



CITY OF
WATSONVILLE
CALIFORNIA

BIENNIAL FINAL BUDGET

2021-2023



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CITY OF WATSONVILLE

STATE OF CALIFORNIA

FISCAL YEARS 2021 - 2023



**"WORKING WITH OUR COMMUNITY TO CREATE
POSITIVE IMPACT THROUGH SERVICE WITH HEART"**

TEAM WORK • INTEGRITY & HONESTY • SERVICE • RESPECT

Mayor - Jimmy Dutra

Mayor Pro Tempore - Ari Parker

Council Member - Eduardo Montecino

Council Member - Aurelio Gonzalez

Council Member - Lowell Hurst

Council Member - Francisco Estrada

Council Member - Rebecca Garcia

City Manager - Matt Huffaker

Assistant City Manager - Tamara Vides

Administrative Services Director - Cindy Czerwin

Prepared By: Finance Department

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GOVERNING BODY

Organizational Structure - Fiscal years 2021-2023

Citizens

City Council

District 6 - Mayor Jimmy Dutra
District 7 - Mayor Pro Tempore Ari Parker

District 1 - Eduardo Montesino
District 2 - Aurelio Gonzalez
District 3 - Lowell Hurst

District 4 - Francisco Estrada
District 5 - Rebecca Garcia



City Manager
Matt Huffaker



Asst. City Manager
Tamara Vides



City Attorney
Alan J. Smith



City Clerk
Beatriz Vazquez Flores



Municipal
Airport Director
Rayvon Williams



Deputy City Manager
& HR Director
Nathalie Manning



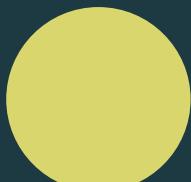
Community Dev.
Director
Suzi Merriam



Administrative
Services Director
Cindy Czerwin



Fire Chief
Rudy Lopez Sr.



Innovation &
Technology Director
Vacant



Library
Director
Alicia Martinez



Parks & Community
Services Director
Nick Calubaquib



Interim
Police Chief
Thomas Sims



Interim Public Works
& Utilities Director
Christian Di Renzo

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Watsonville
California**

For the Biennium Beginning

July 1, 2019

Christopher P. Morill

Executive Director

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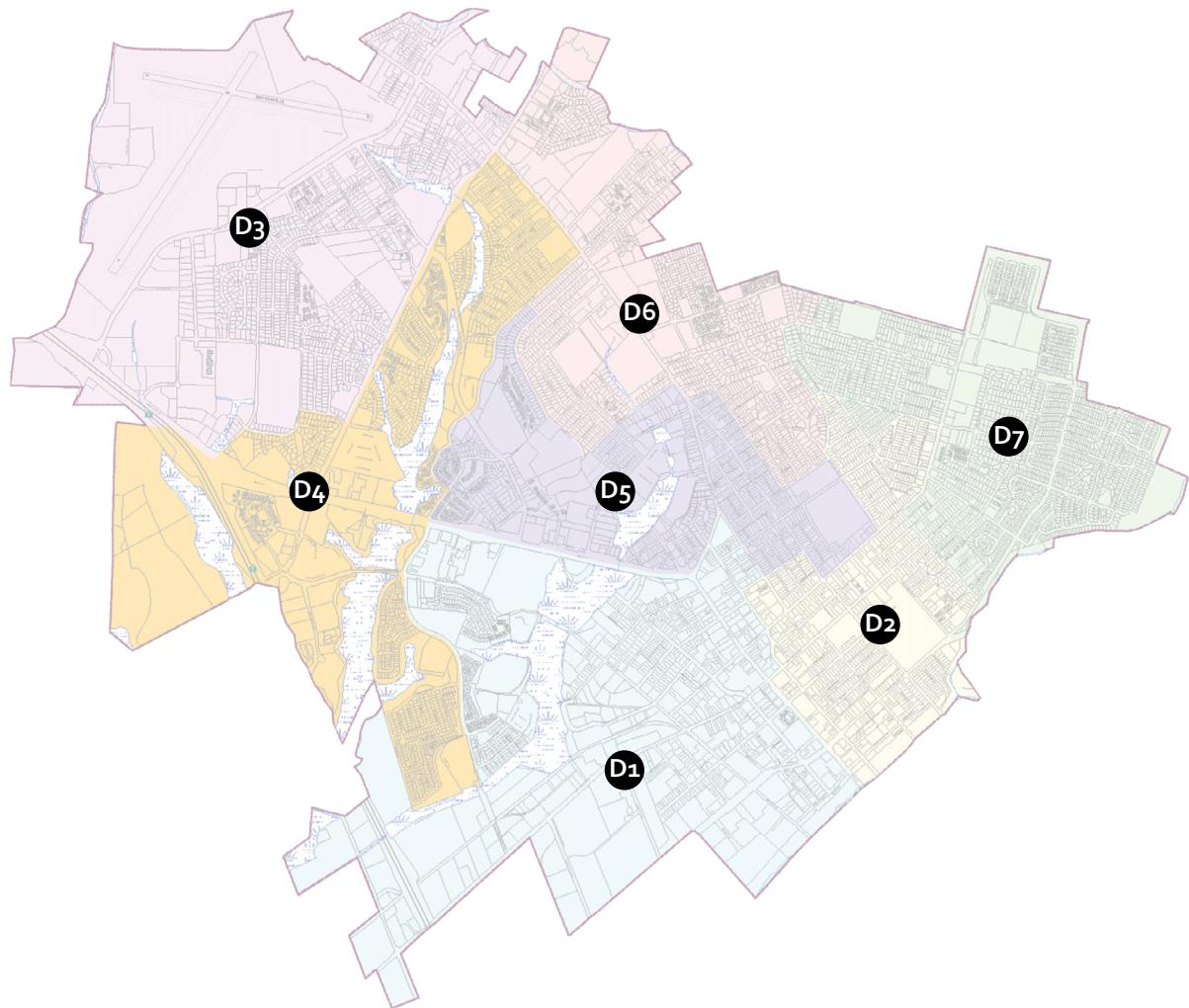
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City of Watsonville, California

CITY COUNCIL

Fiscal years 2021-2023



Mayor
Jimmy Dutra
District 6



Mayor Pro-tempore
Ari Parker
District 7



Eduardo Montesino
District 1



Aurelio Gonzalez
District 2



Lowell Hurst
District 3



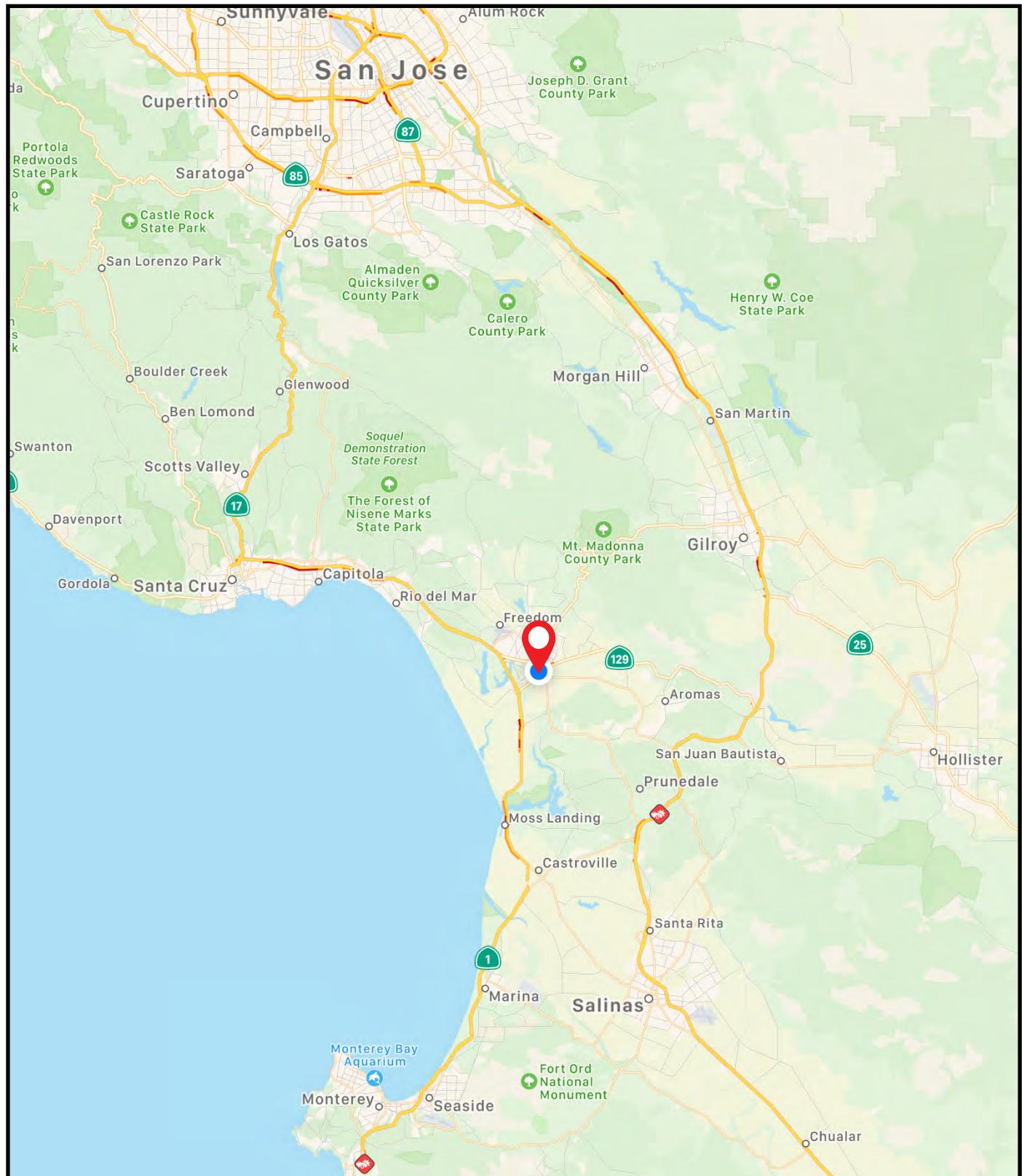
Francisco Estrada
District 4



Rebecca J. Garcia
District 5

CITY OF WATSONVILLE

STATE OF CALIFORNIA



Budget Message



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CITY MANAGER

MESSAGE



City of Watsonville

"Working with our community to create positive impact through service with heart".

Office of the City Manager

May 29, 2021

FY 2021 – 2023 Biennial Budget Message

Honorable Mayor and City Council,

Introduction

I am pleased to present the balanced 2021-2023 proposed Biennial Budget for the City of Watsonville and the Successor Housing Agency of the Redevelopment Agency of the City of Watsonville, which includes the 2021-2022 Balanced Budget and projected 2022-2023 Budget.

The 2021-2022 Budget can be best characterized as "cautiously optimistic". Thanks to both the community's support of Measure Y last year and prudent and proactive financial planning through one of the most unprecedented and challenging years on record, Watsonville is in better shape than many cities in the Monterey Bay Region. However, we must proceed cautiously; as we emerge from the pandemic and help our community recover.

This comprehensive Biennial Budget for all funds is intended to serve as a reflection of our values and priorities, a financial plan, a communications tool, and an operations guide for the City organization and the Watsonville community. This forward looking and balanced budget reflects the priorities and values set forth in the City Council's 2021-23 Strategic Plan, including related goals, focus areas and action plan.

According to the draft Strategic Plan developed by the Council in late April, soon to be adopted with the biennial budget, those priorities include:

Housing: Continue to work on providing quality-housing opportunities, expand housing programs, and preserve existing affordable housing for Watsonville residents. Special emphasis on education, regulatory changes and assistance to residents will be part of the work to support the Council's housing priority during 2021-2023.

Fiscal Health: Enhance the fiscal sustainability of the City, through sound financial decision making to ensure organizational viability needed to serve the residents and businesses of Watsonville today and in the future. The primary work under this goal will support identifying long term sustainable funding for parks improvements and expansion of youth programs, as well as supporting the economic recovery of businesses post pandemic.

Infrastructure and Environment: Work to maintain our built infrastructure and preserve the natural environment through careful planning, preservation and maintenance for residents and future generations. Special attention will be given to parks infrastructure improvements, road maintenance and expansion of technology and fiber infrastructure.

Economic Development: Strengthen and diversify the City's economy for all, by supporting and growing existing businesses, enhancing workforce development, revitalizing downtown, and engaging the community to reinvest in the City.

Community Engagement and Well-Being: Actively engage community stakeholders and residents on important issues that affect the quality of life of our community, through working with all members to create a more vibrant, engaged and thriving community. Engagement efforts will prioritize work around increasing parks access and safety, health and wellbeing, and arts, culture and learning.

Public Safety: Continue to strive to create a healthy, safe and thriving Watsonville. The definition of public safety under this priority is expansive and it reaches beyond absence of crime in the community. Safety includes roads and crosswalks, lighting, traffic, community partnerships and youth prevention programs.

Efficient and High Performing Government: Deliver high-quality services for the community through a commitment to local government best practices and employee development, support and retention, investment in technology and sound financial management.

Budget Adoption & the City Charter

Under the Charter of the City of Watsonville, Section 1103-1105 instructs the City Manager to prepare and present a proposed budget for the ensuing fiscal year at least 30 days prior to the beginning of the next fiscal year. Accordingly, the 2021-2023 Budget was released to Council for review on May 29, 2021 and will be heard at the City Council meetings scheduled for June 8 and June 22.

The Charter requires that "the City Council shall proceed to consider the proposed budget and may increase, decrease or omit any item or insert new items therein." It further requires that a public hearing be held, grants the authority for City Council to make any final modifications and then requires that prior to the beginning of the ensuing fiscal year, "the City Council shall adopt the budget with revisions, if any." The document follows recommendations from the Government Finance Officers Association regarding the type and format of information to be included in a municipal budget document.

Budget Overview

Watsonville has emerged from the pandemic on solid financial footing. One year ago, we were presenting a budget full of uncertainty and reductions. For the most part, the financial havoc predicted

by the pandemic did not materialize in Watsonville. In the years prior to the pandemic, Watsonville had finally emerged from the 2008 recession and had several years of steady revenue growth. However, the City was facing structural deficits with growth in expenses outpacing revenues and projected budget deficits far into the future. Coming out of the reduced FY 2020-21 budget and as we emerge from the pandemic, Watsonville has an opportunity to reset, restructure, and rebuild our budget in ways that meet community goals, without recreating our structural deficits. Through a combination of prudent financial planning and belt tightening, we now also have fund balance and one-time funds that we can use to both invest in our community and smooth out our climbing retirement costs.

This budget is focused on restoring and investing. Not to previous unsustainable levels, but in the areas most requested by the community and the City Council. In practice, that includes much needed operational and capital increases to our Parks and Community Services Department. The Parks and Community Services Department was severely reduced during last year's budget process due to pandemic restrictions that did not allow for normal services and offerings. As those restrictions are lifted and programs such as sports, recreation, and special events become permissible again, we are restoring that department fully to prior pandemic levels.

We are also increasing the department's facilities and maintenance budgets to tackle deferred maintenance at both our parks and our recreation facilities. The department is taking this moment of rebuilding to take a fresh look at the way we provide services and what programs we offer. For example, one new offering the department is proposing includes expanding access to the youth center for evening and weekend hours for teens.

Other departments are not seeing the same level of reinvestment and restoration. The 2021-2022 Budget reflects increases in the costs to labor, benefits, materials, and contracts for service. Other General Fund departments, including Police, Fire, and Administration are being held steady at their reduced staffing and programmatic levels in order to absorb the increased costs. Other than Parks and Community Services, the other General Fund operating departments are largely held status quo. However, the community will see further investment as we leverage the renewed Measure Y funds. In March of 2020, the public renewed its support of an expanded half-cent special revenue measure, providing much needed funding to support the provision of Police, Fire and Parks and Recreation services. Using these funds, the Fire Department is able to restore two firefighter positions. The Police Department is using their funding to add a Records Clerk and an Administrative Analyst to support police operations. The Police Department is also restoring funds to their Caminos Program, as well as expanding our CARES Team with the addition of a second mental health liaison officer, and creating a student internship program.

In non-General Fund departments, you will see the same cautious growth assumptions, consistent with the revenue activity we have experienced and assumed for the General Fund. Departments are adding back some, but not all of the positions and expenses that were reduced in the prior year's budget. All other funds are similarly dealing with inflationary costs while trying to reset their budgets to sustainable levels.

Over the next two years, many of the funds are taking advantage of healthy fund balances to move much-needed capital and infrastructure projects forward. Part of this is normal carryforward, reflecting projects budgeted in prior fiscal cycles that have not been completed. Those savings fall to fund balance at the end of the fiscal year and are appropriated to the next year. With that said,

the 2021-2023 Biennial Budget is benefiting from increases to most fund balances as a result of conservative pandemic budgeting and higher than expected revenues. This creates exciting opportunities to address large one-time needs, including major capital and infrastructure projects.

One such opportunity is the creation of a CalPERS smoothing reserve. Similar to cities across California, disproportionately large increases to our unfunded actuarial liability (UAL) costs has been straining the city's operating budget for more than a decade. Our required payments continue to grow by more than 10% each year until we are expected to reach a peak in FY 2023-24. By creating a reserve and paying for some of these annual increases with one-time money, we can effectively plan for and smooth out these expected increases and break the cycle of projected deficits in our long-term financial plan.

The 2021-2023 Capital Plan includes, as in our operating budget, a major investment in Parks and Recreation. The Capital Plan is investing over \$7 million into long awaited improvements at Ramsay Park and a combined \$10 million in Parks and Recreation facilities in total. However, to fully fund all the improvements set forth in the Ramsay Park Master Plan, the City would need to program an additional \$15 million. Contained in this budget, is funding for the design of all elements of the Master Plan and construction of the improvements to the main soccer field. We are hopeful that by making these first significant steps, we will be positioning these projects to be "shovel ready" and take advantage of additional funding from either grants, state and federal allocations, or community fundraising.

The Capital Plan also takes advantage of built-up fund balance to tackle other long deferred maintenance in other areas as well. You will notice budgeted improvements to our police and fire stations using their Measure Y balances, improvements to the library's bathrooms, and upgrades to our City Council Chambers' audio and visual capabilities.

Our Utility Operations will continue to make progress on their deferred maintenance, guided by multiple master plans that were completed in 2019 and funded in part by new five-year rate increases. Major projects will include upgrading the electrical power grid at our Wastewater Treatment Plant, creation of a new water reservoir, and exploring the opening of a fourth cell at our landfill. In addition to these major infrastructure improvements, the operations are increasing the amount of pipe replacement and normal maintenance each year.

In addition to our own funds, the City of Watsonville has been very successful in recent years in obtaining grants to supplement our infrastructure investments. Our staff are currently working on grants for urban greening, trails, roads, and an over \$11 million grant for a Highway 1 Pedestrian Bridge. In just the next two years, across all funds, our budget includes over \$90 million in capital investments.

Despite the solid financial ground we find ourselves on, we know this budget falls short in some ways. We are still not able to offer the community the level of services that we would like, departments still operate at much leaner staffing levels than many of our peer cities, and we have over \$30 million in unfunded capital and infrastructure needs. As we look to the future, a number of long-range planning and economic development efforts, including the Ad Hoc Committee on Policing and Social Equity, the Downtown Watsonville Specific Plan, and the Climate Action and Adaptation Plan, will produce opportunities to bolster our local economy, explore new approaches to delivering services, and

ensure our community continues to grow in smart and sustainable ways. These long-range initiatives will also influence future budget decisions and funding priorities, putting the City on a positive trajectory for many years to come.

As we emerge from the pandemic and turn our attention to helping the community recover, Watsonville was fortunate to receive \$18.2 million in direct federal funding as part of the American Rescue Plan Act (ARPA). The 2021-2023 Biennial Budget utilizes a limited amount of the ARPA funding for restoring those departments and programs hardest hit by the pandemic. However, the vast majority of the ARPA funds have not been programmed into the budget, and will instead be brought forward to the City Council at a later date, once a comprehensive plan for the funding can be developed. The ARPA funding plan will include opportunities for community input and will prioritize areas of greatest community need.

I am proud to share that the 2021-2023 Biennial Budget was created with new levels of public engagement. By synchronizing the Council's strategic plan and budget development processes, we were able to take advantage of those combined public outreach efforts. It began with a communitywide survey conducted in January and February with a total of 770 participants, followed by two community budget 101 educational sessions, an online budget survey with 63 respondents, and a total of five virtual budget town hall meetings.

The community input collected made clear that our residents want to see more investment on several fronts. Key themes included investment in economic and entertainment options; revitalization of the downtown; expanding our roads and infrastructure maintenance; and further investment in our youth through programs and recreation. I believe this budget responds to and reflects the community input and priorities collected. We are in the process of completing our Downtown Watsonville Specific Plan, which will help drive economic revitalization; there is over \$23 million slated for transportation capital projects, and as outlined above, great effort has been put towards restoring our Parks and Community Services Department. Clearly, there is more that the public wants, but we believe this budget makes meaningful progress in areas that matter most to the community.

City staff has contributed critical insights and hours of work behind the scenes to develop a balanced budget that best serves the community's needs. I would especially like to acknowledge the tremendous effort put forth by our Administrative Services Director and the entire Finance team.

I would also like to thank the City Council for your guidance in establishing a fiscally sustainable financial plan for the next two years. Your leadership in this area will continue to strengthen the City's fiscal foundation. I look forward to working with you and the community in order to tackle the challenges that lie ahead.

Sincerely,



Matt Huffaker
City Manager

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Community Profile



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COMMUNITY PROFILE

This section provides a general introduction to the community and government of the City of Watsonville. After a brief presentation on the community of Watsonville, various statistics summarizing the operation of Watsonville's City government are provided.

COMMUNITY PROFILE

The Early Years Of Watsonville

What is now the Town of Watsonville was once a small village named Pajaro (meaning "bird" in Spanish) that was located along a narrow, dusty stagecoach road that snaked through California's Pajaro Valley. This hilly, fertile land abounded with sparkling water and vegetation; one old-timer claimed his grandmother would ride her horse through mustard grass so tall that she never saw over the tops for hours on end.

The village named Pajaro was laid out on the eastern portion of the vast Rancho Bolsa del Pajaro, granted by Governor Alvarado to brothers Sebastian and Alejandro Rodriguez in November, 1837. Consisting of 5,496 acres total, the rancho was bordered on the South by the Pajaro River and on the west by the Monterey Bay.

The Pajaro Valley attracted merchants, pioneers and miners from all locations and walks of life. Tents and small-framed buildings were erected along Main Street in Pajaro, with hastily built "shanties" serving as living quarters for merchants not residing at their places of business. Charles Ford founded his department store in 1852; this business, plus all of its branches, was the oldest operating mercantile in the state. The chain closed in 1993.

In 1851, Judge John Howard Watson came to Town and stayed for several years. He then traveled to Nevada, never returning to the town that bears his name. The first Town election took place in December 1852. Eight years later, the Rodriguez family gave the town plaza to the people of Watsonville. The year 1863 saw the completion of the Town's first schoolhouse.

The incorporation of Watsonville came in 1868; the first election took place on May 25, 1868 with B.A. Barney, Hy Jackson, Godfrey Bockius, James Waters and Joseph McCullum serving as the first Trustees. By 1871, when the Town's population had grown to well over 2,000, the railroad came to the Pajaro Valley.

Another exciting milestone came in 1902 with the appearance of the first automobile on the streets of Watsonville; some people felt sure "it would never last." The following year, the town came under a City Charter and elected its first mayor. Richard Quinn held this honor until the votes were recounted, and William Trafton was elected mayor by votes on recount! Adapted from "Watsonville - Capital of the Pajaro Valley" by Betty Lewis

COMMUNITY PROFILE

Watsonville Today

Situated in the heart of the Monterey Bay area in the lush Pajaro Valley, Watsonville lies 95 miles south of San Francisco and has a population of over 51,000. It is a rich agricultural community (the Pajaro Valley is one of the world's largest agricultural centers) famous today for its fresh berries, apples, and cut flowers. This tradition sprouted from the late 1800s when the area harvested staples such as wheat and sugar beets. It later became a major processing center with producers such as Martinelli's Sparkling Apple Cider becoming a major employer in the community. More recently, the agricultural base has shifted towards its core crops today. At the same time, various light manufacturing firms have expanded Watsonville's economic base to include electronics, high-tech, marine supplies, and construction, such as Applied Motion Products, CSE Group, West Marine, Fox Factory, Annieglass, Granite Construction and Granite Rock.

Watsonville is more importantly recognized for its ethnic and cultural diversity. Over 84 percent of its population is Latino and Watsonville ranks as the 59th largest Hispanic populated city in California. Watsonville is also a young town, with over 32.9 percent of its population 19 and younger years of age.

The strength of the community has been its resilience. It was close to the epicenter of the October 17, 1989 Loma Prieta earthquake that devastated the City's infrastructure and economy. The earthquake destroyed 850 dwelling units and 100 commercial and industrial buildings. It caused over \$35 million in damage and more than 1,400 people were recorded as unemployed immediately following the earthquake. Today Watsonville has made great strides in recovering from the earthquake with new housing, commercial and public buildings replacing those damaged in 1989. Some of the earthquake recovery projects include: the Henry J. Mello Performing Arts Center, the Gene Hularis and Waldo Rodriguez Youth Center, the Porter Building, and the Beach Street Parking Garage.

Economic conditions in Watsonville are heavily influenced by agriculture and the cost of housing. Santa Cruz County is consistently ranked as one of the most expensive places to live in the United States when housing costs are compared to median income. Watsonville has the most affordable housing in the County. Watsonville has a median household income 25% less than the County average. This disparity is attributable to the high number of farm workers who live in the City. Incomes tend to be lower, leading to greater demands for affordable housing. Watsonville also tends to have a higher unemployment rate than other cities in the County. However, the

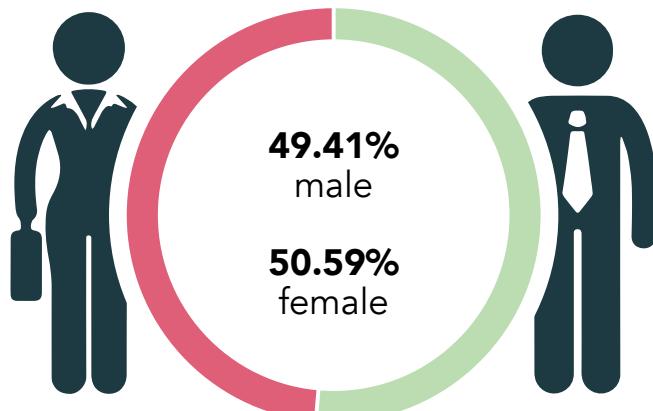
COMMUNITY PROFILE

The City of Watsonville utilizes the City Manager form of local government. Seven City Council members are elected by district for staggered four-year terms. The position of Mayor and Mayor Pro Tem rotates annually by Council District, as set forth in the City's Charter. The City Manager, appointed by the Council, oversees the administration of City operations, including the supervision of all heads of city departments and makes recommendations to the Council, which meets twice monthly. The City Council directs policy and strategic visioning for the community. Watsonville is a full-service city with its own airport, Police, Fire, landfill, wastewater treatment plant, water system and library.

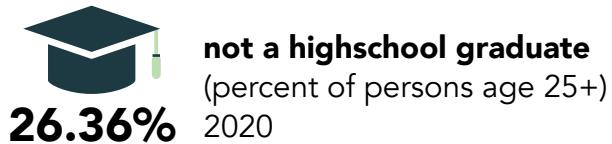
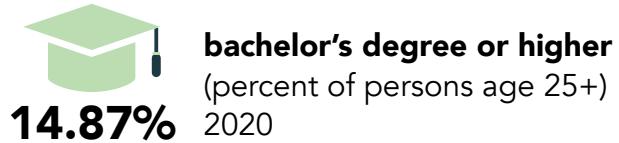
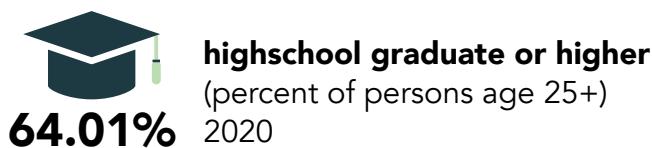
COMMUNITY PROFILE

DATA:2020

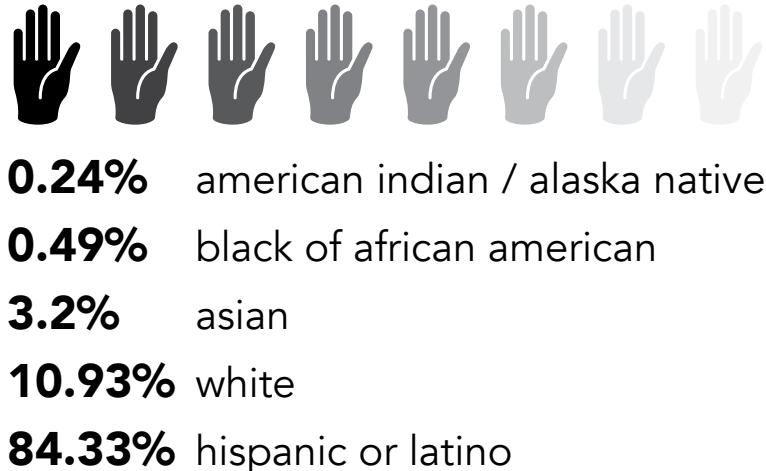
GENDER & AGE



EDUCATION



RACE & HISPANIC ORIGIN



MEDIAN HOUSEHOLD INCOME

\$51,548 median household income
(in 2017 dollars) 2013-2017

MEDIAN HOUSEHOLD INCOME

Total Housing Units Occupied - **97.76%**
Renter-Occupied - **56.06%**
Owner-Occupied Dwellings - **43.94%**

COMMUNITY PROFILE

DATA: 2020

AMENITIES



26 parks
143 acres



16 playgrounds



8 tennis courts
15 basketball & volleyball courts



1 skate park &
1 pump track



800 acre of
freshwater
wetland



Sunset State Beach, Palm Beach
State Park, Manresa Beach



7 miles of trails with
29 trail entrances



10 municipal
parking lots

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



16 public
elementary schools



6 public middle
schools



3 public high
schools



3 alternative
education schools



5 private
schools

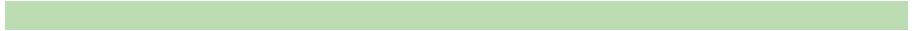
WATSONVILLE'S BIGGEST EMPLOYERS



Budget Summary



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BUDGET SUMMARY

The following information summarizes the proposed transactions for Fiscal Years 2021-23 by fund. The funds are further defined by their operating and capital plans, which follow the summary.

ORGANIZATION OF THE WATSONVILLE BUDGET

The budget is organized to assist the reader in understanding the City's operations. The operating budget and the capital budget are organized by fund, the controlling unit in municipal finance. The budget summary is followed by detailed operating budgets for each department. The operating budget is followed by the Capital Improvements Program, which details all planned capital expenditures. The City's biennial budget is divided into two fiscal years. Therefore, the reader should look for two years of information.

Budget Summary Section

The purpose of the budget summary is to provide the reader with a global picture of the City of Watsonville. Revenues are compared to expenditures showing either a surplus or deficit. The surplus or deficit is added to the projected fund balance as of July 1, 2021 to give a projected June 30, 2023 fund balance. For the presentation, transfers in and other financing sources (debt issues) are considered resources. Expenditures include transfers out, debt service, operation and capital costs.

Operating Budget Section

The purpose of the operating budget section is to provide information on the detailed operating budgets for each department. A program objective and strategy statement, and an organization chart are included with the detailed revenue and expenditure plan for each department. Divisions and funds organize the operating budget section.

Capital Improvements Program Section

The Capital Improvements Program section details all planned capital expenditures. Along with detailed information on planned capital projects, information on planned expenditures for equipment, building maintenance, computers and vehicles are also included.

Information on City of Watsonville's Fund Structure

The City uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into two categories: governmental (used to account for all or most of a government's general activities) and proprietary (used to account for activities similar to those found in the private sector). Each category, in turn, is divided into separate fund types. The City uses the following funds.

Governmental Fund Types:

General Fund. The General Fund is the general operating fund of the City. All financial resources, except those required to be accounted for in another fund, are accounted for in the General Fund.

Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or otherwise restricted to expenditures for specific purposes.

Debt Service Fund. The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt.

Proprietary Fund Types:

Enterprise Funds. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing water, waste water, solid waste, fiber optic and airport services to the general public is financed through user charges.

Internal Service Funds. The Internal Service Funds are used to account for financing of insurance services and computers purchases provided to other city funds and departments on a cost basis.

Private Trust Fund. The Private Purpose Trust Fund is used to account for the transactions of the Successor Agency of the City of Watsonville Redevelopment Agency.

