability, and jobs that all may be lost in fires or other disasters.
- **Safe and Healthy Community**: The WFD creates a supportive economic climate that encourages investment through a safe and healthy community by safeguarding and protecting our residents. By minimizing blight due to fires, and through providing prompt and effective emergency medical care, our residents are safer and better protected.
- **Community Resources**: The WFD will continue to work with the community and the City to ensure that emergency services response continues its viability, while infrastructure is maintained as growth occurs.
- **Community Youth Educational Attainment:** The WFD will strive towards the creation of partnerships with regional occupational programs, local schools and colleges that offer collaborative opportunities for vocational job skills development. The WFD will also continue the process to "grow our own" by attracting and exposing youth to fire service career opportunities through our cadet program.
- **Enhance the Image of the City:** The WFD recognizes the key role it plays as a component of the City's branding efforts and will continue to enhance our image as appropriate.

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Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Fire	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
0150	450	5209	00000	FIRE - BLDG CHECK FEES	67,997	45,000	25,362	27,000	28,000
0150	450	5213	00000	FIRE INSPECTION FEES	134,248	125,000	138,542	143,000	148,000
0150	450	5267	00000	P. V. FIRE CONTRACT PAYMENTS	66,188	63,000	68,318	71,000	74,000
0150	450	5321	00000	FIRE -FIREWORKS FEE	26,757	26,000	41,798	44,000	46,000
0150	450	5895	00000	OTHER REVENUE - FIRE	314,142	42,000	13,343	44,000	46,000
				GENERAL FUND	6,680,133	7,108,100	6,977,698	7,057,927	7,440,641
				Total Revenues	7,289,464	7,409,100	7,265,061	7,386,927	7,782,641
EXPENDITURES:									
0150	450	7011	00000	REGULAR SALARIES & WAGES	3,748,735	3,874,282	3,706,860	4,131,673	4,257,965
0150	450	7012	00000	OVERTIME	410,458	325,000	298,061	325,000	325,000
0150	450	7038	00000	RETIREMENT PLAN CHARGES	1,235,274	1,447,799	1,421,529	1,659,500	1,882,794
0150	450	7042	00000	PERS UAL PAYMENT	-	33,400	33,400	-	-
0150	450	7040	00000	RETIREMENT - SIDE POOL	267,378	267,378	267,378	267,378	267,378
0150	450	7062	00000	GROUP HEALTH INSURANCE	507,327	658,074	482,761	523,179	570,143
0150	450	7066	00000	SOCIAL SECURITY	60,216	58,383	57,914	64,750	66,679
0150	450	7090	00000	UNIFORM ALLOWANCE	2,801	2,400	2,801	2,400	2,400
				SUBTOTAL PERSONNEL	**6,232,188**	**6,666,715**	**6,270,704**	**6,973,880**	**7,372,358**
0150	450	7211	00000	ELECTRICITY & GAS	48,392	40,000	49,597	40,000	40,000
0150	450	7212	00000	POSTAGE & SHIPPING	1,548	500	1,729	500	500
0150	450	7222	00000	TELEPHONE SERVICE	8,427	2,500	11,444	6,700	6,700
								1,460	1,460
0150	450	7232	00000	TRAVEL & SUBSISTENCE	4,770	2,200	6,025	2,200	2,200
0150	450	7307	00000	EXPERT & CONSULTATION SERVICES	-	2,500	34	-	-
0150	450	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	7,380	11,393	7,044	898	898
0150	450	7323	00000	REP & MAINT-VEHICLES & EQUIP	56,681	6,705	55,593	6,705	6,705
0150	450	7325	00000	REP & MAINT-BUILDINGS	25,537	20,000	33,397	20,000	20,000
0150	450	7331	00000	REP & MAINT-RADIO EQUIPMENT	3,172	5,100	2,500	5,100	5,100
0150	450	7351	00000	DUES & SUBSCRIPTIONS	12,553	10,000	11,064	15,500	15,500
				NFPA				6,000	6,000
				EMSIA				3,600	3,600
				Other				5,900	5,900
0150	450	7357	00000	PRINTING, BINDING & DUPLICATING	6,215	1,530	2,596	1,530	1,530
0150	450	7359	00000	PERSONNEL TRAINING	30,461	8,000	30,894	8,000	8,000
0150	450	7361	00000	OTHER CONTRACT SERVICES	238,698	86,947	173,013	96,947	96,947
				Santa Cruz Consolidated Emerg.				56,947	56,947
				Other				26,000	26,000
0150	450	7501	00000	OFFICE & COMPUTER SUPPLIES	5,761	3,600	6,600	3,600	3,600
0150	450	7503	00000	FIRST AID SUPPLIES	14,888	10,750	8,351	8,750	8,750
0150	450	7504	00000	JANITORIAL SUPPLIES	8,796	5,750	9,280	7,750	7,750
0150	450	7516	00000	UNIFORMS, BADGES & ACCESSORIES	7,811	3,400	6,409	3,400	3,400
0150	450	7533	00000	SPECIALIZED DEPT MATERIALS	22,016	39,566	23,649	26,566	26,566
0150	450	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	4,462	200	2,924	200	200
0150	450	7559	00000	OTHER SUPPLIES & MATERIALS	9,255	1,000	4,156	4,000	4,000
0150	450	7561	00000	FUELS & LUBRICANTS	30,627	28,000	46,464	28,000	28,000
0150	450	7711	00000	GENERAL INSURANCE	60,800	64,100	64,100	55,800	58,600
0150	450	7712	00000	COMPENSATION INSURANCE	309,100	318,400	318,400	307,100	316,300
0150	450	7731	00000	MSC CHARGES	144,683	75,000	123,849	75,000	75,000
0150	450	7751	00000	CHARGES IN - INTERDEPARTMENT	10,424	10,424	10,424	8,994	8,994
				Computer Replacement (765-550)				8,994	8,994
0150	450	7752	00000	CHARGES OUT - INTERDEPARTMENT	(15,180)	(15,180)	(15,180)	(63,630)	(65,943)
				Cannabis (0291-602)				(48,450)	(50,873)
				Library (150-620)				(2,949)	(2,949)
				Airport (730-560)				(931)	(931)
				Sewer (710-530)				(4,028)	(4,028)
				Water (720-596)				(3,668)	(3,558)
				Solid Waste (740-570)				(3,604)	(3,604)
0150	450	7765	00000	EXPENSE OFFSET	-	-	-	(256,563)	(269,014)
				SUBTOTAL OPERATIONS	**1,057,276**	**742,385**	**994,357**	**413,047**	**410,283**
				Payroll (7000 - 7199)	**6,232,188**	**6,666,715**	**6,270,704**	**6,973,880**	**7,372,358**
				Operations Costs (7200 - 7999)	**1,057,276**	**742,385**	**994,357**	**413,047**	**410,283**
				Total Budget	7,289,464	7,409,100	7,265,061	7,386,927	7,782,641
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	35.75	34.00	34.00	34.00	34.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Cannabis Tax - Fire**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0291	602	5276	00000	CANNABIS TAX	21,258	114,473	41,718	48,450	50,873
				Total Revenues	21,258	114,473	41,718	48,450	50,873
EXPENDITURES:									
0291	602	7011	00000	REGULAR SALARIES & WAGES	-	68,293	-	-	-
0291	602	7038	00000	RETIREMENT PLAN CHARGES	-	12,907	-	-	-
0291	602	7062	00000	GROUP HEALTH INSURANCE	-	19,475	-	-	-
0291	602	7066	00000	SOCIAL SECURITY	-	990	-	-	-
				SUBTOTAL PERSONNEL	**-**	**101,666**	**-**	**-**	**-**
0291	602	7751	00000	CHARGES IN - INTERDEPARTMENT	-	-	-	48,450	50,873
				Fire (0150-450)				48,450	50,873
				SUBTOTAL OPERATIONS	**-**	**-**	**-**	**48,450**	**50,873**
				Payroll (7000 - 7199)	**-**	**101,666**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**-**	**-**	**-**	**48,450**	**50,873**
				Total Budget	-	101,666	-	48,450	50,873
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.00	1.00	0.00	0.00	0.00

DIVISION **FIRE – MEASURE G (526)**

PURPOSE

Measure G sales tax was established in 2014, the Citizens of Watsonville approved an additional sales tax of .5% for seven years to increase funding for public safety.

In accordance with Measure G requirements, "all revenues from the Public Safety Sales Tax Measure shall be used only for improving our community's public safety, with the revenue to be directed in support of the Police and Fire Departments, in the proportions of sixty percent (60%) to police and forty percent (40%) to Fire. The proportions are based on the approximate historical General Fund budgetary funding proportions of the two departments." The City has established separate funds into which specific monies are deposited. The funds are called Measure G Police and Measure G Fire, and are the source of expenditures as established in the Measure G budget appropriation, reviewed by the revenue Oversight Committee and approved by resolution of the Council.

PROGRAM GOALS AND OBJECTIVES FOR FISCSAL YEARS 2019-2021

- Maintain firefighters/paramedics staffing level. (*Public Safety*)
- Summer Youth Fire Academy. (*Community Engagement & Well Being*)
- Purchase needed fire equipment and apparatus. (P*ublic Safety*)

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Measure G	**Fire**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0310	526	5069	00000	MEASURE G - FIRE	1,530,475	1,526,466	1,658,299	1,580,800	1,609,200
0310	526	5411	00000	INTEREST INCOME	15,469	1,440	5,000	5,000	5,000
				Total Revenues	1,545,945	1,527,906	1,663,299	1,585,800	1,614,200
EXPENDITURES:									
0310	526	7011	00000	REGULAR SALARIES & WAGES	555,574	617,621	331,270	626,514	657,449
0310	526	7012	00000	OVERTIME	38,051	39,332	53,187	39,332	39,332
0310	526	7038	00000	RETIREMENT PLAN CHARGES	65,558	81,802	39,480	88,714	96,553
0310	526	7062	00000	GROUP HEALTH INSURANCE	107,744	154,778	61,704	119,745	130,485
0310	526	7066	00000	SOCIAL SECURITY	10,866	12,224	6,695	12,501	12,989
0310	526	7090	00000	UNIFORM ALLOWANCE	-	113	-	113	113
				SUBTOTAL PERSONNEL	**777,793**	**905,870**	**492,337**	**886,919**	**936,920**
0310	526	7212	00000	POSTAGE & SHIPPING	-	250	-	-	-
0310	526	7303	00000	LEGAL SERVICES	1,159	1,500	343	1,500	1,500
0310	526	7307	00000	EXPERT & CONSULTATION SERVICES	-	2,000	-	4,250	4,250
0310	526	7323	00000	REP & MAINT-VEHICLES & EQUIP	-	-	-	10,000	10,000
0310	526	7327	00000	REP & MAINT-UNIFORMS & ACCESS	3,384	6,850	-	21,850	21,850
0310	526	7359	00000	PERSONNEL TRAINING	2,995	3,750	-	3,750	3,750
0310	526	7361	00000	OTHER CONTRACT SERVICES	2,258	62,000	1,531	15,000	15,000
0310	526	7503	00000	FIRST AID SUPPLIES	-	1,000	-	-	-
0310	526	7516	00000	UNIFORMS, BADGES & ACCESSORIES	25,367	15,000	-	46,000	46,000
0310	526	7711	00000	GENERAL INSURANCE	22,100	23,500	23,500	33,600	35,300
0310	526	7712	00000	COMPENSATION INSURANCE	54,500	56,100	56,100	72,300	74,500
0310	526	7721	00000	COST ALLOCATION CHARGES	49,245	29,478	29,478	32,894	34,210
0310	526	7731	00000	MSC CHARGES	-	15,000	-	15,000	15,000
				SUBTOTAL OPERATIONS	**161,008**	**216,428**	**110,952**	**256,144**	**261,360**
				Payroll (7000 - 7199)	**777,793**	**905,870**	**492,337**	**886,919**	**936,920**
				Operations Costs (7200 - 7999)	**161,008**	**216,428**	**110,952**	**256,144**	**261,360**
				Total Budget	938,801	1,122,298	603,289	1,143,063	1,198,280
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	8.0	8.0	8.0	8.0	8.0

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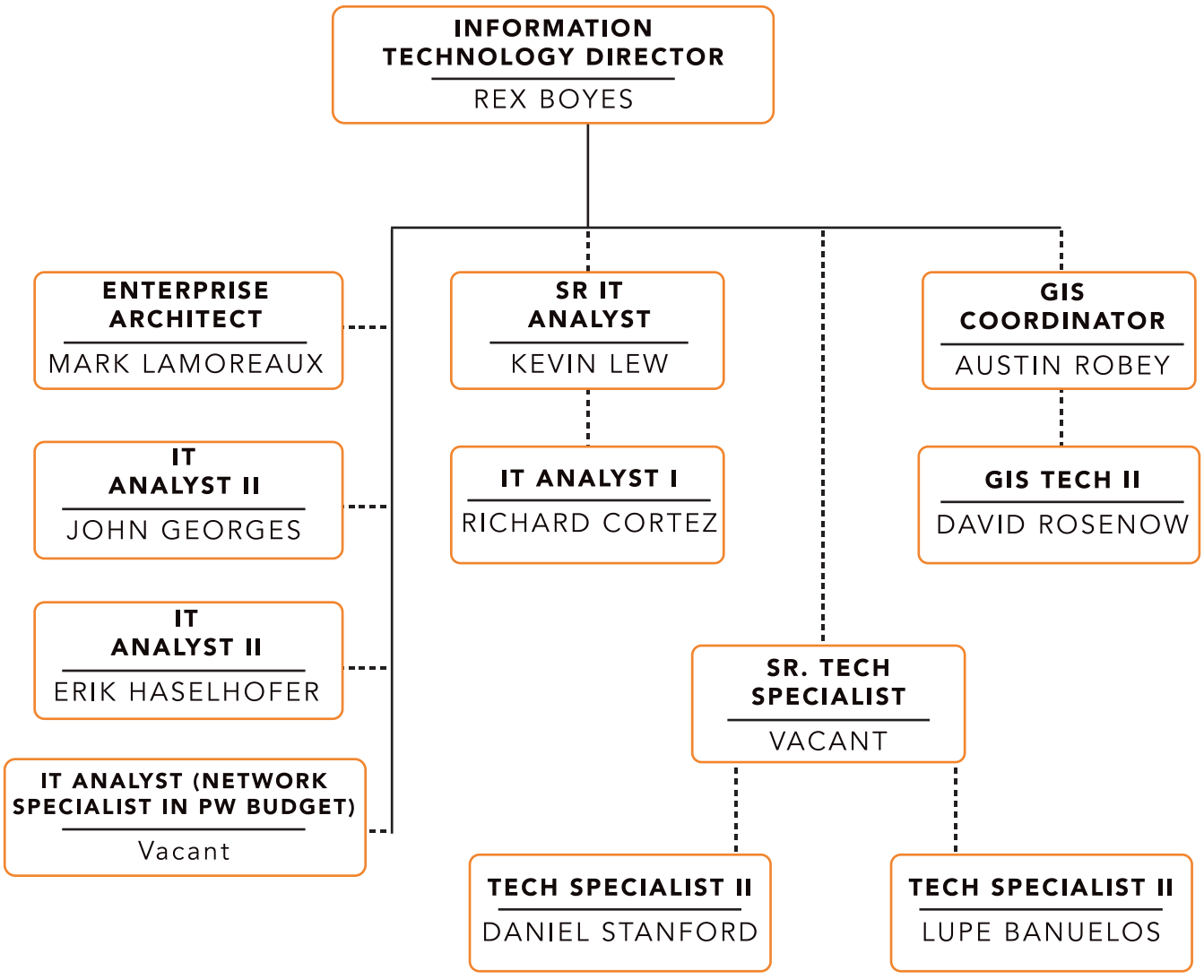
CITY OF WATSONVILLE
CALIFORNIA

INOVATION TECHNOLOGY

Organizational Structure Fiscal Years 2019 - 2021



INNOVATION AND TECHNOLOGY SUMMARY

The Inovation and Technology Department includes the Divisions of Information Services and Geographic Information Services. The Department is also responsible for the Computer Replacement Fund under Special Revenue Fund Section.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
Information Services (250)	882,211	1,311,620	1,287,279	1,489,994	1,599,555
Geographic Information (251)	188,730	198,743	40,589	191,160	196,832
General Fund Changes:					
Revenues - Increased/(Decreased)				62,509	28,933
Operating Expenditures - Increased/(Decreased)				170,791	115,233
Net Operating Budget Increase				108,282	86,300
INTERNAL SERVICE FUND:					
Computer Replacement (550)	256,632	256,632	256,632	703,867	253,867
Special Revenue Funds Changes:					
Revenues - Increased/(Decreased)				2,765	-
Operating Expenditures - Increased/(Decreased)				447,235	(450,000)
Net Operating Budget Increase				444,470	(450,000)
Total Budget	1,327,573	1,766,995	1,584,500	2,385,021	2,050,254

DIVISION: **INFORMATION SERVICES (250)**

PURPOSE:

The Information Services Department (ISD) provides direct and indirect support to its approximately 450 customers – City staff that use computers, telephones, or other forms of technology. As part of direct support, ISD manages a help desk, provides consultation and assistance to Departments as part of the procurement process, and provides communications with vendors of various application programs. As part of indirect support, ISD procures and maintains application and utility file servers and server based applications, installs, maintains, and monitors data and voice networks on copper and fiber optics, manages the City's Geographical Information System (GIS), telephones, voicemail, e-mail, audio/visual systems, and security systems for all City departments.

Because of the importance of technology in the daily conduct of City business, the Information Services Department's activities, directly and indirectly, supports all of the Council's goals and areas of emphasis.

SERVICE LEVEL MEASURES:

	TYPE	AREA	2005/07	2007/09	2009/11	2011/13	201315	2015/17	2017/19 Est.
1	output	**Client Computers**	352	424	447	450	542	531	646
2	output	**Hardware Infrastructure**	34	66	103	137	106	116	125
3	output	**Virtual Infrastructure**	n/a	7	26	97	141	178	147
4	output	**Network Segments**	34	40	49	61	70	72	84
5	output	**Security Access Points**	46	106	126	130	133	138	77
6	output	**Security Cameras**	n/a	33	53	63	65	69	n/a
7	output	**Wireless Access Points**	n/a	30	33	34	83	85	79
8	output	**Audio/Visual Systems**	2	7	8	8	8	9	12
9	output	**E-Mail Boxes**	341	403	378	389	402	415	490
10	output	**Phone Lines**	620	655	609	659	661	665	620
11	output	**Cell Phones & Pagers**	345	302	75	69	88	104	105
12	output	**Smartphones & Tablets**	n/a	n/a	n/a	n/a	5	38	70

n/a = not applicable

Computer Users and Departmental Computer Contacts

- Provide technical support, training and application support to approximately 450 users of computer equipment, applications software, and telephones.

- Provide additional training, technology updates, and support information to Departmental Computer Contacts (DCCs) – a group of users selected by Department Heads to server as a "first line of defense" for computer and telephone support issues.

Computers/Networks

- Support the City's desktop computers and related equipment (printers, scanners, copiers, etc). Maintain an inventory of equipment and software, and coordinate procurement, installation, troubleshooting, servicing, and training.

- Support the City's local area network (LAN) interconnecting City Hall, Civic Plaza, City Hall Annex, Police, Youth Center, Main and Freedom Library branches, Fire Station #1, Fire Station #2, Marinovich Community Center, Municipal Services Center, Water Resource Center, Airport, Fowle Reservoir, Veterans Hall, and various traffic signals. Support wide-area-network (WAN) and wireless connections to remote sites including the City Landfill, Ramsay Park, Muzzio Recreation Center, Callaghan Park, Neighborhood Services, Pajaro Valley Water Management Agency (PVWMA) offices and pump stations, and Police sub-stations. Support the private wireless access network for Police and City field staff at various locations throughout the City. Support the public and staff wireless networks throughout all LAN-connected facilities. Coordinate procurement, installation, troubleshooting, servicing, and training.

- Support the City's enterprise applications and resources, including Google Apps, Tyler Munis Enterprise Resource Planning (ERP) system for Financials, HR, and Payroll, the City GIS database, security access system, surveillance systems, audio/visual systems, intercom systems, virtualization environment, and file and print services. Coordinate installation, troubleshooting, servicing, and training.

- Support third-party proprietary applications used in City departments: Tyler Cashiering (Finance), InHance iCIS (Utilities), Sensus-Softech AutoRead99 (Water), Cues Granite XP pipeline CCTV (Collections), WonderWare SCADA (Water/Wastewater/Collections), WIMS Data Management System (Wastewater), ALC WebCtrl Building Control Systems (Facilities), ESRI ArcGIS and related products (GIS), PTWin32 (CDD), LaserFiche (CDD), Tyler Parks and Recreation (Recreation), Innovative Sierra ILS (Library), Envisionware (Library), Fleet Maintenance (MSC), Phoenix fuel management system (MSC), Firehouse (Fire), Clerk Index (City Clerk), Granicus (City Clerk), Legistar (City Clerk), IHS (Risk Management), Alliance RMS (Police), AutoCite (Police), Crossroads (Police), Dataworx Plus (Police), IAPro (Police), Copware (Police), CopLink (Police), Packet Cluster (Police), LexisNexis (Police), Lexipol (Police), Data911 (Police), Velocity security access (citywide), ExacqVision video monitoring software (citywide), and others.

- Provide and maintain enterprise-wide Internet and Intranet connectivity for City staff, to include use of the World Wide Web, e-mail, FTP, and other resources.

Enterprise Servers

- Maintain availability of the City's core enterprise computing resources at a minimum level of 99.9% during business hours.

- Support the Tyler Munis Enterprise Resource Planning system including Fund Accounting/General Ledger, Accounts Payable, Accounts Receivable, Cashiering, Purchasing, Fixed Assets, Project Accounting, Payroll, Human Resources, Business License, Employee Self Service (ESS) and Parks and Recreation modules.

- Support the Harris Systems InHance iCIS Utility Billing system.

- Perform and maintain backups of all central system and application files, databases, and networked user files such that any of the above could be restored with minimal loss of work. In the event of a major computer system failure, there would be no more than one day's work lost.

Telephones/Voice-Mail

- Manage the City's internal telephone infrastructure, voice-mail system, call center applications, cellular phones, pagers, and intercoms, other telecommunications technology.

- Coordinate procurement, installation, troubleshooting, servicing, and training for all telephone and voice-mail systems within the City.

Security System

- Manage the City's security access system, which utilizes proximity badges to authorize and monitor entry of staff into City Hall, City Annex and Police Department, Civic Plaza, Civic Plaza Parking Garage, Library, Fire Station 2 EOC, Municipal Service Center, and Water Resource Center buildings and gates.

Cable Television

- Support the technical requirements for broadcasting community information and public meetings through the local cable channel WATV 70 on Charter and AT&T U-Verse.

Audio/Visual Systems

- Support and manage the City's various audio/visual systems installed in conference rooms, training centers, Water Resource Center, community rooms, and the City Council Chambers.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

Computers/Networks/Phones

- Upgraded Active Directory level to support Windows 10.

- Setup networking for new radio repeaters.

- Implement new wireless solution for MDC's.

Enterprise Servers and Applications

- Maintained access to core enterprise computing resources in excess of 99.99% availability.

- Implemented and configured new APB.net server.

- Upgraded AutoCITE parking citations software.

- ILS server upgrade for the Watsonville Library.

- Implemented Accurint crime reporting system.

- Implemented IAPro software for the Police Department.

- Expanded virtual server hardware and storage platform to support continued growth of server farm.

Internet/Intranet

- Setup new high-speed internet line with Cruzio.

Security System

- Installed card access control and security camera at City Hall Fitness Center.

- Installed additional card access readers at MSC and updated programming.
- Camera system and DVR security for Ramsay Park and Skate Park

Audio/Visual System

- Maintained A/V system in the City Council Chambers and Community Rooms. Including new projectors in the Community Rooms

Other

- Remodel PD lobby access doors and phone relocation.
- FAA surveillance system.
- Airport Operations Center, including: security, networking, computers, printers, phones, audio visual.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	**GENERAL -**
1a	Continue working on a new IT governance structure led by a Technical Advisory Committee (TAC) with updated technology standards, updated technology policies, and a comprehensive and user-friendly ticketing system.
1b	Establish a sustainable funding mechanism for replacing aging equipment on a regular schedule.
1c	Develop and implement a formal computer-training program for City staff.
1d	Expand and centralize monitoring systems to allow continued management of ever-increasing infrastructure with limited staff.
1e	Preform network security analyze assets, threats and vulnerabilities, including the impacts. Develop and implement practical technical recommendations to address the vulnerabilities identified, and reduce the level of security risk.
2	**INFRASTRUCTURE -**
2a	Implement dual factor authentication for City staff to have secure remote access to City IT resources.
2b	Continue network infrastructure enhancements to support the growth of existing and emerging technologies.
2c	Continue the migration of key fiber-optic-connected locations from 1GB/sec to 10GB/sec LAN technology to improve network speed and throughput.
2d	Continue the development of redundant fiber-optic communication paths and backup wireless bridges between City facilities to protect against major outages.
3	**COMPUTER WORKSTATIONS AND APPLICATIONS -**
3a	Coordinate and implement a Citywide electronic document archiving, management, and retrieval system using Tyler Content Manager (TCM).

3b	Continue replacement of IT infrastructure that have reached the end of service life.
3c	Continue implementation of thin client technology to replace the majority of costly end user workstations. This will improve system performance, standardization, and security while allowing more systems to be managed by less IT staff.
3d	Continue implementation of Tyler Munis ERP to replace outdated database applications. Remaining modules include Human Resources, Employee Self Service, Risk Management, Permitting and Code Enforcement, Utility Billing, Budgeting, Grant Management, Alarm Billing, and Online Payments.
3e	Upgrade software for all 4 Public Works SCADA systems and merge Wastewater, Collections, and Water Recycling systems into one system.
3f	Implement Cityworks as the citywide asset management and work order system with a citizen portal for reporting and tracking issues.
4	**TELEPHONES/VOICE-MAIL** -
4a	Replace outdated phone system with a modern VoIP solution.
4b	Implement an Integrated Voice Response System (IVRS) that can be used with various City databases such as the In-Hance iCIS utility billing system and the building permitting system.
5	**SECURITY SYSTEM -**
5a	Complete migration of vendor permitting system.
5b	Program security system to allow management and operation of various security devices by City staff.

GENERAL PLAN:

To support the General Plan by:

- Empowering City departments and staff to meet their goals through the use of technology.
- Maintaining the City's computer and technology infrastructure.
- Facilitating public access to City information and documents via appropriate computer and electronic technologies.

STRATEGY STATEMENT:

In all departments and at all levels, the City's need to provide timely and accurate information to the public, to access internal applications and data, to access to outside sources of information, to safeguard systems and information, and to stay current with technology is constantly increasing. Solutions to these informational challenges will involve a number of approaches: computers connected to centralized servers, access to online services and the Internet, and the ability to access information and communicate rapidly, reliably, and securely. The challenge is to coordinate technology resources in such a way so as to maximize the efficiency of our employees and staff while maintaining the standards necessary to minimize hardware, software, liability, and support costs.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Information Services**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0150	250	5289	00000	COST ALLOCATION	568,056	561,614	561,614	637,768	663,278
				GENERAL FUND	314,155	750,006	725,665	852,226	936,277
				Total Revenues	882,211	1,311,620	1,287,279	1,489,994	1,599,555
EXPENDITURES:									
0150	250	7011	00000	REGULAR SALARIES & WAGES	475,838	697,926	601,082	797,485	847,360
0150	250	7012	00000	OVERTIME	3,356	4,000	5,461	4,000	4,000
0150	250	7038	00000	RETIREMENT PLAN CHARGES	57,034	129,356	93,907	167,389	193,087
0150	250	7062	00000	GROUP HEALTH INSURANCE	85,319	136,351	88,123	120,717	131,461
0150	250	7066	00000	SOCIAL SECURITY	34,509	48,126	39,365	57,602	60,147
				SUBTOTAL PERSONNEL	**656,056**	**1,015,759**	**827,939**	**1,147,193**	**1,236,054**
0150	250	7212	00000	POSTAGE & SHIPPING	-	150	-	80	80
0150	250	7222	00000	TELEPHONE SERVICE	47,212	60,000	57,984	60,000	60,000
0150	250	7225	00000	COMPUTER HARDWARE	60,117	53,110	63,985	53,110	53,110
0150	250	7226	00000	COMPUTER SOFTWARE	159,908	159,487	159,487	156,200	176,000
0150	250	7232	00000	TRAVEL & SUBSISTENCE	221	3,000	373	3,000	3,000
0150	250	7307	00000	EXPERT & CONSULTATION SERVICES	-	8,000	27,327	8,000	8,000
0150	250	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	3,432	5,000	42,795	20,000	20,000
0150	250	7351	00000	DUES & SUBSCRIPTIONS	420	450	1,248	520	520
0150	250	7359	00000	PERSONNEL TRAINING	126	10,000	-	10,000	10,000
0150	250	7360	00000	HOSTED SERVICES	27,613	57,580	159,257	91,900	92,100
0150	250	7361	00000	OTHER CONTRACT SERVICES	39,915	25,000	42,332	25,000	25,000
0150	250	7501	00000	OFFICE & COMPUTER SUPPLIES	1,845	10,000	2,018	10,000	10,000
0150	250	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	550	-	550	550
0150	250	7702	00000	RENT OF EQUIPMENT	-	1,000	-	1,000	1,000
0150	250	7711	00000	GENERAL INSURANCE	11,300	11,900	11,900	12,400	13,000
0150	250	7712	00000	COMPENSATION INSURANCE	1,500	1,500	1,500	1,900	2,000
0150	250	7751	00000	CHARGES IN - INTERDEPARTMENT	7,937	7,937	7,937	7,944	7,944
				Computer Replacement (765-550)				7,944	7,944
0150	250	7752	00000	CHARGES OUT - INTERDEPARTMENT	(135,390)	(118,803)	(118,803)	(118,803)	(118,803)
				Library (150-620)				(15,000)	(15,000)
				Police (150-419)				(20,320)	(20,320)
				Water (720-596)				(24,259)	(24,259)
				Sewer (710-530)				(24,259)	(24,259)
				Solid Waste (740-570)				(24,259)	(24,259)
				PEG Fund (265-393)				(10,706)	(10,706)
				SUBTOTAL OPERATIONS	**226,156**	**295,861**	**459,341**	**342,801**	**363,501**
				Payroll (7000 - 7199)	**656,056**	**1,015,759**	**827,939**	**1,147,193**	**1,236,054**
				Operations Costs (7200 - 7999)	**226,156**	**295,861**	**459,341**	**342,801**	**363,501**
				Total Budget	882,211	1,311,620	1,287,279	1,489,994	1,599,555
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	6.75	6.75	7.75	7.75	7.75

DIVISION: **GEOGRAPHIC INFORMATION SYSTEM (GIS) (251)**

PURPOSE:
To maintain and support a comprehensive GIS database that serves the data analysis and mapping needs of all City departments as well as providing contract services to the public and outside agencies. To utilize GIS to enhance the availability of City information and improve presentation and analysis of data through map-based graphics. To automate manual, time-consuming processes through the use of graphical data analysis.

The GIS Center, directly and indirectly, supports all of the City Council's goals and areas of emphasis.

SERVICE LEVEL MEASURES:
The GIS Center serves as a central repository for spatial and other data pertaining to the City. This includes data that is created by the city staff and from outside sources. The GIS Center serves as a managing body for creating, transforming, delivering and assuring quality of the spatial data used by City personnel in decision-making. The following service level measures illustrate the use the GIS Center receives.

	Type		2007/09	2009/11	2011/13	2013/15	2015/17	2017/19
1	Output	External	$2,706	$4,800	$7,000	$12,000	$15,600	$10,000
2	Output	Total Number of new Maps	2,345	2,455	2,560	2,900	3,000	3,000

N/A = Not Available

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

Economic Development

- Used GIS data and orthophotography to identify areas for redevelopment and job creation.
- Created and maintained Major Projects, Enterprise Zone, Redevelopment Area, Community Enterprise Zone, Affordable Housing and Target Employment Area maps and databases.
- Used GIS to support grant applications.
- Supported citywide improvements with maps and data.
- Maintain downtown restaurant flyer.
- Provide staff access to ESRI's Business Analyst.

Housing

- Determined suitability of future annexation areas based on (Measure U). Researched acreage calculations, percentage of land within the 100-year flood, population, land values, agricultural designations, and airport safety compatibility zones.
- Supported Housing Element. Analyzed current land uses, vacant lands and underutilized lands to identify potential affordable housing sites. Identified areas where housing density can be increase to meet current zoning regulations.

Youth

- Maintained Neighborhood Plan Areas that are used as a tool to notify residents within Neighborhood Plan Areas of events. Provide mailing labels for notifications.

- Used GIS to maintain maps and models for City of Watsonville Nature Center.

Infrastructure

- Maintained all Public Works infrastructure data (sanitary sewer, storm drain, water maps) and aligned to orthophotography. Trained and deployed utility staff to use GPS data collector to capture water valve exercising data, curb markings and traffic sign data.

- Completed migration of utility data (water, sewer and stormwater) to Local Government Data Model (LGDM)..

- Maintained all diagrams contained in the Airport Master Plan.

- Used GIS to help with development, maintenance, and marketing of Slough Trails. Includes maps for City trails brochure and Wetlands Watch brochure.

- Maintained geometric network of sewer and storm drain systems that allows tracing of contaminates that enter the systems to be used by Source Control and Fire Department.

- Supported Storm Water Prevention Plan as stated under section 3.1 of City of Watsonville Storm Water Prevention Plan.

- Supported mapping in storm drain and sewer video capture truck.

- Refined water main replacement program.

Public Safety

- Supported Police Department with GIS crime analysis.

- Identifying areas of high crime for the Police Department.

- Supported Police Department's efforts to create safer streets with traffic accident analysis.

- Used orthophotography and GIS to assist police officers in their day-to-day operations.

- Maintained a set of maps to be used in EOC. Maintained mobile GIS workstation and database to be used in case GIS Center needs to relocated during an emergency situation.

- Created documents for police and prosecutors to use in court.

- Supplied technical assistance to Netcom for their GIS and automated dispatch mapping.

- Maintained fire run books and wall maps for the Fire Department.

- Maintained police run books.

Miscellaneous

- Maintained maps and data related to ABC alcohol licenses.

- Supported Community Development Department (CDD) in the creation and printing of Site and Vicinity Maps, mailing labels, and various maps used by CDD.

- Assisted in the ongoing implementation of CityWorks asset management and work order software.
- Supplied GIS maps and analysis for Central Broadband Consortium (CCBC).
- Continued working with Wetlands Watch to develop maps to better carry out their mission in education, restoration, and conservation.
- Supported Trails Master Plan with GIS data, maps and analysis.
- Maintained GIS data download site on FTP server resulting in less time spent by staff to distribute data GIS data.
- Supported city sponsored events (Strawberry Festival, 4th of July Parade, 4th of July Fireworks, etc.) with maps and data.
- Supported PVUSD's mapping and GIS analysis needs.
- Creating and maintaining maps for local Red Cross.
- Maintained conflict of interest maps for city council and planning commission members.
- Started migration to ArcGIS Online for staff and public.
- Supported Community Rating System (CRS) National Flood Insurance Program with maps and data.
- Support Airport operations.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	**Upgrade/improve existing GIS infrastructure**
1a	Consolidate existing GIS data into one, centralized, enterprise geodatabase
1b	Develop multi-user editing workflows, using versioning, and automated admin scripts
1c	Upgrade software versions for ArcMap, ArcSDE, ArcPro, SQL Server
1d	Deploy ArcEnterprise infrastructure
2	**Streamline City operations**
2a	Deploy CityWorks work order system for water distribution, sewer, stormdrain systems
2b	Deploy RouteSmart routing system for public works vehicle routing
2c	Develop sewer/stormdrain tracing tool for emergency response
2d	Develop mailing list application, for city users to quickly generate mail lists
3	**Integrate GIS data with other City systems**
3a	Integrate Munis/GIS data
3b	Integrate building permits with updated Parcel data

4	**Expand GIS outreach**
4a	Launch a data download site for public users to access GIS data on-demand
4b	Publish a map gallery site to showcase and provide access to published GIS maps
4c	Develop a GIS user group and promote training and outreach opportunities
4d	Create an online GIS data viewing tool for public and internal users

GENERAL PLAN:

GIS is a key element in supporting the implementation of the *Watsonville 2030 General Plan*. It provides maps and information for use in presenting the City's General Plan goals to LAFCO. In addition, GIS supports a range of activities in other departments and provides the City with a tool to enhance understanding of issues and communication with the public. (General Plan policies 2A1 and 4F).

STRATEGY STATEMENT:

The long-range goal for GIS is to take advantage of evolving database and GIS technologies to provide the City with a high quality GIS capability at the lowest possible cost. Through an incremental approach using in-house personnel and interns, coupled with careful product selection and training of GIS staff, the City has implemented a GIS capability at a fraction of the cost typically required for such systems.

GIS is growing in importance not only as a tool for information purposes, but also as a means to improve emergency response capabilities through linkages with other local, regional, and state networks. Our goal is to continually evaluate GIS as it evolves so that it effectively serves the needs of the City and maximizes the efficiency of administrative and organizational processes.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Geographic Information	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	251	5262	00000	GIS OUTSIDE REVENUES	1,150	4,000	240	1,000	1,000
0150	251	5289	00000	COST ALLOCATION	97,320	96,216	40,349	85,571	88,994
				GENERAL FUND	90,260	98,527	-	104,589	106,838
				Total Revenues	188,730	198,743	40,589	191,160	196,832
EXPENDITURES:									
0150	251	7011	00000	REGULAR SALARIES & WAGES	103,804	106,292	31,578	101,506	103,426
0150	251	7012	00000	OVERTIME	-	500	-	500	500
0150	251	7038	00000	RETIREMENT PLAN CHARGES	19,545	19,099	1,545	20,605	22,868
0150	251	7062	00000	GROUP HEALTH INSURANCE	15,056	19,481	3,357	15,091	16,433
0150	251	7066	00000	SOCIAL SECURITY	7,641	7,820	2,363	7,445	7,591
				SUBTOTAL PERSONNEL	**146,046**	**153,193**	**38,843**	**145,147**	**150,819**
0150	251	7212	00000	POSTAGE & SHIPPING	-	100	31	100	100
0150	251	7225	00000	COMPUTER HARDWARE	4,337	-	114	-	-
0150	251	7226	00000	COMPUTER SOFTWARE	28,350	-	-	25,500	25,500
0150	251	7232	00000	TRAVEL & SUBSISTENCE	216	200	-	200	200
0150	251	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	345	1,400	-	1,400	1,400
0150	251	7359	00000	PERSONNEL TRAINING	-	1,200	-	1,200	1,200
0150	251	7360	00000	HOSTED SERVICES	810	-	-	500	500
0150	251	7361	00000	OTHER CONTRACT SERVICES	4,875	40,300	-	14,300	14,300
0150	251	7501	00000	OFFICE & COMPUTER SUPPLIES	2,151	750	-	1,650	1,650
0150	251	7751	00000	CHARGES IN - INTERDEPARTMENT	1,600	1,600	1,600	1,163	1,163
				Computer Replacement (765-550)				1,163	1,163
				SUBTOTAL OPERATIONS	**42,684**	**45,550**	**1,745**	**46,013**	**46,013**
				Payroll (7000 - 7199)	**146,046**	**153,193**	**38,843**	**145,147**	**150,819**
				Operations Costs (7200 - 7999)	**42,684**	**45,550**	**1,745**	**46,013**	**46,013**
				Total Budget	188,730	198,743	40,589	191,160	196,832
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.0	1.0	1.0	1.0	1.0

Fund Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Computer Replacement	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:								
				-	-	-	-	-
EXPENDITURES:								
0765	550	7225	00000 COMPUTER HARDWARE	256,632	256,632	256,632	703,867	253,867
0765	550	7752	00000 CHARGES OUT - INTERDEPARTMENT	(256,632)	(256,632)	(256,632)	(253,867)	(253,867)
			City Council (150-110)				(3,038)	(3,038)
			City Manager (150-120)				(10,419)	(10,419)
			City Attorney (150-130)				(338)	(338)
			City Clerk (150-160)				(6,106)	(6,106)
			Bldg Svcs (150-220)				(3,294)	(3,294)
			Finance (150-230)				(7,156)	(7,156)
			ISD (150-250)				(7,944)	(7,944)
			GIS (150-251)				(1,163)	(1,163)
			CDD (150-315)				(11,881)	(11,881)
			R&HD (202-367)				(2,565)	(2,565)
			R&HD (221-347)				(1,283)	(1,283)
			R&HD (204-368)				(1,283)	(1,283)
			Police (150-409)				(16,648)	(16,648)
			Police (150-410				(32,143)	(32,143)
			Police (150-419)				(9,711)	(9,711)
			Fire (150-450)				(8,994)	(8,994)
			Vehicle Maint (150-523)				(1,350)	(1,350)
			Utilities: WW (710-530)				(22,850)	(22,850)
			PW Engr (710-540)				(19,350)	(19,350)
			Airport(730-560)				(7,269)	(7,269)
			Utilities-Collections (740-570)				(13,400)	(13,400)
			Utilities: Water (720-596)				(23,862)	(23,862)
			Library(150-620)				(24,179)	(24,179)
			PCS-Parks (150-680)				(1,013)	(1,013)
			Pinto Lake (150-687)				(338)	(338)
			Classes & Camps (150-692-09037)				(675)	(675)
			PCS-Admin (150-690)				(11,081)	(11,081)
			Youth Development (150-691-09038)				(1,913)	(1,913)
			Classes/Afterschool (150-691-09039)				(1,750)	(1,750)
			Callagham (150-691-09005)				(875)	(875)
			SUBTOTAL OPERATIONS	**-**	**-**	**-**	**450,000**	**-**
			Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
			Operations Costs (7200 - 7999)	**-**	**-**	**-**	**450,000**	**-**
			Total Budget	-	-	-	450,000	-
				Authorized	Budget	Authorized	Budget	Budget
			Positions:	-	-	-	-	-

PUBLIC LIBRARY

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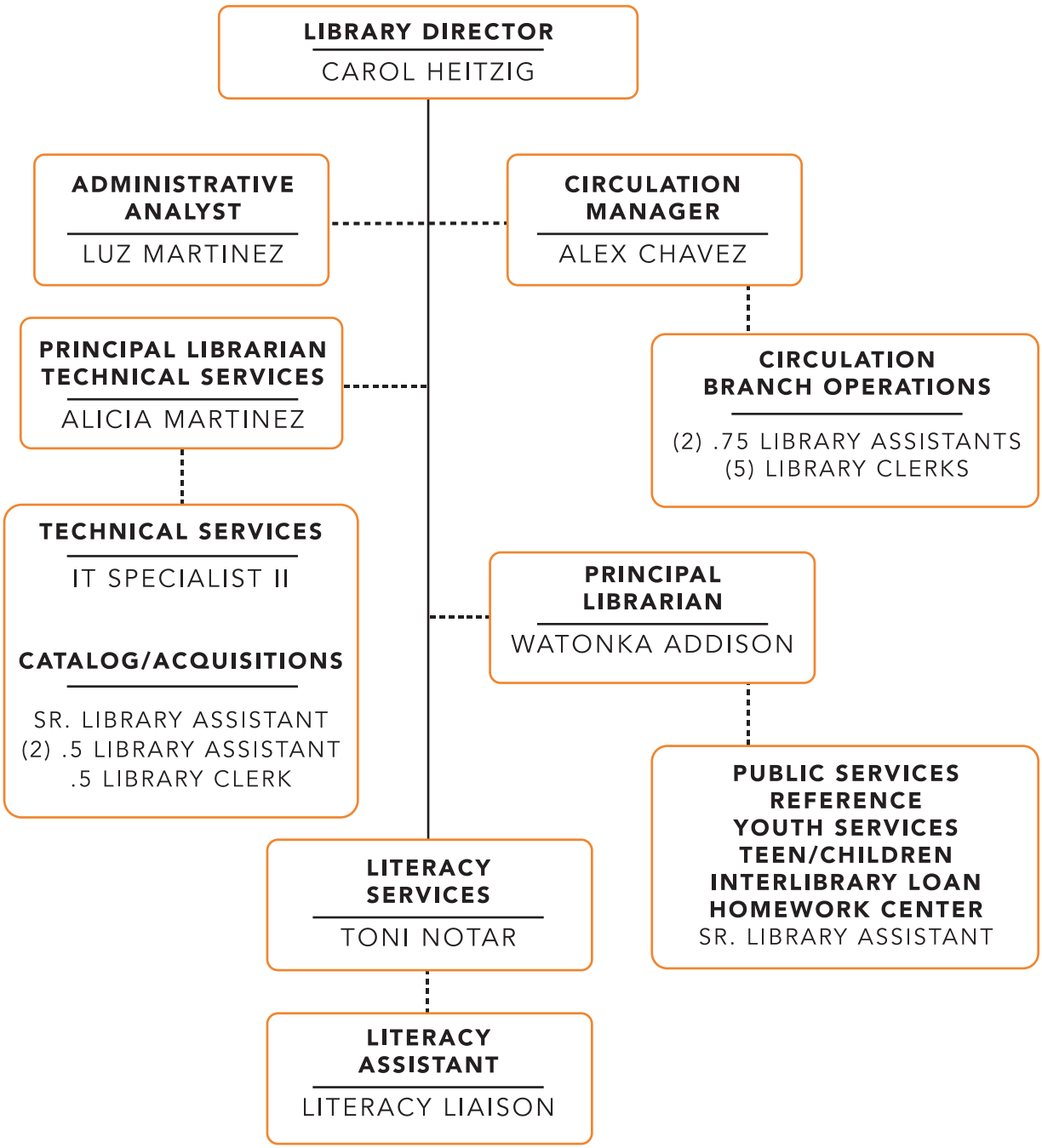
CITY OF WATSONVILLE
CALIFORNIA
PUBLIC LIBRARY

Organizational Structure Fiscal Years 2019 - 2021



LIBRARY SUMMARY

The Library Department includes the City of Watsonville Library, Freedom Library and the Literacy Center. The library is also responsible for the Library Special Revenue Fund.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
Watsonville (620)	501,403	501,403	501,403	511,475	523,876
Freedom (622)	40,081	40,081	40,081	40,081	40,081
Literacy (626)	-	-	-	-	-
Cannabis - Library (605)	-	35,700	-	75,000	27,132
General Fund Change:					
Revenues - Increased/(Decreased)				(63,460)	1,292
Operating Expenditures - Increased/(Decreased)				75,000	27,132
Net Operating Budget Increases/(Decreased)				(138,460)	(25,840)
SPECIAL REVENUE FUNDS:					
Watsonville Library (621)	2,959,284	3,213,573	3,213,573	3,388,594	3,626,585
Freedom Library (623)	191,152	202,244	204,070	195,965	213,834
Special Revenue Fund Change:					
Revenues - Increased				299,900	121,000
Operating Expenditures - Increased/(Decreased)				168,742	255,860
Net Operating Budget Increases/(Decrease)				(131,158)	134,860
Total Budget	3,691,920	3,993,002	3,959,128	4,211,115	4,431,507

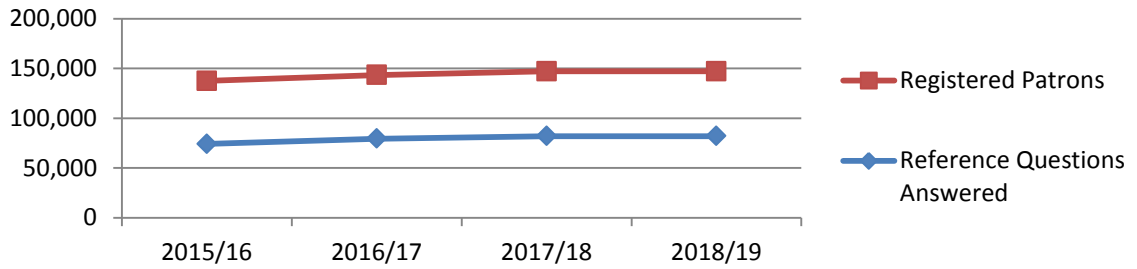
DIVISIONS **LIBRARY (620, 622, 626, 605, 621 & 623)**

PURPOSE

The Library's goal is to provide friendly, courteous and efficient services to help adults and young people access information in a variety of formats to meet their educational and recreational needs in a welcoming place where people can gather, learn and celebrate our multicultural community.

SERVICE LEVEL MEASURES

			2016/2017	2018-2019	Projected 2019-2021
1	output	Items Used/Checked Out	411,234	435,422	435,000
2	output	Homework Center – Student Sessions	3,233	3,100	3,300
3	output	Reference Questions Answered	64,328	68,232	75,000
4	output	Items Added	5,589	6,412	6,500
5	output	Registered Patrons	65,422	61,282	64,000
6	output	Computer Use/Internet	163,428	154,233	165,000
7	output	Program Attendance	10,612	11,957	12,000
8	output	Library Usage - Gate Count	532,210	523,286	550,000
9	output	Literacy Matches	92	103	105



PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017-2019

Digitization of Local Newspaper

- The Library continued the successful digitization of the Register Pajaronian Newspaper. This project makes the archival files of the local newspaper available online to researchers from the convenience of their homes. Patrons currently have access to the Pajaronian online for the years 1864-2017.

Immigrant Experience Through the Arts

- In 2018 the library received a grant from California Humanities to develop an innovative way to engage the immigrant community. The library sponsored mural projects inviting community members to engage in the creation of murals depicting the immigrant experience. Six murals were created that now decorate the library space.

Computerized Services

- The library continues to add free ebooks, downloadable music and audiobooks to the collection for the use by library customers. The library offers special computers in the children's area that contain special educational programs for children.

Enhanced Wireless Connection

The library joined the CENIC broadband project provided through the California State Library to greatly improve the wireless internet connection for the benefit of our library users.

Collaborative Projects

- Continued to work with the PVUSD in placing student art throughout the the library.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 – 2021:

1	**Strategic Plan** – Plan for gathering community input as we prepare update of the Library Strategic plan, outlining goals for the future as we adapt and adjust to changing technology needs.
2	**Outreach Services** – Enhance services provided beyond the library's walls, to childcare facilities the homebound and community events through the use of a new library outreach vehicle – the BiblioVan.
3	**Reading Literacy Services** – Expand the Adult Literacy Program matches from 103 to 105 matched pairs of tutors and learners. Expand the family literacy program to promote reading and library use as a family activity.
4	**Staff Time Study** – Explore methods for maximizing effective use of staff time by reviewing job descriptions and updating staff level responsibilities
5	**Purchase of New Materials –** Continue to review existing collection, discard outdated materials and purchase new materials. Explore possibilities of adding additional types of electronic media.
6	**Accurate Statistics – Continue to** update patron records and purge non-active patrons from database to obtain accurate reflection of population served.
7	**Survey Community –** Create schedule and methods of surveying library users for community input on library services as we continue to enhance services.
8	**Fiscal Responsibility –** Adhere to budget plan while increasing services to the community.

STRATEGY STATEMENT

The public library implements and supports the City's Strategic Plan, especially in the area of Community Engagement & Well-Being.

- **Community Resources**. The Library provides information services to the community, offering opportunities in personal and economic growth through self-directed research and study. The library maintains materials and information that help people in job preparation, job searching and career planning. It also is a source of entry-level jobs for youth and community members.

- **Community Education and Outreach.** The Library provides specialized services for all members of the community by providing materials needed for education and personal growth. Books, computers, free internet access, after school homework help and a place to study are all available at the public library.

- **City Image**. The Library is a testament to our goal of building attractive, efficient facilities.

- **Safe and Healthy Community**. Education is a key player in the fight against crime. The library provides an environment that supports the goal of creating an educated and employable community.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Library	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
				GENERAL FUND	501,403	501,403	501,403	501,403	501,403
				Total Revenues	501,403	501,403	501,403	501,403	501,403
EXPENDITURES:									
0150	620	7011	00000	REGULAR SALARIES & WAGES	1,384,872	1,441,161	1,482,888	1,656,176	1,767,728
0150	620	7012	00000	OVERTIME PAY	6,078	-	2,232	-	-
0150	620	7021	00000	TEMPORARY & CASUAL WAGES	138,181	100,000	162,021	100,000	100,000
0150	620	7038	00000	RETIREMENT PLAN CHARGES	264,219	267,191	291,662	348,378	404,804
0150	620	7042	00000	PERS UNFUNDED LIABILITY	-	4,314	4,314	-	-
0150	620	7062	00000	GROUP HEALTH INSURANCE	518,695	584,944	522,934	483,025	526,041
0150	620	7066	00000	SOCIAL SECURITY	108,928	108,686	114,445	125,246	132,549
0150	620	7067	00000	ALT - 457 DEFERRED COMP	1,624	1,340	1,930	1,340	1,340
				SUBTOTAL PERSONNEL	**2,422,597**	**2,507,635**	**2,582,426**	**2,714,164**	**2,932,463**
0150	620	7211	00000	ELECTRICITY & GAS	3,750	2,000	3,137	3,750	3,750
0150	620	7212	00000	POSTAGE & SHIPPING	9,363	7,500	6,841	8,500	8,000
0150	620	7222	00000	TELEPHONE SERVICE	1,107	1,600	1,108	1,107	1,107
0150	620	7225	00000	COMPUTER HARDWARE	2,414	-	2,368	2,500	2,500
0150	620	7226	00000	COMPUTER SOFTWARE	1,277	-	326	1,200	1,200
0150	620	7232	00000	TRAVEL & SUBSISTENCE	65	500	228	1,000	1,500
0150	620	7307	00000	EXPERT & CONSULTATION SERVICES	1,044	1,000	-	4,000	5,000
0150	620	7321	00000	REP & MAINT-OFFICE EQUIP/FURN/T	816	3,000	118	7,000	8,000
0150	620	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	52,136	55,000	69,555	75,000	75,000
				COPIER ZOOM				10,000	10,000
				BMI MICROFILM				3,000	3,000
				MILLENIUM MAINTENANCE				40,000	40,000
				ENVISIONWARE				10,000	10,000
				COMPUTERS				5,000	5,000
				OTHER				7,000	7,000
0150	620	7323	00000	REP & MAINT-VEHICLES & EQUIP	-	500	-	1,000	1,000
0150	620	7324	00000	REP & MAINT-PLANT & EQUIP	23	2,000	-	1,000	1,000
0150	620	7325	00000	REP & MAINT-BUILDINGS	682	4,500	766	10,000	10,000
0150	620	7327	00000	REP & MAINT-UNIFORMS & ACCESS	1,158	1,000	329	500	500
0150	620	7351	00000	DUES & SUBSCRIPTIONS	25,138	30,000	26,048	40,000	40,000
				MOBAC				10,000	10,000
				SCHEDULE SOURCE				10,000	10,000
				AMIGOS				1,000	1,000
				CA LIBRARY ASSOC.				500	500
				TEAMSOFTWARE SOLUTIONS				3,000	3,000
				SYNDECTIC SOLUTIONS				1,000	1,000
				OCLC CATALOGING SUB SERVICE				7,000	7,000
				OTHER				7,500	7,500
0150	620	7353	00000	LIBRARY SUBS/PERIODICALS	50,942	45,000	43,750	50,000	50,000
				EBSCO				10,000	10,000
				NEWSBANK				7,500	7,500
				ALLDATA				5,000	5,000
				CONSULTA				8,000	8,000
				GROLIER				5,000	5,000
				OTHER				14,500	14,500
0150	620	7357	00000	PRINTING, BINDING & DUPLICATING	4,041	1,000	1,488	2,000	2,000
0150	620	7359	00000	PERSONNEL TRAINING	1,289	1,000	-	1,000	1,000
0150	620	7361	00000	OTHER CONTRACT SERVICES	61,672	40,000	46,101	65,000	65,000
				PANTHER SERCURITY				40,000	40,000
				TMS				5,000	5,000
				PAINTING & OTHER CONTRACT SERVICES				20,000	20,000
0150	620	7501	00000	OFFICE & COMPUTER SUPPLIES	7,643	7,500	7,284	7,500	7,500
0150	620	7504	00000	JANITORIAL SUPPLIES	6,314	6,500	10,660	10,000	10,000
0150	620	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	91,207	95,000	101,360	105,000	105,000
				B & T LEASE				10,000	10,000
				RECORDED BOOKS				10,000	10,000
				BOOKS				85,000	85,000

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Library	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
EXPENDITURES CONTINUED:									
0150	620	7559	00000	OTHER SUPPLIES & MATERIALS	13,879	7,500	10,086	10,000	10,000
0150	620	7561	00000	FUELS & LUBRICANTS	346	5,000	209	500	500
0150	620	7702	00000	RENT OF EQUIPMENT	11,633	15,000	-	8,000	8,000
				COPIERS				8,000	8,000
0150	620	7711	00000	GENERAL INSURANCE	48,100	50,500	50,500	44,700	46,900
0150	620	7712	00000	COMPENSATION INSURANCE	5,900	6,100	6,100	6,000	6,200
0150	620	7721	00000	COST ALLOCATION PLAN CHARGES	245,403	250,311	250,311	275,285	286,296
0150	620	7751	00000	CHARGES IN - INTERDEPARTMENT	169,563	267,668	267,668	213,079	215,509
				City Manager (150-120)				4,715	4,715
				POA (246-321)				129,168	130,100
				POA (246-321)				37,068	38,566
				IS(150-250)				15,000	15,000
				Fire (150-450)				2,949	2,949
				Computer Replacement (765-550)				24,179	24,179
0150	620	7752	00000	CHARGES OUT - INTERDEPARTMENT	(2,738,098)	(2,912,911)	(2,987,365)	(3,157,310)	(3,381,049)
				Watsonville Library (250-621)					
				SUBTOTAL OPERATIONS	**(1,921,194)**	**(2,006,232)**	**(2,081,022)**	**(2,202,689)**	**(2,408,587)**
				Payroll (7000 - 7199)	**2,422,597**	**2,507,635**	**2,582,426**	**2,714,164**	**2,932,463**
				Operations Costs (7200 - 7999)	**(1,921,194)**	**(2,006,232)**	**(2,081,022)**	**(2,202,689)**	**(2,408,587)**
				Total Budget	501,403	501,403	501,403	511,475	523,876
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	21.55	22.6	22.6	24.1	24.1

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Freedom**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Library				$	$	$	$	$
REVENUES:									
				GENERAL FUND	40,081	40,081	40,081	40,081	40,081
				Total Revenues	40,081	40,081	40,081	40,081	40,081
EXPENDITURES:									
0150	622	7011	00000	REGULAR SALARIES & WAGES	108,299	112,366	116,504	120,386	130,140
0150	622	7021	00000	TEMPORARY & CASUAL WAGES	5,370	10,000	-	10,000	10,000
0150	622	7038	00000	RETIREMENT PLAN CHARGES	19,856	20,693	25,482	25,080	29,263
0150	622	7062	00000	GROUP HEALTH INSURANCE	34,824	38,889	33,581	30,111	32,797
0150	622	7066	00000	SOCIAL SECURITY	8,374	8,521	8,912	9,085	9,832
0150	622	7067	00000	ALT - 457 DEFERRED COMP	70	134	-	134	134
				SUBTOTAL PERSONNEL	**176,793**	**190,603**	**184,479**	**194,796**	**212,165**
0150	622	7211	00000	ELECTRIC & GAS	11,757	10,000	12,240	12,000	12,000
0150	622	7222	00000	TELEPHONE SERVICE	621	500	1,012	750	750
0150	622	7321	00000	REP & MAINT- EQUIP	-	500	-	500	500
0150	622	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	1,379	2,000	265	2,000	2,000
0150	622	7325	00000	REP & MAINT-BUILDINGS	449	1,500	2,893	2,500	3,000
0150	622	7353	00000	LIBRARY SUBS/PERIODICALS	3,846	3,500	7,802	3,500	3,500
0150	622	7361	00000	OTHER CONTRACT SERVICES	12,864	10,000	10,900	10,000	10,000
0150	622	7501	00000	OFFICE & COMPUTER SUPPLIES	3,190	2,000	3,575	2,000	2,000
0150	622	7504	00000	JANITORIAL SUPPLIES	882	1,500	1,263	1,500	1,500
0150	622	7559	00000	OTHER SUPPLIES & MATERIALS	-	500	-	500	500
0150	622	7721	00000	COST ALLOCATION PLAN CHARGES	13,453	13,722	13,722	-	-
0150	622	7751	00000	CHARGES IN - INTERDEPARTMENT Parks (150-680)	6,000	6,000	6,000	6,000	6,000
0150	622	7752	00000	CHARGES OUT - INTERDEPARTMENT Freedom Library (250-623)	(191,152)	(202,244)	(204,070)	(195,965)	(213,834)
				SUBTOTAL OPERATIONS	**(136,712)**	**(150,522)**	**(144,397)**	**(154,715)**	**(172,084)**
				Payroll (7000 - 7199)	**176,793**	**190,603**	**184,479**	**194,796**	**212,165**
				Operations Costs (7200 - 7999)	**(136,712)**	**(150,522)**	**(144,397)**	**(154,715)**	**(172,084)**
				Total Budget	40,081	40,081	40,081	40,081	40,081
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.5	1.5	1.5	1.5	1.5

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Literacy	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
				GENERAL FUND	-	-	-	-	-
				Total Revenues	-	-	-	-	-
EXPENDITURES:									
0150	626	7011	00000	REGULAR SALARIES & WAGES	124,055	125,521	133,597	133,434	140,403
0150	626	7021	00000	TEMPORARY & CASUAL WAGES	13,164	13,164	9,069	13,164	13,164
0150	626	7038	00000	RETIREMENT PLAN CHARGES	23,497	23,117	28,740	27,647	31,709
0150	626	7062	00000	GROUP HEALTH INSURANCE	34,854	38,889	36,520	30,142	32,829
0150	626	7066	00000	SOCIAL SECURITY	9,608	9,533	10,279	10,146	10,679
0150	626	7067	00000	ALT - 457 DEFERRED COMP	171	176	118	176	176
				SUBTOTAL PERSONNEL	**205,349**	**210,400**	**218,323**	**214,709**	**228,961**
0150	626	7212	00000	POSTAGE & SHIPPING	52	250	572	575	575
0150	626	7232	00000	TRAVEL & SUBSISTENCE	-	250	-	250	250
0150	626	7307	00000	EXPERT & CONSULTATION SERVICES	1,421	2,000	293	2,000	2,000
0150	626	7321	00000	REP & MAINT- EQUIP	2,432	200	-	500	500
0150	626	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	921	1,500	465	1,500	1,500
0150	626	7351	00000	DUES & SUBSCRIPTIONS	5,219	5,000	-	5,000	5,000
0150	626	7357	00000	PRINTING, BINDING & DUPLICATING	643	500	1,154	750	750
0150	626	7359	00000	PERSONAL TRAINING	-	500	-	500	500
0150	626	7361	00000	OTHER CONTRACT SERVICES	-	1,000	-	1,000	1,000
0150	626	7501	00000	OFFICE & COMPUTER SUPPLIES	1,823	1,500	1,348	1,500	1,500
0150	626	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	3,005	1,500	2,865	2,000	2,000
0150	626	7559	00000	OTHER SUPPLIES & MATERIALS	320	1,000	1,188	1,000	1,000
0150	626	7752	00000	CHARGES OUT - INTERDEPARTMENT	(221,186)	(225,600)	(226,208)	(231,284)	(245,536)
				Watsonville Library (250-621)				(226,690)	(237,641)
				SUBTOTAL OPERATIONS	**(205,349)**	**(210,400)**	**(218,323)**	**(214,709)**	**(228,961)**
				Payroll (7000 - 7199)	**205,349**	**210,400**	**218,323**	**214,709**	**228,961**
				Operations Costs (7200 - 7999)	**(205,349)**	**(210,400)**	**(218,323)**	**(214,709)**	**(228,961)**
				Total Budget	-	-	-	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.75	1.75	1.75	1.75	1.75

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Cannabis Tax - Library	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0291	605	5276	00000	CANNABIS TAX	11,285	89,300	40,026	25,840	27,132
				Total Revenues	11,285	89,300	40,026	25,840	27,132
EXPENDITURES:									
0291	605	7021	00000	TEMPORARY & CASUAL WAGES	-	20,411	-	-	-
0291	605	7066	00000	SOCIAL SECURITY	-	305	-	-	-
0291	605	7067	00000	ALT - 457 DEFERRED COMP	-	284	-	-	-
				SUBTOTAL PERSONNEL	**-**	**21,000**	**-**	**-**	**-**
0291	605	7232	00000	TRAVEL & SUBSISTENCE	-	-	-	3,000	-
0291	605	7307	00000	EXPERT & CONSULTATION SERVICES	-	-	-	5,000	-
0291	605	7321	00000	REP & MAINT-OFFICE EQUIP/FURN/T	-	-	-	2,000	-
0291	605	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	-	-	10,000	-
0291	605	7324	00000	REP & MAINT-PLANT & EQUIP	-	-	-	20,000	-
0291	605	7325	00000	REP & MAINT-BUILDINGS	-	-	-	10,000	-
0291	605	7359	00000	PERSONNEL TRAINING	-	-	-	5,000	-
0291	605	7501	00000	OFFICE & COMPUTER SUPPLIES	-	-	-	10,000	-
0291	605	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	-	-	10,000	27,132
0291	605	7559	00000	OTHER SUPPLIES & MATERIALS	-	10,000	-	-	-
0291	605	7751	00000	CHARGES IN - INTERDEPARTMENT	-	4,700	-	-	-
				SUBTOTAL OPERATIONS	**-**	**14,700**	**-**	**75,000**	**27,132**
				Payroll (7000 - 7199)	**-**	**21,000**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**-**	**14,700**	**-**	**75,000**	**27,132**
				Total Budget	-	35,700	-	75,000	27,132
				Positions:	Authorized	Budget	Authorized	Budget	Budget
				Limited Term	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Library	**Watsonville Library**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0250	621	5065	00000	MEASURE B	3,332,201	3,498,600	3,679,362	3,790,000	3,904,000
0250	621	5317	00000	PHOTOCOPIES	14,155	13,500	1,462	14,000	2,000
0250	621	5389	00000	FINES AND FEES	32,892	40,000	29,961	31,000	32,000
0250	621	5411	00000	INTEREST	13,700	6,000	14,000	15,000	16,000
0250	621	5522	00000	STATE RECEIPTS	-	10,000	-	10,000	10,000
0250	621	5580	00000	STATE GRANTS - LITERACY	40,459	36,000	41,000	42,000	43,000
0250	621	5855	00000	LIBRARY BOOK DONATIONS	-	3,000	-	4,000	4,000
0250	621	5895	00000	LIBRARY MISC.	1,684	4,000	20,443	5,000	21,000
				Total Revenues	3,435,090	3,611,100	3,786,228	3,911,000	4,032,000
EXPENDITURES:									
0250	621	7751	00000	CHARGES IN-INTERDEPARTMENT	2,959,284	3,213,573	3,213,573	3,388,594	3,626,585
				Watsonville Library (150-620)				3,157,310	3,381,049
				Literacy (150-626)				231,284	245,536
				SUBTOTAL OPERATIONS	**2,959,284**	**3,213,573**	**3,213,573**	**3,388,594**	**3,626,585**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**2,959,284**	**3,213,573**	**3,213,573**	**3,388,594**	**3,626,585**
				Total Budget	2,959,284	3,213,573	3,213,573	3,388,594	3,626,585
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Library	Freedom Library	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
	SEE WATSONVILLE LIBRARY FOR REVENUES								
EXPENDITURES:									
0250	623	7751	00000	CHARGES IN-INTERDEPARTMENT Freddom Library (150-621)	191,152	202,244	204,070	195,965 195,965	213,834 213,834
				SUBTOTAL OPERATIONS	**191,152**	**202,244**	**204,070**	**195,965**	**213,834**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**191,152**	**202,244**	**204,070**	**195,965**	**213,834**
				Total Budget	191,152	202,244	204,070	195,965	213,834
					Authorized	Budget	Authorized	Budget	Budget
				Positions	-	-	-	-	-

