

# CITY OF WATSONVILLE PUBLIC ART PROGRAM APPLICATION FOR PUBLIC ART REVIEW



Date: \_\_\_\_\_ Project Location: \_\_\_\_\_

Applicant Name:	Applicant is the (check one): <input type="checkbox"/> Property Owner <input type="checkbox"/> Artist <input type="checkbox"/> Business Owner <input type="checkbox"/> Other: _____
Property Owner Name (if other than applicant):	Business Name (if applicable):

**APPLICANT'S SIGNATURE:** By signing below I certify that the information provided in this application is true and correct; and I have read and understand the Application Submittal Requirements; I accept and will abide by the qualifications, terms and conditions set forth in this application, the City of Watsonville's Public Art Policies, and by the Parks and Recreation Commission; and to the best of my knowledge, there are no current code enforcement issues on this property.

Name: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** If artwork/project to be installed on private property and applicant is other than property owner, then the owner(s) must sign below. Attach additional sheets if necessary.

**PROPERTY OWNER (S)' SIGNATURES** (attach additional sheets if necessary): By signing below I/We certify that the information provided with this application is true and correct and I/We are the owner(s) of the property located at the above mentioned project address and to the best of my/our knowledge, there are no current code enforcement issues on this property; I/We have read and understand the Application Submittal Requirements; I/We authorize the applicant listed above to apply for Commission approval and complete the work that is approved and will accept and abide by the conditions set forth in this application, the City of Watsonville's Public Art Policies, and by the Parks and Recreation Commission; and I/We hereby consent to the performance of the work at the project address listed above.

Name: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMIT** your completed application and required materials to the Parks and Community Services Department at the address below (emails and faxes will not be accepted). Materials submitted with the application will not be returned. Artwork will be viewed by the public and must be appropriate in nature. You will be notified of the date and time the Commission will meet to review your submittal. Your attendance at the meeting is not required but is highly recommended. If you need help with the application or have questions, contact Adriana Flores at (831) 768-3240.

# **CITY OF WATSONVILLE PUBLIC ART PROGRAM APPLICATION FOR PUBLIC ART REVIEW**

**APPLICATION INSTRUCTIONS:** In addition to the completed application, your submittal must include, but may not be limited to, the following information:

1. Six (6) copies of color rendering of the artwork (no larger than 11 X 17 recommended).
2. Written description of proposed artwork, including but not limited to:
  - a. Dimensions;
  - b. Weight;
  - c. Materials to be used (including type of paint and/or sealer);
  - d. Color(s) to be used;
  - e. Installation process;
  - f. Expected life span;
  - g. Maintenance plan (include person(s) responsible for ensuring the upkeep, both financially and physically); and
  - h. Other physical characteristics or requirements.
3. Sketch showing where proposed artwork will be located.
4. Material samples, if possible (highly recommended).

**For those applicants seeking approval to locate artwork on private property or rights-of-way, your submittal must also include, but may not be limited to:**

- 1) Property owners approval (see application)
- 2) Proof of property ownership
- 3) If property is owned by a corporation, trust or other such entity, proof regarding who is responsible for executing the functions of that entity.

**For those applicants seeking financial assistance, your submittal must also include, but may not be limited to:**

- 1) Detailed budget, including all costs associated with the design, creation, installation and maintenance of the proposed artwork and funding sources.
- 2) Written narrative indicating amount of assistance requested and how it will be utilized.

**For those applicants seeking financial assistance and/or approval to locate artwork on public property, rights-of-way or in City buildings, your submittal must also include, but may not be limited to:**

- 1) Resume of person(s) who will design, create, and/or perform installation. If more than one person is involved, indicate who is responsible for overseeing the entire process. Resume must include, at minimum, artist's name, contact information, qualifications, past experience, and references.
- 2) Project timeline.

**NOTE:** Execution of an Artist and/or Owner Agreement will be required for artwork/projects.