Information on Employee Compensation and Benefits

Each classification title within the City of Watsonville has a corresponding salary range. As part of the budget preparation for salaries and benefits each year, range movement is programmed, if an employee is not at "top step," any approved cost of living adjustment (COLA) as per existing MOU's and merit pay are added to salary. The City is a member of the Public Employee Retirement System (PERS). These rates fall into three categories: Police Safety (3% @ 50) & (3% @ 55), Fire Safety (3% @ 50) & (3% @ 55) and Miscellaneous (2% @ 55) & (2% @ 60). The lower PERS retirement programs went into effect for all new hires as of July 1, 2011. Employees may sign up for Section 125 benefits related to medical reimbursement or child care reimbursement during an open enrollment period.

Cost Allocation Plan

Every year, the City's cost allocation plan is updated to identify the costs associated with providing certain services. These indirect charges reimburse the administration and overhead services provided by General Fund departments such as General Government, City Clerk, and Finance. The full cost allocation delineates the basis of allocation by department and can include total operating budget (excluding capital and debt), the number of full-time equivalent positions per department; specific number of requests or hours of services provided, or percentage estimates provided by departments.

Information on City of Watsonville's Basis of Accounting

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A two-month availability period is used for revenue recognition for all governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Within the City's Comprehensive Annual Financial Report all governmental fund budgets are presented on the modified accrual basis of accounting.

All proprietary fund types use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Information on the City's Budgetary Accounting Method

As set forth in the City Charter, the City Council adopts an annual budget for all funds. The annual budget for governmental funds are prepared on the modified accrual basis of accounting as described above. Expenditures may not legally exceed budgeted appropriations at the fund level. The City Manager is authorized to transfer budgeted amounts within a fund and among departments; however, any revisions that alter total expenditures at the fund level must be approved by the City Council. All operating and capital appropriations lapse at year-end to the extent that they have not been expended. Proprietary funds are budgeted on the cash basis of accounting. The difference from cash basis of accounting and accrual basis of accounting is that depreciation is not budgeted and principal payments of debt services are budgeted.

Information on the City's Budget Calendar and Process

- *March 1, 2021.* The Finance Department releases budget preparation instructions to departments. Training via zoom was held for all budget preparation. The instructions contain detailed information on budget targets, salary and benefit rates, and budget development methods.
- *March 31, 2021.* Department budget submissions are due to the Finance Department. Enterprise Departments are to include rate proposals.
- *April 11, 2021 to April 16, 2021.* The City Manager meets with departments to review the attainment of FY's 2019-21 Goals and Objectives and to discuss the preparation of FY's 2019-2021 department Goals and Objectives.
- *May 31, 2021.* The City's complete draft 2021/23 Budget is released to the Council and is made available for public review.
- *June 8, 2021.* First of two public meetings on the status of the City' overall budget process and the status of the General Fund.
- *June 22, 2021.* City Council adopts final version of FY's 2021-23 Biennial Budget.

Budget Modification Process

For budget management purposes, the City's Budget ordinance states the following budget administration responsibilities:

City Council will approve any change, which will increase the proposed expenditures within any fund.

The City Manager may transfer appropriations within a fund without increasing total expenditures when appropriate for continued operations except for the contingency funds.

The Administrative Service Director may transfer appropriations within a division upon request of a department head except in salary and capital accounts.

City Council will reappropriate capital improvement project budgets each year until the project is completed.

Capital Improvements Program Calendar and Process

- *March 1, 2021.* The Finance Department releases Capital Improvements Program (CIP) process memo.
- *March 24, 2021.* Departmental CIP submissions due to the Finance Department.
- *May 4, 2021.* Recommended CIP submitted to Planning Commission, certified as complying with General Plan by Planning.
- *June 8, 2021.* Draft CIP reviewed by City Council.
- *June 22, 2021.* Final CIP adopted by City Council.

MAJOR REVENUE SOURCES

General Fund Revenues

Current Property Tax. Property tax is assessed at 1 percent of assessed value. Assessed value is market value at time of sale increased annually up to 2 percent per year. If a sale has not occurred since 1977, the assessed value is based upon the 1976 tax rolls, increased by 2 percent per year. For the last 4 years, the Santa Cruz County Assessor Office has increased the City's assessed valuation by 2 percent after eight years of decreases. This property tax is shared by several taxing entities, principally the City of Watsonville, Pajaro Valley Unified School District and County of Santa Cruz. We expect to see property taxes grow in the next two fiscal years.

Sales Tax. Sales tax is one of the largest single revenue sources in the General Fund. In this financial plan, several factors have caused us to increase the forecast of this revenue source, such as retail sales improving over the last several years. As a result, sale tax is anticipated to increase by 3.6 percent.

Hotel Room Tax. Hotel Tax or Transient Occupancy Tax was hard hit by the Covid 19 pandemic. We are expecting it will remain at FY 2018-19 levels and perhaps increase in future years.

Utility Users Tax. The City of Watsonville utility user tax is between five and a half to six percent on cable, telephone, electricity, water, and gas utility usage.

Cost Allocation This is the City's cost allocation for general fund staff that support other funds. This fee is based on a new program purchased in 2016/17 fiscal year and updated based on the 2021/23 proposed budget.

Medical Cannabis. Medical Cannabis Facility and Grow Ordinances was passed in the November 2016 election. The City started receiving fees in fiscal year 2017/18. The City is projecting \$550,000 in revenue in 2021/22 and an increase in fiscal year 2022/23 to \$605,000.

Special Sales Tax This is a special sales tax approved by voters in November 2006 election of .25% to offset a permeate reduction in retirement property tax. This tax is projected to increase at the same rates as other sales tax.

Enterprise Revenues

Airport Fuel. Aviation fuel demand continues to be inelastic and seasonal. The Airport owns and maintains sole fuel concession (fuel farm, self-service island and refueler vehicles) supplying aviation grade fuel to the flying public. Aviation fuel is the second highest operational cost which fluctuates based on market condition. Given current and projected fuel prices fuel revenues are expected to slightly **increase** over the next fiscal year.

Airport Hangers. The airport has a fixed number of Airport hangars. The number of hangars has not increased, but the rates charged for them have been increased over the past few years. Thus, revenues are expected to slightly increase over the next fiscal year with another increase.

Water Sales. Water revenues are derived from water consumption and availability charges. In addition, the water fund derives revenues from new construction fees and water use reduction fees. Water reduction fees are used to fund water conservation efforts throughout the City including the toilet rebate program and the industrial water conservation grant program.

Waste Water Revenues. Waste Water revenues are derived from residential, commercial and sanitation district sewer usage charges.

Industrial Service Charges. This revenue is from industrial sewer usage charges.

PVWMA Operational Reimbursement. This revenue is reimbursement for the City operating the new water recycling center. PVWMA distributes the recycled water to farmers. The revenue is based on City operation costs each year.

Solid Waste Receipts. Solid waste revenues are derived from waste disposal fees.

Special Revenue Funds

Measure B Sales Tax. In 1996, the citizens of Santa Cruz County approved a special 1/4 cent sales tax for special funding for Libraries for 16 years. In 2009, the citizens of Santa Cruz County approved the elimination of the 16 year sunset close and made it a permanent tax. This sales tax is collected county-wide and distributed on a formula basis through the Library Financing Authority.

Retirement Tax. The City's Charter provides specific authority for the City Council to levy a property tax override to fund General Fund employees' retirement costs. In the November 2006 Election, the voters approved a permanently cap on the Retirement Tax Levy Rate to 0.077% of Assessed Value. The tax is expected to collect \$3.6 million in 2021/2022 and \$3.7 million in 2022/2023.

Measure Y (G) Sales Tax. In 2014, the citizens of Watsonville approved an additional sales tax of .5% for seven years to increase funding for public safety. That measure was renewed by voters in March of 2020 and updated to include an allocation to the Parks and Community Services Department.

Federal Entitlement. The City of Watsonville is an entitlement City and receives Community Development Block Grant Funds (CDBG) annually. These funds are used to support innovative and catalytic economic development and housing projects.

Gas Tax Grants. Over the years, the City received federal and state grants which are used with the City gas tax allocations for various street projects throughout the City.

Internal Service Fund

Health Care Premiums. The City of Watsonville's Internal Service Fund includes Health, Liability and Workers' Compensation Programs. The premiums are assessed against the operating funds on a break-even basis. The Health Care Premiums increases of 2.5% for 2021-2022 and 2.5% for 2022/2023 respectively reflects the estimated health care cost increases required to balance the plan over current years actual rates.

Worker's Compensation Premiums. The premiums are assessed against the operating funds on a break-even basis. The Workers Compensation Program costs are projected to increase in 2021/2022 by 5% and then increase by 2% for 2022/2023 respectively which reflects the estimated workers

compensation costs required to balance the plan.

Liability Premiums. The premiums are assessed against the operating funds on a break-even basis. The Liability Program costs are projected to increase in 2021/2022 by 5% and then increase by 2% for 2022/2023 respectively which reflects the estimated Liability premiums costs required to balance the plan.

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

GENERAL FUND - MAJOR FUND				
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	4,550,062	4,108,310	4,689,636	4,905,579
FINES & FORFEITURES	671,566	627,375	656,488	657,048
INTERGOVERNMENTAL REVENUES	174,564	165,937	41,616	42,008
LICENSES & PERMITS	475,418	378,132	651,422	679,424
MISCELLANEOUS REVENUES	1,881,388	590,303	1,112,666	1,164,014
OTHER CHARGES & FEES	228,739	357,406	1,245,000	1,285,790
OTHER TAXES	6,445,263	5,419,008	6,557,107	6,747,820
PROPERTY TAXES	12,712,164	12,171,268	13,287,103	13,665,970
SALES TAXES	10,842,869	8,173,255	12,080,264	12,484,444
USE OF MONEY AND PROPERTY	2,972,151	2,677,590	2,928,426	3,027,023
TOTAL FINANCIAL RESOURCES	40,954,183	34,668,584	43,249,728	44,659,120
 FINANCIAL USES:				
AIRPORT				
CAPITAL PROJECTS	973,613	645,500	4,369,487	5,052,482
CITY CLERK	802,344	916,149	1,205,357	1,053,243
COMMUNITY DEVELOPMENT	2,333,698	1,877,969	2,916,910	2,909,995
DEBT MANAGEMENT				
FINANCE	1,579,219	1,590,665	1,711,099	1,778,653
FIRE	7,538,289	7,150,127	7,956,138	8,306,447
GENERAL GOVERNMENT	1,818,098	2,284,873	2,435,519	2,511,633
INNOVATION & TECHNOLOGY	1,539,546	-	-	-
LIBRARY	551,899	541,484	585,686	590,085
NON DEPARTMENTAL	2,146,091	2,301,470	2,759,123	2,772,985
PARKS & COMM SERVICES	4,363,873	3,408,817	5,216,337	5,622,022
POLICE	18,398,200	18,951,725	20,278,271	21,141,109
PUBLIC WORKS	1,428,184	1,410,113	1,625,627	1,668,240
REDEVELOPMENT & HOUSING	34,790	-	-	-
RISK MANAGEMENT				
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	43,507,845	41,078,892	51,059,554	53,406,895
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT	(3,594,119)	(3,952,808)	(4,126,938)	(4,146,299)
TOTAL OTHER FINANCIAL SOURCES (USES)	(3,594,119)	(3,952,808)	(4,126,938)	(4,146,299)
 NET CHANGE IN FUND BALANCE	 1,040,457	 (2,457,500)	 (3,682,888)	 (4,601,476)
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	13,266,963	14,307,420	11,849,920	8,167,032
ENDING FUND BALANCES/NET ASSETS	14,307,420	11,849,920	8,167,032	3,565,557

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

	SOLID WASTE FUND - MAJOR FUND			
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	14,465,014	15,818,287	15,951,004	15,970,049
FINES & FORFEITURES				
INTERGOVERNMENTAL REVENUES	11,231			
LICENSES & PERMITS		0	0	0
MISCELLANEOUS REVENUES	133,481	110,000	60,000	60,000
OTHER CHARGES & FEES				
OTHER TAXES				
PROPERTY TAXES				
SALES TAXES				
USE OF MONEY AND PROPERTY	97,802	20,000	20,000	20,000
TOTAL FINANCIAL RESOURCES	14,707,528	15,948,287	16,031,004	16,050,049
 FINANCIAL USES:				
AIRPORT				
CAPITAL PROJECTS	706,889	2,376,478	2,200,079	993,582
CITY CLERK				
COMMUNITY DEVELOPMENT				
DEBT MANAGEMENT				
FINANCE				
FIRE				
GENERAL GOVERNMENT				
INNOVATION & TECHNOLOGY				
LIBRARY				
NON DEPARTMENTAL				
PARKS & COMM SERVICES				
POLICE				
PUBLIC WORKS	11,927,003	16,147,857	14,741,948	14,900,943
REDEVELOPMENT & HOUSING				
RISK MANAGEMENT				
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	12,633,893	18,524,335	16,942,027	15,894,525
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT				
TOTAL OTHER FINANCIAL SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	2,073,635	(2,576,048)	(911,023)	155,524
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	4,041,286	6,114,921	3,538,873	2,627,850
ENDING FUND BALANCES/NET ASSETS	6,114,921	3,538,873	2,627,850	2,783,375

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

	WASTEWATER FUND - MAJOR FUND			
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	13,864,329	14,587,872	16,304,574	16,885,142
FINES & FORFEITURES				
INTERGOVERNMENTAL REVENUES	108,538	32,005	32,005	32,005
LICENSES & PERMITS	0	0	0	0
MISCELLANEOUS REVENUES				
OTHER CHARGES & FEES	336,030	3,050,000	97,270	97,270
OTHER TAXES	1,800	0	0	0
PROPERTY TAXES				
SALES TAXES				
USE OF MONEY AND PROPERTY	266,165	55,000	96,536	96,536
TOTAL FINANCIAL RESOURCES	14,576,863	17,724,877	16,530,385	17,110,953
 FINANCIAL USES:				
AIRPORT				
CAPITAL PROJECTS	1,656,558	8,042,760	9,016,660	2,501,448
CITY CLERK				
COMMUNITY DEVELOPMENT				
DEBT MANAGEMENT				
FINANCE				
FIRE				
GENERAL GOVERNMENT				
INNOVATION & TECHNOLOGY				
LIBRARY				
NON DEPARTMENTAL				
PARKS & COMM SERVICES				
POLICE				
PUBLIC WORKS	12,638,808	14,092,525	15,129,077	15,513,343
REDEVELOPMENT & HOUSING				
RISK MANAGEMENT				
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	14,295,366	22,135,285	24,145,737	18,014,791
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT				
TOTAL OTHER FINANCIAL SOURCES (USES)	-	-	-	-
 NET CHANGE IN FUND BALANCE	281,497	(4,410,408)	(7,615,352)	(903,838)
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	43,033,828	43,315,325	38,904,917	31,289,565
ENDING FUND BALANCES/NET ASSETS	43,315,325	38,904,917	31,289,565	30,385,726

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

	WATER FUND - MAJOR			
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	20,125,776	19,092,317	21,262,133	21,573,513
FINES & FORFEITURES	0	0	0	0
INTERGOVERNMENTAL REVENUES				
LICENSES & PERMITS				
MISCELLANEOUS REVENUES				
OTHER CHARGES & FEES	75,410	0	0	0
OTHER TAXES	328,216	67,000	67,000	67,000
PROPERTY TAXES				
SALES TAXES				
USE OF MONEY AND PROPERTY	357,867	100,000	240,552	264,708
TOTAL FINANCIAL RESOURCES	20,887,268	19,259,317	21,569,685	21,905,221

FINANCIAL USES:

AIRPORT				
CAPITAL PROJECTS	3,980,682	13,697,309	15,443,098	13,278,868
CITY CLERK				
COMMUNITY DEVELOPMENT				
DEBT MANAGEMENT				
FINANCE				
FIRE				
GENERAL GOVERNMENT				
INNOVATION & TECHNOLOGY				
LIBRARY				
NON DEPARTMENTAL				
PARKS & COMM SERVICES				
POLICE				
PUBLIC WORKS	15,432,011	14,137,456	15,465,742	16,569,409
REDEVELOPMENT & HOUSING				
RISK MANAGEMENT				
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	19,412,693	27,834,765	30,908,840	29,848,277

OTHER FINANCIAL SOURCES (USES)

TRANSFERS IN/ OUT	0	0	0	0
TOTAL OTHER FINANCIAL SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	1,474,576	(8,575,448)	(9,339,155)	(7,943,056)
FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	56,388,126	57,862,702	49,287,254	39,948,099
ENDING FUND BALANCES/NET ASSETS	57,862,702	49,287,254	39,948,099	32,005,043

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

	AIRPORT FUND - MAJOR FUND			
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	0	31,185	0	0
FINES & FORFEITURES				
INTERGOVERNMENTAL REVENUES				
LICENSES & PERMITS	10,000	10,000	10,000	10,000
MISCELLANEOUS REVENUES				
OTHER CHARGES & FEES	1,899,752	853,500	1,475,085	1,242,055
OTHER TAXES	285,417	279,187	293,144	296,429
PROPERTY TAXES				
SALES TAXES				
USE OF MONEY AND PROPERTY	2,243,933	1,704,416	2,173,247	2,173,247
TOTAL FINANCIAL RESOURCES	4,439,102	2,878,288	3,951,476	3,721,731
 FINANCIAL USES:				
AIRPORT	3,425,786	2,863,378	3,456,475	3,556,731
CAPITAL PROJECTS	376,955	-	418,463	165,000
CITY CLERK				
COMMUNITY DEVELOPMENT				
DEBT MANAGEMENT				
FINANCE				
FIRE				
GENERAL GOVERNMENT				
INNOVATION & TECHNOLOGY				
LIBRARY				
NON DEPARTMENTAL				
PARKS & COMM SERVICES				
POLICE				
PUBLIC WORKS				
REDEVELOPMENT & HOUSING				
RISK MANAGEMENT				
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	3,802,741	2,863,378	3,874,938	3,721,731
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT				
TOTAL OTHER FINANCIAL SOURCES (USES)	-	-	-	-
 NET CHANGE IN FUND BALANCE	636,361	14,910	76,538	0
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	8,894,552	9,530,913	9,545,823	9,622,361
ENDING FUND BALANCES/NET ASSETS	9,530,913	9,545,823	9,622,361	9,622,361

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

SPECIAL, PRIVATE TRUST & DEBT SERVICE FUNDS - NON MAJOR FUNDS				
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	128,478	25,600	2,252,939	2,252,939
FINES & FORFEITURES	82,148	92,000	92,000	92,000
INTERGOVERNMENTAL REVENUES	3,526,779	1,893,962	3,742,588	3,278,274
LICENSES & PERMITS	57,131	72,900	72,900	72,900
MISCELLANEOUS REVENUES	15,273,983	16,327,570	15,925,339	24,424,488
OTHER CHARGES & FEES	2,522,857	2,278,470	1,633,694	1,642,882
OTHER TAXES	1,634,303	2,201,790	2,012,247	1,901,634
PROPERTY TAXES	3,531,088	3,561,139	3,634,386	3,761,485
SALES TAXES	8,232,018	6,100,296	8,916,360	9,159,391
USE OF MONEY AND PROPERTY	531,704	291,545	275,885	255,885
TOTAL FINANCIAL RESOURCES	35,520,488	32,845,272	38,558,338	46,841,878
 FINANCIAL USES:				
AIRPORT				
CAPITAL PROJECTS	6,940,214	13,623,607	16,568,505	20,094,853
CITY CLERK				
COMMUNITY DEVELOPMENT	75,217	215,000	85,000	85,000
DEBT MANAGEMENT	6,060,401	863,671	832,767	813,431
FINANCE				
FIRE	1,418,032	1,499,946	1,724,317	1,713,988
GENERAL GOVERNMENT	303,441	303,621	327,265	329,496
INNOVATION & TECHNOLOGY	(164,736)	-	251,446	126,939
LIBRARY	3,689,207	3,427,728	3,718,429	3,889,344
NON DEPARTMENTAL	4,295,233	4,304,527	3,925,391	3,761,485
PARKS & COMM SERVICES	460,633	587,607	1,439,713	586,041
POLICE	1,962,187	2,084,596	2,484,690	2,557,761
PUBLIC WORKS	679,367	948,698	3,326,088	3,564,233
REDEVELOPMENT & HOUSING	2,277,151	3,320,889	4,279,951	3,319,507
RISK MANAGEMENT	10,085,291	9,365,325	9,910,122	10,234,136
SUCCESSOR AGENCY	618,175	2,268,255	2,012,247	1,901,634
TOTAL FINANCIAL USES	38,699,813	42,813,470	50,885,931	52,977,848
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT	(1,194,307)	(1,078,902)	(1,234,217)	(1,193,334)
TOTAL OTHER FINANCIAL SOURCES (USES)	(1,194,307)	(1,078,902)	(1,234,217)	(1,193,334)
 NET CHANGE IN FUND BALANCE	 (1,985,018)	 (8,889,296)	 (11,093,376)	 (4,942,636)
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	30,694,942	28,709,924	19,820,628	8,727,252
ENDING FUND BALANCES/NET ASSETS	28,709,924	19,820,628	8,727,252	3,784,616

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

ENTERPRISE & INTERNAL SERVICE FUNDS - NON MAJOR FUNDS				
	2019/20	2020/21	2021/22	2022/23
FINANCIAL RESOURCES	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	0	3,095,276	3,497,761	3,602,694
FINES & FORFEITURES				
INTERGOVERNMENTAL REVENUES				
LICENSES & PERMITS				
MISCELLANEOUS REVENUES	3,069,099	2,248,780	3,121,200	3,140,558
OTHER CHARGES & FEES				
OTHER TAXES				
PROPERTY TAXES				
SALES TAXES				
USE OF MONEY AND PROPERTY	216,530	100,000	81,850	81,850
TOTAL FINANCIAL RESOURCES	3,285,629	5,444,056	6,700,811	6,825,102
 FINANCIAL USES:				
AIRPORT				
CAPITAL PROJECTS				
CITY CLERK				
COMMUNITY DEVELOPMENT				
DEBT MANAGEMENT				
FINANCE				
FIRE				
GENERAL GOVERNMENT				
INNOVATION & TECHNOLOGY	2,257,073	2,962,788	3,053,438	
LIBRARY				
NON DEPARTMENTAL				
PARKS & COMM SERVICES				
POLICE				
PUBLIC WORKS	186,935	250,761	232,504	232,524
REDEVELOPMENT & HOUSING				
RISK MANAGEMENT	2,887,957	2,262,451	3,121,200	3,140,558
SUCCESSOR AGENCY				
TOTAL FINANCIAL USES	3,074,893	4,770,285	6,316,492	6,426,520
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT	(186,719)	(150,761)	(150,761)	(150,761)
TOTAL OTHER FINANCIAL SOURCES (USES)	(186,719)	(150,761)	(150,761)	(150,761)
NET CHANGE IN FUND BALANCE	397,455	824,532	535,080	549,343
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	1,087,240	1,484,695	2,309,227	2,844,307
ENDING FUND BALANCES/NET ASSETS	1,484,695	2,309,227	2,844,307	3,393,650

SUMMARY OF FINANCIAL SOURCES OVER FINANCIAL USES

	TOTAL			
	2019/20	2020/21	2021/22	2022/23
<u>FINANCIAL RESOURCES</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
CHARGES FOR SERVICES	53,133,659	56,758,847	63,958,047	65,189,916
FINES & FORFEITURES	753,714	719,375	748,488	749,048
INTERGOVERNMENTAL REVENUES	3,821,112	2,091,904	3,816,209	3,352,287
LICENSES & PERMITS	542,549	461,032	734,322	762,324
MISCELLANEOUS REVENUES	20,357,950	19,276,653	20,219,205	28,789,060
OTHER CHARGES & FEES	5,062,788	6,539,376	4,451,049	4,267,997
OTHER TAXES	8,694,999	7,966,985	8,929,498	9,012,883
PROPERTY TAXES	16,243,252	15,732,407	16,921,489	17,427,455
SALES TAXES	19,074,887	14,273,551	20,996,624	21,643,835
USE OF MONEY AND PROPERTY	6,686,151	4,948,551	5,816,496	5,919,249
TOTAL FINANCIAL RESOURCES	134,371,061	128,768,681	146,591,427	157,114,054
 FINANCIAL USES:				
AIRPORT	3,425,786	2,863,378	3,456,475	3,556,731
CAPITAL PROJECTS	14,634,911	38,385,654	48,016,292	42,086,233
CITY CLERK	802,344	916,149	1,205,357	1,053,243
COMMUNITY DEVELOPMENT	2,408,915	2,092,969	3,001,910	2,994,995
DEBT MANAGEMENT	6,060,401	863,671	832,767	813,431
FINANCE	1,579,219	1,590,665	1,711,099	1,778,653
FIRE	8,956,321	8,650,073	9,680,455	10,020,435
GENERAL GOVERNMENT	2,121,539	2,588,494	2,762,784	2,841,129
INNOVATION & TECHNOLOGY	1,374,810	2,257,073	3,214,234	3,180,377
LIBRARY	4,241,106	3,969,212	4,304,115	4,479,429
NON DEPARTMENTAL	6,441,324	6,605,997	6,684,514	6,534,470
PARKS & COMM SERVICES	4,824,506	3,996,424	6,656,050	6,208,064
POLICE	20,360,387	21,036,321	22,762,961	23,698,870
PUBLIC WORKS	42,292,309	46,987,410	50,520,986	52,448,692
REDEVELOPMENT & HOUSING	2,311,941	3,320,889	4,279,951	3,319,507
RISK MANAGEMENT	12,973,248	11,627,776	13,031,322	13,374,694
SUCCESSOR AGENCY	618,175	2,268,255	2,012,247	1,901,634
TOTAL FINANCIAL USES	135,427,243	160,020,410	184,133,519	180,290,587
 OTHER FINANCIAL SOURCES (USES)				
TRANSFERS IN/ OUT	(4,975,145)	(5,182,471)	(5,511,916)	(5,490,394)
TOTAL OTHER FINANCIAL SOURCES (USES)	(4,975,145)	(5,182,471)	(5,511,916)	(5,490,394)
 NET CHANGE IN FUND BALANCE	 3,918,963	 (26,069,258)	 (32,030,176)	 (17,686,139)
 FUND BALANCE/NET ASSETS:				
ADJUSTED BEGINNING FUND BALANCES/NET ASSETS	157,406,937	161,325,900	135,256,642	103,226,466
ENDING FUND BALANCES/NET ASSETS	161,325,900	135,256,642	103,226,466	85,540,327

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Fund Analysis



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FUND ANALYSIS SUMMARY

	0150- GENERAL FUND	Total Special Revenue	Debt Service Fund	Total Enterprise Funds	Total Internal Service	Private Trust Fund	Total All Funds
Projected Resources 2021-22							
Revenues	43,249,728	24,380,630	-	58,164,400	18,784,422	2,012,247	146,591,427
Transfers In	4,126,938	401,452	832,765	150,761	-	-	5,511,916
Total Resources	47,376,666	24,782,082	832,765	58,315,161	18,784,422	2,012,247	152,103,343
Projected Expenditures							
Operations	46,416,676	14,879,131	-	47,845,344	18,217,449	13,520	127,372,120
Capital	4,369,487	14,332,702	-	27,768,900	1,545,203	-	48,016,292
Transfers Out	273,391	4,459,820	-	435,053	-	343,652	5,511,916
Debt Service	-	-	832,767	745,349	-	1,655,075	3,233,191
Total Uses	51,059,554	33,671,653	832,767	76,794,646	19,762,652	2,012,247	184,133,519
Surplus / (Shortfall)	(3,682,888)	(8,889,571)	(2)	(18,479,485)	(978,230)	-	(32,030,176)
Projected Resources 2022-23							
Revenues	44,659,120	32,456,769	-	58,869,804	19,226,727	1,901,634	157,114,054
Transfers In	4,146,299	379,905	813,429	150,761	-	-	5,490,394
Total Resources	48,805,419	32,836,674	813,429	59,020,565	19,226,727	1,901,634	162,604,448
Projected Expenditures							
Operations	48,126,279	13,119,162	-	48,825,392	18,651,471	13,520	128,735,824
Capital	5,052,482	17,227,853	-	19,539,898	266,000	-	42,086,233
Transfers Out	228,134	4,591,293	-	435,053	-	235,914	5,490,394
Debt Service	-	-	813,431	1,512,505	-	1,652,200	3,978,136
Total Uses	53,406,895	34,938,308	813,431	70,312,848	18,917,471	1,901,634	180,290,587
Surplus / (Shortfall)	(4,601,476)	(2,101,634)	(2)	(11,292,283)	309,256	-	(17,686,139)
Projected Fund / Cash Balance 6/30/2021	17,537,277	30,961,943	238,493	47,768,255	2,207,434	2,721,429	101,434,831
Projected Fund / Cash Balance 6/30/2023	9,252,913	19,970,737	238,489	17,996,488	1,538,460	2,721,433	51,718,520
Less Restricted Fund / Cash Balances	7,134,827	-	238,493	2,427,294	868,404	-	19,327,397
Total Available Funds 6/30/2023	2,118,086	19,970,737	(4)	15,569,194	670,056	2,721,433	68,798,787
Analysis of Estimated Restricted Fund Balances							
Insurance Reserve- Solid Waste				600,000			600,000
Insurance Reserve- Workers Comp/Liability				-	868,404		868,404
Landfill Closure and Post Closure Reserve				873,052			873,052
Reserve for Capital Replacement				-			-
Reserve for Debt Service/Notes Rec.		238,493		88,130			326,623
Reserve for Inventory	12,100			866,112			878,212
Reserved for Monterey Bay Community Power	272,727			-			272,727
Reserve for Emergency	4,400,000			-			4,400,000
Charter Reserve (Section 1112)	2,450,000			-			2,450,000
Restricted Fund / Cash Balances	7,134,827		238,493	2,427,294	868,404		10,669,018

SPECIAL REVENUE FUNDS						
	0150- GENERAL FUND	0160- RETIREMENT FUND	0204- RDA_HOUSING	COMMUNITY DEV BLOCK GRANT	0209- H.O.M.E. GRANTS	0210-CAL HOME GRANT
Projected Resources 2021-22						
Revenues	43,249,728	3,634,386	265,000	1,519,069	499,699	58,000
Transfers In	4,126,938	-	68,730	-	-	-
Total Resources	47,376,666	3,634,386	333,730	1,519,069	499,699	58,000
Projected Expenditures						
Operations	46,416,676	3,000	1,625,106	522,669	609,747	527,436
Capital	4,369,487	-	-	712,466	-	-
Transfers Out	273,391	3,631,386	-	283,934	-	-
Debt Service	-	-	-	-	-	-
Total Uses	51,059,554	3,634,386	1,625,106	1,519,069	609,747	527,436
Surplus / (Shortfall)	(3,682,888)	-	(1,291,376)	-	(110,048)	(469,436)
Projected Resources 2022-23						
Revenues	44,659,120	3,761,485	265,000	1,103,135	499,699	58,000
Transfers In	4,146,299	-	47,183	-	-	-
Total Resources	48,805,419	3,761,485	312,183	1,103,135	499,699	58,000
Projected Expenditures						
Operations	48,126,279	3,000	638,273	528,926	610,062	527,843
Capital	5,052,482	-	-	285,901	-	-
Transfers Out	228,134	3,758,485	-	288,308	-	-
Debt Service	-	-	-	-	-	-
Total Uses	53,406,895	3,761,485	638,273	1,103,135	610,062	527,843
Surplus / (Shortfall)	(4,601,476)	-	(326,090)	-	(110,363)	(469,843)
Projected Fund / Cash Balance 6/30/2021	17,537,277	373,442	3,325,545	(143,596)	1,139,243	861,015
Projected Fund / Cash Balance 6/30/2023	9,252,913	373,442	1,708,079	(143,596)	918,832	(78,264)
Less Restricted Fund / Cash Balances	7,134,827	-	-	-	-	-
Total Available Funds 6/30/2023	2,118,086	373,442	1,708,079	(143,596)	918,832	(78,264)

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste	12,100
Insurance Reserve- Workers Comp/Liability	272,727
Landfill Closure and Post Closure Reserve	4,400,000
Reserve for Capital Replacement	2,450,000
Reserve for Debt Service/Notes Rec.	
Reserve for Inventory	12,100
Reserved for Monterey Bay Community Power	272,727
Reserve for Emergency	4,400,000
Charter Reserve (Section 1112)	2,450,000
Restricted Fund / Cash Balances	7,134,827