NON - DEPARTMENTAL

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NON - DEPARTMENTAL SUMMARY

The Non-Departmental division provides for payments of various obligations which cut across a number of City activities and are therefore not budgeted in any single department.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
Non-Departmental (280)	823,457	763,598	651,444	682,843	680,255
Social/Community Services (282)	210,341	210,341	210,341	200,000	200,000
Cannabis Tax - Social/Community Svc (606)	50,000	50,000	50,000	-	-
General Fund Change:					
Revenues				-	-
Operating Expenditures - Increased/(Decreased)				(141,096)	(2,588)
Net Operating Budget Increases/(Decreased)				(141,096)	(2,588)
Total Budget	1,083,798	1,023,939	911,785	882,843	880,255

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Non-Departmental	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	280	5088	00000	TOURISM MARKETING DISTRICT (TMD2)	-	60,000	-	60,000	60,000
0150	280	5089	00000	TOURIST ASSESSMENT FEE	227,597	200,000	275,741	200,000	200,000
				GENERAL FUND	595,860	503,598	407,103	420,255	420,255
				Total Revenues	823,457	763,598	682,843	680,255	680,255
EXPENDITURES:									
0150	280	7038	00000	RETIREMENT PLAN CHARGES	131,233	-	-	-	-
0150	280	7042	00000	PERS UAL PAYMENT	-	33,400	33,400	-	-
0150	280	7064	00000	UNEMPLOYMENT INSURANCE	-	16,200	-	16,200	16,200
0150	280	7212	00000	POSTAGE & SHIPPING	-	-	3,566	-	-
0150	280	7225	00000	COMPUTER HARDWARE	-	-	7,276	-	-
0150	280	7232	00000	TRAVEL & SUBSISTENCE	6,105	6,500	6,572	6,500	6,500
0150	280	7307	00000	EXPERT & CONSULTATION SERVICES	24,374	19,000	12,900	19,000	19,000
0150	280	7308	00000	TOURISM ASSESSMENT FEE	-	60,000	-	60,000	60,000
0150	280	7310	00000	TOURISM ASSESSMENT FEE	286,772	200,000	289,528	200,000	200,000
0150	280	7351	08000	DUES & SUBSCRIPTIONS	-	2,500	-	17,890	17,890
				League Dues				17,890	17,890
0150	280	7351	08001	DUES & SUBSCRIPTIONS	8,956	12,700	-	12,700	12,700
				Ambag Dues				9,000	9,000
				Other				3,700	3,700
0150	280	7357	00000	PRINTING, BINDING & DUPLICATING	25,415	19,500	25,000	19,500	19,500
0150	280	7361	00000	OTHER CONTRACT SERVICES	141,654	53,670	53,670	57,670	57,670
0150	280	7361	08002	OTHER CONTRACT SERVICES	-	45,000	-	45,000	45,000
				Civic Center Lease Management				45,000	45,000
0150	280	7361	08008	OTHER CONTRACT SERVICES	18,725	-	2,500	-	-
0150	280	7559	00000	OTHER SUPPLIES & MATERIALS	-	750	-	750	750
0150	280	7751	00000	CHARGES IN - INTERDEPARTMENT	142,963	147,378	147,378	162,633	160,045
				Animal Shelter Land Lease (730-560)				45,135	46,488
				Fire Station II Land Lease (730-560)				78,655	81,015
				Firing Range Land Lease (730-560)				26,409	27,201
				General Fund Sales Tax - Aiiation (730-560)				12,435	5,341
0150	280	7752	00000	CHARGES OUT - INTERDEPARTMENT	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
				Wastewater (710-530)				(3.333)	(3.333)
				Water (720-596)				(3.333)	(3.334)
				Solid Waste - Collections (740-570)				(3.334)	(3.333)
0150	280	7765	00000	OTHER FIXED CHARGES	47,260	157,000	79,654	75,000	75,000
				SUBTOTAL OPERATIONS	**823,457**	**763,598**	**651,444**	**682,843**	**680,255**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**823,457**	**763,598**	**651,444**	**682,843**	**680,255**
				Total Budget	823,457	763,598	651,444	682,843	680,255
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Social/	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Community Service Grants				$	$	$	$	$
REVENUES:									
				GENERAL FUND	210,341	210,341	210,341	200,000	200,000
				Total Revenues	210,341	210,341	210,341	200,000	200,000
EXPENDITURES:									
Social/Community Service Grants:									
0150	282	7367	00000	LOANS & GRANTS	210,341	210,341	210,341	200,000	200,000
				SUBTOTAL OPERATIONS	**210,341**	**210,341**	**210,341**	**200,000**	**200,000**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7	**210,341**	**210,341**	**210,341**	**200,000**	**200,000**
				Total Budget	210,341	210,341	210,341	200,000	200,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Cannabis Tax	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Social/Community Service Grants				$	$	$	$	$
REVENUES:									
0291	606	5276	00000	CANNABIS TAX	16,927	50,000	33,374	38,760	40,698
				Total Revenues	16,927	50,000	33,374	38,760	40,698
EXPENDITURES:									
0291	606	7367	00000	LOANS & GRANTS	50,000	50,000	50,000	-	-
				SUBTOTAL OPERATIONS	**50,000**	**50,000**	**50,000**	**-**	**-**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200	**50,000**	**50,000**	**50,000**	**-**	**-**
				Total Budget	50,000	50,000	50,000	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

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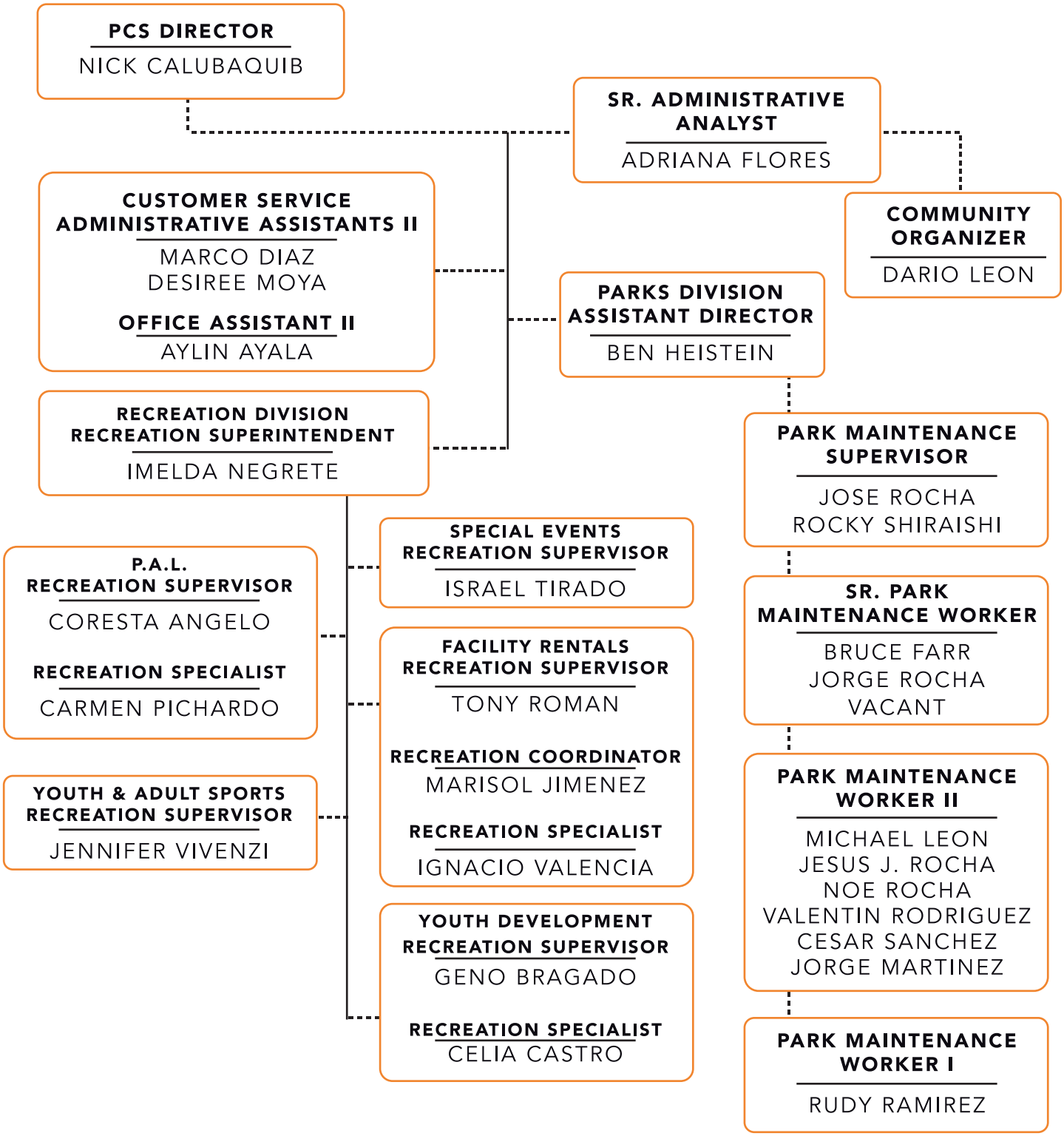
CITY OF WATSONVILLE CALIFORNIA

PARKS & COMMUNITY SERVICES

Organizational Structure Fiscal Years 2019 - 2021



PARKS AND COMMUNITY SERVICES SUMMARY

This Department contains the Parks and Community Services Divisions. The Department is also responsible for the Parks and Recreation Commission and manages the Parks Development Fund and Gonzales Street, Bay Breeze and Vista Montana Maintenance Districts Fund.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
Parks (680)	1,479,218	1,410,030	1,419,761	1,468,087	1,551,945
Administration (690)	1,191,928	1,153,945	1,219,391	1,431,831	1,520,420
Recreation Centers (691)	670,974	895,103	813,370	465,565	495,222
Sports Programs (692)	343,479	379,493	292,313	323,460	338,737
Recreation Special Events (686)	81,375	120,000	108,610	282,074	294,065
Pinto Lake (687)	158,651	214,592	188,800	245,608	260,710
Neighborhood Services (688)	220,669	234,421	237,224	-	-
Cannabis - Parks and Community Services (604)	55,538	98,100	35,714	80,750	84,787
General Fund Change					
Revenues - Increased				192,853	24,838
Operating Expenditures - Increased/(Decreased)				(208,308)	248,511
Net Operating Budget Increases/(Decrease)				(401,161)	223,674
SPECIAL REVENUE FUNDS:					
Bay Breeze (958)	12,865	61,079	71,799	63,609	65,481
Vista Montana (959)	118,158	136,444	127,883	137,383	145,490
Gonzales Street (672)	-	-	-	600	600
Special Revenue Fund Change					
Revenues - Increased				2,765	-
Operating Expenditures - Increased				4,068	9,980
Net Operating Budget Increases				6,833	9,980

DIVISION **PARKS (680, 672, 958, 959)**

PURPOSE

The Parks and Community Services Department is a key provider of high quality recreational and community programs, special events and facilities that provide recreational experiences, foster human development, promote health and wellness, increase cultural unity, facilitate community problem solving, protect natural resources, strengthen safety and security, strengthen community building and support economic development.

The Parks Division strives to provide safe, clean and green public spaces for the community to enjoy. Staff will protect environmental resources and strengthen community image and sense of place within the City's neighborhoods by maintaining Watsonville's 26 public parks, street median islands, roadside planters, street trees, related facilities, public grounds, and Landscape & Lighting Maintenance Assessment Districts (0354-958, 0354-959).

GOALS AND OBJECTIVES FOR FISAL YEARS 2019-2021:

Strengthening community image and economic development by providing safe, well-maintained and accessible parks and facilities.

1. Maintain 167 acres at 26 city parks.
2. Prune 350 street trees bi-annually.
3. Provide maintenance to eleven public grounds areas, including City Hall, Stoesser Alley, Freedom Library, Gene Hoularis Youth Center, River Levee, River Park Neighborhood Lot, Loma Vista Community Garden, Vets Hall, 12 Municipal Parking Lots, 7 acres of street median islands, and bike paths.
4. Collaborate with other City departments to prepare park sites to host festivals, special events, and parades.
5. Maintain and/or resurface the City's tennis courts and hard court surfaces.
6. Manage and maintain three (3) landscape & Lighting Maintenance Assessment Districts including Gonzales Street/Park, Bay Breeze and Vista Montaña divisions.

SERVICE LEVEL MEASURES

PARKS (680, 0354-958, 0354-959)

City Council Priorities: (3) Infrastructure & Environment, (4) Economic Development, (5) Community Health & Well-Being

Type	Service Level Measure	2017-18	2018-19 Projected	2019-20 Estimated	2020-21 Estimated
Output	Number of hours allocated to maintain 167 acres of parks, at a "clean, green & safe" level.	32,553	32,813	34,000	34,000
Efficiency	Percentage of time dedicated to working on scheduled and routine maintenance	70%	70%	70%	70%
Efficiency	Percentage of time dedicated to working on special projects, deferred maintenance, capital projects, special events	30%	30%	30%	30%
Output	Prune 175 street trees annually.	175	175	175	175
Output	Number of hours required to maintain City's three (3) LLMADS	2,759	2,839	3,500	3,500

Service Quality	Number of hours required to conduct, document and file monthly inspections of playground equipment at 19 park sites, skateboard park, softball and soccer fields.	265	300	300	300

PRIOR FISCAL YEARS ACCOPMPISHMENTS FOR FISCAL YEARS 2017-2019

- Obtained 1.3 Million Dollar Urban Greening Grant for Ramsay Park green infrastructure improvements
- Implemented Urban Forestry Revitalization Grant Project in Watsonville in partnership with Watsonville Wetlands Watch
- Decorated City Plaza and Holiday Tree for Annual Holiday Tree Lighting Event
- Repaired and retrofitted historic light poles at the City Plaza with LED lights
- Repaired damaged facilities in Pinto, Crestview, and Arista Park through FEMA public assistance grant
- Resurfaced walkways and courts at Crestview Park, City Plaza, River Park, Kearney Park, and Marinovich Park
- Coordinated pressure washing of sidewalks downtown and increased cleaning services on Main St. and 7 municipal parking lots
- Assisted with facility set-up at City Plaza for the annual Day of the Child/Earth Day event
- Renovated landscaping at Freedom Public Library, Crestview Park, and other locations
- Planted 37 trees in River Park, Kearney Park, Marinovich Park and Muzzio Park through engaging volunteers in community planting events, 70 trees and over 100 plants in Ramsay Park and participated in World Wetlands Day, 23 street trees and modified concrete cutouts in the downtown, 20 street trees along Ohlone Parkway and Loma Vista Dr., 53 street trees along Upper Main / 152 and added mulch in coordination with the California Conservation Corps
- Replaced plants, converted sprinklers to drip irrigation, added mulch along Ohlone Parkway
- Replaced trees and plants, converted sprinklers to drip irrigation, added mulch in Bay Breeze LLMAD
- Replenished mulch in front of homes in Vista Montana LLMAD
- Installed new street pole banners in the downtown
- Gathered community input and renovated the landscaping and added drip irrigation in a portion of the Bridge St. Medians in coordination with the California Conservation Corps
- Installed new benches at Franich Dog Park
- Renovated softball dugouts, repaired fence and added safety railing at Ramsay Park
- Coordinated building repairs and painting at Ramsay Family Center and Marinovich Park Center
- Installed drainage improvements at River Park
- Completed community engagement process to develop a PCS Strategic Plan and Park Master Plans for the City Plaza and Ramsay Park.

General Plan:

The Parks Division contributes to the achievement of the 2030 General Plan Goal 9.2 to provide a full range of well-maintained Parks and Recreation facilities commensurate with Watsonville's population and park standards.

Fund	Divisio	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Parks	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Operations				$	$	$	$	$
REVENUES:									
				GENERAL FUND	1,479,218	1,410,030	1,419,761	1,468,087	1,551,945
				Total Revenues	1,479,218	1,410,030	1,419,761	1,468,087	1,551,945
EXPENDITURES:									
0150	680	7011	00000	REGULAR SALARIES & WAGES	635,211	673,090	657,509	711,422	746,729
0150	680	7012	00000	OVERTIME	3,014	2,000	6,208	2,000	2,000
0150	680	7021	00000	TEMPORARY & CASUAL WAGES	77,248	107,660	99,164	121,997	131,118
0150	680	7027	00000	HOLIDAY PAY	-	200	-	200	200
0150	680	7038	00000	RETIREMENT PLAN CHARGES	104,747	124,209	127,934	150,073	171,306
0150	680	7062	00000	GROUP HEALTH INSURANCE	167,895	220,635	159,967	170,184	185,430
0150	680	7066	00000	SOCIAL SECURITY	49,881	52,030	52,167	55,473	58,307
0150	680	7067	00000	ALT - 457 DEFERRED COMP	1,004	1,400	1,285	1,586	1,705
0150	680	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	1,451	2,000	1,519	2,000	2,000
				SUBTOTAL PERSONNEL	**1,040,451**	**1,183,224**	**1,105,753**	**1,214,936**	**1,298,794**
0150	680	7211	00000	ELECTRICITY & GAS	41,360	57,500	56,195	27,500	27,500
0150	680	7222	00000	TELEPHONE SERVICE	946	2,000	971	1,000	1,000
0150	680	7232	00000	TRAVEL & SUBSISTENCE	-	250	1,991	250	250
0150	680	7225	00000	COMPUTER HARDWARE	-	-	403	-	-
0150	680	7321	00000	REP & MAINT-OFFICE EQUIP/FURN/T	4,425	4,700	5,331	4,700	4,700
0150	680	7323	00000	REP & MAINT-VIHCLES & EQUIP	7,411	1,500	4,349	5,000	5,000
0150	680	7327	00000	REP & MAINT-UNIFORMS & ACCESS	2,847	2,000	2,000	3,000	3,000
0150	680	7331	00000	REP & MAINT-RADIO EQUIPMENT	829	1,500	1,742	1,500	1,500
0150	680	7351	00000	DUES & SUBSCRIPTIONS	1,290	1,000	1,000	1,000	1,000
0150	680	7359	00000	PERSONNEL TRAINING	3,043	2,000	4,324	6,000	6,000
0150	680	7360	00000	HOSTED SERVICES	87	-	1,152	-	-
0150	680	7361	00000	OTHER CONTRACT SERVICES	142,904	36,600	56,209	79,245	79,245
0150	680	7501	00000	OFFICE & COMPUTER SUPPLIES	454	1,000	1,944	1,000	1,000
0150	680	7504	00000	JANITORIAL SUPPLIES	10,527	9,000	11,151	10,000	10,000
0150	680	7516	00000	UNIFORMS, BADGES & ACCESSORIES	955	1,060	2,300	1,060	1,060
0150	680	7533	00000	SPECIALIZED DEPT MATERIALS	87,373	31,264	31,593	31,264	31,264
0150	680	7537	00000	INFRASTRUCTURE MATERIALS	1,993	1,500	3	1,500	1,500
0150	680	7541	00000	BUILDING & GROUND MATERIALS	28,283	14,000	27,391	14,000	14,000
0150	680	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	-	-	-	-
0150	680	7551	00000	CHEMICALS	3,864	2,400	8,034	4,400	4,400
0150	680	7557	00000	REPLACEMENT OF EQUIPMENT	3,621	2,000	3,240	2,000	2,000
0150	680	7559	00000	OTHER SUPPLIES & MATERIALS	20,445	22,219	22,219	22,219	22,219
0150	680	7561	00000	FUELS & LUBRICANTS	20,484	25,000	31,169	25,000	25,000
0150	680	7702	00000	RENT OF EQUIPMENT	1,799	2,000	1,033	5,500	5,500
0150	680	7731	00000	MSC CHARGES	73,514	26,000	57,951	26,000	26,000
0150	680	7751	00000	CHARGES IN - INTERDEPARTMENT	1,313	1,313	1,313	1,013	1,013
				Computer Replacement (765-550)				1,013	1,013
0150	680	7752	00000	CHARGES OUT - INTERDEPARTMENT	(21,000)	(21,000)	(21,000)	(21,000)	(21,000)
				Freedom Library (150-622)				(21,000)	(21,000)
				SUBTOTAL OPERATIONS	**438,767**	**226,806**	**314,008**	**253,151**	**253,151**
				Payroll (7000 - 7199)	**1,040,451**	**1,183,224**	**1,105,753**	**1,214,936**	**1,298,794**
				Operations Costs (7200 - 7999)	**438,767**	**226,806**	**314,008**	**253,151**	**253,151**
				Total Budget	1,479,218	1,410,030	1,419,761	1,468,087	1,551,945
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	11.0	11.38	11.38	11.36	11.36

DIVISION: **RECREATION DIVISION (686, 687, 690, 691, 692)**

PURPOSE

The Recreation Division supports the mission of the Department by providing recreation and leisure services at six recreation centers and through four operational units: Special Events (686), Facility Rentals (687, 690), Youth Development and Enrichment Programs (691), and Youth and Adult Sports (692).

GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021:

Celebrate Watsonville's cultural heritage and encourage community building through the provision of programs, services, events and facilities that are culturally relevant, responsive to community priorities and that support health and wellness, personal development and public safety.

1. Continue to host programs and events that celebrate the City's rich agricultural history, cultural heritage and natural resources.
2. Promote health and wellness by offering individuals diverse opportunities to improve their overall well-being through a variety of activities at our parks and facilities.
3. Strengthen safety and security as a partner in crime prevention by providing a variety of safe and supportive environments for individuals to enjoy recreational and personal development activities.
4. Provide a variety of recreational programs that create experiences and opportunities for enrichment and personal enjoyment.
5. To foster human development by supporting the building of developmental assets such as positive relationships, knowledge, health, well-being, personal power and self-expression for youth and adults.

SERVICE LEVEL MEASURES

SPECIAL EVENTS (686) *City Council Priorities: (4) Economic Development, (5) Community Health & Well-Being*					
General Special Events, including : Father Daughter Dance, Cesar Chavez Community Awards, Easter Egg Hunt, Wine Beer and Art Walk, Music in the Plaza Series, Tapas on Top, Movie Nights and others					
Type	**Service Level Measure**	**2017-18**	**2018-19 Projected**	**2019-20 Estimated**	**2020-21 Estimated**
Outcome	Estimated attendance	No Data Avail-able	500	650	900
Outcome	Percentage of participants who rated the event as very good or excellent		85%	90%	95%
Service Quality	Percentage of participants who would attend the event again		89%	95%	100%
Service quality	Percentage of participants who would recommend the event to others		89%	100%	100%
Watsonville Strawberry Festival					
Outcome	Percentage of participants who would attend the event again	93%	93%	95%	100%
Service Quality	Percentage of Strawberry Festival attendees who report overall satisfaction with the events	89%	89%	95%	100%
Service quality	Percentage of participants who would recommend the event to others	89%	89%	100%	100%
Outcome	Percentage of participants who would attend the event again	93%	93%	95%	100%
4th of July Spirit of Watsonville Parade					
Outcome	Percentage of participants who would attend the event again	No Data Avail-able	93%	95%	100%
Service Quality	Percentage of attendees who report overall satisfaction with the event		89%	95%	100%

Service quality	Percentage of participants who would recommend the event to others		89%	100%	100%
Community Special Event Permits					
Output	Number of Special Event applications processed.	62	67	72	77

FACILITY RENTALS (687, 690)					
City Council Priorities: (3) Infrastructure and Environment, (5) Community Health & Well-Being					
Pinto Lake City Park (687)					
Type	**Service Level Measure**	**2017-18**	**2018-19 Projected**	**2019-20 Estimated**	**2020-21 Estimated**
Outcome	Number of RV Rentals	2,290	2,340	2,360	2,380
Outcome	Number of gazebo rentals	20	30	35	40
Outcome	Number of boat rentals.	32	200	220	230
Service Quality	Percentage of renters who report they feel safe at the facility.	100%	100%	100%	100%
Service Quality	Percentage of renters who report being satisfied with the customer service provided while booking the rental.	100%	100%	100%	100%
Service Quality	Percentage of rental customers who report being satisfied with the customer service provided by the attendant during the rental.	100%	99%	100%	100%
Service Quality	Percentage of customers who report they were satisfied or very satisfied with the facility and accommodations.	100%	100%	100%	100%
Facility Rental Program (690)					
Outcome	Number of fee-based rentals of indoor facilities.	202	379	126	132
Outcome	Number of fee-based rentals of department and PVUSD fields.	87	95	100	105
Outcome	Number of carwash rentals.	34	22	28	35
Outcome	Number of picnic area rentals.	1	0	5	5
Service Quality	Percentage of renters who report they feel safe at the facility.	100%	100%	100%	100%
Service Quality	Percentage of renters who report being satisfied with the customer service provided while booking the rental.	100%	100%	100%	100%
Service Quality	Percentage of rental customers who report being satisfied with the customer service provided by the attendant during the rental.	100%	99%	100%	100%
Service Quality	Percentage of customers who report they were satisfied or very satisfied with the facility and accommodations.	100%	100%	100%	100%

YOUTH DEVELOPMENT AND ENRICHMENT PROGRAMS (691)					
City Council Priorities: (5) Community Health & Well-Being, (6) Public Safety					
Drop-in Recreation Program –G.H.W.R. Youth Center					
Type	**Service Level Measure**	**2017-18**	**2018-19 Projected**	**2019-20 Estimated**	**2020-21 Estimated**
Outcome	Number of registered participants	129	150	200	200

Outcome	Mean number of daily sign-ins	43	45	45	50
Service Quality	Percentage of participants who rate the program as good or excellent.	98%	100%	100%	100%
Service Quality	Percentage of participants who would rate the staff as very good or excellent.	New	100%	100%	100%
F.L.Y.E.R.S. Afterschool Program at Callaghan Park Cultural Center					
Outcome	Mean number of registered participants per month	22	24	26	30
Service Quality	Percentage of participants who learned a new skill	100%	100%	100%	100%
Service Quality	Percentage of participants who rate the program as good or excellent.	100%	100%	100%	100%
Service Quality	Percentage of participants who rate the staff as very good or excellent.	100%	100%	100%	100%
Service Quality	Percentage of parents who would recommend the program to others.	New	100%	100%	100%
Camp WOW Day Camp					
Outcome	Number of unduplicated registered participants.	62	65	70	75
Outcome	Total number of registrations	246	260	280	300
Service Quality	Percentage of participants who learned a new skill.	78%	100%	100%	100%
Service Quality	Percentage of participants who rate the camp as very good or excellent.	100%	100%	100%	100%
Service Quality	Percentage of participants who rate the camp staff as very good or excellent.	83%	100%	100%	100%
Service Quality	Percentage of parents who would recommend the camp to others.	91%	100%	100%	100%
Enrichment Programs					
Output	Number of classes and trips offered.	21	22	22	24
Output	Number of classes and trips held.	14	10	22	24
Output	Number of participants.	55	43	85	110
Service Quality	Percentage of participants who rate the program as good or excellent.	90%	100%	100%	100%
Service Quality	Percentage of participants who would recommend the program to others.	90%	100%	100%	100%
Volunteer Program					
Output	Number of individuals who began the volunteer registration process.	57	35	35	40
Output	Number of individuals who cleared the volunteer registration process.	19	19	19	19
Output	Number of volunteers who worked.	19	19	19	19
Output	Number of hours worked by volunteers.	551	450	450	450

YOUTH AND ADULT SPORTS (692)

City Council Priorities: (5) Community Health & Well-Being, (6) Public Safety

Adult Sports

Type	Service Level Measure	2017-18	2018-19 Projected	2019-20 Estimated	2020-21 Estimated
Output	Number of adult leagues offered	16	19	19	19
Outcome	Number of adult leagues held	15	17	19	19

Outcome	Increase the number of participants enrolled in adult leagues.	1031	1190	1300	1300
Service Quality	Percentage of participants who rate the league as good or excellent.	N/A	N/A	100%	100%
Youth Sports					
Output	Number of youth leagues offered	2	2	3	3
Outcome	Number of youth leagues held	2	2	3	3
Outcome	Number of participants enrolled in youth leagues.	689	571	626	626
Service Quality	Percentage of participant parents who rate the league as good or excellent.	96%	96%	100%	100%
Service Quality	Percentage of participant parents who would recommend the league to others.	97%	98%	100%	100%
Output	Number of sports classes and camps offered	8	8	22	22
Outcome	Number of sports classes and camps held	8	8	22	22
Outcome	Number of participants enrolled in sports classes and camps.	0	0	168	168
Service Quality	Percentage of participant parents who rate sports classes and camps as good or excellent.	100%	100%	100%	100%
Service Quality	Percentage of participant parents who would recommend sports classes and camps to others.	100%	100%	100%	100%
Output	Number of gymnastics classes offered	72	72	72	72
Outcome	Number of gymnastics classes held	72	72	72	72
Outcome	Number of participants enrolled in gymnastics classes.	432	432	432	432
Service Quality	Percentage of participant parents who rate the gymnastics classes as good or excellent.	No Data	No Data	100%	100%
Service Quality	Percentage of participant parents who would recommend the gymnastics classes to others.	No Data	No Data	100%	100%
Aquatics Program					
Outcome	The number of participants per session.	106	104	110	116
Output	Number of recreational swim hours	58	58	58	58
Service Quality	Percentage of participant parents who rate the program as good or excellent.	95%	96%	100%	100%
Service Quality	Percentage of participant parents who would recommend the program to others.	91%	91%	100%	100%

PRIOR FISCAL YEARS ACCOPMPISHMENTS 2017-19

Special Event (686)

- Sold out first annual Beer, Wine and Art Walk.
- In 2018, a total of 67 special event applications were reviewed and processed to ensured safe, enjoyable and successful event in Watsonville.
- In 2018, there were a total of 70 registration for the 4th of July Spirit of Watsonville Parade.

- The Annual Watsonville Strawberry Festival was held on the first weekend of August. In 2018, over 500 hours of volunteer service was performed by 60 volunteers at the Watsonville Strawberry Festival. Of the 60 volunteers, 75% were Watsonville youth. In 2018, 32 businesses within the footprint of the Festival were surveyed about the impact of the Festival on these businesses. 18 of these businesses reported the Festival had a positive impact defined as an increase in sales or foot traffic. 13 businesses reported no impact by the Festival. In 2018, 89% of Festival attendees surveyed said they would return to the Festival the following year.
- Supported Watsonville 150 events, including a birthday celebration, Holiday in the Plaza event series and many others.
- Hosted first Father Daughter Dance.

Facility Rentals (687, 690)
- Increased number of facility rentals at indoor facilities.
- Increased RV, gazebo and boat rentals at Pinto Lake.

Youth Development and Enrichment Programs (691)
- Increased registered for Music Together Classes, PlayTek Lego Engineering, Social Security Planning, and a variety of classes offered through Mariposa's Art.
- Volunteers logged a total of 1001 hours.
    - Gene Hoularis and Waldo Rodriguez Youth Center – Had 150 registered members, with an average daily attendance of 45 participants. Hosted a number of special events, including: Annual Middle School Valentine's Dance, Cinco De Mayo Carnival Night, Summer Video Game Nights, National Night Out
- F.L.Y.E.R.S. Afterschool Program – Served an average of 22 youth per month between first through fifth grade. In January 2019, relocated to Callaghan Park Cultural Center to serve as central location for program.
- Camp WOW - Summer 2018: 246 Registrations collected from 62 individual participants.

Youth and Adult Sports Sports (692)
- Itty Bitty Program served 300 pre-school age youth.
- Itty Bitty Triathlon – 11 participants registered for this first time event.
- Gymnastics - nearly all classes filled to maximum capacity.
- Youth Soccer - Competitive soccer program remains at its maximum of 8 teams, 3 of which have taken first place in their respective divisions.
- Aquatics - Participation numbers remain above 500, with nearly 100% of classes maxed out. Evaluations remain having 95% or above rating the program as good or excellent.
- Adult sports continue to provide opportunities for women's sports with co-ed softball and co-ed volleyball leagues.
- Introduced two new leagues: co-ed dodgeball and co-ed kickball.

GENERAL PLAN:

The Recreation Division contributes to the achievement of the Watsonville General Plan Goal 9.1 of meeting the community needs for parks, open space and recreational facilities, and Goal 9.4 of providing comprehensive recreational programs and community services.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation Administration	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	690	5249	00000	RENTAL FEES	4,123	3,000	4,631	1,000	1,000
0150	690	5250	00000	REC CLASS FEES	5,422	3,000	17,461	-	-
0150	690	5477	00000	CIVIC CENTER COMMUNITY ROOMS	33,553	30,000	23,460	25,000	26,000
0150	690	5491	00000	RENTAL - RAMSAY	21,388	13,000	44,933	47,000	49,000
0150	690	5492	00000	RENTAL - MARINOVICH	2,010	2,500	11,240	12,000	13,000
0150	690	5493	00000	RENTAL - CALLAGHAN	4,278	3,000	7,937	-	-
0150	690	5494	00000	RENTAL - VETS HALL	19,406	12,000	26,364	30,000	30,000
0150	690	5495	00000	RENTAL - YOUTH CENTER	3,578	3,500	-	3,500	4,000
0150	690	5496	00000	RENTAL - MUZZIO	6,108	2,500	6,000	-	-
0150	690	5850	00000	REC DONATIONS	-	4,000	-	-	-
0150	690	5895	00000	OTHER REVENUE	6,528	5,000	-	5,000	5,000
0150	690	5895	09019	OTHER REVENUE - TREE AND BENCH	3,758	-	-	-	-
0150	690	5895	09020	P&CS SECURITY GUARD	23,400	16,000	26,478	24,000	24,000
0150	690	5895	09021	INSURANCE REVENUE	12,057	8,500	17,270	18,000	19,000
				GENERAL FUND	1,046,321	1,047,945	1,033,617	1,266,331	1,349,420
				Total Revenues	1,191,928	1,153,945	1,219,391	1,431,831	1,520,420
EXPENDITURES:									
0150	690	7011	00000	REGULAR SALARIES & WAGES	501,511	462,315	473,348	644,265	687,957
0150	690	7012	00000	OVERTIME PAY	527	-	443	-	-
0150	690	7021	00000	TEMPORARY & CASUAL WAGES	59,439	69,548	53,036	31,379	33,965
0150	690	7038	00000	RETIREMENT PLAN CHARGES	80,515	84,007	94,679	135,214	157,586
0150	690	7062	00000	GROUP HEALTH INSURANCE	92,004	121,651	89,177	124,409	135,344
0150	690	7066	00000	SOCIAL SECURITY	35,401	34,695	36,865	47,677	50,346
0150	690	7067	00000	ALT - 457 DEFERRED COMP	773	950	689	408	442
				SUBTOTAL PERSONNEL	**770,170**	**773,167**	**748,236**	**983,351**	**1,065,640**
0150	690	7211	00000	ELECTRICITY & GAS	33,400	36,000	40,668	37,000	38,000
0150	690	7222	00000	TELEPHONE SERVICE	10,666	8,000	17,792	13,000	13,000
0150	690	7225	00000	COMPUTER HARDWARE	-	-	1,134	-	-
0150	690	7232	00000	TRAVEL & SUBSISTENCE	188	500	-	500	500
0150	690	7307	00000	EXPERT & CONSULTATION SERVICES	570	600	600	600	600
0150	690	7307	09020	EXPERT & CONSULTATION SERVICES	30,392	16,000	33,848	24,000	24,000
0150	690	7321	00000	REP & MAINT-OFFICE EQUIP/FURN/T	-	600	-	600	600
0150	690	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	3,537	8,000	4,748	8,000	8,000
0150	690	7325	00000	REP & MAINT-BUILDINGS	17,609	17,100	19,630	56,863	56,863
0150	690	7341	00000	SPONSORS & DONATIONS	2,574	1,719	-	-	-
0150	690	7344	00000	SPECIAL EVENTS (REC DEPT)	6,624	20,085	63,624	20,085	20,085
0150	690	7351	00000	DUES & SUBSCRIPTIONS	170	2,000	4,104	2,000	2,000
0150	690	7357	00000	PRINTING, BINDING & DUPLICATING	169	3,000	-	3,000	3,000
0150	690	7359	00000	PERSONNEL TRAINING	4,080	3,500	1,819	3,500	3,500
0150	690	7361	00000	OTHER CONTRACT SERVICES	145,169	115,683	115,683	115,683	115,683
0150	690	7501	00000	OFFICE & COMPUTER SUPPLIES	5,003	5,000	3,912	5,000	5,000
0150	690	7511	00000	SPECIAL EVENTS SUPPLIES	11	1,000	-	1,000	1,000
0150	690	7533	00000	SPECIALIZED DEPT MATERIALS	521	1,100	600	11,073	11,073
0150	690	7542	00000	BOOKS & AUDIO/VISUAL MATERIALS	-	500	-	500	500
0150	690	7559	00000	OTHER SUPPLIES & MATERIALS	1,195	3,905	2,578	3,905	3,905
0150	690	7561	00000	FUELS & LUBRICANTS	5,128	8,000	8,069	8,000	8,000
0150	690	7702	00000	RENT OF EQUIPMENT	344	1,000	-	1,000	1,000
0150	690	7711	00000	GENERAL INSURANCE	47,200	49,700	49,700	45,400	47,700
0150	690	7712	00000	COMPENSATION INSURANCE	67,800	69,800	69,800	67,600	69,600
0150	690	7716	09021	INSURANCE COSTS	10,148	8,500	15,691	18,000	19,000
0150	690	7731	00000	MSC CHARGES	13,421	6,000	6,756	8,000	8,000
0150	690	7751	00000	CHARGES IN - INTERDEPARTMENT	10,396	10,396	10,396	11,081	11,081
				Computer Replacement (765-550)				11,081	11,081
0150	690	7756	00000	EXPENSE OFFSET	-	(16,910)	-	(16,910)	(16,910)
0150	690	7770	00000	REFUNDS AND REBATES	5,443	-	-	-	-
				SUBTOTAL OPERATIONS	**421,757**	**380,778**	**471,154**	**448,480**	**454,780**
				Payroll (7000 - 7199)	**770,170**	**773,167**	**748,236**	**983,351**	**1,065,640**
				Operations Costs (7200 - 7999)	**421,757**	**380,778**	**471,154**	**448,480**	**454,780**
				Total Budget	1,191,928	1,153,945	1,219,391	1,431,831	1,520,420
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	5.00	6.00	6.00	8.25	8.25

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation Centers	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	691	5249	09038	CLASSES AND CAMPS - YOUTH DEVELOPMENT	4,858	3,000	3,000	3,500	4,500
0150	691	5249	09039	CLASSES AND CAMPS - CAMP WOW/FLYERS	79,161	69,000	73,150	88,000	92,000
0150	691	5249	09005	CLASSES AND CAMPS - ENRICHMENT PROGRAMS	8,058	5,000	10,001	5,000	6,000
0150	691	5249	09039	RECREATION USE FEE	1,187	-	412	3,000	3,000
0150	691	5253	09005	REC ADULT ACTIVITIES	50,922	1,500	1,944	2,000	3,000
0150	691	5331	00000	TRIPS AND TOURS	483	-	-	-	-
0150	691	5332	00000	SPECIAL EVENTS	334	500	30	-	-
0150	691	5850	09039	DONATIONS & SPONSORSHIPS- SPEC. PROGR.	210	500	2,461	500	500
0150	691	5895	09011	SPECIAL ACCOUNT- CALLAGHAN	393	2,600	26	-	-
0150	691	5895	09012	SPECIAL ACCOUNT- CLASS/AFTERSCHOOL	52	4,900	230	4,900	4,900
0150	691	5895	09013	SPECIAL ACCOUNT- YOUTH DEVELOPMENT	929	8,700	622	6,200	6,200
0150	691	5895	09006	SPECIAL ACCOUNT - SPECIAL PROGRAM	59,296	500	30	-	-
0150	691	5895	00000	OTHER REVENUE	500	-	-	-	-
				GENERAL FUND	465,907	799,403	721,494	352,465	375,122
				Total Revenues	672,291	895,603	813,400	465,565	495,222
EXPENDITURES:									
YOUTH DEVELOPMENT:									
0150	691	7011	09038	REGULAR SALARIES & WAGES	297,625	383,947	318,879	131,567	142,255
0150	691	7021	09038	TEMPORARY & CASUAL WAGES	107,432	139,573	162,158	71,523	76,614
0150	691	7038	09038	RETIREMENT PLAN CHARGES	50,607	70,152	61,652	25,224	29,902
0150	691	7062	09038	GROUP HEALTH INSURANCE	71,167	111,972	69,318	26,426	28,785
0150	691	7066	09038	SOCIAL SECURITY	24,045	30,562	26,613	10,215	11,107
0150	691	7067	09038	ALT - 457 DEFERRED COMP	1,432	1,814	2,109	930	996
				SUBTOTAL PERSONNEL	**552,309**	**738,020**	**640,728**	**265,885**	**289,658**
0150	691	7342	09038	TRIPS & TOURS	3,385	2,100	5,215	1,900	1,900
0150	691	7359	09038	PERSONNEL TRAINING	2,131	1,000	2,280	1,500	1,500
0150	691	7361	09038	OTHER CONTRACT SERVICES	1,777	2,600	1,800	51,500	51,500
0150	691	7501	09038	OFFICE & COMPUTER SUPPLIES	3,568	3,500	2,739	1,500	1,500
0150	691	7511	09038	SPECIAL EVENTS SUPPLIES	1,777	3,900	4,698	3,400	3,400
0150	691	7533	09038	SPECIALIZED DEPT MATERIALS	2,532	10,142	24,791	4,500	4,500
0150	691	7763	09013	SPECIAL ACCOUNT	7,255	8,700	2,767	6,200	6,200
0150	691	7751	09038	CHARGES IN - INTERDEPARTMENT	1,777	4,813	4,813	1,913	1,913
				Computer Replacement (765-550)				1,913	1,913
0150	691	7770	09038	REFUNDS AND REBATES	1,980	-	-	-	-
				SUBTOTAL OPERATIONS	**26,180**	**36,755**	**49,103**	**72,413**	**72,413**
				SUBTOTAL YOUTH DEVELOPMENT	578,489	774,775	689,831	338,298	362,071
CAMPS/AFTERSCHOOL									
0150	691	7021	09039	TEMPORARY & CASUAL WAGES	51,546	66,197	71,221	71,735	77,461
0150	691	7066	09039	SOCIAL SECURITY	748	960	1,032	1,040	1,123
0150	691	7067	09039	ALT - 457 DEFERRED COMP	670	861	926	933	1,007
				SUBTOTAL PERSONNEL	**52,964**	**68,018**	**73,179**	**73,708**	**79,591**
0150	691	7342	09039	TRIPS & TOURS	3,975	3,500	6,569	7,500	7,500
0150	691	7343	09039	CLASS INSTRUCTORS	1,115	4,250	1,000	500	500
0150	691	7359	09039	PERSONNEL TRAINING	260	500	-	500	500
0150	691	7361	09039	OTHER CONTRACT SERVICES	1,575	1,500	703	1,550	1,550
0150	691	7501	09039	OFFICE & COMPUTER SUPPLIES	675	1,350	600	950	950
0150	691	7511	09039	SPECIAL EVENTS SUPPLIES	183	300	-	-	-
0150	691	7533	09039	SPECIALIZED DEPT MATERIALS	2,995	3,000	7,405	9,235	9,235
0150	691	7763	09012	SPECIAL ACCOUNT - CLASS/AFTERSCHOOL	-	4,900	-	4,900	4,900
0150	691	7751	09039	CHARGES IN - INTERDEPARTMENT	1,750	1,750	1,750	1,750	1,750
				Computer Replacement (765-550)				1,750	1,750
0150	691	7770	09039	REFUNDS AND REBATES	623	-	1,775	-	-
				SUBTOTAL OPERATIONS	**13,151**	**21,050**	**19,802**	**26,885**	**26,885**
				SUBTOTAL CAMPS/AFTERSCHOOL	66,115	89,068	92,981	100,593	106,476

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation Centers	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
EXPENDITURES CONTINUED:									
ENRICHMENT PROGRAMS									
0150	691	7212	09005	POSTAGE & SHIPPING	3,327	3,500	3,500	3,500	3,500
0150	691	7221	09005	ADVERTISING	14,536	13,950	14,103	17,600	17,600
0150	691	7342	09005	TRIPS & TOURS	73	100	-	1,000	1,000
0150	691	7343	09005	CLASS INSTRUCTORS	632	3,200	1,741	3,200	3,200
0150	691	7359	09005	PERSONNEL TRAINING	50	500	-	-	-
0150	691	7361	09005	OTHER CONTRACT SERVICES	633	800	-	-	-
0150	691	7501	09005	OFFICE & COMPUTER SUPPLIES	1,004	900	1,303	-	-
0150	691	7510	09005	CLASS & MISCELLANEOUS MATERIALS	221	250	500	500	500
0150	691	7511	09005	SPECIAL EVENTS SUPPLIES	1,186	1,200	250	-	-
0150	691	7533	09005	SPECIALIZED DEPT MATERIALS	3,282	3,385	3,065	-	-
0150	691	7763	09011	SPECIAL ACCOUNT - CALLAGHAN	-	2,600	3,385	-	-
0150	691	7751	09005	CHARGES IN - INTERDEPARTMENT	875	875	875	875	875
				Computer Replacement (765-550)				875	875
0150	691	7770	09005	REFUNDS AND REBATES	551	-	1,836	-	-
				SUBTOTAL OPERATIONS	**26,370**	**31,260**	**30,558**	**26,675**	**26,675**
				SUBTOTAL ENRICHMENT PROGRAMS	26,370	31,260	30,558	26,675	26,675
				Payroll (7000 - 7199)	**605,273**	**806,038**	**713,907**	**339,592**	**369,249**
				Operations Costs (7200 - 7999)	**65,701**	**89,065**	**99,463**	**125,973**	**125,973**
				Total Budget	670,974	895,103	813,370	465,565	495,222
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	5.75	5.75	5.75	1.75	1.75

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Sports Programs				$	$	$	$	$
REVENUES:									
0150	692	5250	09037	YOUTH SPORTS FEES	50,922	65,000	60,000	65,000	65,000
0150	692	5250	09037	ADULT SPORTS FEES	37,140	42,000	30,000	36,000	38,000
0150	692	5250	09007	AQUATICS FEES	66,214	40,000	40,000	53,000	57,000
0150	692	5250	09037	FEMALE SPORTS FEES	59,296	50,000	74,996	72,000	72,000
0150	692	5315	09037	FIELD RESERVATIONS	20,030	18,000	24,577	18,000	18,000
0150	692	5850	09037	DONATIONS AND SPONSROSHIPS	210	1,000	-	1,000	1,000
				GENERAL FUND	109,667	163,493	62,740	78,460	87,737
				Total Revenues	343,479	379,493	292,313	323,460	338,737
EXPENDITURES:									
SPORTS:									
0150	692	7011	09037	REGULAR SALARIES & WAGES	130,455	135,442	66,302	76,739	83,629
0150	692	7021	09037	TEMPORARY & CASUAL WAGES	31,517	35,000	10,302	99,634	103,058
0150	692	7038	09037	RETIREMENT PLAN CHARGES	24,764	24,738	15,327	16,076	19,077
0150	692	7062	09037	GROUP HEALTH INSURANCE	29,500	38,956	14,480	15,085	16,427
0150	692	7066	09037	SOCIAL SECURITY	11,131	10,748	5,405	7,267	7,844
0150	692	7067	09037	ALT - 457 DEFERRED COMP	324	578	96	1,295	1,340
				SUBTOTAL PERSONNEL	**227,691**	**245,462**	**111,912**	**216,097**	**231,374**
0150	692	7343	09037	CLASS INSTRUCTIONS	17,896	17,299	27,458	1,123	1,123
0150	692	7351	09037	DUES & SUBSCRIPTIONS	951	1,850	856	1,850	1,850
0150	692	7359	09037	PERSONNEL TRAINING	894	1,200	1,804	1,200	1,200
0150	692	7361	09037	OTHER CONTRACT SERVICES	21,679	32,615	23,225	18,373	18,373
0150	692	7510	09037	SPORTS SUPPLIES	26,927	32,225	29,389	33,225	33,225
0150	692	7751	09037	CHARGES IN - INTERDEPARTMENT	875	875	875	675	675
				Computer Replacement (765-550)				675	675
0150	692	7770	09037	REFUNDS AND REBATES	5,067	-	12,547	-	-
				SUBTOTAL OPERATIONS	**74,289**	**86,064**	**96,154**	**56,446**	**56,446**
				SUBTOTAL SPORTS	301,980	331,526	208,066	272,543	287,820
AQUATICS:									
0150	692	7021	09007	TEMPORARY & CASUAL WAGES	37,249	40,000	73,143	40,000	40,000
0150	692	7066	09007	SOCIAL SECURITY	540	483	1,061	483	483
0150	692	7067	09007	ALT - 457 DEFERRED COMP	484	433	951	433	433
				SUBTOTAL PERSONNEL	**38,273**	**40,917**	**75,155**	**40,917**	**40,917**
0150	692	7359	09007	PERSONNEL TRAINING	130	350	240	3,300	3,300
0150	692	7510	09007	AQUATICS SPORTS SUPPLIES	2,702	6,200	5,013	6,200	6,200
0150	692	7543	09007	CLASS MATERIALS	-	500	-	500	500
0150	692	7770	09007	REFUNDS AND REBATES	393	-	3,840	-	-
				SUBTOTAL OPERATIONS	**3,225**	**7,050**	**9,093**	**10,000**	**10,000**
				SUBTOTAL AQUATICS	41,499	47,967	84,248	50,917	50,917
				Payroll (7000 - 7199)	**265,964**	**286,379**	**187,066**	**257,014**	**272,291**
				Operations Costs (7200 - 7999)	**77,514**	**93,114**	**105,247**	**66,446**	**66,446**
				Total Budget	343,479	379,493	292,313	323,460	338,737
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.0	2.0	2.0	1.0	1.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Special Events				$	$	$	$	$
REVENUES:									
0150	686	5895	00000	STRAWBERRY FESTIVAL	107,876	120,000	136,840	125,000	125,000
				FOOD BOOTHS				20,000	20,000
				COMMERCIAL BOOTHS				13,535	13,535
				ARTS & CRAFTS BOOTHS				6,900	6,900
				SOFT DRINK BOOTH				1,580	1,580
				SPECIALITY ITEMS/PROFTIT SHARING				17,000	17,000
				GAMES & RIDES				17,475	17,475
				SPONSORSHIP				30,000	30,000
				SOUVENIR SALES				4,500	4,500
				MISC				14,010	14,010
0150	686	5332	00000	SPECIAL EVENTS PERMITS	-	-	-	2,000	2,000
0150	686	5850	00000	DONATIONS	-	-	-	24,500	24,500
0150	686	5895	00000	OTHER EVENTS	-	-	-	29,550	29,550
				GENERAL FUND	-	-	-	101,024	113,015
				Total Revenues	107,876	120,000	136,840	282,074	294,065
EXPENDITURES:									
0150	686	7011	00000	REGULAR SALARIES & WAGES	-	-	-	79,109	85,999
0150	686	7021	00000	TEMPORARY & CASUAL WAGES	280	175	4,223	1,727	1,900
0150	686	7038	00000	RETIREMENT PLAN CHARGES	-	-	-	16,721	19,777
0150	686	7062	00000	GROUP HEALTH INSURANCE	-	-	-	15,085	16,427
0150	686	7066	00000	SOCIAL SECURITY	5	3	61	6,077	6,606
0150	686	7067	00000	ALT - 457 DEFERRED COMP	4	2	55	2	2
				SUBTOTAL PERSONNEL	**289**	**180**	**4,339**	**118,721**	**130,712**
0150	686	7221	00000	ADVERTISING	-	1,650	6,030	5,098	5,098
0150	686	7341	00000	SPONSORS DONATIONS	351	280	-	280	280
0150	686	7357	00000	PRINTING, BINDING & DUPLICATING	-	730	-	730	730
0150	686	7361	00000	OTHER CONTRACT SERVICES	74,307	104,332	95,927	119,000	119,000
0150	686	7533	00000	SPECIALIZED DEPT MATERIALS	5,903	12,828	1,139	38,245	38,245
0150	686	7770	00000	REFUNDS & REBATES	525	-	1,175	-	-
				SUBTOTAL OPERATIONS	**81,086**	**119,820**	**104,271**	**163,353**	**163,353**
				Payroll (7000 - 7199)	**289**	**180**	**4,339**	**118,721**	**130,712**
				Operations Costs (7200 - 7999)	**81,086**	**119,820**	**104,271**	**163,353**	**163,353**
				Total Budget	81,375	120,000	108,610	282,074	294,065
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	1	1

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Cannabis	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Tax - Parks and Community Services				$	$	$	$	$
REVENUES:									
0291	604	5276	00000	CANNABIS TAX	35,264	98,100	81,093	80,750	84,788
				Total Revenues	35,264	98,100	81,093	80,750	84,788
EXPENDITURES:									
0291	604	7011	00000	REGULAR SALARIES & WAGES	29,219	31,532	23,127	36,764	39,506
0291	604	7038	00000	RETIREMENT PLAN CHARGES	1,859	5,959	1,507	7,517	8,808
0291	604	7062	00000	GROUP HEALTH INSURANCE	22,225	14,529	9,311	11,344	12,360
0291	604	7066	00000	SOCIAL SECURITY	2,235	2,412	1,769	2,775	2,985
				SUBTOTAL PERSONNEL	**55,538**	**54,433**	**35,714**	**58,400**	**63,659**
0291	604	7537	00000	INFRASTRUCTURE MATERIALS	-	15,153	-	6,350	5,128
0291	604	7541	00000	BUILDING & GROUND MATERIALS	-	16,000	-	16,000	16,000
0291	604	7751	00000	CHARGES IN - INTERDEPARTMENT	-	12,514	-	-	-
				SUBTOTAL OPERATIONS	**-**	**43,667**	**-**	**22,350**	**21,128**
				Payroll (7000 - 7199)	**55,538**	**54,433**	**35,714**	**58,400**	**63,659**
				Operations Costs (7200 - 7999)	**-**	**43,667**	**-**	**22,350**	**21,128**
				Total Budget	55,538	98,100	35,714	80,750	84,787
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.75	0.75	0.75	0.75	0.75

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Recreation	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Pinto Lake				$	$	$	$	$
REVENUES:									
0150	687	5340	00000	MODULAR MOBILE HOME RENT	14,176	22,592	14,145	14,145	14,145
0150	687	5341	00000	RV CAMP AND DUMP FEES	105,128	170,000	150,055	175,000	180,000
0150	687	5342	00000	GROUP PICNIC FEES	13,675	9,000	14,405	15,000	16,000
0150	687	5343	00000	INSPECTIONS & LAUNCH FEES	15,433	10,000	6,290	7,000	7,500
0150	687	5344	00000	BOAT RENTALS/BAIT	3,355	3,000	36,168	37,000	38,000
0150	687	5345	00000	PINTO LAKE DUMP STATION	430	-	4,460	4,500	4,600
0150	687	5346	00000	PINTO ANNUAL PASS - INSIDE	600	-	4,520	4,600	4,700
0150	687	5347	00000	PINTO ANNUAL PASS -OUT	240	-	1,600	1,600	1,700
				GENERAL FUND	5,614	-	(42,843)	(13,237)	(5,935)
				Total Revenues	158,651	214,592	188,800	245,608	260,710
EXPENDITURES:									
0150	687	7011	00000	REGULAR SALARIES & WAGES	80,995	90,472	80,876	84,882	90,175
0150	687	7021	00000	TEMPORARY & CASUAL WAGES	17,057	33,937	29,238	63,551	68,573
0150	687	7038	00000	RETIREMENT PLAN CHARGES	4,989	16,895	5,201	17,149	19,870
0150	687	7062	00000	GROUP HEALTH INSURANCE	28,546	43,617	29,397	18,745	20,269
0150	687	7066	00000	SOCIAL SECURITY	6,444	7,413	6,611	7,215	7,693
0150	687	7067	00000	ALT - 457 DEFERRED COMP	222	458	380	826	891
				SUBTOTAL PERSONNEL	**138,252**	**192,792**	**151,704**	**192,370**	**207,472**
0150	687	7211	00000	ELECTRICITY & GAS	-	-	-	30,000	30,000
0150	687	7221	00000	ADVERTISING	-	2,000	-	-	-
0150	687	7222	00000	TELEPHONE SERVICE	1,790	1,500	2,007	2,100	2,100
0150	687	7232	00000	TRAVEL & SUBSISTENCE	-	-	-	-	-
0150	687	7321	00000	REP & MAINT-OFFICE EQUIP/FURNIT	-	500	-	500	500
0150	687	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	1,000	-	1,000	1,000
0150	687	7344	00000	SPECIAL EVENTS	-	1,000	-	1,000	1,000
0150	687	7351	00000	DUES & SUBSCRIPTIONS	105	-	-	-	-
0150	687	7357	00000	PRINTING, BINDING & DUPLICATING	-	1,000	-	-	-
0150	687	7359	00000	PERSONNEL TRAINING	-	800	-	800	800
0150	687	7361	00000	OTHER CONTRACT SERVICES	5,922	5,500	15,599	5,500	5,500
0150	687	7501	00000	OFFICE & COMPUTER SUPPLIES	1,824	2,500	440	1,000	1,000
0150	687	7533	00000	SPECIALIZED DEPT MATERIALS	2,726	4,000	446	9,000	9,000
0150	687	7559	00000	OTHER SUPPLIES & MATERIALS	1,586	2,000	232	2,000	2,000
0150	687	7751	00000	CHARGES IN - INTERDEPARTMENT	-	-	-	338	338
				Computer Replacement (765-550)				338	338
0150	687	7770	00000	REFUNDS AND REBATES	6,446	-	18,372	-	-
				SUBTOTAL OPERATIONS	**20,399**	**21,800**	**37,096**	**53,238**	**53,238**
				Payroll (7000 - 7199)	**138,252**	**192,792**	**151,704**	**192,370**	**207,472**
				Operations Costs (7200 - 7999)	**20,399**	**21,800**	**37,096**	**53,238**	**53,238**
				Total Budget	158,651	214,592	188,800	245,608	260,710
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.00	2.25	2.25	1.24	1.24

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Recreation**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Neighborhood Services				$	$	$	$	$
REVENUES:									
0150	688	5895	09030	SPECIAL ACCOUNT	-	1,000	180	-	-
				GENERAL FUND	220,669	233,421	237,044	-	-
				Total Revenues	220,669	234,421	237,224	-	-
EXPENDITURES:									
0150	688	7011	00000	REGULAR SALARIES & WAGES	89,438	95,785	98,707	-	-
0150	688	7021	00000	TEMPORARY & CASUAL WAGES	51,244	53,076	61,926	-	-
0150	688	7038	00000	RETIREMENT PLAN CHARGES	13,984	18,103	16,855	-	-
0150	688	7062	00000	GROUP HEALTH INSURANCE	34,790	38,873	31,599	-	-
0150	688	7066	00000	SOCIAL SECURITY	7,651	7,921	8,405	-	-
0150	688	7067	00000	ALT - 457 DEFERRED COMP	666	690	965	-	-
				SUBTOTAL PERSONNEL	**197,774**	**214,448**	**218,457**	**-**	**-**
0150	688	7212	00000	POSTAGE & SHIPPING	866	1,000	500	-	-
0150	688	7221	00000	ADVERTISING	911	2,321	1,000	-	-
0150	688	7232	00000	TRAVEL & SUBSISTENCE	-	250	-	-	-
0150	688	7307	00182	EXPERT & CONSULTATION SERVICES	35	500	-	-	-
0150	688	7344	00000	SPECIAL EVENTS	8,895	7,090	9,934	-	-
0150	688	7361	00000	OTHER CONTRACT SERVICES	834	1,300	600	-	-
0150	688	7501	00000	OFFICE & COMPUTER SUPPLIES	1,618	2,306	1,600	-	-
0150	688	7533	00000	SPECIALIZED DEPT MATERIALS	1,341	1,293	1,221	-	-
0150	688	7763	09030	SPECIAL ACCOUNT	5,483	1,000	1,000	-	-
0150	688	7751	00000	CHARGES IN - INTERDEPARTMENT Computer Replacement (765-550)	2,913	2,913	2,913	-	-
				SUBTOTAL OPERATIONS	**22,895**	**19,973**	**18,768**	**-**	**-**
				Payroll (7000 - 7199)	**197,774**	**214,448**	**218,457**	**-**	**-**
				Operations Costs (7200 - 7999)	**22,895**	**19,973**	**18,768**	**-**	**-**
				Total Budget	220,669	234,421	237,224	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.75	1.75	2.00	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
LLMAD	**Gonzalez Street**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0285	672	5046	00000	GONZALEZ STREET ASSESSMENT	624	-	600	600	600
				Total Revenues	624	-	600	600	600
EXPENDITURES:									
0285	672	7011	00000	REGULAR SALARIES & WAGES	-	-	-	229	245
0285	672	7038	00000	RETIREMENT PLAN CHARGES	-	-	-	49	57
0285	672	7062	00000	GROUP HEALTH INSURANCE	-	-	-	17	90
0285	672	7066	00000	SOCIAL SECURITY	-	-	-	82	19
				SUBTOTAL PERSONNEL	**-**	**-**	**-**	**377**	**411**
0285	672	7533	00000	SPECIALIZED DEPARTMENT MATERIALS	-	-	-	123	89
0285	672	7361	00000	OTHER CONTRACT SERVICES	-	-	-	100	100
				SUBTOTAL OPERATIONS	**-**	**-**	**-**	**223**	**189**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**377**	**411**
				Operations Costs (7200 - 7999)	**-**	**-**	**-**	**223**	**189**
				Total Budget	-	-	-	600	600
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	0.01	0.01

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
LLMAD	**Bay Breeze**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0354	958	5327	00000	BAY BREEZE	18,918	19,683	19,878	19,900	19,900
0354	958	5327	14008	BAY BREEZE RESERVE	36,862	38,352	38,734	38,800	38,800
0354	958	5411	00000	INTEREST INCOME	2,647	1,000	2,000	2,500	2,500
				Total Revenues	58,427	59,035	60,612	61,200	61,200
EXPENDITURES:									
0354	958	7011	00000	REGULAR SALARIES & WAGES	-	-	-	1,187	1,210
0354	958	7021	00000	TEMPORARY & CASUAL WAGES	-	1,000	146	1,468	1,582
0354	958	7038	00000	RETIREMENT PLAN CHARGES	-	-	-	255	282
0354	958	7062	00000	GROUP HEALTH INSURANCE	-	-	-	299	326
0354	958	7066	00000	SOCIAL SECURITY	-	142	2	112	115
0354	958	7067	00000	ALT - 457 DEFERRED COMP	-	127	2	19	21
				SUBTOTAL PERSONNEL	**-**	**1,269**	**150**	**3,340**	**3,536**
0354	958	7327	00000	REP & MAINT-UNIFORMS & ACCESS	-	1,300	-	1,000	1,000
0354	958	7331	00000	REP & MAINT-RADIO EQUIPMENT	500	500	-	250	250
0354	958	7361	00000	OTHER CONTRACT SERVICES	9,745	10,475	9,876	10,475	10,475
0354	958	7541	00000	BUILDING & GROUND MATERIALS	-	500	-	500	500
0354	958	7551	00000	CHEMICALS	96	1,000	365	1,000	1,000
0354	958	7553	00000	SPECIALIZED DEPT MATERIALS	1	2,000	28	2,000	2,000
0354	958	7559	00000	OTHER SUPPLIES & MATERIALS	-	1,591	261	1,591	1,591
0354	958	7561	00000	FUELS & LUBRICANTS	609	523	157	523	523
0354	958	7721	00000	COST ALLOCATION PLAN CHARGES	1,537	1,568	1,568	1,620	1,685
0354	958	7731	00000	MSC CHARGES	43	2,000	-	1,000	1,000
0354	958	7821	14008	REPLACEMENT RESERVE - BAY BREEZE	334	38,352	59,395	40,309	41,921
				OTHER CONTRACT SERVICES				2,500	2,500
				SPECIALIZED DEPT MATERIALS				2,500	2,500
				BUILDING & GROUND MATERIALS				2,500	2,500
				OTHER SUPPLIES & MATERIALS				32,809	34,421
				SUBTOTAL OPERATIONS	**12,865**	**59,809**	**71,649**	**60,268**	**61,945**
				Payroll (7000 - 7199)	**-**	**1,269**	**150**	**3,340**	**3,536**
				Operations Costs (7200 - 7999)	**12,865**	**59,809**	**71,649**	**60,268**	**61,945**
				Total Budget	12,865	61,079	71,799	63,609	65,481
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	0.02	0.02

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
LLMAD	Vista	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Montaña				$	$	$	$	$
REVENUES:									
0354	959	5327	00000	V M - ZONE A - AG BUFFER	42,470	44,186	44,364	44,400	44,400
0354	959	5327	14009	REPLACEMENT RESERVE - ZONE A	34,621	36,021	36,165	36,165	36,165
0354	959	5327	14012	V M - ZONE B - LANDSCAPING & LIGHTING	41,929	43,623	43,799	44,800	44,800
0354	959	5327	14011	REPLACEMENT RESERVE - ZONE B	7,004	7,287	7,317	7,320	7,320
0354	959	5411	00000	INTEREST INCOME	3,969	1,500	3,000	3,000	3,000
				Total Revenues	129,993	132,617	134,645	135,685	135,685
EXPENDITURES:									
0354	959	7011	00000	REGULAR SALARIES & WAGES	39,482	36,924	39,307	29,120	31,161
0354	959	7021	00000	TEMPORARY & CASUAL WAGES	10,936	16,314	13,685	26,263	28,012
0354	959	7038	00000	RETIREMENT PLAN CHARGES	2,539	6,979	2,678	6,258	7,276
0354	959	7062	00000	GROUP HEALTH INSURANCE	9,536	12,025	9,460	9,266	10,098
0354	959	7066	00000	SOCIAL SECURITY	3,179	3,061	3,205	2,608	2,790
0354	959	7067	00000	ALT - 457 DEFERRED COMP	142	212	178	341	364
				SUBTOTAL PERSONNEL	**65,815**	**75,516**	**68,513**	**73,857**	**79,701**
0354	959	7211	00000	ELECTRICITY & GAS	330	269	262	269	269
0354	959	7327	00000	REP & MAINT-UNIFORMS & ACCESS	-	25	-	254	254
0354	959	7361	00000	OTHER CONTRACT SERVICES	12,759	-	-	500	500
0354	959	7551	00000	CHEMICALS	599	587	2,689	1,000	1,000
0354	959	7553	00000	SPECIALIZED DEPT MATERIALS	1,983	976	2,666	976	976
0354	959	7561	00000	FUELS & LUBRICANTS	1,443	1,835	1,177	1,500	1,500
0354	959	7711	00000	GENERAL INSURANCE	2,100	2,200	2,200	2,400	2,500
0354	959	7712	00000	COMPENSATION INSURANCE	3,900	3,900	3,900	3,400	3,500
0354	959	7721	00000	COST ALLOCATION PLAN CHARGES	6,096	6,218	6,218	6,479	6,738
0354	959	7731	00000	MSC CHARGES	5,928	1,611	2,493	1,611	1,611
0354	959	7821	14009	REPLACEMENT RESERVE - ZONE A	14,404	36,021	30,353	36,110	37,553
0354	959	7821	14011	REPLACEMENT RESERVE - ZONE B	2,802	7,287	7,411	9,027	9,388
				SUBTOTAL OPERATIONS	**52,343**	**60,929**	**59,370**	**63,526**	**65,789**
				Payroll (7000 - 7199)	**65,815**	**75,516**	**68,513**	**73,857**	**79,701**
				Operations Costs (7200 - 7999)	**52,343**	**60,929**	**59,370**	**63,526**	**65,789**
				Total Budget	118,158	136,444	127,883	137,383	145,490
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.62	0.62	0.62	0.62	0.62

POLICE DEPARTMENT

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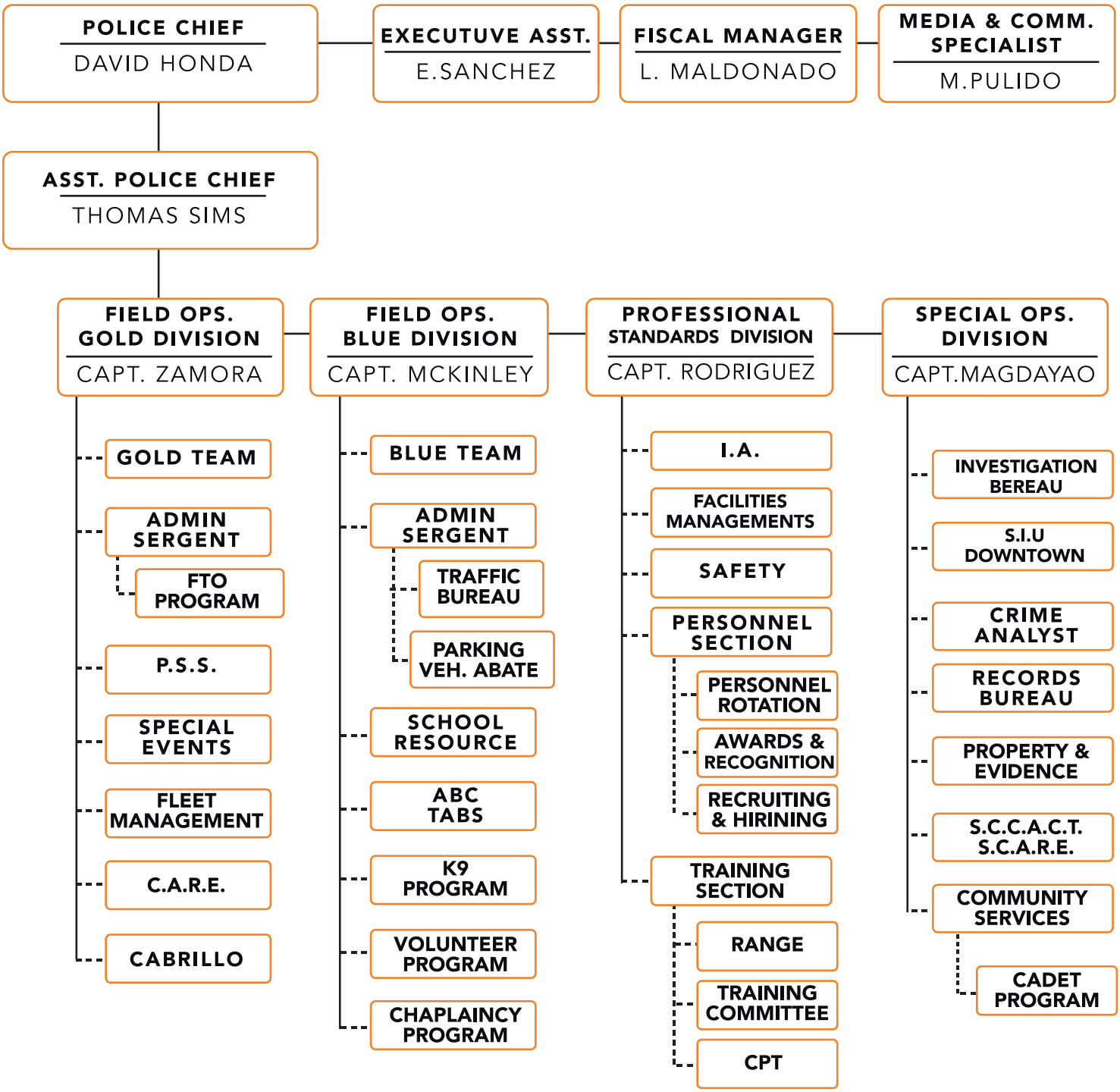
CITY OF WATSONVILLE
CALIFORNIA

POLICE DEPARTMENT

Organizational Structure Fiscal Years 2019 - 2021



POLICE SUMMARY

The Police Department is divided into five divisions: Support Services, Operations, Recreation Sports Center, Administrative Services, and Animal Shelter. The Department is also responsible for Measure G (Police) Fund and Abandon Vehicle Fund under the Special Revenue Funds Section.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
Support Services (409)	2,631,424	3,133,455	3,065,338	3,258,137	3,327,624
Operations (410)	12,956,314	13,285,705	13,253,944	13,897,606	14,625,612
Police Activity League (417)	149,562	198,990	168,333	-	-
Administrative Services (419)	659,452	668,955	552,212	710,852	742,191
Animal Shelter (430)	579,299	640,000	646,490	711,042	739,483
Cannabis - Police (601)	55,856	103,531	71,875	73,245	78,222
General Fund Change					
Revenues - Increased				(98,431)	48,230
Operating Expenditures - Increased				620,246	862,250
Net Operating Budget Increases				718,677	814,020
SPECIAL REVENUE FUNDS:					
Abandoned Vehicle Dispersal (423)	82,912	82,912	82,912	82,912	82,912
Measure G - Police (527)	1,259,692	1,844,460	1,119,378	2,069,441	2,181,048
Measure G - Police Activity League (528)	-	-	-	311,500	335,018
Special Revenue Funds Change					
Revenues - Increased				(27,254)	42,600
Operating Expenditures - Increased				536,481	135,125
Net Operating Budget Increases				509,227	92,525
Total Budget	18,224,949	19,759,018	18,792,149	21,114,735	22,112,109

DIVISION **POLICE (409, 410, 417, 419, 601, 5423, 527,528)**

OUR MISSION
Committing ourselves to public safety through engagement, education, enforcement, and professional development.