SPECIAL REVENUE FUNDS						
	0215- RELOCATION REVOLVING	0221- AFFORDABLE HOUSING	0225-BUSINESS DEVELOPMENT	0245- ABANDONED VEHICLE AUTHORITY	0246-CIVIC CENTER COMMON AREA	0250-LIBRARY
Projected Resources 2021-22						
Revenues	35,000	137,000	92,425	60,000	353,979	3,705,459
Transfers In	50,000	-	-	-	189,527	-
Total Resources	85,000	137,000	92,425	60,000	543,506	3,705,459
Projected Expenditures						
Operations	85,000	661,059	73,000	60,000	381,620	3,559,146
Capital	-	-	-	-	48,000	250,000
Transfers Out	-	50,000	24,900	-	-	159,283
Debt Service	-	-	-	-	-	-
Total Uses	85,000	711,059	97,900	60,000	429,620	3,968,429
Surplus / (Shortfall)	-	(574,059)	(5,475)	-	113,886	(262,970)
Projected Resources 2022-23						
Revenues	35,000	127,000	92,425	60,000	358,491	3,782,752
Transfers In	50,000	-	-	-	189,527	-
Total Resources	85,000	127,000	92,425	60,000	548,018	3,782,752
Projected Expenditures						
Operations	85,000	676,096	73,000	60,000	603,629	3,730,061
Capital	-	-	-	-	275,000	10,000
Transfers Out	-	50,000	24,900	-	-	159,283
Debt Service	-	-	-	-	-	-
Total Uses	85,000	726,096	97,900	60,000	878,629	3,899,344
Surplus / (Shortfall)	-	(599,096)	(5,475)	-	(330,611)	(116,592)
Projected Fund / Cash Balance 6/30/2021	50,000	605,795	149,357	33,833	384,125	1,366,989
Projected Fund / Cash Balance 6/30/2023	50,000	(567,360)	138,407	33,833	167,400	987,427
Less Restricted Fund / Cash Balances	-	-	-	-	-	-
Total Available Funds 6/30/2023	50,000	(567,360)	138,407	33,833	167,400	987,427

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste
 Insurance Reserve- Workers Comp/Liability
 Landfill Closure and Post Closure Reserve
 Reserve for Capital Replacement
 Reserve for Debt Service/Notes Rec.
 Reserve for Inventory
 Reserved for Monterey Bay Community Power
 Reserve for Emergency
 Charter Reserve (Section 1112)

Restricted Fund / Cash Balances

SPECIAL REVENUE FUNDS

	0260-SPECIAL GRANTS	0265-PUBLIC EDUCATION FEE -CABLE TV	0281-PARKS DEVELOPMENT	0285-LLMAD- GONZALEZ STREET	0290-GREEN BUILDING FEE	0305-GAS TAX
Projected Resources 2021-22						
Revenues	5,896,817	32,200	-	600	4,000	1,276,440
Transfers In	-	-	-	-	-	-
Total Resources	5,896,817	32,200	-	600	4,000	1,276,440
Projected Expenditures						
Operations	1,157,881	36,391	-	2,500	-	716,129
Capital	4,824,817	-	176,216	-	-	1,096,127
Transfers Out	-	-	-	-	5,000	-
Debt Service	-	-	-	-	-	-
Total Uses	5,982,698	36,391	176,216	2,500	5,000	1,812,256
Surplus / (Shortfall)	(85,881)	(4,191)	(176,216)	(1,900)	(1,000)	(535,816)
Projected Resources 2022-23						
Revenues	14,077,952	32,200	-	600	4,000	1,314,339
Transfers In	-	-	-	-	-	-
Total Resources	14,077,952	32,200	-	600	4,000	1,314,339
Projected Expenditures						
Operations	-	38,526	-	2,500	-	732,264
Capital	14,077,952	-	-	-	-	500,000
Transfers Out	-	-	-	-	5,000	-
Debt Service	-	-	-	-	-	-
Total Uses	14,077,952	38,526	-	2,500	5,000	1,232,264
Surplus / (Shortfall)	-	(6,326)	-	(1,900)	(1,000)	82,075
Projected Fund / Cash Balance 6/30/2021	6,910,345	73,544	1,403,633	17,880	47,203	838,062
Projected Fund / Cash Balance 6/30/2023	6,824,464	63,027	1,227,417	14,080	45,203	384,320
Less Restricted Fund / Cash Balances						
Total Available Funds 6/30/2023	6,824,464	63,027	1,227,417	14,080	45,203	384,320

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste
 Insurance Reserve- Workers Comp/Liability
 Landfill Closure and Post Closure Reserve
 Reserve for Capital Replacement
 Reserve for Debt Service/Notes Rec.
 Reserve for Inventory
 Reserved for Monterey Bay Community Power
 Reserve for Emergency
 Charter Reserve (Section 1112)

Restricted Fund / Cash Balances

SPECIAL REVENUE FUNDS						
	0306-SB 1 - GAS TAX FUNDING	0309- PARKING GARAGE	0310-SALES TAX MEASURE Y	0312- MEASURE D - TRANSPORTA TION FUND	0340- IMPACT: CITY- WIDE TRAFFIC	0344- IMPACT: EAST HIGHWAY 1 AREA
Projected Resources 2021-22						
Revenues	1,046,279	162,000	4,440,577	942,424	-	-
Transfers In	-	93,195	-	-	-	-
Total Resources	1,046,279	255,195	4,440,577	942,424	-	-
Projected Expenditures						
Operations	-	173,964	4,189,600	-	-	-
Capital	2,381,984	-	1,369,447	3,036,714	98,425	139,108
Transfers Out	-	19,010	286,307	-	-	-
Debt Service	-	-	-	-	-	-
Total Uses	2,381,984	192,974	5,845,354	3,036,714	98,425	139,108
Surplus / (Shortfall)	(1,335,705)	62,221	(1,404,777)	(2,094,290)	(98,425)	(139,108)
Projected Resources 2022-23						
Revenues	955,000	162,000	4,571,836	971,903	-	-
Transfers In	-	93,195	-	-	-	-
Total Resources	955,000	255,195	4,571,836	971,903	-	-
Projected Expenditures						
Operations	-	174,060	4,259,110	-	-	-
Capital	300,000	-	444,000	1,335,000	-	-
Transfers Out	-	19,010	286,307	-	-	-
Debt Service	-	-	-	-	-	-
Total Uses	300,000	193,070	4,989,417	1,335,000	-	-
Surplus / (Shortfall)	655,000	62,125	(417,581)	(363,097)	-	-
Projected Fund / Cash Balance 6/30/2021	1,786,888	(391,259)	3,168,882	2,449,350	1,349,920	2,880,169
Projected Fund / Cash Balance 6/30/2023	1,106,183	(266,913)	1,346,524	(8,037)	1,251,495	2,741,061
Less Restricted Fund / Cash Balances						
Total Available Funds 6/30/2023	1,106,183	(266,913)	1,346,524	(8,037)	1,251,495	2,741,061

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste
 Insurance Reserve- Workers Comp/Liability
 Landfill Closure and Post Closure Reserve
 Reserve for Capital Replacement
 Reserve for Debt Service/Notes Rec.
 Reserve for Inventory
 Reserved for Monterey Bay Community Power
 Reserve for Emergency
 Charter Reserve (Section 1112)

Restricted Fund / Cash Balances

SPECIAL REVENUE FUNDS							
	0347- IMPACT: ERRINGTON/C	0349- IMPACT: LIFFORD AR	0354-LLMAD (SPECIAL DISTRICTS FUND)	0357- UNDERGROU ND UTILITY	0765- COMPUTER REPLACEMENT	0825- NARCOTICS FORFEITURE AWARD	TOTAL SPECIAL REVENUE FUNDS
Projected Resources 2021-22							
Revenues	-	-	207,776	-	-	11,500	24,380,630
Transfers In	-	-	-	-	-	-	401,452
Total Resources	-	-	207,776	-	-	11,500	24,782,082
Projected Expenditures							
Operations	-	-	231,937	-	251,446	11,500	14,879,131
Capital	127,946	22,507	-	48,945	-	-	14,332,702
Transfers Out	-	-	-	-	-	-	4,459,820
Debt Service	-	-	-	-	-	-	-
Total Uses	127,946	22,507	231,937	48,945	251,446	11,500	33,671,653
Surplus / (Shortfall)	(127,946)	(22,507)	(24,161)	(48,945)	(251,446)	-	(8,889,571)
Projected Resources 2022-23							
Revenues	-	-	212,452	-	-	11,500	32,456,769
Transfers In	-	-	-	-	-	-	379,905
Total Resources	-	-	212,452	-	-	11,500	32,836,674
Projected Expenditures							
Operations	-	-	238,373	-	126,939	11,500	13,119,162
Capital	-	-	-	-	-	-	17,227,853
Transfers Out	-	-	-	-	-	-	4,591,293
Debt Service	-	-	-	-	-	-	-
Total Uses	-	-	238,373	-	126,939	11,500	34,938,308
Surplus / (Shortfall)	-	-	(25,921)	-	(126,939)	-	(2,101,634)
Projected Fund / Cash Balance 6/30/2021	226,861	82,395	549,105	486,880	800,000	136,337	30,961,943
Projected Fund / Cash Balance 6/30/2023	98,915	59,888	499,023	437,935	421,615	136,337	19,970,737
Less Restricted Fund / Cash Balances							
Total Available Funds 6/30/2023	98,915	59,888	499,023	437,935	421,615	136,337	19,970,737

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste
 Insurance Reserve- Workers Comp/Liability
 Landfill Closure and Post Closure Reserve
 Reserve for Capital Replacement
 Reserve for Debt Service/Notes Rec.
 Reserve for Inventory
 Reserved for Monterey Bay Community Power
 Reserve for Emergency
 Charter Reserve (Section 1112)

Restricted Fund / Cash Balances

ENTERPRISE FUNDS

	DEBT SERVICE FUND	0710-WASTE WATER	0720- WATER	0730- AIRPORT	0740-SOLID WASTE	0741- LANDFILL CLOSURE
Projected Resources 2021-22						
Revenues	-	16,530,385	21,569,685	3,951,476	16,031,004	-
Transfers In	832,765	-	-	-	-	150,761
Total Resources	832,765	16,530,385	21,569,685	3,951,476	16,031,004	150,761
Projected Expenditures						
Operations	-	14,528,747	15,419,606	3,428,382	14,236,105	150,761
Capital	-	9,016,660	15,443,098	418,463	2,200,079	690,600
Transfers Out	-	201,976	31,625	5,056	196,396	-
Debt Service	832,767	398,354	14,511	23,037	309,447	-
Total Uses	832,767	24,145,737	30,908,840	3,874,938	16,942,027	841,361
Surplus / (Shortfall)	(2)	(7,615,352)	(9,339,155)	76,538	(911,023)	(690,600)
Projected Resources 2022-23						
Revenues	-	17,110,953	21,905,221	3,721,731	16,050,049	-
Transfers In	813,429	-	-	-	-	150,761
Total Resources	813,429	17,110,953	21,905,221	3,721,731	16,050,049	150,761
Projected Expenditures						
Operations	-	14,832,337	15,836,794	3,528,638	14,395,099	150,761
Capital	-	2,501,448	13,278,868	165,000	993,582	2,601,000
Transfers Out	-	201,976	31,625	5,056	196,396	-
Debt Service	813,431	479,030	700,990	23,037	309,448	-
Total Uses	813,431	18,014,791	29,848,277	3,721,731	15,894,525	2,751,761
Surplus / (Shortfall)	(2)	(903,838)	(7,943,056)	0	155,524	(2,601,000)
Projected Fund / Cash Balance 6/30/2021	238,493	13,132,146	24,046,944	650,878	5,673,636	4,164,652
Projected Fund / Cash Balance 6/30/2023	238,489	4,612,955	6,764,733	727,416	4,918,137	873,052
Less Restricted Fund / Cash Balances	238,493	88,130	810,964	53,939	601,209	873,052
Total Available Funds 6/30/2023	(4)	4,524,825	5,953,769	673,477	4,316,928	-
Analysis of Estimated Restricted Fund Balances						
Insurance Reserve- Solid Waste					600,000	
Insurance Reserve- Workers Comp/Liability						
Landfill Closure and Post Closure Reserve						873,052
Reserve for Capital Replacement						
Reserve for Debt Service/Notes Rec.	238,493	88,130				
Reserve for Inventory			810,964	53,939	1,209	
Reserved for Monterey Bay Community Power						
Reserve for Emergency						
Charter Reserve (Section 1112)						
Restricted Fund / Cash Balances	238,493	88,130	810,964	53,939	601,209	873,052

	ENTERPRISE FUNDS		INTERNAL SERVICE FUNDS		
	0789-FIBER OPTIC FUND	TOTAL ENTERPRISE FUNDS	0760-MSC INTERNAL SERVICE FUND	0780- WORKERS COMP/ LIABILITY	0787-HEALTH INSURANCE - NEW
Projected Resources 2021-22					
Revenues	81,850	58,164,400	2,223,339	4,641,279	8,422,043
Transfers In	-	150,761	-	-	-
Total Resources	81,850	58,315,161	2,223,339	4,641,279	8,422,043
Projected Expenditures					
Operations	81,743	47,845,344	2,223,339	4,609,279	8,422,043
Capital	-	27,768,900	-	32,000	-
Transfers Out	-	435,053	-	-	-
Debt Service	-	745,349	-	-	-
Total Uses	81,743	76,794,646	2,223,339	4,641,279	8,422,043
Surplus / (Shortfall)	107	(18,479,485)	-	-	-
Projected Resources 2022-23					
Revenues	81,850	58,869,804	2,223,339	4,676,079	8,724,615
Transfers In	-	150,761	-	-	-
Total Resources	81,850	59,020,565	2,223,339	4,676,079	8,724,615
Projected Expenditures					
Operations	81,763	48,825,392	2,223,339	4,650,079	8,724,615
Capital	-	19,539,898	-	26,000	-
Transfers Out	-	435,053	-	-	-
Debt Service	-	1,512,505	-	-	-
Total Uses	81,763	70,312,848	2,223,339	4,676,079	8,724,615
Surplus / (Shortfall)	87	(11,292,283)	-	-	-
Projected Fund / Cash Balance 6/30/2021	100,000	47,768,255	-	868,404	494,030
Projected Fund / Cash Balance 6/30/2023	100,194	17,996,488	-	868,404	494,030
Less Restricted Fund / Cash Balances	-	2,427,294	-	868,404	-
Total Available Funds 6/30/2023	100,194	15,569,194	-	-	494,030
Analysis of Estimated Restricted Fund Balances					
Insurance Reserve- Solid Waste		600,000			
Insurance Reserve- Workers Comp/Liability		-		868,404	
Landfill Closure and Post Closure Reserve		873,052			
Reserve for Capital Replacement		-			
Reserve for Debt Service/Notes Rec.		88,130			
Reserve for Inventory		866,112			
Reserved for Monterey Bay Community Power		-			
Reserve for Emergency		-			
Charter Reserve (Section 1112)		-			
Restricted Fund / Cash Balances		2,427,294		868,404	

INTERNAL SERVICE FUNDS

	0790- INFORMATION & TECHNOLOGY ISF	TOTAL INTERNAL SERVICIE FUNDS	PRIVATE TRUST FUND	TOTAL ALL FUNDS
Projected Resources 2021-22				
Revenues	3,497,761	18,784,422	2,012,247	146,591,427
Transfers In	-	-	-	5,511,916
Total Resources	3,497,761	18,784,422	2,012,247	152,103,343
Projected Expenditures				
Operations	2,962,788	18,217,449	13,520	127,372,120
Capital	1,513,203	1,545,203	-	48,016,292
Transfers Out	-	-	343,652	5,511,916
Debt Service	-	-	1,655,075	3,233,191
Total Uses	4,475,991	19,762,652	2,012,247	184,133,519
Surplus / (Shortfall)	(978,230)	(978,230)	-	(32,030,176)
Projected Resources 2022-23				
Revenues	3,602,694	19,226,727	1,901,634	157,114,054
Transfers In	-	-	-	5,490,394
Total Resources	3,602,694	19,226,727	1,901,634	162,604,448
Projected Expenditures				
Operations	3,053,438	18,651,471	13,520	128,735,824
Capital	240,000	266,000	-	42,086,233
Transfers Out	-	-	235,914	5,490,394
Debt Service	-	-	1,652,200	3,978,136
Total Uses	3,293,438	18,917,471	1,901,634	180,290,587
Surplus / (Shortfall)	309,256	309,256	-	(17,686,139)
Projected Fund / Cash Balance 6/30/2021	845,000	2,207,434	2,721,429	101,434,831
Projected Fund / Cash Balance 6/30/2023	176,026	1,538,460	2,721,433	51,718,520
Less Restricted Fund / Cash Balances	-	868,404	-	19,327,397
Total Available Funds 6/30/2023	<u>176,026</u>	<u>670,056</u>	<u>2,721,433</u>	<u>68,798,787</u>

Analysis of Estimated Restricted Fund Balances

Insurance Reserve- Solid Waste	600,000
Insurance Reserve- Workers Comp/Liability	868,404
Landfill Closure and Post Closure Reserve	873,052
Reserve for Capital Replacement	-
Reserve for Debt Service/Notes Rec.	326,623
Reserve for Inventory	878,212
Reserved for Monterey Bay Community Power	272,727
Reserve for Emergency	4,400,000
Charter Reserve (Section 1112)	2,450,000
Restricted Fund / Cash Balances	<u>868,404</u>
	<u>10,669,018</u>

TRANSFERS IN/OUT

FY 2021/22

Fund	A/C #	Transfers	Transfers Out	Transfers In	Fund Summary		Transfers Out	Transfers In
					\$	\$		
0150	275-6510	General Fund		3,631,386	0150	General Fund	273,391	4,126,938
0160	278-7910	Retirement Fund	3,631,386		0160	Retirement Fund	3,631,386	
		To pay for General Fund retirement costs.			0202	Successor Agency Fund	343,652	
0150	275-6510	General Fund		122,000	0204	Housing Fund		68,730
0205	380-7910	CBDBG Entitlement	122,000		0205	CBDBG Fund	283,934	
		To fund Recreation staff			0290	Green Building Impact Fee Fund	5,000	
0510	752-6510	Debt Service		161,934	0215	Relocation Revolving Fund		50,000
0205	380-7910	CBDBG Entitlement	161,934		0221	Inclusionary Housing Fund	50,000	
		To fund Section 108 loan payment.			0225	Business Development (CBID)	24,900	
0246	321-6510	Civic Center Common Area Maint.		189,527	0246	Civic Center Common Area Fund		189,527
0150	280-7910	General Fund - City Manager	89,732		0250	Library Fund	159,283	
0250	621-7910	Library	99,795		0290	Green Building Impact Fee Fund		
		To fund Common Area reserve			0309	Parking Garage Fund	19,010	93,195
0309	525-6510	Parking Garage		30,320	0310	Measure G Fund	286,307	
0150	280-7910	General Fund	4,386		0510	Debt Service Fund		832,765
0250	621-7910	Library	19,354		0710	Waste Water Fund	201,976	
0710	530-7910	Sewer	1,645		0720	Water Fund	31,625	
0720	596-7910	Water	1,645		0730	Airport Fund	5,056	
0730	560-7910	Airport	1,645		0740	Solid Waste Fund	196,396	
0740	570-7910	Solid Waste	1,645		0741	Landfill Closure Fund		150,761
		To fund Civic Center Parking Garage payback			0787	Risk Management Fund		
						Total	5,511,916	5,511,916
0309	525-6510	Parking Garage		62,875	0150	275-6510	General Fund	343,652
0150	280-7910	General Fund	9,097		0202	361-7910	Successor Agency	
0250	621-7910	Library	40,134			Partial repayment of Agency loan		
0710	530-7910	Sewer	3,411		0204	368-6510	Housing Fund	68,730
0720	596-7910	Water	3,411		0150	280-7910	General Fund	
0730	560-7910	Airport	3,411		0225	340-7910	Business Development	24,900
0740	570-7910	Solid Waste	3,411			To fund downtown police patrol		
		To fund Civic Center Parking Garage costs			0150	275-6510	General Fund	24,900
0510	757-6510	Debt Service Solar Lease		282,510	0225	340-7910	Business Development	
0150	280-7910	General Fund	18,442			To fund CCD staff training		
0710	530-7910	Sewer	196,920		0150	275-6510	General Fund	5,000
0720	596-7910	Water	26,569		0290	301-7910	Green Building Impact Fee	
0740	570-7910	Solid Waste	40,579			To fund CCD staff training	5,000	
		To fund Solar Lease payment			0510	772-6510	Debt Service	286,307
0741	576-6510	Landfill Closure		150,761	0310	526-7910	Measure G Fund	
0740	570-7910	Solid Waste	150,761			To fund FireTruck loan payment		
		To fund Closure and Postclosure costs						
0510	760-6510	Debt Service		8,796				
0510	763-6510	Debt Service		11,324				
0510	764-6510	Debt Service		18,021				
0510	765-6510	Debt Service		9,230				
0510	766-6510	Debt Service		4,993				
0510	767-6510	Debt Service		7014				
0510	768-6510	Debt Service		13,413				
0510	769-6510	Debt Service		7,331				
0510	770-6510	Debt Service		19,010				
0510	771-6510	Debt Service		2,882				
0150	280-7910	General Fund	83,004					
0309	525-7910	Parking Garage	19,010					
		To fund PG&E loans						

TRANSFERS IN/OUT

FY 2022/23

Fund	A/C #	Transfers	Transfers Out	Transfers In	Fund Summary	Transfers Out	Transfers In
			\$	\$		\$	\$
0150	275-6510	General Fund			0150 General Fund	228,134	4,146,299
0160	278-7910	Retirement Fund	3,758,485		0160 Retirement Fund	3,758,485	
		To pay for General Fund retirement costs.			0202 Successor Agency Fund	235,914	
0150	275-6510	General Fund			0204 Housing Fund		47,183
0205	380-7910	CDBG Entitlement	122,000		0205 CDBG Fund	288,308	
		To fund Recreation staff			0290 Green Building Impact Fee Fund	5,000	
0510	752-6510	Debt Service			0215 Relocation Revolving Fund		50,000
0205	380-7910	CDBG Entitlement	166,308		0221 Inclusionary Housing Fund	50,000	
		To fund Section 108 loan payment.			0225 Business Development (CBID)	24,900	
0246	321-6510	Civic Center Common Area Maint.			0245 Abandoned Vehicle Authority Fund		-
0150	280-7910	General Fund - City Manager	89,732		0246 Civic Center Common Area Fund		189,527
0250	621-7910	Library	99,795		0250 Library Fund	159,283	
		To fund Common Area reserve			0309 Parking Garage Fund	19,010	93,195
0309	525-6510	Parking Garage			0310 Measure G Fund	286,307	
0150	280-7910	General Fund	4,386		0510 Debt Service Fund		813,429.00
0250	621-7910	Library	19,354		0710 Sewer Fund	201,976	
0710	530-7910	Sewer	1,645		0720 Water Fund	31,625	
0720	596-7910	Water	1,645		0730 Airport Fund	5,056	
0730	560-7910	Airport	1,645		0740 Solid Waste Fund	196,396	
0740	570-7910	Solid Waste	1,645		0741 Landfill Closure Fund		150,761
		To fund Civic Center Parking Garage payback			0787 Risk Management Fund		
					0785 Risk Management Fund		
						5,490,394	5,490,394
0309	525-6510	Parking Garage		30,320			
0150	280-7910	General Fund	4,386				
0250	621-7910	Library	19,354				
0710	530-7910	Sewer	1,645				
0720	596-7910	Water	1,645				
0730	560-7910	Airport	1,645		0215 390-6510 Relocation Revolving		50,000
0740	570-7910	Solid Waste	1,645		0221 347-7910 Inclusionary Housing		
		To fund Civic Center Parking Garage payback			To fund relocation activities		50,000
0309	525-6510	Parking Garage					
0150	280-7910	General Fund	9,097		0150 275-6510 General Fund		235,914
0250	621-7910	Library	40,134		0202 361-7910 Successor Agency		
0710	530-7910	Sewer	3,411		Partial repayment of Agency loan		
0720	596-7910	Water	3,411				
0730	560-7910	Airport	3,411		0204 368-6510 Housing Fund		47,183
0740	570-7910	Solid Waste	3,411		0150 280-7910 General Fund		
		To fund Civic Center Parking Garage costs			20% allocation of loan payment		
0510	757-6510	Debt Service Solar Lease			0150 275-6510 General Fund		24,900
0150	280-7910	General Fund	18,442		0225 340-7910 Business Development		
0710	530-7910	Sewer	196,920		To fund downtown police patrol		24,900
0720	596-7910	Water	26,569				
0740	570-7910	Solid Waste	40,579		0150 275-6510 General Fund		5,000
		To fund Solar Lease payment			0290 301-7910 Green Building Impact Fee		
0510	763-6510	Debt Service			To fund CCD staff training		
0510	764-6510	Debt Service					
0510	765-6510	Debt Service			0510 772-6510 Debt Service		286,307
0510	766-6510	Debt Service			0310 526-7910 Measure G Fund		
0510	767-6510	Debt Service			To fund FireTruck loan payment		
0510	769-6510	Debt Service					
0510	770-6510	Debt Service			0510 772-6510 Debt Service		649,304
0510	771-6510	Debt Service			0310 526-7910 Measure G Fund		
0150	280-7910	General Fund	59,294		To fund FireTruck loan payment		
0309	525-7910	Parking Garage		19,010			
		To fund PG&E loans					
				4,690,329			
0741	576-6510	Landfill Closure					
0740	570-7910	Solid Waste		150,761			
		To fund Closure and Postclosure costs					

PROGRAM MATRIX - OPERATING BUDGET

2021/22

	Grants	Public Safety	Public Works	Recreation, Parks & Library	Government Operations	Risk Management	Utility Operations	Airport Operations	Debt Service	CIP	Redevelopment / Successor Agency	Total
General Fund Activity												
Internal Service												
285	INNOVATION & TECHNOLOGY ISF				2,962,788							2,962,788
291	RISK MANAGEMENT - SELF INSURANCE					3,121,200						3,121,200
293	GENERAL LIABILITY INSURANCE					1,488,079						1,488,079
299	HEALTH INSURANCE - POOL					8,422,043						8,422,043
920	INFORMATION SERVICES											1,513,203
971	CIP - WORKERS' COMPILABILITY								32,000			32,000
Total Internal Service					2,962,788	13,031,322			1,545,203			17,539,313
Debt Service												
752	SECTION 108 RE-PAYMENT						161,934					161,934
757	SOLAR LEASE REPAYMENT						282,511					282,511
760	PG&E RODRIGUEZ PARKING GARAGE						8,796					8,796
763	2019 PG&E OLD CITY HALL						11,324					11,324
764	2019 PG&E CIVIC CENTER						18,021					18,021
765	2019 PG&E MARINOVICH						9,230					9,230
766	2019 PG&E YOUTH CENTER						4,993					4,993
767	2019 PG&E RAMSAY PARK						7,014					7,014
768	PG&E FIRE STATION 1						13,413					13,413
769	2019 PG&E BEACH ST PARKING						7,331					7,331
770	2019 PG&E POLICE DEP						19,010					19,010
771	2019 PG&E SENIOR CENTER						2,883					2,883
772	FIRE ENGINE CAPITAL LEASE						286,307					286,307
Total Debt Service							832,767					832,767
Private Purpose Trust												
361	RDA- OBLIGATION RETIREMENT FUND										2,012,247	2,012,247
Total Private Purpose Trust											2,012,247	2,012,247
General												
110	CITY COUNCIL					80,971						80,971
120	CITY MANAGER					1,548,281						1,548,281
130	CITY ATTORNEY					275,368						275,368
160	CITY CLERK					847,679						847,679
162	CITY CLERK - ELECTIONS					82,310						82,310
210	HUMAN RESOURCES					806,267						806,267
220	CENTRAL OFFICE/BUILDING MAINT			619,508								619,508
230	FINANCE					1,486,572						1,486,572
240	PURCHASING					224,527						224,527
280	NON-DEPARTMENTAL					2,493,123						2,493,123
282	SOCIAL SERVICE GRANTS					266,000						266,000
315	COMMUNITY DEVELOPMENT					2,916,910						2,916,910
409	POLICE - SUPPORT SERVICES	3,550,731										3,550,731
410	POLICE - GENERAL	14,904,009										14,904,009
419	ADMINISTRATIVE SERVICES POLICE	700,571										700,571
426	NARCOTICS FORFEITURE AWARD	11,500										11,500
430	ANIMAL SHELTER	686,585										686,585
450	FIRE	7,956,138										7,956,138
510	STREETS	835,119										835,119
511	SIDEWALKS	115,000										115,000
512	MAINTENANCE & LANDSCAPING	56,000										56,000
545	MSC INTERNAL SERVICE FUND	2,223,339										2,223,339
550	COMPUTER REPLACEMENT		251,446									251,446
620	LIBRARY - GENERAL FUND	585,686										585,686
680	RECREATION - PARKS	2,351,329										2,351,329
681	RECREATION FACILITIES	609,364										609,364
682	COMMUNITY SERVICES	867,972										867,972
683	RECREATION	437,117										437,117
690	RECREATION - ADMINISTRATION	847,245										847,245
693	RECREATION - PAL	436,375										436,375
694	SCIENCE WORKSHOP	103,310										103,310
901	CIP - GENERAL FUND						4,369,487					4,369,487
929	CIP - PARKS DEVELOPMENT						176,216					176,216
Total General	28,245,909	3,848,966	5,802,023	11,279,454					4,545,703			53,722,055
Enterprise												
530	WASTEWATER - TREATMENT PLANT					12,075,629						12,075,629
531	WASTEWATER - SANITARY COLLECT					1,017,176						1,017,176
532	WATER RECYCLING OPRNTNS & MAINT					2,036,272						2,036,272
540	UTILITIES ENGINEERING & ADMIN					0						0
541	UTILITIES LABORATORY					0						0
543	ENVIRONMENTAL SUSTAINABILITY					0						0
555	FIBER OPTIC	81,743										81,743
560	AIRPORT						3,456,475					3,456,475
570	SOLID WASTE - COLLECTIONS					11,985,141						11,985,141
571	SOLID WASTE - STREET SWEEPER					379,549						379,549
572	SOLID WASTE - RECYCLING					1,591,850						1,591,850
575	SOLID WASTE - LANDFILL					785,408						785,408
576	SOLID WASTE - LANDFILL CLOSURE					150,761						150,761
596	WATER - OPERATIONS					10,690,551						10,690,551
597	WATER - CUSTOMER SERVICES					1,335,854						1,335,854
598	WATER - FIELD SERVICES					3,129,671						3,129,671
600	WATER - UTILITY REVENUE GROUP					309,666						309,666
910	CIP - AIRPORT						418,463					418,463
911	CIP - WASTEWATER						9,016,660					9,016,660
912	CIP - SOLID WASTE						2,200,079					2,200,079
913	CIP - WATER						15,443,098					15,443,098
915	LANDFILL CLOSURE CIP						690,600					690,600
Total Enterprise	81,743		45,487,528	3,456,475			27,768,900					76,794,646

PROGRAM MATRIX - OPERATING BUDGET

2021/22

General Fund Activity	Grants	Public Safety	Public Works	Recreation, Parks & Library	Government Operations	Risk Management	Utility Operations	Airport Operations	Debt Service	CIP	Redevelopment / Housing	Successor Agency	Total
Special													
278 RETIREMENT FUND MISCELLANEOUS					3,634,386								3,634,386
301 GREEN BUILDING DEPT			5,000										5,000
300 GAS TAX			716,129										716,129
321 CIVIC CENTER COMMON AREA			271,620										271,620
322 CIVIC CENTER - STATE COSTS			110,000										110,000
337 RECREATION - SPECIAL GRANTS			866,876										866,876
338 PUBLIC WORKS GRANTS										1,214,834			1,214,834
339 OTHER SPECIAL GRANTS	291,005												291,005
340 BUSINESS DEVELOPMENT					97,900								97,900
347 AFFORDABLE HOUSING										711,059			711,059
368 RDA-OBLGTN RETIREMENT HOUSING										1,625,106			1,625,106
370 HOME PROGRAM INCOME ACTIVITY										609,747			609,747
380 HUD - CDBG ADMINISTRATION										510,368			510,368
383 HUD - CDBG HOUSING REHAB PROGRAM										156,235			156,235
385 HUD - CDBG ECONOMIC DEVELOPMENT										140,000			140,000
386 HUD - CDBG PUBLIC FACILITIES										313,866			313,866
390 RELOCATION REVOLVING FUND					85,000								85,000
393 PEG CABLE TV					36,391								36,391
423 ABANDONED VEHICLE AUTHORITY	60,000												60,000
521 PARKING GARAGE					115,912								115,912
525 CIVIC CENTER - PARKING GARAGE					77,062								77,062
526 SALES TAX MEASURE Y - FIRE	1,724,317												1,724,317
527 SALES TAX MEASURE Y - POLICE	2,413,190												2,413,190
529 MEASURE Y - PARKS			338,400										338,400
610 CAL HOME GRANT FUNDS										527,436			527,436
621 LIBRARY-WATSONVILLE OPERATIONS			3,718,429										3,718,429
672 LLMAD - GONZALES STREET			2,500										2,500
905 CIP - SPECIAL GRANTS FUND										3,609,983			3,609,983
906 CIVIC CENTER COMMON AREA CIP										48,000			48,000
908 CDBG-CAPITAL										398,600			398,600
923 CIP - GAS TAX										1,096,127			1,096,127
924 SB1 - GAS TAX FUNDING										2,381,984			2,381,984
935 CIP - LIBRARY										250,000			250,000
940 CIP - CITYWIDE IMPACT FEE										98,425			98,425
944 CIP - HIGHWAY 1/HARKINS SLOUGH										139,108			139,108
947 CIP - ERRINGTON IMPACT FEE										127,946			127,946
949 CIP - PUBLIC FACILITIES IMPACT										22,507			22,507
958 LLMAD - BAY BREEZE SPECIAL DIST	68,532												68,532
959 LLMAD- VISTA SPECIAL DIST			163,405										163,405
962 CIP - UNDERGROUND UTILITY										48,945			48,945
966 CIP - MEASURE Y- FIRE										479,000			479,000
967 CIP - MEASURE Y- POLICE										890,447			890,447
972 MEASURE D - TRANSPORTATION FUND										3,036,714			3,036,714
Total Special	291,005	4,197,507	1,102,749	5,168,142	4,046,651					14,156,486	4,279,951		33,232,491
TOTAL OPERATIONAL FUNDS	291,005	32,443,416	5,033,458	10,960,165	18,288,893	13,031,322	45,487,528	3,456,475	832,767	48,016,292	4,279,951	2,012,247	184,133,519
% OF OPERATIONAL BUDGET	0.16%	17.62%	2.73%	5.95%	9.93%	7.08%	24.70%	1.88%	0.45%	26.08%	2.32%	1.09%	

PROGRAM MATRIX - OPERATING BUDGET

2022/23

	Public Safety	Public Works	Recreation, Parks & Library	Government Operations	Risk Management	Utility Operations	Airport Operations	Debt Service	CIP	Redevelopment / Housing	Successor Agency	Total
General Fund Activity												
Internal Service												
285	INNOVATION & TECHNOLOGY ISF			3,053,438								3,053,438
291	RISK MANAGEMENT - SELF INSURANCE				3,140,558							3,140,558
293	GENERAL LIABILITY INSURANCE				1,509,521							1,509,521
299	HEALTH INSURANCE - POOL				8,724,615							8,724,615
920	INFORMATION SERVICES							240,000				240,000
971	CIP - WORKERS' COMP/LIABILITY							26,000				26,000
Total Internal Service				3,053,438		13,374,694			266,000			16,694,132
Debt Service												
752	SECTION 108 RE-PAYMENT						166,308					166,308
757	SOLAR LEASE REPAYMENT						282,511					282,511
763	2019 PG&E OLD CITY HALL						11,324					11,324
764	2019 PG&E CIVIC CENTER						16,520					16,520
765	2019 PG&E MARINOVICH						9,230					9,230
766	2019 PG&E YOUTH CENTER						4,993					4,993
767	2019 PG&E RAMSAY PARK						7,014					7,014
769	2019 PG&E BEACH ST PARKING						7,331					7,331
770	2019 PG&E POLICE DEP						19,010					19,010
771	2019 PG&E SENIOR CENTER						2,883					2,883
772	FIRE ENGINE CAPITAL LEASE						286,307					286,307
Total Debt Service							813,431					813,431
Private Purpose Trust												
361	RDA - OBLIGATION RETIREMENT FUND									1,901,634	1,901,634	
Total Private Purpose Trust										1,901,634	1,901,634	
General												
110	CITY COUNCIL			82,513								82,513
120	CITY MANAGER			1,598,369								1,598,369
130	CITY ATTORNEY			275,537								275,537
160	CITY CLERK			775,396								775,396
162	CITY CLERK - ELECTIONS			2,310								2,310
210	HUMAN RESOURCES			830,751								830,751
220	CENTRAL OFFICE/BUILDING MAINT	630,027										630,027
230	FINANCE			1,543,751								1,543,751
240	PURCHASING			234,903								234,903
280	NON-DEPARTMENTAL			2,500,385								2,500,385
282	SOCIAL SERVICE GRANTS			272,600								272,600
315	COMMUNITY DEVELOPMENT			2,909,995								2,909,995
409	POLICE - SUPPORT SERVICES	3,725,203										3,725,203
410	POLICE - GENERAL	15,521,031										15,521,031
419	ADMINISTRATIVE SERVICES POLICE			734,615								734,615
426	NARCOTICS FORFEITURE AWARD	11,500										11,500
430	ANIMAL SHELTER	706,188										706,188
450	FIRE	8,306,447										8,306,447
510	STREETS	867,213										867,213
511	SIDEWALKS	115,000										115,000
512	MAINTENANCE & LANDSCAPING	56,000										56,000
545	MSC INTERNAL SERVICE FUND	2,223,339										2,223,339
550	COMPUTER REPLACEMENT		126,939									126,939
620	LIBRARY - GENERAL FUND	590,085										590,085
680	RECREATION - PARKS	2,472,501										2,472,501
681	RECREATION FACILITIES	634,471										634,471
682	COMMUNITY SERVICES	1,042,917										1,042,917
683	RECREATION	490,127										490,127
690	RECREATION - ADMINISTRATION	875,890										875,890
693	RECREATION - PAL	454,072										454,072
694	SCIENCE WORKSHOP	106,116										106,116
901	CIP - GENERAL FUND							5,052,482				5,052,482
Total General	29,459,056	3,891,579	6,212,107	11,153,448								55,768,673
Enterprise												
530	WASTEWATER - TREATMENT PLANT			12,408,942								12,408,942
531	WASTEWATER - SANITARY COLLECT			1,064,361								1,064,361
532	WATER RECYCLING OPRTNNS & MAINT			2,040,040								2,040,040
540	UTILITIES ENGINEERING & ADMIN			(0)								0
541	UTILITIES LABORATORY			0								0
543	ENVIRONMENTAL SUSTAINABILITY			0								0
555	FIBER OPTIC	81,763										81,763
560	AIRPORT			3,556,731								3,556,731
570	SOLID WASTE - COLLECTIONS		12,088,327									12,088,327
571	SOLID WASTE - STREET SWEEPER		390,567									390,567
572	SOLID WASTE - RECYCLING		1,626,510									1,626,510
575	SOLID WASTE - LANDFILL		795,538									795,538
576	SOLID WASTE - LANDFILL CLOSURE		150,761									150,761
596	WATER - OPERATIONS		11,638,758									11,638,758
597	WATER - CUSTOMER SERVICES		1,371,487									1,371,487
598	WATER - FIELD SERVICES		3,240,138									3,240,138
600	WATER - UTILITY REVENUE GROUP		319,026									319,026
910	CIP - AIRPORT			165,000								165,000
911	CIP - WASTEWATER			2,501,448								2,501,448
912	CIP - SOLID WASTE			993,582								993,582
913	CIP - WATER			13,278,868								13,278,868
915	LANDFILL CLOSURE CIP			2,601,000								2,601,000
Total General	81,763			47,134,456		3,556,731		19,539,898				70,312,848

PROGRAM MATRIX - OPERATING BUDGET

2022/23

General Fund Activity	Public Safety	Public Works	Recreation, Parks & Library	Government Operations	Risk Management	Utility Operations	Airport Operations	Debt Service	CIP	Redevelopment / Housing	Successor Agency	Total
Special												
278 RETIREMENT FUND MISCELLANEOUS				3,761,485								3,761,485
301 GREEN BUILDING DEPT		5,000										5,000
309 GAS TAX		732,264										732,264
321 CIVIC CENTER COMMON AREA	493,629											493,629
322 CIVIC CENTER - STATE COSTS	110,000											110,000
340 BUSINESS DEVELOPMENT		97,900										97,900
347 AFFORDABLE HOUSING									726,096			726,096
368 RDA-OBLGNT RETIREMENT HOUSING								638,273				638,273
370 HOME PROGRAM INCOME ACTIVITY								610,062				610,062
380 HUD - CDBG ADMINISTRATION								520,969				520,969
383 HUD - CDBG HOUSING REHAB PROGRAM								156,265				156,265
385 HUD - CDBG ECONOMIC DEVELOPMENT								140,000				140,000
390 RELOCATION REVOLVING FUND		85,000										85,000
393 PEG CABLE TV		38,526										38,526
423 ABANDONED VEHICLE AUTHORITY	60,000											60,000
521 PARKING GARAGE		116,000										116,000
525 CIVIC CENTER - PARKING GARAGE		77,070										77,070
526 SALES TAX MEASURE Y - FIRE	1,713,988											1,713,988
527 SALES TAX MEASURE Y - POLICE	2,486,261											2,486,261
529 MEASURE Y - PARKS		345,168										345,168
610 CAL HOME GRANT FUNDS									527,843			527,843
621 LIBRARY-WATSONVILLE OPERATIONS		3,889,344										3,889,344
672 LLMAD - GONZALES STREET		2,500										2,500
905 CIP - SPECIAL GRANTS FUND								14,077,952				14,077,952
906 CIVIC CENTER COMMON AREA CIP								275,000				275,000
908 CDBG- CAPITAL								285,901				285,901
923 CIP - GAS TAX								500,000				500,000
924 SB1 - GAS TAX FUNDING								300,000				300,000
935 CIP - LIBRARY								10,000				10,000
958 LLMAD- BAY BREEZE SPECIAL DIST		69,309										69,309
959 LLMAD- VISTA SPECIAL DIST		169,064										169,064
966 CIP - MEASURE Y- FIRE								209,000				209,000
967 CIP - MEASURE Y- POLICE								235,000				235,000
972 MEASURE D - TRANSPORTATION FUN								1,335,000				1,335,000
Total Special	4,260,249	1,340,894	4,475,385	4,175,981					17,227,853	3,319,507		34,799,869
TOTAL OPERATIONAL FUNDS	33,719,305	5,314,236	10,687,493	18,382,867	13,374,694	47,134,456	3,556,731	813,431	42,086,233	3,319,507	1,901,634	180,290,587
% OF OPERATIONAL BUDGET	18.70%	2.95%	5.93%	10.20%	7.42%	26.14%	1.97%	0.45%	23.34%	1.84%	1.05%	

GENERAL FUND SUMMARY

The General Fund receives taxes, fees, intergovernmental subventions and user charges. These revenues may be used for any governmental use authorized by the City Council. Some of the principal uses of these funds are for Police and Fire protection, legislative and administrative costs, building safety and planning, public works, library, parks and community services expenditures. The General Fund is considered a Major Fund for this budget presentation.

GENERAL FUND SUMMARY

REVENUES

AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
275 5030	AIRCRAFT TAX FROM COUNTY	51,728	51,728	51,728	51,728
275 5031	DEED TRANSFER TAX	141,460	0	100,000	103,000
275 5026	HOPTR - CITY	34,003	22,077	30,900	31,827
275 5020	HOUSING AUTH - PILOT PROGRAM	15,340	0	0	0
275 5011	PERSONAL PROPERTY TAXES	157,634	130,000	152,203	156,769
275 5012	PROPERTY TAXES IN LIUE OF VLF	4,729,626	4,587,737	5,023,733	5,129,231
275 5016	REAL ESTATE TAXES	7,411,812	7,329,726	7,754,939	8,014,607
275 5014	SUPPLEMENTAL PROPERTY TAXES	128,597	30,000	153,000	157,590
275 5032	VEHICLE LICENSE FEE COLLECTION	41,964	20,000	20,600	21,218
PROPERTY TAXES		12,712,164	12,171,268	13,287,103	13,665,970
275 5061	SALES TAX - GENERAL	8,581,364	6,445,395	9,584,542	9,910,417
275 5063	SALES TAX - PROP 172	269,745	205,756	312,498	323,123
275 5067	SPECIAL SALES TAX	1,991,760	1,522,104	2,183,224	2,250,904
SALES TAXES		10,842,869	8,173,255	12,080,264	12,484,444
275 5111	BUSINESS LICENSES	518,957	387,743	542,958	559,247
275 5113	FRANCHISE FEE - CABLE TV	143,893	140,408	187,988	193,628
275 5109	FRANCHISE FEE - P.G.& E.	313,990	251,192	320,270	329,878
275 5081	HOTEL ROOM TAX	991,893	586,720	1,173,440	1,208,643
280 5089	TOURIST ASSESSMENT FEE	211,653	200,000	200,000	200,000
275 5082	UTILITY USERS TAX	4,264,876	3,852,945	4,132,451	4,256,424
OTHER TAXES		6,445,263	5,419,008	6,557,107	6,747,820
419 5135	ALARM PERMIT	14,270	27,000	28,000	28,560
275 5136	GARAGE SALE PERMIT	24,057	15,000	30,000	30,900
275 5139	PARKING PERMITS- BULK	560	0	0	0
275 5139	PARKING PERMITS-CITY WIDE	146,724	117,915	122,422	134,664
315 5131	PLANNING PERMITS	276,548	203,217	455,000	469,000
315 5133	SIGN PERMIT	0	0	1,000	1,000
410 5116	TOBACCO RETAILER LICENSE	13,260	15,000	15,000	15,300
LICENSES & PERMITS		475,418	378,132	651,422	679,424
315 5287	APPEAL FEES	0	0	2,000	2,000
692 5250	AQUATICS FEES	12,320	19,000	0	0
315 5227	BLDG MICROFICHE PLAN/DOC FEES	411	322	0	0
687 5344	BOAT RENTALS/BAIT	24,237	19,408	0	0
315 5242	BUILDING PERMIT FEES	339,473	255,674	375,000	386,000
315 5202	BUILDING PLAN CHECK	185,412	139,170	190,000	196,000
410 5277	CANNABIS FACILITY ID CARDS FEE	7,176	9,000	9,000	9,180
315 5240	CBSC ADMINISTRATIO STATE FEE	176	131	0	0
315 5239	CBSC STATE FEE	1,590	1,185	1,000	1,000
240 5260	CENTRAL STORES CHARGES	8,878	10,000	10,000	10,000
315 5286	CODE ENFORCEMENT MATERIALS/LAB	9,539	7,463	1,000	1,000
315 5219	CODE VIOLATION FEES	8,144	6,098	32,000	33,000
275 5246	COPIES & DOCUMENT PRINTING	3,159	2,679	3,000	3,000

AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
110 5289	COST ALLOCATION REIMBURSEMENT	35,467	40,659	41,879	43,135
120 5289	COST ALLOCATION REIMBURSEMENT	531,170	839,176	864,351	890,282
130 5289	COST ALLOCATION REIMBURSEMENT	83,852	96,660	99,560	102,547
160 5289	COST ALLOCATION REIMBURSEMENT	236,630	368,216	379,262	390,640
210 5289	COST ALLOCATION REIMBURSEMENT	226,628	382,720	394,202	406,028
220 5289	COST ALLOCATION REIMBURSEMENT	50,599	45,259	69,878	74,501
230 5289	COST ALLOCATION REIMBURSEMENT	824,915	865,265	891,220	917,955
240 5289	COST ALLOCATION REIMBURSEMENT	106,203	109,276	112,554	115,931
250 5289	COST ALLOCATION REIMBURSEMENT	637,768	0	0	0
251 5289	COST ALLOCATION REIMBURSEMENT	85,571	0	0	0
510 5289	COST ALLOCATION REIMBURSEMENT	15,240	16,797	17,301	17,820
315 5243	ELECTRICAL PERMIT FEES	23,057	14,858	25,000	27,000
315 5235	ENERGY INSPECTION FEE	16,677	12,591	20,000	21,000
315 5234	ENERGY PLAN CHECK FEE	9,470	7,044	5,000	5,000
315 5211	ENGINEERING PERMIT FEES	56,205	37,553	140,000	144,000
315 5203	ENGINEERING PLAN CHECK FEES	52,878	35,898	75,000	77,000
683 5348	ENRICHMENT PROGRAM FEES	0	0	10,000	12,000
419 5274	FALSE ALARM FEES	3,712	4,000	5,000	5,000
450 5209	FIRE - BLDG CHECK FEES	55,799	27,000	40,000	41,200
450 5213	FIRE INSPECTION FEES	109,427	93,310	110,000	113,300
315 5212	FIRE PLAN CHECK FEES	24,283	13,682	25,000	26,000
251 5262	GIS CHARGES - OUTSIDE	2,813	0	0	0
687 5342	GROUP PICNIC FEES	9,885	7,915	0	0
687 5343	INSPECTION & LAUNCH FEES	8,230	5,990	0	0
315 5225	INVESTIGATION FEES	22,912	16,230	10,000	10,000
315 5221	MECHANICAL PERMIT FEES	17,488	11,371	20,000	21,000
450 5267	PAJARO VALLEY FIRE CONTRACT	62,635	71,000	61,700	63,551
687 5346	PINTO ANNUAL PASS - INSIDE	1,690	873	0	0
687 5347	PINTO ANNUAL PASS -OUT	2,510	1,682	0	0
687 5345	PINTO LAKE DUMP STATION	4,420	3,267	0	0
315 5226	PLANNING PLAN CHECK	20,542	14,806	15,000	15,000
315 5244	PLUMBING PERMIT FEES	15,086	8,390	29,000	29,000
410 5268	POLICE RANGE FEES	29,474	29,000	29,000	29,580
410 5261	POLICE SPECIAL EVENT FEES	12,376	10,000	10,000	10,200
682 5252	PROGRAM FEES	0	0	5,000	5,000
691 5253	REC ADULT ACTIVITIES	75	0	0	0
682 5253	RECREATION ADULT TRIPS & TOURS	0	0	3,000	3,000
691 5253	RECREATION ADULT TRIPS & TOURS	688	3,000	0	0
691 5253	RECREATION ADULT TRIPS & TOURS	367	0	0	0
692 5250	RECREATION CLASS FEES	116,423	100,000	0	0
691 5249	RECREATION FEE - CALLAGHAN	1,322	3,000	0	0
691 5249	RECREATION FEE - YOUTH CENTER	233	0	0	0
691 5249	RECREATION FEES - RAMSAY	720	0	0	0
681 5249	RECREATION USE FEE	0	0	5,000	5,000
682 5249	RECREATION USE FEE	0	0	4,000	4,000
683 5249	RECREATION USE FEE	0	0	130,000	140,000
683 5249	RECREATION USE FEE	0	0	57,000	60,000
691 5249	RECREATION USE FEE	10,975	49,250	0	0
691 5249	RECREATION USE FEE	54,997	0	0	0
690 5249	RECREATION USE FEE - ADMIN	6,342	5,000	0	0
687 5341	RV CAMP AND DUMP FEES	105,315	65,307	0	0
409 5273	S.C.A.R.E. PRORGRAM	166,943	161,000	166,000	166,000

AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
275 5224	SEISMIC/STRONG MOTION FEES	7,878	7,729	7,729	7,729
511 5275	SIDEWALK REPAIR COSTS - REIMB.	330	15,000	15,000	15,000
683 5279	SPORTS PROGRAM FEES	0	0	106,000	180,000
315 5206	SUBDIVISION & INSPECTION FEES	81,330	38,406	68,000	70,000
CHARGES FOR SERVICES		4,550,062	4,108,310	4,689,636	4,905,579
282 5276	CANNABIS REVENUE	0	0	66,000	72,600
315 5276	CANNABIS REVENUE	0	0	110,000	121,000
410 5276	CANNABIS REVENUE	0	0	110,000	121,000
450 5276	CANNABIS REVENUE	0	0	82,500	90,750
620 5276	CANNABIS REVENUE	0	0	44,000	48,400
682 5276	CANNABIS REVENUE	0	0	137,500	151,250
275 5319	CHERRY BLOSSOM SLOUGH MAINT FEE	2,273	0	3,000	3,000
510 5805	DAMAGE REPAIR REIMBURSEMENT	(329)	75,000	75,000	75,000
681 5315	FIELD RESERVATIONS	0	0	18,000	25,000
692 5315	FIELD RESERVATIONS	11,579	18,000	0	0
450 5321	FIRE -FIREWORKS FEE	25,014	13,000	25,000	25,750
315 5867	PLANNING REIMBURSEMENT REVENUE	0	0	250,000	130,000
410 5307	POLICE REPORTS	46,745	52,000	52,000	53,040
693 5393	REGISTRATION - PAL FEES	0	500	1,000	1,000
315 5336	SB1186 STATE DISABILITY ACCESS	12,389	9,586	15,000	16,000
511 5844	SIDEWALK REPAIR RECOVERY	6,953	100,000	100,000	100,000
682 5332	SPECIAL EVENTS	0	0	64,000	160,000
686 5332	SPECIAL EVENTS	8,812	0	0	0
410 5330	VEHICLE IMPOUND RELEASE FEE	60,594	52,000	55,000	55,000
410 5335	VEHICLE TOWING FEE	38,709	21,000	21,000	21,000
275 5907	WATSONVILLE PACIFIC ASSOCIATES	16,000	16,320	16,000	16,000
OTHER CHARGES & FEES		228,739	357,406	1,245,000	1,285,790
410 5388	CODE VIOLATION PENALTIES	20,750	20,000	20,000	20,000
410 5381	COURT FINES	94,582	98,000	98,000	98,000
409 5390	DUI FINES	50,905	28,000	28,000	28,560
410 5383	PARKING FINES	292,590	302,000	320,000	320,000
410 5386	PRKG TICKET FINES-STATE COUNTY	192,250	165,000	170,000	170,000
275 5382	TRAFFIC FINES	20,488	14,375	20,488	20,488
FINES & FORFEITURES		671,566	627,375	656,488	657,048
275 5426	123 AVIATION WAY	29,240	26,468	33,967	34,986
275 5475	125 AVIATION WAY	55,950	51,230	57,883	59,619
275 5471	275 MAIN STREET, SUITE #204	36,482	33,421	37,757	38,889
275 5455	CELLULAR ONE -CINGULAR WIRELES	39,964	36,554	41,732	42,984
681 5477	CIVIC CENTER COMMUNITY ROOMS	0	0	20,000	26,000
690 5477	CIVIC CENTER COMMUNITY ROOMS	24,126	26,000	0	0
275 5473	COMMUNICATIONS CTR OFFICE RENT	19,942	18,275	20,668	21,288
691 5480	FACILITY RENTALS- SEN CTR	11,454	5,000	0	0
275 5411	INTEREST EARNINGS	344,893	200,000	350,000	350,000
275 5469	LEASE REVENUE	22,526	188,435	189,955	195,654
275 5469	LEASE REVENUE	181,083	0	0	0
681 5469	LEASE REVENUE	0	0	2,500	2,500
682 5469	LEASE REVENUE	0	0	5,000	8,500
691 5469	LEASE REVENUE-SEN CTR	8,500	5,600	0	0
687 5340	MODULAR MOBILE HOME RENT	13,496	9,847	0	0
280 5401	OFS- CAPITAL LEASE	126,212	0	0	0

AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
681 5461	PINTO LAKE CONCESSION	0	0	31,000	35,000
690 5491	RENTAL - RAMSAY	32,035	36,580	0	0
690 5494	RENTAL - VETS HALL	40,679	15,000	0	0
690 5495	RENTAL - YOUTH CENTER	3,232	4,000	0	0
681 5480	RENTAL REVENUE	0	0	10,000	12,000
681 5495	RENTAL REVENUE - YOUTH CENTER	0	0	4,000	4,000
681 5491	RENTAL REVENUE FOR RAMSAY	0	0	36,000	45,000
275 5485	SOCCER ARENA RENTS	27,951	29,754	35,000	36,050
275 5439	UTILITY FUNDS LAND LEASE	1,934,795	1,973,491	2,032,696	2,093,677
275 5431	VERIZON WIRELESS	19,591	17,935	20,268	20,876
USE OF MONEY AND PROPERTY		2,972,151	2,677,590	2,928,426	3,027,023
510 5504	GAS TAX - HIGHWAY MAINTENANCE	22,000	22,000	22,000	22,000
275 5521	STATE MANDATED PROGRAMS	19,908	33,937	19,616	20,008
410 5651	WHS SRO	132,656	110,000	0	0
INTERGOVERNMENTAL REVENUE		174,564	165,937	41,616	42,008
410 5897	CASH OVERAGES	3	0	0	0
275 5897	CASH OVERAGES/SHORTAGES	50	0	0	0
682 5850	DONATIONS/SPONSORS	0	0	17,000	40,000
683 5850	DONATIONS/SPONSORS	0	0	5,000	5,000
686 5850	DONATIONS/SPONSORS	6,000	0	0	0
692 5850	DONATIONS/SPONSORS	0	1,000	0	0
690 5850	DONATIONS/SPONSORS - ADMIN	1,717	5,000	0	0
419 5892	EVIDENCE MONEY	373	10,000	4,000	4,000
410 5890	GRANT PROCEEDS	139,420	100,000	100,000	100,000
410 5890	GRANT PROCEEDS	13,438	0	0	0
275 5890	GRANT PROCEEDS-CARES ACT	212,020	0	0	0
275 5890	GRANT PROCEEDS-CARES EDD	34,963	0	0	0
690 5895	INSURANCE REVENUE - PARKS & REC	9,916	14,000	0	0
690 5895	MELLO CTR RENTAL REVNUE	6,593	0	0	0
691 5895	OTHER REV-SR CTR MEMBERSHIP	0	3,750	0	0
275 5895	OTHER REV-TREE/LANDSCAP REPLACEMENT	21,514	0	0	0
275 5895	OTHER REVENUE	760,034	0	0	0
275 5895	OTHER REVENUE	5,500	0	0	0
510 5895	OTHER REVENUE	2,450	0	0	0
681 5895	OTHER REVENUE	0	0	30,000	35,000
681 5895	OTHER REVENUE	0	0	20,000	30,000
681 5895	OTHER REVENUE	0	0	15,000	17,000
682 5895	OTHER REVENUE	0	0	3,750	3,750
683 5895	OTHER REVENUE	0	0	2,500	2,500
686 5895	OTHER REVENUE	92,205	0	0	0
690 5895	OTHER REVENUE	21,615	5,000	0	0
692 5895	OTHER REVENUE	0	56,349	0	0
694 5895	OTHER REVENUE	0	0	50,000	51,000
315 5895	OTHER REVENUE - CDD	938	734	0	0
450 5895	OTHER REVENUE - FIRE	61,925	44,000	150,000	154,500
275 5895	OTHER REVENUE - GEN FUND MISC	122,310	100,000	642,000	642,000
410 5895	OTHER REVENUE - POLICE	28,982	26,000	26,000	26,000
690 5895	OTHER REVENUE - TREE AND BENCH	3,063	0	0	0

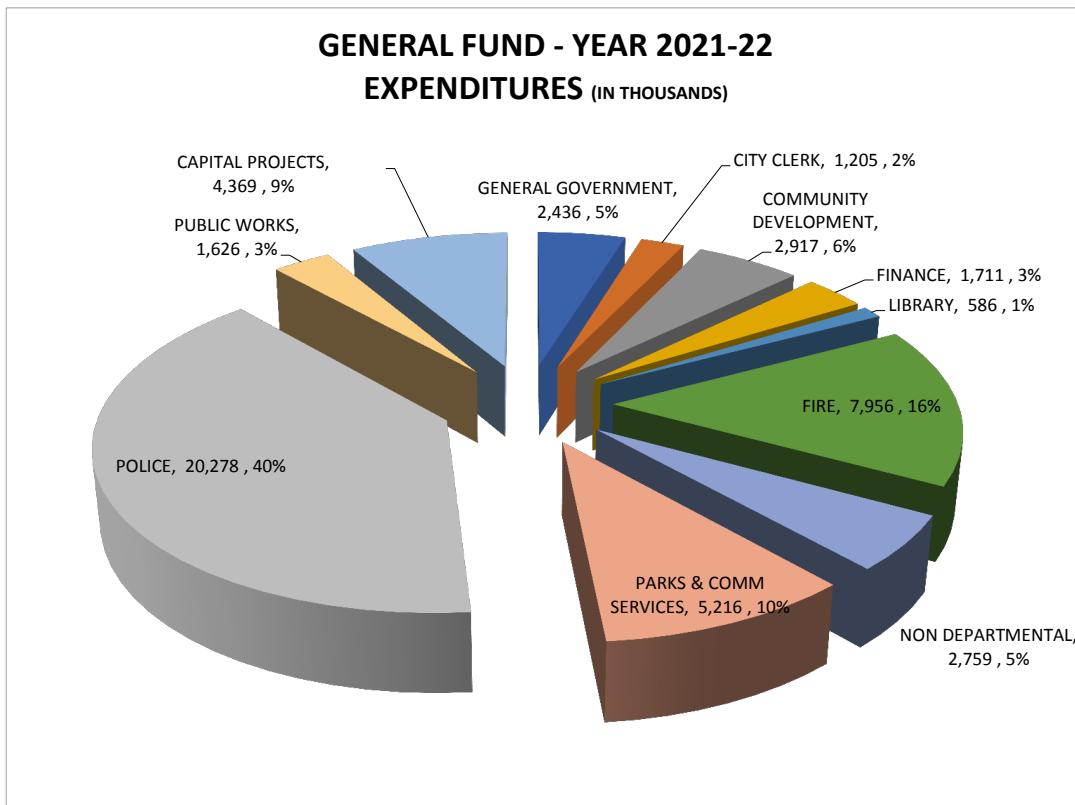
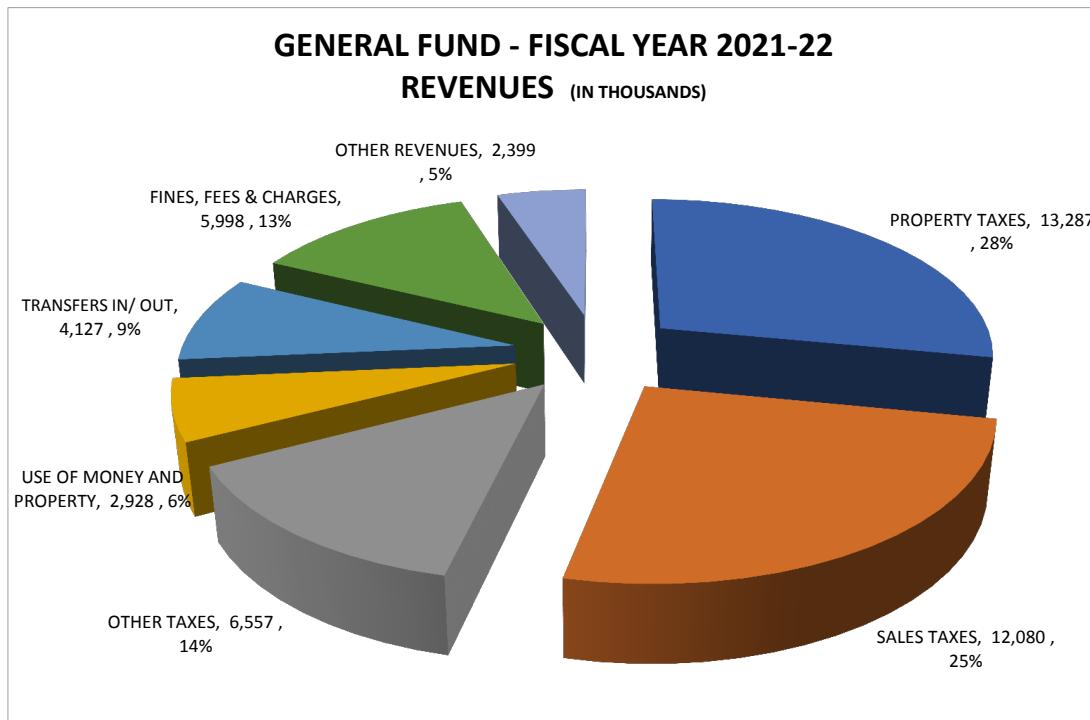
AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
690 5895	OTHER REVENUE- P&CS SECURITY	18,532	15,000	0	0
410 5893	PERSONNEL REIMBURSEMENT - POLICE	53,441	60,000	5,000	10,000
275 5951	PETTY CASH CHANGE ORDERS	0	0	0	0
409 5853	POST REIMBURSEMENTS	116,756	10,000	30,000	30,600
410 5890	PVHS SRO	132,656	128,000	0	0
275 5830	RENT STABILIZATION REVENUE	14,974	11,470	12,416	12,664
MISCELLANEOUS REVENUE		1,881,388	590,303	1,112,666	1,164,014
275 6510	OPERATING TRANSFERS IN TRANSFERS IN/ OUT	3,594,119	3,952,808	4,126,938	4,146,299
		3,594,119	3,952,808	4,126,938	4,146,299
Total Revenues		44,548,302	38,621,392	47,376,666	48,805,419