OUR WHY
Impacting our community in positive ways, every day, through strong relationships and problem solving.

OUR CORE VALUES: Character, Competency, Compassion and Communication

- Character: Striving to exhibit integrity, honesty, and courage
- Competency: Improving ourselves through self-reflection, education, professional development, and teamwork
- Compassion: Demonstrating empathy, advocacy, respect and dignity toward others
- Communication: Effective communication through actively listening, respectfulness, and clarity

DIVISIONS
The Watsonville Police Department provides services through the following divisions:

OFFICE OF THE CHIEF is responsible for the overall management of the police department. The units assigned in this division include: Police Finance, Media and Communication and the Caminos hacia el Éxito Program. Police Finance manages the department's budget and grants. Media & Communications oversees all of the Department's Social Media platforms (Facebook, Instagram, Twitter, Youtube) and works with local media on stories, services and programs related to the Police Department. They focus on engaging with residents through social media accounts to strengthen ties between officers and community members. The Caminos hacia el Éxito initiative is a diversion program for Watsonville youth who commit a first time offense (misdemeanor) that offers them evidence based and promising practices as an alternative to detention.

SPECIAL OPERATIONS DIVISION is comprised of several different units including; Investigations; Evidence Unit; Police Records; Santa Cruz County Anti-Crime Team; Special Investigations Unit; Santa Cruz Auto Recovery Enforcement Team' Neighborhood Services; Police Athletic League (PAL); Watsonville Cadet Program; (Crisis Negotiations Team and the Special Response Team. The Special Operations Division strives to solve workable cases combined with a goal to provide the highest quality of service to community members who have been victimized by crime regardless of severity of the offense. The Division looks to advocate for all victims and hopes to make our community a safer place to live, improve the quality of life and educating the community regarding crime prevention.

FIELD OPERATIONS DIVISION responds to the public's request for police services in an efficient and professional manner, 24-hours a day, and engages in a variety of proactive and directive programs to increase trust while safeguarding lives and property against crime. Our goal is to focus on increasing program effectiveness, promote positive youth development, foster safe neighborhoods, increase equity and reduce ethnic disparities and participate in authentic community engagement.

PROFFESIONAL STANDARDS DIVISION (PSD) oversees professional standards, internal affairs, and recruitment and hiring of sworn and non-sworn personnel. PSD is charged with ensuring department members are properly equipped and competently trained in compliance with State and Federal mandates. PSD is also responsible for facility management. In the next fiscal year, our goal is to equip officers with body worn cameras, and mobile handheld devices for traffic collision reporting and issuing citations.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

CAMINOS HACIA EL EXITO

The Caminos hacia el Éxito initiative has provided hundreds of youth with a second opportunity by allowing them to take accountability for their actions when they commit a first offense. When the first time offender youth agree to participate, they are provided with restorative justice, comprehensive treatment plans and mentorships among other evidenced based practices and strategies. Between January 2012 and December 2018, 452 youth accepted to participate in the program. Of the 452 participants, 380 successfully completed the program. Of those youth who completed the program succesfully, 345 (91%) out of 380 did not re-offend within 6 months from completing the program and 327 (86%) out of 380 did not re-offend after a year of completing the program. These youth completed over 17,174 hours of community service and 5,947 hours of pro-social activities. The success of the program is attributed to the services provided by our local community based organizations.

INVESTIGATIONS AND EVIDENCE UNIT

Over the course of past two years the Special Operations Division has confiscated or recovered over four hundred guns and has been responsible for investigating and solving numerous gang related crimes, violent crimes and sexual assault crimes. Over the course of these two years, the evidence unit received approximately 16,000 items and has disposed or destroyed over 6,200 pieces of evidence, including over two hundred firearms.

CADET PROGRAM

The Watsonville Police Cadet program has been a very successful program for decades that introduces younger generations to a career in law enforcement. This year the program has grown to its full capacity due to its popularity and success. Over the past two years, the cadet program has logged over 1,700 volunteer hours at various events in the community and has become a bridge between the police department and the community.

C.A.R.E. TEAM

The C.A.R.E. Team (Crisis, Assessment, Response, and Engagement) is a team formed by the collaboration of the Watsonville Police Department and Santa Cruz County Behavioral Health. The team is comprised of a mental health clinician partnered with a Watsonville Police officer to act as a liaison when mental health calls for services are needed. The C.A.R.E. Team is a 40 hour per week program that is co-funded by both agencies. The C.A.R.E. Team responds to calls for service with potential mental health issues by providing mental health assessments, crisis assessments, crisis intervention and other service referrals. In addition, the team provides education, training and consultation to the Watsonville Police Department. During FY 16-17, the C.A.R.E. Team helped 186 persons.

CRISIS INTERVENTION TRAINING (CIT)

Crisis Intervention Training (CIT) provides public safety personnel with the knowledge and skill to identify signs and symptoms of mental illness, skills to assess and manage an individual's risk for suicide, effective communication strategies, and develops a better understanding of the officer's role in mental health related incidents. Through the last fiscal year, 62 of our officers have been CIT trained (84% of our sworn staff). Our goal is to have all of our sworn staff trained in CIT by 2021.

PUBLIC SAFETY HIRING PLAN

Over the last two fiscal years, PSD has worked diligently to recruit personnel, both sworn and professional, in order to fill vacancies left by retirement or personnel leaving the department for other opportunities. Because of this work, the department has hired 18 police officers and eight professional staff members during this timeframe. Our goal is to be fully staffed within the next fiscal year.

PERFORMANCE MEASURES

Output / Activity	2016-2017 Actual	2017-2018 Actual	2018-2019 Estimated	2019-2020 Projected	2020-2021 Projected
OFFICE OF THE CHIEF					
Increase community engagement and youth prevention/intervention programs					
• Followers on Social Media	n/a	16,400	26,000	28,000	30,000
• Youth in Caminos hacia el Éxito	50	50	50	50	50
SPECIAL OPERATIONS DIVISION					
Reduce crime in the community					
• Firearm Seizures	105	308	122	117	115
• Felony Investigations	2,000	2,200	2,250	2,500	2,500
• Calls Generated	66,545	67,063	54,360	51,110	51,003
FIELD OPERATIONS DIVISION					
Reduce traffic collisions and ensure pedestrian safety					
• Traffic Citations	2,021	2,311	2,500	2,700	2,900
• Lower the vehicle vs pedestrian accident rate	41	42	40	35	30

GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021

1	Hire and train personnel to fill police officer and professional staff vacancies.
2	Ensure personnel have the proper equipment and training to effectively and safely do their job.
3	Reduce the number of traffic collisions and ensure pedestrian safety through education.
4	Conduct at least 5 operations per year at all tobacco retail outlets in accordance with the TRL ordinance to reduce commercial youth tobacco access.
5	Increase youth participation in PAL recreational activities.
6	Refer all qualified youth to the Caminos hacia el Éxito Program to reduce recidivism.
7	Upgrading technology to help reduce and solve crimes.

GENERAL PLAN

The Watsonville Police Department will continue to support all relative provisions of the Watsonville's General Plan. It will continue to impact the community in positive ways, every day, through strong relationships and problem solving. Our core values of character, competency, compassion and communication will ensure that we work closely with the community in the prevention of crime through strong community policing strategies.

STRATEGY STATEMENT

The Watsonville Police Department will continue striving to create a healthy, safe and thriving Watsonville through our mission: committing ourselves to public safety through engagement, education, enforcement, and professional development. Our mission aligns with the City of Watsonville's Strategic Plan of Public Safety, which includes traffic safety education, community policing and youth prevention. We will continue to support all divisions within the police department, other city departments and community based organizations to promote partnerships and the safety and well-being of the Watsonville community.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Police Support Services	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	409	5273	10008	S.C.A.R.E PROGRAM	160,722	156,000	156,000	161,000	161,000
0150	409	5390	00000	DUI FEES	27,590	25,000	30,337	32,000	33,000
0150	409	5853	00000	POST REIMBURSEMENTS	48,235	6,000	36,424	10,000	10,000
				GENERAL FUND	2,394,877	2,946,455	2,842,577	3,055,137	3,123,624
				Total Revenues	2,631,424	3,133,455	3,065,338	3,258,137	3,327,624
EXPENDITURES:									
0150	409	7011	00000	REGULAR SALARIES & WAGES	898,169	1,075,617	996,471	1,107,872	1,131,571
0150	409	7012	00000	OVERTIME	67,847	46,500	86,281	46,500	46,500
0150	409	7021	00000	TEMPORARY & CASUAL WAGES	13,795	40,148	23,198	40,148	40,148
0150	409	7038	00000	RETIREMENT PLAN CHARGES	193,712	248,245	258,451	308,417	343,596
0150	409	7039	00000	RETIREMENT - PERS SIDE LOAN	42,530	42,543	42,543	42,543	42,543
0150	409	7062	00000	GROUP HEALTH INSURANCE	139,045	193,484	130,307	149,700	163,123
0150	409	7066	00000	SOCIAL SECURITY	20,973	20,882	23,683	23,750	24,452
0150	409	7067	00000	ALT 457	150	522	172	522	522
0150	409	7090	00000	UNIFORM ALLOWANCE	5,782	5,725	6,912	5,725	5,725
				SUBTOTAL PERSONNEL	**1,382,001**	**1,673,666**	**1,568,018**	**1,725,177**	**1,798,179**
0150	409	7222	00000	TELEPHONE SERVICE	48,988	42,000	56,408	42,000	42,000
0150	409	7232	00000	TRAVEL & SUBSISTENCE	11,062	11,753	11,900	-	-
0150	409	7303	00000	LEGAL SERVICES	1,400	30,000	-	10,000	10,000
0150	409	7307	00000	EXPERT & CONSULTATION SERVICES	61,432	20,000	60,285	25,777	25,777
				Professional Services				10,777	10,777
				Background Investigation				15,000	15,000
0150	409	7351	00000	DUES & SUBSCRIPTIONS	4,464	4,000	4,728	4,000	4,000
				Professional Organization Dues				2,000	2,000
				Legal Updates				1,000	1,000
				Penal Codes				1,000	1,000
0150	409	7357	00000	PRINTING, BINDING & DUPLICATING	18,034	10,000	9,236	10,000	10,000
				Misc. Reports/Citations				8,000	8,000
				Policy Updates				2,000	2,000
0150	409	7359	00000	PERSONNEL TRAINING	28,214	30,000	28,037	-	-
0150	409	7361	00000	OTHER CONTRACT SERVICES	30,619	26,000	43,209	26,000	26,000
				Lexipol				10,000	10,000
				Lexus Nexus				3,000	3,000
				Investigations Costs				10,000	10,000
				Recall Secure Destruction				3,000	3,000
0150	409	7369	00000	FEES & PERMITS	975,899	1,229,936	1,236,608	1,435,012	1,435,012
				NetCom				1,350,012	1,350,012
				SANE				70,000	70,000
				SCCNET				15,000	15,000
0150	409	7501	00000	OFFICE & COMPUTER SUPPLIES	27,215	5,000	17,167	5,000	5,000
0150	409	7702	00000	RENT OF EQUIPMENT	27,095	36,100	14,742	36,100	36,100
				Copy Machine Lease & Copy Charges				30,637	30,637
				Post Office Box				500	500
				Undercover Vehicle Rental				2,000	2,000
				Other				2,963	2,963
0150	409	7751	00000	CHARGES IN - INTERDEPARTMENT	15,000	15,000	15,000	16,648	16,648
				Computer Replacement (765-550)				16,648	16,648
0150	409	7765	00000	EXPENSE OFFSET	-	-	-	(77,577)	(81,092)
				SUBTOTAL OPERATIONS	**1,249,423**	**1,459,789**	**1,497,320**	**1,532,960**	**1,529,445**
				Payroll (7000 - 7199)	**1,382,001**	**1,673,666**	**1,568,018**	**1,725,177**	**1,798,179**
				Operations Costs (7200 - 7999)	**1,249,423**	**1,459,789**	**1,497,320**	**1,532,960**	**1,529,445**
				Total Budget	2,631,424	3,133,455	3,065,338	3,258,137	3,327,624
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	12.0	13.0	13.0	10.0	10.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Police Operations	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0150	410	5116	00000	TOBACCO RETAILER LICENSE FEE	13,005	15,000	13,000	14,000	15,000
0150	410	5261	00000	POLICE SPECIAL EVENT FEES	21,146	16,000	18,200	19,000	20,000
0150	410	5268	00000	POLICE RANGE FEES	9,100	11,000	27,000	28,000	29,000
0150	410	5277	00000	CNNIBAS FACILITY ID CARDS FEES	5,568	5,000	6,912	8,000	9,000
0150	410	5307	00000	POLICE REPORTS	47,540	70,000	54,004	56,000	58,000
0150	410	5330	00000	VEHICLE IMPOUND RELEASE FEE	44,961	46,000	48,192	50,000	52,000
0150	410	5334	00000	VEHICLE IMP RELEASE -30 DAY HEARING FEE	1,300	2,000	-	2,000	2,000
0150	410	5335	00000	VEHICLE TOWING FEE	30,435	36,000	19,404	20,000	21,000
0150	410	5381	00000	COURT FINES	106,445	220,000	92,063	95,000	98,000
0150	410	5383	00000	PARKING FINES	400,252	415,000	426,610	440,000	454,000
0150	410	5386	00000	PARKING TKT FINES - STATE & COUNTY	164,331	170,000	164,246	170,000	176,000
0150	410	5388	00000	CODE VIOLATION PENALTIES	12,900	30,000	-	31,000	32,000
0150	410	5651	00000	MAS PVUSD FEES - (WHS SRO)	110,356	110,000	110,000	110,000	110,000
0150	410	5890	00000	GRANT PROCEEDS	27,267	-	-	-	-
0150	410	5890	10000	SSLESF	109,045	100,000	100,000	100,000	100,000
0150	410	5890	10001	GRANT REVSCHOOL COMM POLICING - PV HS	110,515	120,000	120,000	124,000	128,000
0150	410	5890	10002	CABRILLO COLLEGE POLICING	32,880	35,000	35,000	-	-
0150	410	5893	00000	POLICE PERSONNEL REIMBURSEMENT	50,540	30,000	58,000	60,000	62,000
0150	410	5895	00000	OTHER REVENUE MISC.	17,309	20,000	23,522	25,000	26,000
				GENERAL FUND	11,641,419	11,834,705	11,937,791	12,545,606	13,091,612
				Total Revenues	12,956,314	13,285,705	13,253,944	13,897,606	14,483,612
EXPENDITURES:									
0150	410	7011	00000	REGULAR SALARIES & WAGES	7,055,929	7,325,115	7,100,110	7,825,995	8,096,847
0150	410	7011	10000	REGULAR SALARIES & WAGES	-	89,314	-	-	-
0150	410	7011	10001	REGULAR SALARIES & WAGES	107,242	114,076	117,956	116,334	118,637
0150	410	7012	00000	OVERTIME	447,449	300,000	552,979	300,000	300,000
0150	410	7012	10001	OVERTIME	7,722	-	15,773	-	-
0150	410	7021	00000	TEMPORARY & CASUAL WAGES	64,023	42,777	74,415	42,777	42,777
0150	410	7030	00000	OFF DUTY & RECALL PAY	2,462	-	3,202	-	-
0150	410	7038	00000	RETIREMENT PLAN CHARGES	2,122,057	2,093,367	2,287,293	2,684,174	3,006,524
0150	410	7038	10000	RETIREMENT PLAN CHARGES	-	11,732	-	-	-
0150	410	7038	10001	RETIREMENT PLAN CHARGES	62,379	44,195	20,403	55,946	62,771
0150	410	7042	00000	PERS UAL PAYMENT	-	33,400	33,400	-	-
0150	410	7039	00000	RETIREMENT PLAN CHARGES - SIDE	255,181	255,168	255,168	255,168	255,168

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Police Operations	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
EXPENDITURES CONTINUED:									
0150	410	7062	00000	GROUP HEALTH INSURANCE	972,307	1,277,436	868,620	1,032,331	1,124,940
0150	410	7062	10000	GROUP HEALTH INSURANCE	-	19,329	-	-	-
0150	410	7062	10001	GROUP HEALTH INSURANCE	13,113	19,329	13,903	14,939	16,281
0150	410	7066	00000	SOCIAL SECURITY	154,343	164,538	149,013	154,591	161,484
0150	410	7066	10000	SOCIAL SECURITY	-	1,703	-	-	-
0150	410	7066	10001	SOCIAL SECURITY	1,685	1,485	1,956	1,687	1,720
0150	410	7066	10002	SOCIAL SECURITY	-	1,425	-	-	-
0150	410	7067	00000	ALT - 457 DEFERRED COMP	852	556	967	556	556
0150	410	7067	10002	ALT - 457 DEFERRED COMP	-	393	-	-	-
0150	410	7090	00000	UNIFORM ALLOWANCE	47,569	41,715	43,850	41,715	41,715
0150	410	7090	10000	UNIFORM ALLOWANCE	-	750	-	-	-
0150	410	7090	10001	UNIFORM ALLOWANCE	1,171	750	1,200	750	750
				SUBTOTAL PERSONNEL	**11,315,485**	**11,838,553**	**11,540,207**	**12,526,963**	**13,230,169**
0150	410	7211	00000	ELECTRICITY & GAS	118,575	125,000	125,000	125,000	125,000
0150	410	7212	00000	POSTAGE & SHIPPING	7,562	6,000	8,130	6,000	6,000
0150	410	7222	00000	TELEPHONE SERVICE	271	12,312	2,008	12,312	12,312
0150	410	7225	00000	COMPUTER HARDWARE	891	40,000	6,415	40,000	40,000
0150	410	7226	00000	COMPUTER SOFTWARE	13,168	20,000	31,320	20,000	20,000
0150	410	7232	00000	TRAVEL & SUBSISTENCE	1,839	25,000	19,911	25,000	25,000
0150	410	7303	10032	LEGAL SERVICES	6,849	20,000	-	20,000	20,000
0150	410	7323	00000	REP & MAINT-VEHICLE & EQUIP	80,027	24,500	77,354	24,500	24,500
0150	410	7325	00000	REP & MAINT-BUILDINGS	25,583	14,000	13,238	14,000	14,000
0150	410	7331	00000	REP & MAINT-RADIO EQUIPMENT	10,815	24,500	16,000	24,500	24,500
0150	410	7361	00000	OTHER CONTRACT SERVICES	150,911	145,000	201,389	145,000	145,000
				Other Contract Services				13,447	13,447
				Jail Fees				25,000	25,000
				County of Santa Cruz - Mental Health Liaison				60,000	60,000
				MDIC				46,553	46,553
0150	410	7369	00000	FEES & PERMITS	51	4,800	-	4,800	4,800
0150	410	7516	00000	UNIFORMS, BADGES & ACCESSORIES	29,511	16,500	14,936	16,500	16,500
0150	410	7533	00000	SPECIALIZED DEPT MATERIALS	35,661	7,652	44,645	-	-
0150	410	7559	00000	OTHER SUPPLIES & MATERIALS	48,384	11,039	60,272	-	-
0150	410	7561	00000	FUELS & LUBRICANTS	133,755	63,000	179,569	63,000	63,000
0150	410	7711	00000	GENERAL INSURANCE	132,700	139,300	139,300	119,600	125,600
0150	410	7712	00000	COMPENSATION INSURANCE	648,700	668,200	668,200	626,900	645,700
0150	410	7731	00000	MSC CHARGES	135,376	57,500	60,002	57,500	57,500
0150	410	7751	00000	CHARGES IN - INTERDEPARTMENT	28,961	28,961	28,961	32,143	32,143
				Computer Replacement (765-550)				32,143	32,143
0150	410	7752	00000	CHARGES OUT - INTERDEPARTMENT	(82,912)	(82,912)	(82,912)	(82,912)	(82,912)
				Abandoned Vehicle Dispersal (245-423)				(82,912)	(82,912)
0150	410	7765	10006	FIXED CHARGES-PARKING TICKET REBATE	114,152	76,800	100,000	76,800	76,800
				SUBTOTAL OPERATIONS	**1,640,829**	**1,447,152**	**1,713,737**	**1,370,643**	**1,395,443**
				Payroll (7000 - 7199)	**11,315,485**	**11,838,553**	**11,540,207**	**12,526,963**	**13,230,169**
				Operations Costs (7200 - 7999)	**1,640,829**	**1,447,152**	**1,713,737**	**1,370,643**	**1,395,443**
				Total Budget	12,956,314	13,285,705	13,253,944	13,897,606	14,625,612
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	69.0	69.0	69.0	69.0	69.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Police**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Activity League				$	$	$	$	$
REVENUES:									
0150	417	5393	00000	REGISTRATION FEES	455	500	480	-	-
0150	417	5895	00000	OTHER REVENUES	192	-	2,114	-	-
				GENERAL FUND	148,915	198,490	165,739	-	-
				Total Revenues	149,562	198,990	168,333	-	-
EXPENDITURES:									
0150	417	7011	00000	REGULAR SALARIES & WAGES	42,019	71,259	50,303	-	-
0150	417	7021	00000	TEMPORARY & CASUAL WAGES	54,679	60,000	65,765	-	-
0150	417	7038	00000	RETIREMENT PLAN CHARGES	14,428	12,947	18,167	-	-
0150	417	7062	00000	GROUP HEALTH INSURANCE	10,712	19,481	13,347	-	-
0150	417	7066	00000	SOCIAL SECURITY	4,862	6,091	5,698	-	-
0150	417	7067	00000	ALT - 457 DEFERRED COMP	528	780	660	-	-
				SUBTOTAL PERSONNEL	**127,228**	**170,558**	**153,940**	**-**	**-**
0150	417	7211	00000	ELECTRICITY & GAS	876	1,500	979	-	-
0150	417	7222	00000	TELEPHONE SERVICE	1,867	3,500	2,555	-	-
0150	417	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	1,284	500	24	-	-
0150	417	7330	00000	REP & MAINT-ALARMS	80	450	370	-	-
0150	417	7504	00000	JANITORIAL SUPPLIES	1,635	600	467	-	-
0150	417	7533	00000	SPECIALIZED DEPT MATERIALS	16,593	21,882	10,000	-	-
				SUBTOTAL OPERATIONS	**22,334**	**28,432**	**14,393**	**-**	**-**
				Payroll (7000 - 7199)	127,228	170,558	153,940	-	-
				Operations Costs (7200 - 7999)	22,334	28,432	14,393	-	-
				Total Budget	149,562	198,990	168,333	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.0	1.0	1.0	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Police	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Administrative Services				$	$	$	$	$
REVENUES:									
0150	419	5135	00000	ALARM PERMITS	18,374	15,000	25,000	26,000	27,000
0150	419	5274	00000	FALSE ALARM FEES	-	2,000	-	3,000	4,000
0150	419	5892	00000	EVIDENCE MONEY	6,331	8,000	15,598	17,000	18,000
0150	419	5895	00000	OTHER REVENUE	1,253	-	2,170	3,000	4,000
				GENERAL FUND	633,494	643,955	509,444	661,852	689,191
				Total Revenues	659,452	668,955	552,212	710,852	742,191
EXPENDITURES:									
0150	419	7011	00000	REGULAR SALARIES & WAGES	276,048	322,092	315,978	366,788	379,981
0150	419	7012	00000	OVERTIME	20,693	16,000	5,231	16,000	16,000
0150	419	7021	00000	TEMPORARY & CASUAL WAGES	5,531	31,274	-	31,274	31,274
0150	419	7038	00000	RETIREMENT PLAN CHARGES	41,076	60,253	51,618	78,719	87,791
0150	419	7062	00000	GROUP HEALTH INSURANCE	75,030	116,633	85,717	90,488	98,552
0150	419	7066	00000	SOCIAL SECURITY	22,395	24,593	24,011	28,513	29,522
0150	419	7067	00000	ALT - 457 DEFERRED COMP	72	407	-	407	407
0150	419	7090	00000	UNIFORM ALLOWANCE	-	475	-	475	475
				SUBTOTAL PERSONNEL	**440,845**	**571,727**	**482,555**	**612,663**	**644,002**
0150	419	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	5,000	183	2,500	2,500
0150	419	7361	00000	OTHER CONTRACT SERVICES	151,478	29,727	20,480	29,727	29,727
				Data Works Plus & AFIS Maintenance Agreement				4,773	4,773
				ETEAM -EOC Maintenance				3,705	3,705
				Wireless & VM Ware Maintenance				6,849	6,849
				ESRI, i2,IA Prio, Critical Reach, Legal Sourcebk-Annual Maintenance				3,900	3,900
				Santa Cruz County Open Query-formerly SCAN				10,500	10,500
0150	419	7533	00000	SPECIALIZED DEPT MATIERIALS	16,244	3,865	3,585	10,000	10,000
0150	419	7535	00000	PHOTOGRAPHIC MATERIALS	246	1,000	-	1,000	1,000
0150	419	7559	00000	OTHER SUPPLIES & MATERIALS	21,570	7,566	16,339	15,000	15,000
				Medical Waste Disposal				1,700	1,700
				Crime Scene Supplies				2,933	2,933
				Property-Evidence Supplies				2,933	2,933
				Other				7,434	7,434
0150	419	7751	00000	CHARGES IN- INTERDEPARTMENT	29,070	29,070	29,070	30,031	30,031
				IS (150-250)		-		20,320	20,320
				Computer Replacement (765-550)				9,711	9,711
0150	419	7763	10007	OTHER EXPENDITURES- LIVE SCAN	-	21,000	-	9,931	9,931
				SUBTOTAL OPERATIONS	**218,607**	**97,228**	**69,657**	**98,189**	**98,189**
				Payroll (7000 - 7199)	**440,845**	**571,727**	**482,555**	**612,663**	**644,002**
				Operations Costs (7200 - 7999)	**218,607**	**97,228**	**69,657**	**98,189**	**98,189**
				Total Budget	659,452	668,955	552,212	710,852	742,191
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	5.00	5.00	6.00	6.00	6.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Police	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Animal Shelter				$	$	$	$	$
REVENUES:									
				GENERAL FUND	579,299	640,000	646,490	711,042	739,483
				Total Revenues	579,299	640,000	646,490	711,042	739,483
EXPENDITURES:									
0150	430	7361	00000	OTHER CONTRACT SERVICES	579,299	640,000	646,490	711,042	739,483
				SUBTOTAL OPERATIONS	**579,299**	**640,000**	**646,490**	**711,042**	**739,483**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999	**579,299**	**640,000**	**646,490**	**711,042**	**739,483**
				Total Budget	579,299	640,000	646,490	711,042	739,483
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Cannabis Tax - Police	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0291	601	5276	00000	CANNABIS TAX	28,211	103,531	64,874	64,600	67,830
				Total Revenues	28,211	103,531	64,874	64,600	67,830
EXPENDITURES:									
0291	601	7011	00000	REGULAR SALARIES & WAGES	37,208	42,436	50,378	45,473	47,614
0291	601	7038	00000	RETIREMENT PLAN CHARGES	2,285	8,020	3,190	9,380	10,705
0291	601	7062	00000	GROUP HEALTH INSURANCE	13,516	19,435	14,453	15,048	16,395
0291	601	7066	00000	SOCIAL SECURITY	2,847	3,206	3,854	3,344	3,507
				SUBTOTAL PERSONNEL	**55,856**	**73,097**	**71,875**	**73,245**	**78,222**
0291	601	7361	00000	OTHER CONTRACT SERVICES	-	25,000	-	-	-
0291	601	7751	00000	CHARGES IN - INTERDEPARTMENT	-	5,434	-	-	-
				SUBTOTAL OPERATIONS	**-**	**30,434**	**-**	**-**	**-**
				Payroll (7000 - 7199)	**55,856**	**73,097**	**71,875**	**73,245**	**78,222**
				Operations Costs (7200 - 7999)	**-**	**30,434**	**-**	**-**	**-**
				Total Budget	55,856	103,531	71,875	73,245	78,222
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.00	1.00	1.00	1.00	1.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Abandoned Vehicle Dispersal		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0245	423	5387	00000	ABANDONED VEHICLE DISPERSAL	58,731	60,000	60,000	60,000	60,000
0245	423	6510	00000	OPERATING TRANSFER IN	40,000	40,000	40,000	40,000	40,000
				Total Revenues	98,731	100,000	100,000	100,000	100,000
EXPENDITURES:									
0245	423	7751	00000	CHARGES IN - INTERDEPARTMENT	82,912	82,912	82,912	82,912	82,912
				Operations (150-410)				82,912	82,912
				SUBTOTAL OPERATIONS	**82,912**	**82,912**	**82,912**	**82,912**	**82,912**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**82,912**	**82,912**	**82,912**	**82,912**	**82,912**
				Total Budget	82,912	82,912	82,912	82,912	82,912
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Measure G	**Police**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0310	527	5069	00000	MEASURE G - POLICE	2,295,713	2,403,054	2,487,448	2,371,200	2,413,800
0310	527	5895	10015	COPS GRANT	93,940	-	-	-	-
0310	527	5895	00000	OTHER REVENUES	-	-	-	100	100
0310	527	5411	00000	INTEREST INCOME	23,204	1,000	5,000	5,000	5,000
0310	528	5393	00000	REGISTRATION FEES	-	-	-	500	500
				Total Revenues	2,412,857	2,404,054	2,492,448	2,376,300	2,418,900
EXPENDITURES:									
0310	527	7011	00000	REGULAR SALARIES & WAGES	564,275	831,038	509,693	948,177	1,014,051
0310	527	7011	10015	REGULAR SALARIES & WAGES	42,734	-	109,048	-	-
0310	527	7012	00000	OVERTIME	34,523	56,000	38,270	56,000	56,000
0310	527	7021	00000	TEMPORARY & CASUAL WAGES	-	-	-	75,000	75,000
0310	527	7021	10014	TEMPORARY & CASUAL WAGES-CAMINOS	15,444	20,894	11,770	20,894	20,894
0310	527	7038	00000	RETIREMENT PLAN CHARGES	70,601	121,958	70,443	151,987	172,984
0310	527	7038	10015	RETIREMENT PLAN CHARGES	6,016	-	15,362	-	-
0310	527	7062	00000	GROUP HEALTH INSURANCE	99,606	213,045	87,685	180,112	196,251
0310	527	7062	10014	GROUP HEALTH INSURANCE-CAMINOS	-	1,027	-	-	-
0310	527	7062	10015	GROUP HEALTH INSURANCE	6,530	-	16,614	-	-
0310	527	7066	00000	SOCIAL SECURITY	20,509	30,379	22,638	37,346	39,869
0310	527	7066	10014	SOCIAL SECURITY-CAMINOS	224	-	171	303	303
0310	527	7066	10015	SOCIAL SECURITY	642	-	1,622	-	-
0310	527	7067	00000	ALT - 457 DEFERRED COMP	-	-	-	975	975
0310	527	7067	10014	ALT - 457 DEFERRED COMP-CAMINOS	201	282	153	282	282
0310	527	7090	00000	UNIFORM ALLOWANCE	1,200	5,725	1,223	5,725	5,725
				SUBTOTAL PERSONNEL	**862,504**	**1,280,347**	**884,693**	**1,476,800**	**1,582,334**
0310	527	7221	00000	ADVERTISING	5,926	30,000	11,852	15,000	15,000
0310	527	7222	00000	TELEPHONE SERVICE	-	4,500	-	4,000	4,000
0310	527	7232	00000	TRAVEL & SUBSISTENCE	36,260	45,252	22,149	45,000	45,000
0310	527	7351	00000	DUES & SUBSCRIPTIONS	150	1,500	-	1,500	1,500
0310	527	7359	00000	PERSONNEL TRAINING	58,523	110,000	48,542	110,000	110,000
0310	527	7361	00000	OTHER CONTRACT SERVICES	12,412	47,400	1,937	86,500	86,500
				Other Contract Services				50,000	50,000
				Scheduling Software				14,000	10,000
				DORS				8,500	8,500
				Other				18,000	18,000
0310	527	7361	10014	OTHER CONTRACT SERVICES-CAMI	87,755	120,000	12,431	120,000	120,000
0310	527	7501	10014	OFFICE & COMPUTER SUPPLIES - CAMINOS	1,728	5,000	833	5,000	5,000
0310	527	7533	00000	SPECIALIZED DEPT MATERIALS	-	50,000	-	30,000	30,000
0310	527	7533	10014	SPECIALIZED DEPT MATERIALS-CAMINOS	16,898	20,000	13,980	20,000	20,000
0310	527	7559	00000	OTHER SUPPLIES AND MATERIALS	-	-	-	20,000	20,000
0310	527	7711	00000	GENERAL INSURANCE	27,300	29,000	29,000	30,700	32,400
0310	527	7712	00000	COMPENSATION INSURANCE	46,300	47,700	47,700	48,100	50,500
0310	527	7721	00000	COST ALLOCATION CHARGES	103,938	46,261	46,261	49,341	51,314
0310	527	7731	00000	MSC CHARGES	-	7,500	-	7,500	7,500
				SUBTOTAL OPERATIONS	**397,188**	**564,113**	**234,685**	**592,641**	**598,714**
				Payroll (7000 - 7199)	**862,504**	**1,280,347**	**884,693**	**1,476,800**	**1,582,334**
				Operations Costs (7200 - 7999)	**397,188**	**564,113**	**234,685**	**592,641**	**598,714**
				Total Budget	1,259,692	1,844,460	1,119,378	2,069,441	2,181,048
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	10.00	12.00	12.00	12.00	12.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Measure G	**Police**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Activity League				$	$	$	$	$
REVENUES:									
	SEE POLICE MEASURE G REVENUES								
EXPENDITURES:									
0310	528	7011	00000	REGULAR SALARIES & WAGES	-	-	-	128,071	142,100
0310	528	7021	00000	TEMPORARY & CASUAL WAGES	-	-	-	40,000	40,000
0310	528	7038	00000	RETIREMENT PLAN CHARGES	-	-	-	26,499	32,106
0310	528	7062	00000	GROUP HEALTH INSURANCE	-	-	-	30,154	32,862
0310	528	7066	00000	SOCIAL SECURITY	-	-	-	10,224	11,298
0310	528	7067	00000	ALT - 457 DEFERRED COMP	-	-	-	520	520
				SUBTOTAL PERSONNEL	**-**	**-**	**-**	**235,468**	**258,886**
0310	528	7211	00000	ELECTRICITY & GAS	-	-	-	1,500	1,500
0310	528	7222	00000	TELEPHONE SERVICE	-	-	-	3,500	3,500
0310	528	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	-	-	-	500	500
0310	528	7330	00000	REP & MAIN-ALARMS	-	-	-	750	750
0310	528	7501	00000	OFFICE & COMPUTER SUPPLIES	-	-	-	5,000	5,000
0310	528	7504	00000	JANITORIAL SUPPLIES	-	-	-	5,600	5,600
0310	528	7533	00000	SPECIALIZED DEPT MATERIALS	-	-	-	56,882	56,882
0310	528	7711	00000	GENERAL INSURANCE	-	-	-	2,100	2,200
0310	528	7712	00000	COMPENSATION INSURANCE	-	-	-	200	200
				SUBTOTAL OPERATIONS	-	-	-	76,032	76,132
				Payroll (7000 - 7199)	-	-	-	235,468	258,886
				Operations Costs (7200 - 7999)	-	-	-	76,032	76,132
				Total Budget	-	-	-	311,500	335,018
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	2.0	2.0

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ADMINISTRATION

BUILDING & FACILITY MAINTENANCE

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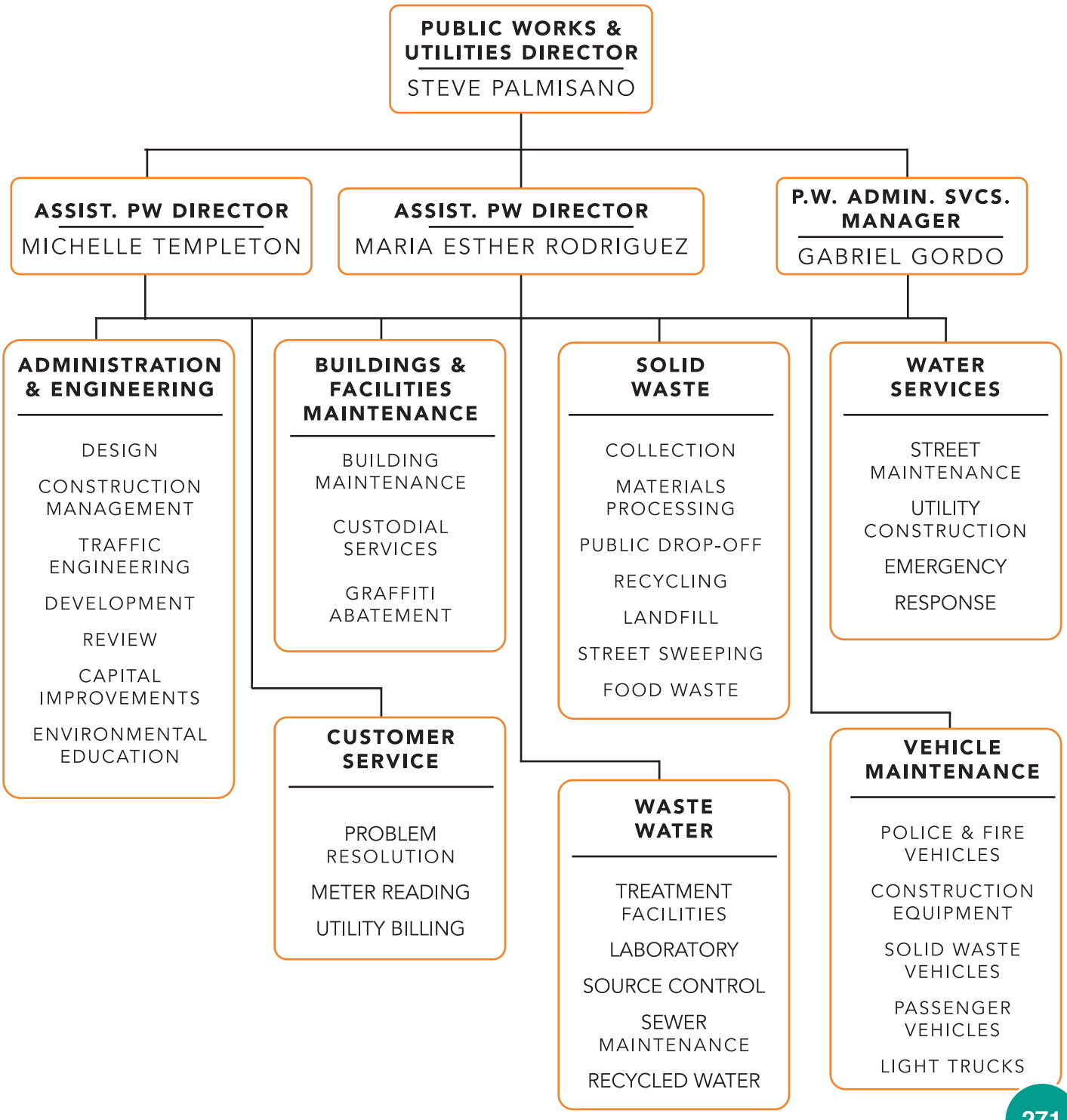
CITY OF WATSONVILLE
CALIFORNIA

PUBLIC WORKS & UTILITIES

Organizational Structure Fiscal Years 2019 - 2021



PUBLIC WORKS SUMMARY

Public Works and Utilities Department includes the Divisions of Engineering and Streets, Vehicle Service, Civic Center Common Area, Building and Facilities Maintenance, Sewer, Waste Water, Water and Fibor Optic Funds. In addition, the Department manages most of the projects funded by the Gas Tax, SBI Gas Tax, Transportation Special Tax - Measure D, and Impact Fee Funds.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
GENERAL FUND:					
Building and Facility Maintenance (220)	383,462	453,987	408,709	479,125	498,696
Engineering & Streets (510)	792,302	776,860	761,211	875,017	914,683
Municipal Vehicle Maintenance (523)	1,801,383	1,887,572	1,763,563	1,904,632	1,949,708
General Fund Change					
Revenues - Increased				32,160	47,710
Operating Expense - Increased/(Decreased)				140,354	104,313
Net Operating Budget Increases				108,194	56,603
SPECIAL REVENUE FUNDS:					
GAS TAX FUND:					
HWY Maintenance (309)	331,586	610,102	386,402	769,492	805,359
CIVIC CENTER COMMON AREA MAINTENANCE FUND:					
Civic Center Common Area Maintenance (321)	395,940	236,844	70,072	215,726	218,133
Special Revenue Funds Change					
Revenues - Increased/(Decreased)				1,149,036	(8,856,004)
Operating Expenditures - Increased/(Decreased)				138,272	38,274
Net Operating/Revenue Budget Increase/(Decreased)				1,010,763	8,894,278
ENTERPRISE FUNDS:					
SEWER FUND:					
Waste Water Treatment (530)	9,421,208	10,129,282	10,359,156	10,287,650	11,489,556
Sewer Maintenance (531)	617,090	828,999	591,393	790,724	828,723
Water Recycling Operations (532)	1,508,457	1,901,092	1,569,502	1,975,252	1,985,011
Utilities Eng. & Admin. (540)	-	-	-	-	-
Utilities Laboratory (541)	-	-	-	-	-
Sewer Fund Change					
Revenues - Increased				9,644,225	(10,714,176)
Operating Expense - Increased				194,254	1,249,664
Net Operating/Revenue Budget Increase/(Decreased)				(9,449,971)	(11,963,841)
Total Budget					

PUBLIC WORKS SUMMARY

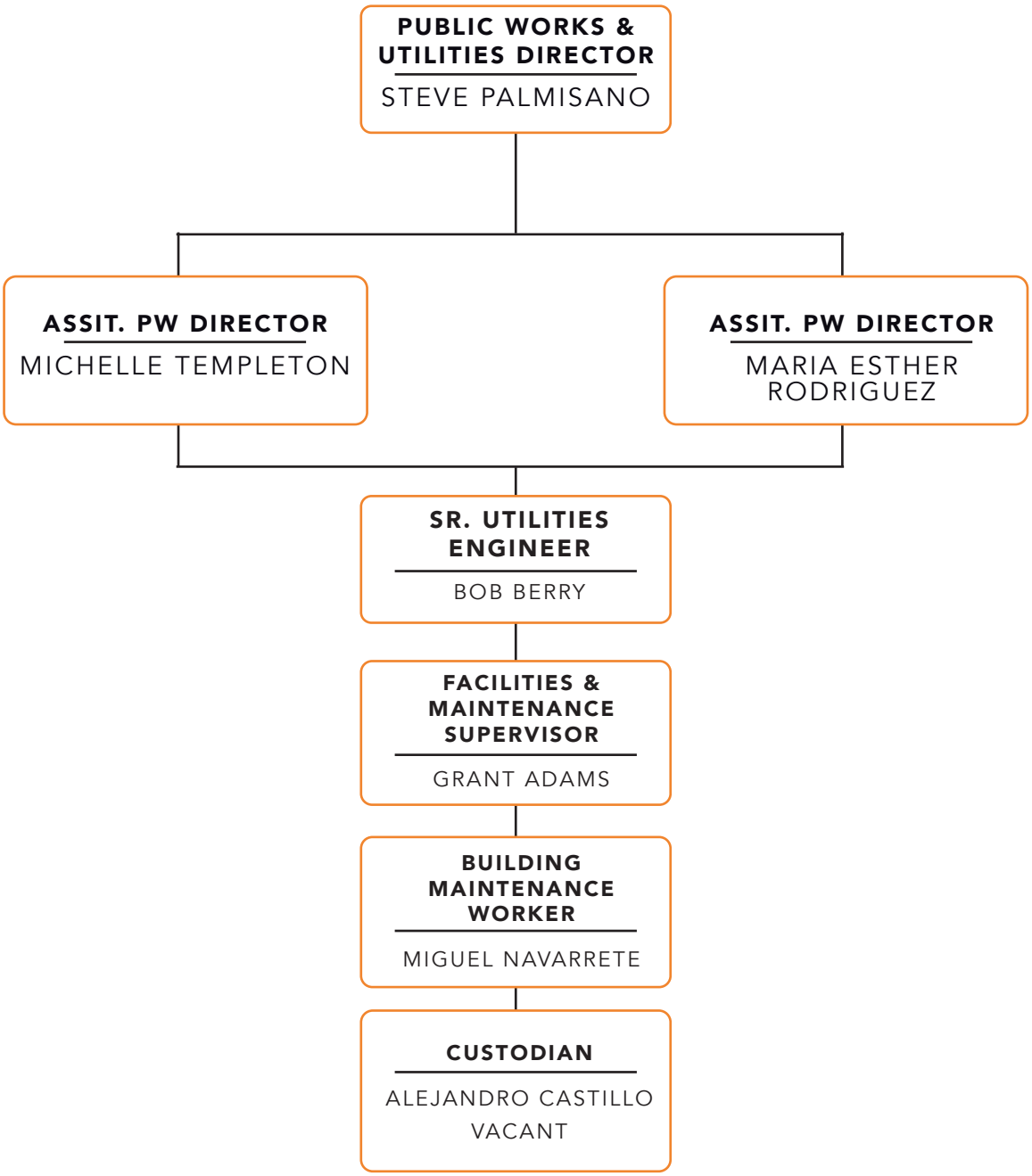
Continued

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
ENTERPRISE FUNDS CONTINUED:					
WATER FUND:					
Water Operations (596)	6,684,391	8,923,122	7,122,642	9,163,411	9,235,640
Customer Service (597)	1,082,216	1,255,337	1,123,137	1,295,827	1,353,460
Water Services (598)	2,830,398	3,865,524	3,436,484	3,949,047	4,080,361
Utility Billing (600)	120,339	271,649	165,904	278,677	297,269
Water Fund Change					
Revenues - Increased				(3,899,146)	6,451,266
Operating Expense - Increased				371,330	279,768
Net Operating/Revenue Budget Increase/(Decreased)				(4,270,476)	6,731,033
SOLID WASTE:					
Collections (570)	9,214,786	8,653,032	8,868,369	9,530,636	10,170,143
Street Sweeping (571)	291,327	305,192	381,776	307,652	315,901
Material Recycling (572)	1,505,792	1,390,778	1,134,657	1,449,270	1,495,575
Landfill (575)	809,130	863,203	716,448	833,544	848,764
Landfill Closure (576)	-	150,761	62,778	150,761	150,761
Solid Waste Fund Change					
Revenues - Increased/(Decreased)				870,461	3,959,611
Operating Expense - Increased				908,896	709,282
Net Operating/Revenue Budget Increase/(Decreased)				(38,435)	4,668,893
FIBER OPTIC FUND:					
Fiber Optic (555)	11,152	100,000	40,725	100,205	100,399
Fiber Optic Fund Change					
Revenues - Increased				-	-
Operating Expense - Increased				205	194
Net Operating Budget Increase				205	194
Total Budget	37,800,959	42,603,335	38,962,928	44,356,646	46,738,141

CITY OF WATSONVILLE
CALIFORNIA

BUILDING & FACILITIES MAINTENANCE

Organizational Structure Fiscal Years 2019 - 2021



DIVISION **BUILDING AND FACILITIES MAINTENANCE (220)**

PURPOSE

The Building and Facilities Maintenance Division provides the following services:

- Custodial maintenance of City Hall, the Police Building, Police Department substations, Civic Plaza Building and Parking Structure, Recreation Department Registration Center, and Beach St. Parking Structure.

  Making or providing for necessary inspections, repairs and maintenance to plumbing, electrical and mechanical systems of all general government buildings including City-owned leased properties.

- Testing and maintenance of City Hall and Police, and Civic Plaza emergency generators.

- Performs preventive maintenance to all building and other facility equipment to reduce down time and costly repairs.

- Coordinates and oversees all maintenance and repairs of building equipment by service technicians and contractors.

- Assists all departments on special projects.

- Pickup and delivery of daily mail.

- Prepares specifications and bid documents for building maintenance projects.

- Maintains security lighting in City Parking Garages and parking lots.

SERVICE LEVEL MEASURES:

1	Area of buildings housing City operations	220,353 sq. ft.
2	Area of City-owned leased buildings	150,000 sq. ft.
3	Number of parking lot lighting systems maintained	15

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 – 2019:

- Add door and modify front lobby at Police Department.
- New paint and flooring at PD Front Lobby Restroom.
- Renovate MSC Truckwash.
- ADA Upgrades at front and back restrooms at Ramsay Park.
- New roll up door at Beach Street Parking Structure.
- ADA Upgrades at Marinovich Community Center Restrooms.
- Termite tenting and repairs at Marinovich Community Center.
- ADA restroom upgrades at Senior Center
- New roof at Senior Center.
- Power Wash façade at Civic Plaza Building.
- Convert storage room to locker room at MSC.
- Paint container shop at MSC.
- Convert copy room to IDF room at MSC.
- Apply roof coating at MSC Administration Office.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

- Modify Women's and Men's locker rooms at Police Department.
- Replace two 30 ton Mammoths units on Police Department Building.
- New HVAC Controls, clean and repair / replace ductwork at PD.
- New Hardwood floors at Ramsey Park Family Center.
- Replace roof at 231 Union Street.

- Install new carpets and flooring at City Hall.
- Epoxy Floor Repair at Civic Plaza Parking Structure.
- Concrete repair and surface prep for art work at Civic Plaza Parking Structure.
- New HVAC at Computer Room at IT/ PD.
- Repave and restripe parking lot at Fire Station 2.
- Clean ductwork at City Hall.
- Interior Painting at City Hall.
- New exterior paint and sealing at Fire Station 1
- Ramsay Park roof repair and painting.
- Sewer line repair and concrete replacement at MSC.
- New roof on MSC Mechanic's shop.
- Set up General Contractor maintenance contract.
- Shower room reconfiguration at Fire Station 1.
- IT Office Reconfiguration.

GENERAL PLAN:

The Building and Facilities Division supports City Departments with the implementation of the General Plan by providing building and facilities maintenance.

STRATEGY STATEMENT:

The Building and Facilities Division will continue to maintain the appearance, efficiency, and productivity of all City buildings by utilizing a systematic approach that anticipates and plans for larger projects and provide a thorough, but practical on-going cleaning, maintenance, and repair of buildings and equipment. The Building and Facilities Division will also support and assist other divisions and departments with their special projects. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

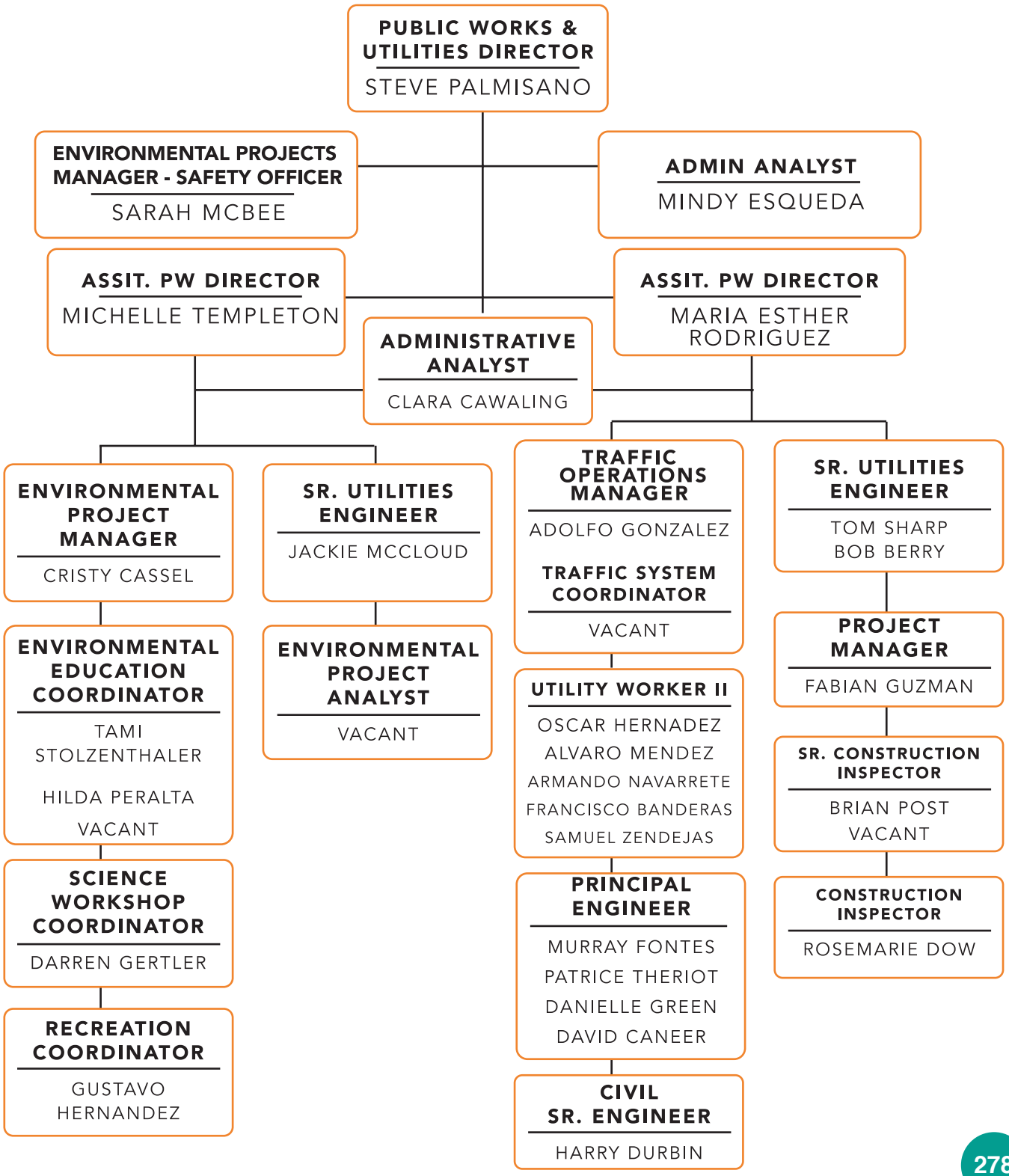
- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Central	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Building & Facilities Maintenance				$	$	$	$	$
REVENUES:									
0150	220	5289	00000	COST ALLOCATION	48,468	48,922	48,922	50,599	52,623
				GENERAL FUND	334,994	405,065	359,787	428,526	446,073
				Total Revenues	383,462	453,987	408,709	479,125	498,696
EXPENDITURES:									
0150	220	7011	00000	REGULAR SALARIES & WAGES	70,090	115,354	97,934	159,121	168,708
0150	220	7021	00000	TEMPORARY & CASUAL WAGES	43,403	50,000	40,473	80,000	80,000
0150	220	7038	00000	RETIREMENT PLAN CHARGES	28,055	21,802	6,547	33,634	38,559
0150	220	7062	00000	GROUP HEALTH INSURANCE	23,439	44,319	31,437	44,908	48,934
0150	220	7066	00000	SOCIAL SECURITY	5,991	8,825	8,073	13,333	14,066
0150	220	7067	00000	ALT - 457 DEFERRED COMP	564	-	527	1,040	1,040
				SUBTOTAL PERSONNEL	**171,542**	**240,300**	**184,991**	**332,036**	**351,307**
0150	220	7211	00000	ELECTRICITY & GAS	41,617	38,000	53,089	45,000	45,000
0150	220	7222	00000	TELEPHONE SERVICE	5,370	3,800	7,869	3,800	3,800
0150	220	7324	00000	REP & MAINT	3,682	5,000	-	5,000	5,000
0150	220	7327	00000	REP & MAINT-UNIFORMS & ACCESS	1,144	500	44	500	500
0150	220	7361	00000	OTHER CONTRACT SERVICES	80,397	52,643	43,193	52,643	52,643
0150	220	7559	00000	OTHER SUPPLIES & MATERIALS	12,471	10,600	14,745	10,600	10,600
0150	220	7561	00000	FUELS & LUBRICANTS	502	1,200	953	1,200	1,200
0150	220	7711	00000	GENERAL INSURANCE	7,100	7,500	7,500	6,800	7,100
0150	220	7712	00000	COMPENSATION INSURANCE	-	-	-	700	700
0150	220	7731	00000	MSC CHARGES	695	1,500	3,381	1,500	1,500
0150	220	7751	00000	CHARGES IN - INTERDEPARTMENT	58,942	92,944	92,944	19,346	19,346
				PW/Utilities Eng. & Admin (710-540)				9,331	9,681
				Engineering & Streets (150-510)				6,766	6,766
				Computer Replacement (765-550)				3,249	3,249
				SUBTOTAL OPERATIONS	**211,920**	**213,687**	**223,718**	**147,089**	**147,389**
				Payroll (7000 - 7199)	**171,542**	**240,300**	**184,991**	**332,036**	**351,307**
				Operations Costs (7200 - 7999)	**211,920**	**213,687**	**223,718**	**147,089**	**147,389**
				Total Budget	383,462	453,987	408,709	479,125	498,696
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.0	2.0	2.0	3.0	3.0

CITY OF WATSONVILLE
CALIFORNIA

ENGINEERING & STREETS

Organizational Structure Fiscal Years 2019 - 2021

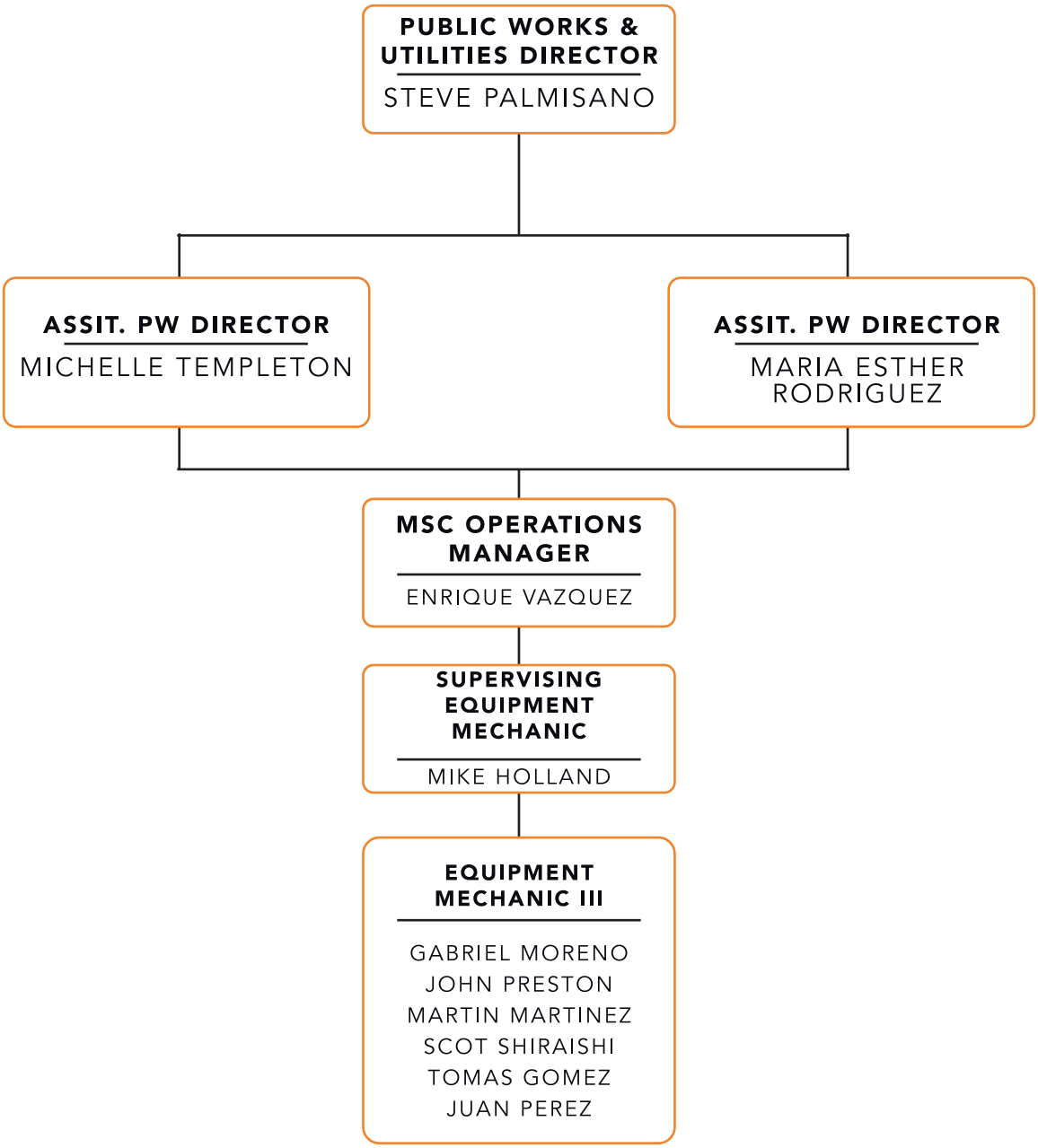


Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	**Engineering & Streets**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0150	510	5289	00000	COST ALLOCATION	12,565	12,816	12,816	15,240	15,850
0150	510	5504	00000	GAS TAX - HWY MAINTENANCE	22,000	26,000	22,000	22,000	22,000
0150	510	5805	00000	DAMAGE PROPERTY REIMBURSEMENT	3,622	75,000	56,595	75,000	75,000
0150	511	5275	00000	SIDEWALK REPAIR COSTS - REIMB.	7,282	-	15,000	15,000	15,000
0150	511	5844	00000	SIDEWALK REPAIR RECOVERY	16,399	100,000	10,000	100,000	100,000
				GENERAL FUND	730,434	563,044	644,800	647,777	686,833
				Total Revenues	792,302	776,860	761,211	875,017	914,683
EXPENDITURES:									
0150	510	7011	00000	REGULAR SALARIES & WAGES	555,853	419,849	419,444	493,768	512,921
0150	510	7038	00000	RETIREMENT PLAN CHARGES	75,846	77,061	105,484	100,643	113,971
0150	510	7062	00000	GROUP HEALTH INSURANCE	62,528	97,105	63,809	79,735	86,956
0150	510	7066	00000	SOCIAL SECURITY	33,696	31,700	31,449	36,225	37,690
				SUBTOTAL PERSONNEL	**727,923**	**625,715**	**620,186**	**710,372**	**751,538**
0150	510	7211	00000	ELECTRICITY&GAS	1,121	-	11,208	-	-
0150	510	7226	00000	COMPUTER SOFTWARE	402	-	-	-	-
0150	510	7232	00000	TRAVEL & SUBSTINENCE	349	-	-	-	-
0150	510	7333	00000	REIMBURSABLE PROPERY REPAIRS	-	75,000	56,595	75,000	75,000
0150	510	7359	00000	PERSONNEL TRAINING	1,591	400	-	400	400
0150	510	7361	00000	OTHER CONTRACT SERVICES	1,644	500	183	500	500
0150	510	7561	00000	FUELS & LUBRICANTS	4,503	3,400	7,914	3,400	3,400
0150	510	7702	00000	RENT OF EQUIPMENT	-	200	-	200	200
0150	510	7711	00000	GENERAL INSURANCE	14,300	15,000	15,000	15,900	16,700
0150	510	7712	00000	COMPENSATION INSURANCE	900	900	900	13,500	11,200
0150	510	7731	00000	MSC CHARGES	22,819	4,000	26,309	4,000	4,000
0150	510	7751	00000	CHARGES IN - INTERDEPARTMENT PW/Utilities Eng. & Admin - Engineering (710-540)	16,234	18,511	14,682	18,511 18,511	18,511 18,511
0150	510	7752	00000	CHARGES OUT - INTERDEPARTMENT Buildings & Facilities (150-220)	(6,766)	(6,766)	(6,766)	(6,766) (6,766)	(6,766) (6,766)
0150	510	7756	00000	EXPENSE OFFSET	-	(60,000)	-	(60,000)	(60,000)
				SUBTOTAL OPERATIONS	**57,097**	**51,145**	**126,025**	**64,645**	**63,145**
				SUBTOTAL ENGINEERING & STREETS	785,020	676,860	746,211	775,017	814,683
SIDEWALKS									
0150	511	7332	00000	REP & MAINT-CURBS & SIDEWALKS	7,282	100,000	15,000	100,000	100,000
				SUBTOTAL OPERATIONS	**64,379**	**151,145**	**141,025**	**164,645**	**163,145**
				Payroll (7000 - 7199)	**727,923**	**625,715**	**620,186**	**710,372**	**751,538**
				Operations Costs (7200 - 7999)	**64,379**	**151,145**	**141,025**	**164,645**	**163,145**
				Total Budget	792,302	776,860	761,211	875,017	914,683
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	3.0	5.0	5.3	5.3	5.3

CITY OF WATSONVILLE
CALIFORNIA

MUNICIPAL VEHICLE MAINTENANCE

Organizational Structure Fiscal Years 2019 - 2021



DIVISION **VEHICLE MAINTENANCE (523)**

PURPOSE

The Vehicle Maintenance Division provides repair, maintenance, and State-mandated vehicle inspection of over 300 City vehicles and pieces of equipment.