EXPENDITURES

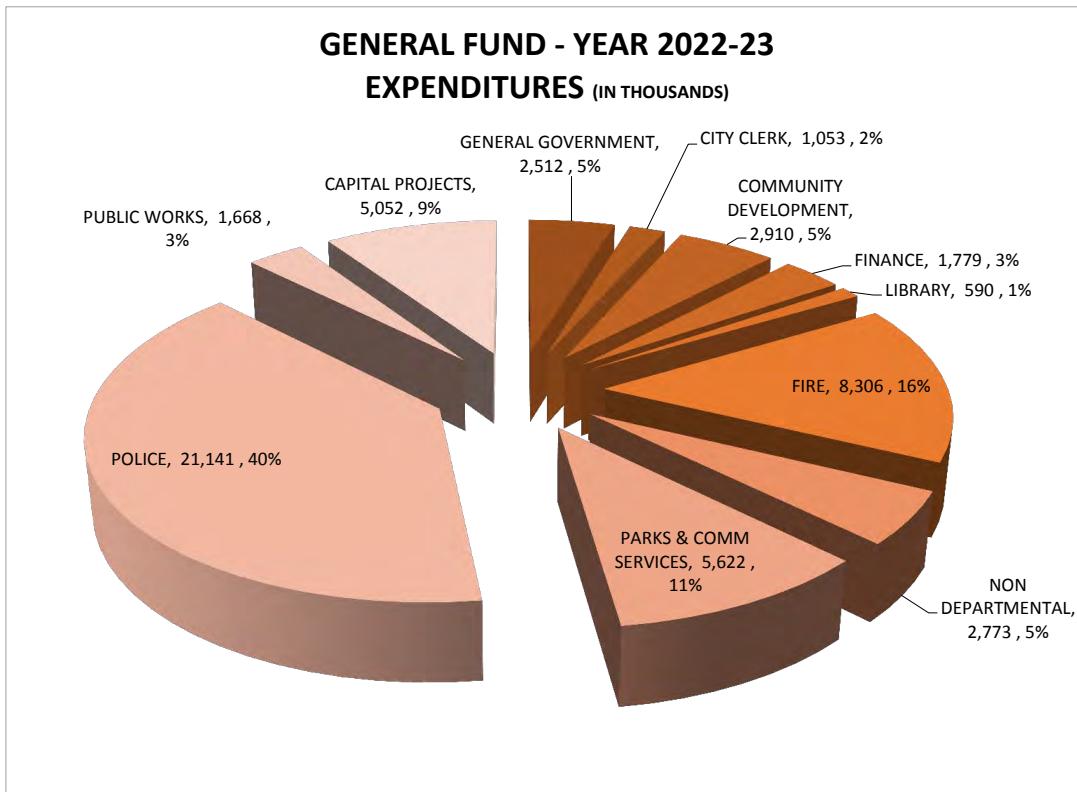
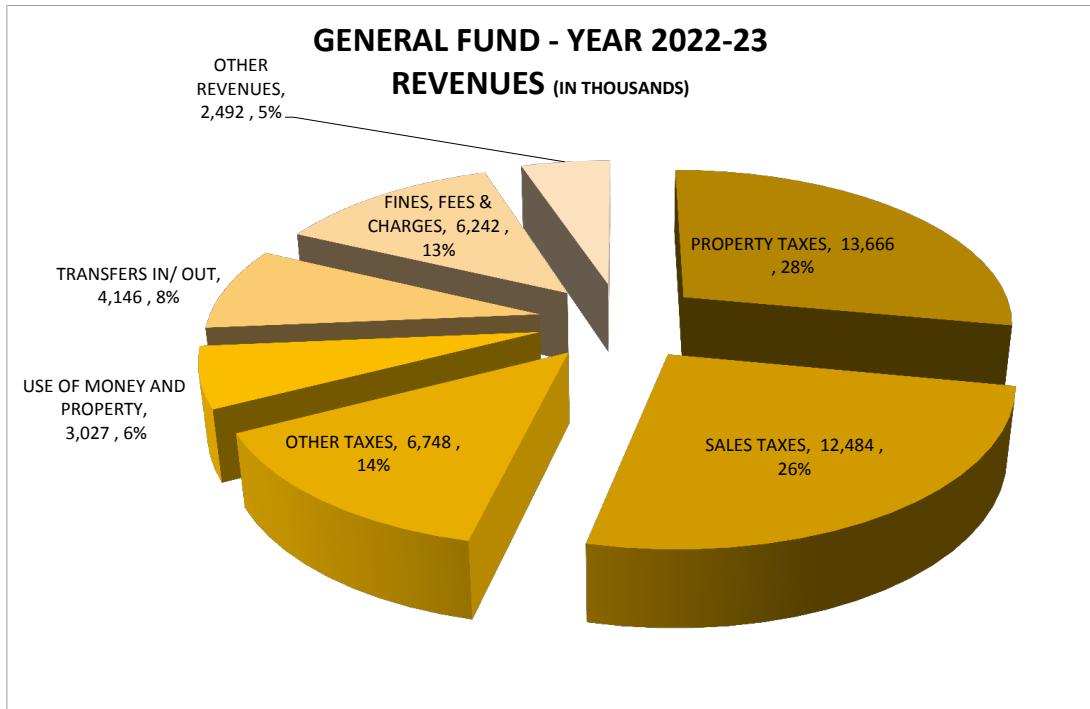
AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
292	INSURANCE - GENERAL FUND	34,790	0	0	0
UNDEFINED		34,790	0	0	0
110	CITY COUNCIL	65,913	81,952	80,971	82,513
120	CITY MANAGER	1,150,520	1,454,703	1,548,281	1,598,369
210	HUMAN RESOURCES	601,665	748,218	806,267	830,751
GENERAL GOVERNMENT		1,818,098	2,284,873	2,435,519	2,511,633
130	CITY ATTORNEY	206,567	181,766	275,368	275,537
160	CITY CLERK	545,617	692,073	847,679	775,396
161	CITY CLERK - MICROFICHE	1,999	0	0	0
162	CITY CLERK - ELECTIONS	48,161	42,310	82,310	2,310
CITY CLERK		802,344	916,149	1,205,357	1,053,243
315	COMMUNITY DEVELOPMENT	2,333,698	1,877,969	2,916,910	2,909,995
COMMUNITY DEVELOPMENT		2,333,698	1,877,969	2,916,910	2,909,995
230	FINANCE	1,382,638	1,400,338	1,486,572	1,543,751
240	PURCHASING	196,581	190,327	224,527	234,903
FINANCE		1,579,219	1,590,665	1,711,099	1,778,653
250	INNOVATION & TECHNOLOGY DEPT.	1,357,348	0	0	0
251	INNOVATION & TECH. GIS DEPT.	182,198	0	0	0
INNOVATION & TECHNOLOGY		1,539,546	0	0	0
450	FIRE	7,538,289	7,150,127	7,956,138	8,306,447
FIRE		7,538,289	7,150,127	7,956,138	8,306,447
620	LIBRARY - GENERAL FUND	511,818	501,403	585,686	590,085
622	LIBRARY-FREEDOM BRANCH(GEN FD)	40,081	40,081	0	0
LIBRARY		551,899	541,484	585,686	590,085
275	GENERAL FUND MISCELLANEOUS	541,337	0	0	0
280	NON-DEPARTMENTAL	1,430,822	2,167,470	2,493,123	2,500,385
282	SOCIAL SERVICE GRANTS	173,932	134,000	266,000	272,600
NON DEPARTMENTAL		2,146,091	2,301,470	2,759,123	2,772,985
680	RECREATION - PARKS	1,655,638	1,399,267	2,351,329	2,472,501
681	RECREATION FACILITIES	0	0	609,364	634,471
682	COMMUNITY SERVICES	0	0	867,972	1,042,917
683	RECREATION	0	0	437,117	490,127
686	SPECIAL EVENTS	324,988	0	0	0
687	PINTO LAKE OPERATIONS	187,962	114,289	0	0
688	RECREATION - NEIGHBORHOOD SVCS	39	0	0	0

AC #	Description	2019/2020 Actual	2020/2021 Budget	2021/2022 Budget	2022/2023 Budget
690	RECREATION - ADMINISTRATION	1,375,391	1,248,459	847,245	875,890
691	RECREATION -RECREATION CENTERS	531,412	452,453	0	0
692	RECREATION - SPORTS PROGRAMS	288,441	194,349	0	0
694	SCIENCE WORKSHOP	0	0	103,310	106,116
PARKS & COMM SERVICES		4,363,873	3,408,817	5,216,337	5,622,022
409	POLICE - SUPPORT SERVICES	3,081,177	3,345,653	3,550,731	3,725,203
410	POLICE - GENERAL	13,942,948	13,891,627	14,904,009	15,521,031
419	ADMINISTRATIVE SERVICES POLICE	663,033	690,925	700,571	734,615
430	ANIMAL SHELTER	711,042	669,483	686,585	706,188
693	RECREATION - PAL	0	354,037	436,375	454,072
POLICE		18,398,200	18,951,725	20,278,271	21,141,109
220	CENTRAL OFFICE/BUILDING MAINT	504,861	486,670	619,508	630,027
510	STREETS	745,981	808,443	835,119	867,213
511	SIDEWALKS	12,412	115,000	115,000	115,000
512	MAINTENANCE & LANDSCAPING	0	0	56,000	56,000
523	MUNICIPAL SERVICE CENTER - GF	164,930	0	0	0
PUBLIC WORKS		1,428,184	1,410,113	1,625,627	1,668,240
901	CIP - GENERAL FUND	973,613	645,500	4,369,487	5,052,482
CAPITAL PROJECTS		973,613	645,500	4,369,487	5,052,482
Total Expenditures		43,507,845	41,078,892	51,059,554	53,406,895
Revenues		44,548,302	38,621,392	47,376,666	48,805,419
Expenditures		43,507,845	41,078,892	51,059,554	53,406,895
Totals		1,040,457	(2,457,500)	(3,682,888)	(4,601,476)
Carryforward Fund Balance		257,500	565,530	-	-
Use of Emergency Reserve		2,200,000	-	-	-
Use of One-Time Available Fund Balance		-	3,117,358	4,601,476	
Net Balance		-	-	-	-

GENERAL FUND



GENERAL FUND



SPECIAL REVENUES

Retirement Tax

The City of Watsonville participates in the California Public Employees Retirement System. A portion of the City's contribution for General Fund employees is funded by a voter approved property tax override. The tax is collected in this fund and then used to help pay for appropriate retirement expenditures. The rate is fixed at 0.077% by the citizens on November 7, 2006.

Housing

The Housing fund was created with the close of the Redevelopment Agency's Housing Set-Aside Fund by the State of California. This fund provides residents and property owners assistance in the development rehabilitation of affordable housing.

Housing and Urban Development (CDBG)

The Housing and Urban Development Agency (HUD) provides assistance to low and moderate income individuals via these grants. These grants offer a number of housing programs to help low to moderate income Watsonville residents improve their housing condition.

Enterprise Zone

This fund provides assistance to local businesses through state credits.

Other Redevelopment and Housing (RAH) Grants

These grants provide low cost loans for the rehabilitation of low cost rental housing and low cost loans for the rehabilitation or construction of low cost housing. This fund is made up of various grants such as Rental Rehabilitation, CalHome, and the Joe Serna Jr. Farmworker Housing Grants.

Relocation Revolving

This fund collects fines levied against homeowners of rental property that are in violations of City building codes and funds the relocation of the tenants while repairs are made to bring the rental property up to City code.

Inclusionary Housing

The City levies an impact fee on all market rate housing developments, which either requires a specified number of below market housing units be created, or the payment of a fee. This fund collects those fees and uses them to create low-income housing.

Economic Development (CBID)

This fund collects a business license surcharge and downtown property tax assessment, which is then remitted to the Chamber of Commerce and Economic Development for their respective purposes.

SPECIAL REVENUES

Abandoned Vehicle Authority

The City has assigned a Watsonville Police Department Service Specialist to aggressively enforce all State laws and City of Watsonville Ordinances pertaining to the abatement of all abandoned, wrecked, dismantled, inoperative vehicles or parts from any and all private or public properties. This fund collects State and County funds used to pay for these services.

Civic Center Common Area Maintenance

This fund accounts for the maintenance of the common area for the City's Civic Center with the State of California Courts and various City departments that are located within the Civic Center.

Library

The Library Fund receives grants, donations and state subventions for the advancement of the Library in Watsonville. In November of 1996, the voters approved Measure B, a special $\frac{1}{4}$ cent sales tax for libraries. In 2008, Measure R was approved extend the $\frac{1}{4}$ cents sales tax and remove the sun set of the tax.

PEG

Public, Education and Governmental funds (PEG) were received from the City's cable franchise agreement, which funds public education on television. The City will use the remaining funds to broadcast City Council Meetings and other educational programs on channels 70 and 71 until the funds are gone.

Parks Development

This fund's revenues are grants, park development impact fees and 1972 Landscape and Lighting Assessment fees. These funds are used to acquire, improve and maintain the City's parks.

Gas Tax

The City of Watsonville receives various revenues from taxes imposed on the sale of gasoline. These funds are to be used for maintaining and improving Watsonville's roads and transportation system.

SB1 – Gas Tax

Senate Bill No. 1 (SB1) Gas Tax was established in 2017, SB1 was approved to add additional gas tax on the sales of gasoline at \$0.12 per gallon. The revenue will be used to fund various transportation purposed projects throughout the State of California.

Parking Garage

This fund is used to record operating costs used to maintain the City's two (2) parking garages located at West Beach Street and Rodriguez Street.

SPECIAL REVENUES

Measure G

Measure G Sales Tax was established in 2014, the citizens of Watsonville approved an additional sales tax of .5% for seven years to increase funding for public safety.

Measure Y

Measure Y Sales Tax was established to extend the existing of Measure G. Measure Y will fund public safety and parks and recreation services. The measure will remain in effect until repealed by the voters.

Transportation – Measure D

Measure D Sales Tax was established in 2016, the County of Santa Cruz citizens approved an additional sales tax of .5% for thirty (30) years to increase funding for public transportation projects throughout the County of Santa Cruz.

Impact Fees

The City incurs certain increased costs as development occurs. To mitigate the costs of development, a fee is assessed at the time of development. These funds are then used to increase the capacity of roads, build fire stations, public safety equipment or other governmental facilities. The receipt and disbursement of these fees are recorded in this fund. There are no operating expenditures within this fund as all costs are project based and budgeted under the Capital Improvement Plan Budget within this document.

LLMAD

This fund collects special assessments from homeowners to fund landscape maintenance performed by the City of Watsonville. The two (3) LLMADS's funded under this budget are Gonzales Street, Vista Montana and Bay Breeze.

Narcotics Forfeiture

Federal and State Laws authorize the seizure of assets used in the sale of illegal drugs. The proceeds from these seizures are to be used to further Police enforcement.

SPECIAL REVENUES FUNDS

AC #	Description		2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
370	5411	INTEREST EARNINGS	0	16,760	16,760	16,760
370	5876	PROGRAM INCOME	534,158	482,939	482,939	482,939
H.O.M.E. GRANTS			534,158	499,699	499,699	499,699
610	5890	GRANT PROCEEDS	64,402	50,000	50,000	50,000
610	5680	LOAN REPAYMENTS - GRANT RECYCL	95,587	0	0	0
610	5411	INTEREST EARNINGS	15,698	8,000	8,000	8,000
CAL HOME GRANT			175,687	58,000	58,000	58,000
390	6510	OPERATING TRANSFERS IN	18,591	50,000	50,000	50,000
390	5219	CODE VIOLATION FEES	0	25,000	25,000	25,000
390	5272	RELOCATION FEES	902	10,000	10,000	10,000
RELOCATION REVOLVING			19,492	85,000	85,000	85,000
347	5304	INCLUSIOARY HOUSING FEES	16,189	60,000	100,000	100,000
347	5874	LOAN REPAYMENTS	1,667	0	0	0
347	5370	AFFORDABLE HOUSING - 1% TRANSF	0	22,000	22,000	22,000
347	5411	INTEREST EARNINGS	35,835	10,000	10,000	0
347	5895	OTHER REVENUE	171,561	5,000	5,000	5,000
AFFORDABLE HOUSING			225,253	97,000	137,000	127,000
423	5387	ABANDONED VEHICLE FINES	66,294	60,000	60,000	60,000
423	6510	OPERATING TRANSFERS IN	40,000	0	0	0
ABANDONED VEHICLE AUTHORITY			106,294	60,000	60,000	60,000
322	5896	COUNTY REIMBURSEMENT	0	218,133	218,151	222,663
321	5896	COUNTY REIMBURSEMENT	335,832	0	0	0
322	5891	STATE RESERVE - AOC	0	68,862	135,828	135,828
321	6510	OPERATING TRANSFERS IN	61,596	61,596	189,527	189,527
CIVIC CENTER COMMON AREA			397,428	348,591	543,506	548,018
621	5317	PHOTOCOPIES	430	2,000	2,000	2,000
621	5411	INTEREST EARNINGS	20,533	20,000	20,000	20,000
621	5580	STATE GRANT-LITERACY CAMPAIGN	56,504	43,000	43,000	43,000
621	5065	SALES TAX - LIBRARY MEASURE B	3,360,455	2,578,696	3,598,459	3,675,752
621	5389	LIBRARY FINES	15,854	32,000	32,000	32,000
621	5895	OTHER REVENUE - LIBRARY	11,190	10,000	10,000	10,000
LIBRARY			3,464,966	2,685,696	3,705,459	3,782,752
338	5890	FREEBOM BLVD RECONST.	0	0	1,575,000	0
336	5890	GRANT PROCEEDS-2018 ABC GRANT	85	0	0	0
337	5890	MASTER PLAN DOG PARK	0	0	0	177,952
338	5890	MOTOR TOYS GRANT-LUCILE PACKAR	247	0	0	0
338	5890	RESILIENCE CHALLENGE GRANT	0	0	155,943	0
337	5890	URBAN GREENING:WATS SLOUGH CON	0	1,221,526	1,159,983	0
339	5890	GRANT PROCEEDS	32,047	0	291,005	0
336	5890	GRANT PROCEEDS- PAL MENTORING	14,640	0	0	0
339	5890	GRANT PROCEEDS-CASF 2 GRANT	141,204	0	0	0
338	5890	LEE RD TRAIL PHASE 1	0	0	700,000	0

SPECIAL REVENUES FUNDS

AC #	Description		2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
329	5890	CENIC BROADBAND GRANT	36,000	0	0	0
329	5890	EXPLORING WAYS-ENGAGING IMMIGR	1,000	0	0	0
337	5890	GRANT PROCEEDS	31,042	25,000	866,876	0
338	5890	GRANT PROCEEDS	2,096,497	2,455,409	850,269	0
338	5890	GRANT PROCEEDS-CECILS2018	16,226	0	0	0
336	5890	GRANT PROCEEDS-TOBACCO LAW	183,652	0	0	0
338	5890	RAIL TRAIL SEGMENT 18 PHASE 2	0	0	0	2,200,000
336	5689	COPS GRANT FOR POLICE VESTS	20,250	0	0	0
336	5890	GRANT PROCEEDS	376,716	0	0	0
338	5890	HWY1/HARKINS SLOUGH RD PEDESTR	0	0	0	11,700,000
338	5890	OHLCNE PARKWAY TO WATS SLOUGH	61,461	1,400,000	297,741	0
SPECIAL GRANTS			3,011,068	5,101,935	5,896,817	14,077,952
301	5236	GREEN BUILDING FEE	8,129	0	4,000	4,000
GREEN BUILDING FEE			8,129	0	4,000	4,000
603	5276	CANNABIS REVENUE	91,044	110,000	0	0
606	5276	CANNABIS REVENUE	54,751	66,000	0	0
602	5276	CANNABIS REVENUE	68,283	82,500	0	0
605	5276	CANNABIS REVENUE	36,293	44,000	0	0
601	5276	CANNABIS REVENUE	91,045	110,000	0	0
604	5276	CANNABIS REVENUE	113,806	137,500	0	0
CANNABIS REVENUE FUND			455,222	550,000	0	0
309	5411	INTEREST EARNINGS	0	4,200	4,200	4,200
923	5895	OTHER REVENUE	314,375	0	0	0
309	5508	GAS TAX - 2103	365,599	328,595	400,000	412,000
309	5505	GAS TAX - E MONIES	7,500	7,500	7,500	7,500
923	5890	GRANT PROCEEDS	1,051,000	0	0	0
309	5501	GAS TAX - 2105	270,465	211,884	305,200	314,356
309	5502	GAS TAX - 2106	153,678	124,192	171,149	176,283
309	5503	GAS TAX - 2107	341,513	271,065	388,391	400,000
309	5890	GRANT PROCEEDS	986,107	0	0	0
309	5895	OTHER REVENUE	59,607	0	0	0
GAS TAX			3,549,845	947,436	1,276,440	1,314,339
924	5411	INTEREST EARNINGS	25,593	2,160	10,000	5,000
924	5510	SB1 - GAS TAX FUNDING	918,317	0	1,036,279	950,000
SB 1 - GAS TAX FUNDING			943,910	2,160	1,046,279	955,000
521	5138	PARKING PERMITS-GARAGE STRUCTU	30	0	0	0
525	6510	OPERATING TRANSFERS IN	92,988	93,195	93,195	93,195
525	5142	PARKING FEES - CIVIC CENTER	38,518	46,000	46,000	46,000
525	5897	CASH OVERAGES/SHORTAGES - CIVI	107	0	0	0
521	5482	LEASE PAYMENTS - PARKING GARAG	104,973	116,000	116,000	116,000
PARKING GARAGE			236,616	255,195	255,195	255,195

SPECIAL REVENUES FUNDS

AC #	Description		2019/20 Actual	2020/21 Budget	2021/22 Budget	2022/23 Budget
		\$	\$	\$	\$	\$
944	5355	E. HIGHWAY 1 AREA IMPACT FEES	0	5,000	0	0
944	5411	INTEREST EARNINGS	56,108	40,000	0	0
IMPACT: EAST HIGHWAY 1 AREA			56,108	45,000	0	0
950	5365	STORM DRAINS - CITY	14,445	0	0	0
950	5411	INTEREST EARNINGS	27,237	0	0	0
IMPACT: STORM DRAIN IMPROVEMENT			41,682	0	0	0
959	5327	VISTA SPECIAL DISTRICT ASSESSM	136,434	44,400	45,510	46,648
959	5327	V M ZONE B LANDSCAPING & LIGHT	0	44,800	45,920	47,068
958	5411	INTEREST EARNINGS	10,490	2,500	5,000	5,000
959	5411	INTEREST EARNINGS	0	3,000	3,000	3,000
958	5327	BAY BREEZE SPECIAL DISTRICT RE	0	38,800	39,576	40,368
959	5327	REPLACEMENT RESERVE - ZONE A	0	36,165	37,069	37,996
959	5327	REPLACEMENT RESERVE ZONE B	0	7,320	7,503	7,691
958	5327	BAY BREEZE SPECIAL DISTRICT	60,389	19,900	24,198	24,681
LLMAD (SPECIAL DISTRICTS FUND)			207,313	196,885	207,776	212,452
962	5284	UNDERGROUND UTILITY IN LIEU	3,331	0	0	0
962	5411	INTEREST EARNINGS	9,053	0	0	0
UNDERGROUND UTILITY			12,384	0	0	0
368	5874	LOAN REPAYMENTS	751,349	250,000	250,000	250,000
368	6510	OPERATING TRANSFERS IN	98,514	49,350	68,730	47,183
368	5411	INTEREST EARNINGS	30,491	15,000	15,000	15,000
368	5427	LOAN REPAYMENTS	10,535	0	0	0
RDA_HOUSING			890,889	314,350	333,730	312,183
380	5883	CDBG PROGRAM INCOME - LOAN PMT	137,660	360,151	150,000	150,000
380	5671	CDBG ENTITLEMENT GRANT FUNDS	908,199	752,726	1,369,069	953,135
COMMUNITY DEV BLOCK GRANT			1,045,859	1,112,877	1,519,069	1,103,135
340	5301	CENTRAL BUSINESS DISTRICT FEES	89,967	85,000	85,000	85,000
340	5411	INTEREST EARNINGS	2,195	1,425	1,425	1,425
340	5850	DONATIONS/SPONSORS- HOLIDAY FA	5,400	6,000	6,000	6,000
BUSINESS DEVELOPMENT			97,561	92,425	92,425	92,425
393	5114	CABLE TV - PEG ACCESS FEE	18,582	26,900	26,900	26,900
393	5895	OTHER REVENUE	0	2,200	2,200	2,200
393	5895	COUNCIL CHAMBER TECHS	1,919	3,100	3,100	3,100
PUBLIC EDUCATION FEE -CABLE TV			20,501	32,200	32,200	32,200
526	5069	SALES TAX - MEASURE G	1,607,999	1,102,000	1,673,684	1,725,104
529	5069	SALES TAX - MEASURE Y	0	232,000	338,400	345,168
527	5069	SALES TAX - MEASURE G	2,411,999	1,566,000	2,378,393	2,451,464
526	5411	INTEREST EARNINGS	46,721	15,000	15,000	15,000
527	5411	INTEREST EARNINGS	0	20,000	35,000	35,000
527	5895	OTHER REVENUE	8,970	100	100	100
SALES TAX MEASURE Y			4,075,689	2,935,100	4,440,577	4,571,836

SPECIAL REVENUES FUNDS

AC #	Description		2019/20 Actual	2020/21 Budget	2021/22 Budget	2022/23 Budget
		\$	\$	\$	\$	\$
972	5070	SALES TAX - MEASURE D -TRANSPO	851,564	621,600	927,424	961,903
972	5411	INTEREST EARNINGS	34,395	5,000	15,000	10,000
972	5890	GRANT PROCEEDS	252,512	1,550,000	0	0
MEASURE D -TRANSPORTATION FUND			1,138,471	2,176,600	942,424	971,903
940	5360	CITY-WIDE TRAFFIC IMPACT FEES	182,640	100,000	0	0
940	5895	OTHER REVENUE	0	5,000	0	0
940	5411	INTEREST EARNINGS	21,055	5,000	0	0
IMPACT: CITY-WIDE TRAFFIC			203,695	110,000	0	0
947	5411	INTEREST EARNINGS	5,415	4,000	0	0
947	5895	OTHER REVENUE	0	180,000	0	0
IMPACT: ERRINGTON/CLIFFORD AR			5,415	184,000	0	0
278	5018	RETIREMENT PROPERTY TAXES	3,447,231	3,534,874	3,605,121	3,732,220
278	5013	SUPPLEMENTAL RETIREMENT TAX	83,858	26,265	29,265	29,265
RETIREMENT FUND			3,531,088	3,561,139	3,634,386	3,761,485
672	5411	INTEREST EARNINGS	337	0	0	0
672	5046	GONZALES STREET ASSESSMENT	594	600	600	600
LLMAD-GONZALEZ STREET			931	600	600	600
953	5369	IMPERVIOUS IMPACT FEE	10,750	0	0	0
953	5411	INTEREST EARNINGS	26,527	0	0	0
IMPACT: IMPERVIOUS AREA			37,277	0	0	0
949	5362	PUBLIC FACILITIES IMPACT FEES	1,936	28,000	0	0
949	5411	INTEREST EARNINGS	3,195	2,000	0	0
IMPACT: PUBLIC FACILITIES			5,131	30,000	0	0
426	5362	INTEREST EARNINGS	2,325	1,500	1,500	1,500
426	5818	ASSETS AWARDED	0	10,000	10,000	10,000
NARCOTICS FORFEITURE			2,325	11,500	11,500	1,500
TOTAL		24,500,389	21,493,388	24,782,082	32,826,674	

ENTERPRISE FUNDS

All these funds are accounted for much like a commercial business. Assets are depreciated and the funds are supported by user fees. The intent is to have these operations of the City act as closely as possible like a business.

Airport

The Airport fund represents the activities at the airport and the receipt of Federal Aviation Agency grants. The fund is to be supported by the fees the airport collects from fuel sales and facility use fees. The FAA provides substantial grant income for general airport improvements.

Water

This fund records the receipt of revenues for water services and records the associated expenses or capital investments. The water service provides water to Watsonville and the surrounding communities; a service population of approximately 52,000.

Sewer

This fund records the activity of the City's waste water treatment plant and collection system. The fund also provides waste treatment services to other local sanitary districts, namely Freedom, Salsipuedes and Pajaro utility districts. Thus, Waste Water services some 52,000 residents.

Solid Waste

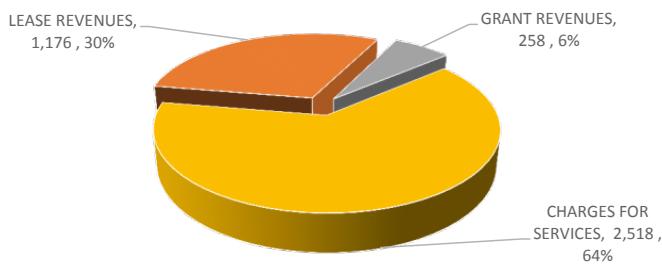
This fund records the activities of refuse collection, recycling and landfill operations. The landfill is located near the County landfill and is used only by the City of Watsonville Solid Waste enterprise.

Fiber Optic

This fund records the activities of the City's new fiber optic system installed fiscal year 2016. The fund receives lease payments for use of the system.

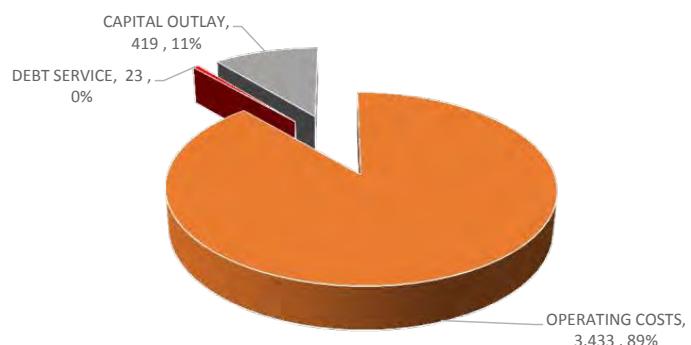
AIRPORT FUND - YEAR 2021-22

REVENUES (IN THOUSANDS)



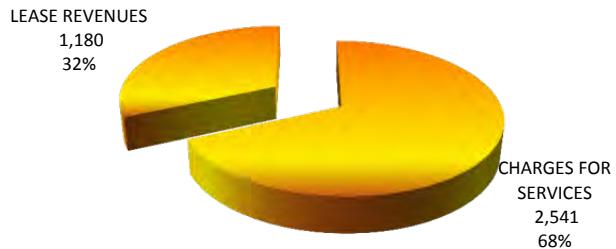
AIRPORT FUND - YEAR 2021-22

EXPENSES (IN THOUSANDS)



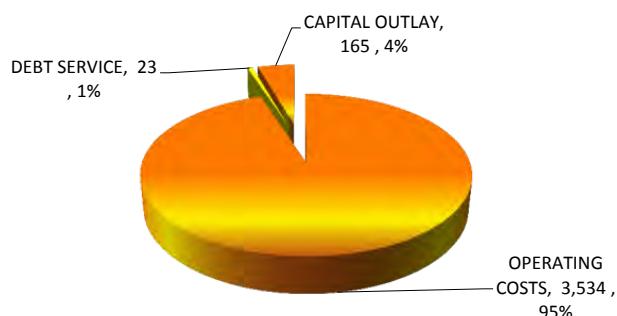
AIRPORT FUND - YEAR 2022-23

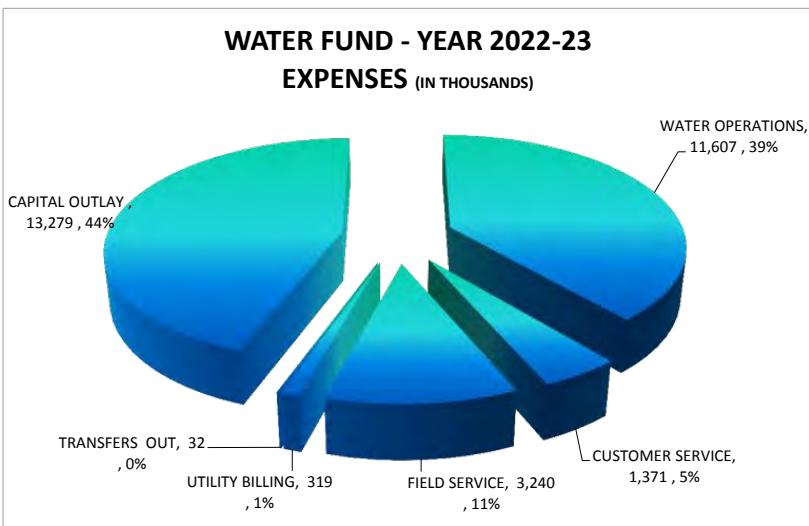
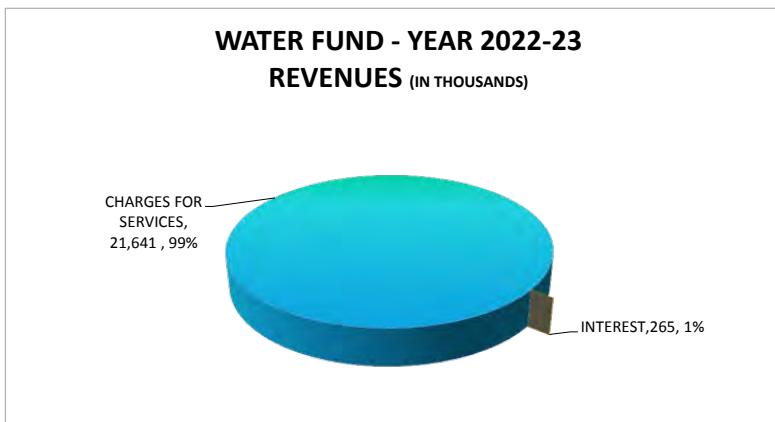
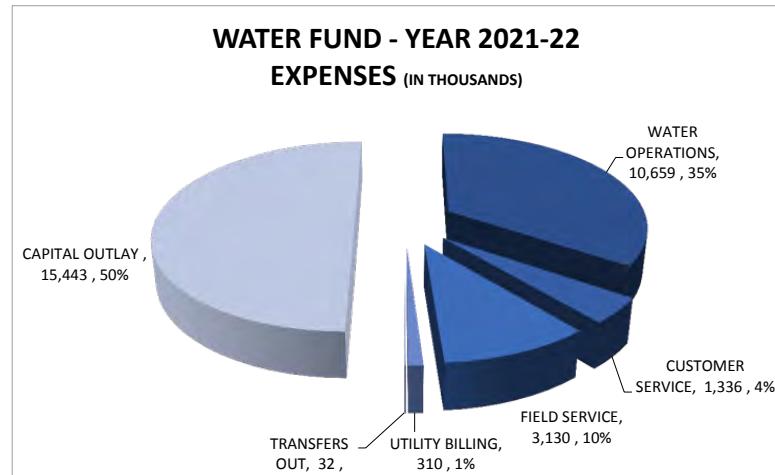
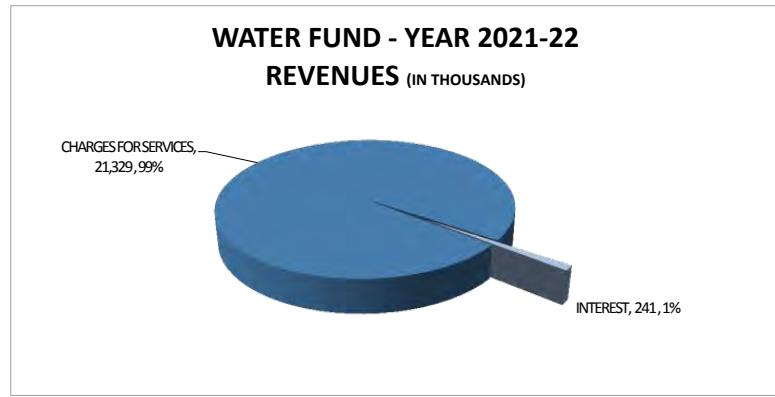
REVENUES (IN THOUSANDS)