SERVICE LEVEL MEASURES:

		19/21
1	Vehicles and pieces of equipment maintained:	
1a	Police vehicles	81
1b	Sedans, small vans and wagons	45
1c	Pick-ups (less than 1-ton capacity)	98
1d	Trucks (greater than 1-ton capacity)	36
1e	Solid Waste Collection Vehicles	18
1f	Tanker Trucks	8
1g	Street Sweepers	5
1h	Light equipment (forklifts, trailers, and various other equipment)	44
1i	Fire Vehicles	19
1j	Heavy equipment (scrapers, backhoes, loaders, generators)	70
2	Number of vehicle safety inspections performed	82

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

Received highest ratings in records management and heavy equipment safety inspections from the California Highway Patrol.

Install a new Atlas compressor to better serve the need of the shop.

Began training of the staff with the California Fire Mechanic Academy to get their certifications to work on our fire department Equipment.

Upgrade of fleet to meet emissions goals as established by the California Air Resources Board.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	Maintain highest ratings in records management and heavy equipment safety inspections
2	Continue upgrading fleet to meet emissions requirements established by the California Air Resources Board.
3	Install exhaust extraction system in the newer shop bays.
4	Continue to keep safety the #1 priority in working conditions and maintain vehicles safety.
5	Upgrade our database system to have a better record keeping.

GENERAL PLAN:

The Vehicle Maintenance Division supports City departments with the implementation of the General Plan by providing vehicle repair and maintenance.

STRATEGY STATEMENT:

The Vehicle Maintenance Division must provide cost-effective inspection, repair, maintenance, and replacement of City vehicles in a manner that effectively meets each City Department's needs thereby providing support in attaining City goals. Effective staff training and the maintenance of a modern, well-equipped repair facility are critical to the Division's success. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
General	Municipal	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
	Vehicle Maintenance				$	$	$	$	$
REVENUES:									
0150	523	5247	00000	MSC CHARGES	1,801,383	1,887,572	1,763,563	1,904,632	1,949,708
				GENERAL FUND	-	-	-	-	-
				Total Revenues	1,801,383	1,887,572	1,763,563	1,904,632	1,949,708
EXPENDITURES:									
0150	523	7011	00000	REGULAR SALARIES & WAGES	356,076	410,058	326,407	431,307	450,233
0150	523	7038	00000	RETIREMENT PLAN CHARGES	58,678	75,717	69,111	91,278	103,728
0150	523	7062	00000	GROUP HEALTH INSURANCE	86,337	115,998	85,819	89,664	97,716
0150	523	7066	00000	SOCIAL SECURITY	26,814	31,107	24,711	32,995	34,443
0150	523	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	1,066	1,250	400	1,250	1,250
				SUBTOTAL PERSONNEL	**528,971**	**634,130**	**506,448**	**646,494**	**687,370**
0150	523	7222	00000	TELEPHONE SERVICE	4,209	4,434	5,322	4,434	4,434
0150	523	7225	00000	COMPUTER HARDWARE	32	5,750	-	5,750	5,750
0150	523	7226	00000	COMPUTER SOFTWARE	1,527	7,000	7,000	7,000	7,000
0150	523	7232	00000	TRAVEL & SUBSISTENCE	1,095	2,000	877	2,000	2,000
0150	523	7307	00000	EXPERT & CONSULTATION SERVICES	161	1,200	-	-	-
0150	523	7324	00000	REP & MAINT-PLANT & EQUIPMENT	4,110	4,000	4,767	4,000	4,000
0150	523	7327	00000	REP & MAINT-UNIFORMS & ACCESS	13,467	7,500	1,873	7,500	7,500
0150	523	7351	00000	DUES & SUBSCRIPTIONS	1,428	3,200	-	3,200	3,200
0150	523	7357	00000	PRINTING, BINDING & DUPLICATING	98	500	1,373	500	500
0150	523	7359	00000	PERSONNEL TRAINING	3,379	7,000	579	7,000	7,000
0150	523	7369	00000	FEES & PERMITS	6,561	-	42	-	-
0150	523	7505	00000	VEHICLE PARTS & SUPPLIES	557,488	560,000	515,486	560,000	560,000
0150	523	7559	00000	OTHER SUPPLIES & MATERIALS	9,759	6,000	11,684	8,096	8,096
0150	523	7561	00000	FUELS & LUBRICANTS	7,257	1,000	972	1,000	1,000
0150	523	7562	00000	FUELS & LUBRICANTS-CHARGE OUTS	594,198	577,500	638,724	577,500	577,500
0150	523	7712	00000	COMPENSATION INSURANCE	44,300	45,700	45,700	49,900	54,100
0150	523	7731	00000	MSC CHARGES	5,359	750	2,808	750	750
0150	523	7751	00000	CHARGES IN - INTERDEPARTMENT	17,984	19,908	19,908	19,508	19,508
				PW/Utilities Eng. & Admin (710-540)				18,158	18,158
				Computer Replacement (765-550)				1,350	1,350
				SUBTOTAL OPERATIONS	**1,272,412**	**1,253,442**	**1,257,115**	**1,258,138**	**1,262,338**
				Payroll (7000 - 7199)	**528,971**	**634,130**	**506,448**	**646,494**	**687,370**
				Operations Costs (7200 - 7999)	**1,272,412**	**1,253,442**	**1,257,115**	**1,258,138**	**1,262,338**
				Total Budget	1,801,383	1,887,572	1,763,563	1,904,632	1,949,708
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	6.0	6.0	6.0	6.0	6.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Gas Tax	**HWY**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Maintenance				$	$	$	$	$
REVENUES:									
0305	309	5411	00000	USE OF MONEY	16,919	6,000	6,000	6,000	6,000
0305	309	5501	00000	GAS TAX - 2105	287,695	305,222	284,677	296,757	302,692
0305	309	5502	00000	GAS TAX - 2106	172,422	177,324	166,117	173,938	177,417
0305	309	5503	00000	GAS TAX - 2107	374,417	378,690	340,231	387,589	395,341
0305	309	5505	00000	GAS TAX - 2107.5	7,500	7,500	7,500	7,500	7,500
0305	309	5508	00000	GAS TAX - 2103	206,453	406,445	203,528	460,217	469,421
0305	309	5895	00000	GRANTS	944,699	7,765,448	939,488	8,884,781	-
				Total Revenues	2,010,105	9,046,629	1,947,541	10,216,782	1,358,371
EXPENDITURES:									
0305	309	7011	00000	REGULAR SALARIES & WAGES	84,403	191,224	101,572	269,911	288,313
0305	309	7038	00000	RETIREMENT PLAN CHARGES	5,294	35,200	6,614	57,107	66,277
0305	309	7062	00000	GROUP HEALTH INSURANCE	12,582	38,960	14,508	55,415	60,354
0305	309	7066	00000	SOCIAL SECURITY	6,278	14,418	7,527	20,572	21,980
				SUBTOTAL PERSONNEL	**108,557**	**279,802**	**130,221**	**403,005**	**436,924**
0305	309	7211	00000	ELECTRICITY & GAS	142,606	210,000	226,180	226,180	226,180
0305	309	7533	00000	SPECIALIZED DEPART. MATERIALS	-	-	-	3,000	3,500
0305	309	7559	00000	OTHER SUPPLIES & MATERIALS	61,076	100,000	9,701	100,000	100,000
0305	309	7711	00000	GENERAL INSURANCE	677	1,000	1,000	15,400	16,200
0305	309	7712	00000	COMPENSATION INSURANCE	7,370	7,700	7,700	20,700	21,300
0305	309	7721	00000	COST ALLOCATION CHARGES	-	-	-	1,207	1,255
0305	309	7910	00000	OPERATING TRANSFERS OUT	11,300	11,600	11,600	-	-
				SUBTOTAL OPERATIONS	**223,029**	**330,300**	**256,181**	**366,487**	**368,435**
				Payroll (7000 - 7199)	**108,557**	**279,802**	**130,221**	**403,005**	**436,924**
				Operations Costs (7200 - 7999)	**223,029**	**330,300**	**256,181**	**366,487**	**368,435**
				Total Budget	331,586	610,102	386,402	769,492	805,359
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.00	3.68	3.68	3.68	3.68

SEWER DIVISION

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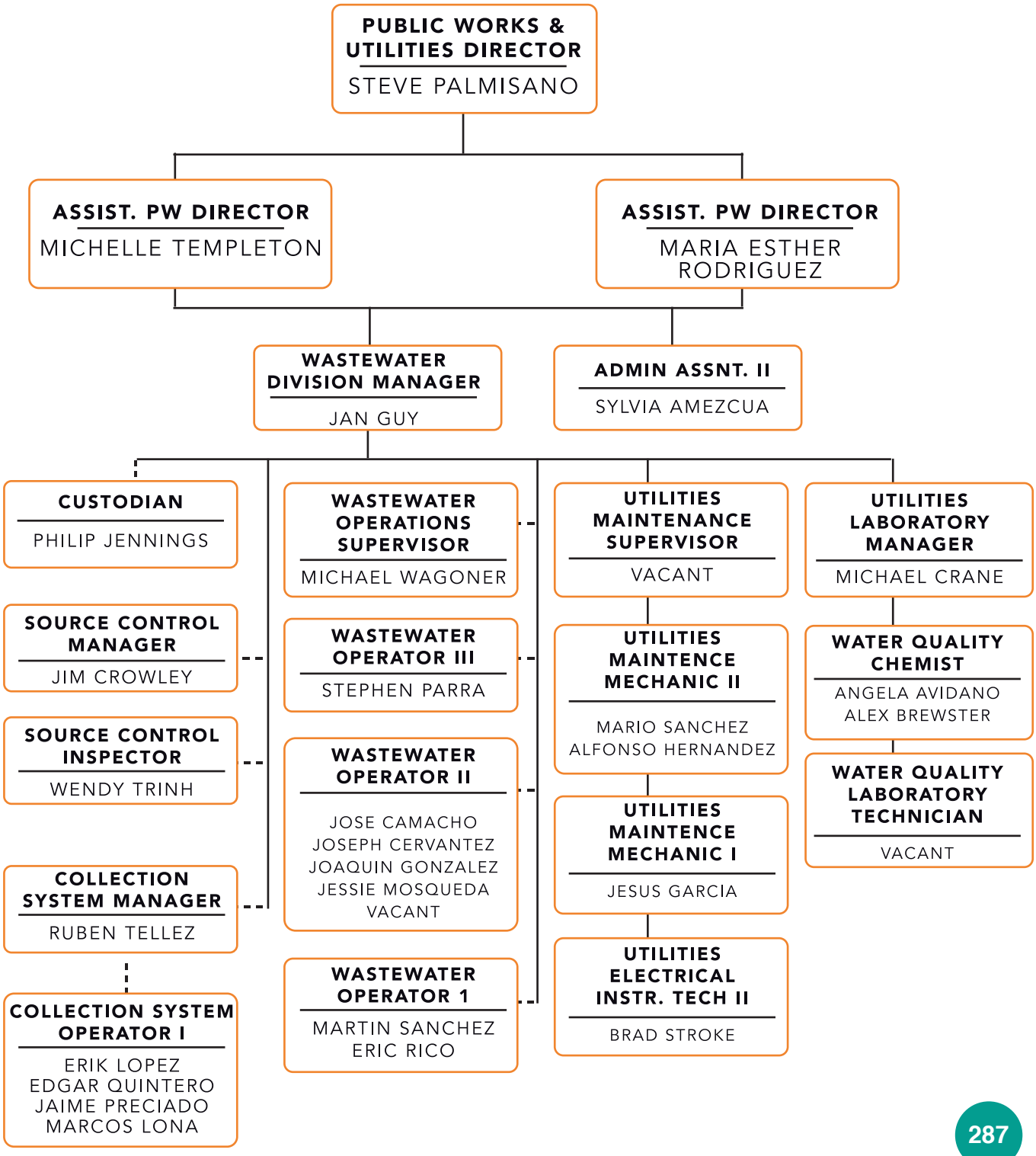
CITY OF WATSONVILLE
CALIFORNIA

WASTEWATER DIVISION

Organizational Structure Fiscal Years 2019 - 2021



DIVISION **WASTEWATER TREATMENT (530)**

PURPOSE

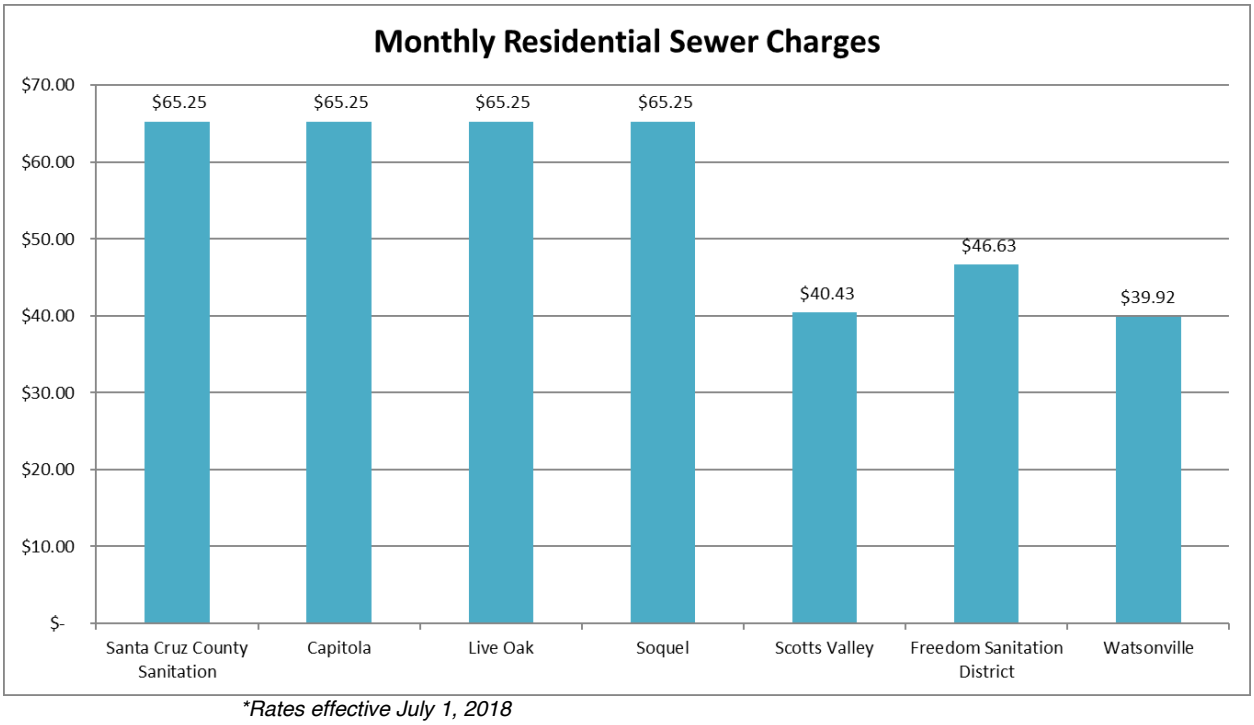
The purpose of the Wastewater Treatment Division is to provide wastewater collection, source control, laboratory monitoring, and treatment services for our residents and businesses in accordance with all applicable local, state and federal regulations.

Our Mission is to protect public health and the environment for our community by providing high-quality services in an effective, efficient, and responsive manner. To conserve water, we produce safe, reliable and cost effective recycled water utilized for local agricultural irrigation.

SERVICE LEVEL MEASURES:

1	Average wastewater treatment plant flow.	5.3 million gallons per day
2	Level of wastewater treatment	Tertiary
3	Service area population	66,000
4	Number of significant industrial dischargers	14
5	Annual volume of septage and other special wastes treated	13,411,879 gallons
6	Percentage compliance with Discharge Permit Requirements	99%
7	Percentage compliance with airborne requirements related to co-generation facilities	100%
8	Odor complaints from property owners of neighboring parcels	0
9	Percent compliance with state and federal mandated certification	100%

COMPARISON OF RESIDENTIAL SEWER CHARGES FOR LOCAL JURISDICTIONS



**Rates effective July 1, 2018*

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 – 2019:

Source Control

- Diverted from landfilling, processed and anaerobically digested 5.0 million gallons of fats oil and grease (FOG) from restaurants and other sources. This added loading to the digester produces additional methane gas used to make electricity in cogeneration. In addition to reducing natural gas purchases related to cogeneration, tipping fee revenue received $369,170.

- Installed a second grinder at the grease receiving station. (efficiency improvement)

Co-Gen Power Production

- Completed the design and regulatory permitting to upgrade from 600 kWh to 800 kWh.

- Performed annual rebuild of cogeneration system. (efficiency and reliability improvement) CIP

- Cogeneration thermal efficiency/power generation was compliant to maintain preferred gas distribution rates from PG&E. (cost savings)

- Completed rebuild of all necessary ancillary equipment related to cogeneration. (reliability/cost saving)

Wastewater Treatment

- Completed the primary sedimentation basin coating project. (maintain infrastructure)

- Continued the implementation of data collection and reporting program improvements. (efficiency improvement)

- Continued software programming of an improved maintenance management, and environmental reporting platform. (efficiency improvement)

- Conducted 30 tours of the WWTP and or water recycling facilities. (public outreach)

- Began replacing the building's light fixtures with LED lighting. (cost savings)

- Added a secondary effluent water strainer (efficiency improvement)

- Per environmental compliance the Ocean outfall was inspected and confirmed to be operating as designed.

Recycle Water Treatment

- Produced 3.768 acre feet (1.28 billion gallons) of recycled water for irrigation of agricultural crops in the coastal areas of the Pajaro Valley. Achieved 100% compliance meeting all regulatory requirements.

- Completed the construction of the 1.5 million gallon recycled water storage tank.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

Source Control

1. Prevent the introduction of pollutants into a POTW that will interfere with its operation, including interference allowing treatment plant pass through, inadequately treated, into waters of the state.
2. To provide protection for both public health and welfare and WWF workers; and promote beneficial reuse and recycling of domestic wastewater and residuals from the wastewater treatment facility.
3. Support the implementation of the industrial sewer revenue program.
4. Pretreatment monitoring of all significant industrial users.
5. Provide effective enforcement to assure compliance with sewer use ordinances.

Wastewater Treatment

1. Maintain a safe working environment for the employees and the general public. We protect ourselves and others before all other priorities.
2. Comply with all city, state, federal regulatory requirements.
3. Exceed the water quality requirements in the discharge permit for all parameters.
4. Perform and document predictive, preventive, and corrective maintenance to all facility equipment and assets.
5. Provide around the clock emergency response for the treatment facility.
6. Continue communication involving the treatment staff in areas such as: process control, maintenance, collections, source control, laboratory, and improvement projects.
7. Implement new technologies for improved water quality and maintenance management as they become available.
8. Provide educational outreach of the treatment facilities for area schools and other interested citizens.

Wastewater Administrative

1. Stimulate innovation as an industry leader in developing and implementing new approaches and technologies to wastewater treatment, recycling, energy generation and use, and service delivery.
2. Build a sustainable and resilient future by contributing to the long term viability and health of environmental, social and economic aspects of our communities. We anticipate, prepare for, and respond to changing conditions.
3. Supporting employee growth by developing a diverse and highly qualified workforce. We support career satisfaction by providing opportunities for innovation, training, growth, and excellence in leadership.
4. Provide training opportunities for all staff, emphasizing communication, teamwork, leadership, management and safety.
5. Incorporate a strategic approach to maximize financial performance and strive to continuously improve the delivery of our services.

GENERAL PLAN

The Wastewater Treatment Plant Division supports the implementation of the General Plan by providing the services identified in Chapter 11.

STRATEGY STATEMENT:

The Wastewater Division ensures our water is safe and reliable by adhering to the highest standards for wastewater collection, source control, laboratory monitoring, and wastewater treatment services. We manage our information and physical assets by developing programs allowing smart and efficient investments to prolong the life of our system. Our staff is a learning organization that is committed to always learning and improving. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

- Goal 6, Public Safety: The City will continue to strive to create a healthy, safe and thriving Watsonville.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer Services	Waste - Water Treatment	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0710	530	5820	00000	P.G. & E. REBATE	-	70,000	-	-	-
0710	530	5237	00000	SEWER SERVICE CHAGRES	7,974,013	8,494,092	8,312,911	9,173,619	10,457,926
0710	530	5238	00000	INDUSTRIAL SERVICE CHARGES	1,456,570	1,601,376	1,860,218	1,601,376	1,601,376
0710	530	5258	00000	SEPTIC LOAD CHARGES	907,164	600,000	914,811	600,000	600,000
0710	530	5364	00000	CONNECTION FEES - GENERAL CITY	97,960	32,005	102,129	32,005	32,005
0710	530	5411	00000	INTEREST EARNINGS	199,430	55,000	150,000	55,000	55,000
0710	530	5811	00000	FREEDOM SHARE - OPERATIONS COSTS	288,448	400,000	432,093	400,000	400,000
0710	530	5812	00000	PAJARO SHARE - OPERATIONS COSTS	549,188	550,000	690,135	550,000	550,000
0710	530	5813	00000	SASIPUEDES SHARE - OPERAT. COSTS	111,892	110,000	152,801	110,000	110,000
0710	530	5895	00000	OTHER REVENUE	384,758	4,000,000	639,082	10,000,000	1,000,000
0710	530	5895	14128	CWSRF REIMB. (AIRPORT/FREEDOM SD TRUNCK)	-	-	-	3,008,000	-
0710	530	5901	00000	PVWMA OPERATIONAL CHARGES	1,174,799	1,901,092	1,196,133	1,917,789	1,927,306
0710	540	5895	11004	OTHER REVENUE - SCIENCE WORKSHOP	374	40,000	10,200	50,000	50,000
				Total Revenues	13,144,596	17,853,565	14,460,513	27,497,789	16,783,613
EXPENDITURES:									
0710	530	7011	00000	REGULAR SALARIES & WAGES	1,850,816	1,850,816	1,875,718	1,877,750	1,975,630
0710	530	7012	00000	OVERTIME	40,000	40,000	40,000	40,000	40,000
0710	530	7021	00000	TEMPORARY & CASUAL WAGES	15,000	15,000	15,000	15,000	15,000
0710	530	7025	00000	STAND BY PAY	16,000	16,000	16,000	16,000	16,000
0710	530	7030	00000	OFF DUTY & RECALL PAY	15,000	15,000	15,000	15,000	15,000
0710	530	7038	00000	RETIREMENT PLAN CHARGES	345,290	345,290	396,379	395,878	453,693
0710	530	7042	00000	PERS UAL PAYMENT	12,656	12,656	-	-	-
0710	530	7062	00000	GROUP HEALTH INSURANCE	429,316	429,316	347,690	334,606	365,557
0710	530	7066	00000	SOCIAL SECURITY	139,694	139,694	141,458	142,079	149,567
0710	530	7067	00000	ALT-457 DEFERRED COMP	130	130	130	195	195
0710	530	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	2,500	2,500	5,000	2,500	2,500
				SUBTOTAL PERSONNEL	**2,866,402**	**2,866,402**	**2,852,375**	**2,839,008**	**3,033,142**
0710	530	7211	00000	ELECTRICITY & GAS	432,646	560,000	778,054	700,000	700,000
0710	530	7212	00000	POSTAGE & SHIPPING	979	600	126	600	600
0710	530	7226	00000	COMPUTER SOFTWARE	49,123	35,000	44,855	45,000	45,000
0710	530	7222	00000	TELEPHONE SERVICE	11,043	12,000	11,102	12,000	12,000
0710	530	7232	00000	TRAVEL & SUBSISTENCE	1,993	5,000	1,407	5,000	5,000
0710	530	7303	00000	LEGAL SERVICES	347	170,000	2,808	-	-
0710	530	7307	00000	EXPERT & CONSULTATION SERVICES	13,073	100,000	22,675	100,000	100,000
0710	530	7324	00000	REP & MAINT-OTHER EQUIP/FURN'T	909,106	550,000	884,983	770,000	770,000
0710	530	7327	00000	REP & MAINT-UNIFORMS & ACCESS	13,712	15,000	14,097	15,000	15,000
0710	530	7351	00000	DUES & SUBSCRIPTIONS	60,892	6,500	53,276	6,500	6,500
				Certification Renewal				5,500	5,500
				Publications				1,000	1,000
0710	530	7357	00000	PRINTING, BINDING & DUPLICATING	2,040	2,500	1,850	2,500	2,500
0710	530	7359	00000	PERSONNEL TRAINING	7,878	15,000	7,748	15,000	15,000

Continued

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer Services	Waste - Water Treatment	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
EXPENDITURES CONTINUED:									
0710	530	7361	00000	OTHER CONTRACT SERVICES	703,648	610,200	1,290,147	610,200	610,200
				Biosolids disposal/reuse				450,000	450,000
				Landscape maintenance				7,000	7,000
				Instrumentation calibration				4,000	4,000
				Wonderware development/maintenance				10,000	10,000
				Pest control				10,000	10,000
				Solar Panel Maintenance				9,200	9,200
				Night time Security				70,000	70,000
				Miscellaneous				50,000	50,000
0710	530	7369	00000	FEES & PERMITS	70,163	193,000	166,395	193,000	193,000
				underground storage tanks				3,000	3,000
				operator certification				2,000	2,000
				SWRCB toxics storm water				10,000	10,000
				Misc. fees/permits				5,000	5,000
				SCCEHS hazardous waste/HMMP				3,000	3,000
				MBUAPCD				35,000	35,000
				SWRCB annual fee				100,000	100,000
				Miscellaneous				35,000	35,000
0710	530	7533	11004	SPECIALIZED MATERIALS - DONATIONS	-	10,000	4,169	10,000	10,000
0710	530	7541	00000	BUILDING & GROUND MATERIALS	-	6,000	-	-	-
0710	530	7551	00000	CHEMICALS	462,500	305,000	273,792	473,000	473,000
				Ferric Chloride				215,000	215,000
				Polymer				165,000	165,000
				degreaser				8,000	8,000
				odor control chemicals				85,000	85,000
0710	530	7557	00000	REPLACEMENT OF EQUIPMENT	-	20,000	-	20,000	20,000
				belt press belts				10,000	10,000
				misc.				10,000	10,000
0710	530	7559	00000	OTHER SUPPLIES & MATERIALS	45,173	110,000	24,593	116,000	116,000
0710	530	7561	00000	FUELS & LUBRICANTS	21,393	32,000	8,899	32,000	32,000
0710	530	7702	00000	RENT OF EQUIPMENT	-	1,500	-	-	-
0710	530	7703	00000	RENT OF LAND - LAND LEASE	194,100	212,088	212,088	216,330	220,656
0710	530	7711	00000	GENERAL INSURANCE	194,100	205,800	205,800	244,300	256,500
0710	530	7712	00000	COMPENSATION INSURANCE	101,370	107,380	107,380	132,930	136,919
0710	530	7721	00000	COST ALLOCATION CHARGES	627,490	640,040	640,040	808,290	840,622
0710	530	7731	00000	MSC CHARGES	23,859	30,000	7,487	30,000	30,000
0710	530	7741	00000	PRINCIPAL ON DEBT	80,589	284,057	284,057	181,301	712,192
				2015 PG&E Loan				112,297	112,297
				CWSRF Loan (Manana Sewer Replacement Project)				69,004	66,471
				CWSRF Loan (Freedom Sanitation Trunk Sewer Replacement Project)				-	61,911
				Bond (headworks)				-	471,513
0710	530	7742	00000	INTEREST ON DEBT	-	46,365	46,365	19,450	248,940
				CWSRF Loan (Manana Sewer Replacement Project)				19,450	21,983
				CWSRF Loan (Freedom Sanitation Trunk Sewer Replacement Project)				-	16,957
				Bond (headworks)				-	210,000
0710	530	7751	00000	CHARGES IN - INTERDEPARTMENT	2,527,589	2,977,850	2,412,587	2,672,410	2,847,426
				City Manager (150-120)				4,715	4,715
				PW/Util Engineering/Admin. (710-540)				1,433,011	1,533,851
				Utilities Laboratory (710-541)				760,859	799,825
				Customer Service (720-597)				104,437	104,437
				PW-Utilities (720-600)				297,593	305,389
				Nondepartment - City News Letter (150-280)				3,333	3,333
				Information Services (150-250)				24,259	24,259
				Fire (150-450)				4,028	4,028
				Computer Replacement (765-550)				22,850	22,850
				SUBTOTAL OPERATIONS	**6,554,806**	**7,262,880**	**7,506,780**	**7,430,811**	**8,419,055**
				Payroll (7000 - 7199)	**2,866,402**	**2,866,402**	**2,852,375**	**2,839,008**	**3,033,142**
				Operations Costs (7200 - 7999)	**6,554,806**	**7,262,880**	**7,506,780**	**7,430,811**	**8,419,055**
				Total Budget	9,421,208	10,129,282	10,359,156	10,269,819	11,452,198
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	18.25	22.16	22.16	22.33	22.33

DIVISION **COLLECTION SYSTEMS (531)**

PURPOSE

The Collection Systems Division:

- Operates and maintains all wastewater and storm-water collection systems, including pipelines, pump and lift stations, to insure the uninterrupted, cost-effective collection and delivery of wastewater to the City's wastewater treatment facilities and storm-water to the appropriate discharge locations.

- Continually evaluate the wastewater and storm-water collection systems and implements improvements and upgrades as necessary to ensure that the systems maintain the capability to meet future needs in a safe and reliable manner.

- Responds to flooding events and other emergencies to ensure proper operation of the City's collection systems.

SERVICE LEVEL MEASURES:

1	Wastewater Collection System pipelines maintained	113 miles
2	Storm-water Collection System pipeline maintained	64 miles
3	Wastewater lift/pump stations	17
4	Storm-water pump stations	14
5	Waste Collection Systems Access Manholes	1981
6	Storm-water Drain Inlets and Access Manholes	797
7	Storm-water outfalls into the levee and sloughs	272

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

- SCADA upgrade is still in progress and moved completion date to 2019
- Davis and Carey: Under construction with added manhole upgrade to intersection of Davis at Carey
- Emergency Storm Culvert repair under Pennsylvania
- Emergency repair to storm drain line and storm manhole on Freedom Blvd at Davis
- Emergency repair to storm drain outlet on Auto Center Drive
- Airport at Freedom; Upgrade undersized storm drain and structures
- Progress Ave: Rehabbed 317' of sewer line with cured in place pipe
- New manhole installations Phase 1 complete
- Union Street : Replace 201 ft. of broken sewer line identified in CCTV, added replacement of old brick manhole and old sewer ring and lid
- Nona bypass to Whitney Ave complete
- Carr at Center St: Repair manhole channels and complete line abandonment that was causing a sinkhole
- New Manhole installation at Blackburn and Beach Rd to replace failing brick manhole
- Rogge Lane: Repair uncapped line causing sinkhole

- Completed Cleaning of 208,203 feet of sewer line
- Completed CCTV of 8,998 feet of sewer line
- Pajaro Dunes Root Control
- Madison Alley Sewer Replacement
- Installation of backup Generator at Delta Storm Station
- Freedom Blvd Sewer Line CCTV condition assessment from Compton Terrace to Arthur Rd
- Sub BASIN 7 assessment and infrastructure repair schedule
- Jehl/Sydney/Freedom/Atkinson Storm Drainage assessment
- Roache Rd sewer Line Replacement
- Sewer Inflow / Infiltration Flow Monitoring System

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021:

- Jehl/Sydney/Freedom/Atkinson Storm Drainage Installation
- Tuttle at East Lake sewer syphon removal
- Alta Vista to Green Valley Sewer Replacement
- Airport Freedom Trunk Sewer line diversion and upgrade
- Continue Sub BASIN 7 Infrastructure repairs
- Replace 98 Volvo Vactor
- Manhole Replacement Project – 10 total manholes

STRATEGY STATEMENT:

The Collection System Division will continue to effectively serve the City's wastewater and storm water collection needs through the implementation of a quality preventative maintenance program and additional pump station upgrades. These measures will aid in reducing the frequency of collection system failures and wastewater spills. The safety of the public and staff will continue to be the Division's number one priority.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer Services	**Sewer Maintenance**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
				SEE WASTE WATER FOR REVENUES					
EXPENDITURES:									
0710	531	7011	00000	REGULAR SALARIES & WAGES	277,350	356,235	289,794	338,635	357,063
0710	531	7012	00000	OVERTIME	665	11,000	2,981	11,000	11,000
0710	531	7021	00000	TEMPORARY & CASUAL WAGES	-	18,000	-	18,000	18,000
0710	531	7025	00000	STANDBY PAY	5,180	5,000	6,780	5,000	5,000
0710	531	7030	00000	OFF DUTY & RECALL PAY	2,429	5,000	4,373	5,000	5,000
0710	531	7038	00000	RETIREMENT PLAN CHARGES	42,368	67,107	47,491	71,709	82,321
0710	531	7062	00000	GROUP HEALTH INSURANCE	65,571	96,815	69,642	74,865	81,575
0710	531	7066	00000	SOCIAL SECURITY	21,795	27,513	23,250	26,011	27,420
0710	531	7067	00000	ALT-457 DEFERRED COMP	-	468	-	234	234
0710	531	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	800	1,000	-	1,000	1,000
				SUBTOTAL PERSONNEL	**416,158**	**588,139**	**444,311**	**551,454**	**588,613**
0710	531	7211	00000	ELECTRICITY & GAS	49,771	60,000	42,853	60,000	60,000
0710	531	7222	00000	TELEPHONE SERVICE	154	500	121	500	500
0710	531	7226	00000	COMPUTER SOFTWARE	7,455	4,000	6,019	4,000	4,000
0710	531	7232	00000	TRAVEL & SUBSISTENCE	518	3,000	145	3,000	3,000
0710	531	7351	00000	DUES & SUBSCRIPTIONS	4,279	700	738	700	700
0710	531	7359	00000	PERSONNEL TRAINING	1,070	6,000	8,058	6,000	6,000
0710	531	7361	00000	OTHER CONTRACT SERVICES	4,447	37,000	6,906	37,000	37,000
0710	531	7369	00000	FEES & PERMITS	4,094	8,000	4,572	8,000	8,000
0710	531	7551	00000	CHEMICALS	8,687	16,000	4,746	16,000	16,000
0710	531	7559	00000	OTHER SUPPLIES & MATERIALS	47,620	42,000	13,520	42,000	42,000
0710	531	7561	00000	FUELS & LUBRICANTS	11,315	12,000	14,055	12,000	12,000
0710	531	7712	00000	COMPENSATION INSURANCE	28,250	29,660	29,660	28,070	28,910
0710	531	7731	00000	MSC CHARGES	33,272	22,000	15,689	22,000	22,000
				SUBTOTAL OPERATIONS	**200,932**	**240,860**	**147,082**	**239,270**	**240,110**
				Payroll (7000 - 7199)	**416,158**	**588,139**	**444,311**	**551,454**	**588,613**
				Operations Costs (7200 - 7999)	**200,932**	**240,860**	**147,082**	**239,270**	**240,110**
				Total Budget	617,090	828,999	591,393	790,724	828,723
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	5.0	5.0	5.0	5.0	5.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer Services	Water Recycling Operations	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
	SEE WATER OPERATIONS FOR REVENUES								
EXPENDITURES:									
0710	532	7011	00000	REGULAR SALARIES & WAGES	196,916	67,761	177,823	81,687	87,241
0710	532	7012	00000	OVERTIME PAY	2,848	8,000	5,503	8,000	8,000
0710	532	7021	00000	TEMPORARY & CASUAL WAGES	320	1,000	-	1,000	1,000
0710	532	7025	00000	STANDBY PAY	-	2,000	-	2,000	2,000
0710	532	7030	00000	OFF DUTY & RECALL PAY	-	12,000	2,108	12,000	12,000
0710	532	7038	00000	RETIREMENT PLAN CHARGES	12,198	12,674	11,297	16,790	19,564
0710	532	7062	00000	GROUP HEALTH INSURANCE	28,079	11,689	25,049	9,094	9,900
0710	532	7066	00000	SOCIAL SECURITY	15,119	5,198	14,075	6,053	6,478
0710	532	7067	00000	ALT - 457 DEFERRED COMP	4	13	-	13	13
				SUBTOTAL PERSONNEL	**255,484**	**120,335**	**235,855**	**136,637**	**146,196**
0710	532	7211	00000	ELECTRICITY & GAS	276,941	420,000	355,511	420,000	420,000
0710	532	7315	00000	LABORATORY SERVICES	2,185	1,365	1,824	1,365	1,365
0710	532	7324	00000	REP & MAINT-PLANT & EQUIPMENT	258,103	287,700	86,429	287,700	287,700
0710	532	7361	00000	OTHER CONTRACT SERVICES	540	47,250	8,991	47,250	47,250
0710	532	7551	00000	CHEMICALS	236,974	577,500	581,304	770,000	770,000
0710	532	7559	00000	OTHER SUPPLIES & MATERIALS	6,870	31,500	-	31,500	31,500
0710	532	7707	00000	OPERATIONAL COST	333,657	275,000	159,147	275,000	275,000
0710	532	7711	00000	GENERAL INSURANCE	2,400	2,500	2,500	2,400	2,500
0710	532	7712	00000	COMPENSATION INSURANCE	3,400	3,400	3,400	3,400	3,500
0710	532	7721	00000	COST ALLOCATION CHARGES	131,903	134,541	134,541	-	-
				SUBTOTAL OPERATIONS	**1,252,973**	**1,780,756**	**1,333,647**	**1,838,615**	**1,838,815**
				Payroll (7000 - 7199)	**255,484**	**120,335**	**235,855**	**136,637**	**146,196**
				Operations Costs (7200 - 7999)	**1,252,973**	**1,780,756**	**1,333,647**	**1,838,615**	**1,838,815**
				Total Budget	1,508,457	1,901,092	1,569,502	1,975,252	1,985,011
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.6	0.6	0.6	0.6	0.6

DIVISION **ENGINEERING AND ADMINISTRATION (540)**

PURPOSE

The Engineering and Administration Division provides the following services:

- Management and technical support for all divisions within Public Works and Utilities Department.
- Design work and construction management for the City's Capital Improvement Program as it relates to streets, traffic, parking, storm drain, wastewater, solid waste, and water facilities.
- Administers the City's Computerized Pavement Management Program (PMP) and implements necessary street maintenance projects.
- Coordinates with the Santa Cruz County Regional Transportation Commission regarding regional transportation and the allocation of state and federal transportation funding.
- Coordinates with Santa Cruz and Monterey Counties regarding flood control projects and related issues.
- Applies for and administers local, state and federal grants for engineering projects.
- Manages traffic operations and maintenance of all traffic control devices, signage, markings, and street lighting.

SERVICE LEVEL MEASURES:

1	Length of roadway maintained by City.	85 miles
2	Number of department divisions served	11
3	Length of water, wastewater and storm drain pipelines maintained by City.	365 miles

PRIOR FISCALYEARS ACCOMPLISHMENTS 2017 – 2019:

Completed Airport Boulevard Improvements from Freedom Blvd east to City limits

Completed Airport Boulevard Reconstruction from Hangar Way to Aviation Way (west)

Completed Green Valley Slide Repair for slope stabilization near Struve Slough

Completed Sidewalk Infill project on Harkins Slough Road and on Main St

Completed Rolling Hills Connector Trail at Hazelwood Park

Completed Freedom Blvd. Underground Utilities District from East High Street to Main Street

Engaged with community on Complete Streets Plans for both Downtown Area and areas near Watsonville Schools

Initiated Vision Zero action plan

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019-2021:

1	Airport Blvd Pavement Reconstruction from Freedom Boulevard to 600' west.
2	Airport Blvd at Holm Road Signal installation.
3	Bicycle Safety Improvements installation – including green bicycle lane striping and signs.
4	Construction of Lee Road Rail Trail.
5	Construct ramp improvements Citywide at approximately 75 locations.
6	Coordination and support of pedestrian and bicycle projects and programs.
7	Construction of Lincoln Street Safety Improvements from E Beach Street to Riverside Drive.
8	Coordinate with Caltrans for design of improved pedestrian and bicycle access over Highway 1 / Harkins Slough Road Interchange and operational improvements along Green Valley Road.
9	Freedom Boulevard Plan Line from Green Valley Road to Buena Vista Drive (City Limits).
10	Green Valley Road Reconstruction from Freedom Boulevard east to City limits.
11	Neighborhood Traffic Plan engagement with neighborhood groups and implementation of approved traffic calming improvements.
12	Road Maintenance/ Repair project to preserve pavement on roadways - citywide locations.

GENERAL PLAN:

The Engineering and Administration Division supports the implementation of the General Plan by overseeing the design and construction of infrastructure projects.

STRATEGY STATEMENT:

The Engineering and Administration Division utilizes creative design approaches and secures available grant funding to make effective and efficient use of limited resources in meeting the City's highest priority infrastructure upgrade and replacement needs as well as maintaining road safety. The Division focuses on staff development to maintain effective and efficient operations of all divisions. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.
- Goal 6, Public Safety: The City will continue to strive to create a healthy, safe and thriving Watsonville.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer	**Utilities**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Services	**Eng. & Administration**				$	$	$	$	$
REVENUES:									
	SEE WASTE WATER FOR REVENUES								
EXPENDITURES:									
0710	540	7011	00000	REGULAR SALARIES & WAGES	1,945,382	2,460,767	2,116,374	2,660,483	2,777,700
0710	540	7021	00000	TEMPORARY & CASUAL WAGES	156,443	160,000	264,702	160,000	160,000
0710	540	7038	00000	RETIREMENT PLAN CHARGES	297,700	453,173	636,586	556,571	632,096
0710	540	7062	00000	GROUP HEALTH INSURANCE	351,444	522,799	305,822	401,249	436,804
0710	540	7066	00000	SOCIAL SECURITY	148,389	180,977	154,820	196,702	204,365
0710	540	7067	00000	ALT - 457 DEFERRED COMP	1,667	1,170	3,003	2,080	2,080
				SUBTOTAL PERSONNEL	**2,901,025**	**3,778,886**	**3,481,307**	**3,977,086**	**4,213,045**
0710	540	7212	00000	POSTAGE & SHIPPING	3,005	1,500	1,661	1,500	1,500
0710	540	7221	00000	ADVERTISING	38	1,000	450	1,000	1,000
0710	540	7221	11007	ADVERTISING	50,121	55,000	33,081	55,000	55,000
0710	540	7222	00000	TELEPHONE SERVICE	2,637	1,500	2,219	2,000	2,000
0710	540	7225	00000	COMPUTER HARDWARE	5,972	5,000	1,028	5,000	5,000
0710	540	7226	00000	COMPUTER SOFTWARE	10,528	3,000	27,087	15,000	15,000
0710	540	7232	00000	TRAVEL & SUBSISTENCE	5,041	5,000	1,899	5,000	5,000
0710	540	7307	00000	EXPERT & CONSULTATION SERVICES	20,374	150,000	13,197	200,000	200,000
0710	540	7324	00000	REP & MAINT	1,062	500	106	500	500
0710	540	7324	11008	REP & MAINT	15,370	10,000	2,049	10,000	10,000
0710	540	7324	11063	REP & MAINT	10,082	35,000	-	35,000	35,000
0710	540	7351	00000	DUES & SUBSCRIPTIONS	2,098	4,000	6,792	5,000	5,000
0710	540	7357	00000	PRINTING, BINDING & DUPLICATING	2,317	1,000	421	1,000	1,000
0710	540	7357	11008	PRINTING, BINDING & DUPLICATING	1,150	4,500	1,836	4,500	4,500
0710	540	7359	00000	PERSONNEL TRAINING	15,169	10,000	21,983	20,000	30,000
0710	540	7361	00000	OTHER CONTRACT SERVICES	85,125	150,000	36,154	150,000	150,000
0710	540	7361	11004	OTHER CONTRACT SERVICES	2,239	6,300	1,299	6,300	6,300
0710	540	7361	11006	OTHER CONTRACT SERVICES	1,268	15,000	5,246	15,000	15,000
0710	540	7361	11007	OTHER CONTRACT SERVICES	62,023	62,000	31,409	62,000	75,000
0710	540	7361	11008	OTHER CONTRACT SERVICES	13,894	19,500	12,130	19,500	19,500
0710	540	7361	11064	OTHER CONTRACT SERVICES	37,013	45,000	30,487	45,000	45,000
0710	540	7533	11004	SPECIALIZED MATERIALS - DONATIONS	663	10,000	2,715	-	-
0710	540	7559	00000	OTHER SUPPLIES & MATERIALS	58,145	50,000	32,275	50,000	50,000
0710	540	7559	11004	OTHER SUPPLIES & MATERIALS	8,973	20,000	9,565	20,000	20,000
0710	540	7559	11006	OTHER SUPPLIES & MATERIALS	711	2,700	838	2,700	2,700
0710	540	7559	11008	OTHER SUPPLIES & MATERIALS	3,535	15,000	6,679	10,000	10,000
0710	540	7559	11007	OTHER SUPPLIES & MATERIALS	4,583	5,000	3,461	15,000	15,000
0710	540	7561	00000	FUELS & LUBRICANTS	604	300	810	1,000	1,000
0710	540	7702	00000	RENT OF EQUIPMENT	-	200	-	-	-
0710	540	7712	00000	COMPENSATION INSURANCE	144,080	151,280	151,280	143,150	147,442
0710	540	7731	00000	MSC CHARGES	1,098	1,700	4,211	3,500	3,500
0710	540	7751	00000	CHARGES IN - INTERDEPARTMENT	13,350	13,350	13,350	19,350	19,350
				Computer Replacement (765-550)				19,350	19,350
0710	540	7752	00000	CHARGES OUT - INTERDEPARTMENT	(3,483,293)	(4,283,216)	(3,937,025)	(4,567,917)	(4,850,695)
				Water (720-596)				(1,951,874)	(2.041,362)
				Wastewater (710-530)				(1,433,011)	(1,533,851)
				Solid Waste (740-570)				(1,093,241)	(1,138,412)
				Vehicles (150-523)				(18,158)	(18,158)
				Engineering (150-510)				(18,511)	(18,511)
				Buildings & Facilities (150-220)				(9,331)	(9,331)
				Airport (730-560)				(8,635)	(8,973)
0710	540	7756	00000	EXPENSE OFFSET		(350,000)	-	(350,000)	(350,000)
				SUBTOTAL OPERATIONS	**(2,901,025)**	**(3,778,886)**	**(3,481,307)**	**(3,994,917)**	**(4,250,403)**
				Payroll (7000 - 7199)	**2,901,025**	**3,778,886**	**3,481,307**	**3,977,086**	**4,213,045**
				Operations Costs (7200 - 7999)	**(2,901,025)**	**(3,778,886)**	**(3,481,307)**	**(3,994,917)**	**(4,250,403)**
				Total Budget	-	-	-	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	26.60	26.60	26.60	26.60	26.60

DIVISION: **UTILITIES LABORATORY (541)**

PURPOSE:
The Utilities Laboratory provides chemical, physical, and microbiological analytical services to Wastewater, Recycled Water, Drinking Water, Solid Waste, Stormwater and Environmental Projects divisions to meet state and federal regulations, provide process control information, and support Public Works and Utilities projects.

SERVICE LEVEL MEASURES:

		2014/15	2015/16	2017/18	2018/19
1	Laboratory samples processed	14,000	14,000	14,000	14,000
2	Chemical and microbiological analysis certified to perform.	70	70	70	70

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 – 2019:

- Maintained a safe working environment in the laboratory.
- Maintained accreditation with the California Environmental Laboratory Accreditation Program (ELAP).
- Met all proficiency testing requirements of ELAP.
- Provided comprehensive analytical services to Public Works and Utilities divisions through sampling, analysis and subcontracted services.
- Maintained Central Coast Long-term Environmental Assessment Network (CCLEAN) steering committee membership and programs in support of WWTP NPDES permit requirements.
- Supported routine and supplemental stormwater monitoring and investigations with sampling, analysis, and trash assessment surveys.
- Supported Pinto Lake special environmental projects with sampling and analysis, including harmful algal bloom toxin monitoring, nutrient source investigations, alum treatment evaluation, and invasive mussel monitoring.
- Supported semi-annual landfill groundwater monitoring through sampling, analysis and project management.
- Assisted Wastewater Division management with reporting of environmental data to State and Federal regulatory agencies.
- Assisted Wastewater Division management with NPDES permit renewal application and Report of Waste Discharge documents.
- Supported continuing education of laboratory staff including a six-part training series on new The Nelac Institute (TNI) laboratory accreditation standards expected to be adopted in 2021.
- Hosted laboratory tours and activities for students from local elementary schools, middle schools, high schools, colleges and universities and other visitors to the Water Resources Center.
- Provided Department Computer Contact (DCC) assistance to Water Resources Center staff.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

- Develop and support a laboratory environment that fosters staff safety and well-being, effective and open communication, career growth and satisfaction and recognition of a job well done.
- Maintain ELAP certification through the renewal and auditing process.
- Continue to provide the analytical and data reporting services that help ensure regulatory compliance for Public Works and Utilities divisions.
- Train for, plan for and develop new laboratory systems, documents and procedures that ensure compliance with the TNI standard, the laboratory accreditation framework that the State of California is expected to adopt for its Environmental Laboratory Accreditation Program in 2021.
- Review and revise the laboratory's Quality Assurance Program and manual to meet upcoming State ELAP requirements, utilizing expert consulting services as needed.

- Review and revise the laboratory's Standard Operating Procedures to ensure appropriate and compliant analytical methods and SOP format.
- Develop a laboratory supplies and equipment purchasing policy that meets the upcoming accreditation standards.
- Expand utilization of the Water Information Management System to effect more efficient and accurate wastewater data management. This will enhance the ability to report water quality data and lead to a better understanding of water quality trends and enhanced process control. It will also help with laboratory quality assurance.
- Work with Wastewater Operations to review all process control sampling and analysis to ensure that we meet their needs in the most effective and efficient way.
- Be a resource for the Department of Public Works and Utilities for projects related to but beyond the traditional scope of laboratory services.
- Replace aging UV/VIS spectrophotometer and turbidimeter.
- Replace the 1996 Dodge pickup truck used for landfill groundwater sampling and other projects.
- Reorganize the laboratory instrument identification and maintenance program to meet upcoming regulatory requirements.
- Complete a reorganization of the laboratory environment, removing outdated or unused equipment, designating spaces for certain analyses and relabeling cabinets and drawers as needed.
- Hire for the newly created position of QA/QC Water Quality Chemist to meet new regulatory requirements and associated data review and internal audit roles.

GENERAL PLAN

The Utilities Laboratory supports the implementation of the General Plan by providing the services identified in Chapter 11.

STRATEGY STATEMENT

The Utilities Laboratory supports the regulatory and process control needs of the Wastewater, Recycled Water, Water, Solid Waste, Stormwater, and Environmental Projects divisions through the generation of environmental data of known and documented quality. The Laboratory aims to achieve the highest possible standards of environmental compliance through effective communication, continuing education and employee development, careful analysis, efficient and accurate data management and strict adherence to applicable laws and regulations. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.
- Goal 6, Public Safety: The City will continue to strive to create a healthy, safe and thriving Watsonville.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Sewer	**Utilities**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Services	**Laboratory**				$	$	$	$	$
REVENUES:									
				SEE WASTE WATER FOR REVENUES					
EXPENDITURES:									
0710	541	7011	00000	REGULAR SALARIES & WAGES	260,231	317,304	274,950	304,726	325,501
0710	541	7012	00000	OVERTIME	2,384	4,000	1,324	4,000	4,000
0710	541	7021	00000	TEMPORARY & CASUAL WAGES	30,985	35,000	14,972	35,000	35,000
0710	541	7025	00000	STANDBY PAY	-	750	-	750	750
0710	541	7038	00000	RETIREMENT PLAN CHARGES	40,178	59,231	49,066	64,839	75,395
0710	541	7062	00000	GROUP HEALTH INSURANCE	52,514	77,480	56,384	59,920	65,288
0710	541	7066	00000	SOCIAL SECURITY	21,028	24,284	21,352	23,719	25,308
0710	541	7067	00000	ALT - 457 DEFERRED COMP	403	260	195	455	455
0710	541	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	472	800	325	800	800
				SUBTOTAL PERSONNEL	**408,195**	**519,110**	**418,568**	**494,209**	**532,497**
0710	541	7212	00000	POSTAGE & SHIPPING	821	1,000	481	1,000	1,000
0710	541	7222	00000	TELEPHONE SERVICE	182	500	165	500	500
0710	541	7232	00000	TRAVEL & SUBSISTENCE	111	1,500	116	1,500	1,500
0710	541	7315	11009	LABORATORY SERVICES - WASTEWATER	96,935	115,100	95,617	140,000	140,000
0710	541	7315	11000	LABORATORY SERVICES - SOURCE CONTROL	1,086	12,000	342	12,000	12,000
0710	541	7315	11010	LABORATORY SERVICES - SOLID WASTE	7,208	10,000	7,302	10,000	10,000
0710	541	7315	11011	LABORATORY SERVICES - WATER	15,574	40,000	12,747	40,000	40,000
0710	541	7315	11012	LABORATORY SERVICES - STORMWATER TMDC	3,647	25,000	4,905	25,000	25,000
0710	541	7315	11028	LABORATORY SERVICES - PINTO LAKE	663	5,000	-	5,000	5,000
0710	541	7324	00000	REP & MAINT	4,431	10,000	11,861	10,000	10,000
0710	541	7351	00000	DUES & SUBSCRIPTIONS	1,695	1,500	956	1,500	1,500
0710	541	7357	00000	PRINTING, BINDING & DUPLICATING	-	400	-	400	400
0710	541	7359	00000	PERSONNEL TRAINING	695	3,500	896	3,500	3,500
0710	541	7361	00000	OTHER CONTRACT SERVICES	3,332	4,000	4,550	5,000	5,000
0710	541	7369	00000	FEES & PERMITS	6,145	6,500	-	6,500	6,500
0710	541	7506	00000	LABORATORY SUPPLIES	54,773	50,000	52,646	60,000	60,000
0710	541	7557	00000	REPLACEMENT OF EQUIPMENT	-	5,000	9,447	6,000	6,000
0710	541	7559	00000	OTHER SUPPLIES & MATERIALS	560	1,400	1,410	1,400	1,400
0710	541	7561	00000	FUELS & LUBRICANTS	275	300	508	1,000	1,000
0710	541	7712	00000	COMPENSATION INSURANCE	22,600	23,730	23,730	22,450	23,128
0710	541	7731	00000	MSC CHARGES	1,697	1,400	735	1,400	1,400
0710	541	7752	00000	CHARGES OUT - INTERDEPARTMENT	(630,625)	(836,940)	(646,982)	(848,359)	(887,325)
				Solid Waste (740-575)				(10,000)	(10,000)
				Water (720-596)				(40,000)	(40,000)
				Wastewater (710-530)				(753,775)	(786,399)
				Solid Waste - Source Control (740-575)				(30,000)	(30,000)
				Field Services (720-598)				(750)	(750)
				SUBTOTAL OPERATIONS	**(408,195)**	**(519,110)**	**(418,568)**	**(494,209)**	**(532,497)**
				Payroll (7000 - 7199)	**408,195**	**519,110**	**418,568**	**494,209**	**532,497**
				Operations Costs (7200 - 7999)	**(408,195)**	**(519,110)**	**(418,568)**	**(494,209)**	**(532,497)**
				Total Budget	-	-	-	-	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	4.0	4.0	4.0	4.0	4.0

WATER DIVISION

CUSTOMER SERVICE

WATER OPERATIONS

STREETS

UTILITIES

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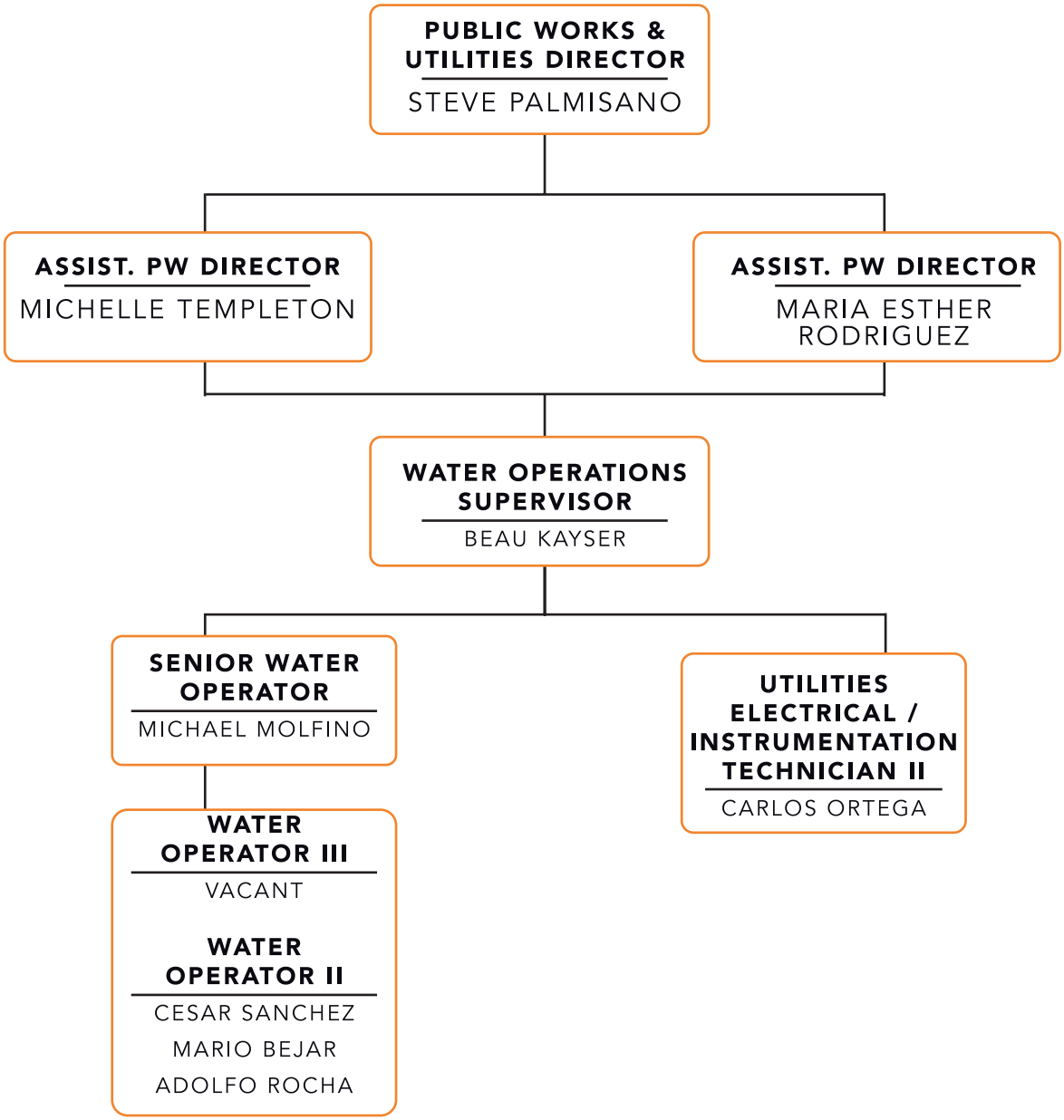
CITY OF WATSONVILLE
CALIFORNIA

WATER OPERATIONS

Organizational Structure Fiscal Years 2019 - 2021



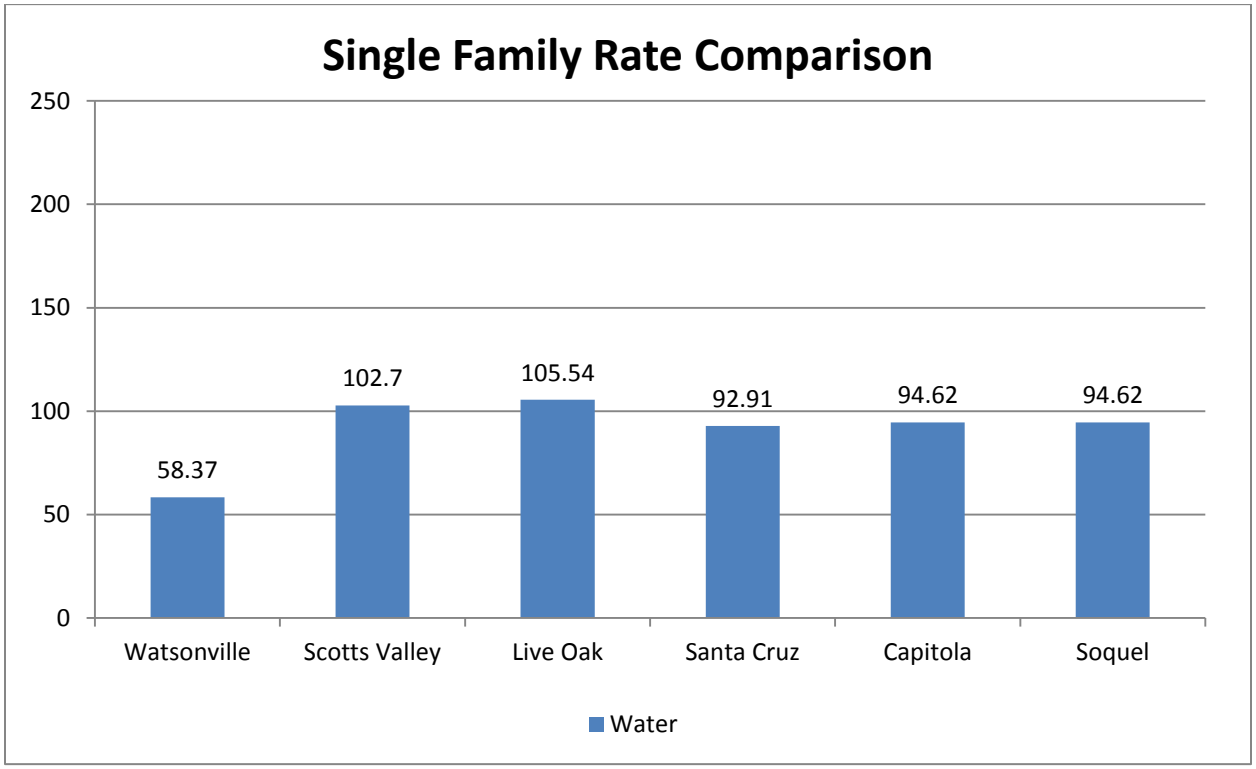
DIVISION **WATER OPERATIONS (596)**

PURPOSE

The Water Operations Division provides cost-effective operation and maintenance of the City's water supply and distribution system in order to provide reliable, high quality water to our community that meets or exceeds all regulatory requirements.

SERVICE LEVEL MEASURES:

		2016	2017	2018
1	Water service area production (acre feet)	6,638	6,989	7,076
2	Total number of wells maintained and operated	14	14	14
3	Total number of surface water sources maintained and operated	2	2	2
4	Number of reservoirs	7	7	7
5	Total reservoir capacity (million gallons)	10.6	10.6	10.6
6	Number of booster pump stations	9	9	9
7	Service area population	65,966	65,966	65,966



Water rates based on 5/8" meter / 8 Ccf water usage
7/1/2018

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

- Transitioned the City's System Control and Data Acquisition System to new servers supported by virtual machine technology.
- Fowle Booster Station upgraded – installed modern PLCs and programming.
- Completed exploratory investigation and test hole drilling for new well development in Zones 1 and 2.
- Completed Years 1 and 2 of a three year Effective Monitoring Program in association with NOAA-NMFS and CDFW.
- Tested all public K-12 schools in our water service area for Lead in drinking water. No exceedances.
- Certified engineer inspected all Hydropneumatic Tanks. Developed initial standard operating procedures.
- Complied with new Stormwater BMP monitoring and regulatory requirements.
- Met and/or exceeded all Federal and State standards for drinking water quality during this period.
- All employees have maintained the required levels of certification by continued training and staff development.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	Develop new well(s) in Zone 1 or Zone 2.
2	Implement Cityworks and new maintenance management software system.
3	Improve reliability of SCADA (network, infrastructure, communication, security)
4	Complete Water System Master Plan
5	Complete Water System Hydraulic Model
6	Replace aging generator at Corralitos Filter Plant / Well 19
7	Sunset Booster Station upgrade – replace motors and add VFDs.
8	Amesti Booster Station upgrade. Install PRV, upgrade controls and PLC.
9	Recoat exterior of Rider Reservoir.