AIRPORT FUND - YEAR 2022-23

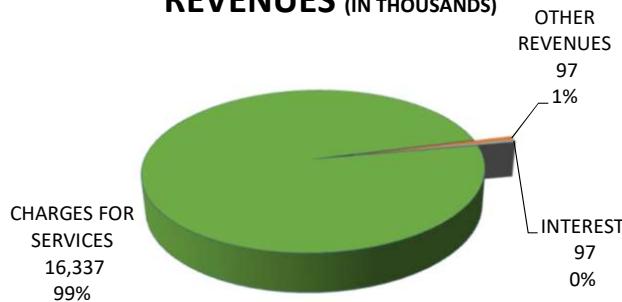
EXPENSES (IN THOUSANDS)





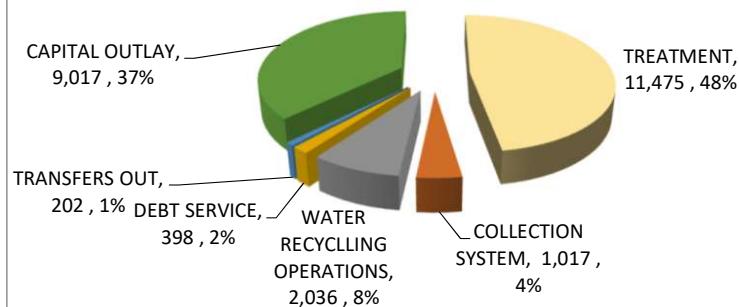
WASTEWATER FUND - YEAR 2021-22

REVENUES (IN THOUSANDS)



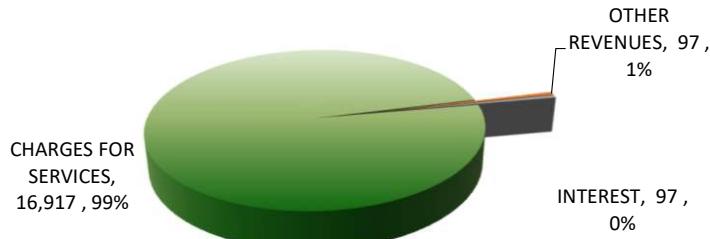
WASTEWATER FUND - YEAR 2021-22

EXPENSES (IN THOUSANDS)



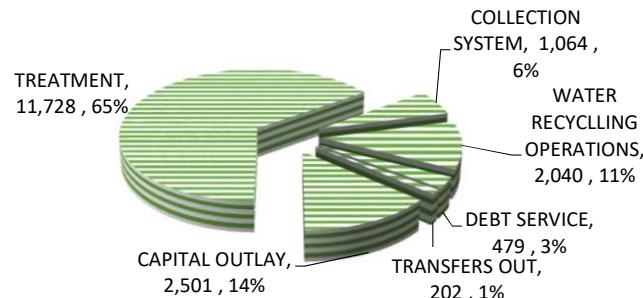
WASTEWATER FUND - YEAR 2022-23

REVENUES (IN THOUSANDS)



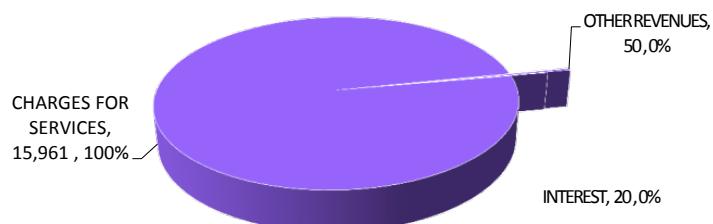
WASTEWATER FUND - YEAR 2022-23

EXPENSES (IN THOUSANDS)



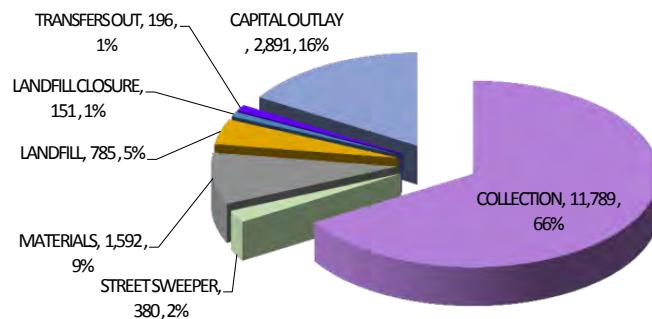
SOLID WASTE FUND - YEAR 2021-22

REVENUES (IN THOUSANDS)



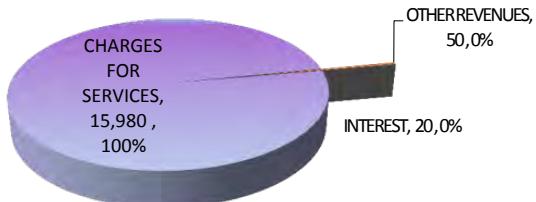
SOLID WASTE FUND - YEAR 2021-22

EXPENSES (IN THOUSANDS)



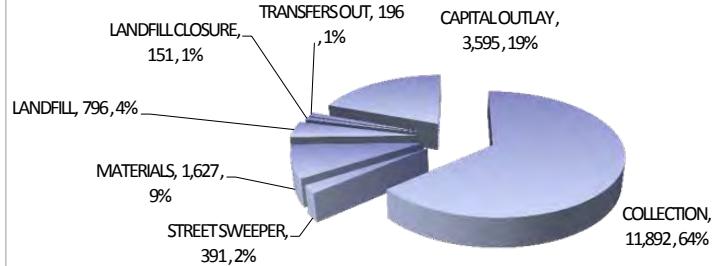
SOLID WASTE FUND - YEAR 2022-23

REVENUES (IN THOUSANDS)



SOLID WASTE FUND - YEAR 2022-23

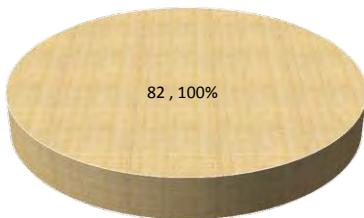
EXPENSES (IN THOUSANDS)



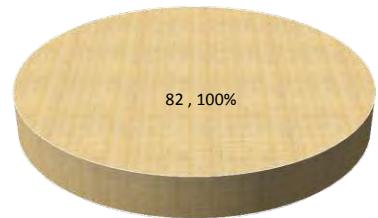
FIBER OPTIC FUND

YEAR 2021-22

REVENUES (IN THOUSANDS)

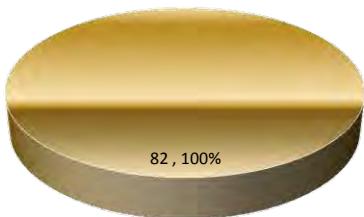


EXPENSES (IN THOUSANDS)

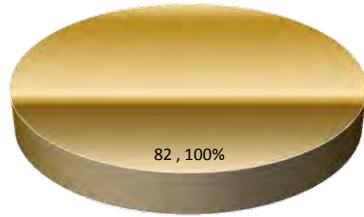


YEAR 2022-23

REVENUES (IN THOUSANDS)



EXPENSES (IN THOUSANDS)



DEBT SERVICES & RISK MANAGEMENT

Revenues:

Account	Title	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
752 6510	SECTION 108 RE-PAYMENT	153,683	158,047	161,934	166,308
754 5057	ATKINSON LANE ASSESSMENT	46,961	0	0	0
757 5895	SOLAR LEASE REPAYMENT	59,512	52,581	0	0
757 6510	SOLAR LEASE REPAYMENT	234,715	241,047	282,510	282,510
758 6510	PG&E- STREET LIGHTS	0	15,149	0	0
759 6510	STATE OF CA-ENERGY COMM	354,213	33,953	0	0
760 6510	PG&E-RODRIGUEZ PARKING GARAGE	10,545	0	8,796	0
761 6510	PG&E-SECOND ST PARKING GARAGE	10,238	0	0	0
762 6510	PG&E-CITY BUILDING LIGHTS	10,555	10,555	0	0
763 6510	2019PG&E OLD CITY HALL	18,262	11,657	11,324	11,324
764 6510	2019PG&E CIVIC CENTER	13,829	6,320	18,021	16,520
765 6510	2019 PG&E MARINOVICH	10,680	6,834	9,230	9,230
766 6510	2019 PG&E YOUTH CENTER	5,120	3,040	4,993	4,993
767 6510	2019 PG&E RAMSAY PARK	10,513	8,760	7,014	7,014
768 6510	2019 PG&E FIRE STATION 1	16,912	8,504	13,413	0
769 6510	2019 PG&E BEACH ST PARKING	8,162	3,886	7,331	7,331
770 6510	2019 PG&E POLICE DEP	22,465	14,544	19,010	19,010
771 6510	2019 PG&E SENIOR CENTER	2,727	2,487	2,882	2,882
772 6510	FIRE ENGINE CAPITAL LEASE	0	286,307	286,307	286,307
		989,092	863,671	832,765	813,429

Expenditures:

Account	Title	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
7742	INTEREST ON DEBT	140,387	134,150	48,462	32,709
7741	PRINCIPAL ON DEBT	739,057	729,521	784,305	780,722
		879,444	863,671	832,767	813,431

RISK MANAGEMENT

Revenues:

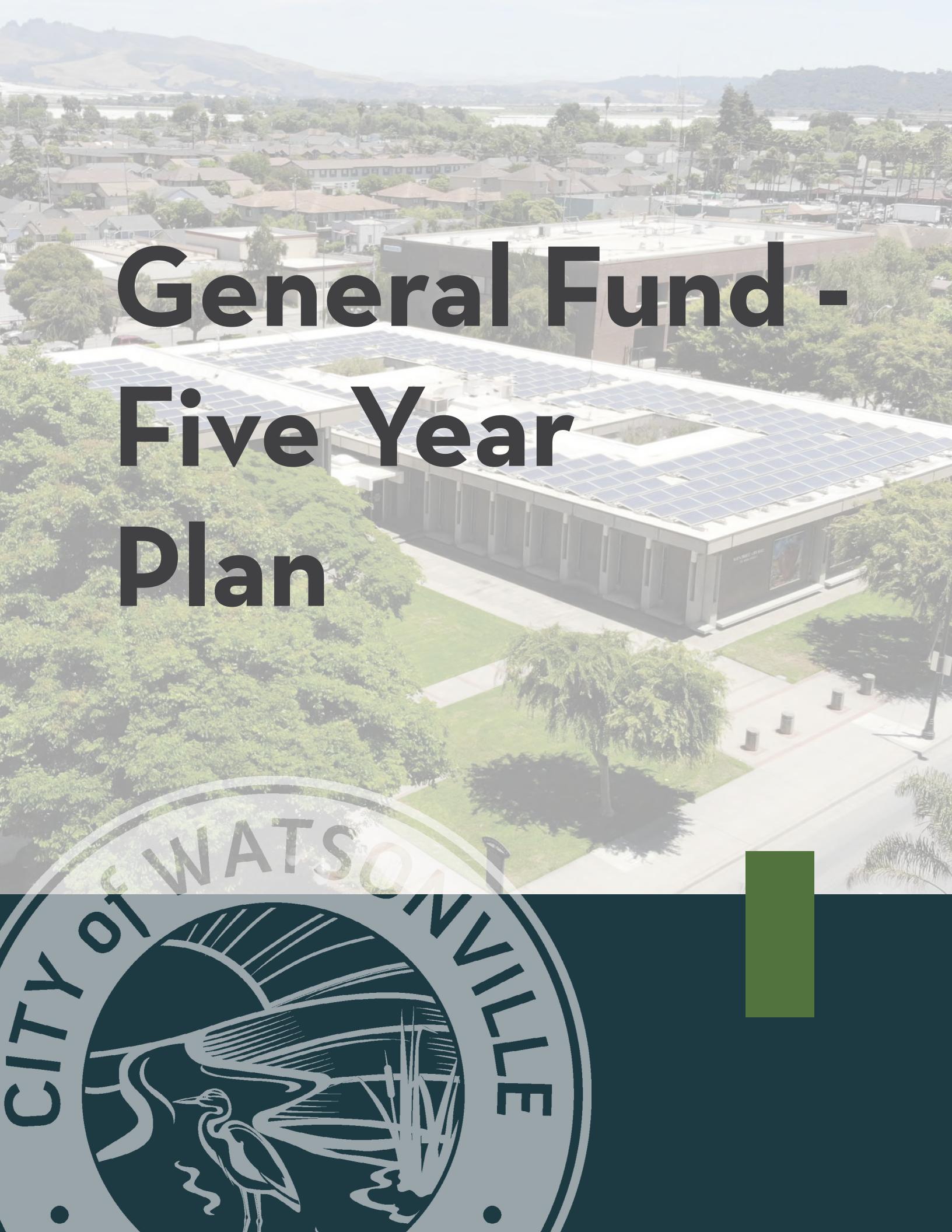
Account	Title	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
291 5809	RISK MANAGEMENT - SELF INSURAN	113,213	80,000	80,000	80,000
291 5411	RISK MANAGEMENT - SELF INSURAN	55,063	0	0	0
291 5807	RISK MANAGEMENT - SELF INSURAN	2,120,986	2,168,780	2,541,200	2,560,558

DEBT SERVICES & RISK MANAGEMENT

291	5819	RISK MANAGEMENT - SELF INSURAN	665,073	0	500,000	500,000
293	5808	GENERAL LIABILITY INSURANCE	1,204,486	1,287,650	1,480,079	1,495,521
293	5895	GENERAL LIABILITY INSURANCE	14,195	40,000	40,000	40,000
290	6510	RISK MGMT - HEALTH INSURANCE	35,958	0	0	0
290	5806	RISK MGMT - HEALTH INSURANCE	169,826	0	0	0
299	6510	HEALTH INSURANCE - POOL	0	13,671	0	0
299	5802	HEALTH INSURANCE - POOL	9,222	34,920	15,000	34,920
299	5806	HEALTH INSURANCE - POOL	5,676,021	5,749,920	5,996,491	6,296,316
299	5803	HEALTH INSURANCE - POOL	22,350	0	0	0
299	5801	HEALTH INSURANCE - POOL	482,978	368,064	428,724	428,724
299	5810	HEALTH INSURANCE - POOL	1,792,769	1,871,100	1,981,828	1,964,655
			12,362,141	11,614,105	(13,063,322)	(13,400,694)

Expenditures:

Account	Title	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
7712	COMPENSATION INSURANCE	2,831,442	2,147,780	3,020,200	3,039,558
7318	DENTAL HEALTH CLAIMS	383,595	566,715	500,000	550,000
7307	EXPERT & CONSULTATION SERVICES	4,654	406,900	406,900	406,900
7711	GENERAL INSURANCE	989,829	880,650	1,041,079	1,062,521
7303	LEGAL SERVICES	61,939	10,000	10,000	10,000
7910	OPERATING TRANSFERS OUT	0	13,671	0	0
7765	OTHER FIXED CHARGES	56,516	100,000	100,000	100,000
7508	SAFETY SUPPLIES	0	2,000	2,000	2,000
7533	SPECIALIZED DEPT MATERIALS	1,348,519	31,000	31,000	31,000
7319	SPECIALIZED DEPT SERVICES	7,257,981	7,403,327	7,870,143	8,112,715
7064	UNEMPLOYMENT INSURANCE	34,790	0	0	0
7320	VISION CLAIMS	39,303	65,733	50,000	60,000
		13,008,569	11,627,776	13,031,322	13,374,694



General Fund - Five Year Plan



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GENERAL FUND - FIVE YEAR PLAN

FISCAL YEARS ENDING JUNE 30, 2022 THROUGH JUNE 30, 2026

A/C #	DESCRIPTION	General Fund	2021/22	2022/23	2023/24	2024/25	2025/26
			<u>Updated 5 yr</u>				
275 5011	PERSONAL PROPERTY TAXES	152,203	156,769	159,904	163,102	166,364	
275 5012	PROPERTY TAX IN LIEU OF MVF	5,023,733	5,129,231	5,269,259	5,417,326	5,570,636	
275 5014	SUPPLEMENTAL PROPERTY TAXES	153,000	157,590	162,318	167,187	172,203	
275 5016	REAL ESTATE TAXES	6,308,678	6,529,482	6,758,014	6,994,544	7,239,353	
	RESIDUAL	1,446,261	1,485,125	1,524,767	1,565,202	1,619,984	
275 5020	HOUSING AUTHORITY PILOT PRGM						
275 5026	HOPTR - CITY	30,900	31,827	32,782	33,765	34,778	
275 5030	AIRCRAFT TAX FROM COUNTY	51,728	51,728	51,728	51,728	51,728	
275 5031	DEED TRANSFER TAX	100,000	103,000	106,090	109,273	112,551	
275 5032	VEHICLE LICENSE FEE COLLECTION	20,600	21,218	21,855	22,510	23,185	
	PROPERTY TAXES	13,287,103	13,665,969	14,086,716	14,524,638	14,990,783	
275 5061	SALES TAX - GENERAL	9,584,542	9,910,417	10,207,729	10,513,961	10,829,380	
275 5063	SALES TAX - PROP 172	312,498	323,123	332,817	342,801	353,085	
275 5067	SPECIAL SALES TAX	2,183,224	2,250,904	2,318,431	2,387,984	2,459,623	
	SALES TAXES	12,080,264	12,484,443	12,858,977	13,244,746	13,642,088	
275 5081	HOTEL ROOM TAX	1,173,440	1,208,643	1,232,816	1,257,472	1,282,622	
275 5082	UTILITY USERS TAX	4,132,451	4,256,424	4,384,117	4,515,640	4,651,110	
275 5110	FRANCHISE FEE - TELEPHONE						
275 5113	FRANCHISE FEE - CABLE TV	187,988	193,628	197,500	201,450	205,479	
275 5109	FRANCHISE FEE -PG&E	320,270	329,878	336,475	343,205	350,069	
275 5111	BUSINESS LICENSES	542,958	559,247	570,432	581,841	593,477	
	OTHER TAXES	6,357,107	6,547,820	6,721,341	6,899,609	7,082,757	
275 5136	GARAGE SALE PERMIT	30,000	30,900	31,518	32,148	32,791	
275 5139	PARKING PERMITS-CITY WIDE	122,422	134,664	137,357	140,105	142,907	
275 5139	PARKING PERMITS- BULK - 08005						
	LICENSES & PERMITS	152,422	165,564	168,875	172,253	175,698	
275 5224	SEISMIC/STRONG MOTION FEES - 08006	7,729	7,729	7,729	7,729	7,729	
275 5245	ADM. FEES/CHARGES -BUS LICENSE						
275 5246	COPIES AND PRINTING	3,000	3,000	3,000	3,000	3,000	
5319	CHERRY BLOSSOM SLOUGH MAINT FEE	3,000	3,000	3,000	3,000	3,000	
	CHARGES FOR SERVICES	13,729	13,729	13,729	13,729	13,729	
275 5382	TRAFFIC FINES	20,488	20,488	20,488	20,488	20,488	
	FINES & FORFEITURES	20,488	20,488	20,488	20,488	20,488	
275 5411	INTEREST EARNINGS	350,000	350,000	350,000	350,000	350,000	
275 5426	123 AVIATION WAY	33,967	34,986	35,686	36,399	37,127	
275 5431	VERIZON	20,268	20,876	21,293	21,719	22,153	
275 5439	UTILITY FUNDS LAND LEASE	2,032,696	2,093,677	2,135,551	2,178,262	2,221,827	
275 5455	CELLULAR ONE -CINGULAR WIRELES	41,732	42,984	43,844	44,721	45,615	
275 5469	CIVIC CENTER LEASE REVENUE	189,955	195,654	199,567	203,558	207,629	

General Fund		2021/22	2022/23	2023/24	2024/25	2025/26
		<u>Updated 5 yr</u>				
275 5471	275 MAIN ST	37,757	38,889	39,667	40,460	41,270
275 5473	COMMUNICATIONS CTR OFFICE RENT	20,668	21,288	21,714	22,148	22,591
275 5475	125 AVIATION WAY LEASE	57,883	59,619	60,812	62,028	63,269
275 5485	SOCER ARENA RENTS	35,000	36,050	36,771	37,506	38,257
275 5486	FIRE STATION 2-RADIO ANTENNA TOWER	-	-	-	-	-
USE OF MONEY AND PROPERTY		2,819,925	2,894,023	2,944,904	2,996,802	3,049,738
275 5521	STATE MANDATED PROGRAMS	19,616	20,008	20,408	20,816	21,233
275 5830	RENT STABILIZATION REVENUE	12,416	12,664	12,917	13,176	13,439
275 5890	GRANT PROCEEDS					
	CARES					
275 5895	OTHER REVENUE - GEN FUND MISC	200,000	200,000	200,000	200,000	200,000
275 5907	WATSONVILLE PACIFIC ASSC	16,000	16,000	16,000	16,000	16,000
275 5950	bank change orders and cash					
280 5088	TOURISM MARKETING DISTRICT (TMD2)					
280 5089	TOURIST ASSESSMENT FEE	200,000	200,000	200,000	200,000	200,000
	ARPA Covered revenue loss Police	442,000	442,000			
	ARPA covered revenue loss PCS					
OTHER REVENUES		890,031	890,672	449,326	449,992	450,672
275 6510	Retirement Transfer	3,631,386	3,758,485	3,850,568	3,947,987	4,048,661
	Other Transfers	495,552	387,814	145,000	145,000	145,000
TOTAL OPERATING TRANSFERS		4,126,938	4,146,299	3,995,568	4,092,987	4,193,661
Total Non Dept. Revenue		39,748,008	40,829,008	41,259,923	42,415,243	43,619,614
110 5289	COST ALLOCATION REIMBURSEMENT	41,879	43,135	44,429	45,762	47,135
120 5289	COST ALLOCATION REIMBURSEMENT	864,351	890,282	916,990	944,500	972,835
210 5289	COST ALLOCATION REIMBURSEMENT	394,202	406,028	418,208	430,755	443,677
282 5276	CANNABIS TAX	66,000	72,600	74,052	75,533	77,044
620 5276	CANNABIS TAX	44,000	48,400	49,368	50,355	51,362
GENERAL GOVERNMENT		1,366,432	1,412,045	1,453,680	1,496,550	1,540,691
160 5289	COST ALLOCATION REIMBURSEMENT	379,262	390,640	402,360	414,430	426,863
130 5289	COST ALLOCATION REIMBURSEMENT	99,560	102,547	105,623	108,792	112,055
CITY CLERK/CITY ATTORNEY		478,822	493,187	507,983	523,222	538,919
315 5131	PLANNING PERMITS	455,000	469,000	478,380	487,948	497,707
315 5133	SIGN PERMIT	1,000	1,000	1,020	1,040	1,061
315 5202	BUILDING PLAN CHECK	190,000	196,000	199,920	203,918	207,997
315 5203	ENGINEERING PLAN CHECK FEES	75,000	77,000	78,540	80,111	81,713
315 5206	SUBDIVISION & INSPECTION FEES	68,000	70,000	71,400	72,828	74,285
315 5211	ENGINEERING PERMIT FEES	140,000	144,000	146,880	149,818	152,814
315 5212	FIRE PLAN CHECK FEES	25,000	26,000	26,520	27,050	27,591
315 5219	CODE VIOLATION FEES	32,000	33,000	33,660	34,333	35,020
315 5221	MECHANICAL PERMIT FEES	20,000	21,000	21,420	21,848	22,285
315 5225	INVESTIGATION FEES	10,000	10,000	10,200	10,404	10,612
315 5226	PLANNING PLAN CHECK	15,000	15,000	15,300	15,606	15,918
315 5227	BLDG MICROFICHE PLAN/DOC FEES			-	-	-
315 5234	ENERGY PLAN CHECK FEE	5,000	5,000	5,100	5,202	5,306

General Fund		2021/22	2022/23	2023/24	2024/25	2025/26
		Updated 5 yr				
315 5235	ENERGY INSPECTION FEE	20,000	21,000	21,420	21,848	22,285
315 5239	CBSC STATE FEE	1,000	1,000	1,020	1,040	1,061
315 5240	CBSC ADMINISTRATIO STATE FEE			-	-	-
315 5242	BUILDING PERMIT FEES	375,000	386,000	393,720	401,594	409,626
315 5243	ELECTRICAL PERMIT FEES	25,000	27,000	27,540	28,091	28,653
315 5244	PLUMBING PERMIT FEES	29,000	29,000	29,580	30,172	30,775
315 5276	CANNABIS TAX	110,000	121,000	123,420	125,888	128,406
315 5286	CODE ENFORCEMENT MAT / LAB	1,000	1,000	1,020	1,040	1,061
315 5287	APPEAL FEES	2,000	2,000	2,040	2,081	2,122
315 5336	SB1186 STATE DISABILITY ACCESS	15,000	16,000	16,320	16,646	16,979
315 5867	PLANNING PASS THROUGH	250,000	130,000	132,600	135,252	137,957
315 5895	OTHER REVENUE					
	COMMUNITY DEVELOPMENT	1,864,000	1,801,000	1,837,020	1,873,760	1,911,236
230 5311	COST ALLOCATION	891,223	917,960	945,498	973,863	1,003,079
240 5260	CENTRAL STORES CHARGES	10,000	10,000	10,000	10,000	10,000
240 5311	COST ALLOCATION	112,554	115,931	119,409	122,991	126,681
	FINANCE	1,013,777	1,043,891	1,074,907	1,106,854	1,139,760
450 5209	FIRE - BLDG CHECK FEES	40,000	41,200	42,024	42,864	43,722
450 5213	FIRE INSPECTION FEES	110,000	113,300	115,566	117,877	120,235
450 5267	PAJARO VALLEY FIRE CONTRACT PAYMENTS	61,700	63,551	64,822	66,118	67,441
450 5276	CANNABIS TAX	82,500	90,750	92,565	94,416	96,305
450 5321	FIRE - FIREWORKS FEE	25,000	25,750	26,265	26,790	27,326
450 5895	OTHER REVENUE - FIRE	150,000	154,500	157,590	160,742	163,957
	FIRE	469,200	489,051	498,832	508,808	518,985
681 5249	RECREATION USE FEE	5,000	5,000	5,100	5,202	5,306
681 5315	FIELD RESERVATIONS	18,000	25,000	25,500	26,010	26,530
681 5461	PINTO LAKE CONCESSION	31,000	35,000	35,700	36,414	37,142
681 5469	LEASE REVENUE	2,500	2,500	2,550	2,601	2,653
681 5477	CIVIC CENTER COMMUNITY ROOMS	20,000	26,000	26,520	27,050	27,591
681 5480	RENTAL REVENUE	10,000	12,000	12,240	12,485	12,734
681 5491	RENTAL REVENUE - RAMSAY	36,000	45,000	45,900	46,818	47,754
681 5495	RENTAL REVENUE YOUTH CENTER	4,000	4,000	4,080	4,162	4,245
681 5895	OTHER REVENUE	65,000	82,000	83,640	85,313	87,019
682 5249	RECREATION USE FEE	4,000	4,000	4,080	4,162	4,245
682 5252	PROGRAM FEES	5,000	5,000	5,100	5,202	5,306
682 5253	RECREATION ADULT TRIPS AND TOURS	3,000	3,000	3,060	3,121	3,184
682 5276	CANNABIS REVENUE	137,500	151,250	154,275	157,361	160,508
682 5332	SPECIAL EVENTS	64,000	160,000	163,200	166,464	169,793
682 5496	LEASE REVENUE	5,000	8,500	8,670	8,843	9,020
682 5850	DONATIONS / SPONSORS	17,000	40,000	40,800	41,616	42,448
682 5895	OTHER REVENUE	3,750	3,750	3,825	3,902	3,980
683 5249	RECREATION USE FEE	187,000	200,000	204,000	208,080	212,242
683 5252	PROGRAM FEES	106,000	180,000	183,600	187,272	191,017
683 5348	ENRICHMENT PROGRAM FEES	10,000	12,000	12,240	12,485	12,734
683 5850	DONATIONS / SPONSORS	5,000	5,000	5,100	5,202	5,306
683 5895	OTHER REVENUE	2,500	2,500	2,550	2,601	2,653
694 5895	OTHER REVENUE	50,000	51,000	52,020	53,060	54,122
	PARKS AND COM. SERVICES	791,250	1,062,500	1,083,750	1,105,425	1,127,534

General Fund		2021/22	2022/23	2023/24	2024/25	2025/26
		Updated 5 yr				
409 5273	S.C.A.R.E PROGRAM - 10008	166,000	166,000	169,320	172,706	176,161
409 5390	DUI FINES	28,000	28,560	29,131	29,714	30,308
409 5853	POST REIMBURSEMENTS	30,000	30,600	31,212	31,836	32,473
410 5116	TOBACCO RETAILER LICENSE FEE	15,000	15,300	15,606	15,918	16,236
410 5261	POLICE SPECIAL EVENT FEES	10,000	10,200	10,404	10,612	10,824
410 5268	POLICE RANGE FEES	29,000	29,580	30,172	30,775	31,391
410 5276	CANNABIS TAX	110,000	121,000	123,420	125,888	128,406
410 5277	CANNIBAS FACILITY ID CARDS FEE	9,000	9,180	9,364	9,551	9,742
410 5307	POLICE REPORTS	52,000	53,040	54,101	55,183	56,286
410 5330	VEHICLE IMPOUND RELEASE FEE	55,000	55,000	56,100	57,222	58,366
410 5334	VEHICLE IMP RELEASE -30 DAY HEARING FEE			-	-	-
410 5335	VEHICLE TOWING FEE	21,000	21,000	21,420	21,848	22,285
410 5381	COURT FINES	98,000	98,000	99,960	101,959	103,998
410 5383	PARKING FINES	320,000	320,000	326,400	332,928	339,587
410 5386	PARKING TKT FINES - STATE & COUNTY	170,000	170,000	173,400	176,868	180,405
410 5388	CODE VIOLATION PENALTIES	20,000	20,000	20,400	20,808	21,224
410 5651	MAS PVUSD FEES (WHS SRO)	-	-	-	-	-
410 5890	SSLESF - 10000	100,000	100,000	102,000	104,040	106,121
410 5890	GRANT REV SCHOOL COMM POLG - PVHS - 1000	-	-	-	-	-
410 5893	POLICE PERSONNEL REIMBURSEMENT	5,000	10,000	10,200	10,404	10,612
410 5895	OTHER REVENUE MISC.	26,000	26,000	26,520	27,050	27,591
419 5135	ALARM PERMIT	28,000	28,560	29,131	29,714	30,308
419 5274	FALSE ALARM FEES	5,000	5,000	5,100	5,202	5,306
419 5892	EVIDENCE MONEY	4,000	4,000	4,080	4,162	4,245
419 5895	OTHER REVENUES			-	-	-
693 5393	REGISTRATION - PAL FEES	1,000	1,000	1,020	1,040	1,061
POLICE		1,302,000	1,322,020	1,348,460	1,375,430	1,402,938
220 5311	COST ALLOCATION REIMBURSEMENT	69,878	74,501	75,991	77,511	79,061
510 5311	COST ALLOCATION REIMBURSEMENT	17,301	17,820	18,176	18,540	18,911
510 5504	GAS TAX - HIGHWAY MAINTENANCE	22,000	22,000	22,000	22,000	22,000
510 5805	DAMAGE REPAIR REIMBURSEMENT	75,000	75,000	76,500	78,030	79,591
510 5895	OTHER	-	-	-	-	-
511 5275	SIDEWALK REPAIR COSTS - REIMB.	15,000	15,000	15,300	15,606	15,918
511 5844	SIDEWALK REPAIR RECOVERY	100,000	100,000	102,000	104,040	106,121
523 5247	MUNI SERVICE CENTER REVENUES	-	-	-	-	-
PUBLIC WORKS		299,179	304,321	309,967	315,727	321,601
G F REVENUE TOTAL:		47,376,668	48,805,422	49,423,890	50,771,375	52,172,639
EXPENDITURES:						
7011	REGULAR SALARIES & WAGES	22,377,275	23,310,295	23,776,501	24,252,031	24,737,072
7012	OVERTIME PAY	697,250	697,250	711,195	725,419	739,927
7021	TEMPORARY & CASUAL WAGES	949,772	1,013,811	1,034,087	1,054,769	1,075,864
7025	STANDBY PAY	500	500	500	500	500
7027	HOLIDAY PAY	500	500	500	500	500
7038	RETIREMENT PLAN CHARGES - normal cost	2,987,961	3,122,410	3,184,858	3,248,555	3,313,526
7039	RETIREMENT SIDE POOL FUND - PD	297,711	297,711	297,711	0	0
7040	RETIREMENT SIDE POOL FUND - FF	267,378	267,378	267,378	0	0
7042	RETIREMENT PLAN CHARGES - UAL	4,987,979	5,504,786	5,826,580	6,151,234	6,036,401

General Fund		2021/22	2022/23	2023/24	2024/25	2025/26
		<u>Updated 5 yr</u>				
7062	GROUP HEALTH INSURANCE	3,291,650	3,348,950	3,516,398	3,692,217	3,876,828
7064	UNEMPLOYMENT INSURANCE	16,200	16,200	16,524	16,854	17,192
7066	SOCIAL SECURITY	908,476	944,905	963,803	983,079	1,002,741
7067	ALT - 457 DEFERRED COMP	47,189	47,846	48,803	49,779	50,775
7090	UNIFORM ALLOWANCE	51,175	51,175	52,199	53,242	54,307
7091	EMPLOYEE BOOT REIMBURSEMENT	3,000	3,000	3,000	3,000	3,000
SALARIES AND BENEFITS SUBTOTAL		36,884,016	38,626,717	39,700,036	40,231,180	40,908,634
UTILITIES TRAVEL AND COMPUTER		660,343	655,271	674,929	695,177	716,032
7213	Water	390,123	394,024	397,964	401,944	405,964
7214	Sewer	36,830	39,592	42,562	45,754	49,185
7215	Solid Waste	150,330	161,605	173,725	186,754	200,761
CONTRACT SERVICES		6,654,809	6,619,698	6,752,092	6,887,134	7,024,876
MATERIALS AND SUPPLIES		912,288	925,188	943,692	962,566	981,817
OTHER CHARGES		727,937	704,183	718,267	732,632	747,285
TRANSFERS OUT		273,391	228,134	228,134	228,134	228,134
NON PERSONNEL SUBTOTAL		9,806,051	9,727,695	9,931,365	10,140,095	10,354,054
TOTAL OPERATING EXPENDITURES		46,690,067	48,354,412	49,631,400	50,371,275	51,262,688
CIP:						
Operating Capital		750,000	845,000	1,003,000	1,045,000	1,100,000
CARRYOVER CAPITAL		565,530				
FB Capital		3,053,957	4,207,483			
Corona Virus						
FIRES						
Emergency Rental Assistance						
TOTAL GENERAL FUND EXPENDITURES		51,059,554	53,406,895	50,634,400	51,416,275	52,362,688
TOTAL GENERAL FUND REVENUES		47,376,668	48,805,422	49,423,890	50,771,375	52,172,639
EXCESS OF REVENUES OVER/UNDER EXPENDITURES		(3,682,886)	(4,601,473)	(1,210,510)	(644,900)	(190,048)
BEGINNING ESTIMATED FUND BALANCE		17,537,277	13,854,391	9,252,918	8,042,407	7,397,508
ENDING ESTIMATED FUND BALANCE		13,854,391	9,252,918	8,042,407	7,397,508	7,207,459

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Airport



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MUNICIPAL AIRPORT

Organizational Structure - Fiscal years 2021-2023



Airport Director
Rayvon Williams



AIRPORT SUMMARY

The Airport Fund represents the activities at the airport and the receipt of Federal and State Aviation Agency grants. This fund is to be supported by fees the airport collects from fuel sales, lease revenues, and facility use fees.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
AIRPORT (560)	3,425,786	2,863,378	3,456,475	3,556,731
Total Expenditures	3,425,786	2,863,378	3,456,475	3,556,731

DEPARTMENT GOALS

MUNICIPAL AIRPORT

Division: Airport (560)

Purpose:

Provide an operationally safe, service oriented and self sustaining aviation facility as a FAA designated regional general aviation airport.

Strategic Goal & Objectives:

Leveraging previous federal and state grants for infrastructure rehabilitation, safety improvements and operational enhancements the Municipal Airport will: (1) Define and develop an updated, data driven Airport Master Plan, Airport Layout Plan and Aviation forecast, (2) Implement the short and near term element of the plan to meet revenue and expense targets with a focus on managing operational risks and development opportunities and (3) institute a clear community engagement plan to ensure a tangible, meaningful and long lasting impact on citizens and community.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives									
Update Master Plan, Layout Plan and Forecast.		●	●	●			●		
Define and implement Operational, Administrative and Financial metrics to meet revenue targets.		●		●					●
Implementation of policies and procedures to manage operational risks.			●					●	●
Publish policies for on airport property development for aeronautical and non-aeronautical opportunities.		●	●	●					
Develop a Community engagement strategy that is tangible, meaningful and long lasting.					●		●		

AIRPORT
REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0730	560	5305	LONG-TERM PARKING FEES	2,062	0	0	0
0730	560	5411	INTEREST EARNINGS	1,013	0	0	0
0730	560	5429	ELLA'S AT THE AIRPORT	1,907	0	0	0
0730	560	5457	ENDROOMS RENTS	25,536	24,959	54,475	54,475
0730	560	5458	TIEDOWN RENTS	55,587	54,367	64,078	64,078
0730	560	5459	HANGARS	1,154,907	927,475	1,163,709	1,163,709
0730	560	5468	TRANSIENT TIEDOWNS	7,032	5,475	5,475	5,475
0730	560	5475	125 AVIATION WAY	55,950	0	0	0
0730	560	5575	STATE ANNUAL MAINT GRANT	10,000	10,000	10,000	10,000
0730	560	5821	FUEL SALES	1,083,967	846,000	1,209,800	1,234,555
0730	560	5822	GATE CARDS / WAITING LIST	12,105	7,500	7,500	7,500
0730	560	5884	DERELICT/DILAPIDATED AIRCRAFT	2,000	0	3,000	1,500
0730	560	5890	GRANT PROCEEDS	711,931	0	0	0
0730	560	5890	GRANT PROCEEDS-CARES EDD	2,482	0	0	0
0730	560	5890	PAVEMENT MAINTENANCE MNGMT PLA	0	0	45,661	0
0730	560	5890	UPDATE MASTER PLAN	0	0	212,124	0
0730	560	5895	DONATIONS - FIRE IN THE SKY	5,000	0	0	0
0730	560	5895	OTHER REVENUE	11,215	0	0	0
0730	560	5895	OTHER REVENUE - AIRPORT	73,052	0	0	0
Total Revenues				3,215,747	1,875,776	2,775,822	2,541,292

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0730	560	7011	REGULAR SALARIES & WAGES	813,036	760,854	869,975	915,463
0730	560	7012	OVERTIME PAY	7,961	5,000	10,000	10,000
0730	560	7021	TEMPORARY & CASUAL WAGES	229	0	0	0
0730	560	7025	STANDBY PAY	14,834	14,560	14,560	14,560
0730	560	7030	OFF DUTY & RECALL PAY	2,605	0	4,000	4,000
0730	560	7038	RETIREMENT PLAN CHARGES	151,458	169,561	69,320	72,573
0730	560	7041	PENSION LIABILITY	3,113	0	0	0
0730	560	7042	PERS UNFUNDED LIABILITY	0	0	131,950	145,529
0730	560	7062	GROUP HEALTH INSURANCE	165,519	147,753	162,701	166,727
0730	560	7064	UNEMPLOYMENT INSURANCE	3,446	0	0	0
0730	560	7066	SOCIAL SECURITY	61,770	55,189	63,453	66,654
0730	560	7067	ALT - 457 DEFERRED COMP	435	0	1,560	1,560
0730	560	7091	EMPLOYEE BOOT REIMBURSEMENT	867	1,500	1,500	1,500
0730	560	7099	COMPENSATED ABSENCES ADJUSTMEN	18,817	0	0	0
Total Payroll (7000 - 7199)				1,244,091	1,154,417	1,329,019	1,398,566

0730	560	7211	ELECTRICITY & GAS	70,234	60,000	100,000	100,000
0730	560	7212	POSTAGE & SHIPPING	5,211	3,000	3,000	3,000
0730	560	7213	WATER SERVICES	0	0	9,738	9,835
0730	560	7214	SEWER FEES	0	0	2,769	2,977

0730	560	7215	SOLID WASTE SERVICES	0	0	26,370	28,348
0730	560	7221	ADVERTISING	3,022	2,400	2,400	2,400
0730	560	7222	TELEPHONE SERVICE	7,664	8,000	8,000	8,000
0730	560	7225	COMPUTER HARDWARE	2,525	2,500	2,500	2,500
0730	560	7226	COMPUTER SOFTWARE	14	1,000	750	750
0730	560	7232	TRAVEL & SUBSISTENCE	4,719	5,000	5,000	5,000
0730	560	7303	LEGAL SERVICES	65,857	30,000	30,000	30,000
0730	560	7304	LEGAL SETTLEMENT	250,000	0	0	0
0730	560	7307	EXPERT & CONSULTATION SERVICES	33,950	20,000	30,000	30,000
0730	560	7321	REP & MAINT-OTHER EQUIP/FURN/T	726	1,500	1,500	1,500
0730	560	7323	REP & MAINT-VEHICLES & EQUIPME	16,578	10,000	10,000	10,000
0730	560	7324	REP & MAINT-PLANT & EQUIPMENT	12,646	10,000	10,000	10,000
0730	560	7325	REP & MAINT-BUILDINGS	98,324	50,000	100,000	100,000
0730	560	7326	REP & MAINT-INFRASTRUCTURE	57,793	75,000	100,000	100,000
0730	560	7351	DUES AND SUBSCRIPTIONS	7,556	2,500	3,500	3,500
0730	560	7357	PRINTING BINDING & DUPLICATIN	2,693	3,000	3,000	3,000
0730	560	7359	PERSONNEL TRAINING	5,956	7,500	7,000	7,000
0730	560	7360	HOSTED SERVICES	856	2,000	1,800	1,800
0730	560	7361	OTHER CONTRACT SERVICES	137,495	100,000	100,000	110,000
0730	560	7369	FEES AND PERMITS	5,038	3,000	3,000	3,000
0730	560	7501	OFFICE SUPPLIES	5,886	5,000	5,000	5,000
0730	560	7504	JANITORIAL SUPPLIES	7,630	8,000	8,000	8,000
0730	560	7507	SHOP SUPPLIES	7,310	3,500	5,000	5,000
0730	560	7509	GARDENING SUPPLIES	785	3,000	2,000	2,000
0730	560	7511	SPECIAL EVENTS SUPPLIES	33,910	35,000	145,000	145,000
0730	560	7515	SMALL TOOLS & INSTRUMENTS	4,701	5,000	5,000	5,000
0730	560	7516	UNIFORMS BADGES & ACCESSORIES	5,764	6,000	6,000	6,000
0730	560	7531	CONST & MAINT MATERIALS	145	2,500	2,000	2,000
0730	560	7533	SPECIALIZED DEPT MATERIALS	3,004	5,000	5,000	5,000
0730	560	7536	RADIO EQUIPMENT MATERIALS	0	2,500	2,500	2,500
0730	560	7541	BUILDING & GROUND MATERIALS	0	2,500	2,500	2,500
0730	560	7551	CHEMICALS	2,443	3,000	3,000	3,000
0730	560	7557	REPLACEMENT OF EQUIPMENT	7,820	5,000	5,000	5,000
0730	560	7559	OTHER SUPPLIES & MATERIALS	21,704	13,000	0	0
0730	560	7561	FUELS & LUBRICANTS	37,292	10,000	10,000	10,000
0730	560	7562	FUELS & LUBRICANTS-CHARGE OUTS	708,232	569,957	695,000	695,000
0730	560	7702	RENT OF EQUIPMENT	2,377	5,000	5,000	5,000
0730	560	7711	GENERAL INSURANCE	50,400	52,900	61,691	62,095
0730	560	7712	COMPENSATION INSURANCE	62,200	64,100	78,063	78,372
0730	560	7718	POST-RETIREMENT EXPENSE	5,873	0	0	0
0730	560	7721	COST ALLOCATION PLAN CHARGES	320,124	444,726	469,282	483,360
0730	560	7731	MSC CHARGES	47,459	24,000	24,000	24,000
0730	560	7741	PRINCIPAL ON DEBT	0	22,903	23,037	23,037
0730	560	7751	CHARGES IN-INTERDEPARTMENTAL	21,091	14,919	0	3,635
0730	560	7763	MISCELLANEOUS EXPENSES	31,644	0	0	0
0730	560	7910	OPERATING TRANSFERS OUT	5,045	5,056	5,056	5,056
Total Operations Costs (7200 - 7299)				2,181,695	1,708,961	2,127,456	2,158,165
Total Budget				3,425,786	2,863,378	3,456,475	3,556,731

AIRPORT - LEASES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0730	564	5305	LONG-TERM PARKING FEES	0	1,800	1,800	1,800
0730	564	5338	505 BUENA VISTA ROAD	24,400	18,000	24,266	24,266
0730	564	5407	CALIFORNIA DEPT OF GENERAL SER	0	31,185	0	0
0730	564	5409	LATE CHARGE REVENUE	8,335	0	0	0
0730	564	5423	75 AVIATION WAY	34,986	26,240	35,379	35,379
0730	564	5425	AZZIE'S STORAGE	1,337	1,003	1,344	1,344
0730	564	5426	123 AVIATION WAY	29,240	0	24,948	24,948
0730	564	5428	EKB PARTNERS	29,490	22,506	30,478	30,478
0730	564	5429	ELLA'S AT THE AIRPORT	43,049	34,312	45,986	45,986
0730	564	5432	SPRINT SPECTRUM L.P.	11,609	11,448	11,613	11,613
0730	564	5434	SUNDANCE BERRY FARMS, 120 AVIA	55,691	41,768	12,876	12,876
0730	564	5435	STRAWBERRY AVIATION, INC.	2,053	1,540	2,053	2,053
0730	564	5436	SKYDIVE SURFCITY, INC.	26,339	19,594	27,302	27,302
0730	564	5437	SPECIALIZED HELICOPTERS, INC.	85,469	67,284	77,712	77,712
0730	564	5438	PACIFIC AG PAK, INC.	8,283	6,212	0	0
0730	564	5440	HOVERSURF LEASE	18,058	0	0	0
0730	564	5441	NATIONAL GUARD ARMORY RENT	2	1	0	0
0730	564	5442	C.K.'S RESTORIATION	11,009	8,257	11,009	11,009
0730	564	5445	140 AVIATION WAY, GARYAIR	47,731	35,954	47,938	47,938
0730	564	5447	CM FARMS LEASE-852 AIRPORT BLV	(10,470)	3,600	3,600	3,600
0730	564	5448	PACIFIC BELL MOBILE	14,099	13,308	13,308	13,308
0730	564	5449	101 AVIATION WAY	23,134	16,464	23,376	23,376
0730	564	5452	210 AVIATION -PIED PIPER	38,887	29,165	17,060	17,060
0730	564	5453	121 AVIATION - EXPOIMAGING	57,097	43,240	58,293	58,293
0730	564	5454	PRECISION DYNAMIC MACHINING	54,590	40,943	55,196	55,196
0730	564	5456	KNOWLTON CONSTRUCTION	13,930	10,447	14,084	14,084
0730	564	5463	170 AVIATION WAY- CAL STAR	10,224	0	24,953	24,953
0730	564	5464	220 B AIRPORT BLVD - MID VALLE	91,387	69,208	93,302	93,302
0730	564	5466	240 AIRPORT BLVD- SAGE INSTRUM	88,929	66,697	88,929	88,929
0730	564	5475	125 AVIATION WAY	5,370	21,241	28,634	28,634
0730	564	5486	FIRE STATION 2-RADIO ANTENNA T	8,002	0	0	0
0730	564	5488	PACIFIC AIRCARE	75,137	56,352	75,971	75,971
0730	564	5497	120 AVIATION - UNITED FLIGHT S	24,858	18,644	25,134	25,134
0730	564	5498	60 AVIATION WAY - EAA CHAPTER	3,600	3,600	3,600	3,600
0730	564	5499	PACIFIC GOLF CENTERS	30,544	23,112	31,432	31,432
0730	564	5755	CHARGES IN - INTERDEPARTMENTA;	256,955	259,387	264,078	268,863
Total Revenues				1,223,355	1,002,512	1,175,654	1,180,439

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
Total Budget							

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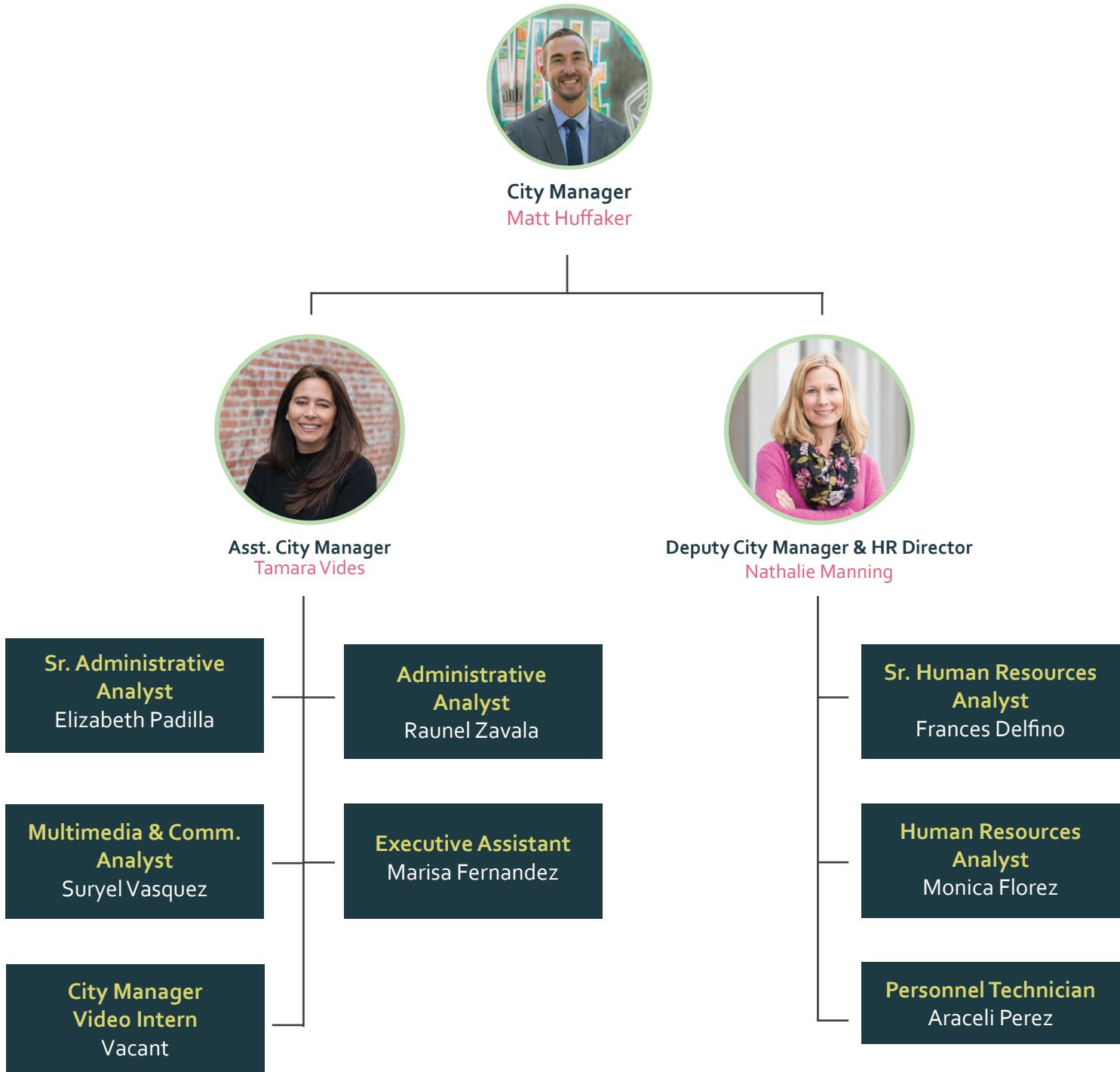
General Government



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GENERAL GOV & HR

Organizational Structure - Fiscal years 2021-2023



GENERAL GOVERNMENT SUMMARY

The City Council and General Government Department includes the divisions of City Council, City Manager, Human Resources, Information Services and Geographic Information Services. The Department is also responsible for the Business Development Fund, PEG Fund, Parking Garage Fund and the Computer Replacement Fund under Special Revenue Funds Section.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
CITY COUNCIL (110)	65,913	81,952	80,971	82,513
CITY MANAGER (120)	1,150,520	1,454,703	1,548,281	1,598,369
HUMAN RESOURCES (210)	601,665	748,218	806,267	830,751
BUSINESS DEVELOPMENT (340)	39,900	97,900	97,900	97,900
PEG CABLE TV (393)	48,078	32,889	36,391	38,526
PARKING GARAGE (521)	129,458	110,902	115,912	116,000
CIVIC CENTER - PARKING GARAGE (525)	86,005	61,930	77,062	77,070
Total Expenditures	2,121,539	2,588,494	2,762,784	2,841,129

DEPARTMENT GOALS CITY MANAGER

Division: City Manager (120)

Purpose:

To provide leadership, direction and support to City departments in implementing City Council's Strategic Priorities, to support and improve the quality of life of the Watsonville residents while ensuring diversity, equity, inclusiveness, economic prosperity and environmental stewardship at the core of our services.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives	1	2	3	4	5	6	7	8	9	10
Ensure the effective implementation of the City Council's direction, within the framework of policies, budget and priorities	●	●	●	●	●				●	
Lead community engagement, public outreach and education efforts in coordination with all City Departments						●		●		
Expand business support, outreach and attraction			●	●						
Coordinate and prioritize budget and resources to meet critical community needs.	●	●	●	●	●	●	●	●	●	●
Support community's recovery from losses caused by COVID-19 pandemic.	●	●	●	●	●	●	●	●	●	
Foster a high functioning work place that support employee engagement, career growth and strives for excellence in serving the Watsonville Community	●	●	●	●	●			●	●	●

Performance Measures and Related Goals	FY 18/19	FY 19/20	FY 20/21	FY 21/22 Projected
Facilitate and monitor progress of Council Strategic Plan	NA	Final progress report	Biannual Strategic Plan Workshop and Department workplan	Semiannual report and Annual report of strategic priorities
Monitor State and Federal budget and legislative processes to guide the City's position on, and advocacy of legislative matters important to the City	NA	NA	Number of policies researched and adopted / supported by City Council	Number of policies researched and adopted / supported by City Council
Lead community education and engagement efforts to enhance public dialogue and trust on important City issues	Census effort	Ad-Hoc, 108 -COVID -19 Education Campaigns; Followers IG 4,975 & FB 7,844; # of press releases	grow followers by 10% from previous year; Increase media communication by 10%	Grow followers by 10% from previous year
Expand business support services, initiatives, and partnerships, to help strengthen and grow the local economy	NA	Newsletter / loan applications	NA	NA
Work with all City Departments to prepare a balanced budget that reflects community priorities and expands the City's capacity to meet community needs	Annual Budget and Mid Year Report	Approval of Special Revenue Measure Y; Exceeded 20% General Fund Reserve target;	Biannual Budget; Mid Year Budget; and ARP funding plan;	Explore sustainable funding sources to expand Parks and Recreation services and infrastructure

Department Awards & Recognition

2019 Second Harvest Food Bank Santa Cruz County -Holiday Food and Fund Drive Award

Prior Year Accomplishments

On March 12th, the City of Watsonville made the difficult decision to declare a local health emergency to help slow the spread of the Coronavirus. Based on local data and health prevention measures, all City events, programs and facility rentals were temporarily canceled. This marked the beginning of our response to the pandemic in our community. During this time, Our priority was to keep the community informed, safe and healthy. As part of that effort, we released weekly public service announcements in English, Spanish and Mixteco, providing critical information about the Coronavirus and how it was affecting our daily lives. A total of 108 communication campings were prepared by the city to help ensure that our community was informed and safe during the global pandemic.

The City participated in several regional partnerships to support testing and vaccination access, business support, housing and renter assistance. Developing the City's budget in the midst of a global pandemic and significant uncertainty was no easy task. Back in March the City took several proactive measures to reduce expenses, and plan for a challenging year ahead. In doing so, we were able to minimize the impact to community services and help ensure the City would be on stable financial footing as we emerge from the pandemic. Stay-at-home orders in March coincided with census questionnaires arriving in the mail. It was important to get everyone in Watsonville counted and in the midst of the pandemic, our

outreach team used innovative approaches to educate and engage the community on the importance of the Census. Even with the changing deadlines and many challenges along the way, Watsonville had a response rate of 70.9 percent, which is a big accomplishment. Last year, we kicked-off a community engagement initiative on the topic of Policing and Social Equity, with a community-based ad hoc committee. This effort will provide an opportunity for the community to share their experience and thoughts on the important topic of policing and social equity in Watsonville. Our employees have maintained critical city services despite unprecedented challenges, served as disaster service workers and provided uninterrupted City services through out the year.

DEPARTMENT GOALS

HUMAN RESOURCES

Division: Human Resources (210)

Purpose:

Attract, motivate, retain, and develop a well qualified, diverse, and professional workforce dedicated to public service. Lead departments in talent management, succession planning, employee engagement, and positive employee relations.

Strategic Goal & Objectives:

Provide high quality human resources services to internal departments and employees including recruitment and selection, classification, compensation, benefit administration, organization and employee development, employee and labor relations, performance management, personnel records management, and employee engagement.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives									
Attract and retain highly talented and diverse workforce.					●				
Support employee safety and well-being.								●	
Improve internal customer service through streamlining processes.								●	

Performance Measures and Related Goals	FY 18/19	FY 19/20	FY 20/21	FY 21/22 Projected
Number of recruitments, number of new hires	Number of Recruitments - 55 New Hires - 98	Number of Recruitments - 44 New Hires - 70	Number of Recruitments - 36 New Hires - 59	45
New and revised job descriptions approved.	16	3	39	20
Number of training and workshops offered.	20	43	30	45
Number of Workers Compensation claims filed.	40	51	51	40
Description of improved internal process improvements.	Developed comprehensive Employee Engagement program based on employee input.	Revised performance evaluation form and implemented coaching program.	Implemented NeoGov for recruitment. Implemented remote interviews and exams. Developed COVID19 policies and protocols.	Update onboarding process, revise forms, update Personnel Rules and Regulations, issue new ID cards.

Prior Year Accomplishments

The Human Resources Department successfully supported employees and the community through many disasters including COVID19 and local wildfires. HR coordinated providing Disaster Service Workers to help with food distribution, unemployment assistance, shelters for fire evacuees, and vaccination clinics. HR supported employees by implementing city-wide COVID19 safety protocols, benefits, and policies to ensure employee safety and support during unprecedeted times.

Challenges, Issues & Opportunities for Upcoming Year

The COVID19 pandemic posed unique challenges for our essential workforce, but we were able to adapt to meet the challenges. In the upcoming year, we hope to get back to pre-pandemic programming and work environments and have more time to focus on reviving our Employee Engagement program and improving internal processes.

CITY COUNCIL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	110	5289	COST ALLOCATION REIMBURSEMENT	35,467	40,659	41,879	43,135
			General Fund	30,446	41,293	39,092	39,378
			Total Revenues	65,913	81,952	80,971	82,513

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	110	7011	REGULAR SALARIES & WAGES	52,538	52,105	54,060	54,060
0150	110	7066	SOCIAL SECURITY	4,018	3,989	4,136	4,136
			Total Payroll (7000 - 7199)	56,556	56,094	58,196	58,196
0150	110	7212	POSTAGE & SHIPPING	186	85	85	85
0150	110	7222	TELEPHONE SERVICE	5,693	3,200	3,200	3,200
0150	110	7232	TRAVEL & SUBSISTENCE	12,823	10,500	10,500	10,500
0150	110	7322	REP & MAINT-OFFICE EQUIP/COMP	0	510	510	510
0150	110	7351	DUES AND SUBSCRIPTIONS	0	1,000	1,000	1,000
0150	110	7357	PRINTING BINDING & DUPLICATIN	48	625	625	625
0150	110	7360	HOSTED SERVICES	993	0	0	0
0150	110	7361	OTHER CONTRACT SERVICES	0	590	590	590
0150	110	7501	OFFICE SUPPLIES	485	2,165	2,165	2,165
0150	110	7559	OTHER SUPPLIES & MATERIALS	1,090	4,100	4,100	4,100
0150	110	7751	CHARGES IN-INTERDEPARTMENTAL	3,038	3,083	0	1,542
0150	110	7752	CHARGES OUT-INTERDEPARTMENTAL	(15,000)	0	0	0
			Total Operations Costs (7200 - 7299)	9,357	25,858	22,775	24,317
			Total Budget	65,913	81,952	80,971	82,513

CITY MANAGER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	120	5289	COST ALLOCATION REIMBURSEMENT	531,170	839,176	864,351	890,282
			General Fund	619,350	615,527	683,930	708,087
			Total Revenues	1,150,520	1,454,703	1,548,281	1,598,369

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	120	7011	REGULAR SALARIES & WAGES	535,693	737,702	762,009	786,550
0150	120	7021	TEMPORARY & CASUAL WAGES	5,184	0	0	0
0150	120	7038	RETIREMENT PLAN CHARGES	120,908	159,874	59,441	61,191
0150	120	7042	PERS UNFUNDED LIABILITY	0	0	100,309	110,631
0150	120	7062	GROUP HEALTH INSURANCE	66,957	85,568	85,466	87,571
0150	120	7066	SOCIAL SECURITY	34,548	46,114	47,196	48,418
0150	120	7067	ALT - 457 DEFERRED COMP	3,367	0	6,500	6,500
			Total Payroll (7000 - 7199)	766,657	1,029,258	1,060,921	1,100,861
0150	120	7212	POSTAGE & SHIPPING	342	500	500	500
0150	120	7222	TELEPHONE SERVICE	573	1,000	1,800	1,800
0150	120	7225	COMPUTER HARDWARE	15,260	3,000	3,000	3,000
0150	120	7226	COMPUTER SOFTWARE	1,778	3,000	3,000	3,000
0150	120	7232	TRAVEL & SUBSISTENCE	20,335	15,000	15,000	15,000
0150	120	7307	EXPERT & CONSULTATION SERVICES	0	23,500	23,500	23,500
0150	120	7322	REP & MAINT-OFFICE EQUIP/COMP	1,728	3,120	3,120	3,120
0150	120	7351	DUES AND SUBSCRIPTIONS	12,769	8,000	22,000	22,000
0150	120	7357	PRINTING BINDING & DUPLICATIN	11,988	2,500	5,000	5,000
0150	120	7359	PERSONNEL TRAINING	1,443	3,000	3,000	3,000
0150	120	7360	HOSTED SERVICES	6,619	20,000	20,000	20,000
0150	120	7361	OTHER CONTRACT SERVICES	139,438	58,236	125,000	125,000
0150	120	7501	OFFICE SUPPLIES	7,737	8,000	8,000	8,000
0150	120	7559	OTHER SUPPLIES & MATERIALS	4,043	0	2,500	2,500
0150	120	7711	GENERAL INSURANCE	13,100	13,800	16,093	16,199
0150	120	7712	COMPENSATION INSURANCE	2,200	2,300	2,801	2,812
0150	120	7751	CHARGES IN - INTERDEPARTMENT	188,085	260,489	233,046	243,077
0150	120	7752	CHARGES OUT - INTERDEPARTMENT	(43,575)	0	0	0
			Total Operations Costs (7200 - 7299)	383,863	425,445	487,360	497,508
			Total Budget	1,150,520	1,454,703	1,548,281	1,598,369

HUMAN RESOURCES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	210	5289	COST ALLOCATION REIMBURSEMENT	226,628	382,720	394,202	406,028
			General Fund	375,037	365,498	412,065	424,723
			Total Revenues	601,665	748,218	806,267	830,751