GENERAL PLAN:

The Water Operations Division supports the implementation of the General Plan by providing the services identified in Chapter 11.

STRATEGY STATEMENT:

The Water Operations Division will continue to provide safe and reliable drinking water to our community at the best value in the region.

- City staff will work diligently as a team to operate the water production facilities in the most efficient and cost-effective manner possible.
- Staff will monitor the quality of all water at all sources and throughout the distribution system to ensure that our water meets or exceeds every regulatory requirement.
- The water system facilities will be monitored around the clock by our operators to ensure that water is always available to our customers.
- The system will be evaluated to identify opportunities to improve reliability and efficiency, and ultimately, to reduce the cost of service to our customers.

. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

- Goal 6, Public Safety: The City will continue to strive to create a healthy, safe and thriving Watsonville.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Water	**Water**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Operations				$	$	$	$	$
REVENUES:									
0720	596	5820	00000	P.G. & E. REBATE	-	6,000	-	-	-
0720	596	5259	00000	WATER SALES	14,985,313	17,918,463	19,008,413	19,025,317	19,976,583
0720	596	5266	00000	CONSTRUCTION DEPOSITS	212,573	67,000	12,640	67,000	67,000
0720	596	5312	00000	WATER USE REDUCTION FEES	66,127	17,000	63,107	17,000	17,000
0720	596	5313	00000	WATER RESERVE	191,678	50,000	9,813	50,000	50,000
0720	596	5411	00000	INTEREST EARNINGS	105,390	100,000	100,000	100,000	100,000
0720	596	5890	14044	CHROMIUM 6 CWSRF REIMBURSEMENT LOAN	24,953	1,800,000	-	-	5,500,000
0720	596	5890	14073	CORRALITOS FILTER PLANT GRANT	19,526	3,200,000	-	-	-
				Total Revenues	15,605,560	23,158,463	19,193,973	19,259,317	25,710,583
EXPENDITURES:									
0720	596	7011	00000	REGULAR SALARIES & WAGES	590,190	912,999	868,862	982,687	1,025,288
0720	596	7012	00000	OVERTIME	5,702	25,000	5,625	25,000	25,000
0720	596	7025	00000	STANDBY PAY	13,860	14,500	14,000	14,500	14,500
0720	596	7030	00000	OFF DUTY & RECALL PAY	17,007	20,000	20,986	20,000	20,000
0720	596	7038	00000	RETIREMENT PLAN CHARGES	127,181	169,112	154,469	206,792	234,935
0720	596	7042	00000	PERS UAL PAYMENT	275,638	7,031	14,062	-	-
0720	596	7062	00000	GROUP HEALTH INSURANCE	111,194	207,457	139,809	168,522	183,689
0720	596	7066	00000	SOCIAL SECURITY	54,522	69,612	67,204	74,453	77,712
0720	596	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	932	1,400	805	1,400	1,400
				SUBTOTAL PERSONNEL	**1,196,226**	**1,427,112**	**1,285,822**	**1,493,355**	**1,582,524**
0720	596	7211	00000	ELECTRICITY & GAS	802,306	850,000	876,441	950,000	950,000
0720	596	7212	00000	POSTAGE & SHIPPING	1,258	2,000	1,375	2,000	2,000
0720	596	7222	00000	TELEPHONE SERVICE	17,230	15,000	16,780	18,000	18,000
0720	596	7225	00000	COMPUTER HARDWARE	-	5,000	6,944	5,000	5,000
0720	596	7226	00000	COMPUTER SOFTWARE	49,931	45,000	54,691	45,000	45,000
0720	596	7232	00000	TRAVEL & SUBSISTENCE	-	2,000	203	2,000	2,000
0720	596	7303	00000	LEGAL SERVICES	-	5,000	-	5,000	5,000
0720	596	7307	00000	EXPERT & CONSULTATION SERVICES	5,468	329,000	273	300,000	140,000
0720	596	7307	11014	EXPERT & CONSULTATION SERVICES	2,794	20,000	12,250	20,000	20,000
0720	596	7324	00000	REP & MAINT	98,605	77,000	9,045	77,000	77,000
0720	596	7327	00000	REP & MAINT-UNIFORMS & ACCESS	2,627	4,000	2,603	4,000	4,000
0720	596	7351	00000	DUES & SUBSCRIPTIONS	25,334	30,000	2,191	30,000	30,000
0720	596	7357	00000	PRINTING, BINDING & DUPLICATING	4,830	10,000	3,576	10,000	10,000
0720	596	7359	00000	PERSONNEL TRAINING	2,796	5,000	1,635	5,000	5,000
0720	596	7361	00000	OTHER CONTRACT SERVICES	192,245	325,000	306,642	325,000	325,000
0720	596	7369	00000	FEES & PERMITS	1,288,408	1,400,000	757,150	1,500,000	1,500,000
0720	596	7551	00000	CHEMICALS	23,352	13,000	30,346	15,000	15,000
0720	596	7557	00000	REPLACEMENT OF EQUIPMENT	-	100,000	19,244	100,000	100,000
0720	596	7559	00000	OTHER SUPPLIES & MATERIALS	36,973	170,000	34,501	170,000	170,000
0720	596	7561	00000	FUELS & LUBRICANTS	16,152	18,000	11,116	18,000	18,000
0720	596	7703	00000	RENT OF LAND - LAND LEASE	881,372	990,556	990,874	1,010,367	1,030,574
0720	596	7711	00000	GENERAL INSURANCE	107,400	114,000	114,000	160,300	168,300
0720	596	7712	00000	COMPENSATION INSURANCE	40,130	42,140	42,140	39,870	41,057
0720	596	7721	00000	COST ALLOCATION CHARGES	633,400	646,068	646,068	674,719	701,707
0720	596	7731	00000	MSC CHARGES	11,809	13,000	4,731	13,000	13,000
0720	596	7741	00000	PRINCIPAL ON DEBT	-	407,409	407,409	-	-
0720	596	7742	00000	INTEREST ON DEBT	-	33,588	33,588	-	-
0720	596	7745	00000	TAXES & INTEREST	15,769	15,000	31,859	15,000	15,000
0720	596	7751	00000	CHARGES IN - INTERDEPARTMENT	1,166,833	1,634,249	1,354,514	2,145,799	2,232,477
				City Manager (150-120)				4,715	4,715
				PW Utilities Eng & Admin (710-540)				1,951,874	2,041,362
				Utilities Lab (710-541)				40,000	40,000
				Nondepartmental - City News Letter (150-280)				3,333	3,333
				Airport (730-560)				77545	75,286
				Airport (730-560)				18904	18.353
				IS(150-250)				24,259	24,259
				Fire (150-450)				3,668	3,668
				Computer Replacement (765-550)				23,862	23,862
0720	596	7770	00000	REFUNDS	1,616	10,000	9,873	10,000	10,000
0720	596	7771	00000	TOILET REBATE PROGRAM	4,587	10,000	4,800	-	-
0720	596	7772	00000	CLOTHES WASHER REBATE PROGRAM	7,423	20,000	6,800	-	-
0720	596	7773	00000	TOILET RETROFIT PROGRAM	4,419	30,000	-	-	-
0720	596	7774	00000	WATER AUDIT PROGRAM	14,346	45,000	20,760	-	-
0720	596	7783	00000	TURF REPLACEMENT PROGRAM	28,752	60,000	22,398	-	-
0720	596	7784	00000	WATER CONSERVATION PROGRAM	-	-	-	165,000	165,000
				SUBTOTAL OPERATIONS	**5,488,165**	**7,496,010**	**5,836,820**	**7,670,055**	**7,653,115**
				Payroll (7000 - 7199)	**1,196,226**	**1,427,112**	**1,285,822**	**1,493,355**	**1,582,524**
				Operations Costs (7200 - 7999)	**5,488,165**	**7,496,010**	**5,836,820**	**7,670,055**	**7,653,115**
				Total Budget	6,684,391	8,923,122	7,122,642	9,163,411	9,235,640
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	7.05	11.22	11.20	11.20	11.20

DIVISION **CUSTOMER SERVICE (597)**

PURPOSE

The Customer Service Division reads, maintains and performs periodic replacement of all water meters within the City's regional water system. The Division responds to public inquiries regarding City Utility Services and coordinates City services.

SERVICE LEVEL MEASURES:

		16/17	17/18
1	Total water meters read, maintained, and periodically replaced	15,072	15,129
2	Backflow devices tested for proper operation *	1,019	885
3	Large meters tested for accuracy	41	25
4	Number of water meters replaced as part of the water meter replacement plan	1,414	602
6	Number of low flow toilet rebate program applications	46	36
7	Number of clothes washer rebate program applications	69	71
8	Number of contacts through Customer Service requiring City-response	11,973	10,033

*Data for calendar year 2017 and 2018 respectively.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

Installed approximately 1,155 radio transmitters to water meters.
Replaced/Installed 1,432 - 5/8" ¾" water meters
Replaced/Installed 486 - 1" water meters
Replaced/Installed 35 - 1.5" water meters
Replaced/Installed 37 - 2" water meters

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	Replace 102 5/8-inch water meters.
2	Install 2,000 radio remote meter read transmitters.
3	Replace 400, 1 inch water meters.
4	Replace 7, 1.5 inch water meters.
5	Replace 54, 2 inch water meters.

STRATEGY STATEMENT:

The Customer Service Division will continue to utilize advanced technologies to streamline meter reading procedures and will maintain an appropriate meter testing and replacement program to ensure meter accuracy and the collection of revenues. Division staff will continue to obtain in-house training to further improve their effectiveness in addressing customer service issues throughout the City. This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

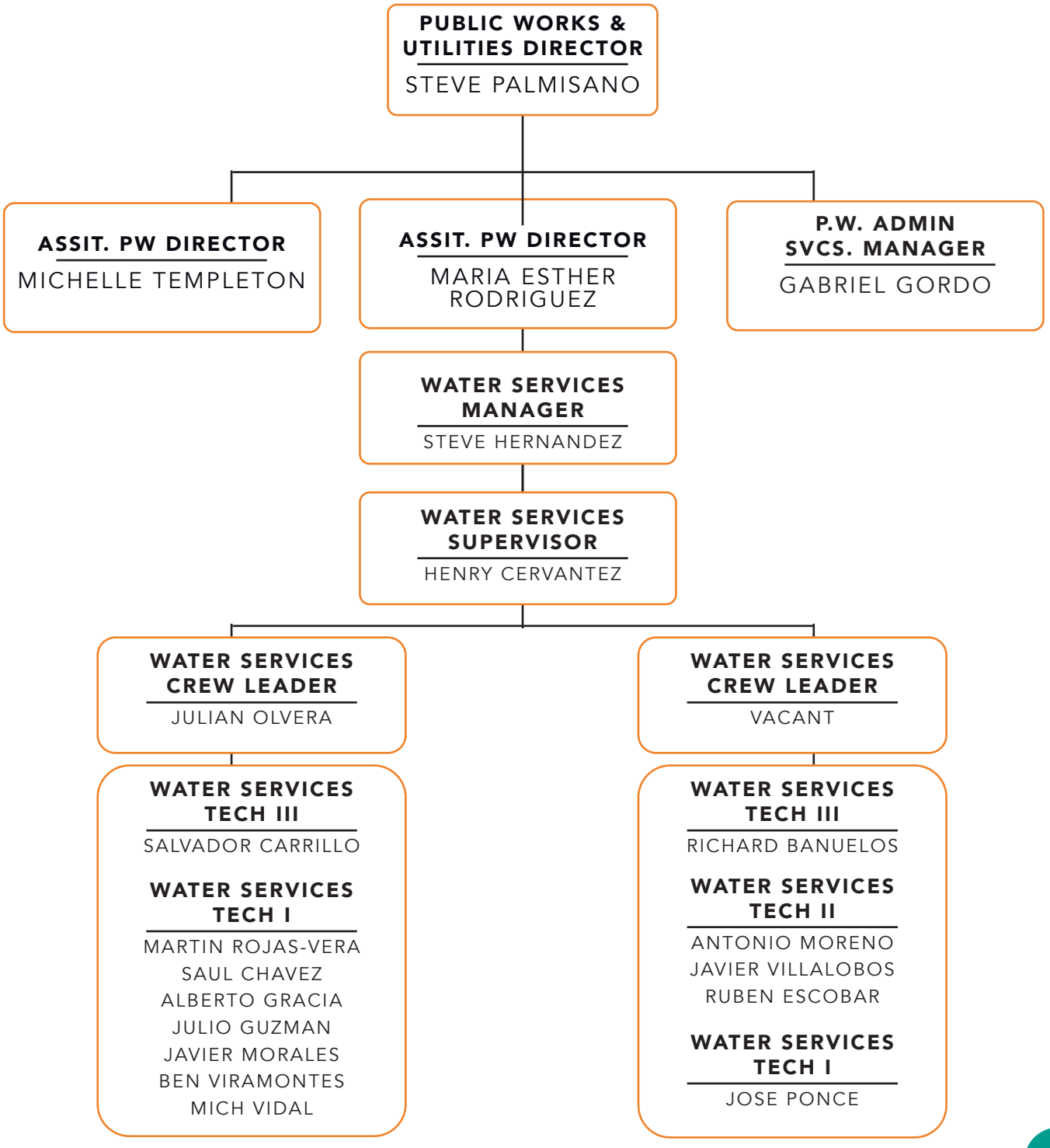
- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Water	**Water**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
	Customer Service				$	$	$	$	$
REVENUES:									
	SEE WATER OPERATIONS FOR REVENUES								
EXPENDITURES:									
0720	597	7011	00000	REGULAR SALARIES & WAGES	618,457	633,899	631,876	706,752	730,720
0720	597	7012	00000	OVERTIME	8,203	15,000	9,821	15,000	15,000
0720	597	7021	00000	TEMPORARY & CASUAL WAGES	22,745	30,000	-	30,000	30,000
0720	597	7038	00000	RETIREMENT PLAN CHARGES	98,793	119,509	201,469	150,752	168,328
0720	597	7062	00000	GROUP HEALTH INSURANCE	149,278	194,021	146,927	150,143	163,563
0720	597	7066	00000	SOCIAL SECURITY	46,610	48,808	48,445	54,270	56,104
0720	597	7067	00000	ALT - 457 DEFERRED COMP	296	390	-	390	390
0720	597	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	1,039	1,500	-	1,500	1,500
				SUBTOTAL PERSONNEL	**945,421**	**1,043,127**	**1,038,538**	**1,108,807**	**1,165,606**
0720	597	7211	00000	ELECTRICITY & GAS	233	100	219	250	250
0720	597	7212	00000	POSTAGE & SHIPPING	1,725	5,000	683	4,250	4,250
0720	597	7222	00000	TELEPHONE SERVICE	3,249	5,500	3,433	5,500	5,500
0720	597	7225	00000	COMPUTER HARDWARE	17,302	10,500	555	10,500	10,500
0720	597	7232	00000	TRAVEL & SUBSISTENCE	767	5,000	548	2,500	2,500
0720	597	7324	00000	REP & MAINT	2,135	4,500	5,664	4,500	4,500
0720	597	7327	00000	REP & MAINT-UNIFORMS & ACCESS	15,946	30,000	1,742	7,000	7,000
0720	597	7351	00000	DUES & SUBSCRIPTIONS	60	700	-	700	700
0720	597	7359	00000	PERSONNEL TRAINING	3,467	2,500	504	5,000	5,000
0720	597	7361	00000	OTHER CONTRACT SERVICES	23,536	50,000	64,068	50,000	50,000
0720	597	7537	00000	INFRASTRUCTURE MATERIALS	20,000	20,000	-	20,000	20,000
0720	597	7559	00000	OTHER SUPPLIES & MATERIALS	203,964	260,000	191,531	260,000	260,000
0720	597	7561	00000	FUELS & LUBRICANTS	8,150	10,000	7,829	10,000	10,000
0720	597	7712	00000	COMPENSATION INSURANCE	28,260	29,670	29,670	28,080	28,914
0720	597	7731	00000	MSC CHARGES	19,780	10,000	9,413	10,000	10,000
0720	597	7752	00000	CHARGES OUT - INTERDEPARTMENT	(211,779)	(231,260)	(231,260)	(231,260)	(231,260)
				Solid Waste (740-570)				126,823	126,823
				Waste Water (710-530)				104,437	104,437
				SUBTOTAL OPERATIONS	**136,795**	**212,210**	**84,599**	**187,020**	**187,854**
				Payroll (7000 - 7199)	**945,421**	**1,043,127**	**1,038,538**	**1,108,807**	**1,165,606**
				Operations Costs (7200 - 7999)	**136,795**	**212,210**	**84,599**	**187,020**	**187,854**
				Total Budget	1,082,216	1,255,337	1,123,137	1,295,827	1,353,460
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	10.0	10.0	10.0	10.0	10.0

CITY OF WATSONVILLE
CALIFORNIA

WATER SERVICES DIVISION

Organizational Structure Fiscal Years 2019 - 2021



DIVISION **WATER SERVICES (598)**

PURPOSE

The Water Services Division's primary focus is to maintain and improve the City's water distribution system and preserve City roadways. The Division also provides emergency response to any and all water system disruptions, roadway emergencies, and response and remediation during flooding/ natural disaster events.

SERVICE LEVEL MEASURES:

		2018
1	Length of water distribution pipelines maintained	177 miles
2	Length of City streets and alley ways maintained	83 miles
3	Area in which maintenance and cleaning of storm drainage inlets are performed	6.6 miles
4	Length of water main replaced or installed	7,775LF

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

- Planned, designed & installed 1,600LF of 6" DIP on Marchant from E.Beach to Riverside Dr.
- Planned, designed & installed 900LF of 8" DIP on Maple from Union to Marchant.
- Planned, designed & installed 625LF of 6" DIP on Maple from Marchant to Lincoln.
- Planned, designed & installed 900LF of 8" DIP on Grant from Union to Marchant.
- Planned, designed & installed 625LF of 6" DIP on Elm from Union to Marchant.
- Planned, designed & installed 900LF of 6" DIP on Bockius from Marchant to Lincoln.
- Planned, designed & installed 625LF of 6" DIP on Elm from Marchant to Lincoln.
- Planned, designed & installed 1,600LF of 8" DIP on Blackburn St from E.Beach to Bridge St.
- Maintained roadway conditions; pothole patching and repaving.
- Repaired 135 water system disruptions (8-main breaks / 123-service leaks / 4-hit hydrants).

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	Complete the Blackburn Water Main Replacement Project.
2	Complete the Green Valley Road Water Main Replacement Project.
3	Complete the Clifford Drive (Main to Pennsylvania) Water Main Replacement Project.
4	Complete the Beach Road (Main to Lincoln) Water Main Replacement Project.
5	Initiate the New Valve Exercising & Hydrant Flushing Program
6	Implement Cityworks and new maintenance management software system.

GENERAL PLAN:

The Water Services Division supports the implementation of the General Plan by providing the services identified in Chapter 11.

STRATEGY STATEMENT:

The Water Services Division will continue to provide effective and reliable service to the City's water distribution system in conjunction with the Water Operations Division.

- City staff will work effectively to maintain any and all water related facilities and distribution system in the most efficient and cost-effective manner possible.
- Staff will plan to meet and exceed each prior years goals related to The Water Main Replacement Master Plan.
- The water distribution system, roadways and levee will be maintained around the clock by our Staff to ensure public safety and that water is always available to our customers.
- The operations will be evaluated to identify opportunities to improve efficiency, streamline project objections and ultimately, to reduce the cost of service to our customers.

This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

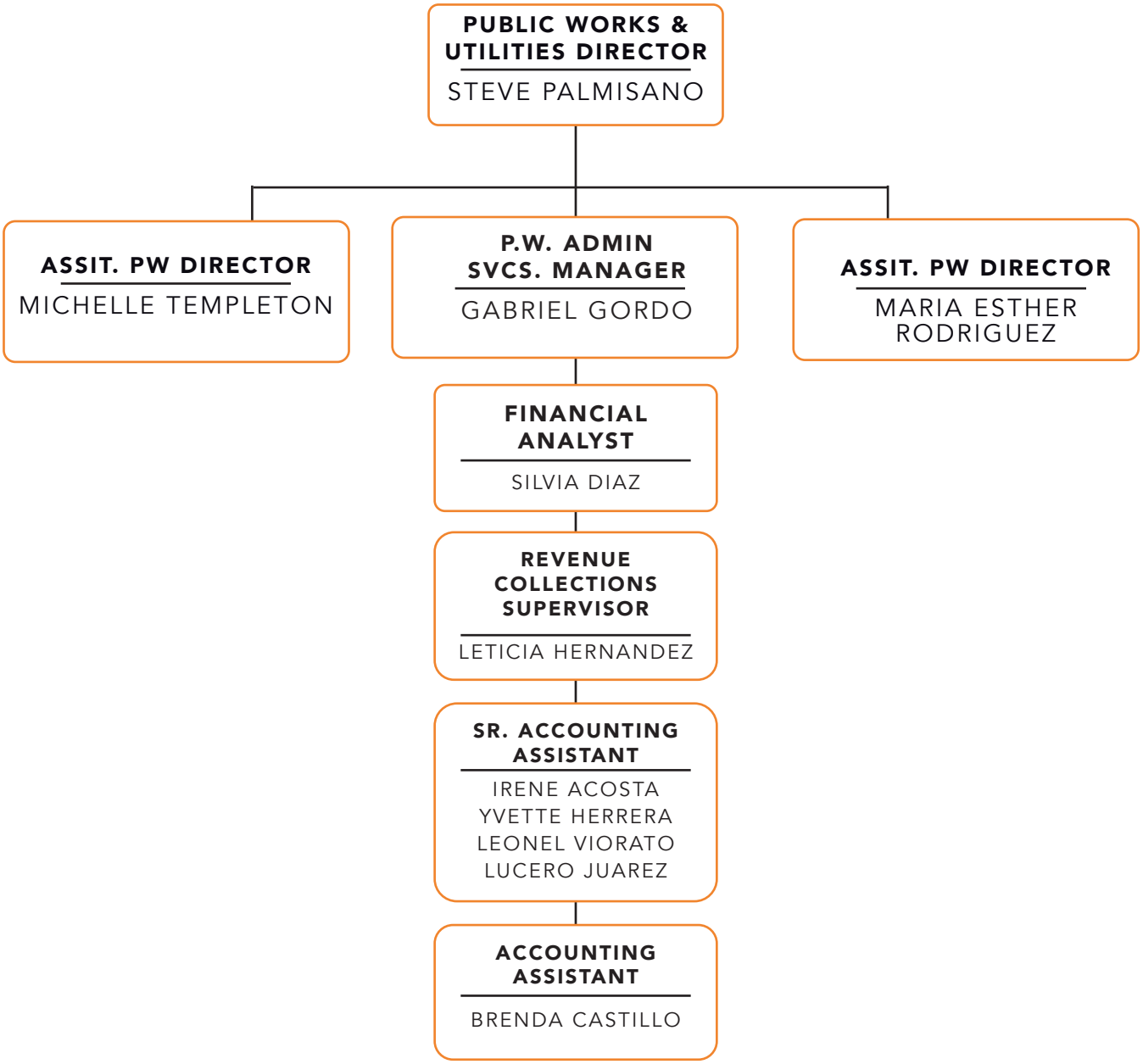
- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Water	**Water Services**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
	SEE WATER OPERATIONS FOR REVENUES								
EXPENDITURES:									
0720	598	7011	00000	REGULAR SALARIES & WAGES	925,540	1,072,494	1,086,088	1,143,710	1,206,079
0720	598	7012	00000	OVERTIME	52,425	70,000	63,696	70,000	70,000
0720	598	7021	00000	TEMPORARY & CASUAL WAGES	-	60,000	-	60,000	60,000
0720	598	7025	00000	STANDBY PAY	14,070	11,000	14,560	11,000	11,000
0720	598	7030	00000	OFF DUTY & RECALL PAY	18,943	30,000	23,754	30,000	30,000
0720	598	7038	00000	RETIREMENT PLAN CHARGES	123,828	202,497	241,039	243,406	279,386
0720	598	7062	00000	GROUP HEALTH INSURANCE	229,124	329,110	246,528	254,462	277,276
0720	598	7066	00000	SOCIAL SECURITY	77,688	82,916	90,154	88,013	92,784
0720	598	7067	00000	ALT - 457 DEFERRED COMP	-	780	-	780	780
0720	598	7091	00000	EMPLOYEE REIMBURSEMENT	3,655	6,800	2,842	6,800	6,800
				SUBTOTAL PERSONNEL	**1,445,273**	**1,865,598**	**1,768,661**	**1,908,171**	**2,034,106**
0720	598	7222	00000	TELEPHONE SERVICE	2,272	2,000	2,905	3,000	4,000
0720	598	7232	00000	TRAVEL & SUBSISTENCE	1,654	4,500	827	4,500	4,500
0720	598	7324	00000	REP & MAINT	1,988	3,000	2,734	3,000	3,000
0720	598	7327	00000	REP & MAINT-UNIFORMS & ACCESS	19,960	20,000	1,637	10,000	10,000
0720	598	7351	00000	DUES & SUBSCRIPTIONS	5,362	5,000	9,174	5,000	5,000
0720	598	7359	00000	PERSONNEL TRAINING	8,599	6,000	2,460	10,000	10,000
0720	598	7361	00000	OTHER CONTRACT SERVICES	26,069	38,000	32,033	38,000	38,000
0720	598	7537	00000	INFRASTRUCTURE MATERIALS	825,209	1,350,076	1,067,006	1,350,076	1,350,076
0720	598	7557	00000	REPLACEMENT OF EQUIPMENT	-	25,000	-	25,000	25,000
0720	598	7559	00000	OTHER SUPPLIES & MATERIALS	245,752	310,000	349,261	310,000	310,000
0720	598	7561	00000	FUELS & LUBRICANTS	36,815	40,000	45,425	40,000	40,000
0720	598	7702	00000	RENT OF EQUIPMENT	4,220	5,000	-	5,000	5,000
0720	598	7712	00000	COMPENSATION INSURANCE	95,810	100,600	100,600	146,550	150,929
0720	598	7731	00000	MSC CHARGES	110,832	90,000	53,206	90,000	90,000
0720	598	7751	00000	CHARGES IN - INTERDEPARTMENT	583	750	555	750	750
				Utilities Lab (710-541)				750	750
				SUBTOTAL OPERATIONS	**1,385,125**	**1,999,926**	**1,667,823**	**2,040,876**	**2,046,255**
				Payroll (7000 - 7199)	**1,445,273**	**1,865,598**	**1,768,661**	**1,908,171**	**2,034,106**
				Operations Costs (7200 - 7999)	**1,385,125**	**1,999,926**	**1,667,823**	**2,040,876**	**2,046,255**
				Total Budget	2,830,398	3,865,524	3,436,484	3,949,047	4,080,361
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	17.0	17.0	17.0	17.0	17.0

CITY OF WATSONVILLE
CALIFORNIA

UTILITY BILLING

Organizational Structure Fiscal Years 2019 - 2021



Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Water	**Utility Billing**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
				REVENUES:					
				SEE WATER OPERATIONS FOR REVENUES					
				EXPENDITURES:					
0720	600	7011	00000	REGULAR SALARIES & WAGES	272,451	306,100	303,769	361,104	375,923
0720	600	7012	00000	OVERTIME	602	5,000	538	5,000	5,000
0720	600	7021	00000	TEMPORARY & CASUAL WAGES	41,439	35,000	35,812	35,000	35,000
0720	600	7038	00000	RETIREMENT PLAN CHARGES	40,599	57,853	79,962	77,220	86,774
0720	600	7062	00000	GROUP HEALTH INSURANCE	85,727	116,743	87,134	90,453	98,529
0720	600	7066	00000	SOCIAL SECURITY	21,717	23,924	23,777	28,132	29,266
0720	600	7067	00000	ALT-457 DEFERRED COMP	539	455	466	455	455
				SUBTOTAL PERSONNEL	**463,074**	**545,075**	**531,458**	**597,363**	**630,947**
0720	600	7225	00000	COMPUTER HARDWARE	1,108	10,000	1,177	10,000	10,000
0720	600	7232	00000	TRAVEL & SUBSISTENCE	90	1,500	-	1,500	1,500
0720	600	7321	00000	REP & MAINT-OTHER EQUIPMENT/FURN'T	-	500	-	500	500
0720	600	7357	00000	PRINTING, BINDING & DUPLICATING	3,749	3,000	5,289	3,000	3,000
0720	600	7359	00000	PERSONNEL TRAINING	1,263	5,000	11,299	5,000	5,000
0720	600	7361	00000	OTHER CONTRACT SERVICES	222,002	500	141,168	500	500
0720	600	7361	11015	OTHER CONTRACT SERVICES	-	230,000	-	230,000	230,000
				Inhance - annual maint/ support				21,000	21,000
				Infosend - annual maint/support & postage cost				125,000	125,000
				Paymentus				80,000	80,000
				Copier				4,000	4,000
0720	600	7501	00000	OFFICE & COMPUTER SUPPLIES	12,107	12,000	11,439	12,000	12,000
0720	600	7711	00000	GENERAL INSURANCE	14,800	15,600	15,600	12,700	13,300
0720	600	7712	00000	COMPENSATION INSURANCE	1,800	1,900	1,900	1,300	1,300
0720	600	7752	00000	CHARGES OUT - INTERDEPARTMENT	(599,654)	(553,426)	(553,426)	(595,186)	(610,778)
				Sewer (710-530)				(297,593)	(305,389)
				Solid Waste (740-570)				(297,593)	(305,389)
				SUBTOTAL OPERATIONS	**(342,735)**	**(273,426)**	**(365,554)**	**(318,686)**	**(333,678)**
				Payroll (7000 - 7199)	**463,074**	**545,075**	**531,458**	**597,363**	**630,947**
				Operations Costs (7200 - 7999)	**(342,735)**	**(273,426)**	**(365,554)**	**(318,686)**	**(333,678)**
				Total Budget	120,339	271,649	165,904	278,677	297,269
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	6.0	6.0	6.0	6.0	6.0

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SOLID WASTE DIVISION

MATERIAL RECYCLING

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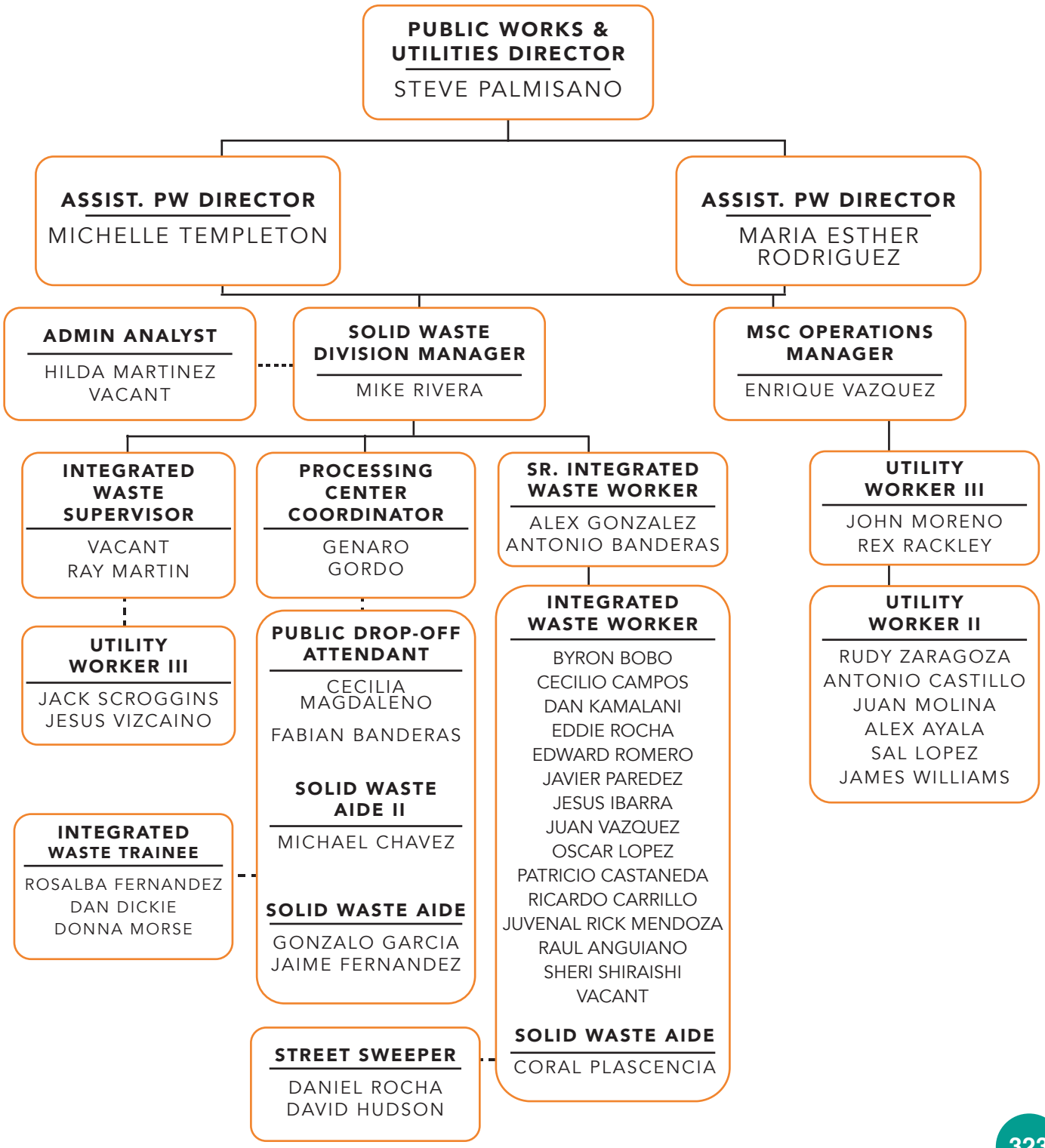
CITY OF WATSONVILLE
CALIFORNIA
SOLID WASTE DIVISION

Organizational Structure Fiscal Years 2019 - 2021



DIVISION **SOLID WASTE (570, 571, 572, 575)**

PURPOSE

The Solid Waste Division provides safe, efficient, and cost-effective collection of refuse and recyclables generated by City residents and businesses. The Division also oversees the operation of the sanitary landfill, provides regular street sweeping services and supports the Graffiti Abatement Program.

SERVICE LEVEL MEASURES:

		14/15	15/16	16/17	17/18
1	Tons of refuse collected*	35,325	36,869	31,320	35,110
2	Tons of recycling materials collected*	6,085	8,070	7,530	7,393
3	Total number of collection vehicles	20	20	20	20
4	Miles of street swept	10,000	10,000	10,000	10,000
5	Graffiti abatement work-orders	1,096	1,685	1,648	1,109

*Figures shown for calendar year.

PRIOR FISCAL YEARS ACCOMPLISHMENTS 2017 - 2019:

Continued participation Santa Cruz County Integrated Waste Management Task Force.

Landfill Height extension of 9' for Phase III

Initiated implementation of mandated commercial organics collection.

PROGRAM GOALS AND OBJECTIVES FOR FISCAL YEARS 2019 - 2021:

1	Complete implementation of mandated commercial organics collection; SB1383
2	Implement mandated construction and demolition diversion mandate in coordination with Community Development Department.
3	Evaluate options for organics processing at landfill and/or at the Waste Water Treatment Plant
4	Evaluate and initiate energy generation projects at closed landfill
5	Maximize remaining airspace in City Landfill with June 2019 end date
6	Initiate mandated landfill closure process; Approval of initial study
7	Develop landfill closure financing plan
8	Develop medium and long-term agreements for landfill & organics services with regional agencies; MRWMD
9	Redesign Public Drop Off center to improve safety and meet stormwater regulations
10	Complete implementation of street sweeping parking restriction signage
11	Evaluate collection routes to manage customer service, parking, increased traffic and improve safety; Institute Route Smart; Plans to move all routes to MRWMD disposal/recycling facility
12	Finalize and Certify HHW facility in Waste and Recycling Center
13	Cease Street Sweeping of City Streets during wet weather

14	Complete design of MSC facility with LDA Associates
15	Investigate disposal options using the rail system
16	Review rate fee options for recycling, organics at MRWMD; an addition to #8

GENERAL PLAN:

The Solid Waste Division supports the implementation of the General Plan by providing the services identified in Chapter 11.

STRATEGY STATEMENT:

The Solid Waste Division faces significant challenges in meeting new and expanding environmental regulations and State-mandated solid waste diversion requirements. In order to meet these challenges, the Division will continue to explore non-traditional methods in an attempt to creatively address the solid waste needs of Watsonville in a cost-effective manner.

This strategy is consistent with the 2018-2020 City of Watsonville Strategic Plan in the following areas:

- Goal 3, Infrastructure and Environment: The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current and future generations.
- Goal 6, Public Safety: The City will continue to strive to create a healthy, safe and thriving Watsonville.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Solid	Collections	Account	Number	Title	Actual	Budget	Projected	Budget	Budget
Waste					$	$	$	$	$
REVENUES:									
0740	570	5153	00000	P.G. & E. REBATE	-	15,000	-	-	-
0740	570	5280	00000	DROP OFF FACILITY	223,957	260,000	193,476	230,000	230,000
0740	570	5411	00000	INTEREST EARNINGS	42,170	20,000	-	20,000	20,000
0740	570	5864	00000	WASTE DISPOSAL RECEIPTS	12,025,696	12,693,263	12,965,602	13,708,724	14,668,335
0740	570	5895	00000	OTHER REVENUE	251,583	200,000	137,252	100,000	100,000
0740	572	5890	00000	GRANTS	-	10,000	-	10,000	10,000
0740	572	5895	00000	OTHER REVENUE	5,148	-	-	-	3,000,000
				Total Revenues	12,548,554	13,198,263	13,296,330	14,068,724	18,028,335
EXPENDITURES:									
0740	570	7011	00000	REGULAR SALARIES & WAGES	1,996,683	1,941,203	2,004,866	2,098,513	2,196,674
0740	570	7012	00000	OVERTIME	43,307	45,000	94,466	45,000	45,000
0740	570	7021	00000	TEMPORARY & CASUAL WAGES	36,851	90,000	29,342	90,000	90,000
0740	570	7038	00000	RETIREMENT PLAN CHARGES	360,621	362,297	541,307	441,238	503,215
0740	570	7042	00000	PERS UAL PAYMENT	806,157	10,195	20,390	-	-
0740	570	7062	00000	GROUP HEALTH INSURANCE	475,281	557,453	420,290	439,883	479,326
0740	570	7066	00000	SOCIAL SECURITY	155,422	148,570	155,079	159,805	166,896
0740	570	7067	00000	ALT - 457 DEFERRED COMP	479	780	381	1,170	1,170
0740	570	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	4,201	6,000	3,827	6,000	6,000
				SUBTOTAL PERSONNEL	**3,879,002**	**3,161,498**	**3,269,948**	**3,281,608**	**3,488,281**
0740	570	7211	00000	ELECTRICITY & GAS	2,802	2,000	2,451	2,500	2,500
0740	570	7212	00000	POSTAGE & SHIPPING	2,125	1,300	890	1,300	1,300
0740	570	7221	00000	ADVERTISING	-	500	-	500	500
0740	570	7222	00000	TELEPHONE SERVICE	10,244	8,000	9,608	10,000	10,000
0740	570	7225	00000	COMPUTER HARDWARE	3,945	3,000	12,611	9,000	9,000
0740	570	7226	00000	COMPUTER SOFTWARE	24,496	20,000	18,004	20,000	20,000
0740	570	7232	00000	TRAVEL & SUBSISTENCE	3,908	7,500	9,728	7,500	7,500
0740	570	7303	00000	LEGAL SERVICES	100,928	50,000	2,380	50,000	50,000
0740	570	7307	00000	EXPERT & CONSULTATION SERVICES	39,135	200,000	137,544	200,000	200,000
0740	570	7324	00000	REP & MAINT	48,434	50,000	134,761	70,000	70,000
0740	570	7327	00000	REP & MAINT-UNIFORMS & ACCESS	28,330	35,000	4,289	25,000	25,000
0740	570	7351	00000	DUES & SUBSCRIPTIONS	2,814	1,000	3,514	2,500	2,500
0740	570	7357	00000	PRINTING, BINDING & DUPLICATING	2,848	2,000	3,814	5,000	5,000
0740	570	7359	00000	PERSONNEL TRAINING	4,927	7,500	8,842	7,500	7,500
0740	570	7361	00000	OTHER CONTRACT SERVICES	749,316	650,000	1,139,408	1,500,000	1,800,000
0740	570	7361	11016	OTHER CONTRACT SERVICES-GRAFFITI	-	5,000	-	5,000	5,000
0740	570	7369	00000	FEES & PERMITS	4,519	30,000	42	5,000	5,000
0740	570	7559	00000	OTHER SUPPLIES & MATERIALS	269,888	270,000	263,511	270,000	270,000
				MRF Waste & Recycle Center Boxes & Containers				30,000	30,000
				Garbage & Recycling Cans				155,000	155,000
				Containers & Drop Boxes				50,000	50,000
				Misc. Supplies & Materials				35,000	35,000
0740	570	7559	11016	OTHER SUPPLIES & MATERIALS-GRAFFITI	4,347	10,000	1,879	5,000	5,000
0740	570	7561	00000	FUELS & LUBRICANTS	202,966	290,000	288,671	290,000	290,000
0740	570	7703	00000	RENT OF LAND - LAND LEASE	659,963	694,214	694,214	708,098	722,260
0740	570	7711	00000	GENERAL INSURANCE	255,600	271,200	271,200	272,800	296,400
0740	570	7712	00000	COMPENSATION INSURANCE	181,190	190,250	190,250	164,410	169,353
0740	570	7721	00000	COST ALLOCATION CHARGES	523,947	534,426	534,426	559,329	581,702
0740	570	7731	00000	MSC CHARGES	525,772	478,600	390,220	492,958	507,747
0740	570	7741	00000	PRINCIPAL ON DEBT	225,584	235,388	232,885	-	-
0740	570	7742	00000	INTEREST ON DEBT	17,123	7,618	10,080	-	-
0740	570	7751	00000	CHARGES IN - INTERDEPARTMENT	1,440,633	1,437,038	1,233,199	1,565,633	1,618,600
				City Manager (150-120)				4,715	4,715
				PW/Utilities Eng & Admin (710-540)				1,093,241	1,138,412
				Customer Service (720-597)				126,823	126,823
				Non-Departmental - City News Letter (150-280)				3,334	3,334
				PW - Utility Billing (720-600)				297,593	305,389
				Information Services (150-250)				24,259	24,259
				Fire (150-450)				3,604	3,604
				Computer Replacement (765-550)				13,400	13,400
				SUBTOTAL OPERATIONS	**5,335,784**	**5,491,534**	**5,598,421**	**6,249,028**	**6,681,862**
				Payroll (7000 - 7199)	**3,879,002**	**3,161,498**	**3,269,948**	**3,281,608**	**3,488,281**
				Operations Costs (7200 - 7999)	**5,335,784**	**5,491,534**	**5,598,421**	**6,249,028**	**6,681,862**
				Total Budget	9,214,786	8,653,032	8,868,369	9,530,636	10,170,143
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	34.06	29.27	29.29	29.29	29.29

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Solid	**Street**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Waste	**Sweeping**				$	$	$	$	$
REVENUES:									
				SEE SOLID WASTE COLLECTION AND RECYCLING FOR REVENUES					
EXPENDITURES:									
0740	571	7011	00000	REGULAR SALARIES & WAGES	117,567	119,281	131,093	123,527	125,818
0740	571	7012	00000	OVERTIME PAY	-	-	-	1,500	1,500
0740	571	7038	00000	RETIREMENT PLAN CHARGES	21,332	21,546	45,491	25,354	28,120
0740	571	7062	00000	GROUP HEALTH INSURANCE	30,000	38,670	30,868	29,890	32,574
0740	571	7066	00000	SOCIAL SECURITY	8,924	9,125	9,838	9,450	9,625
				SUBTOTAL PERSONNEL	**177,823**	**188,622**	**217,290**	**189,722**	**197,637**
0740	571	7222	00000	TELEPHONE SERVICE	165	-	-	-	-
0740	571	7324	00000	REP & MAINT	-	3,200	1,689	3,200	3,200
0740	571	7359	00000	PERSONNEL TRAINING	-	1,000	-	1,000	1,000
0740	571	7361	00000	OTHER CONTRACT SERVICES	122	5,500	480	5,500	5,500
0740	571	7559	00000	OTHER SUPPLIES & MATERIALS	7,323	20,000	39,854	20,000	20,000
0740	571	7561	00000	FUELS & LUBRICANTS	22,129	25,000	27,833	27,000	27,000
0740	571	7712	00000	COMPENSATION INSURANCE	11,300	11,870	11,870	11,230	11,564
0740	571	7731	00000	MSC CHARGES	72,465	50,000	82,760	50,000	50,000
				SUBTOTAL OPERATIONS	**113,504**	**116,570**	**164,486**	**117,930**	**118,264**
				Payroll (7000 - 7199)	**177,823**	**188,622**	**217,290**	**189,722**	**197,637**
				Operations Costs (7200 - 7999)	**113,504**	**116,570**	**164,486**	**117,930**	**118,264**
				Total Budget	291,327	305,192	381,776	307,652	315,901
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.0	2.0	2.0	2.0	2.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Solid	**Material**	**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
Waste	**Recycling**				$	$	$	$	$

REVENUES:

SEE SOLID WASTE COLLECTION AND RECYCLING FOR REVENUES

EXPENDITURES:

0740	572	7011	00000	REGULAR SALARIES & WAGES	424,010	426,837	441,953	475,036	493,220
0740	572	7012	00000	OVERTIME	36,433	33,000	44,560	33,000	33,000
0740	572	7021	00000	TEMPORARY & CASUAL WAGES	27,385	30,000	10,490	30,000	30,000
0740	572	7038	00000	RETIREMENT PLAN CHARGES	60,898	80,125	117,711	101,031	114,167
0740	572	7062	00000	GROUP HEALTH INSURANCE	135,871	174,256	129,341	134,645	146,723
0740	572	7066	00000	SOCIAL SECURITY	34,641	32,866	36,704	36,547	37,938
0740	572	7067	00000	ALT - 457 DEFERRED COMP	356	195	136	390	390
0740	572	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	1,348	2,100	1,344	2,100	2,100
				SUBTOTAL PERSONNEL	**720,942**	**779,378**	**782,239**	**812,750**	**857,538**
0740	572	7211	00000	ELECTRICITY & GAS	24,754	20,000	16,601	20,000	20,000
0740	572	7222	00000	TELEPHONE SERVICE	73	500	-	500	500
0740	572	7232	00000	TRAVEL & SUBSISTENCE	532	1,500	387	1,500	1,500
0740	572	7324	00000	REP & MAINT	22,584	60,000	75,507	60,000	60,000
0740	572	7327	00000	REP & MAINT-UNIFORMS	-	20,000	-	10,000	10,000
0740	572	7324	11017	REP & MAINT-PDO	35,582	-	-	-	-
0740	572	7359	00000	PERSONNEL TRAINING	5,123	1,500	2,107	2,500	2,500
0740	572	7359	11017	PERSONNEL TRAINING-PDO	3,150	350,000	-	-	-
0740	572	7361	00000	OTHER CONTRACT SERVICES	280,653	-	48,199	-	-
0740	572	7361	11017	OTHER CONTRACT SERVICES-PDO	241,395	-	86,211	380,000	380,000
				Appliances				25,000	25,000
				Tires				10,000	10,000
				E-Waste				10,000	10,000
				HHW				225,000	225,000
				Misc.				110,000	110,000
0740	572	7369	00000	FEES & PERMITS	1,400	8,000	500	8,000	8,000
0740	572	7369	11017	FEES & PERMITS	708	-	-	-	-
0740	572	7559	00000	OTHER SUPPLIES & MATERIALS	76,913	35,000	51,553	40,000	40,000
0740	572	7559	11019	OTHER SUPPLIES & MAT.-Oil Grant	398	18,000	-	18,000	18,000
0740	572	7561	00000	FUELS & LUBRICANTS	10,917	10,000	10,991	12,000	12,000
0740	572	7712	00000	COMPENSATION INSURANCE	50,860	53,400	53,400	50,520	52,037
0740	572	7731	00000	MSC CHARGES	25,058	20,000	6,462	20,000	20,000
0740	572	7763	11020	MISC. EXPENDITURE - CA BEVERAGE	4,750	13,500	500	13,500	13,500
				SUBTOTAL OPERATIONS	**784,850**	**611,400**	**352,418**	**636,520**	**638,037**

				Payroll (7000 - 7199)	**720,942**	**779,378**	**782,239**	**812,750**	**857,538**
				Operations Costs (7200 - 7999)	**784,850**	**611,400**	**352,418**	**636,520**	**638,037**
				Total Budget	1,505,792	1,390,778	1,134,657	1,449,270	1,495,575
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	8.0	9.0	9.0	9.0	9.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Solid Waste	**Landfill**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
				SEE SOLID WASTE COLLECTION AND RECYCLING FOR REVENUES					
EXPENDITURES:									
0740	575	7011	00000	REGULAR SALARIES & WAGES	246,826	228,133	239,277	240,452	245,164
0740	575	7012	00000	OVERTIME	8,421	15,000	5,557	15,000	15,000
0740	575	7025	00000	STANDBY PAY	-	6,000	-	6,000	6,000
0740	575	7027	00000	HOLIDAY PAY	-	10,000	-	10,000	10,000
0740	575	7038	00000	RETIREMENT PLAN CHARGES	45,073	43,117	91,145	51,326	56,942
0740	575	7062	00000	GROUP HEALTH INSURANCE	46,148	58,151	43,217	44,981	49,007
0740	575	7066	00000	SOCIAL SECURITY	19,468	17,452	18,579	18,395	18,755
0740	575	7091	00000	EMPLOYEE BOOT REIMBURSEMENT	175	350	-	350	350
				SUBTOTAL PERSONNEL	**366,111**	**378,203**	**397,775**	**386,504**	**401,218**
0740	575	7211	00000	ELECTRICITY & GAS	-	1,000	-	1,000	1,000
0740	575	7222	00000	TELEPHONE SERVICE	1,150	2,000	642	2,000	2,000
0740	575	7232	00000	TRAVEL & SUBSISTENCE	21	700	117	700	700
0740	575	7307	00000	EXPERT & CONSULTATION SERVICES	59,254	35,000	-	35,000	35,000
0740	575	7324	00000	REP & MAINT	101,423	190,000	76,590	190,000	190,000
				Well Decommissioning				60,000	60,000
				Landfill Drainage Ditch				30,000	30,000
				Misc. Repairs & Maintenance				100,000	100,000
0740	575	7327	00000	REP & MAINT - UNIFORMS & ACCESS	-		-	3,000	3,000
0740	575	7359	00000	PERSONNEL TRAINING	-	500	-	500	500
0740	575	7361	00000	OTHER CONTRACT SERVICES	71,602	30,000	107,050	45,000	45,000
0740	575	7369	00000	FEES & PERMITS	51,922	60,000	7,207	60,000	60,000
0740	575	7559	00000	OTHER SUPPLIES & MATERIALS	36,753	40,000	28,343	20,000	20,000
0740	575	7561	00000	FUELS & LUBRICANTS	36,863	40,000	30,628	20,000	20,000
0740	575	7702	00000	RENT OF EQUIPMENT	9,713	3,000	-	3,000	3,000
0740	575	7712	00000	COMPENSATION INSURANCE	16,950	17,800	17,800	16,840	17,346
0740	575	7731	00000	MSC CHARGES	26,277	25,000	20,702	10,000	10,000
0740	575	7751	00000	CHARGES IN - INTERDEPARTMENT	31,091	40,000	29,594	40,000	40,000
				PW Utilities Lab(710-541)				10,000	10,000
				PW Utilities Lab - Source Control (710-541)				30,000	30,000
				SUBTOTAL OPERATIONS	**443,019**	**485,000**	**318,673**	**447,040**	**447,546**
				Payroll (7000 - 7199)	**366,111**	**378,203**	**397,775**	**386,504**	**401,218**
				Operations Costs (7200 - 7999)	**443,019**	**485,000**	**318,673**	**447,040**	**447,546**
				Total Budget	809,130	863,203	716,448	833,544	848,764
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	3.0	3.0	3.0	3.0	3.0

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Solid Waste	**Landfill Closure**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0741	576	6510	00000	OPERTING TRANSFER IN	180,108	450,761	450,761	150,761	150,761
				Total Revenues	180,108	450,761	450,761	150,761	150,761
EXPENDITURES:									
0741	576	7781	00000	CLOSURE /POSTCLOSURE COSTS	-	150,761	62,778	150,761	150,761
				SUBTOTAL OPERATIONS	**-**	**150,761**	**62,778**	**150,761**	**150,761**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**-**	**150,761**	**62,778**	**150,761**	**150,761**
				Total Budget	-	150,761	62,778	150,761	150,761
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Fiber Optic		Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
0789	555	5470	00000	FIBER OPTIC LEASE REVENUES	-	60,000	-	60,000	60,000
0789	555	5470	11058	FIBER OPTIC LEASE - OPTIC ACCESS	42,619	40,000	88,648	40,000	40,000
				Total Revenues	42,619	100,000	88,648	100,000	100,000
EXPENDITURES:									
0789	555	7361	00000	OTHER CONTRACT SERVICES	6,597	95,354	36,079	95,354	95,354
0789	555	7721	00000	COST ALLOCATION CHARGES	4,555	4,646	4,646	4,851	5,045
				SUBTOTAL OPERATIONS	**11,152**	**100,000**	**40,725**	**100,205**	**100,399**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**11,152**	**100,000**	**40,725**	**100,205**	**100,399**
				Total Budget	11,152	100,000	40,725	100,205	100,399
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Civic		Account	Number	Title	Actual	Budget	Projected	Budget	Budget
Center Common Area Maintenance					$	$	$	$	$
REVENUES:									
0246	322	5896	00000	STATE OF CA - COURTS	137,969	236,844	236,844	215,726	218,133
0246	322	5891	00000	STATE OF CA - COURTS - RESERVE CONTR.	-	20,715	20,715	20,715	20,715
0246	322	5891	05008	COURTS - RESERVE 3 YR PLAN	-	48,147	48,147	48,147	48,147
0246	321	6510	00000	OPERATING TRANSFER IN	37,562	44,777	44,777	44,777	44,777
0246	321	6510	00000	CITY OF WATSONVILLE RESERVE - 3 YR PLAN	-	16,819	16,819	16,819	16,819
				Total Revenues	175,531	367,301	367,302	346,184	348,591
EXPENDITURES:									
STATE OF CA:									
0246	322	7211	00000	ELECTRICITY & GAS	127,420	110,000	54,680	110,000	110,000
				SUBTOTAL OPERATIONS	**127,420**	**110,000**	**54,680**	**110,000**	**110,000**
COMMON AREA:									
0246	321	7011	00000	REGULAR SALARIES & WAGES	140,370	116,662	116,662	80,328	81,811
0246	321	7038	00000	RETIREMENT PLAN CHARGES	8,816	22,049	31,858	16,231	18,005
0246	321	7062	00000	GROUP HEALTH INSURANCE	28,365	33,167	2,526	15,018	16,360
0246	321	7066	00000	SOCIAL SECURITY	10,561	8,925	9,141	5,880	5,993
0246	321	7752	00000	CHARGES OUT - INTERDEPARTMENT	(123,748)	(123,748)	(123,748)	(80,305)	(83,527)
				City Manager (150-120)				(43,237)	(44,961)
				Library (150-620)				(37,068)	(38,566)
				SUBTOTAL PERSONNEL	**64,364**	**57,055**	**36,439**	**37,152**	**38,642**
CITY OF WASONVILLE:									
0246	321	7211	00000	ELECTRICITY & GAS	216,958	185,000	147,785	185,000	185,000
				City Manager (150-120)				106,515	106,515
				Library (150-620)				75,485	75,485
				SUBTOTAL OPERATIONS	**216,958**	**185,000**	**147,785**	**185,000**	**185,000**
COMMON AREA:									
0246	321	7303	00000	LEGAL SERVICES	-	2,500	-	2,500	2,500
0246	321	7324	00000	REP & MAINT	54	15,000	-	15,000	15,000
0246	321	7327	00000	REP & MAINT-UNIFORMS & ACCESS	569	2,000	-	2,000	2,000
0246	321	7361	00000	OTHER CONTRACT SERVICES	142,741	115,000	134,293	115,000	115,000
0246	321	7559	00000	OTHER SUPPLIES & MATERIALS	2,871	6,500	3,696	6,500	6,500
0246	321	7710	00000	PROPRETY INSURANCE	3,500	-	3,564	3,600	3,600
0246	321	7711	00000	GENERAL INSURANCE	7,300	7,900	7,900	4,100	4,300
0246	321	7712	00000	COMPENSATION INSURANCE	11,300	11,600	11,600	5,600	5,800
0246	321	7721	00000	COST ALLOCATION CHARGES	58,964	60,143	60,143	62,500	65,000
0246	321	7752	00000	CHARGES OUT - INTERDEPARTMENT	(240,101)	(335,854)	(390,028)	(333,226)	(335,209)
				City Manager (150-120)				(204,057)	(205,109)
				Library (150-620)				(129,168)	(130,100)
				SUBTOTAL OPERATIONS	**(12,802)**	**(115,211)**	**(168,832)**	**(116,426)**	**(115,509)**
				Payroll (7000 - 7199)	**64,364**	**57,055**	**36,439**	**37,152**	**38,642**
				Operations Costs (7200 - 7999)	**331,576**	**179,789**	**33,633**	**178,574**	**179,491**
				Total Budget	395,940	236,844	70,072	215,726	218,133
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	2.0	2.0	1.0	1.0	1.0

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COMMUNITY DEVELOPMENT
REDEVELOPMENT & HOUSING

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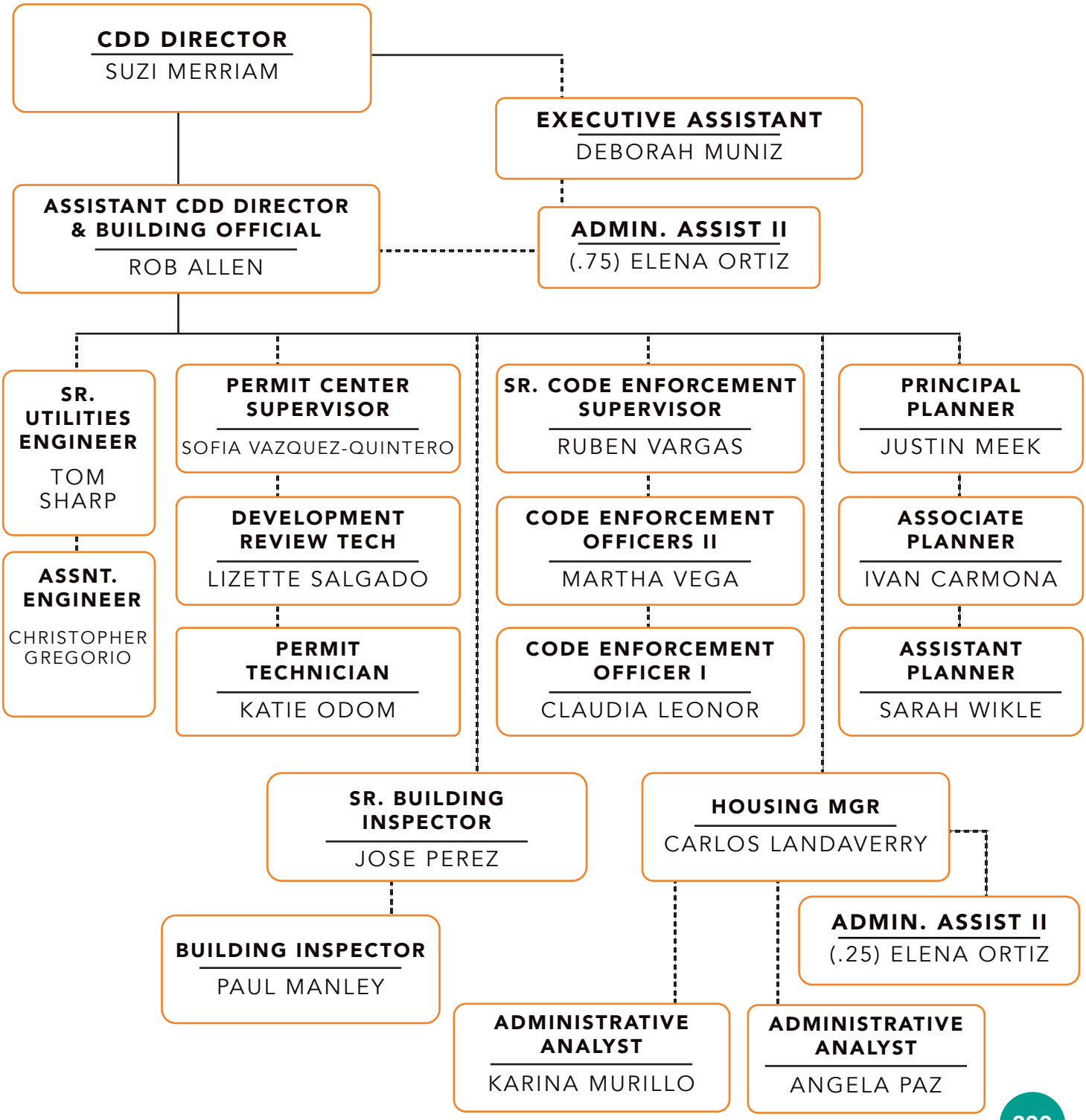
CITY OF WATSONVILLE
CALIFORNIA

CDD - REDEVELOPMENT & HOUSING

Organizational Structure Fiscal Years 2019 - 2021



REDEVELOPMENT AND HOUSING SUMMARY

The Community Development - Redevelopment and Housing - Department is responsible for the promotion of economic development activities and the development of affordable housing.

Divisions:	2017/18 Actual $	2018/19 Budget $	2018/19 Projected $	2019/20 Budget $	2020/21 Budget $
SPECIAL REVENUE FUNDS					
Housing (368)	125,460	522,111	1,240,596	600,715	608,947
Inclusionary Housing (347)	254,888	651,704	235,407	880,284	947,170
Enterprise Zone (364)	5,433	28,565	2,666	28,566	-
Home Grants (370)	6,059	411,460	71,411	498,773	499,699
CDBG Entitlement (380,383,385)	295,635	517,898	260,155	530,523	535,924
CalHome (610)	-	81,500	-	310,000	310,000
Special Revenue Funds Change					
Revenues - Increased/(Decreased)				473,178	(234,557)
Expenditures - Increased/(Decreased)				635,623	52,879
Net Operating/Revenue - Increased/(Decreased)				1,108,802	(287,436)
SPECIAL PURPOSE TRUST FUND					
Successor Agency (361/367)	1,955,040	2,488,719	2,487,519	2,482,175	2,201,721
Special Purpose Trust Fund Change					
Revenues - Increased/(Decreased)				(6,543)	(280,454)
Expenditures - Increased/(Decreased)				(6,543)	(280,454)
Net Increase				-	-
Total Budget	2,642,515	4,701,956	4,297,754	5,331,036	5,103,461

DEPARTMENT: **HOUSING DIVISION OF THE COMMUNITY DEVELOPMENT DEPARTMENT**
(347, 364, 368, 370, 376, 380, 383, 385, 387, 610)

The Housing Division contributes to the health, safety, and economic vitality of the City by providing assistance through its various housing programs, which are designed to help create and preserve affordable housing as well as provide homeownership opportunities. The Housing Division also coordinates with the County of Santa Cruz on addressing the homeless crisis and homeless prevention. In 2018, a comprehensive housing package was passed by the State that included additional funding to support the construction and preservation of affordable housing and homeless prevention.

HOUSING DIVISION

PURPOSE:

The mission of the Housing Division is to increase, improve, and maintain the local supply of affordable housing, utilizing local, state and federal grant sources, to administer the City's Affordable Housing Ordinance and coordinate with the County on homeless issues. The Housing Division assists low to above-moderate income first time homebuyers purchase their first home through the City's Affordable Housing Program, the Down Payment Assistance and the First Time Home Buyer Programs. It also provides financial and technical assistance, and project management support to low to moderate-income homeowners and rental property owners who rent to low income households improve the quality of existing housing through the Housing Rehabilitation Program. In addition, the Housing Division occasionally provides assistance for the rehabilitation and/or construction of new homes in exchange for agreements ensuring their initial and long-term affordability for extremely low- to moderate-income households.

SERVICE LEVEL MEASURES (Housing):

HOUSEHOLDS ASSISTED

ACTIVITY	PRIOR PERIOD		CURRENT PERIOD	
	17/18	18/19	19/20	20/21
First Time Homebuyer (FTHB)	5	7	8	8
Housing Rehabilitation	1	1	2	2
Owner Occupied Units Monitored	344	361	365	383
Rental Units Monitored	541	541	586	586
Affordable Housing Unit Sale Transactions Processed	4	20	20	20
Other Loan Processing Transactions Such As Payoffs, Refinance, Subordinations, Preservation, Etc.	15	62	50	50
Tenant Based Rental Assistance and Referrals to other Housing Resources	240	240	350	350

PRIOR FISCAL YEARS ACCOMPLISHMENTS (2017-2019): See Above, plus the following:

- Processed 12 FTHB loans with an average loan amount of $60,000;
- Processed 24 affordable housing unit sales transactions;

- Processed 77 other affordable housing transactions such as refinances, subordinations, payoffs, reconveyances, etc.;
- Completed processing a loan for the development of 20 new affordable housing units to benefit extremely low to low income households;
- Preserved affordability covenants on low income affordable housing units, and released two units from their affordability restrictions;
- Monitored 361 owner occupied and 541 rental units;
- Conducted community outreach and workshops and provided information in English and Spanish on affordable housing programs and opportunities to the general public and interested parties;
- Completed Nexus Study to determine potential revisions to the City's Inclusionary Housing Ordinance to support more affordable housing;
- Revised the City's Density Bonus Ordinance to reflect current regulations and provide flexibility to changes in the market and government constraints;
- Completed the City of Watsonville Housing Programs White Paper.

PROGRAM GOALS AND OBJECTIVES FOR 2019-2021:

- Support the development, acquisition, rehabilitation and preservation of housing affordable to extremely low to moderate income households;
- Manage the department's affordable housing portfolio; process loan repayments, refinancing, subordination and reconveyance requests, delinquencies and defaults, determining the maximum resale price limit; and protect the City's housing assets;
- Conduct community outreach and provide information in English and Spanish on housing programs and homeownership opportunities to the general public and interested parties;
- Evaluate and identify possible modifications to the first time homebuyer and down payment assistance programs to address community housing needs to increase participation;
- Continue to seek and expand grants and other sustainable funding opportunities for housing programs and activities to benefit low to moderate income residents;
- Coordinate with County and other partners to address local farmworker housing needs;
- Revise the City's Affordable Housing Ordinance and ADU Ordinance to reflect current regulations and provide flexibility in an effort to support the creation of affordable housing;
- Adopt and implement a Responsible Landlord Engagement Initiative;
- Identify funding sources for a Tenant Based Rental Assistance Program;
- Continue supporting the Department's Code Enforcement operations and activities for the elimination of blight;
- Continue to work with the County and community partners to develop strategies that help prevent homelessness.

GENERAL PLAN:

The Housing Division's goals and objectives are consistent with the General Plan and the Housing Element and implement the following Housing Element goals found under Chapter 5(B): (1) Housing and Neighborhood Conservation; (2) Housing Assistance and Production, and (3) Removal of Government Constraints.

STRATEGIC STATEMENT:

The Housing Division's Goals are consistent with the City Council's strategic goals of expanding quality housing opportunities, preserving existing housing for residents, and reviewing housing and land use policies that maximize development potential. The Housing Division will use its limited resources and seek additional resources to promote and provide affordable housing opportunities for all residents.

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Housing		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0204	368	5411	00000	INTEREST REVENUE	26,357	2,500	15,000	15,000	15,000
0204	368	5874	00000	LOAN PAYMENTS	262,963	241,523	777,400	250,000	250,000
0204	368	6510	00000	OPERATING TRANSFERS IN	204,250	204,517	204,517	95,039	49,350
				Total Revenues	493,570	448,540	996,917	360,039	314,350
EXPENDITURES:									
0204	368	7011	00000	REGULAR SALARIES & WAGES	56,661	84,087	54,216	111,097	113,730
0204	368	7038	00000	RETIREMENT PLAN CHARGES	15,893	15,878	3,614	23,623	26,551
0204	368	7042	00000	PERS UAL PAYMENT	-	352	352	-	-
0204	368	7062	00000	GROUP HEALTH INSURANCE	10,216	18,507	9,804	20,430	22,255
0204	368	7066	00000	SOCIAL SECURITY	4,287	6,431	4,112	8,497	8,699
				SUBTOTAL PERSONNEL	**87,057**	**125,255**	**72,098**	**163,647**	**171,235**
0204	368	7222	00000	TELEPHONE SERVICE	-	2,000	-	2,000	2,000
0204	368	7303	00000	LEGAL SERVICES	6,890	65,000	95,000	95,000	95,000
0204	368	7307	00000	EXPERT & CONSULTATION SERVICES	70	22,632	1,440	22,632	22,632
0204	368	7361	00000	OTHER CONTRACT SERVICES	-	35,000	39,834	35,000	35,000
0204	368	7367	00000	LOANS & GRANTS	-	250,000	1,000,000	250,000	250,000
0204	368	7711	00000	GENERAL INSURANCE	5,000	5,100	5,100	5,000	5,000
0204	368	7712	00000	COMPENSATION INSURANCE	365	600	600	229	240
0204	368	7721	00000	COST ALLOCATION CHARGES	14,856	15,302	15,302	15,803	16,436
0204	368	7751	00000	CHARGES IN- INTERDEPARTMENT	11,222	1,222	11,222	11,404	11,404
				Computer Replacement (765-550)				1,404	1,404
				Accounting (150-230)				10,000	10,000
				SUBTOTAL OPERATIONS	**38,403**	**396,856**	**1,168,498**	**437,068**	**437,712**
				Payroll (7000 - 7199)	**87,057**	**125,255**	**72,098**	**163,647**	**171,235**
				Operations Costs (7200 - 7999)	**38,403**	**396,856**	**1,168,498**	**437,068**	**437,712**
				Total Budget	125,460	522,111	1,240,596	600,715	608,947
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.85	0.95	1.35	1.35	1.35

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Inclusionary Housing		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0221	347	5304	00000	INCLUSIOARY HOUSING FEES	154,106	60,000	7,264	60,000	60,000
0221	347	5370	00000	AFFORDABLE HOUSING - 1% TRSF	36,995	22,000	41,900	22,000	22,000
0221	347	5411	00000	INTEREST INCOME	26,875	10,000	18,000	10,000	10,000
0221	347	5895	00000	OTHER REVENUE	58,898	5,000	15,300	5,000	5,000
				Total Revenues	276,874	97,000	82,464	97,000	97,000
EXPENDITURES:									
0221	347	7011	00000	REGULAR SALARIES & WAGES	58,564	97,203	104,351	107,078	109,139
0221	347	7038	00000	RETIREMENT PLAN CHARGES	22,235	18,371	41,042	22,979	25,484
0221	347	7042	00000	PERS UAL PAYMENT	-	703	703	-	-
0221	347	7062	00000	GROUP HEALTH INSURANCE	11,951	23,568	19,307	18,305	19,964
0221	347	7066	00000	SOCIAL SECURITY	4,383	7,436	7,842	8,191	8,349
				SUBTOTAL PERSONNEL	**97,133**	**147,282**	**173,244**	**156,554**	**162,936**
0221	347	7212	00000	POSTAGE & SHIPPING	23	500	260	500	500
0221	347	7232	00000	TRAVEL & SUBSISTENCE	-	2,500	2,500	2,500	2,500
0221	347	7303	00000	LEGAL FEES	3,330	15,000	29,000	30,000	30,000
0221	347	7307	00000	EXPERT & CONSULTATION SERVICES	81,802	170,182	-	218,000	248,000
0221	347	7357	00000	PRINTING, BINDING & DUPLICATING	-	1,000	-	500	500
0221	347	7359	00000	PERSONNEL TRAINING	100	500	-	1,000	1,000
0221	347	7361	00000	OTHER CONTRACT SERVICES	22,500	32,585	2,000	232,602	262,602
				Nexus Study		-		-	10,302
				Homeless Census & Survey				11,504	11,504
				Homeless Action Partnership Coordinator Cost Share				129,000	129,000
				Ten Year Strategic Plan				33,805	33,805
				Miscellaneous				20,000	20,000
				HMIS COST SHARE				22,632	22,632
				Hearth Implementation				859	859
0221	347	7367	00000	LOANS & GRANTS	50,000	252,000	-	208,000	208,000
				Cal-Home Match				3,000	3,000
				Down Payment Assistance				200,000	200,000
				Other				5,000	5,000
0221	347	7501	00000	OFFICE & COMPUTER SUPPLIES		2,000	248	2,000	2,000
0221	347	7711	00000	GENERAL INSURANCE		5,100	5,100	5,000	5,000
0221	347	7712	00000	COMPENSATION INSURANCE		160	160	163	179
0221	347	7721	00000	COST ALLOCATION CHARGES		11,674	11,674	12,182	12,670
0221	347	7751	00000	CHARGES IN- INTERDEPARTMENT		11,222	11,222	11,283	11,283
				Accounting (150-230)				10,000	10,000
				Computer Replacement (765-550)				1,283	1,283
				SUBTOTAL OPERATIONS	**157,755**	**504,423**	**62,163**	**723,730**	**784,234**
				Payroll (7000 - 7199)	**97,133**	**147,282**	**173,244**	**156,554**	**162,936**
				Operations Costs (7200 - 7999)	**157,755**	**504,423**	**62,163**	**723,730**	**784,234**
				Total Budget	254,888	651,704	235,407	880,284	947,170
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.20	1.21	0.45	0.45	0.45

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Enterprise Zone		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0206	364	5328	00000	ENTERPRISE ZONE APPLICATION FEES	-	-	-	-	-
				Total Revenues	-	-	-	-	-
EXPENDITURES:									
0206	364	7307	00000	EXPERT & CONSULTATION SERVICES	5,433	25,565	2,666	-	-
0206	364	7359	00000	PERSONNEL TRAINING	-	2,000	-	-	-
0206	364	7361	00000	OTHER CONTRACT SERVICES	-	-	-	28,566	-
0206	364	7559	00000	OTHER SUPPLIES & MATERIALS	-	1,000	-	-	-
				SUBTOTAL OPERATIONS	**5,433**	**28,565**	**2,666**	**28,566**	**-**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**5,433**	**28,565**	**2,666**	**28,566**	**-**
				Total Budget	5,433	28,565	2,666	28,566	-
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
HOME	**Program Income**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0209	370	5411	00000	INTEREST EARNINGS	16,760	5,000	5,000	16,760	16,760
0209	370	5876	00000	PROGRAM INCOME	-	398,165	398,165	482,013	482,939
				Total Revenues	16,760	403,165	403,165	498,773	499,699
EXPENDITURES:									
0209	370	7011	00000	REGULAR SALARIES & WAGES	4,383	28,210	1,341	18,750	18,750
0209	370	7011	12012	REGULAR SALARIES & WAGES	265	16,825	2,474	17,200	17,200
0209	370	7038	00000	RETIREMENT PLAN CHARGES	286	5,332	92	4,024	4,378
0209	370	7038	12012	RETIREMENT PLAN CHARGES	18	3,180	170	3,691	4,016
0209	370	7062	00000	GROUP HEALTH INSURANCE	711	3,208	213	1,181	1,304
0209	370	7062	12012	GROUP HEALTH INSURANCE	42	1,260	381	1,177	1,300
0209	370	7066	00000	SOCIAL SECURITY	334	2,158	102	1,434	1,434
0209	370	7066	12012	SOCIAL SECURITY	20	1,287	185	1,316	1,316
				SUBTOTAL PERSONNEL	**6,059**	**61,460**	**4,956**	**48,773**	**49,699**
0209	370	7367	00000	LOANS & GRANTS	-	350,000	66,455	450,000	450,000
				FIRST TIME HOME BUYER PROGRAM				350,000	350,000
				TENANT BASED RENTAL ASSISTANCE				100,000	100,000
				SUBTOTAL OPERATIONS	**-**	**350,000**	**66,455**	**450,000**	**450,000**
				Payroll (7000 - 7199)	**6,059**	**61,460**	**4,956**	**48,773**	**49,699**
				Operations Costs (7200 - 7999)	**-**	**350,000**	**66,455**	**450,000**	**450,000**
				Total Budget	6,059	411,460	71,411	498,773	499,699
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.05	0.05	0.05	0.05	0.05

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
CDBG	**HUD - Administration**	**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
0205	380	5671	00000	FEDERAL ENTITLEMENT	692,459	629,666	629,666	752,726	752,726
0205	380	5883	00000	CDBG PROGRAM INCOME	596,229	183,434	58,370	549,945	360,151
				Total Revenues	1,288,688	813,100	688,036	1,302,671	1,112,877
EXPENDITURES:									
0205	380	7011	00000	REGULAR SALARIES & WAGES	96,954	65,011	38,705	75,960	77,431
0205	380	7038	00000	RETIREMENT PLAN CHARGES	6,243	12,287	2,634	16,301	18,080
0205	380	7062	00000	GROUP HEALTH INSURANCE	18,243	15,585	7,101	12,135	13,216
0205	380	7066	00000	SOCIAL SECURITY	7,344	4,973	2,808	5,811	5,923
				SUBTOTAL PERSONNEL	**128,784**	**97,856**	**51,248**	**110,206**	**114,651**
0205	380	7212	00000	POSTAGE & SHIPPING	-	50	-	50	50
0205	380	7221	00000	ADVERTISING	1,119	1,000	501	1,000	1,000
0205	380	7232	00000	TRAVEL & SUBSISTENCE	-	3,000	-	3,000	3,000
0205	380	7357	00000	PRINTING, BINDING & DUPLICATING	-	1,000	-	1,000	1,000
0205	380	7359	00000	PERSONNEL TRAINING	-	1,000	-	1,000	1,000
0205	380	7361	00000	OTHER CONTRACT SERVICES	1,215	70,000	67,000	70,000	70,000
				Adams Ashby				50,000	50,000
				Baird & Driskell				10,000	10,000
				Miscellaneous				10,000	10,000
0205	380	7501	00000	OFFICE & COMPUTER SUPPLIES	563	800	279	800	800
0205	380	7751	00000	CHARGES INTER-DEPARTMENT	10,000	10,000	10,000	10,000	10,000
				Accounting Services To Finance (150-230)				10,000	10,000
				SUBTOTAL OPERATIONS	**12,897**	**86,850**	**77,780**	**86,850**	**86,850**
				Payroll (7000 - 7199)	**128,784**	**97,856**	**51,248**	**110,206**	**114,651**
				Operations Costs (7200 - 7999)	**12,897**	**86,850**	**77,780**	**86,850**	**86,850**
				Total Budget	141,681	184,706	129,028	197,056	201,501
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.80	0.80	0.80	0.80	0.80

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
CDBG	HUD - Economic Development	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
	SEE HUD ADMINISTRATION FOR REVENUES								
EXPENDITURES:									
0205	385	7367	00000	LOANS & GRANTS	40,000	40,000	40,000	40,000	40,000
				El Pajaro CDC				40,000	40,000
0205	385	7751	00000	CHARGES IN INTER-DEPARTMENT	97,087	100,000	39,981	100,000	100,000
				Code Enforcement Officers (150-315)				100,000	100,000
				SUBTOTAL OPERATIONS	**137,087**	**140,000**	**79,981**	**140,000**	**140,000**
				Payroll (7000 - 7199)	**-**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**137,087**	**140,000**	**79,981**	**140,000**	**140,000**
				Total Budget	137,087	140,000	79,981	140,000	140,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.02	0.02	0.02	0.00	0.00

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
CDBG	HUD - REHAB	Account	Number	Title	Actual $	Budget $	Projected $	Budget $	Budget $
REVENUES:									
	SEE HUD ADMINISTRATION FOR REVENUES								
EXPENDITURES:									
0205	383	7011	00000	REGULAR SALARIES & WAGES	6,110	26,500	2,819	26,500	26,500
0205	383	7038	00000	RETIREMENT PLAN CHARGES	396	5,009	192	5,687	6,188
0205	383	7062	00000	GROUP HEALTH INSURANCE	1,070	4,657	501	4,253	4,708
0205	383	7066	00000	SOCIAL SECURITY	461	2,027	210	2,027	2,027
				SUBTOTAL PERSONNEL	**8,037**	**38,192**	**3,722**	**38,467**	**39,423**
0205	383	7367	00000	LOANS & GRANTS	8,830	155,000	47,425	155,000	155,000
				SUBTOTAL OPERATIONS	**8,830**	**155,000**	**47,425**	**155,000**	**155,000**
				Payroll (7000 - 7199)	**8,037**	**38,192**	**3,722**	**38,467**	**39,423**
				Operations Costs (7200 - 7999	**8,830**	**155,000**	**47,425**	**155,000**	**155,000**
				Total Budget	16,867	193,192	51,147	193,467	194,423
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.29	0.29	0.29	0.29	0.29

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
CalHome Grant		**Account**	**Number**	**Title**	**Actual**	**Budget**	**Projected**	**Budget**	**Budget**
					$	$	$	$	$
REVENUES:									
0210	610	5411	12006	INTEREST INCOME	7,516	-	8,000	8,000	8,000
0210	610	5890	12006	PROGRAM INCOME	7,384	81,500	57,434	50,000	50,000
				Total Revenues	14,900	81,500	65,434	58,000	58,000
EXPENDITURES:									
0210	610	7011	12010	REGULAR SALARIES & WAGES	101	-	-	-	-
0210	610	7038	12010	RETIREMENT PLAN CHARGES	7	-	-	-	-
0210	610	7062	12010	GROUP HEALTH INSURANCE	17	-	-	-	-
0210	610	7066	12010	SOCIAL SECURITY	8	-	-	-	-
				SUBTOTAL PERSONNEL	**133**	**-**	**-**	**-**	**-**
0210	610	7307	12006	PROGRAM DELIVERY	-	3,260	-	10,000	10,000
0210	610	7367	12006	LOANS & GRANTS	-	78,240	-	300,000	300,000
				SUBTOTAL OPERATIONS	**-**	**81,500**	**-**	**310,000**	**310,000**
				Payroll (7000 - 7199)	**133**	**-**	**-**	**-**	**-**
				Operations Costs (7200 - 7999)	**-**	**81,500**	**-**	**310,000**	**310,000**
				Total Budget	-	81,500	-	310,000	310,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	-	-	-	-	-

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Successor Agency -Projects		Account	Number	Title	Actual	Budget	Projected	Budget	Budget
					$	$	$	$	$
REVENUES:									
0202	361	5022	00000	REDEVELOPMENT PROPERTY TAX TRUST FDS	1,955,040	2,488,719	2,487,519	2,482,175	2,201,721
				Total Revenues	1,955,040	2,488,719	2,487,519	2,482,175	2,201,721
EXPENDITURES:									
0202	361	7011	00000	REGULAR SALARIES & WAGES	3,805	3,805	3,805	3,163	3,098
0202	361	7038	00000	RETIREMENT PLAN CHARGES	586	586	586	679	723
0202	361	7062	00000	GROUP HEALTH INSURANCE	102	102	102	636	663
0202	361	7066	00000	SOCIAL SECURITY	297	297	297	242	237
				SUBTOTAL PERSONNEL	**4,790**	**4,790**	**4,790**	**4,720**	**4,721**
0202	361	7305	00000	BOND AGENT SERVICES	6,000	6,300	6,300	-	-
0202	361	7307	00000	EXPERT & CONSULTATION SERVICES	-	-	2,800	2,800	2,800
0202	361	7367	00000	LOANS AND GRANTS	4,000	4,000	-	-	-
0202	361	7751	00000	CHARGES IN- INTERDEPARTMENT	6,000	6,000	6,000	6,000	6,000
				Bond Accounting (150-230)				6,000	6,000
0202	361	7741	00000	PRINCIPAL ON DEBT	1,170,000	1,834,455	1,834,455	1,727,805	1,475,000
				Refunding Bonds Series 2016A				1,225,000	1,265,000
				County of Santa Cruz II				56,260	-
				Public Improvement Financing Agreement for the Civic Center				446,545	210,000
0202	361	7742	00000	INTEREST ON DEBT	514,250	383,174	383,174	490,850	463,200
				Refunding Bonds Series 2016A				462,200	426,450
				Public Improvement Financing Agreement for the Civic Center				28,650	36,750
				SUBTOTAL OPERATIONS	**1,700,250**	**2,233,929**	**2,232,729**	**2,227,455**	**1,947,000**
				Payroll (7000 - 7199)	**4,790**	**4,790**	**4,790**	**4,720**	**4,721**
				Operations Costs (7200 - 7999)	**1,700,250**	**2,233,929**	**2,232,729**	**2,227,455**	**1,947,000**
					1,705,040	2,238,719	2,237,519	2,232,175	1,951,721
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	1.11	0.05	0.05	0.05	0.05

Fund	Division	Object	Project	Account	2017/18	2018/19	2018/19	2019/20	2020/21
Successor Agency - Administration		**Account**	**Number**	**Title**	**Actual** $	**Budget** $	**Projected** $	**Budget** $	**Budget** $
REVENUES:									
				SEE SUCCESSOR AGENCY FOR REVENUES					
EXPENDITURES:									
0202	367	7011	00000	REGULAR SALARIES & WAGES	48,239	48,239	48,239	57,167	59,317
0202	367	7038	00000	RETIREMENT PLAN CHARGES	8,187	8,187	8,187	11,528	13,045
0202	367	7062	00000	GROUP HEALTH INSURANCE	8,780	8,780	8,780	6,848	7,460
0202	367	7066	00000	SOCIAL SECURITY	3,691	3,691	3,691	4,135	4,299
				SUBTOTAL PERSONNEL	68,897	68,897	68,897	79,678	84,121
0202	367	7222	00000	TELEPHONE SERVICE	1,200	1,200	1,200	1,200	1,200
0202	367	7301	00000	ACCOUNTING & AUDITING SERVICES	10,000	10,000	10,000	10,000	10,000
0202	367	7303	00000	LEGAL SERVICES	22,357	22,357	22,357	11,605	6,774
0202	367	7307	00000	EXPERT & CONSULTATION SERVICES	17,345	17,345	17,345	17,346	17,345
0202	367	7322	00000	REP & MAINT-OFFICE EQUIP/COMP	3,000	3,000	3,000	3,000	3,000
0202	367	7501	00000	OFFICE & COMPUTER SUPPLIES	5,000	5,000	5,000	5,000	5,000
0202	367	7711	00000	GENERAL INSURANCE	5,100	5,100	5,100	5,000	5,000
0202	367	7712	00000	COMPENSATION INSURANCE	689	689	689	308	320
0202	367	7721	00000	COST ALLOCATION CHARGES	8,968	8,968	8,968	9,419	9,796
0202	367	7751	00000	CHARGES IN- INTERDEPARTMENT	107,444	107,444	107,444	107,444	107,444
				Purchasing (150-240)				10,000	10,000
				Accounting (150-230)				60,000	60,000
				City Council (150-110)				15,000	15,000
				City Manager (150-120)				20,000	20,000
				Computer Replacement (765-550)				2,444	2,444
				SUBTOTAL OPERATIONS	181,103	181,103	181,103	170,322	165,879
				Payroll (7000 - 7199)	**68,897**	**68,897**	**68,897**	**79,678**	**84,121**
				Operations Costs (7200 - 7999)	**181,103**	**181,103**	**181,103**	**170,322**	**165,879**
				Total Budget	250,000	250,000	250,000	250,000	250,000
					Authorized	Budget	Authorized	Budget	Budget
				Positions:	0.21	0.45	0.45	0.45	0

CITY OF WATSONVILLE, CALIFORNIA

CAPITAL IMPROVEMENTS PROGRAM

MULTI- YEAR PLAN

(2019/2020 - 2023/2024)

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City of Watsonville
M E M O R A N D U M

DATE: **April 25, 2019**

TO: **Planning Commission**

FROM: **Suzi Merriam, Community Development Director**
Cindy Czerwin, Administrative Services Director

SUBJECT: **RECOMMENDATION TO CITY COUNCIL TO ADOPT THE CITY'S 2019-2021 CAPITAL IMPROVEMENT PLAN WITH PROPOSED PUBLIC IMPROVEMENTS, AND FIND THE PROJECTS ARE CONSISTENT WITH THE GENERAL PLAN.**

AGENDA ITEM: **May 7, 2019** **Planning Commission**

RECOMMENDATION:
Staff recommends that the Planning Commission recommend adoption of the City's 2019-2021 Capital Improvements Plan (CIP), to the Council and City Manager for the proposed public improvements.

BASIC PROJECT DATA

PROJECT DESCRIPTION: Recommend Adoption of the Capital Improvement Plan.

GENERAL PLAN/ZONING: Citywide

PROPERTY OWNERS: Citywide

BACKGROUND/ DISCUSSION: The Planning Commission is charged with reviewing the proposed NEW Capital Improvement Program, determine the appropriateness of the prioritized list of public improvements, and make recommendation to the City Council.

Section 907(b) of the City's Charter states the following:

The Planning Commission ***shall have the power and duty to:***

a) List and classify annually all proposed public improvements recommended by officers, departments, boards or commissions of the City and ***recommend to the Council and the City Manager a coordinated program of proposed public***

improvements for the ensuing five (5) year period, according to a logical order of priority.

Process: In March 2019, departments were asked to submit CIP requests for the next five fiscal years and prioritize funding requests for the next fiscal year. The departments were encouraged to review the last budget document, and the viability of projects listed as future year projects were considered. These proposed projects or equipment requests were submitted to a cross-departmental committee that evaluated and ranked the projects as to their relative importance.

PLANNING ANALYSIS:

The Capital Plan being presented went through an extensive review and prioritization process. For General Fund projects, departments submitted their proposed projects to the finance department on March 23. Project were then reviewed and ranked by a committee consisting of representatives for each department submitting projects, the finance department, and city engineering and maintenance teams. The committee first collective decided on the following criteria by which to rank projects.

- Does the project impact multiple departments
- Is the project addressing a liability for the city
- Is the infrastructure at risk for immediate failure or is this an emergency repair
- Is the project addressing a legislative mandate
- Does the project enhance the public image of the city
- Is the project important for employee safety and/or comfort
- Will the project result in operational cost savings
- Does the project maintain a current asset (as opposed to creating a new one)
- Does the project have matching or grant funds available

After an initial ranking of all projects, the committee spent two meetings discussing each project on their merits and the rankings and decided which projects best fit into the city's limited funding available. This meant some projects were agreed to be pushed out to later fiscal years, and others will remain on hold or unfunded for now. Unfunded projects are being maintained in this plan despite the lack of funding as it was agreed that staff will continue to look for other funding sources for these projects and/or that these projects will be prioritized should additional general funds become available.

Transportation projects are selected for the Capital Improvement Program due to need and available funding. Need is often based on safety. Facilities become unsafe when they wear out, grow old or become outdated. Major arterial roads have more traffic and wear out quicker than lesser-travelled roads. Sidewalks and pedestrian or bike trails grow old and break up. Streetlights, traffic lights, striping and signage must be updated to use new and more effective technology. Changing conditions, such as increased population, may require that facilities be upgraded or expanded.

Funding comes from many sources and each has its own requirements. Three of the sources, Gas Tax, Measure D, and SB1 have similar requirements and can be used on design and construction of transportation projects that include road repair and rehabilitation, traffic signals,

safety improvements and bicycle and pedestrian improvements. The City also secures grant funding through the State and Federal government that is awarded on a competitive basis. These grants often focus on a particular area, such as safety, pedestrian facilities, bicycle facilities or reducing pollution. Another source of funding is developer fees, which are collected for specific improvements in a particular area.

The Public Works & Utilities Department was asked to submit CIP requests for the next five fiscal years. These proposed project requests were ranked by each department based on their own unique criteria, which included organizational goals, public safety, necessity to adequately maintain existing infrastructure, state or federal government mandates and available resources.

The Public Works & Utilities Management reviewed and evaluated all capital needs as a whole, assessed fiscal capacity, planned for debt issuance and reviewed impact on reserves and operating budgets. Large projects were strategically spread out throughout the five-year plan and only the highest priority projects were recommended for funding

General Plan Consistency: The 2005 General Plan calls for the identification of public infrastructure needs through the use of the Capital Improvement Program to schedule improvements necessary to achieve long-term land use and community development objectives (Policy 11b).

Projects include maintenance and repair of City facilities, purchase of new City vehicles, and Citywide street maintenance, among others. The entire list of proposed CIP projects is included as an attachment to the Resolution. Staff believes that the prioritized list of projects meets the goals of the General Plan in funding the repair and maintenance of public infrastructure, including City facilities, roads, and parks.

Major Recommendations: ***The CIP plan considers a five-year horizon and the City Council will approve and appropriate the first year.*** The top public improvement projects staff is recommending for the next year are listed in Table 1. Only the highest priority projects will be recommended for funding to the City Council, with most of the requested projects in the General fund being unfunded due lack of funding.

The totals by fund of the projects proposed for appropriation in fiscal years 2019-21 are shown in Table 1. Refer to the City of Watsonville Capital improvement Projects Plan for the detailed project list (see Exhibit A of the Resolution).

For the last 4 years of this plan, fiscal years 2020-21 through 2023-24, potential projects have been identified and should be considered for planning purposes only. These projects have been identified as priorities by departments for the last four fiscal years of the five-year capital plan.

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
GENERAL FUND:										
				RECOMMENDED TO BE FUNDED		$	$	$	$	$
0150	901	7805	14478	Park Maintenance Vehicles	V	98,000	-	65,000	-	-
				Impact On Operating Budget	New vehicle will increase maintenance costs.					
0150	901	7813	14486	City Wide IT Equipment	E	40,000	60,000	60,000	60,000	60,000
				Impact On Operating Budget	Annual support costs will be offset by the savings from support of existing equipment and remain approximately the same.					
0150	901	7361	14487	Downtown Specific Plan	M	50,000	50,000	50,000	50,000	-
				Impact On Operating Budget	None					
0150	901	7813	14071	Replace PBX Phone System	E	58,366	58,366	-	-	-
				Impact On Operating Budget	Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.					
0150	901	7361	14601	Network Security Assessment	E	75,865	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14602	Pinto Lake Electrical	M	80,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7820	14603	Parks Face Lifts	M	10,000	15,000	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14604	PAL Building - Davis St. Roof Replacement/Maintenance	M	20,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14605	Muzzio Park Community Center - Roof Repair Renovation	M	30,000	-	-	-	-
				Impact On Operating Budget	None - Continue to budget annual inspection and possible repairs.					
0150	901	7855	14606	Porter Building Roof Patching	M	10,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14607	Tenant Improvements at 275 Main Street	M	230,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14608	Exercise Room Improvements - 250 Main Street	M	35,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901	7855	14609	Additional Parks and Community Services	M	150,000	-	-	-	-
				Impact On Operating Budget	None					
0150	901			Civic Plaza Parking Structure Painting and Concrete Repairs	M	-	50,000	-	-	-
0150	901			Beach Street Roll Up Security Doors	M	-	50,000	-	-	-
0150	901			Replace HVAC Units - Community Development	E	-	10,000	-	-	-
0150	901			Street Tree Maintenance and Concrete Repair	M	-	50,000	100,000	50,000	-
0150	901			Resurface Hard Courts at Various Parks	M	-	40,000	-	40,000	-
0150	901			Ramsay Park	M	-	55,000	-	150,000	-
0150	901			Ramsay Park Lot Resurface	M	-	85,000	-	-	-
0150	901			Kubota Mower	E	-	-	40,000	-	-
0150	901			Beach Street Garage Elevator Replacement	E	-	-	225,000	-	-
0150	901			Resurface Hard Courts at Various Parks	M	-	-	40,000	-	-
0150	901			Pinto Lake Restrooms Remodel	M	-	-	-	250,000	-
				GENERAL FUND - FUNDED TOTAL		**887,231**	**523,366**	**580,000**	**600,000**	**60,000**

Continued

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
GENERAL FUND CONTINUED:										
				UNFUNDED GENERAL FUND		**$**	**$**	**$**	**$**	**$**
0150				Demolish Corralitos Police Barracks	M	40,000	-	-	-	-
0150				Range Faculty Repair/Update	M	100,000	-	-	-	-
0150				Franich Park Gazebos	M	250,000	-	-	-	-
0150				Replenish Playgrounds Surfacing	M	16,000	-	-	-	-
0150				Park Tree Maintenance	M	100,000	100,000	100,000	100,000	100,000
0150				Permanent Restroom at the City Plaza	M	170,000	-	-	-	-
0150				Ramsay Park Playground Renovation	M	250,000	250,000	-	-	-
0150				Beach St. Garage Lighting Improvements	M	50,000	-	-	-	-
0150				Park Signage	M	90,000	20,000	-	-	-
0150				Pinto Lake Dock Repair	M	75,000	-	-	-	-
0150				Gene Hoularis & Waldo Rodriguez Youth Center - Kitchen Renovation Project	M	70,000	-	-	-	-
0150				Marinovich Community Center - Muti-Purpose Room Kitchen Repairs/Replacement	M	45,000	-	-	-	-
0150				Gene Hoularis & Waldo Rodriguez Youth Center Gym - Internal/External Painting	M	60,000	-	-	-	-
0150				Callaghan Park - Fiber Optic Connection Project	M	12,000	-	-	-	-
0150				Station 1 Exterior and Interior Wall Repairs	M	17,000	-	-	-	-
0150				Station 1 Exterior and Interior Wall Repairs	M	50,000	-	-	-	-
0150				City Hall - Installation of New Doors and Windows at Lobby	M	75,000	-	-	-	-
0150				City Hall - Convert Meeting Rooms A & B Into Offices	M	60,000	-	-	-	-
0150				Windows at both Fire Stations	M	60,000	-	-	-	-
0150				Plaza Playground	P	470,000	-	-	-	-
0150				Fire Station 3	P	1,917,379	3,538,047	5,513,015	-	-
0150				City Hall - Renovate the Old City Council Chamber into Meeting Space	P	300,000	-	-	-	-
0150				Ramsay Park Soccer Field	P	500,000	500,000	-	-	-
0150				Ramsay Park Playground Renovation	P	250,000	250,000	-	-	-
0150				River Park Playground	P	-	300,000	-	-	-
0150				Replace Shade Sails at Seaview Ranch Park	M	-	35,000	-	-	-
0150				Police Activities League: PAL Building Paint Project	M	-	25,000	-	-	-
0150				Pinto Lake Snack Shack Replacement	M	-	150,000	-	-	-
0150				Police Activities League: Basketball Resurfacing	M	-	45,000	-	-	-
0150				Police Activities League: Bathroom Remodel	M	-	15,000	-	-	-
0150				Hazelwood Park Renovation	M	-	-	300,000	-	-
0150				Pinto Lake Playground Structure Replacement	M	-	-	500,000	-	-
0150				Beach Street Garage Parking Lot Restriping	M	-	-	50,000	-	-
0150				City Hall - Installation of New Windows	M	-	-	175,000	-	-
0150				Beach Street Garage Dome Resealing	M	-	-	-	50,000	-
0150				Arista Park Playground Renovation	M	-	-	-	500,000	-
				UNFUNDED GENERAL FUND TOTAL		**5,027,379**	**5,228,047**	**6,638,015**	**650,000**	**100,000**

Continued

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
SPECIALREVENUE FUNDS:						$	$	$	$	$
CDBG FUND										
0205	386	7855	14610	City Plaza Restroom Facility Imp Phase2	P	250,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0205	386			GHWR Youth Center Improvements	P	-	150,000	-	-	-
0205	386			Ramsay Park Parking Lot Repairs	P	-	150,000	-	-	-
						250,000	300,000	-	-	-
CIVIC CENTER FUND										
0246	321	7813	14502	Equipment Replacement	E	50,000	50,000	50,000	50,000	50,000
				Impact On Operating Budget		None				
LIBRARY										
0250	935	7361	14601	Network Security Assessment	E	9,591	-	-	-	-
				Impact On Operating Budget		None				
0250	935	7813	14071	Replace PBX Phone System	E	7,379	7,379	-	-	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.				
						16,970	7,379	-	-	-
GAS TAX FUND										
0305	923	7837	14017	Citywide Signs, Markings, and Striping	M	100,000	200,000	150,000	150,000	150,000
				Impact On Operating Budget		None - Annual maintenance.				
0305	923	7837	14018	Signals & Lighting Rep.& Maint.	M	100,000	150,000	150,000	150,000	150,000
				Impact On Operating Budget		None - Annual maintenance.				
0305	923	7837	14314	Citywide Curb Ramp Program	M	175,000	-	175,000	-	175,000
				Impact On Operating Budget		None - Biennial maintenance.				
0305	923	7837	14405	Maintain Roads (Various Locations)	M	150,000	700,000	-	-	-
				Impact On Operating Budget		None - annual road repair.				
0305	923	7837	14523	Green Vlly Rd Imp: Freedom Blvd to City Limits	P	800,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0305	923	7837	14506	Complete Streets - Watsonville Schools	P	140,047	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0305	923	7837	14507	Lincoln St Safety Improvements	P	526,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0305	923	7837	14616	Airport Blvd Pavement Reconstruction- Freedom Blvd to 600' west	P	175,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0305	923	7839	14617	Airport Blvd / Holm Road Signal Installation	P	481,600	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0305	923			Road Repair	M	-	200,000	200,000	200,000	200,000
0305	923			Elm St. Imp. Proj. - Marchant St to Lincoln St	P	-	-	350,000	-	-
0305	923			Ohlone Parkway Imp. Phase 2 from UPRR to West Beach Street	P	-	-	750,000	-	-
0305	923			Freedom Blvd Recon-Alta Vista to Grn Vlly Rd	P	-	-	505,000	-	-
0305	923			Freedom Blvd Imp-Grn Vlly to Airport Blvd	P	-	-	-	500,000	-
0305	923			P. V. High School Connector Trail from Airport Blvd to Harkins Slough Rd	M	-	-	-	-	75,000
						2,647,647	1,250,000	2,280,000	1,000,000	750,000
SB 1 FUND										
0306	924	7837	14616	Airport Blvd Pavement Recon.- Freedom Blvd to 600' west	M	150,000				
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0306	924	7837	14523	Green Valley Rd Imp.: Freedom Blvd. to City Limits	P	650,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0306	924			Downtown Revitalization	M	-	50,000	50,000	50,000	-
0306	924			Road Repair	M	-	230,000	330,000	330,000	-
0306	924			Maintain Roads (Various Locations)	M	-	525,000	-	-	-
0306	924			Freedom Boulevard Reconstruction - Alta Vista to Green Valley Rd	P	-	-	500,000	-	1,550,000
0306	924			Freedom Blvd Improvements from Green Valley to Airport Blvd	P	-	-	-	500,000	-
0306	924			P. V. High School Connector Trail from Airport Blvd to Harkins Slough Rd	M	-	-	-	-	75,000
						800,000	805,000	880,000	880,000	1,625,000

Continued

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
SPECIAL REVENUE FUNDS CONTINUED:										
MEASURE G FUND										
0310	967	7813	14445	Body Worn Cameras	E	221,153	-	-	-	-
				Impact On Operating Budget		Will not incur ongoing operating costs, the 5 year contract includes the replacement of the equipment.				
0310	967	7813	14611	Axon Fleet 2 (Patrol Car Cameras)	E	200,000	-	-	-	-
				Impact On Operating Budget		New vehicle will increase maintenance costs.				
0310	967	7805	14612	Police Motorcycles	E	30,000	30,000	-	-	-
				Impact On Operating Budget		New motorcylces will initially be under warranty for repairs.				
0310	967	7813	14613	Records Management Systems	E	450,000	40,000	40,000	40,000	40,000
				Impact On Operating Budget						
0310	967	7805	14614	PAL (2) Passenger Vans	V	35,000	-	-	-	-
				Impact On Operating Budget		New vehicle will increase maintenance costs.				
0310	967	7805	14520	Patrol Vehicle Replacement	V	150,000	150,000	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging patrol vehicles.				
0310	966	7805	14615	2 Staff Vehicles	V	72,000	-	-	-	-
				Impact On Operating Budget		New vehicle will increase maintenance costs but replacement vehicle will reduce maintenance.				
0310	967			Crowd Management - Gas Masks	E	-	56,500	-	-	-
0310	966			Type 3 Wildland Fire Engine	V	-	-	500,000	-	-
0310	966			Tiller Fire Truck Purchase	V	-	-	-	1,500,000	-
						1,158,153	276,500	540,000	1,540,000	40,000
MEASURE D FUND						$	$	$	$	$
0312	972	7837	14320	Citywide Bicycle Facilities (Various Locations)	M	50,000	-	100,000	-	50,000
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0312	972	7837	14522	Lee Rd Trail from Railroad Crossing to Harkins Slough Rd (Design & Environmental)	M	74,000	46,000	-	-	650,000
				Impact On Operating Budget		None				
0312	972	7837	14321	Maintain & Improve Trails (Various Locations)	M	100,000	100,000	-	100,000	-
				Impact On Operating Budget		None - Annual maintenance.				
0312	972	7837	14322	Pedestrian and Traffic Safety	M	350,000	50,000	140,000	160,000	100,000
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0312	972	7837	14405	Maintain Roads (Various Locations)	M	400,000	400,000	-	-	-
				Impact On Operating Budget		None - Annual maintenance.				
0312	972	7837	14523	Green Valley Road Improvements: Freedom Boulevard to City Limits	P	550,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0312	972	7837	14619	Freedom Blvd Improvements from Green Valley to Airport Blvd	P	195,000	-	150,000	595,000	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0312	972			Freedom Boulevard Reconstruction - Alta Vista to Green Valley Rd	P	-	125,000	445,000	-	-
0312	972			Pajaro Valley High School Connector Trail from Airport Blvd to Harkins Slough Rd	M	-	-	-	100,000	100,000
						1,719,000	721,000	835,000	955,000	900,000
PUBLIC FACILITIES IMPACT FEE FUND										
0349	947			Underground Utilities Lake Avenue	M	-	180,000	-	-	-
ENTERPRISE FUNDS:										
SEWER FUND										
0710	911	7361	14601	Network Security Assessment	E	22,113	-	-	-	-
				Impact On Operating Budget		None				
0710	911	7813	14071	Replace Citywide Phone System	E	17,012	17,012	-	-	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.				
0710	911	7813	14486	Citywide IT Equipment	E	16,805	25,208	25,208	25,208	-
0710	911	7855	14328	WWTP Infrastructure Repairs/Replacement	M	250,000	250,000	250,000	250,000	250,000
				Impact On Operating Budget		None - Annual maintenance.				
0710	911	7855	14332	Storm Sewer Infrastructure Repairs	M	60,000	60,000	100,000	100,000	100,000
				Impact On Operating Budget		None - Annual maintenance.				
0710	911	7855	14409	Sanitary Sewer Main Replacement	M	100,000	100,000	100,000	100,000	100,000
				Impact On Operating Budget		None - Annual maintenance.				

Continued

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
ENTERPRISE FUNDS CONTINUED:										
SEWER FUND CONTINUED										
0710	911	7835	14540	Longview Sewer Abandonment	M	140,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7835	14620	Madison Alley Sewer Replacement	M	120,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7835	14621	Sanitary Sewer Lift Station Improvements	M	100,000	100,000	100,000	100,000	100,000
				Impact On Operating Budget		None - Annual maintenance.				
0710	911	7835	14622	Atkinson Freedom Sydney and Jehl Storm Sewer Install and Upgrade	P	750,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7835	14623	Freedom Blvd - Sewer Replacement - Alta Vista to Green Valley	P	300,000	1,000,000	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7835	14128	Airport Freedom Sewer Trunk	P	3,300,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7855	14410	Replace headworks diversion structure	P	9,000,000				
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7805	14625	Replace Laboratory 1996 Dodge 4 X 4 Truck	V	65,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0710	911	7805	14626	Collection Vehicles	V	65,000	65,000	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0710	911	7805	14624	Source Control Vehicles (2)	V	60,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0710	911	7813	14627	Clarifier and Thickner Driver Replacement	P	700,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0710	911	7813	14628	GraniteNet Software & Services	E	18,109	-	9,500	-	-
				Impact On Operating Budget		None				
0710	911	7805	14624	Replace Vactor Series 2100 Sewer Cleaning Truck	V	490,077	-	-	500,000	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0710	911			Manhole Lid Raising	M	-	100,000	-	-	-
0710	911			PW Cons. Headquarters/Nature Cntr Bldg.	M	-	100,000	80,000	-	-
0710	911			Solids dewatering equipment	E	-	500,000	-	-	-
0710	911			Levy Embankment Stabilization Project	P	-	550,000	-	-	-
0710	911			Sub Basin 7 Sanitary Sewer Infrastructure Repairs Martinelli to Beach	P	-	-	2,000,000	-	-
0710	911			Cabrillo Shopping Center Sanitary Sewer Upgrade	P	-	-	500,000	-	-
0710	911			W. Beach at Rodriguez Sewer Repl.	M	-	-	100,000	-	-
0710	911			West Beach / Union To Walker - MWH#14	P	-	-	1,360,000	-	-
0710	911			Blackburn/Center Street Sewer Installation	P	-	-	-	1,000,000	-
0710	911			Digester #1 Mixing	E	-	-	-	2,500,000	-
0710	911			Clifford Sewer Installation	P	-	-	-	-	1,000,000
0710	911			Sub Basin 2 Sanitary Sewer Imp. Holly Sunny Hills	P	-	-	-	-	750,000
						15,574,116	2,867,220	4,624,708	4,575,208	2,300,000
WATER FUND										
0720	913	7361	14601	Network Security Assessment	E	19,692	-	-	-	-
				Impact On Operating Budget		None				
0720	913	7813	14071	Replace Citywide Phone System	E	15,150	15,150	-	-	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.				
0720	913	7813	14486	Citywide IT Equipment	E	16,854	25,281	25,281	25,281	25,281
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing equipment and remain approximately the same.				
0720	913	7833	14340	5/8" x 3/4" Meter Change Out	E	75,000	150,000	150,000	75,000	75,000
				Impact On Operating Budget		Regular and ongoing maintenance of the water reading system.				
0720	913	7833	14341	1" Meter Change Out	E	27,000	27,000	27,000	27,000	27,000
				Impact On Operating Budget		Regular and ongoing maintenance of the water reading system.				
0720	913	7833	14342	2" Meter Change Out	E	11,000	11,000	11,000	11,000	11,000
				Impact On Operating Budget		Regular and ongoing maintenance of the water reading system.				
0720	913	7833	14343	1.5" Meter Change Out	E	10,000	10,000	10,000	10,000	10,000
				Impact On Operating Budget		Regular and ongoing maintenance of the water reading system.				
0720	913	7813	14629	Meter Reading Communication Towers	E	75,000	-	-	-	-
				Impact On Operating Budget		Regular and ongoing maintenance of the water reading system.				

Continued

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
ENTERPRISE FUNDS CONTINUED:						$	$	$	$	$
WATER FUND - CONTINUED										
0720	913	7813	14630	Meter Reading System Upgrade	E	256,000	-	-	-	-
0720	913	7805	14344	Vehicle Replacement (Cust Svc)	V	40,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14350	Water Services - 12yd Dump Truck	V	225,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14351	Water Services - Service Truck	V	150,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14631	Utility Truck - Water Services	V	50,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7813	14632	Asphalt Grinding/Paving Machine	E	425,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14633	Water Services - Flat Bed w/Hoist	V	175,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14351	Water Services - (2) 3yd Dump Trucks	V	100,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7805	14349	Water Operations Service Vehicle	V	45,000	45,000	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicle.				
0720	913	7813	14417	Electrical/Instrumentation Upgrade	E	200,000	200,000	200,000	200,000	200,000
				Impact On Operating Budget		None - Annual maintenance.				
0720	913	7813	14634	Booster Pump at Fowle	E	1,000,000	1,000,000	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0720	913			Chromium 6 Treatment Plants	P	-	5,500,000	17,000,000	-	-
0720	913			Water Meter Testing Equipment	E	-	35,000	-	-	-
0720	913			Backflow Training Equipment	E	-	-	35,000	-	-
0720	913			New Reservoirs at Fowle	P	-	-	3,300,000	-	-
0720	913			Replace Well 10 Building	P	-	-	275,000	-	-
0720	913			Replace Well 8 Building	P	-	-	275,000	-	-
0720	913			New Reservoirs at Airport Booster Station	P	-	-	1,320,000	-	-
0720	913			Browns Valley Intake Line	P	-	-	-	100,000	-
						2,915,696	7,018,431	22,628,281	448,281	348,281
AIRPORT FUND										
0730	910	7361	14601	Network Security Assessment	E	4,559	-	-	-	-
				Impact On Operating Budget		None				
0730	910	7813	14071	Replace PBX Phone System	E	3,507	3,507	-	-	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.				
0730	910	7805	14635	Airport Rolling Stock	V	90,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0730	910	7855	14636	Construct South Ramp Tie Downs & Ramp slurry/remark	P	115,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0730	910	7855	14637	Crosswind Runway 9-27 Crack Seal, Slurry Seal and Remark	P	582,000	-	-	-	-
				Impact On Operating Budget		Improvements will require maintenance, removal or replacement after service life is done.				
0730	910	7855	14638	Upgrade Airfield Guidance Signs And Runway REIL	P	315,000	-	-	-	-
				Impact On Operating Budget		None				
0730	910	7813	14639	Spec Dept. Equip- Network Storage	E	2,259	-	-	-	-
				Impact On Operating Budget		None				
0730	910			Airport Rolling Stock	V	-	120,000	-	-	-
0730	910			Update Airport Layout Plan (ALP) & Length Determination	P	-	190,000	-	-	-
0730	910			Envir. Assess.: Rehab Drainage serving Ramp/Hangars	P	-	272,000	-	-	-
0730	910			T-Hangar Roof Repairs	M	-	50,000	-	-	-
0730	910			Leasehold repairs/deferred maintenance	M	-	60,000	-	-	-
0730	910			Aircraft Wash Rack	E	-	25,000	-	-	-
						1,112,325	720,507	-	-	-
SOLID WASTE FUND										
0740	912	7361	14601	Network Security Assessment	E	18,181	-	-	-	-
				Impact On Operating Budget		None				
0740	912	7813	14071	Replace PBX Phone System	E	13,987	13,987	-	-	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing phone system support contract which is expected to remain approximately the same.				
0740	912	7813	14486	Citywide IT Equipment	E	12,123	18,184	18,184	18,184	-
				Impact On Operating Budget		Annual support costs will be offset by the savings from support of existing equipment and remain approximately the same.				
0740	912	7855	14566	PDO Improvements	M	200,000	100,000	200,000	100,000	200,000
				Impact On Operating Budget		None - Annual maintenance.				

Continued

CAPITAL IMPROVEMENT PLAN - DETAIL

Fund	Dept.	Obj	Project	Description	Type	2019/20	2020/21 *	2021/22 *	2022/23 *	2023/24 *
ENTERPRISE FUNDS CONTINUED:						$	$	$	$	$
0740	912	7805	14353	Collection Vehicles	V	740,000	740,000	740,000	1,250,000	800,000
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0740	912	7805	14355	Street Sweeper	V	300,000	-	330,000	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0740	912	7805	14421	Roll-Off Truck	V	300,000	300,000	325,000	325,000	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0740	912	7805	14640	Rear Loader	V	180,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0740	912	7813	14641	Excavator for PDO	E	225,000	-	-	-	-
				Impact On Operating Budget		Reduce vehicle maintenance by replacing aging vehicles.				
0740	912	7813	14568	Forklift for PDO (2)	E	65,000	-	-	-	-
				Impact On Operating Budget		New vehicle will increase maintenance costs.				
0740	912	7813	14642	Forklift for Solid Waste Collections	E	65,000	-	-	-	-
				Impact On Operating Budget		New vehicle will increase maintenance costs.				
0740	912			MSC Admn & Customer Srvc. Bldg..	P	-	3,000,000	-	-	-
0740	912			Container Truck	V	-	130,000	-	-	140,000
0740	912			Landfill Water Truck	V	-	225,000	-	-	250,000
0740	912			Vehicle Fueling Station	E	-	-	500,000	-	-
0740	912			Pick-Up Trucks (2) for Solid Waste	V	-	-	120,000	-	-
0740	912			Gas Emission Monit. SYSTEM (GEMS)	E	-	-	-	20,000	-
						2,119,291	4,527,171	2,233,184	1,713,184	1,390,000
LANDFILL CLOSURE										
0741	576	7813	14573	Landfill Gas Wells	E	60,000	60,000	30,000	-	-
				Impact On Operating Budget		None				
0741	576	7855	14643	Landfill Property Improvements	M	100,000	150,000	-	-	-
				Impact On Operating Budget		Annual maintenance				
0741	576			Landfill Closure	P	-	-	-	2,500,000	-
						160,000	210,000	30,000	2,500,000	-
INTERNAL SERVICE FUND:										
RISK MANAGEMENT FUND										
0780	971	7813	14368	Safety Mitigation Projects	E	24,000	24,000	24,000	24,000	24,000
				Impact On Operating Budget		None - Annual special approved projects.				
0780	971	7813	14369	Safety Promotions	E	2,000	2,000	2,000	2,000	2,000
				Impact On Operating Budget		None - Annual safety education program.				
						26,000	26,000	26,000	26,000	26,000

Concluded

Type:

P - Project
E - Equipment
M - Maintenance

* Capital items not appropriated within this budget have not been evaluated for impact on current operation budget. The items will be evaluated when they are presented to City Council for appropriation in future fiscal years.

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CAPITAL IMPROVEMENT PROJECTS
RE-APPROPRIATED CAPITAL IMPROVEMENT PROJECTS

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Reappropriation of Capital Improvement Projects (CIP's)
For the Fiscal Year 2019/20

Fund	Division	Object	Project	Description	Prior Used	2019/20
GENERAL FUND					$	$
0150	901	7813	14158	Specialized Dept. Equipment - CIP	94,614	20,859
0150	901	7820	14424	Parks- Median Maintenance	45,609	54,391
0150	901	7820	14425	City Plaza Improvements	6,837	23,163
0150	901	7851	14430	Fencing-Ramsay Family Center	3,480	16,520
0150	901	7839	14434	Traffic Signage N Installation	-	30,000
0150	901	7325	14435	New Carpets- City Hall	-	32,000
0150	901	7851	14436	Clean Ductwork- City Hall	-	12,000
0150	901	7851	14437	Interior Painting -City Hall	-	28,000
0150	901	7855	14438	Parking Lot Repairs-City Hall	-	32,000
0150	901	7855	14475	Women/Men Locker Room Remodel	60,000	40,000
0150	901	7855	14477	Ramsay Park Back Bathroom Remodel	-	74,225
0150	901	7855	14479	Exhaust Extraction System	-	8,333
0150	901	7855	14482	PCS Customer Service Center - Roof	-	80,600
0150	901	7855	14484	Civic Plaza Parking Structure Epoxy	14,106	35,894
0150	901	7813	14485	Replace Two 30 Ton HVAC Units	1,048	78,952
0150	901	7813	14486	City Wide IT Equipment	24,579	15,421
0150	901	7361	14487	Downtown Specific Plan	-	100,000
					250,273	682,358
SPECIAL REVENUE FUNDS:						
CDBG FUND						
0205	386	7855	14497	Gene Hoularis-Gym/HVAC repair project	-	100,000
0205	386	7820	14501	City Plaza Restroom Facility Imp. Ph. 1	918	149,082
					918	249,082
LIBRARY FUND						
0250	935	7813	14071	Specialized Dept. Equip- Phone System	-	41,667
GAS TAX FUND						
0305	923	7837	14015	Upper Stuve Slough at Main Street	-	49,619
0305	923	7837	14112	Airport Blvd Improvements - Freedom to City Limits	746,872	469,262
0305	923	7834	14151	Freedom Blvd. Underground Conduit In	-	45,192
0305	923	7837	14309	Rail Trail - Pedestrian Trail (Lee Road:Watsonville S	85,297	1,214,703
0305	923	7837	14310	Freedom Boulevard Plan Line	4,533	124,306
0305	923	7837	14311	Green Valley Road Adaptive Signal Project	166,134	243,546
0305	923	7837	14312	Green Valley Road Improvements: Struve Slough to Freedom Boulevard	26,300	1,167,519

Continued

Reappropriation of Capital Improvement Projects (CIP's)
For the Fiscal Year 2019/20

Fund	Division	Object	Project	Description	Prior Used	2019/20
SPECIAL REVENUE FUNDS CONTINUED:					$	$
GAS TAX FUND CONTINUED						
0305	923	7820	14503	Rail Trail - Walker Street	-	851,000
0305	923	7837	14505	Complete Streets - Downtown	-	254,810
0305	923	7837	14506	Complete Streets - Watsonville Schools	-	223,000
0305	923	7837	14508	Bicycle Safety Improvements	10,124	464,876
0305	923	7837	14509	Lower Struve Slough Restoration	-	59,723
					1,039,260	5,167,556
SB1 FUND						
0306	924	7837	14313	Road Repair	86,434	543,566
0306	924	7837	14405	Maintain Roads (Various Locations)	-	250,000
					86,434	793,566
MEASURE G FUND						
0310	967	7805	14520	Patrol Vehicle Replacement	-	100,000
0310	967	7851	14446	Police-Women's Locker Room	53,588	204,617
0310	966	7805	14515	Fire - Purchase 2 Staff Vehicles	-	72,000
0310	966	7851	14447	Fire - All Gender Restroom	-	175,000
0310	966	7855	14517	Station 2 Parking Lot Resurface	-	100,000
					53,588	651,617
MEASURE D FUND						
0312	972	7837	14320	Citywide Bicycle Facilities (Various Locations)	28,000	61,415
0312	972	7837	14319	Downtown Revitalization	-	81,450
0312	972	7837	14522	Lee Rd Trail-Railroad Crossing-Harkins Slough Rd (Design & Environmental)	76,735	153,265
0312	972	7837	14321	Maintain & Improve Trails (Various Locations)	-	100,000
0312	972	7837	14322	Pedestrian and Traffic Safety	61,656	48,565
0312	972	7837	14405	Maintain Roads (Various Locations)	-	100,000
					166,391	544,695
IMPACT FEE FUND						
0344	944	7837	14119	Hwy 1/Harkins Slough	95,340	260,958
0347	947	7837	14120	Beach Ohlone Signal	17,184	129,604
0349	949	7813	14142	Senior Center	2,609	138,016
0350	950	7813	14029	Coolidge Pump Station	5,636	199,777
0350	950	7831	14042	Lincoln Pump Station	13,763	305,062
0350	950	7831	14043	Marchant Pump Station	71,205	250,607
0353	953	7831	14121	Water Mains - Salsipuedes Creek	-	100,000
0357	962	7834	14151	Freedom Underground Project	175,151	260,754
0340	940	7837	14323	Main Street at Riverside Drive Operational Improvements	1,575	98,425
0349	947	7837	14407	Underground Utilities Lake Avenue	-	25,000
					382,463	1,768,203
NARCATICS FORFEITURE						
0825	426	7813	14325	Special Equipment - Police Equipment	-	115,000

Continued

Reappropriation of Capital Improvement Projects (CIP's)
For the Fiscal Year 2019/20

					Prior Used	2019/20
ENTERPRISE FUNDS:					**$**	**$**
SEWER FUND						
0710	911	7855	14039	Motorola Lid Raising -Delta Way	-	100,000
0710	911	7835	14338	Upgrade Storm Pump Station 2 at Delta Way	3,814	136,387
0710	911	7855	14412	3 Sanitary Sewer Projects (Nona, Progress, O'Riell	375,239	114,085
0710	911	7813	14071	Replace Citywide Phone System	-	41,667
0710	911	7325	14435	New Carpets at City Hall	-	4,000
0710	911	7851	14436	Clean Ductwork - City Hall	-	1,500
0710	911	7851	14437	Interior Painting - City Hall	-	3,500
0710	911	7855	14438	Parking Lot Repairs - City Hall	-	4,000
0710	911	7855	14123	Mañana Lane SS Replacement	2,042,455	204,655
0710	911	7835	14540	Longview Sewer Abandonment	-	70,000
0710	911	7813	14041	Freedom at Airport Storm Drain Upsize	170,000	80,000
0710	911	7813	14032	10,000 Gallon Grease Holding Tank	-	125,000
0710	911	7813	14580	Roache Road Sanitary Sewer Replacement	-	695,775
					2,212,455	1,580,569
WATER FUND						
0720	913	7813	14071	Replace Citywide Phone System	-	41,667
0720	913	7325	14435	New Carpets at City Hall	-	4,000
0720	913	7851	14436	Clean Ductwork - City Hall	-	1,500
0720	913	7851	14437	Interior Painting - City Hall	-	3,500
0720	913	7855	14438	Parking Lot Repairs - City Hall	-	4,000
0720	913	7805	14350	Water Services - 12yd Dump Truck	-	225,000
0720	913	7805	14351	Water Services - Service Truck	78,563	71,437
0720	913	7805	14418	Water Services - Backhoe	-	140,000
0720	913	7805	14351	Water Services - (2) 3yd Dump Trucks	-	100,000
0720	913	7835	14442	Fowle Booster Station Upgrade	-	100,000
0720	913	7855	14347	Rider Reservoir Painting	7,372	335,128
0720	913	7813	14348	Cover for Corralitos WTP	-	150,000
0720	913	7831	14557	Zone 1 or 2 Wells	-	5,000,000
0720	913	7855	14415	Corralitos Filter Plant Decking	-	50,000
0720	913	7837	14416	Road Maintenance at Reservoirs	-	40,000
0720	913	7813	14414	Freedom Reservoir Modification	-	200,000
					85,935	6,466,232
AIRPORT FUND						
0730	910	7805	14533	Airport Rolling Stock	-	25,000
0730	910	7813	14071	Specialized Dept. Equip- Phone System	-	41,667
0730	910	7855	14527	Non-Structural Improvements	71,936	289,128
0730	910	7855	14529	Construct Aviation Parking Lot	-	100,000
0730	910	7855	14530	Crosswind Runway Crack Seal	28,847	23,153
0730	910	7855	14531	Airport Operations Wash Rack	-	25,000
0730	910	7855	14532	Watsonville Airport General	7,690	22,309
					108,473	526,257

Continued

Reappropriation of Capital Improvement Projects (CIP's)
For the Fiscal Year 2019/20

ENTERPRISE FUNDS CONTINUED:					**$**	**$**
SOLID WASTE FUND						
0740	912	7813	14071	Replace Citywide Phone System	-	41,667
0740	912	7325	14435	New Carpets at City Hall	-	4,000
0740	912	7851	14436	Clean Ductwork - City Hall	-	1,500
0740	912	7851	14437	Interior Painting - City Hall	-	3,500
0740	912	7855	14438	Parking Lot Repairs - City Hall	-	4,000
0740	912	7803	14359	Solid Waste Management Software	24,233	50,767
0740	912	7855	14360	Roofing Repair	29,350	170,650
0740	912	7851	14439	Interior Painting/Remodel MSC	-	100,000
0740	912	7855	14364	Truck Wash Upgrade	15,126	45,617
0740	912	7855	14365	Truck Wash Sewer Upgrade	-	150,000
0740	912	7835	14440	Repair Sewer Line - MSC	-	150,000
0740	912	7855	14367	Landfill Gas Wells	-	40,000
0740	912	7855	14566	PDO Improvements	-	100,000
0740	912	7805	14353	Collection Vehicles	33,875	79,766
0740	912	7805	14421	Roll-Off Trucks	268,915	571,847
					371,499	1,513,314

Concluded

CAPITAL IMPROVEMENT PROJECTS
MAJOR PROJECTS

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Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	CDBG Fund - 0205	FY 2019/20	FY 2020/21
Project	14610 - City Plaza Restroom Facility Improvement Phase 2		
Impact On Operating Budget	No new ongoing operating costs		
Location	City Plaza		
Project Manager	Nick Calubaquib		
Proposed Budget		$250,000	
General Plan Consistency	Create and improve suitable living environment by providing a restroom facility.		
Description	Build public restrooms.		

Fund	CDBG Fund - 0205	FY 2019/20	FY 2020/21
Project	GHWR Youth Center Improvements		
Impact On Operating Budget	No new ongoing operating costs		
Location	GHWR Youth Center		
Project Manager	Nick Calubaquib		
Proposed Budget			$150,000
General Plan Consistency	Sustain Economic Development, Public safety, Infrastructure		
Description	Replacement of exterior facility doors, classroom partition, renovating the facility kitchen and improving facility entrance.		

Fund	CDBG Fund - 0205	FY 2019/20	FY 2020/21
Project	Ramsay Park Parking Lot Repairs		
Impact On Operating Budget	No new ongoing operating costs		
Location	Ramsay Park		
Project Manager	Nick Calubaquib		
Proposed Budget			$150,000
General Plan Consistency	Sustain Economic Development, Public safety, Infrastructure while enhancing attendance.		
Description	Resurface parking lot.		

Fund	Gas Tax Fund - 0305	FY 2019/20	FY 2020/21
Project	14523 - Green Valley Rd Imp: Freedom Blvd to City Limits		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Green Valley Rd from Freedom Blvd to City Limits		
Project Manager	Patrice Theriot		
Proposed Budget		$800,000	
General Plan Consistency	Public Safety, Infrastructure, Support General Plan		
Description	Reconstruct existing roadway, install median island, remove and replace existing driveway & ramps.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	Gas Tax Fund - 0305	FY 2019/20	FY 2020/21
Project	14506 - Complete Streets - Watsonville Schools		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Various 15 city schools		
Project Manager	Murray Fontes		
Proposed Budget		$140,047	
General Plan Consistency	Public Safety, Infrastructure, Support General Plan		
Description	Improvements at 15 City Schools for Pedestrian, bicycle, and vehicle access at each campus.		

Fund	Gas Tax Fund - 0305	FY 2019/20	FY 2020/21
Project	14507 - Lincoln Street Safety Improvements		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Lincoln St from East Beach Street to Riverside Drive		
Project Manager	Eduardo Torres		
Proposed Budget		$526,000	
General Plan Consistency	Public Safety, Infrastructure, Enhance City Image, Supports General Plan		
Description	Install pedestrian crossing enhancement, landscaping, lighting, fencing, enhancing crosswalks, improve sidewalks.		

Fund	Gas Tax Fund - 0305	FY 2019/20	FY 2020/21
Project	14616 - Airport Blvd Pavement Reconstruction - Freedom Blvd to 600' West		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Airport Blvd west of Freedom Blvd		
Project Manager	Patrice Theriot		
Proposed Budget		$175,000	
General Plan Consistency	Public Safety, Infrastructure, Supports General Plan		
Description	Reconstruct roadway due to failed pavement.		

Fund	Gas Tax Fund - 0305	FY 2019/20	FY 2020/21
Project	146617 - Airport Blvd / Holm Road Signal Installation		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Airport Blvd. and Holm Road		
Project Manager	Adolfo Gonzalez		
Proposed Budget		$481,600	
General Plan Consistency	Public Safety, Infrastructure, Supports General Plan		
Description	Street light signal installation.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	SB 1 Fund - 0306	FY 2019/20	FY 2020/21
Project	14523 - Green Valley Road Improvement: Freedom Blvd to City Limits		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Green Valley Rd from Freedom Blvd to City Limits		
Project Manager	Patrice Theriot		
Proposed Budget		$650,000	
General Plan Consistency	Public Safety, Infrastructure, Supports General Plan		
Description	Reconstruct existing roadway, install median island, remove and replace existing driveway and ramps.		

Fund	Measure D Fund - 0312	FY 2019/20	FY 2020/21
Project	14523 - Green Valley Road Improvement: Freedom Blvd to City Limits		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Green Valley Road Improvement: Freedom Blvd to City Limits		
Project Manager	Patrice Theriot		
Proposed Budget		$650,000	
General Plan Consistency	Public Safety, Infrastructure, Supports General Plan		
Description	Reconstruct existing roadway, install median island, remove and replace existing driveway and ramps.		

Fund	Measure D Fund - 0312	FY 2019/20	FY 2020/21
Project	14619 - Freedom Blvd Improvements from Green Valley to Airport Blvd		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Freedom Blvd from Green Valley to Airport		
Project Manager	Patrice Theriot		
Proposed Budget		$195,000	
General Plan Consistency	Public Safety, Infrastructure, Support General Plan		
Description	Design & Construct Improvements to bicycle, pedestrian, vehicle and transit facilities. Repair & resurface road.		

Fund	Measure D Fund - 0312	FY 2019/20	FY 2020/21
Project	Freedom Blvd Reconstruct - Alta Vista to Green Valley Road		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Freedom Blvd from Alta Vista Ave to Green Valley Road		
Project Manager	Patrice Theriot		
Proposed Budget			$125,000
General Plan Consistency	Public Safety, Infrastructure, Support General Plan		
Description	Reconstruct Roadway, replace non-ADA compliant driveways and curb ramps and install high visibility crosswalks.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	14622 - Atkinson Freedom Sydney and Jehl Storm Sewer Install and Upgrade		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Jehl and Sydney Avenue & Atkinson onto Freedom Blvd		
Project Manager	Ruben Tellez & Alex Yabek		
Proposed Budget		$750,000	
General Plan Consistency	Public Safety, Infrastructure, Protect Health and Welfare		
Description	Installation of storm water drainage and upgrading storm lines.		

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	14623 - Freedom Blvd - Sewer Replacement - Alta Vista to Green Valley		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Freedom Blvd from Green Valley to Alta Vista		
Project Manager	Ruben Tellez & Danielle Green		
Proposed Budget		$300,000	$1,000,000
General Plan Consistency	Public Safety, Infrastructure, Protect Health and Welfare		
Description	Upgrade/Replacement of older sanitary sewer system.		

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	14128 - Airport Freedom Sewer Trunk		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	Freedom Sanitation District		
Project Manager	Ruben Tellez		
Proposed Budget		$3,300,000	
General Plan Consistency	Public Safety, Infrastructure, Protect Health and Welfare		
Description	Project approved in 14/15 for 15/16; carryover - Upsize 4,820" of sanitary sewer line.		

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	14410 - Replace Headworks diversion structure		
Impact On Operating Budget	Improvements will require maintenance, removal or replacement after service life is done.		
Location	401 Panabaker Lane		
Project Manager	Jan Guy		
Proposed Budget		$9,000,000	
General Plan Consistency	Infrastructure, Protect Health and Welfare, Maintain Current Investment		
Description	Replace existing structure that is corroded to maintain infrastructure.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	14627 - Clarifier and Thickner Replacement		
Impact On Operating Budget	No new ongoing operating costs		
Location	401 Panabaker Lane		
Project Manager	Ruben Tellez		
Proposed Budget		$700,000	
General Plan Consistency	Infrastructure, Protect Health and Welfare, Maintain Current Investment		
Description	Replace clarifier an d thickener drives because of age, 30 years and has deteriorated beyond repair and has to be replaced.		

Fund	SEWER FUND - 0710	FY 2019/20	FY 2020/21
Project	Levy Embankment Stabilization Project		
Impact On Operating Budget	No new ongoing operating costs		
Location	Watsonville Resource Center and Watsonville Waste Water Treatment Plant		
Project Manager	Jackie McCloud		
Proposed Budget			$550,000
General Plan Consistency	Infrastructure, Protect Health and Welfare, Maintain Current Investment		
Description	Project will install vinyl sheet oiles in the Pajaro River Levee sections that border the Wastewater Treatment Plant. This will help stabilize the levee to ensure the Plant is protected in the case of Pajaro River flooding.		

Fund	WATER FUND - 0720	FY 2019/20	FY 2020/21
Project	Chromium-6 Treatment		
Impact On Operating Budget	Require additional personnel costs and ongoing maintenance and utility costs		
Location	Wells 2,3,7,14,17 and 18		
Project Manager	Beau Kayser		
Proposed Budget	$5,500,000 and FY 21/22 $17,000,0000		$ 5,500,000
General Plan Consistency	Investment		
Description	Design, test and install chromium 6 treatment technology.		

Fund	AIRPORT - 0730	FY 2019/20	FY 2020/21
Project	14636 - Construct South Ramp Tie Downs Ramp slurry/remark and		
Impact On Operating Budget	No new ongoing operating costs		
Location	100 Aviation Way		
Project Manager	Rayvon Williams		
Proposed Budget		$115,000	
General Plan Consistency	Public Safety, Infrastructure, Supports the General Plan		
Description	Construct ramp tie downs and update remarks.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	AIRPORT - 0730	FY 2019/20	FY 2020/21
Project	14637 - Crosswind Runway 9-27 Crack Seal, Slurry Seal and Remark		
Impact On Operating Budget	This is a requirement of Federal Aviation Authority. No ongoing operating costs		
Location	100 Aviation Way		
Project Manager	Rayvon Williams		
Proposed Budget		$582,000	
General Plan Consistency	Public Safety, Infrastructure, Supports the General Plan		
Description	Design seal of cracks, slurry seals and remark runway.		

Fund	AIRPORT - 0730	FY 2019/20	FY 2020/21
Project	14638 - Upgrade Airfield Guidance Signs and Runway REIL		
Impact On Operating Budget	This is a requirement of Federal Aviation Authority. No ongoing operating costs		
Location	100 Aviation Way		
Project Manager	Rayvon Williams		
Proposed Budget		$315,000	
General Plan Consistency	Public Safety, Infrastructure, Supports the General Plan		
Description	Update old lighting and signage for Runway.		

Fund	AIRPORT - 0730	FY 2019/20	FY 2020/21
Project	Update Airport Layout Plan (ALP) & Length Determination		
Impact On Operating Budget	This is a requirement of Federal Aviation Authority. No ongoing operating costs		
Location	100 Aviation Way		
Project Manager	Rayvon Williams		
Proposed Budget			$190,000
General Plan Consistency	Sustain Economic Development, Public Safety, Infrastructure, Supports the General Plan		
Description	Update ALP narrative, conduct aircraft operational study and Agis Obstruction Survey.		

Fund	AIRPORT - 0730	FY 2019/20	FY 2020/21
Project	Enviromental Assessment: Rehabiliate Drainage serving Ramp/Hangars		
Impact On Operating Budget	This is a Federal Aviation Authority planning requirement, no ongoing operating costs		
Location	100 Aviation Way		
Project Manager	Rayvon Williams		
Proposed Budget			$272,000
General Plan Consistency	Public Safety, Infrastructure, Supports the General Plan		
Description	Assess drainage rehabilitation serving the existing east apron and hangers. Present apron/ramp drainage insuffient causing water intrusion into hangers.		

Continued

Major Capital Improvement Projects
For Fiscal Years 2019/20 and 2020/21

Fund	**SOLID WASTE - 0740**	**FY 2019/20**	**FY 2020/21**
Project	MSC Administration & Customer Service Office		
Impact On Operating Budget	No new ongoing operating costs		
Location	320 Harvest Drive		
Project Manager	Gabriel Gordo		
Proposed Budget			$3,000,000
General Plan Consistency	Public Safety, Infrastructure, Protect Health and Welfare		
Description	Build new facility for Municipal Services, improve City services to customers.		

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REGULAR PERSONNEL AUTHORIZED ALLOCATIONS

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REGULAR PESONNEL AUTHORIZED ALLOCATIONS
FISCAL YEARS 2016-17 THROUGH 2020-21

GENERAL FUND:	16-17	17-18	18-19	19-20	20-21	
General Government	6.82	8.65	8.65	8.90	8.90	(1)
City Clerk	2.98	3.07	3.07	3.15	3.15	(2)
Community Development	13.95	14.95	15.45	15.45	15.45	
Finance	10.00	10.00	11.00	11.00	11.00	
Fire	34.00	34.00	35.00	34.00	34.00	(3)
Innovation & Technology	7.75	7.75	8.75	8.75	8.75	
Library	24.80	24.80	25.85	27.35	27.35	(4)
Parks & Community Services:	25.38	28.88	28.38	25.35	25.35	(5)
Police:	87.75	88.75	89.00	86.00	86.00	(6)
Public Works:	14.00	13.00	15.30	15.30	15.30	
TOTAL GENERAL FUND	**227.43**	**233.85**	**240.45**	**235.25**	**235.25**	
OTHER FUNDS:						
Airport	9.10	10.00	13.00	13.00	13.00	
LLMAD – Gonzalez Street	0.00	0.00	0.00	0.01	0.01	(7)
LLMAD – Bay Breeze	0.00	0.00	0.00	0.02	0.02	(8)
LLMAD – Vista Montana	0.62	0.62	0.62	0.62	0.62	
Gas Tax	0.00	2.00	3.68	3.68	3.68	
Measure G - Fire	6.00	8.00	8.00	8.00	8.00	
Measure G - Pal Program	0.00	0.00	0.00	2.00	2.00	
Measure G - Police	9.00	10.00	12.00	12.00	12.00	
PEG Cable TV	0.25	0.25	0.25	0.25	0.25	
Redevlopment & Housing	2.90	3.40	3.40	3.90	3.90	(9)
Solid Waste	46.06	49.06	43.27	43.29	43.29	(10)
Waste Water	52.89	54.72	58.36	58.53	58.53	(11)
Water	38.05	41.05	44.22	44.20	44.20	(12)
TOTAL OTHER FUNDS	**164.87**	**179.10**	**186.80**	**189.50**	**189.50**	
GRAND TOTAL	**392.30**	**412.95**	**427.25**	**424.75**	**424.75**	

(1) Increase 25% Admin Asst I
(2) Increase 8% Admin Asst I
(3) Reduce 1 Life Safety Officer
(4) Increase 1Liarary Assit & 50% Librarian
(5) Reduce 1% Parks Main Worker I to 672, Increase 1 Rec Coordinator, Eliminate 1 Environment Educ. Asst & 1 Rec Specialist
Eliminate 2 Rec Coordinator in 691 and 692, Reorganize 2% Parks Maint. Worker II to 958
(6) Reorganize 1 Recreation Supervisor to 540, Reorganize 1 Rec Specialist to 528, Reorganized 1 Rec Supervisor to 528
(7) Reorganize 1% Parks Maint. Worker II from 687
(8) Reorganize 2% Parks Maint. Worker II from 680
Reorganize 1 Rec Specialist from 688, Reorganized 1 Rec Supervisor to 417
(9) Increase 50% Admin Asst II
(10) Reorganized 2% from Water
(11) Increase 17% Office Assist I
(12) Reorganized 2% to SW

DEPARTMENT ALLOCATIONS
FISCAL YEARS 2019-2021

AIRPORT

AIRPORT – 560

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Accountant I	1.00	1.00	0.00	0.00	0.00	0.00
Admin Assistant I	0.00	1.00	0.00	0.00	0.00	0.00
Airport Director	0.00	0.00	1.00	1.00	1.00	1.00
Airport Manager	1.00	1.00	0.00	0.00	0.00	0.00
Airport Operations Specialist I	0.00	0.00	5.00	5.00	5.00	5.00
Airport Operations Specialist II	0.00	0.00	3.00	3.00	3.00	3.00
Airport Operations Supervisor	1.00	1.00	2.00	2.00	2.00	2.00
Assist Admin Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Project Manager	0.10	0.00	0.00	0.00	0.00	0.00
Sr Accounting Asst	0.00	0.00	1.00	1.00	1.00	1.00
Utility Worker II	6.00	6.00	0.00	0.00	0.00	0.00
Total Personnel	9.10	10.00	13.00	13.00	13.00	13.00

GENERAL GOVERNMENT

CITY MANAGER - 120

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	0.00	1.00	0.00	1.00	1.00	1.00
Administrative Asst. I	1.00	1.00	0.00	0.25	0.25	0.25
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Audio Vidual Communication Tech	0.00	0.40	0.40	0.00	0.00	0.00
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	0.60	0.60	0.60	0.60
Executive Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Human Resource Analyst	0.15	0.15	0.15	0.00	0.00	0.00
MultMedia/Communication Analyst	0.00	0.00	0.00	0.40	0.40	0.40
Office Assistant I	0.34	0.34	0.00	0.00	0.00	0.00
Personnel Technician	0.00	0.00	0.34	0.00	0.00	0.00
Project Manager	0.50	0.60	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	1.00	0.00	0.00	0.00
Senior Administrative Analyst	0.50	0.50	0.50	0.50	0.50	0.50
Total Personnel	4.49	5.99	5.99	5.75	5.75	5.75

PEG CABLE TV - 393

Audio Visual Communication Tech	0.25	0.25	0.25	0.00	0.00	0.00
MultMedia/Communication Analyst	0.00	0.00	0.00	0.25	0.25	0.25
Total Personnel	0.25	0.25	0.25	0.25	0.25	0.25

HUMAN RESOURCES - 210

Deputy City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Analyst	0.00	0.00	0.00	0.15	0.15	0.15
Office Assistant I	0.33	0.66	0.00	0.00	0.00	0.00
Personnel Technician	0.00	0.00	0.66	1.00	1.00	1.00
Sr. Human Resource Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	2.33	2.66	2.66	3.15	3.15	3.15

CITY CLERK

CITY CLERK - 160

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Admin Analyst	0.90	0.90	0.90	0.90	0.90	0.90
Admin Assit I	0.00	0.00	0.00	0.50	0.50	0.50
Assistant City Clerk	0.90	0.90	0.90	0.90	0.90	0.90
City Clerk	0.85	0.85	0.85	0.85	0.85	0.85
Office Assistant I	0.33	0.42	0.42	0.00	0.00	0.00
Total Personnel	2.98	3.07	3.07	3.15	3.15	3.15

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT – 315

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Admininstrative Assitant II	2.00	1.00	0.50	0.50	0.50	0.50
Assistant Planner	1.00	1.00	0.00	1.00	1.00	1.00
Assistant Comm. Dev Director	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	0.00	0.00	1.00	1.00	1.00	1.00
Associate Planner	0.00	0.00	2.00	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	1.00	1.00	1.00
CD Director	0.95	0.95	0.95	0.95	0.95	0.95
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer II	2.00	2.00	1.00	1.00	1.00	1.00
Development Review Technician	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Permit Services Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	0.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	0.00	0.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	0.40	0.55	0.55	0.55
Supervising Plans Examiner	0.00	1.00	0.00	0.00	0.00	0.00
Total Personnel	13.95	13.95	14.85	15.00	15.00	15.00

CANNABIS - 603

Code Enforcement Officer	0.00	1.00	0.00	0.00	0.00	0.00
Senior Code Enforcement Officer	0.00	0.00	0.60	0.45	0.45	0.45
Total Personnel	0.00	1.00	0.60	0.45	0.45	0.45

FINANCE

FINANCE - 230

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Accountant II	1.00	1.00	2.00	2.00	2.00	2.00
Accounting Technician	1.00	1.00	1.00	1.00	1.00	1.00
Admin Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manger	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	2.00	2.00	0.00	0.00	0.00	0.00
Senior Financial Analyst	0.00	0.00	2.00	2.00	2.00	2.00
Payroll Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Personnel Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Revenue Collection Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	8.00	8.00	9.00	9.00	9.00	9.00

PURCHASING/ACCOUNTS PAYABLE - 240

Accounting Technician	2.00	2.00	2.00	2.00	2.00	2.00
Assistant Administrative Analyst	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00

FIRE

FIRE – 450

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Fire Chief	0.00	0.00	3.00	3.00	3.00	3.00
Division Fire Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	8.00	8.00	8.00	8.00
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Engineer	8.00	8.00	8.00	8.00	8.00	8.00
Firefighter	9.00	9.00	10.00	10.00	10.00	10.00
Total Personnel	34.00	34.00	34.00	34.00	34.00	34.00

CANNABIS - 602

Life Safety Officer	0.00	0.00	1.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	1.00	0.00	0.00	0.00

MEASURE G - 526

Admin Asst I	0.00	1.00	1.00	1.00	1.00	1.00
Fire Fighters	6.00	7.00	7.00	7.00	7.00	7.00
Total Personnel	6.00	8.00	8.00	8.00	8.00	8.00

INNOVATION & TECHNOLOGY

INFORMATION SERVICES - 250

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Business System Administrator	1.0	1.0	0.0	0.0	0.0	0.0
Enterprise Architect	0.0	0.0	1.0	1.0	1.0	1.0
Information Technology Analyst I	0.0	0.0	1.0	1.0	1.0	1.0
Information Technology Analyst II	0.0	0.0	2.0	2.0	2.0	2.0
Information Technology Director	1.0	1.0	1.0	1.0	1.0	1.0
Information Technology Specialist I	0.0	0.0	1.0	1.0	1.0	1.0
Information Technology Specialist II	0.0	0.0	1.8	1.75	1.75	1.75
Microcomputer Technician	3.75	3.75	0.00	0.00	0.00	0.00
Network Administrator	1.0	1.0	0.0	0.0	0.0	0.0
Total Personnel	6.75	6.75	7.75	7.75	7.75	7.75

GEOGRAPHIC INFORMATION - 251

GIS Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Total Personnel	1.0	1.0	1.0	1.0	1.0	1.0

LIBRARY

LIBRARY - 620

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Circulation Manager	0.00	0.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Manger	0.00	0.00	0.10	0.10	0.10	0.10
Executive Assistant	1.00	1.00	0.00	0.00	0.00	0.00
Information Service Specialist II	0.00	0.00	2.00	2.00	2.00	2.00
Librarian	6.45	6.45	6.50	7.00	7.00	7.00
Library Assistant	4.50	4.50	3.50	4.50	4.50	4.50
Library Clerk	3.00	3.00	3.50	3.50	3.50	3.50
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Microcomputer Technician	1.00	1.00	0.00	0.00	0.00	0.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Project Manager	0.10	0.10	0.00	0.00	0.00	0.00
Senior Librarian	0.50	0.50	0.00	0.00	0.00	0.00
Senior Library Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	21.55	21.55	22.60	24.10	24.10	24.10

FREEDOM - 622

Library Assistant	0.50	0.50	0.50	0.50	0.50	0.50
Principal Librarian	0.00	0.00	1.00	1.00	1.00	1.00
Senior Librarian	1.00	1.00	0.00	0.00	0.00	0.00
Total Personnel	1.50	1.50	1.50	1.50	1.50	1.50

LITERACY - 626

Literacy Outreach Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Literacy Program Assistant	0.75	0.75	0.75	0.75	0.75	0.75
Total Personnel	1.75	1.75	1.75	1.75	1.75	1.75

PARKS AND COMMUNITY SERVICES

PARKS - 680

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Assit Parks & Community Service Director	0.00	0.00	0.00	1.00	1.00	1.00
Parks Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Parks Maintenance Worker I	3.00	3.00	2.00	0.00	0.00	0.00
Parks Maintenance Worker II	4.38	4.38	4.00	5.36	5.36	5.36
Parks Superintendent	1.00	1.00	1.00	0.00	0.00	0.00
Senior Park Maint. Worker	1.00	1.00	2.38	3.00	3.00	3.00
Total Personnel	11.38	11.38	11.38	11.36	11.36	11.36

STRAWBERRY FESTIVAL - 686

Environ Education Assistant	0.00	0.00	0.00	1.00	1.00	1.00
Total Personnel	0.00	0.00	0.00	1.00	1.00	1.00

PINTO LAKE - 687

Environ Education Assistant	0.00	0.00	1.00	0.00	0.00	0.00
Parks Maintenance Worker I	0.00	1.00	0.25	0.24	0.24	0.24
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00	1.00
Recreation Specialist	0.00	1.00	1.00	0.00	0.00	0.00
Total Personnel	0.00	2.00	2.25	1.24	1.24	1.24

RECREATION ADMINISTRATION - 690

Administrative Assistant II	2.00	2.00	2.00	2.00	2.00	2.00
Asst. Parks & Comm. Service Dir	1.00	1.00	0.00	0.00	0.00	0.00
Office Assistant I	1.00	1.00	0.00	0.00	0.00	0.00
Office Assistant II	0.00	0.00	1.00	1.00	1.00	1.00
Parks & Community Service Dir	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Worker I	0.00	0.00	0.25	0.25	0.25	0.25
Recreation Specialist	0.00	0.00	0.00	1.00	1.00	1.00
Recreation Superintendent	0.00	0.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr Admin Analyst	0.00	0.00	0.00	1.00	1.00	1.00
Total Personnel	6.00	6.00	6.25	8.25	8.25	8.25

RECREATION CENTERS - 691

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Admin Analyst	0.00	0.00	1.00	0.00	0.00	0.00
Recreation Coordinator	3.00	3.00	1.00	0.00	0.00	0.00
Recreation Specialist	2.00	1.75	1.75	0.75	0.75	0.75
Recreation Supervisor	1.00	1.00	2.00	1.00	1.00	1.00
Total Personnel	6.00	5.75	5.75	1.75	1.75	1.75

SPORTS PROGRAM - 692

Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	0.00	0.00	0.00
Total Personnel	2.00	2.00	2.00	1.00	1.00	1.00

LLMAD – GONZALES STREET - 672

Parks Maintenance Worker II	0.00	0.00	0.00	0.01	0.01	0.01
Total Personnel	0.00	0.00	0.00	0.01	0.01	0.01

LLMAD – BAY BREEZ - 958

Parks Maintenance Worker II	0.00	0.00	0.00	0.02	0.02	0.02
Total Personnel	0.00	0.00	0.00	0.02	0.02	0.02

LLMAD – VISTA MONTANA - 959

Parks Maintenance Worker II	0.62	0.62	0.62	0.62	0.62	0.62
Total Personnel	0.62	0.62	0.62	0.62	0.62	0.62

CANNABIS - 604

Center Attendant	0.00	1.00	0.00	0.00	0.00	0.00
Parks Maintenance Worker I	0.00	0.00	0.50	0.50	0.50	0.50
Parks Maintenance Worker II	0.00	0.50	0.00	0.00	0.00	0.00
Recreation Specialist	0.00	0.25	0.25	0.25	0.25	0.25
Total Personnel	0.00	1.75	0.75	0.75	0.75	0.75

POLICE

SUPPORT SERVICES 409

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Assistant II	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Police Chief	1.00	1.00	0.00	0.00	0.00	0.00
Executive Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Police Officer	7.00	7.00	5.00	5.00	5.00	5.00
Police Sergeant	0.00	0.00	3.00	3.00	3.00	3.00
Police Service Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	10.00	10.00	10.00	10.00	10.00	10.00

OPERATIONS 410

Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Parking Control Officer	2.00	2.00	2.00	2.00	2.00	2.00
Police Captains	4.00	4.00	4.00	4.00	4.00	4.00
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Police Fiscal Manager	1.00	1.00	1.00	1.00	1.00	1.00
Police Officer	47.00	47.00	48.00	47.00	47.00	47.00
Police Sergeant	8.00	8.00	7.00	8.00	8.00	8.00
Police Media & Comm Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Police Service Specialist	3.00	3.00	1.00	1.00	1.00	1.00
Property & Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Youth Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	70.00	70.00	69.00	69.00	69.00	69.00

POLICE - PAL PROGRAM 417

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Recreation Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Total Personnel	1.00	1.00	1.00	0.00	0.00	0.00

ADMINISTRATIVE SERVICE - 419

Assistant Administrative Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Police Clerk I	0.00	0.00	1.00	1.00	1.00	1.00
Police Clerk II	4.00	4.00	1.00	1.00	1.00	1.00
Police Clerk III	0.00	0.00	2.00	2.00	2.00	2.00
Property & Evidence Tech II	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	5.00	5.00	6.00	6.00	6.00	6.00

CANNABIS - 601

Recreation Specialist (PAL)	0.00	1.00	1.00	0.00	0.00	0.00
Community Organizer	0.00	0.00	0.00	1.00	1.00	1.00
Total Personnel	0.00	1.00	1.00	1.00	1.00	1.00

NEIGHBORHOOD SERVICES 688

Community Organizer	0.75	0.75	1.00	0.00	0.00	0.00
Recreation Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Total Personnel	1.75	1.75	2.00	0.00	0.00	0.00

MEASURE G - Police 527

Asst Admin Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Police Officers	5.00	6.00	7.00	7.00	7.00	7.00
Police Service Specialist	1.00	1.00	2.00	2.00	2.00	2.00
Property & Evidence Tech	0.00	0.00	1.00	1.00	1.00	1.00
Youth Emloyment Specialsit	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	9.00	10.00	12.00	12.00	12.00	12.00

Measure G - Pal Program 528

Recreation Specialist	0.00	0.00	0.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	0.00	1.00	1.00	1.00
Total Personnel	0.00	0.00	0.00	2.00	2.00	2.00

PUBLIC WORKS AND UTILITIES

CENTRAL BUILDING AND MAINTENANCE - 220

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Custodian	2.00	2.00	2.00	2.00	2.00	2.00
Facilities & Maintenance Supervisor	0.00	0.00	0.00	0.50	0.50	0.50
Building Maintenance Worker	0.00	0.00	0.00	0.50	0.50	0.50
Total Personnel	2.00	2.00	2.00	3.00	3.00	3.00

ENGINEERING & STREET - 510

Construction Inspector	1.00	0.75	0.00	0.00	0.00	0.00
Principal Engineer	1.00	0.75	0.75	0.75	0.75	0.75
Project Manager	1.00	1.00	0.75	0.00	0.00	0.00
Senior Cont Inspector	0.00	0.00	1.00	1.00	1.00	1.00
Senior Utilitites Engineer	0.00	0.00	0.00	0.75	0.75	0.75
Traffic Ops Manager	0.00	0.00	0.50	0.50	0.50	0.50
Traffic System Coordinator	1.00	0.50	0.00	0.00	0.00	0.00
Utility Worker II	0.00	0.00	0.00	0.30	0.30	0.30
Utility Worker II	0.00	0.00	2.30	2.00	2.00	2.00
Total Personnel	4.00	3.00	5.30	5.30	5.30	5.30

VEHICLE MAINTENANCE - 523

Equipment Mechanic II	2.00	2.00	2.00	0.00	0.00	0.00
Equipment Mechanic III	3.00	3.00	4.00	6.00	6.00	6.00
Vehicle Service Supervisor	1.00	1.00	0.00	0.00	0.00	0.00
Total Personnel	6.00	6.00	6.00	6.00	6.00	6.00

CIVIC CENTER COMMON AREA MAINTENANCE - 321

Facilities & Maintenance Supervisor	1.00	1.00	1.00	0.50	0.50	0.50
Building Maintenance Worker	0.00	0.00	1.00	0.50	0.50	0.50
Lead Custodian	1.00	1.00	0.00	0.00	0.00	0.00
Total Personnel	2.00	2.00	2.00	1.00	1.00	1.00

WASTEWATER TREATMENT - 530

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Assistant I	0.00	0.00	0.00	0.25	0.25	0.25
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00
Assit Direct of PW & Utilities	0.66	0.66	0.33	0.33	0.33	0.33
Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	0.10	0.10	0.10	0.10
Environmental Project Analyst	0.00	1.00	0.00	0.00	0.00	0.00
Environmental Project Manager	0.00	0.00	0.33	0.33	0.33	0.33
Human Resource Analyst	0.28	0.28	0.28	0.28	0.28	0.28
Office Assitant I	0.00	0.08	0.08	0.00	0.00	0.00
Project Manager	0.10	0.10	0.00	0.00	0.00	0.00
Public Works Admin Services Manger	0.00	0.00	0.33	0.33	0.33	0.33
Source Control Inspector	0.00	0.00	1.00	1.00	1.00	1.00
Source Control Manager	1.00	1.00	1.00	1.00	1.00	1.00
Util Elec/Instr Technician II	2.00	1.00	1.00	1.00	1.00	1.00
Utilities Maint. Mechanic I	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Maint. Mechanic II	2.00	2.00	2.00	2.00	2.00	2.00
Utilities Maint. Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Utility Worker I	0.00	0.00	0.66	0.00	0.00	0.00
Utility Worker II	0.00	0.00	1.32	1.98	1.98	1.98
Utility Worker III	0.00	0.00	0.33	0.33	0.33	0.33
Wastewater Division Manager	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Supervisor	0.40	0.40	0.40	0.40	0.40	0.40
Wastewater Operator I	1.00	1.00	1.00	2.00	2.00	2.00
Wastewater Operator II	5.00	5.00	6.00	5.00	5.00	5.00
Wastewater Operator III	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	18.44	18.52	22.16	22.33	22.33	22.33

WASTEWATER SANITARY – 531

Collection System Manager	1.00	1.00	1.00	1.00	1.00	1.00
Collection System Operator I	2.00	2.00	2.00	4.00	4.00	4.00
Collection System Operator II	2.00	2.00	2.00	0.00	0.00	0.00
Total Personnel	5.00	5.00	5.00	5.00	5.00	5.00

PUBLIC WORKS ENGINEERING AND UTILITIES ADMINISTRATION - 540

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	1.00	1.00	2.00	2.00	2.00	2.00
Administrative Assistant II	1.00	1.00	0.00	0.00	0.00	0.00
Assistant Administrative Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Assistant Dir. of PW & Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Audio/Visual/Commun Tech	0.35	0.35	0.00	0.00	0.00	0.00
Construction Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	0.00	0.00	0.00	0.00
Director of PW & Utilities	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Associate	2.00	2.00	0.00	0.00	0.00	0.00
Environ. Science Workshop Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Environmental ED Assistant	0.00	0.75	0.00	0.00	0.00	0.00
Environmental ED Coordinator	3.00	3.00	3.00	3.00	3.00	3.00
Environmental Project Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Environmental Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
GIS Technician II	1.00	1.00	1.00	1.00	1.00	1.00
Information Tech Project Manager	1.00	1.00	0.00	0.00	0.00	0.00
Mult Media/Comm Analyst	0.00	0.00	0.35	0.35	0.35	0.35
Network Specialist	1.00	1.00	0.00	0.00	0.00	0.00
Principal Engineer	2.00	2.00	3.00	3.00	3.00	3.00
Project Manager	0.00	0.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.75	1.75	1.75	1.75
Recreation Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	0.50	0.50	0.50	0.50	0.50	0.50
Senior Civic Engineer	0.00	0.00	1.00	1.00	1.00	1.00
Senior Contruction Inspector	0.00	1.00	1.00	1.00	1.00	1.00
Senior IT Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Senior IT Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Senior Utilities Engineer	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	24.85	26.60	26.60	26.60	26.60	26.60

WASTEWATER LABORITORY - 541

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Laboratory Manager	1.0	1.0	1.0	1.0	1.0	1.0
Water Quality Chemist	2.0	2.0	2.0	2.0	2.0	2.0
Water Quality Laboratory Tech	1.0	1.0	1.0	1.0	1.0	1.0
Total Personnel	4.0	4.0	4.0	4.0	4.0	4.0

WATER RECYCLING OPERATIONS - 532

Wastewater Operations Supervisor	0.60	0.60	0.60	0.60	0.60	0.60
Total Personnel	0.60	0.60	0.60	0.60	0.60	0.60

WATER OPERATIONS - 596

Accounting Assistant	1.00	1.00	0.00	0.00	0.00	0.00
Assit Dir of PW & Utilities	0.66	0.66	0.33	0.33	0.33	0.33
Deputy City Manager	0.00	0.00	0.10	0.10	0.10	0.10
Environmental Project Manager	0.00	0.00	0.34	0.33	0.33	0.33
Human Resource Analyst	0.29	0.29	0.29	0.29	0.29	0.29
Project Manager	0.10	0.10	0.00	0.00	0.00	0.00
PW Admin Services Manager	0.00	0.00	0.33	0.33	0.33	0.33
Senior Administrative Analyst	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Operator	1.00	1.00	1.00	1.00	1.00	1.00
Util Elec/Instr Technician II	0.00	1.00	1.00	1.00	1.00	1.00
Utility Worker I	0.00	0.00	0.66	0.33	0.33	0.33
Utility Worker II	0.00	0.00	1.84	2.16	2.16	2.16
Utility Worker III	0.00	0.00	0.33	0.33	0.33	0.33
Water Operator I	1.00	1.00	1.00	0.00	0.00	0.00
Water Operator II	2.00	3.00	2.00	3.00	3.00	3.00
Water Operator III	0.00	0.00	1.00	1.00	1.00	1.00
Water Operations Supervisor	2.00	2.00	1.00	1.00	1.00	1.00
Total Personnel	8.05	10.05	11.22	11.20	11.20	11.20

CUSTOMER SERVICE - 597

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Accounting Technician	1.00	1.00	1.00	1.00	1.00	1.00
Asst Admin Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Technician	5.00	5.00	5.00	5.00	5.00	5.00
Senior Accounting Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	9.00	9.00	10.00	10.00	10.00	10.00

WATER SERVICES - 598

Water Service Crew Leaders	2.00	2.00	1.00	1.00	1.00	1.00
Water Services Manager	0.00	0.00	1.00	1.00	1.00	1.00
Water Services Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Water Services Technician I	8.00	9.00	9.00	9.00	9.00	9.00
Water Services Technician II	2.00	2.00	2.00	3.00	3.00	3.00
Water Services Technician III	3.00	3.00	3.00	2.00	2.00	2.00
Total Personnel	15.00	16.00	17.00	17.00	17.00	17.00

WATER - UTILITY REVENUE GROUP- 600

Accounting Assistant	2.00	2.00	1.00	1.00	1.00	1.00
Revenue Collections Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accounting Assistant	3.0	3.0	4.0	4.0	4.0	4.0
Total Personnel	6.00	6.0	6.0	6.0	6.0	6.0

SOLID WASTE COLLECTION - 570

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00
Asst Dir of PW & Utilites	0.68	0.68	0.34	0.34	0.34	0.34
Deputy City Manager	0.00	0.00	0.10	0.10	0.10	0.10
Environmental Project Manager	0.00	0.00	0.33	0.34	0.34	0.34
Human Resource Analyst	0.28	0.28	0.28	0.28	0.28	0.28
Integrated Waste Supervisor	0.00	0.00	1.00	1.00	1.00	1.00
Integrated Waste Trainee	1.00	1.00	0.00	0.00	0.00	0.00
Integrated Waste Worker	13.00	14.00	15.00	15.00	15.00	15.00
Municipal Service Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Project Manager	0.10	0.10	0.00	0.00	0.00	0.00
PW Admin Services Manager	0.00	0.00	0.34	0.34	0.34	0.34
Senior Inegrated Workder	3.00	3.00	2.00	2.00	2.00	2.00
Solid Waste Aide	3.00	3.00	1.00	1.00	1.00	1.00
Solid Waste Division Manager	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Utility Worker I	2.00	4.00	0.68	0.51	0.51	0.51
Utility Worker II	1.00	1.00	1.86	2.04	2.04	2.04
Utility Worker III	2.00	2.00	1.34	1.34	1.34	1.34
Total Personnel	32.06	35.06	29.27	29.29	29.29	29.29

STREET SWEEPER - 571

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Street Sweeper Operator	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00

MATERIALS - 572

Integrated Waste Trainee	0.00	0.00	3.00	3.00	3.00	3.00
Processing Center Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Public Drop-Off Attendant I	2.00	2.00	2.00	2.00	2.00	2.00
Solid Waste Aid	6.00	6.00	2.00	2.00	2.00	2.00
Solid Waste Aid II	0.00	0.00	1.00	1.00	1.00	1.00
Total Personnel	9.00	9.00	9.00	9.00	9.00	9.00

LANDFILL - 575

Integrated Waste Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Utility Worker III	2.00	2.00	2.00	2.00	2.00	2.00
Total Personnel	3.00	3.00	3.00	3.00	3.00	3.00

GAS TAX - 309

Principal Enginner	0.00	0.25	0.25	0.25	0.25	0.25
Project Manger	0.00	0.25	0.00	0.00	0.00	0.00
Senior Utilities Engineer	0.00	0.00	0.25	0.25	0.25	0.25
Traffic Operations Manager	0.00	0.00	0.50	0.50	0.50	0.50
Traffic Systems Coordinator	0.00	1.50	1.00	1.00	1.00	1.00
Utility Worker II	0.00	0.00	1.68	1.68	1.68	1.68
Total Personnel	0.00	2.00	3.68	3.68	3.68	3.68

REDEVELOPMENT AND HOUSING

HOUSING AND ECONOMIC DEVELOPMENT – 347/361/364/367/370/376/380/383/385

POSITIONS	Actual 16/17	Actual 17/18	Actual 18/19	Proposed 19/20	Proposed 20/21	Council Approval 19/21
Administrative Analyst	0.60	0.10	2.10	2.10	2.10	2.10
Admin Assistant II	0.00	1.00	0.00	0.50	0.50	0.50
Asst Admin Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Assistant City Clerk	0.10	0.10	0.10	0.10	0.10	0.10
City Clerk	0.15	0.15	0.15	0.15	0.15	0.15
Community Dev Director	0.05	0.05	0.05	0.05	0.05	0.05
Housing Manager	0.00	0.00	1.00	1.00	1.00	1.00
Senior Admin Analsyt	1.00	1.00	0.00	0.00	0.00	0.00
Total Personnel	2.90	3.40	3.40	3.90	3.90	3.90

LONG–TERM DEBT

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LONG-TERM DEBT

City Charter

The City shall not incur an indebtedness evidenced by general obligations bonds which shall in the aggregate exceed the sum of fifteen (15%) per cent of the total assessed valuation for purpose of City taxation of all the real and personal property within the City, exclusive of any indebtednesses that has been or may hereafter be incurred for the purpose of acquiring, construction, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of the Charter.

No bonded indebtedness which shall constitute a general obligation of the City may be created unless authorized by the affirmative votes of two-thirds (2/3) of the electors voting on such proposition at any election at which the question is submitted to the electors and unless in full compliance with the provisions of the State Constitution and of this Charter.

City Debt

The City's long-term debt obligations are repaid by the following funds: Revenue Bonds from the Solid Waste Enterprise Fund; Tax Allocation Refunding Bonds from the Successor Agency Debt Service Fund; Debts Payable from General Debt Service Fund; notes payable from the Successor Agency Debt Service, Community Development Block Grant, the Airport, and Solid Waste Enterprise Funds.

Obligations	Amount Due as of 7/01/19	Debt Service Fund	Special Purpose Trust Fund	Enterprise Funds
Tax allocation refunding Bonds	$10,700,000		$10,700,000	
Limited obligation bonds	49,000	$49,000		
Debt payable	1,895,208	1,895,208		
Notes payable	5,788,873	4,266,404	2,929,426	$332,840
Loans	4,45,547			4,450,547
Lease	809,292	809,292		
Total	$25,432,517	$7,019,704	$13,629,426	$4,783,387

Analysis of City Debt

The City is legally limited to issuing no more than 3.75 percent of its assessed value according to State law. The City's assessed value is $3,977,950,000; therefore, the City's legal debt limit is $155 million.

The City's total debt is much less than its legal limit because the City has issued debt sparingly. The City looks to issue debt only when an identifiable revenue source is present. Therefore, the major debt issues are funded on the next page as follows:

Debt	Repayment Source
2012 Santa Cruz County Bank	Enterprise/General Fund Revenues
Various Assessment Debt	Assessment District Property Tax Bonds
2016 Refunded Tax Allocation Bonds	Redevelopment Property Tax Trust Fund
Notes Payables	Community Development Block Grant Funds, Redevelopment Property Tax Trust Fund, Gas Tax Fund

All the above issues are included in the City's financing and operating plan. The repayment of debt should not adversely affect operations.

A. Refunding tax allocation bonds

In June of 2004 the former Redevelopment Agency of the City of Watsonville issued tax allocation bonds in three series as follows:

1. Series A - $19,000,000
2. Series B-1 - $2,310,000
3. Series B-2 - $4,635,000

In April of 2016 the Successor Agency issued $11,790,000 2016 Tax Allocation Refunding Bonds, Series A and $2,420,000 2016 Tax Allocation Refunding Bonds, Taxable Series B for a current refunding of the $14,190,000 2004 Tax Allocation Bonds Series A and B-1 and $2,720,000 Tax Allocation Taxable Series B-2 Bonds. The Series A refunding bonds had $2,965,772 of additional funding and Series B had $410,577 of additional funding. The refunding was done to reduce future debt service payments. The transaction resulted in an economic gain of $3,269,616 and a reduction of $3,856,103 in future debt service payments and accounting loss of $232,058 which is shown as a deferred outflow of resources.

The annual requirements to amortize the bond outstanding as of July 1, 2019 is as follows and on the next page:

Series A:

Fiscal Year	Principal	Interest	Debt Service
	$	$	$
2020	1,225,000	444,825	1,669,825
2021	1,265,000	394,825	1,659,825
2022	1,325,000	330,075	1,655,075
2023	1,390,000	262,200	1,652,200
2024	1,465,000	190,825	1,655,825
2025	945,000	130,575	1,075,575
2026	295,000	99,575	394,575
2027	305,000	84,575	389,575
2028	325,000	73,294	398,294
2030	340,000	55,000	395,000
2031	350,000	41,200	391,200
2032	370,000	28,650	398,650
2033	380,000	17,400	397,400

2034	390,000	5,850	395,850
Total	10,700,000	2,456,189	13,561,189

B. Limited Obligation Bond

Limited obligation bonds consist of bonds issued for improvements in special assessment districts and are secured by liens against the assessed property. The City has agreed to establish certain reserve funds and to act as agent for property owners with respect to payment of debt service. In the event of delinquency, however, the government is not obligated to retire bonds from available funds or to bring legal action against property holders.

Due to Governmental Accounting Standards Board Statement No. 6, the City must include its assessment bonds payable within the Government-wide Statements. However, the City of Watsonville has incurred no financial liability due to Assessment District Bonds. In the case of default, the City has authority to foreclose on the delinquent account.

Limited obligation bonds payable at July 1, 2019 consist of the following:

	Amount
	$
$738,448 Atkins Lane assessment district bonds due in annual principal installments ranging from $944 to $4,000 through September 2020, interest rate is 6.0%.	49,000
Total limited obligation bonds payable at July 1, 2019	49,000

The annual requirements to amortize all limited obligation bonds outstanding as of July 1, 2019 are as follows:

Fiscal Year	Principal	Interest	Debt Service
	$	$	$
2020	49,000	3,185	52,185
Total	49,000	3,185	52,185

C. Debt Payables

General Debt Payable

On April 13, 2012, the government entered into a commercial term loan with Santa Cruz County Bank to finance the cost of installing solar panels through the City of Watsonville. The total amount for which the government was obligated under the loan is $3,014,285. Installations of the solar panels were completed during the 2012/13 fiscal year.

Interest rate for the loan is 5.29% with principal payments ranging from $195,929 to $282,376 through fiscal year 2027.

The annual requirements to amortize the loan outstanding as of July 1, 2019 is as follows:

Fiscal Year	Principal	Interest	Debt Service
	$	$	$
2020	195,929	97,699	293,628
2021	206,431	87,197	293,628
2022	217,495	76,133	293,628
2023	229,153	64,475	293,628
2024	241,436	52,192	293,628
2025	254,377	39,251	293,628
2026	268,011	25,617	293,628
2027	282,376	11,252	293,628
Total	1,895,208	453,815	2,349,024

D. Notes payable

Successor Agency's Notes payable

On May 25, 2004, the City's Water Utility Fund loaned the former Redevelopment Agency $1,243,601 to fund the its payment to the County of Santa Cruz for excess tax increment errors which resulted in excess tax increment payments. The loan has an interest rate of 2.5% with repayment to be over 20 years. As of the transfer of the former Agency assets to the Successor Agency, the note balance was $720,253. The State of California deemed this note as non-enforceable obligation, and the city could not be paid back until a finding of completion was received from the State's Department of Finance, which the City received on February 21, 2014. The amount of the repayment was recalculated with an interest rate in accordance with Health and Safety Code Section 34191.4(b)(2). The loan balance was adjusted to $554,818.

The City and former Agency had several notes payable from the former Agency to the City for various costs and fees associated with the construction of the Civic Plaza are on the next page as follows:

Parking Garage Loan for Construction Costs $2,929,426

The State of California deemed these notes as non-enforceable obligation, and the city could not be paid back until a finding of completion was received from the State's Department of Finance, which the City received on February 21, 2014 and the Successor Agency's oversight board made a finding that the notes were for legitimate redevelopment purpose. The Oversight Board also made the finding for all the above notes. The Department of Finance again deemed the notes as non-enforceable. During the last fiscal year the City won the litigation and the above notes will be paid back when funds become available. The notes are allowed to add interest based on the State of California Local Agency Investment Fund's (LAIF) monthly interest rate. Interest has been projected for the debt service at the most recent rate available.

Notes Payable Recap:

Parking Garage Note

Fiscal Year	Principal	Interest	Debt Service
	$	$	$
2020	630,269	7,831	638,100
2021	631,954	6,146	638,100
2022	633,643	4,457	638,100
2023	635,337	2,763	638,100
2024	398,223	1,065	399,288
Total	2,929,426	22,262	2,951,688

PG&E Notes Payables

The City entered into several loan agreements with Pacific Gas & Electric Company (PG&E) to retrofit City lights and other energy using items with qualified energy saving lights throughout the City. The notes are to be repaid with future energy savings over various periods at interest rates of 0%.

The annual requirements to amortize the PG&E notes outstanding as of July 1, 2019 are as follows and on the next several pages:

Street Lights:

Fiscal Year	Principal
	$
2020	30,298
2021	15,149
Total	45,447

Beach Street Parking Garage Lights:

Fiscal Year	Principal
	$
2020	5,120
Total	5,120

City Buildings Lights:

Fiscal Year	Principal
	$
2020	10,555
2021	10,555
2022	8,795
Total	29,905

Old City Hall Retrofit:

Fiscal Year	Principal $
2020	11,657
2021	11,657
2022	11,657
2023	11,657
2024	4,857
Total	51,485

Civic Center Retrofit:

Fiscal Year	Principal $
2020	6,320
2021	6,320
2022	1,580
Total	14,220

Marinovich Retrofit:

Fiscal Year	Principal $
2020	6,834
2021	6,834
2022	6,834
2023	6,834
2024	2,278
Total	29,614

Youth Center Retrofit:

Fiscal Year	Principal $
2020	3,040
2021	3,040
2022	3,040
2023	3,040
2024	3,040
2025	3,040
2026	3,040
Total	21,280

Ramsay Park Retrofit:

Fiscal Year	Principal $
2020	8,760
2021	8,760
2022	8,760
2023	1,460
Total	27,740

Fire Station 1 Retrofit:

Fiscal Year	Principal $
2020	10,205
2021	8,504
Total	18,709

Beach Street Parking Garage Retrofit:

Fiscal Year	Principal $
2020	3,886
2021	3,886
2022	3,886
2023	648
Total	12,306

Police Station Retrofit:

Fiscal Year	Principal $
2020	14,544
2021	14,544
2022	14,544
2023	14,544
2024	2,424
Total	60,600

Vets Hall Retrofit:

Fiscal Year	Principal $
2020	2,487
2021	2,487
2022	2,487
2023	2,487
2024	2,487
2025	1,244
Total	13,679

Waste Water System Retrofit:

Fiscal Year	Principal $
2020	10,555
2021	10,555
2022	10,555
2023	7,036
Total	38,701

Airport Retrofit:

Fiscal Year	Principal $
2020	22,903
2021	22,903
2022	22,903
2023	22,903
2024	22,903
2025	22,903
2026	17,178
Total	154,596

Corralitos Retrofit:

Fiscal Year	Principal $
2020	4,473
2021	4,473
2022	4,473
2023	4,473
Total	17,892

MCS Retrofit:

Fiscal Year	Principal $
2020	8,204
2021	8,204
2022	8,204
2023	3,418
Total	28,030

Vista Well Retrofit:

Fiscal Year	Principal $
2020	4,861
2021	3,646
Total	8,507

Waste Water System Retrofit:

Fiscal Year	Principal $
2020	32,973
2021	32,973
2022	13,739
Total	79,685

Landfill Retrofit:

Fiscal Year	Principal
	$
2020	1,551
2021	1,551
2022	1,551
2023	776
Total	5,429

State of California Energy Commission

The City entered into an agreement with State of California Energy Commission to retrofit the City's owned street lights with qualified energy saving lights. The note is to be repaid with future energy savings over a period of eight years at an interest rate of 3%. The annual requirements to amortize the State of California Energy Commission note outstanding as of July 1, 2019 are as follow:

Fiscal Year	Principal	Interest	Debt Service
	$	$	$
2020	65,420	2,486	67,906
2021	33,450	503	33,953
Total	98,870	2,989	101,859

Section 108 -

The government entered into contract with the Secretary of U.S. Department of Housing and Urban Development. The contract is for loan guarantee assistance under Section 108 of the Housing and Community Development Act of 1974, as amended, 42 U.S.C. #5308. The promissory note, in the amount of $2,530,000, is for the Downtown Parking Garage Project. The note is to be repaid with future Community Development Block Grant funds over a period of twenty years at an interest rate of 1.26%.

The annual requirements to amortize the Section 108 note outstanding as of July 1, 2019 is as follows:

Maturity Date August 1	Principal	Interest	Debt Service
	$	$	$
2019	133,000	20,683	153,683
2020	140,000	18,047	158,047
2021	147,000	14,934	161,934
2022	155,000	11,308	166,308
2023	163,000	2,902	165,902
2024	170,000	2,423	172,423
Total	908,000	70,296	978,296

E. Loans

On December 18, 2015 the city entered into an agreement with California State Water Resource Board for a Clean Water State Revolving Fund loan to finance the Manana Lanes Sewer project. The amount of the loan is $1,486,310. Interest rate for the 20 year loan is 1.6% with principal payments ranging from $69,004 to $87,0622.

The annual requirements to amortize the loan outstanding as of July 1, 2019 is as follows:

Maturity Date August 1	Principal $	Interest $	Debt Service $
2020	69,004	19,450	88,454
2021	66,471	21,983	88,454
2022	67,535	20,920	88,454
2023	68,615	19,839	88,454
2024	69,713	18,741	88,454
2025	70,829	17,626	88,454
2026	71,962	16,493	88,454
2027	73,113	15,341	88,454
2028	74,283	14,172	88,454
2029	75,472	12,983	88,454
2030	76,679	11,776	88,454
2031	77,906	10,549	88,454
2032	79,153	9,302	88,454
2033	80,419	8,036	88,454
2034	81,706	6,749	88,454
2035	83,013	5,442	88,454
2036	84,341	4,114	88,454
2037	85,691	2,764	88,454
2038	87,062	1,393	88,454
Total	1,442,967	237,673	1,680,640

On February 24, 2017 the city entered into an agreement with California State Water Resource Board for a Clean Water State Revolving Fund loan to finance the Freedom Sanitation Trunk Sewer Replacement project. The amount of the loan is 3,007,580. Interest rate for the 20 year loan is 1.7% with principal payments ranging from $123,822 to $175,852.

CWSRF Loan (Freedom Sanitation Trunk Sewer Replacement Project)

The annual requirements to amortize the Section 108 note outstanding as of July 1, 2019 is as follows:

Maturity Date August 1	Principal $	Interest $	Debt Service $
2021	123,822	39,915	178,841
2022	130,479	48,362	178,841
2023	132,035	46,806	178,841
2024	134,280	44,561	178,841
2025	136,563	42,278	178,841
2024	139,383	39,957	179,483
2026	141,245	37,596	178,841
2027	143,646	35,195	178,841
2028	146,088	32,753	178,841
2029	148,572	30,269	178,841
2030	151,098	27,743	178,841
2031	153,666	25,175	178,841
2032	156,279	22,562	178,841
2033	158,935	19,906	178,841
2034	161,637	17,204	178,841
2035	164,385	14,456	178,841
2036	167,180	11,661	178,841
2037	170,022	8,819	178,841
2038	172,912	5,929	178,841
2039	175,852	2,989	178,841
Total	3,007,580	548,136	3,555,716

F. Lease

On March 12, 2018 the city entered into an Equipment Lease Purchase agreement with Community First National Bank for the purchase of a Rosenbauer EXT Aerial Tiller Fire Truck. The amount of the Lease was $1,291,081. Interest rate for the 5 year lease is 3.544% with principal lease payments ranging from $249,076 to $276,507.

The annual requirement to amortize the lease outstanding as of July 1, 2019 is as follows:

Lease Payment Date March 12	Principal $	Interest $	Debt Service $	Purchase Option $
2020	249,076	37,231	286,307	817,483
2021	256,903	28,404	286,307	554,422
2022	267,043	19,263	286,307	282,308
2023	276,507	9,799	286,307	0.00
Total	809,292	94,797	1,145,228	

ORDINANCE & RESOLUTIONS

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CITY OF WATSONVILLE CALIFORNIA

CHARTER

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THE CHARTER OF THE CITY OF WATSONVILLE

We, the people of the City of Watsonville, State of California, do ordain and establish this Charter as the organic law of said City under the Constitution of said State.

ARTICLE XI. FISCAL ADMINISTRATION

SECTION 1101. Fiscal Year.

Unless otherwise provided by ordinance, the fiscal year of the City shall begin on the first day of July of each year and end on the thirtieth day of June of the following year.

SECTION 1102. Tax System.

The Council shall provide a system for the assessment, levy and collection of city taxes upon property. The Council may by ordinance adopt at any time any provision made by the general laws of the State of California for the assessment, levy and collection, or either, of the City taxes by and through the officers of the County, or other public agency.

SECTION 1103. Budget: Preparation and Submission.

At least thirty (30) days prior to the beginning of each fiscal year, the City Manager shall submit to the Council a proposed budget for the ensuing fiscal year. The budget shall provide a complete financial plan for the budget year. It shall include the following:

(a) An itemized statement of estimated income and revenues from all sources for the year which the budget is to cover;

(b) An itemized statement of the proposed expenditures recommended by the City Manager for each office, department, or agency for the year which the budget is to cover;

(c) The probable amount required to be levied and raised by property taxation; and

(d) Such other information as the City Manager may deem essential, or as the Council may require.

SECTION 1104. Budget: Public Hearing.

Upon receipt of the proposed budget from the City Manager, the Council shall proceed to consider the proposed budget and may increase, decrease or omit any item or insert new items therein. Before adopting the budget, the Council shall fix the time and place for holding a public hearing on the proposed budget and shall cause a notice thereof to be published not less that ten (10) days prior to said hearing by at least one (1) insertion in the official newspaper of the City. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten (10) days prior to said hearing. At the time and place so advertised, or at any time and place to which such public hearing shall from time to time be adjourned, the Council shall hold a public hearing on the proposed budget at which interested persons desiring to be heard shall be given such opportunity.

SECTION 1105. Budget: Further Consideration and Adoption.

After the conclusion of the public hearing, the Council shall further consider the proposed budget and make any revisions thereto that it may deem advisable; provided, however, that if it shall increase the total proposed expenditures, the Council shall also

increase the total anticipated revenues, but not beyond the reasonably anticipated revenues, so that the same, together with reasonable expected surpluses will at least equal such total expenditures. Thereafter, but prior to the beginning of the ensuing fiscal year, the Council shall adopt the budget with revisions, if any. Upon final adoption, the budget shall be in effect for the ensuing fiscal year. A copy of the adopted budget, certified to by the City Clerk, shall be placed on file in the office of the City Clerk where it shall be available for public inspection. The budget so certified shall be reproduced and copies made available for use of all officers, offices, departments and other agencies of the City and for use by civic organizations.

SECTION 1106. Tax Levy.

The Council shall determine the amount of money required to be raised by ad valorem municipal property taxation and shall fix the ad valorem municipal tax rate on or before August 31 of each year and certify the same to the County authorities if the County system of ad valorem assessment and tax collection is used by the City.

SECTION 1107. Budget. Appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several offices, agencies and departments for the respective objects and purposes therein specified. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered, except as otherwise provided by this Charter.

At any meeting after the adoption of the budget the Council may amend or supplement the budget so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenue not appropriated in the budget.

No officer, department or agency of the City shall, during any fiscal year, expend or incur any obligation to expend money for any purposes not authorized by or in excess of the amounts appropriated by any budget, as amended, for a given classification or expenditure.

SECTION 1108. Budget Message: Current Operations.

The budget message submitted by the City Manager to the Council shall be explanatory of the budget, shall contain an outline of the proposed financial policies of the City for the budget year and shall describe in connection therewith the important features of the budget plan. It shall set forth the reasons for salient changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.

SECTION 1109. Budget Message: Capital Improvements.

As a part of the budget message, with relation to the down-payments and other proposed expenditures for capital projects as stated in the budget, the City Manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefor by appropriations in the budget, and the respective amounts, if any, proposed to be raised therefor from other sources during the budget year.

SECTION 1110. Budget Message: Capital Program.

The City Manager shall also include in the message, or attach thereto, a program of proposed public improvements for the ensuing five (5) year period prepared by the Planning Commission in accordance with Section 907 (b), together with his comments thereon.

SECTION 1111. Funds: General Fund.

All moneys paid into the City treasury shall be credited to and kept in separate funds in accordance with the provisions of this Charter, State law or ordinance. For the purpose of this Charter, the "General Fund" is established as a medium of control and accounting for City activities other than activities authorized or contemplated by special funds. All revenue and receipts which are not by this Charter, State law or ordinance pledged for special purposes shall be credited to the General Fund.

SECTION 1112. Funds: Cash Basis.

The Council shall maintain a revolving fund to be known as the "Cash Basis Fund" for the purpose of placing the payment of the running expenses of the City on a cash basis. A reserve shall be built up in this fund from any available sources other than restricted funds in an amount which the Council deems sufficient with which to meet all lawful demands against the City for the first five (5) months or other necessary period of the succeeding fiscal year prior to the receipt of ad valorem tax revenues. Transfers may be made by the Council from such fund to any other fund or funds of such sum or sums that may be required for the purpose of placing such funds as nearly as possible on a cash basis. All moneys so transferred from the Cash Basis Fund shall be returned thereto before the end of the fiscal year.

SECTION 1113. Funds: Capital Outlays Fund.

A fund for capital outlays generally is hereby created to be known as the "Capital Outlays Funds". The Council may create by ordinance a special fund or funds for a special capital outlay purpose. The Council may levy and collect taxes for capital outlays and may include in the annual tax levy a levy for such purposes in which event it must apportion and appropriate to any such fund or funds the moneys derived from such levy. It may not, in making such levy, exceed the maximum tax rate provided for in this Charter unless authorized by the affirmative votes of a majority of the electors voting on the proposition at any election at which such question is submitted. The number of years in which such increased levy is to be made shall be specified in such proposition. The Council may transfer to any such fund any unencumbered surplus funds remaining on hand in the City at any time.

Once created such fund shall remain inviolate for the purpose for which it was created; if for capital outlays generally, then for any such purposes, and if for a special capital outlay, then for such purpose only, unless the use of such fund for some other capital outlay purpose is authorized by the affirmative votes of a majority of the electorate voting on such proposition at a general or special election at which such proposition is submitted.

If the purpose for which any special capital outlay fund has been created has been accomplished, the Council may transfer any unexpended or unencumbered surplus remaining in such fund to the fund for capital outlays generally, established by this Charter.

SECTION 1114. Other Funds.

The Council may provide, by ordinance, for the establishment and maintenance of such other special funds as it deems necessary for the proper administration of the fiscal affairs of the City.

SECTION 1115. Independent Audit.

The Council shall employ at the beginning of each fiscal year an independent accountant, who holds a valid license from the California State Board of Accountancy, who shall audit the books, records and accounts of all officers and employees of the City who receive, administer or disburse public funds, and such other officers, employees, departments and agencies as the Council may direct. Such audit shall be made at such times as may be prescribed by the Council, but shall be at least annually and shall be a complete continuous audit. The Council shall have the right to order a special audit of any particular department or division of the City government at any time. Such accountant at all times shall abide by the current and most accepted standards of municipal accounting.

As soon as practicable after the end of the fiscal year, a final audit and report shall be submitted by such independent accountant to the Council, one (1)copy thereof to be distributed to each member thereof, one (1) copy to the City Manager and City Attorney, respectively, three (3) copies to be placed on file in the office of the office of the City Clerk where they shall be available for public inspection, together with as many more such copies as may be required.

SECTION 1116. Bonded Debt Limit.

The City shall not incur an indebtedness evidenced by general obligation bonds which shall in the aggregate exceed the sum of fifteen (15%) per cent of the total assessed valuation for purposes of City taxation of all the real and personal property within the City, exclusive of any indebtedness that has been or may hereafter be incurred for the purposes of acquiring, constructing, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of this Charter.

No bonded indebtedness which shall constitute a general obligation of the City may be created unless authorized by the affirmative votes of two-thirds (2/3) of the electors voting on such proposition at any election at which the question is submitted to the electors and unless in full compliance with the provisions of the State Constitution and of this Charter.

SECTION 1117. Public Bid Requirements.

Every expenditure of City moneys for public works construction as hereafter defined of more than that amount set forth in Section 20162 of the Public Contracts Code of the State of California shall be let to the lowest responsible bidder after notice of publication in the official newspaper by one (1) or more insertions, the first of which shall be at least ten (10) days before time for opening bids; provided, however, that upon adoption of ordinance by the Council the "Uniform Public Construction Cost Accounting Act" set forth in Chapter 2

(commencing with Section 21000) to Part 3 of Division 2 of the Public Contracts Code, an alternative public bidding procedure, shall be enacted to have the City be subject to such procedure notwithstanding other procedure set forth in this Section.

The Council may reject any and all bids presented and may re-advertise in its discretion. The Council after rejecting bids, or if no bids are received, may declare and determine that, in its opinion, based on estimates approved by the City Manager the work in question may be performed better or more economically by the City with its own employees and after the adoption of a resolution to this effect by at least five (5) affirmative votes of the Council may proceed to have said work done in the manner stated, without further observance of the provisions of this Section.

Such expenditures may be made without advertising for bids, if such expenditures shall be deemed by the Council to be of urgent necessity for the preservation of life, health or property and shall be authorized by resolution passed by at least five (5) affirmative votes of the Council and containing a declaration of the facts constituting the urgency.

All bids for public works construction shall be accompanied by either a certified or cashier's check or a bidder's bond executed by a corporate surety authorized to engage in such business in California made payable to the City. Such security shall be in an amount not less than that specified in the notice inviting bids or in the specifications referred to therein, or if no amount be so specified, then in an amount not less than ten (10%) percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract within the time specified in the notice inviting bids or specifications referred to therein, the amount of the bidder's security may be declared forfeited to the City and may be collected and paid into its General Fund and all bonds so forfeited shall be prosecuted and the amount thereof collected and paid into such fund.

For the purposes of this Section, public works construction shall be defined as a project for the erection or improvement of public buildings, streets, drains, sewers, parking lots, parks or playgrounds, provided, however, that expenditures for the extension, improvement or development of the City water system shall be excepted from the requirements of this Section. Maintenance or repair of public buildings, streets, drains, sewers, parking lots, parks or playgrounds shall not be considered as public works construction. The provisions of this Section shall not apply to materials, supplies or equipment obtained or purchased from any governmental agency, or for materials, supplies or equipment which can be obtained from only one vendor.

All bids shall be sealed and be filed with the officer in charge of the purchasing function no later than the opening time specified in the notice inviting bids, who shall receive and be custodian of such bids and keep the same confidential until they are opened and declared.

All bids shall be publicly opened and declared at the time and the place fixed in the notice inviting bids.

Thereafter, the bids shall be tabulated and analyzed by the officer in charge of the purchasing function, who shall submit them, together with recommendations thereon, to the City Manager. The City Manager shall review the bids and submit them to the Council, along with his recommendations, at the next regular meeting of the Council.

The Council shall have the right to waive any informality or minor irregularity in a bid.

SECTION 1118. Contracts for Official Advertising.

The Council shall let annually contracts for the official advertising of the City for the ensuing fiscal year. In the event there is more than one daily newspaper of general circulation published and circulated in the City, the Council shall advertise for one (1) day, in one (1) or more such papers, setting forth distinctly and specifically the work contemplated to be done, and asking for sealed proposals therefore. The proposals shall specify the type and spacing to be used at the rate or rates named in the bids. The Council shall let the contracts for such official advertising to the lowest responsible bidder publishing a daily newspaper in the City which is a newspaper of general circulation and has been in existence at the time of awarding the contract at least one (1) year; provided that the Council may reject any or all bids and advertise for new bids.

SECTION 1119. Presentation of Demands.

Demands against the City shall be presented and audited as prescribed by ordinance. No suit shall be brought for money or damages against the City or any board, commission, or officer thereof until a claim or demand for the same has been presented and such claim and demand has been rejected in whole or in part. If rejected in part suit may be brought to recover the whole. Failure to complete action approving or rejecting any claim or demand within sixty (60) days from the day the same is presented shall be deemed a rejection thereof.

SECTION 1120. Centralized Purchasing Procedure.

Under the control and direction of the City Manager there shall be established a centralized purchasing system for all City departments and agencies, which system shall be consistent with all the provisions of this Charter. When making purchases for the City, merchants with places of business located within the City shall be given preference if service, quality and prices are equal.

SECTION 1121. Registering Warrants.

Warrants on the City treasury which are not paid for lack of funds shall be registered. All registered warrants shall be paid in the order of their registration when funds therefore are available and shall bear interest from the date of registration at such rate as shall be fixed by the Council.

SECTION 1122. Tax Limits.

(a) General. The Council shall not levy a property tax for municipal purposes in excess of One and fifty five/100ths ($1.55) Dollars on each One Hundred and no/100ths ($100.00) Dollars of the assessed value of taxable property in the City, except as otherwise provided in this Section, unless authorized by the affirmative votes of a majority of the electorate voting on a proposition to increase such levy at any election at which the question of such increased levy for municipal purposes is submitted to the electors. The number of years for which such increased levy is to be made shall be specified in such proposition.

(b) Additional Taxes. There shall be levied and collected, as additional taxes, at the time and in the same manner as other property taxes for municipal purposes are levied and collected if no other provision for the same is made:

(1) A tax sufficient to meet all liabilities of the City for principal and interest of all bonds or judgments due and unpaid, or to become due during the ensuing fiscal year, which constitute general obligations of the City; and

(2) A tax sufficient to meet all obligations of the City to the State Employees' Retirement System, or other system for the retirement of City employees, due and unpaid or to become due during the ensuing fiscal year.

SECTION 1123. Control and Use of Municipal Utility Funds.

All revenue derived from the operation of each municipal utility shall be kept separate and apart from all other moneys of the City and shall be applied in the following order:

(a) For the payment of interest on the bonded debt incurred for the construction, acquisition, operation or extension of such utility;

(b) For the payment, or provision for the payment, of the principal of said debt as it may become due;

(c) For capital expenditures of such utility;

(d) For the annual payment into the Depreciation Reserve Fund of a sum which, according to the estimate of the City Manager, and approved by the Council, shall be sufficient to meet the normal depreciation of said utility. Such depreciation funds shall be used only for the replacement, betterment or extension of said utility. Any reserve for depreciation of such utility accumulated prior to the effective date of this Charter shall be paid into said Depreciation Reserve Fund and shall be subject to the provisions of this Section covering said Fund;

(e) For the payment of the operating and maintenance expenses of such utility; and

(f) The remainder may be paid into the General Fund.

SECTION 1124. Sale of Public Utilities.

No public utility now or hereafter owned or controlled by the City shall be sold, leased or otherwise transferred unless approved by the affirmative vote of the majority of the electors voting on such proposition at a general or special election at which such proposition is submitted.

Financial Polices:

Long-term Financial Planning – The City shall seek a balance in the overall structure between more stable revenue sources and economically sensitive revenue sources. The City shall encourage the economic development of the community in order to provide a stable revenue stream. The City should develop and implement a financial plan to address the following needs: infrastructure, maintenance, facilities, equipment, and long term unfunded liabilities.

Operating Budget – The City Manager shall prepare and present a biennial budget to the City Council within the prescribed deadline. The balanced budget will be approved by the City Council on an annual basis. All departments will work to meet their budget goals and objectives and ensure the long term financial stability of the City.

Balanced Budget – The City considers the budget balanced when total expenses/ expenditures are equal to total revenues or when expenses/expenditures are more than revenues and the City plans to spend fund balance from previous years on one-time expenses/ expenditures.

Revenues – The City will estimate annual revenues using analytical procedures, and specific assumptions and will document these within the budget. Ongoing revenue sources will be used to fund ongoing expenses. The City will report revenues to each department on a monthly basis's.

Appropriations – The City will budget expenses to the extent that current revenues are available where possible. The City manager may approve use of fund balance where needed.

General Fund Reserve – Under the City Charter, Section 1112, the General Fund is required to maintain a Charter Reserve. The City Council approved a Charter Reserve of $2,450,000 for this budget cycle.

Cash Management Investment – The investment objective of the City of Watsonville is to ensure the safety and liquidity, while maintaining a competitive yield, of the City's temporarily idle funds. The purpose of this policy is to provide guidelines to the officers of the City charged with responsibility for investments. This policy and State law (government section 53600 et seq.) govern the execution of the investment responsibility. The City Council, after each annual review, delegates investment authority to the City Treasurer. The Treasurer (Administrative Services Director), under the direction of the City Manager, is responsible for administering the City's investments.

Capital Improvement Projects – A five year capital improvement plan is prepared by the City Manager and presented to Council within the Biennial Budget. All assets with a useful life of more than 1 year are included. All outside funding sources will be identified and all ongoing operating costs attributed to the project will be presented within the plan.

Debt Management – The City shall not incur an indebtedness evidence by general obligations bonds which shall in the aggregate exceed the sum of (15%) percent of the total assessed valuation for the purpose of City taxation of all real and personal property within the City, exclusive of any indebtednesses that has been or may be hereafter be incurred for the purpose of acquiring, construction, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of the Charter.

RESOLUTION NO. 3-19 (SHA)
RESOLUTION NO. 1-19 (SA)
RESOLUTION NO. 101-19 (CM)

A JOINT RESOLUTION OF THE CITY COUNCIL AND THE CITY COUNCIL IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE, AND THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2019-2020, ACCEPTING PROPOSED BUDGET FOR FISCAL YEAR 2020-2021, PROVIDING FOR CERTAIN TRANSFERS OF FUNDS, AND APPROVING FIVE YEAR (2019-2024) CAPITAL IMPROVEMENT PROGRAM (CIP)

WHEREAS, pursuant to § 1103 of the Charter of the City of Watsonville a proposed two-year budget for fiscal years 2019-2020 and 2020-2021 has been submitted to the City Council by the City Manager and the City Council has reviewed and made revisions as it deemed advisable; and

WHEREAS, pursuant to Section 1104 of the Charter, the Council fixed the time and place for holding the public hearing on the proposed budget; and

WHEREAS, copies of the proposed budget have been and are available for inspection by the public at the Office of the City Clerk at least ten (10) days before the hearing to consider final adoption; and

WHEREAS, pursuant to Section 1104 of the City Charter, a public hearing was held to consider the adoption of the proposed budget after due notice as provided by law at which time interested persons desiring to be heard were given such opportunity; and

WHEREAS, after the conclusion of the public hearing the Council further considered the proposed budget and made any revisions thereto that it deemed advisable; and

WHEREAS, the appropriate officers, departments, boards, and commissions of the City identified all public improvements proposed in Watsonville; and

WHEREAS, on May 7, 2019, the Planning Commission reviewed said identified public improvements and listed and classified same with a coordinated program of proposed public improvements for the 2019-2024 period according to a logical order or priority; and

WHEREAS, the Planning Commission recommended a coordinated program of proposed public improvements for the 2019-2024 period to the City Manager and Council, and

WHEREAS, § 1105 of the Charter provides after submission of the proposed budget, but before the beginning of the ensuing fiscal year, the Council shall adopt a final budget with revisions, if any, and said final budget shall be certified by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

Section 1. Approval of 2019-2020 and 2020-2021 Budget. That the City of Watsonville and the City Council in its Capacity as the Housing Successor Agency to the Former Redevelopment Agency of the City of Watsonville proposed two-year budget, 2019-2020 and 2020-2021, presented by the City Manager to the members of the City Council, and filed with the City Clerk, and as thereafter amended by the City Council, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as to form in the amount of $164.1 million for the fiscal year ending June 30, 2020, and $140 million for fiscal year ending June 30, 2021.

Section 2. Approval of 2019-2020 and 2020-2021 Successor Agency Budget. That the Successor Agency for the Former Redevelopment Agency of the City of Watsonville proposed two-year budget, 2019-2020 and 2020-2021, presented by the City Manager to the members of the Agency, and filed with the City Clerk, and as thereafter amended by the Agency Members, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as to form in the amount of $2.4 million for the fiscal year ending June 30, 2020, and $2.2 million for fiscal year ending June 30, 2021.

Section 3. Adoption of 2019-2020 Budget. That the portion of the proposed two year budget applicable to the 2019-2020 fiscal year presented by the City Manager to the members of the City Council, and filed with the City Clerk, and as thereafter amended by the City Council, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as the final budget in the amount of $166.6 million for the fiscal year ending June 30, 2020, and the several amounts stated therein as proposed expenditures are hereby appropriated for the objects therein described on Exhibit "A," attached hereto and incorporated herein.

Section 4. Appropriations. That from the effective date of the adopted budget, the amounts stated in said budget as proposed expenditures are hereby appropriated to the offices, agencies and departments for the respective objects specified in said adopted budget.

Section 5. Council Transfers. That the City Council is authorized pursuant to Section 1107 of the Charter of the City of Watsonville, after adoption of the budget, to amend or supplement the budget as to authorize the transfer of unused balances

appropriated from one purpose to another purpose, or to appropriate available revenue not appropriated in the budget.

Section 6. Fund Balance. That the City Council is authorized to amend the final budget to state the exact fund balance on July 1, 2019, in lieu of the estimates contained in the proposed budget.

Section 7. Lapse of Appropriations. Pursuant to § 1107 of the Charter, all such appropriations shall lapse at the end of the 2019-2020 fiscal year except to the extent that they shall have been expended or lawfully encumbered.

Section 8. Manager Transfers. That the City Manager is authorized to transfer appropriations within fund budgets; provided, however, that the total appropriations are not increased thereby.

Section 9. Finance Transfers. That the Administrative Services Director is authorized to transfer appropriations among the items within departmental budgets, excepting there from Salary and Capital accounts.

Section 10. Capital Improvement Program. That the Capital Improvement Program for 2019-2024, attached as a part of the 2019-2020 and 2020-2021 budgets, as amended by the City Council, is hereby approved, except for the General Fund CIP Expenditure items. Capital projects carried over from prior periods (reappropriated), as amended by Council are hereby approved, except as already expended.

Section 11. Excess Expenditures. Pursuant to § 1107 of the Charter, except to the extent provided in this resolution, no officer, department or agency of the City shall, during any fiscal year, expend or incur any obligation to expend money for any purposes not authorized by or in excess of the amounts appropriated by this budget, as amended, for a given classification or expenditure. For purposes of expending or

incurring such obligation, classification means the same as the term “fund” defined in the Budget.

Section 12. Public Copy Available. Pursuant to § 1105 of the Charter, a copy of the adopted budget, certified by the City Clerk shall be placed on file in the office of the City Clerk where it shall be available for public inspection. Certified copies shall be reproduced and copies made available for use by all officers, offices, departments and other agencies of the City and for use by civic organizations

****

The foregoing resolution was introduced at a joint regular meeting of the City Council, the City Council in its Capacity as the Successor to the Housing Assets and Functions of the City of Watsonville, and the Successor Agency to the Former Redevelopment Agency of the City of Watsonville, held on the **25th** day of **June**, **2019**, by Member **Coffman-Gomez**, who moved its adoption, which motion being duly seconded by Member **Parker**, was upon roll call carried and the resolution adopted by the following vote:

AYES:	COUNCIL MEMBERS:	**Coffman-Gomez, Garcia, Gonzalez, Hernandez, Hurst, Parker**
NOES:	COUNCIL MEMBERS:	**None**
ABSENT:	COUNCIL MEMBERS:	**Estrada**

Rebecca J. Garcia, Mayor Pro Tempore

ATTEST:

City Clerk

July 1, 2019
Date

APPROVED AS TO FORM:

City Attorney

****

I, Beatriz Vázquez Flores, City Clerk of the City of Watsonville, do hereby certify that the foregoing Resolution No. 3-19 (SHA) was duly and regularly passed and adopted by the Watsonville City Council at a meeting thereof held on the 25th day of June, 2019, and that the foregoing is a full, true and correct copy of said Resolution.

Beatriz Vázquez Flores, City Clerk

Date July 1, 2019

CITY OF WATSONVILLE & SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE
BUDGET APPROPRIATIONS
BY FUND

FUNDS:		FISCAL YEAR	FISCAL YEAR
NUMBER	DESCRIPTION	2019-20	2020-21
150	GENERAL	45,246,885	45,934,976
160	RETIREMENT	3,849,200	3,958,000
204	HOUSING	599,328	599,609
205	CDBG	1,369,344	1,112,877
206	ENTERPRISE ZONE	28,566	-
209/210	OTHER RAH GRANTS	817,392	819,128
215	RELOCATION	80,000	85,000
221	INCLUSIONARY HOUSING	930,284	994,017
225	BUSINESS DEVELOPMENT	97,900	97,900
245	ABANDONED VEHICLE AUTHORITY	82,912	82,912
246	CIVIC CENTER COMMON AREA MAINTENANCE	323,938	326,769
250	LIBRARY	3,693,220	3,877,811
265	PEG	41,593	43,677
281	PARKS DEVELOPMENT	-	-
305	GAS TAX	8,608,426	2,046,661
306	SB1 GAS TAX	1,593,566	805,000
309	PARKING GARAGE	179,657	172,832
310	MEASURE G	5,608,219	4,250,144
312	TRANSPORTATION	2,284,195	971,000
338/352	IMPACT FEES	1,773,203	185,000
354	LLMAD	201,592	211,571
825	NARCOTICS FORFEITURE	115,000	-
510	DEBT SERVICE	967,415	863,671
710	WASTE WATER	30,315,328	17,204,342
720	WATER	24,068,690	21,933,720
730	AIRPORT	4,880,125	4,226,595
740	SOLID WASTE	15,905,793	17,498,533
741	LANDFILL CLOSURE	310,761	360,761
789	FIBER OPTIC	100,205	100,399
780/785	INTERNAL SERVICES	10,580,480	11,087,345
202	SUCCESSORY AGENCY	2,482,175	2,201,721
	TOTAL APPROPRIATIONS	**167,135,391**	**142,051,969**

City of Watsonville	164,053,888	139,250,639
Housing Successor Agency of the Former Redevelopment Agency	599,328	599,609
Successor Agency of the Former Redevelopment Agency	2,482,175	2,201,721
Total Appropriations	**167,135,391**	**142,051,969**

City of Watsonville
Finance Department

M E M O R A N D U M

DATE: **June 20, 2019**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Cindy Czerwin, Administrative Services Director**
Bill Hays, Administrative Services Manager

SUBJECT: **Recommended Budget for 2019-20, Five Year Capital Improvement Plan and related resolutions**

AGENDA ITEM: **June 25, 2019** **Joint City Council, Successor Agency, & Successor Housing Agency**

RECOMMENDATION:
It is recommended that the Council and Successor Agency and Successor Housing Agency Boards of the City of Watsonville review the *Proposed* 2019-2020 Budget plan and take the following actions and any appropriate motions:

a) Resolution adopting the FY 2019-2020 Budget plan, providing certain transfers of funds & approve the Five-Year Capital Improvement Program
b) Final adoption of Ordinance Amending Chapter 3 (Administrative Departments) of Title 2 (Administration) of the Watsonville Municipal Code by Adding a New Article 14 Entitled Innovation and Technology Department Making Same a City Department Reporting Directly to the City Manager
c) Resolution establishing the "Total Annual Appropriations" pursuant to State Constitution Article XIII-B for Fiscal Year FY 2019-20 (Proposition 4 GANN spending limit)
d) Ordinance instructing Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2019 to June 30, 2020 at the levy rate of 0.077% and allocating proceed to the Retirement Fund
e) Resolution continuing the Voluntary Time-Off program for Fiscal Year 2019-20
f) Resolution implementing a Retirement Incentive Program
g) Resolution approving the current Salary Schedule
h) Resolution awarding Social and Community Service grants for the next fiscal year
i) Resolution adopting various rates and fees at the Airport
j) Successor Housing Resolution authorizing the expenditure of low and moderate-income housing funds
k) Successor Agency Resolution find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project outside the project area will be of benefit to the project area

DISCUSSION:

Budget Highlights

The Biennial Budget for Fiscal Years 2019-2021 for the City of Watsonville totals $167 million and $142 million as summarized below. The council shall act to approve Fiscal Year 2019-2020, while Fiscal Year 2020-2021 is presented for planning purposes.

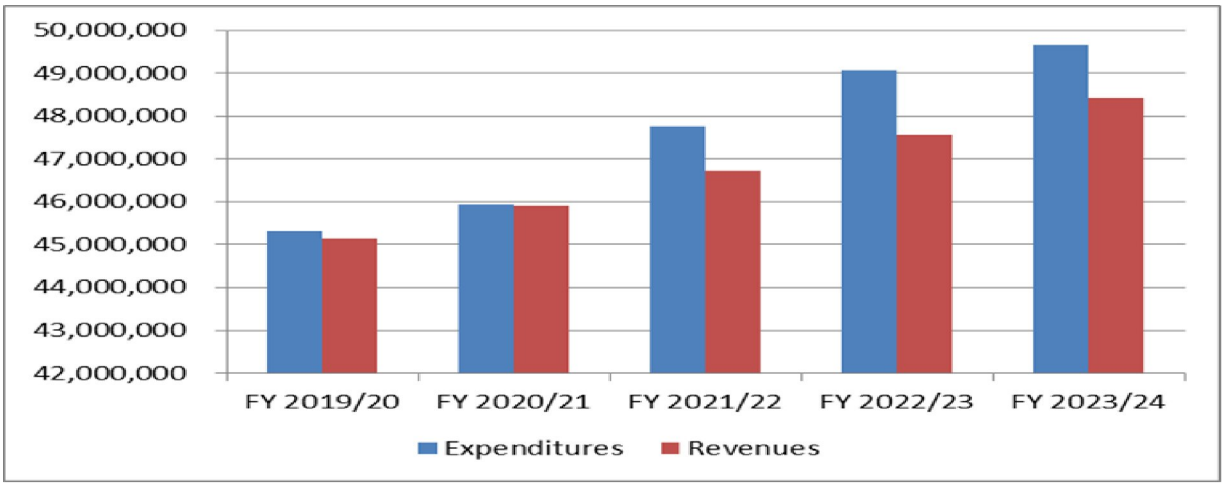
Budget Summary FY 2019/20 and FY 2020/21 (in thousands)

Fund Types	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds	Private Trust Fund	Total for all Funds
FISCAL YEAR 2019/20							
Revenues and Other Financing Sources	45,156	27,776	967	65,770	10,319	2,482	152,470
Expenditures and Debt Service	45,247	32,278	967	75,581	10,580	2,482	167,135
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(91)	(4,501)	-	(9,811)	(262)	-	(14,666)
FISCAL YEAR 2020/21							
Revenues and Other Financing Sources	45,901	20,073	864	65,133	10,459	2,202	144,632
Expenditures and Debt Service	45,935	20,640	864	61,324	11,087	2,202	142,052
Revenues and Other Financing Sources Over Expenditures - Surplus (Shortfall)	(34)	(566)	(0)	3,809	(628)	-	2,580
Projected Fund/Cash Balances 7/1/019	9,546	20,412	29	33,988	2,611	-	66,586
Projected Fund/Cash Balances 6/30/21	9,421	15,344	28	27,986	1,721	-	54,500

General Fund

The proposed budget for Fiscal Year 2019-20 for the council's consideration today reflects the City of Watsonville's need, after several years of growth, to once again tightening its belt in order to achieve a balanced operating budget. As we look outward at the five-year horizon, this is the first of several years of slow and steady tightening, including continuing to take proactive steps to ensure operational efficiencies, as reflected in the five year projection.

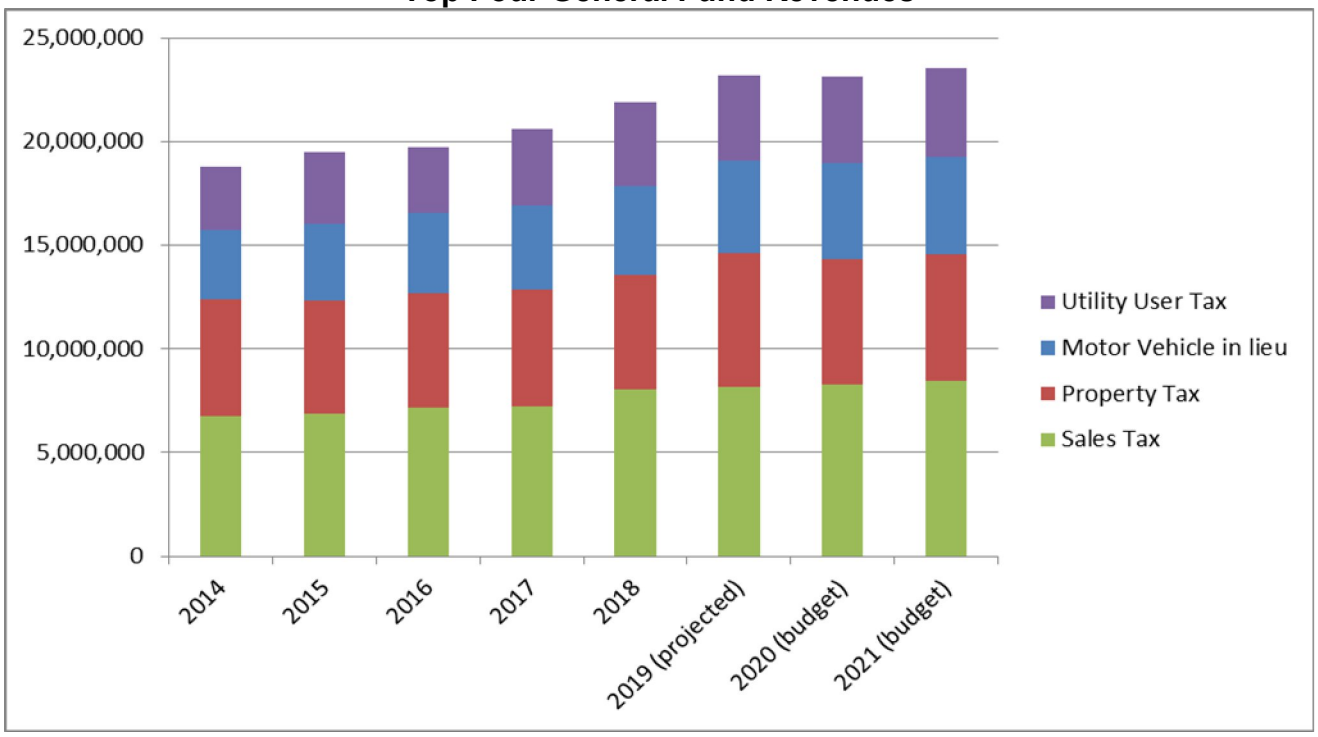
Five Year Projection of Revenues and Expenditures



The City will need to continue to control growth due to the flattening of our major revenue sources and increasing personnel costs. Departments worked collaboratively to once again submit status quo budgets and absorb any increases within their existing operating budget. In addition, as will be described below, some operational changes and reductions were made across a few operational areas. The line item increases from the prior year reflect mandatory increases primarily in salaries, retirement benefits, and contractual obligations.

The City's top four General Fund revenue generators are Sales Tax, Property Taxes, Motor Vehicle in Lieu fees and Utility User Tax. We are projecting moderate increases for each of these in the upcoming Fiscal Years 19/20 and 20/21.

Top Four General Fund Revenues



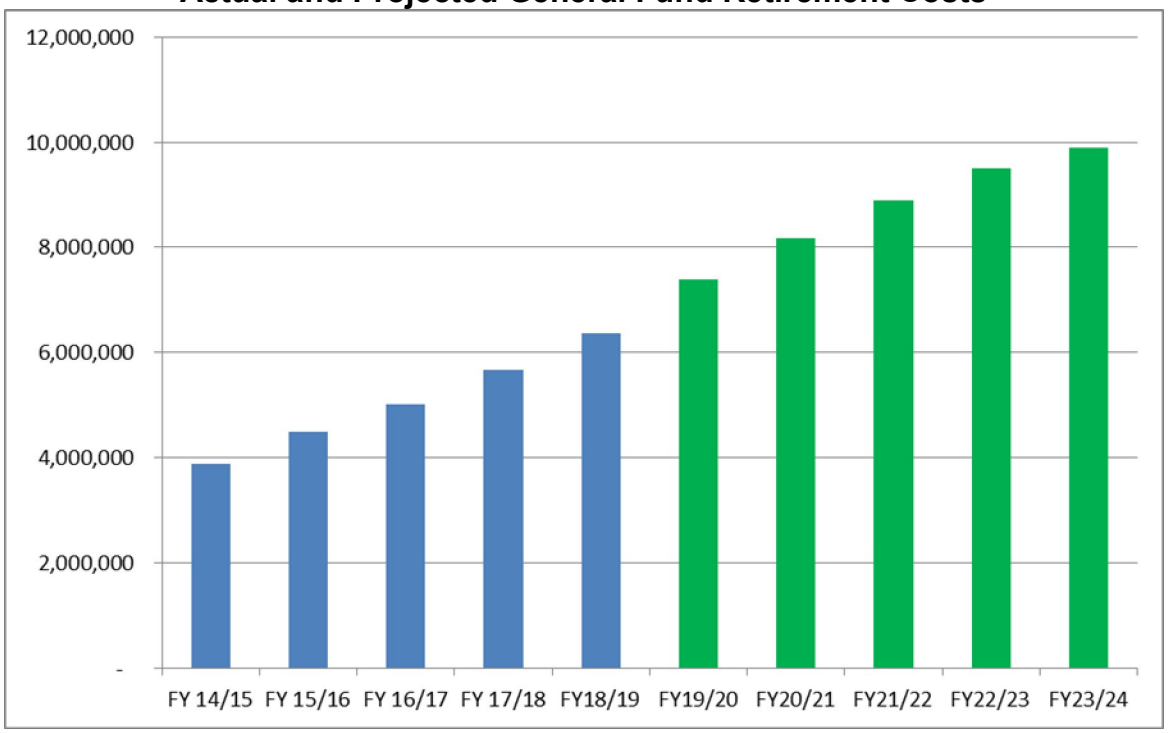
Sales tax growth in recent years has been driven by automobile sales. Statewide, this is an area that is leveling out. Sales tax also continues to be a shifting resource due to changing consumer patterns and increasing online sales. Staff is waiting to see what the impacts of the Supreme Court's Wayfair decision regarding online sales will be and how state of California will choose to implement the decision, although estimates of the impact are minimal.

In the years coming out of the recession, Watsonville's property tax growth has been shored up has by parcels recapturing market value under proposition 8. Proposition 8 allowed for property values which were negatively reassessed to be adjusted by market value, above the 2% allowed under Proposition 13, until they return to their original market value plus 2%. In 2012, 43.1% of all Watsonville properties fell into this category. As of 2018 only 7% still qualify, thus recapture increases are an ever smaller part of our property tax growth. Therefore our proposed budget increases reflect the 2% allowable under proposition 13 plus some expected turnover in properties. Property Tax in Lieu of VLF also grows in relation to the gross assessed valuation, so as property tax flattens, so does Property Tax in Lieu.

Utility User Tax increased substantially in Fiscal Years 2016-17 and FY 2017-18 as the voter approved changes to this tax was implemented. In November 2016, Watsonville voters passed Measure K which modernized which technologies were covered by this tax and as projected, Watsonville received a large increase in this revenue stream. As the new measures are now fully implemented, we can expect more normal rates of growth in this revenue stream.

The City continues to face pressure due to rising personnel costs including pension obligations and salary increases. Required pension contributions have been on the rise for years and are projected to continue to increase each year as CalPERS investment losses are rolled into our obligation and as the CalPERS changes to discount rates are implemented. We are expecting increases in the general fund alone to cost over $10 million over the next 5 years.

Actual and Projected General Fund Retirement Costs



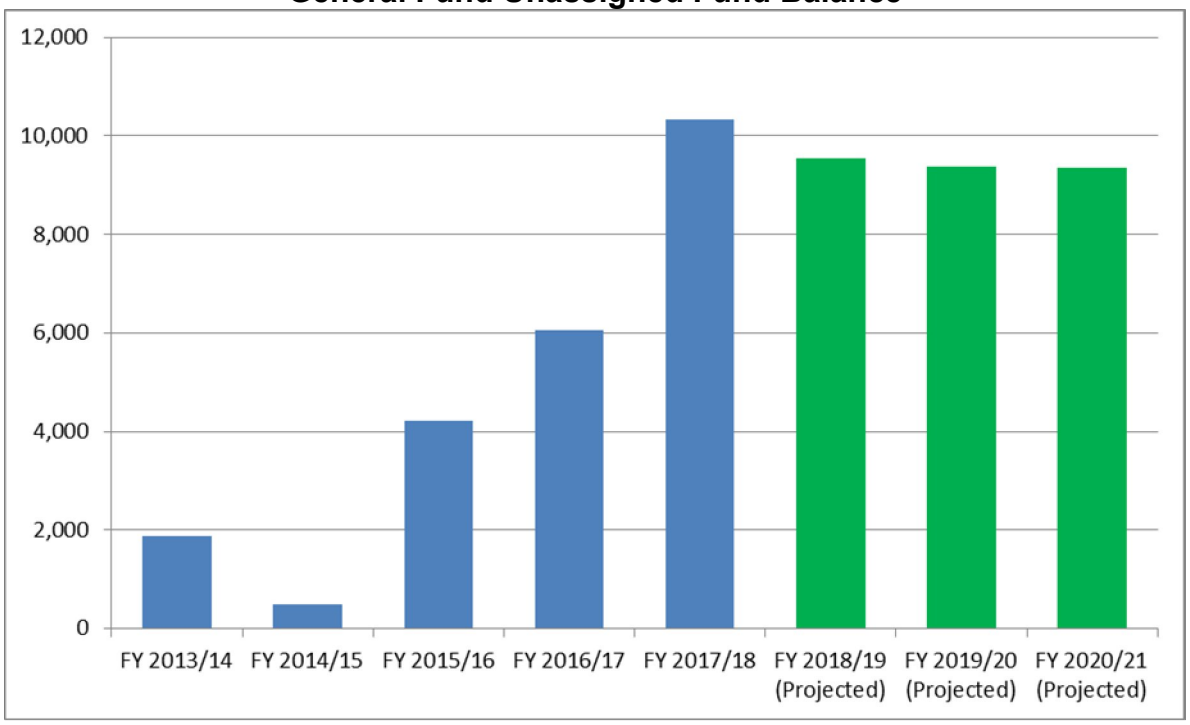
The City is also currently in bargaining with its Police, Police Mid-Management, Management, Mid-Management, Confidential and Executive Teams, and is in the middle of arbitration proceedings with our Fire Union. While results of bargaining and increases in salary will increase strain on general fund resources, City Management has recently completed a citywide compensation study that found many of our job classes to be out of market. While we as a City will likely never be in a position to compensate our employees at market, through this round of negotiations we are taking on some additional risk and financial strain with the goal of compensating our employees closer with our market and recognizing the work they do for the City. The current budget proposal includes a 2% increase each year for each open bargaining group. For Fire, the proposed budget includes the City's last best and final offer. Each additional 1% increase in salaries results in approximately $325k of cost to the General Fund. To the extent that contracts are decided outside of these parameters, we will return to the council to adjust the budget.

Considering the financial constraints discussed above, departments were once again asked to present status quo budgets, absorbing increases within their existing budgets. In a few cases reductions were made. Both the City Manager and Fire Departments froze their number two positions, the Assistant City Manager Position and a Division Fire Chief position. This is a strategy that the City will likely to continue to implement, examining vacancies as they occur to determine if the position needs to be filled and/or can be filled at a lower level. Through this strategy we will continue reduce operating costs hopefully with little impact to existing employees. To encourage some turnover and vacancies to occur, we are proposing an early retirement incentive program with this budget.

Other organizational changes that resulted in cost savings are, funding the Police Activities League entirely out of the Measure G Public Safety Sales Tax Fund, phasing out the Neighborhood Services Division and redeploying staff to other departments, and restructuring and expanding the Contigo Program through partnership with community organizations and Parks and Community Services staff. As we work to address our upcoming fiscal challenges we will continue to look for opportunities such as these, where operational changes can lead to more efficient and effective programs along with cost savings.

The proposed budget, inclusive the challenges presented above does meet the Council's policy of maintaining available General Fund Balance of at least 20%.

General Fund Unassigned Fund Balance



To the extent that we have fund balance above and beyond our 20% reserves, it would be defined as one-time money that according to our one-time revenue policy would allow us to use that money for one-time expenses. Once contracts are settled with our bargaining units we may recommend using some available one-time resources to offset our capital program or other one-time costs to the extent that we can do so and still follow our one-time revenue and fund balance reserve policies.

Finally the proposed budget also includes some organizations changes. First of all, we are recognizing the Innovation and Technology unit as a separate department. It had previously been included as divisions within our General Government Unit. However, as up to date information technology plays an increasingly critical roll in the functioning of modern government, it is being recommended to recognize this group as its own Department. IT Director Boyes is recommending the department be called Innovation and Technology Department.

The Parks and Community Services Department also made some significant shifts in the organization of the Recreation Division to more clearly define the four units and their responsibilities. Those units are Special Events, Facilities and Community Engagement, Youth Development, and Sports. These changes provide greater clarity and transparency for each unit and reduce the number of accounts for ease of accounting.

Cannabis Funding

Cannabis funding has not materialized at levels originally anticipated when Measure M was approved by voters in November of 2016. The previous two-year budget anticipated and budgeted over $800k in this new revenue source. We, in this budget are recommending a budget of $323k which is based on current actual receipts. Lower than hoped for cannabis revenues are not unique to Watsonville. It is an issue statewide and indeed has resulted in a deficit for the State. Two issues affecting this revenue stream are 1) delays in many permittees becoming operational and 2) the statewide oversaturation of permittees. As the statewide market for cannabis becomes more established our revenues will become more predictable. Until then, we are budgeting based on actual receipts. Additionally, the City has convened a Cannabis Compliance Team. This team is chaired by Assistant Police Chief Sims. It includes employees from the Police, Fire, Code Enforcement, Planning and the Finance Department. This team is tasked with regular monitoring of the various cannabis licensed businesses. Revenue maximization, education and compliance are the main objectives.

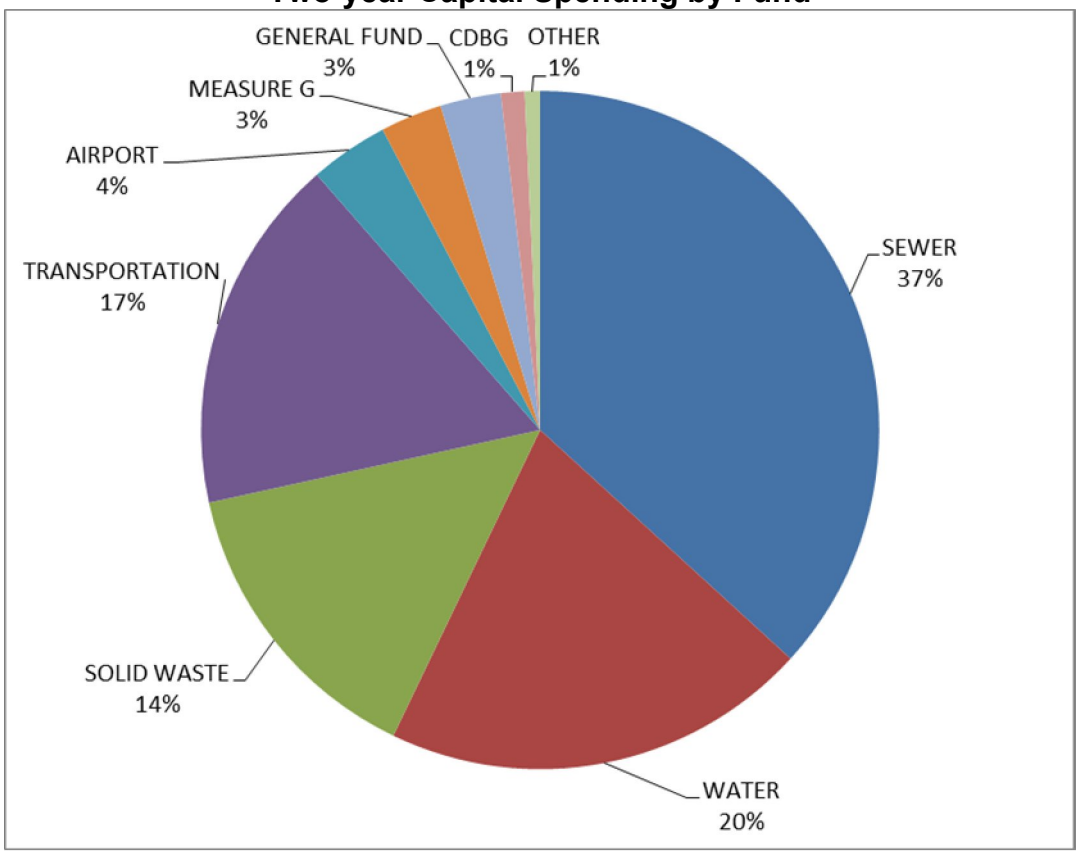
Capital Plan

The City went through a major five year capital planning process last year with the creation of the FY 2018-19 budget. This year, departments were asked to review that budget and make any updates to it as priorities may have shifted during the year. However, in the General Fund, no additional money was allocated to the budget. The Capital Planning committee met to review the requested changes and recommend an updated capital allocation for FY 2019-21. The Parks and Community Services Department rearranged their allocations in order to better align their general fund projects with projects from grant funds. The Police department agreed to defund a few non-time sensitive projects to make room for a citywide Network Security Assessment. This assessment will have a firm perform a security assessment on the City's network in order to give us a better understanding of our IT infrastructure and a roadmap for improving security. The committee determined that this project could no longer be delayed as delays would only make us vulnerable to cyber-attacks and this project has been identified as a priority for the City Council.

The limited amount of General Fund dollars allocated to Capital means we continue to have an increasing backlog of projects and large amounts of unfunded capital needs. In this budget we are recommending to fund $1.4 million of capital projects in the next two years with $17.6

million remaining unfunded. Luckily, the General Fund represents a very small portion of our capital monies. Including all funds, this two-year budget proposes $48.8 million in capital spending. While much of this is in the Enterprise departments, Measure G, CDBG, and Gas Tax related funds continue to help fund important infrastructure projects that would otherwise remain unfunded.

Two-year Capital Spending by Fund



Enterprise Departments

Our enterprise departments, in addition to continuing to provide excellent service to our community, have some major projects they will be embarking on during this budget cycle. One likely to have a large impact on the community is the upcoming rate study in Public Works. Industry standard is to complete a financial needs assessment and rate study every five years. The last rate study was completed in 2015. This will involve developing a financial plan for each of the water, sewer, and solid waste enterprises, updating the cost of service analysis in compliance with Proposition 218, and proposing rate options for future years.

One of Public Works' major capital projects included in this funding cycle is the replacement of the Wastewater Plant's headworks facilities. The Wastewater Plant's headworks is the initial point where wastewater influent is received. It plays an important role in the water process by removing, screening debris such as wood, plastics, cloth, paper and other solid items from wastewater. The headworks plant is in need of repairs

and its components have reached their useful life. The project will consist of redirecting 5.5 million gallons of wastewater flow. These are produced daily around the existing headworks structure, and installing new flow measurement devices will be installed. Equipment will be relocated as necessary for regulatory compliance sampling, debris removal and compacting, and reconnecting flow back to the two existing pre-aeration basins. This project will be funded through the issuance of bonds.

The Watsonville Municipal Airport will update its Airport Layout Plan (ALP) in fiscal year 2020-2021. The Federal Aviation Administration (FAA) requires all airports to develop, maintain and update their Airport Layout Plan (ALP) every five years. This document serves as a critical planning tool that depicts both existing facilities and planned development for the only airport in Santa Cruz County. Watsonville Municipal's ALP is a "Blueprint" for the City's airport that defines boundaries and proposed additions to all areas owned or controlled by the sponsor for the airport as part of the FAA's National Integrated Plan of Airport Systems. Additionally beginning in mid- 2019 the Municipal Airport will begin work to update its master plan as its current plan expires at the end of 2020. This study will be used to determine the long-term development plans for Watsonville Municipal Airport.

Budget Legislation

Each year the passage of the budget also requires the passage of a number of legislative items. Below is a listing of each of those items along with a brief description. These shall be requested to be adopted at the June 25, 2019 council meeting.

That the Joint City Council, the City Council in its capacity as the Housing Successor Agency shall:

1) **Budget and CIP**: approve a resolution adopting the FY 2019-20 Budget, providing certain transfers of funds and approve the Five-Year Capital Improvement Program, as highlighted and summarized above.

That the City Council shall adopt the following resolutions or ordinances:

2) **Innovation Technology Department**: Final adoption of Ordinance Amending Chapter 3 (Administrative Departments) of Title 2 (Administration) of the Watsonville Municipal Code by Adding a New Article 14 Entitled Innovation and Technology Department Making Same a City Department Reporting Directly to the City Manager

3) **Gann Limit**: Resolution establishing the “Total Annual Appropriations” pursuant to State Constitution Article XIII-B for Fiscal Year FY 2019-20 (Proposition 4 GANN spending limit); and

Proposition 4 Calculation
For Fiscal Year 2019-20

Spending Limit Calculation

[a]	2018-19 Limit		$ 135,609,137
	Calculation of Growth Factor		
	Change in Population	3.850%	
	Non-resident, New Const. Assessment Growth	0	
	Change in California Per Capita Person Income	0.470%	
[b]	Growth Factor (1.0385 multiplied by 1.0047)		1.04338095
[c]	2019-20 Limit (**[a]** multiplied by **[b]**)		$ 141,491,991

2019-20 Gann Limit Proposed Spending

	Proposed General Fund Spending	$ 45,155,798
	Less Non-tax General Fund Revenues:	
	Transfers In (non-tax)	(144,919)
	Use of Money and Property	(2,550,491)
	Fees	(10,992,248)
	In-lieu Charges	-
	Other non-tax revenue	-
[d]	Spending Subject to the Gann Limit	$ 31,468,140
	Remaining Capacity (**[d]** subtracted from **[c]**)	$ 110,023,851

4) **Property Tax levy:** That the City Council adopt an ordinance to instruct Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2019 to June 30, 2020 at the levy rate of 0.077% and allocating to the Retirement Fund; and

5) **Voluntary Time-off program**: Adopt the resolution continuing the Voluntary Time-Off program for Fiscal Year 2019-20 allowing employees to reduce their work week while maintaining current health benefit levels while prorating other benefits; and

6) **Early Retirement Incentive program**: Adopt a resolution implementing a Retirement Incentive Program offering 2 options for retirement incentives to encourage eligible employees to retire creating turnover that departments can use to create future savings; and

7) **Salary Schedule**: Adopt a resolution approving the current City of Watsonville Salary Schedule as attached. The budgeted salaries are based on this schedule for closed contracts. For contracts currently in negotiation the budget is based on this schedule plus a 2% COLA or the last best and final offer for positions currently in arbitration proceedings; and

8) **Social and Community Service Grants**: Adopt a resolution awarding grants for the next fiscal year as recommended by the subcommittee and approved by Council at their May 28, 2019 meeting; and

9) **Airport fees**: Approve a resolution adopting various rates and fees at the Airport as follows:

1- AVIATION STORAGE UNITS RATES (monthly)		
(a) Hangars A -4, 5, 6 & 8		**$266.00**
A -1, 2, 3, 9 &10		**$294.00**
(b) Hangars B, C, D & E -		
3, 4, 5, 6, 7 & 8		**$266.00**
1, 2, 9 & 10		**$294.00**
(c) Hangars F, G, H, I, J & K		**$380.00**
(d) Hangars M & L		**$860.00**
(e) Hangars W, X, Y & Z		**$370.00**
(f) Mini Hangars		**$264.00**
(g) Corporate Hangars		**$1,649.00**
2- AIRCRAFT TIE DOWNS RATES (monthly)		
Tail-In Spots		**$82.00**
Taxi-In Spots		
Single Piston Engine Monthly Tie down		**$106.00**
Twin Engine Aircraft under 12,500 pounds		**$175.00**
Aircraft over 12,500 pounds		**$675.00**
3 - TEMPORARY TIE-DOWNS FEES		
Single Engine per Night		**$10.00**
Single Engine per Week		**$40.00**
Twin Engine per Night		**$15.00**
Twin Engine per Week		**$60.00**
TurboProp/Fan Night		**$30.00**
TurboProp/Fan Week		**$120.00**
Aircraft over 12,500 pounds per Night		**$100.00**
Aircraft over 12,500 pounds per Week		**$400.00**
4 - HANGAR WAIT LIST FEES		
Initial Application Fee		**$50.00**
Annual Fee		**$100.00**
5- END ROOM RATES (monthly)		
A, B, C, D & E		**$74.00**
W, X, Y & Z		**$89.00**
Non-Aeronautical Storage (Units A - E)		**$150.00**
Non-Aeronautical Storage (Units W – Z)		**$200.00**
6 – DERELICT/DILAPIDATED AIRCRAFT FEE (annual)		**$ 1,000.00**
7 - NON OPERATIONAL AIRCRAFT STORAGE RATE	**1.50 times the operational storage rate***	

8 - SPECIAL EVENTS/SLOT RESERVATION FEE		**$ 300.00**
9 - AIRCRAFT HANDLING FEES		
Piston Single, Twin and Helicopter (35ft rotor max)		**$50.00**
Turboprop and Turbo Fan		**$100.00**
10 - AIRCRAFT EMERGENCY RUNWAY REMOVAL FEE		
Piston, Single or Twin Engine		**$ 300.00**
Helicopter, Turboprop and Turbo Fan		**VARIES**
11 - AFTER HOURS FUELING FEE		**$200.00**
12 - NON-COMMERCIAL MOGAS FUELING (annual)		**$15.00**
13 - COMMERCIAL MOGAS FUEL FLOW RATE/PER GAL		**$0.01**
14 - COMMERCIAL OPERATOR PERMIT FEE (Per event)		**$300.00**
15 - COMMERCIAL AERONAUTICAL ACTIVITY PERMIT (annual)		**$100.00**
16- ACTIVITIES PERMIT FEE (per event)		**$15.00**
17- LONG TERM PARKING FEES		
Day		**$5.00**
Week		**$30.00**
Month		**$75.00**
18-ADMINISTRATIVE/ACCOUNTING PROCESSING FEE		**$60.00**
19 – STORAGE UNIT REINSTATEMENT FEE		**$150.00**
20 – TENANT VEHICLE SECURITY DECAL FEE		**$5.00**
21 – AIRPORT OPERATIONS SPECIALST CONTRACT RATE		**$75.00**
22 -TERMINAL LOBBY ADVERT (monthly)		**$50.00**
23 -ENTRY SIGNAGE (available space only; annual)		**$1,200.00**

Airport monthly charges paid monthly, in advance ;Tranisent fees paid in advance or payment arranged for upon arrival

ASU rents are due 10th of each month, delinquent on the 11th; A late payment fee in the amount of twevle percent (12%) of total amount delinquent on all accounts unpaid will be charged.

***Determined during annual Aviation Storage Unit Inpsection and billed thereafter.**

That City Council in its capacity as the Housing Successor Agency

10) **Expenditures of housing funds**: That the Housing Successor Agency shall adopt a resolution to authorize the expenditure of low and moderate-income housing funds for planning and general administrative costs for the purpose of producing, improving, and preserving the community's supply of low and moderate-income housing; and

11) **Redevelopment Project**: Find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project for producing, improving and preserving the supply of low and moderate-income housing outside the project area will be of benefit to the project area.

STRATEGIC PLAN:
The current balance budget meets Strategic Plan goal Number 2 of fiscal health by presenting a balanced budget, preserving the General Fund Reserve, and looking ahead to ensure the long-term financial health of the City.

FINANCIAL IMPACT:
Appropriate Fiscal Year 2019-20 spending of $167 million. The Proposed 2019-20 operating budget is in balance. However when capital expenditures are added, some funds are using their cash reserves to fund these capital projects.

ALTERNATIVES:
The City Council may direct staff to present different alternatives for the budget or make changes to the current recommendation.

ATTACHMENTS:
1) Proposed 2019-20 Budget Available Online Here
2) Proposed CIP 2019-2024 addendum
3) Budget Summary by Fund
4) Salary List effective 6/18/19

cc: City Attorney

RESOLUTION NO. 102-19 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ESTABLISHING TOTAL ANNUAL APPROPRIATIONS PURSUANT TO CALIFORNIA STATE CONSTITUTION ARTICLE XIII-B FOR FISCAL YEAR 2019-2020

[Proposition 4 Gann Spending Limit]

WHEREAS, the initiative commonly referred to as Proposition 4 Gann spending limit adopted November 6, 1979, by the state electorate provided for Article XIII-B of the State Constitution to establish government spending limitations, and requires the establishment of total annual appropriations subject to certain limitations and adjustments for change.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA AS FOLLOWS:

That the total annual appropriations limit (Proposition 4 Gann spending limit) for the City of Watsonville General Fund during the fiscal year 2019-2020 is $141,491,991; the amended budget subject to the spending limit is $31,468,140 as set forth in Exhibit "A," a copy of which is attached hereto, and is hereby approved and adopted.

****

The foregoing resolution was introduced at a regular meeting of the Council of the City of Watsonville, held on the 25th day of June, 2019, by Member Coffman-Gomez, who moved its adoption, which motion being duly seconded by Member Parker, was upon roll call carried and the resolution adopted by the following vote:

AYES:	COUNCIL MEMBERS:	**Coffman-Gomez, Garcia, Gonzalez, Hernandez, Hurst, Parker**
NOES:	COUNCIL MEMBERS:	**None**
ABSENT:	COUNCIL MEMBERS:	**Estrada**

Rebecca J. Garcia
Rebecca J. Garcia, Mayor Pro Tempore

ATTEST:

B. V. Flores
City Clerk

June 28, 2019
Date

APPROVED AS TO FORM:

City Attorney

****

I, Beatriz Vázquez Flores, City Clerk of the City of Watsonville, do hereby certify that the foregoing Resolution No. 102-19 (CM) was duly and regularly passed and adopted by the Watsonville City Council at a meeting thereof held on the 25th day of June, 2019, and that the foregoing is a full, true and correct copy of said Resolution.

B. V. Flores
Beatriz Vázquez Flores, City Clerk

Date June 28, 2019

Proposition 4 Calculation
For Fiscal Year 2019-20

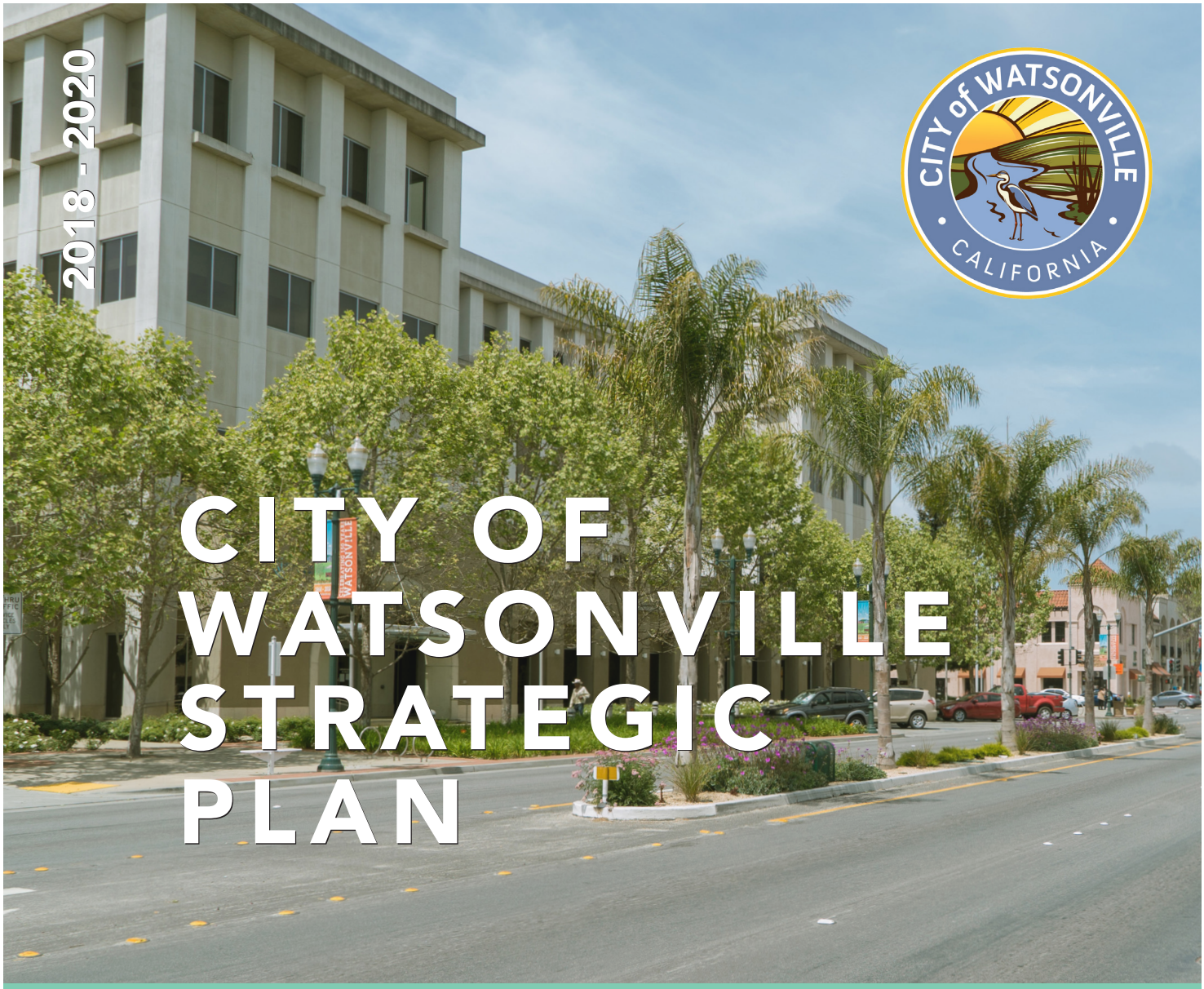
Spending Limit Calculation

[a]	2018-19 Limit		$ 135,609,137
	Calculation of Growth Factor		
	Change in Population	3.850%	
	Non-resident, New Const. Assessment Growth	0	
	Change in California Per Capita Person Income	0.470%	
[b]	Growth Factor (1.0385 multiplied by 1.0047)		1.04338095
[c]	2019-20 Limit (**[a]** multiplied by **[b]**)		$ 141,491,991

2019-20 Gann Limit Proposed Spending

	Proposed General Fund Spending	$ 45,155,798
	Less Non-tax General Fund Revenues:	
	Transfers In (non-tax)	(144,919)
	Use of Money and Property	(2,550,491)
	Fees	(10,992,248)
	In-lieu Charges	-
	Other non-tax revenue	-
[d]	Spending Subject to the Gann Limit	$ 31,468,140
	Remaining Capacity (**[d]** subtracted from **[c]**)	$ 110,023,851

2018 - 2020



CITY OF WATSONVILLE STRATEGIC PLAN

Every two years, the City Council reviews its Strategic Plan, setting forth a vision and priorities for the City organization and the community of Watsonville.

A STRATEGIC PLAN IS A ROAD MAP FOR THE FUTURE THAT:

- Articulates the Council's priorities and guides their policy decision
- Enables staff to develop feasible, actionable strategies to address the Council's priorities, implement policies, and allocate resources effectively
- Can focus the City's efforts to engage community members and agency partners in achieving the City's Mission and Vision
- Enables the city to prioritize time and resources in alignment with the council priorities

CITYOFWATSONVILLE.ORG

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01 HOUSING

The City will continue to work on providing sufficient, quality housing opportunities, explore expanding housing programs, and preserving existing affordable housing for Watsonville residents.

Focus Areas:

COMMUNITY EDUCATION & OUTREACH - Explore new and creative opportunities to increase community outreach and awareness of homebuyer programs.

QUALITY AFFORDABLE HOUSING & RENTAL HOUSING - Encourage the development of quality, sustainable, inclusive and affordable homes for all our residents and work on the preservation and rehabilitation of existing rental housing.

WORKFORCE HOUSING - Engage community partners, local employers and developers to increase workforce housing development.

HOME OWNERSHIP ASSISTANCE - Continue to seek and expand funding programs for first time homebuyers.

02 FISCAL HEALTH

The City will continue to enhance the fiscal sustainability of the City, through sound financial decision-making to ensure the organizational viability needed to serve the residents and businesses of Watsonville today and in the future.

Focus Areas:

PENSION SUSTAINABILITY - Take proactive steps to control growing pension costs, including exploring operational efficiencies, using one-time funds to pay down liabilities, and working with CalPERS and the League of California Cities on long term solutions.

PRESERVE GENERAL FUND RESERVE - Continue strengthening the City's financial reserves to ensure greater resilience in times of economic downturns or emergencies.

LONG TERM FINANCIAL PLAN - Ensure the short-term and long-term financial health of the City and its infrastructure through prudent long range financial planning.

03 INFRASTRUCTURE & ENVIRONMENT

The City will work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for current residents and future generations.

Focus Areas:

DEFERRED ASSET MANAGEMENT - Increase maintenance of the community's existing assets, infrastructure and facilities, for current and future generations.

FIBER NETWORK EXPANSION - Expand the capacity of the City's fiber infrastructure; a key element in attracting new businesses to Watsonville.

ENVIRONMENTAL EDUCATION - Continue our environmental education and stewardship efforts to protect and enhance our natural environment through sustainable practices such as water conservation, recycling, and waste reduction.

LONG-RANGE CAPITAL IMPROVEMENT PLAN - Plan for preventative maintenance of existing infrastructure, as well as long range planning for replacement of aging facilities and equipment, as well as expansion to meet future demand.

ROAD INFRASTRUCTURE - Implementation of Measure D, SB1 and other transportation projects that improve maintenance of our streets and pedestrian safety. Complete implementation of Vision Zero and the Complete Streets Plan.

04 ECONOMIC DEVELOPMENT

Strengthen and diversify the City's economy for all, by supporting and growing existing businesses, attracting new businesses, enhancing workforce development, revitalizing downtown, and engaging the community to reinvest in the City.

Focus Areas:

JOB CREATION AND WORKFORCE DEVELOPMENT - Expand opportunities and establish partnerships that support the development of our local workforce through training, education and job placement programs. Create job opportunities for our local residents that ensure living wages, skilled development, and provide a competitive advantage in the job market.

BUSINESS ATTRACTION & EXPANSION - Attract and grow businesses in town that provide services and living wages for our local residents.

DOWNTOWN REVITALIZATION - Complete Downtown Specific Plan and continue to work with downtown businesses to improve safety, lighting, and beautification projects.

COMMUNITY EVENTS - Promote and expand community events that engage and celebrate the diversity of Watsonville and make it a great place to work, live and play.

05 COMMUNITY ENGAGEMENT & WELL-BEING

The City will actively engage community stakeholders and residents on important issues that affect the quality of life of our community. We will work with all members of the community to create a more vibrant, engaged and thriving Watsonville.

Focus Areas:

ENGAGED AND INFORMED COMMUNITY - Promote understanding and engagement in city government through education and public participation. Create an environment where interactions with community members are heard, captured, and used to inform decision making, enhance customer services and transform our community.

CELEBRATE COMMUNITY ACCOMPLISHMENTS - Implement strategies to widely promote the success, diversity and character of our community.

STRENGTHEN COMMUNITY PARTNERSHIPS - Continue to build and work with our community partners to positively impact the issues facing our community.

HOMELESSNESS AND MENTALLY ILL - Continue to work with the County of Santa Cruz and our community partners to develop strategies that improve the lives of individuals who are homeless or suffering from mental health illness. Create a supportive network of service providers that can address the multiple needs of families and individuals in need.

05 COMMUNITY ENGAGEMENT & WELL-BEING CONTINUED

PRESERVE COMMUNITY DIVERSITY - Continue to support individuals and families impacted by immigration policies. Develop and support policies and programs that make Watsonville a community that is equitable, diverse, and with opportunities for our residents to thrive in.

LIBRARY SERVICES AND PROGRAMS - Continue to provide quality resources, programs, events and innovative services that stimulate creativity, intellectual curiosity, and facilitate lifelong learning within our community.

PARKS AND COMMUNITY SERVICES, YOUTH ACTIVITIES & PROGRAMS - Improve the quality of life for residents of all ages by advancing the community's parks, recreation and community facilities and services through the implementation of innovative practices, streamlining and leveraging resources and strengthening community partnership.

COMMUNITY HEALTH - Improve the health and quality of life for Watsonville residents by offering recreational activities and programs that promote healthier lifestyles and connecting residents with services.

06 PUBLIC SAFETY

The City will continue to strive to create a healthy, safe and thriving Watsonville.

Focus Areas:

TRAFFIC SAFETY EDUCATION - Continue a collaborative approach among various city departments to improve pedestrian safety, increase education and awareness of public education campaigns targeting motorists, cyclists, and pedestrian safety.

COMMUNITY POLICING - Continue to work in partnership with our community, to build and maintain relationships founded on trust and mutual respect, while reducing crime and improving quality of life.

YOUTH PREVENTION PROGRAMS - Continue to support intervention programs such as the Caminos Hacia el Exito program which has a huge success rate in keeping participants from re-offending and PAL a prevention program that bridges the gap between youth, their families and increases the bond with law enforcement.

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GLOSSARY & INDEX

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GLOSSARY

ACCOUNTS PAYABLE	A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.
ACCOUNTS RECEIVABLE	An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government, but not including amounts due from other funds or other governments.
ACCRUAL BASIS	The accrual basis of accounting is used in proprietary (enterprise and internal service) funds. Under it, transactions are recognized when they occur. Revenues are recognized when earned and expenses are recognized when incurred. "When" cash is received or disbursed is not a determining factor.
AD VALOREM TAX	A tax based on value (e.g. a property tax)
APPROPRIATION	An authorization made by the City Council, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are made for fixed amounts and are granted for a one-year.
ASSESSED VALUATION	A valuation set upon real estate or other property by a government as a basis for levying taxes.
BALANCED BUDGET	A budget is balanced when the sum of estimated net revenues and appropriated funds balances is equal to appropriations.
BENEFITS	City paid benefits for city employees such as medical and dental insurance retirement deferred compensation life insurance and worker's compensation.
BOND (Debt Instrument)	A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
BUDGET	A plan of financial operation embodying and estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it

designates the financial plan presented to the appropriating governing body for adoption and sometimes the plan finally approved by that body.

BUDGET CALENDAR	The schedule of key dates or milestones, which the City follows in the preparation, and adoption of the budget.
CDBG	Community Development Block Grant.
CAPITAL	Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character, which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed $5,000 in cost and have an expected useful life expectancy of 12 months. For purposes of this definition, a "fixed asset" includes a group of items purchased together that will be used "for a single purpose" and which could not be used effectively by themselves.
CAPITAL IMPROVEMENT PROGRAM (CIP)	A plan for capital expenditures to be incurred each year over a period of five or more future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.
CAPITAL OUTLAY	Vehicles, equipment, improvements, software, and furniture purchased by the City, which individually amounts to an expenditure of at lest $5,000 and which has an expected life of more than one year.
CASH BASIS	On the cash basis of accounting revenues are recognized when cash is received and deposited. Expenses are recorded in the accounting period when paid.
CERTIFICATES OF PARTICIPATION (COP)	A certificate of participation represents a divided share of a lease that is assigned or marketed to investors. These debt instruments typically represent general obligation debt but can also be issued by enterprises.
CHARGES IN / OUT – INTERDEPARTMENTAL	Allocations from one City fund, department or division to another in support of activities of the receiving fund, department, or division. Loans are not included.

GLOSSARY

CONTINGENCY ACCOUNT	Account in which funds are set aside for unforeseen expenditures which may become necessary during the year and which have not been provided for in the context of the annual operating budget.
DEBT	An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.
DEBT SERVICE	Payment of interest and repayment of principal to holders of the City's debt instruments.
DEBT SERVICE FUND	Fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest, and related costs.
DELINQUENT TAXES	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.
DEPARTMENT	A major administrative division of the City, which indicates overall management responsibility for an operation, or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.
DEPRECIATION	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset, which is charged as an expense during a particular period.
DUE TO OTHER FUNDS	An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. This account includes only short-term obligations on open accounts not interfund loans.
ENCUMBRANCES	Commitments related to unperformed contracts for goods or services. Used in budgeting encumbrances are not GAAP

	expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.
ENTERPRISE FUND	A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs of providing goods and services be recovered primarily through user charges.
EXPENDITURES	Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets debt service and capital outlays and intergovernmental grants entitlement and shared revenues.
FINAL BUDGET	Term used to describe revenues and expenditures for the upcoming year beginning July 1 as adopted by the City Council.
FISCAL YEAR	The time period beginning on July 1 of a calendar year and ending on June 30 of the following calendar year. Budgeting is carried out on a fiscal year schedule.
FIXED ASSETS	Assets of a long-term character which are intended to be held or used, such as land buildings, machinery, furniture and other equipment.
FUND	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources and related liabilities and residual equities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations as stated in the Charter.
FUND BALANCE	The difference between fund assets and fund liabilities of governmental and similar trust funds.
FIXED ASSETS	Capital assets that are not assets of any fund but of the government unit as a whole. Most of these assets arise from the expenditure of the financial resources of governmental funds.

GLOSSARY

GENERAL FUND	A specific fund which accounts tax supported activities of the City and other types of activities not elsewhere accounted. In the city budget this fund is divided into departments. The General Fund is a governmental fund.
GENERAL OBLIGATION BONDS	Bonds for which the full faith and credit of the insuring government are pledged for payment.
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting They govern the form and content of the financial statements of an entity. GAAP encompass the conventions rules and procedures necessary to define accepted accounting practice at a particular time. They include not only board guidelines of general application but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)	The authoritative accounting and financial reporting standard-setting body for government entities.
GOVERNMENTAL FUNDS	Accounted for on a spending measurement focus. Only current assets and current liabilities are generally included on the balance sheet.
INTERFUND SERVICES	Payments for services rendered made by one City department or fund to another. Internal Service Fund billings are included in the category. These billings, however, also include equity transfers to internal service funds in support of "first time" asset acquisitions.
INTERFUND TRANSFERS	Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.
INTERGOVERNMENT SERVICES	Services purchased from other government agencies, and normally includes types of services that only government agencies provide.

GLOSSARY

INTERNAL SERVICE FUND	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government or to other governments on a cost-reimbursement basis.
LAND USE PLANNING	The orderly use of land and placement of facilities.
LEASE	A contract for temporary use of equipment or facilities at a negotiated price.
LEVY	The total amount of taxes, special assessments or service charges imposed by a government.
LIABILITIES	Probable future sacrifices of economic benefits arising form the present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.
LONG-TERM DEBT	Financial obligation with maturity of more than one year after the date of issuance.
MAJOR FUND	Governmental funds and enterprise funds reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report. General Fund is always a major fund. Major funds are funds whose revenues, or expenditures/expenses, are at least 10% of corresponding totals for all governmental and enterprise funds.
MODIFIED ACCRUAL BASIS	Modified Accrual Basis of accounting is used in governmental fund types (general, special revenue, debt service, and capital project funds). Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability).
NON MAJOR FUND	All other governmental funds and enterprise funds not reported as major funds in the basic financial statements.
OBJECT	As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies.

GLOSSARY

OBJECTIVES	Certain accomplishments a department intends to achieve during the fiscal year.
OPERATING EXPENDITURES	Generally, all expenditures that do not meet the personal services and capital outlay classification criteria. These expenditures include, but are not limited to, professional services, supplies, insurance, etc.
REAPPROPRIATION OF CAPITAL PROJECTS	All capital project budgets appropriation authority lapses at fiscal year end. Those projects that have not been completed must be reappropriated in the next fiscal year.
PERFORMANCE MEASURES	A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.
PERSONAL SERVICES	The classification of all salaries, wages, and fringe benefits expenditures. Fringe benefits include FICA, Retirement System (VRS), hospital and medical insurance, life insurance, workers compensation; and if applicable, clothing allowance, education assistance and other personal services.
PROGRAM ACTIVITY	A broad function or a group of similar or related services/activities, having a common purpose.
PROPRIETARY FUND TYPES	Sometimes referred to as income determination or commercial-type funds the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income financial position and changes in financial position.
RESERVE	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.
RESOURCES	Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

GLOSSARY

RETAINED EARNINGS	An equity account reflecting the accumulated earnings of a proprietary (internal service or enterprise) fund. In this budget document, the balance derived excludes asset depreciation expenditures. When depreciation is charged to user organizations, as in internal service funds, the cash balance remaining (ending retained earnings) therefore represents the asset replacement reserve being accumulated.
REVENUE	Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue.
SALARIES AND WAGES	Amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime, temporary help, and car allowances.
SERVICE LEVEL	A descriptive section in the budget narratives detailing past performance and changes in the quantity and quality of services.
SPECIAL REVENUE FUND	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated.
SUPPLIES	Items used to deliver services, such as office supplies, short-lived minor equipment with no material value, periodicals and books and generic computer software.
TAXES	Compulsory charges levied by a government to finance services performed for the common benefit.
TRANSFERS	All interfund transactions except loans or advances, quasi-external transactions and reimbursements.
USER FEES	The payment of a fee for direct receipt of a public service by the person benefiting from the service.

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ACRONYMS

Acronym	Description
ACIP	Airport Capital Improvement Program
ADA	American Disability Act
AMBAG	Association of Monterey Bay Area Governments
BADGES	Before Aggressive Driving Gets Everyone Stopped
BATNA	Best Alternate to a Negotiated Agreement
BNE	Bureau of Narcotics Enforcement
BP	Basis Point
CalPERS	State of California's Public Retirement System
CASF	California Advanced Services Fund
CAMP WOW	Wild on Watsonville (WOW)
CAWHC	California Agricultural Workers' History Center
CEQA	California Environmental Quality Act
CCBC	Central Broadband Consortium
CCLEAN	Central Coast Long-term Environmental Assessment Network
CDBG	Community Development Block Grant
CEQA	California Environment Quality Act
CIP	Capital Improvement Program
CLETS	California Law Enforcement Telecommunications System
CMTS	Conflict Management Tools and Skills Workshops
COPS	Citizens Option for Public Safety
CPI	Consumer Price Index
CPR	Crime Prevention Response
CPRS	California Park and Recreation Society
CPS	Child Protective Services
CRL	Community Redevelopment Law
CRS	Community Rating Service
CRT	Community Response Team
CSI	Crime Scene Investigation
CVC	California Vehicle Code
DCC	Department Computer Contracts
DIP	Ductile Iron Pipe
DOF	Department of Finance
DOT	Department of Transportation
DOJ	Department of Justice
DUI	Driving Under the Influence

ACRONYMS

Acronym	Description
ERMA	Employee Resource Management Association
ESRI	Environmental Systems Research Institute
EOC	Emergency Operation Center
EPA	Employee Assistant Program
ERF	Effective Response Force
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FIMA	Flood Insurance Rate Maps
FLSA	Fair Labor Standards Act
FMLA	Family and Medical Leave Act
FOWAS	Friends of Watsonville Animal Shelter
FTP	File Transfer Protocol
GASB	Governmental Accounting Standards Board
GEMS	Government E Management Solutions
GFOA	Government Finance Officers Association
GHWR Youth Center	Gene Hoularis & Waldo Rodriquez
GPS	Global Positioning System
GRIP	Gang Resistance Intervention Program
GTF	Gang Task Force
HD	Housing Department
HUD	Housing and Urban Development
HVAC	High Voltage Alternating Current
IAFF	International Association of Fire Fighters
IT	Information Technology
IVRS	Integrated Voice Response System
JSFWH	Joe Serna Farm Working Housing
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LAN	Local Area Networks
LLC	Limiter Liability Corporations
LLMAD	Landscaping and Lighting Maintenance Assessment District
LOA	Legislative Analyst Office
MBUAPCD	Monterey Bay Unified Air Pollution Control Board
MSC	Municipal Service Center
MERITO	Multicultural Education for Resource Issues Threatening Oceans Program
MDC	Mobile Digital Computers

ACRONYMS

Acronym	Description
MLS	Multiple Listing Service
MOU	Memorandums of Understanding
MPRT	Major Project Review Team
NAP	Neighborhood Accountability Board
NFIP	National Flood Insurance Program
NEPA	National Environment Policy Act
NNO	Neighbors Night Out
NPDES	National Pollutant Discharge Elimination
OT	Over Time
PAL	Police Activity League
PC	Penal Code
PCS	Parks & Community Services
PDF	Portable Document Format
PIO	Public Information Officer
PIT	Post Incident Team
PLC	Programmable Logic Controllers
POST	Police Office Standards and Training
PVPSA	Pajaro Valley Prevention and Student Assistance
PVUSD	Pajaro Valley Unified School District
PVWMA	Pajaro Valley Water Management Agency
RAS	
RAC	Rail Advisory Committee
RDBMS	Relational Database Management System
SANE	Sexual Assault Nurse Examiners
SCADA	Supervisor Control and Data Acquisition
SCARE	Santa Cruz Auto Recovery Enforcement
SCCNET	Santa Cruz County Narcotic Enforcement Team
SCCRTC	Santa Cruz County Regional Transportation Commission
STAP	Specialized Training for Adoptive Parents
TAMC	Transportation Commission of Monterey County
TEA	Target Employment Area
TIP	Together In Peace
USBR	United State Bureau of Reclamantion
VIPS	Volunteers in Police Service
WAN	Wide-area Network
WePAF	Watsonville Police Assistance Fund