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	210	7011	REGULAR SALARIES & WAGES	360,512	421,661	470,091	484,742
0150	210	7012	OVERTIME PAY	0	2,550	2,550	2,550
0150	210	7038	RETIREMENT PLAN CHARGES	74,296	94,492	36,655	37,524
0150	210	7042	PERS UNFUNDED LIABILITY	0	0	64,751	71,415
0150	210	7062	GROUP HEALTH INSURANCE	45,805	59,394	59,398	60,862
0150	210	7066	SOCIAL SECURITY	25,212	29,364	32,065	32,901
			Total Payroll (7000 - 7199)	505,824	607,461	665,510	689,994
0150	210	7212	POSTAGE & SHIPPING	978	1,500	1,500	1,500
0150	210	7221	ADVERTISING	1,575	1,500	1,500	1,500
0150	210	7225	COMPUTER HARDWARE	0	850	850	850
0150	210	7226	COMPUTER SOFTWARE	100	120	120	120
0150	210	7232	TRAVEL & SUBSISTENCE	1,407	4,000	4,000	4,000
0150	210	7303	LEGAL SERVICES	1,444	0	0	0
0150	210	7307	EXPERT & CONSULTATION SERVICES	40,816	62,500	62,500	62,500
0150	210	7319	SPECIALIZED DEPT SERVICES	28,367	25,512	25,512	25,512
0150	210	7322	REP & MAINT-OFFICE EQUIP/COMP	1,152	3,030	3,030	3,030
0150	210	7351	DUES AND SUBSCRIPTIONS	607	1,445	1,445	1,445
0150	210	7359	PERSONNEL TRAINING	3,017	20,000	20,000	20,000
0150	210	7361	OTHER CONTRACT SERVICES	11,347	12,000	12,000	12,000
0150	210	7501	OFFICE SUPPLIES	1,858	3,000	3,000	3,000
0150	210	7542	BOOKS & AUDIO/VISUAL MATERIALS	1,132	1,200	1,200	1,200
0150	210	7559	OTHER SUPPLIES & MATERIALS	2,041	3,400	3,400	3,400
0150	210	7702	RENT OF EQUIPMENT	0	700	700	700
			Total Operations Costs (7200 - 7299)	95,841	140,757	140,757	140,757
			Total Budget	601,665	748,218	806,267	830,751

BUSINESS DEVELOPMENT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0225	340	5301	CENTRAL BUSINESS DISTRICT FEES	89,967	85,000	85,000	85,000
0225	340	5411	INTEREST EARNINGS	2,195	1,425	1,425	1,425
0225	340	5850	DONATIONS/SPONSORS- HOLIDAY FA	5,400	6,000	6,000	6,000
			Total Revenues	97,561	92,425	92,425	92,425

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0225	340	7307	EXPERT & CONSULTATION SERVICES	0	33,000	33,000	33,000
0225	340	7361	OTHER CONTRACT SERVICES	0	25,000	25,000	25,000
0225	340	7751	CHARGES IN-INTERDEPARTMENTAL	15,000	15,000	15,000	15,000
0225	340	7910	OPERATING TRANSFERS OUT	24,900	24,900	24,900	24,900
			Total Operations Costs (7200 - 7299)	39,900	97,900	97,900	97,900
			Total Budget	39,900	97,900	97,900	97,900

PEG CABLE TV

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0265	393	5114	CABLE TV - PEG ACCESS FEE	18,582	26,900	26,900	26,900
0265	393	5895	COUNCIL CHAMBER TECHS	1,919	3,100	3,100	3,100
0265	393	5895	OTHER REVENUE	0	2,200	2,200	2,200
			Total Revenues	20,501	32,200	32,200	32,200

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0265	393	7011	REGULAR SALARIES & WAGES	26,426	17,723	20,385	21,882
0265	393	7021	TEMPORARY & CASUAL WAGES	3,293	6,000	6,000	6,000
0265	393	7038	RETIREMENT PLAN CHARGES	1,857	4,029	1,647	1,768
0265	393	7042	PERS UNFUNDED LIABILITY	0	0	3,018	3,329
0265	393	7062	GROUP HEALTH INSURANCE	3,692	3,712	3,712	3,803
0265	393	7066	SOCIAL SECURITY	2,061	1,347	1,551	1,666
0265	393	7067	ALT - 457 DEFERRED COMP	43	78	78	78
			Total Payroll (7000 - 7199)	37,372	32,889	36,391	38,526
0265	393	7751	CHARGES IN - INTERDEPARTMENT	10,706	0	0	0
			Total Operations Costs (7200 - 7299)	10,706	0	0	0
			Total Budget	48,078	32,889	36,391	38,526

PARKING GARAGE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0309	521	5138	PARKING PERMITS-GARAGE STRUCTURE	30	0	0	0
0309	521	5482	LEASE PAYMENTS - PARKING GARAGE	104,973	116,000	116,000	116,000
			Total Revenues	105,003	116,000	116,000	116,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0309	521	7211	ELECTRICITY & GAS	21,565	46,500	46,500	46,500
0309	521	7213	WATER SERVICES	0	0	4,487	4,532
0309	521	7214	SEWER FEES	0	0	519	558
0309	521	7222	TELEPHONE SERVICE	9,090	4,000	4,000	4,000
0309	521	7323	REP & MAINT-VEHICLES & EQUIPMENT	0	10,400	10,400	10,400
0309	521	7361	OTHER CONTRACT SERVICES	83,737	49,800	49,800	49,800
0309	521	7559	OTHER SUPPLIES & MATERIALS	350	0	0	0
0309	521	7711	GENERAL INSURANCE	202	202	206	210
0309	521	7910	OPERATING TRANSFERS OUT	14,514	0	0	0
			Total Operations Costs (7200 - 7299)	129,458	110,902	115,912	116,000
			Total Budget	129,458	110,902	115,912	116,000

CIVIC CENTER - PARKING GARAGE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0309	525	5142	PARKING FEES - CIVIC CENTER	38,518	46,000	46,000	46,000
0309	525	5897	CASH OVERAGES/SHORTAGES - CIVI	107	0	0	0
0309	525	6510	OPERATING TRANSFERS IN	92,988	93,195	93,195	93,195
			Total Revenues	131,613	139,195	139,195	139,195

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0309	525	7021	TEMPORARY & CASUAL WAGES	4,720	7,536	7,536	7,536
0309	525	7066	SOCIAL SECURITY	68	110	110	110
0309	525	7067	ALT - 457 DEFERRED COMP	61	98	98	98
			Total Payroll (7000 - 7199)	4,850	7,744	7,744	7,744
0309	525	7211	ELECTRICITY & GAS	25,724	23,400	23,400	23,400
0309	525	7226	COMPUTER SOFTWARE	1,175	0	0	0
0309	525	7323	REP & MAINT-VEHICLES & EQUIPME	1,018	500	500	500
0309	525	7361	OTHER CONTRACT SERVICES	48,934	26,000	26,000	26,000
0309	525	7711	GENERAL INSURANCE	400	400	408	416
0309	525	7763	MISCELLANEOUS EXPENDITURES	18	0	0	0
0309	525	7910	OPERATING TRANSFERS OUT	3,886	3,886	19,010	19,010
			Total Operations Costs (7200 - 7299)	81,155	54,186	69,318	69,326
			Total Budget	86,005	61,930	77,062	77,070



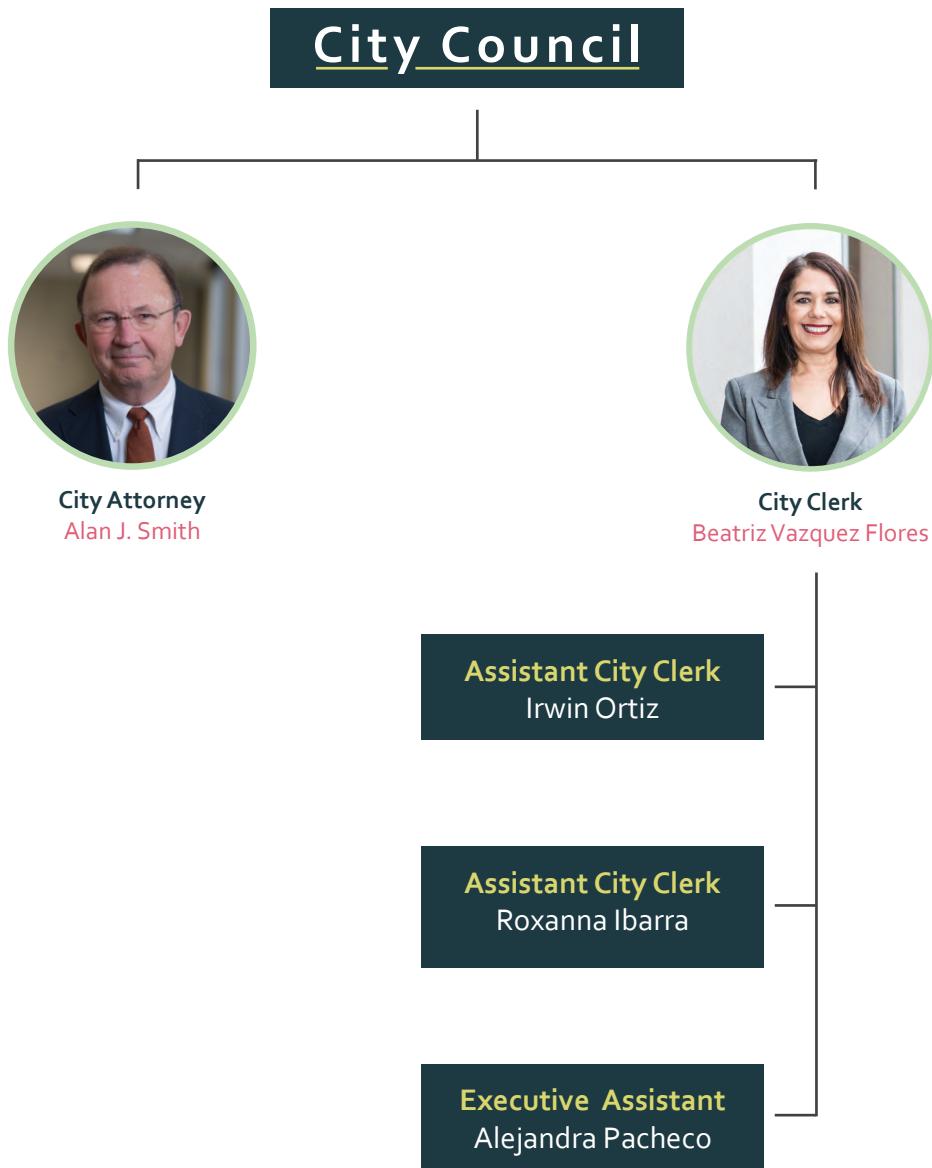
City Clerk



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CITY CLERK & ATTORNEY

Organizational Structure - Fiscal years 2021-2023



CITY CLERK SUMMARY

The City Clerk and City Attorney Department is responsible for public records and legal advise.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
CITY ATTORNEY (130)	206,567	181,766	275,368	275,537
CITY CLERK (160)	545,617	692,073	847,679	775,396
CITY CLERK - MICROFICHE (161)	1,999	0	0	0
CITY CLERK - ELECTIONS (162)	48,161	42,310	82,310	2,310
Total Expenditures	802,344	916,149	1,205,357	1,053,243

DEPARTMENT GOALS

CITY CLERK

Division: City Clerk (160)

Purpose:

The City Clerk's Office is committed to ethically serving the needs of the community by supporting legislative services, facilitating municipal elections, overseeing all City records management, managing the municipal code, managing the advisory body program, management of Sister City partnerships, implementation and management of automatic solutions to provide timely and efficient access to records by the public.

Strategic Goal & Objectives:

To ensure residents' trust in government by supporting the City's legislative process and provide transparent, accurate, and timely legislative history; safeguard all official records of the City; administer open elections; and deliver information and services efficiently and accurately to the public and to the Council.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Charter Amendments (Election in November 2022)								
Redistricting Process: Extensive Community Outreach								
Partnering with Agencies to Increase Services for Residents: Ex. Increase County hours in our office								
Records Management System Implementation: New system will allow staff to respond to public in a transparent and efficient manner								
Support City Departments to assist them in accomplishing their goals and objectives.	●	●	●	●	●	●	●	●

Performance Measures and Related Goals	2019	2020	2021	2022 Projected
Number of Council, agencies, and committee agendas & packets processed, minutes prepared, and meetings attended (Redistricting Meetings in 2021/22). Council Agendas translated into Spanish.	22	25	28	28
Number of City Council/Successor Housing Agency/ Successor Agency resolutions and ordinances processed.	222	248	331	260
Number of public hearing notices processed and published. All notices for Special Use Permits, Zoning, and General Plan Amendments were translated into Spanish.	25	33	40	40
Number of Public Records Requests Processed/ Responded to (In June 2019, we implemented Next Request, which allowed staff to respond more efficiently during COVID-19, while working from home).	257	167	285	285
Number of contracts processed and attested (In October 2020, we launched DocuSign, which allows staff to review and sign documents safely during COVID-19 shelter at home orders).	278	234	222	230
Number of Campaign and Conflict of Interest Statements processed (Using NetFile since 2017).	217	236	239	251

Prior Year Accomplishments

Acquired new software to conduct virtual public meetings during the State shelter in place orders. Implemented DocuSign, enabling remote signing of contracts and other municipal documents. Implemented Nextrequest to facilitate and track records request responses allowing the City to continue responding to requests during shelter in place orders; improved public access to City documents and resources by posting more content online. Conducted two elections, including the biggest Presidential Election in history, while taking precautions to keep everyone safe from COVID-19. Transitioned to eScribe, a new agenda management, that offers comprehensive tools and workflows to improve efficiency, transparency and accessibility before, during and after your meetings. Implemented Archive Social-to retain all social media posts by staff and Council Members. Initiated the process for redistricting.

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	160	5289	COST ALLOCATION REIMBURSEMENT	236,630	368,216	379,262	390,640
			General Fund	308,987	323,857	468,417	384,756
			Total Revenues	545,617	692,073	847,679	775,396

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	160	7011	REGULAR SALARIES & WAGES	358,138	402,740	444,607	464,335
0150	160	7038	RETIREMENT PLAN CHARGES	62,944	86,907	34,361	35,740
0150	160	7042	PERS UNFUNDED LIABILITY	0	0	58,543	64,568
0150	160	7062	GROUP HEALTH INSURANCE	49,569	59,385	59,488	60,952
0150	160	7066	SOCIAL SECURITY	26,289	28,498	31,381	32,890
0150	160	7067	ALT - 457 DEFERRED COMP	4,990	6,000	6,500	6,500
			Total Payroll (7000 - 7199)	501,929	583,530	634,880	664,985
0150	160	7212	POSTAGE & SHIPPING	164	100	100	100
0150	160	7221	ADVERTISING	6,604	6,300	7,000	7,000
0150	160	7225	COMPUTER HARDWARE	118	0	0	0
0150	160	7226	COMPUTER SOFTWARE	250	0	0	0
0150	160	7232	TRAVEL & SUBSISTENCE	914	2,400	2,400	2,400
0150	160	7307	EXPERT & CONSULTATION SERVICES	210	0	0	0
0150	160	7321	REP & MAINT-OTHER EQUIP/FURN/T	3,563	9,000	10,000	10,000
0150	160	7322	REP & MAINT-OFFICE EQUIP/COMP	1,891	2,500	2,500	2,500
0150	160	7351	DUES AND SUBSCRIPTIONS	621	800	800	800
0150	160	7357	PRINTING BINDING & DUPLICATIN	5,783	3,700	5,000	5,000
0150	160	7359	PERSONNEL TRAINING	1,958	2,300	2,300	2,300
0150	160	7360	HOSTED SERVICES	6,325	31,560	60,556	62,265
0150	160	7361	OTHER CONTRACT SERVICES	96	30,000	107,200	0
0150	160	7501	OFFICE SUPPLIES	1,962	4,377	4,377	4,377
0150	160	7542	BOOKS & AUDIO/VISUAL MATERIALS	26	100	100	100
0150	160	7702	RENT OF EQUIPMENT	599	2,500	2,500	2,500
0150	160	7711	GENERAL INSURANCE	5,800	6,100	7,114	7,160
0150	160	7712	COMPENSATION INSURANCE	700	700	852	856
0150	160	7751	CHARGES IN-INTERDEPARTMENTAL	6,106	6,106	0	3,053
			Total Operations Costs (7200 - 7299)	43,688	108,543	212,799	110,411
			Total Budget	545,617	692,073	847,679	775,396

CITY CLERK - ELECTIONS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			General Fund	48,161	42,310	82,310	2,310
			Total Revenues	48,161	42,310	82,310	2,310

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	162	7221	ADVERTISING	395	400	400	400
0150	162	7232	TRAVEL & SUBSISTENCE	546	510	510	510
0150	162	7307	EXPERT & CONSULTATION SERVICES	46,336	40,000	80,000	0
0150	162	7501	OFFICE SUPPLIES	884	1,300	1,300	1,300
0150	162	7542	BOOKS & AUDIO/VISUAL MATERIALS	0	100	100	100
			Total Operations Costs (7200 - 7299)	48,161	42,310	82,310	2,310
			Total Budget	48,161	42,310	82,310	2,310

DEPARTMENT GOALS

CITY ATTORNEY

Division: City Attorney

Purpose:

To advise and represent the City Council and City Officers and employees as requested concerning the legal affairs of the City, to attend all meetings of the Council, other boards and commissions as needed, to prepare and/or approve as to form all resolutions, ordinances, contracts, bonds, and legal instruments of the City, and to prosecute violations of the Watsonville Municipal Code and City Charter.

Strategic Goal & Objectives:

To provide prompt assistance to the public when appropriate; to monitor work, if possible, of outside counsel to ensure the legal needs of the City are met in a cost effective manner; to simplify and improve the quality and quantity legal information available to City staff.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives	1	2	3	4	5	6	7	8	9
Transition of legal service provider									
Support City Departments to assist them accomplish their goals and objectives	●	●	●	●	●	●			
Support City Council by providing legal advise during meetings and in matters related to City business	●	●	●	●	●	●	●	●	●

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Number of resolutions and ordinances prepared for City Council, Successor Agency, Successor Housing Agency	222	248	331	260
Contracts and amendment reviewed and approved	278	234	222	230
Claims processed	46	32	NA	NA
Law suits prosecuted	2	5	NA	NA
Law suits defended	5	15	NA	NA

Prior Year Accomplishments

This year involved a lot of advice on unique or unprecedeted challenges of Covid-19 including but not limited to many executive orders from the Governor's Office and the challenges of providing advice and conducting public meetings while in a Pandemic.

Challenges, Issues & Opportunities for Upcoming Year

Facilitate a smooth transfer for new City Attorney by the end of calendar year 2021.

CITY ATTORNEY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	130	5289	COST ALLOCATION REIMBURSEMENT	83,852	96,660	99,560	102,547
			General Fund	122,715	85,106	175,808	172,990
			Total Revenues	206,567	181,766	275,368	275,537

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	130	7212	POSTAGE & SHIPPING	22	130	130	130
0150	130	7222	TELEPHONE SERVICE	0	1,040	1,040	1,040
0150	130	7232	TRAVEL & SUBSISTENCE	153	1,301	1,301	1,301
0150	130	7303	LEGAL SERVICES	202,304	156,060	250,000	250,000
0150	130	7307	EXPERT & CONSULTATION SERVICES	78	17,340	17,340	17,340
0150	130	7322	REP & MAINT-OFFICE EQUIP/COMP	49	434	434	434
0150	130	7351	DUES AND SUBSCRIPTIONS	1,097	1,301	1,301	1,301
0150	130	7357	PRINTING BINDING & DUPLICATIN	132	434	434	434
0150	130	7359	PERSONNEL TRAINING	550	1,561	1,561	1,561
0150	130	7360	HOSTED SERVICES	83	0	0	0
0150	130	7501	OFFICE SUPPLIES	1,762	1,209	1,209	1,209
0150	130	7542	BOOKS & AUDIO/VISUAL MATERIALS	0	434	434	434
0150	130	7702	RENT OF EQUIPMENT	0	184	184	184
0150	130	7751	CHARGES IN-INTERDEPARTMENTAL	338	338	0	169
			Total Operations Costs (7200 - 7299)	206,567	181,766	275,368	275,537
			Total Budget	206,567	181,766	275,368	275,537

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Community Development



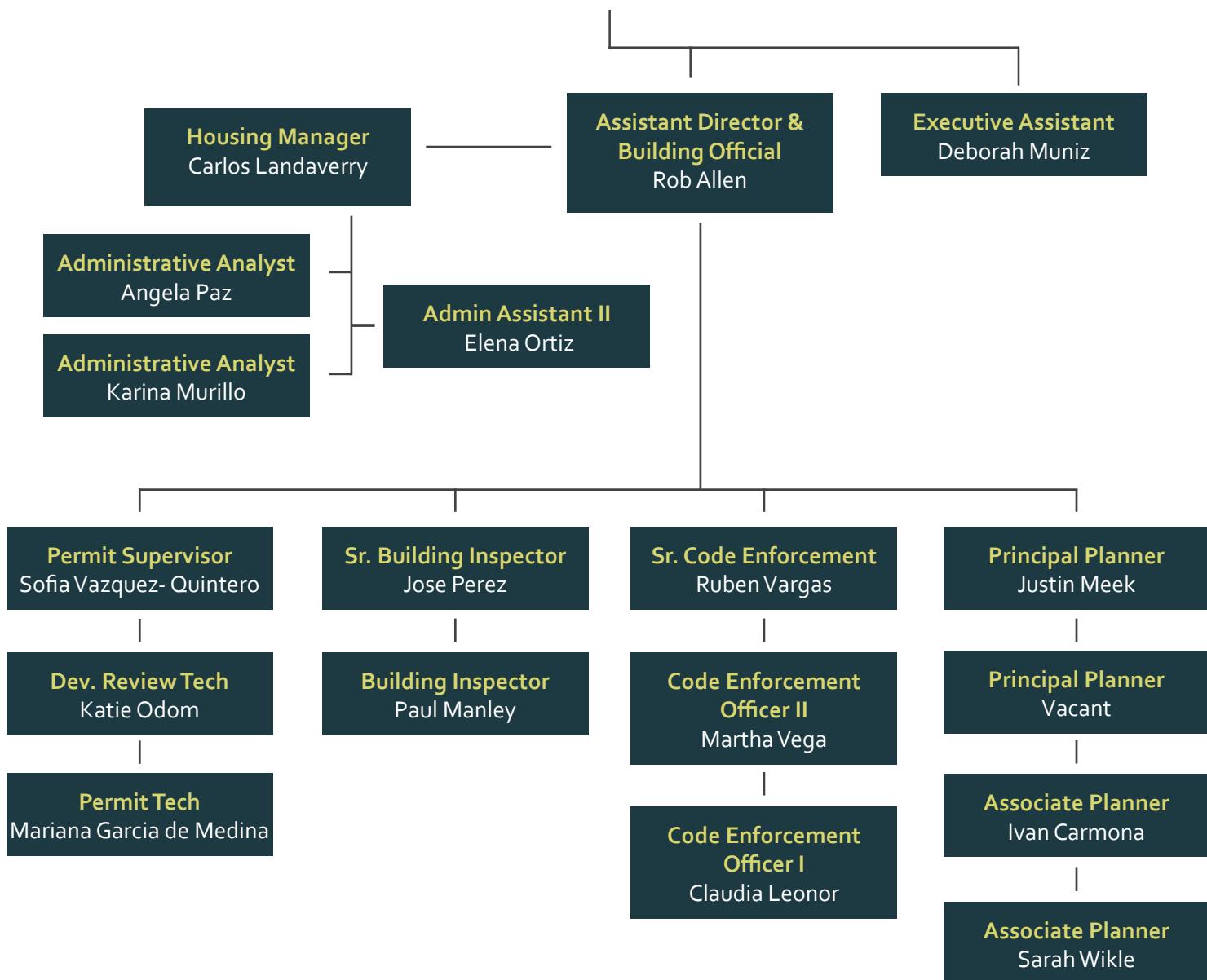
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COMMUNITY DEVELOPMENT & HOUSING

Organizational Structure - Fiscal years 2021-2023



Community Development Director
Suzi Merriam



COMMUNITY DEVELOPMENT SUMMARY

The Community Development Department is responsible for advance and current planning activities and conducts the building inspections of the City.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
COMMUNITY DEVELOPMENT (315)	2,333,698	1,877,969	2,916,910	2,909,995
RELOCATION REVOLVING FUND (390)	14,643	85,000	85,000	85,000
CANNABIS - COMMUNITY DEVEL. (603)	60,574	130,000	0	0
Total Expenditures	2,408,915	2,092,969	3,001,910	2,994,995

DEPARTMENT GOALS

COMMUNITY DEVELOPMENT & HOUSING

Division: CDD (315)

Purpose:

The Community Development Department is foremost responsible for protecting the public health, safety and welfare through its services and programs. The Department is responsible for coordinating and managing the City's development related functions with the vision that Watsonville is an equitable, vibrant community where all people, businesses, and the environment thrive.

Strategic Goal & Objectives

The Community Development Department is focused on community outreach and education, housing affordability, preservation, and neighborhood character, and equity in planning.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives	1	2	3	4	5	6	7	8
Community Outreach and Education	●	●		●	●			
Economic Development/Planning Initiatives	●		●	●	●	●		
Housing Affordability and Preservation/Neighborhood Character	●	●	●					
Equity in Planning	●	●	●	●	●	●		

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Provide guidance documents and conduct outreach to inform public of ADU regulations for ADUs	0	0	3 public workshops	3 public workshops
Provide housing information sessions to community	0	NA	3 Sessions	4 Sessions
Code enforcement- reach out to HOAs, board of Realtors, etc to provide city expectations for property maintenance (2-3 per year)	NA	NA	explore funding opportunities to host a city-wide community cleanup day	If funding source is identified, make the city-wide community cleanup day an annual event
Update city website to include additional FAQs	0	0	review and update FAQs on website	
Continue to improve the development review process through cross-department collaboration	Hired a consultant to audit and improve development review process	Worked with consultant to train City staff on development review process, implemented Munis software	Coordinate plan review process with all departments	Continue coordination with periodic internal audits to ensure high-quality development review continues
Percentage of standard plan checks completed on-time by all participating departments/divisions	NA	NA	80%	85%
Implement online plan check portal for development projects, to include plan submittal, inspection scheduling, and ability to check permit status online (Citizen self-serve)	NA	NA	identify and purchase online plan check software for development projects	85%
Adopt the Downtown Watsonville Specific Plan and EIR and implement zoning changes to implement the DWSP	NA	NA	Specific Plan underway	Specific Plan to be adopted
Code Enforcement: percentage of complaints responded to within 5 days:	NA	NA	90%	90%
Percentage of cases closed within 30 days:	NA	NA	80%	80%
Adopt an Airport Land Use Plan into the General Plan, implement zoning overlay districts and settle the General Plan lawsuit	NA	NA	Hire a consultant and begin work	Adopt Airport Land Use Plan and accompanying environmental document
Adopt VMT (Vehicle Miles Traveled) thresholds for CEQA compliance	NA	Worked with countywide consortium to develop VMT thresholds and analysis tool	Adopt VMT thresholds	NA
Adopt 2021 Building/Fire Codes by December, 2022	NA	NA	NA	Council adoption of 2021 Building Code in January, 2022

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Continue to pursue and apply for grant funding for planning efforts	NA	NA	Apply for grant funding for efforts such as ALUP, VMT, and other planning efforts	Apply for grant funding for efforts such as ALUP, VMT, and other planning efforts
Implement affordable housing software to streamline operations and provide improved customer service	NA	NA	Research software providers and publish an RFP for qualified companies	Implement housing software
Prepare the 6th Cycle Housing Element	NA	NA	Work with Ambag in the development of the 6th Cycle program and distribution of RHNA numbers	Prepare Housing Element
Update the Mobile Home Park Ordinance to comply with state law and prevent conversion/closure of mobile home parks in the City	NA	NA	Draft and adopt modifications to mobile home park ordinance	NA
Develop an ADU loan program	NA	NA	Explore creation of a loan program for the construction of ADUs that would be deed-restricted affordable	Implement ADU loan program, provide 3 ADU loans during fiscal year
Code enforcement- host community cleanup day (furniture, appliances- left on curb and picked up by city)- need funding	NA	NA	explore funding opportunities to host a city-wide community clean-up day	If funding source is identified, make the city-wide community cleanup day an annual event
Complete and adopt the Environmental Justice element of the General Plan	NA	Environmental Justice Element work began	Adopt Environmental Justice Element into the General Plan	NA

Prior Year Accomplishments

- Updated ADU ordinance, alcohol ordinance, mobile home park zoning overlay, cannabis ordinance. Began Downtown Specific Plan, funded rental assistance
- Program, modified housing programs to be more user-friendly, overhauled development review process, identified sites for development of affordable housing,
- Implemented new development review software program, closed long-term code cases such as 21 Arthur, 168 Carnation, 109 Hill. Supported Eviction Moratorium process for the Council, and developed and implemented a Rental Assistance Program during COVID-19 pandemic.

Challenges, Issues & Opportunities for Upcoming Year

- Challenges in the next 2 year budget cycle will be managing the increased workload with our staffing levels, and implementing IT improvements with limited IT.
- We will focus on systematically addressing goals in a metered fashion in order to pace ourselves, and work closely with IT to ensure that our projects are able to be implemented.

Major Budget Changes

The 2021-2022 budget includes minor staffing changes, including a new administrative analyst position in Housing, and a reclassification of the assistant planner position to an associate planner. Based on the current year revenues and strong economy, it is estimated that the high number of planning and building permits submitted will remain the same or increase slightly in the next fiscal year.

COMMUNITY DEVELOPMENT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	315	5131	PLANNING PERMITS	276,548	203,217	455,000	469,000
0150	315	5133	SIGN PERMIT	0	0	1,000	1,000
0150	315	5202	BUILDING PLAN CHECK	185,412	139,170	190,000	196,000
0150	315	5203	ENGINEERING PLAN CHECK FEES	52,878	35,898	75,000	77,000
0150	315	5206	SUBDIVISION & INSPECTION FEES	81,330	38,406	68,000	70,000
0150	315	5211	ENGINEERING PERMIT FEES	56,205	37,553	140,000	144,000
0150	315	5212	FIRE PLAN CHECK FEES	24,283	13,682	25,000	26,000
0150	315	5219	CODE VIOLATION FEES	8,144	6,098	32,000	33,000
0150	315	5221	MECHANICAL PERMIT FEES	17,488	11,371	20,000	21,000
0150	315	5225	INVESTIGATION FEES	22,912	16,230	10,000	10,000
0150	315	5226	PLANNING PLAN CHECK	20,542	14,806	15,000	15,000
0150	315	5227	BLDG MICROFICHE PLAN/DOC FEES	411	322	0	0
0150	315	5234	ENERGY PLAN CHECK FEE	9,470	7,044	5,000	5,000
0150	315	5235	ENERGY INSPECTION FEE	16,677	12,591	20,000	21,000
0150	315	5239	CBSC STATE FEE	1,590	1,185	1,000	1,000
0150	315	5240	CBSC ADMINISTRATIO STATE FEE	176	131	0	0
0150	315	5242	BUILDING PERMIT FEES	339,473	255,674	375,000	386,000
0150	315	5243	ELECTRICAL PERMIT FEES	23,057	14,858	25,000	27,000
0150	315	5244	PLUMBING PERMIT FEES	15,086	8,390	29,000	29,000
0150	315	5276	CANNABIS REVENUE	0	0	110,000	121,000
0150	315	5286	CODE ENFORCEMENT MATERIALS/LAB	9,539	7,463	1,000	1,000
0150	315	5287	APPEAL FEES	0	0	2,000	2,000
0150	315	5336	SB1186 STATE DISABILITY ACCESS	12,389	9,586	15,000	16,000
0150	315	5867	PLANNING REIMBURSEMENT REVENUE	0	0	250,000	130,000
0150	315	5895	OTHER REVENUE - CDD	938	734	0	0
General Fund				1,159,152	1,043,560	1,052,910	1,108,995
Total Revenues				2,333,698	1,877,969	2,916,910	2,909,995

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	315	7011	REGULAR SALARIES & WAGES	1,327,553	1,111,200	1,439,342	1,492,320
0150	315	7012	OVERTIME PAY	2,271	0	0	0
0150	315	7038	RETIREMENT PLAN CHARGES	261,998	245,729	110,302	139,151
0150	315	7042	PERS UNFUNDED LIABILITY	0	0	199,674	220,223
0150	315	7062	GROUP HEALTH INSURANCE	216,444	165,991	207,879	213,003
0150	315	7066	SOCIAL SECURITY	98,322	79,748	104,654	108,182
0150	315	7067	ALT - 457 DEFERRED COMP	1,540	0	3,900	3,900
0150	315	7090	UNIFORM ALLOWANCE	320	546	1,000	1,000
Total Payroll (7000 - 7199)				1,908,449	1,603,214	2,066,751	2,177,779
0150	315	7212	POSTAGE & SHIPPING	3,112	3,000	5,000	5,300
0150	315	7221	ADVERTISING	4,954	7,000	5,000	5,000
0150	315	7222	TELEPHONE SERVICE	3,360	2,800	2,800	2,800

0150	315	7225	COMPUTER HARDWARE	207	1,000	2,000	2,000
0150	315	7226	COMPUTER SOFTWARE	100	0	200	200
0150	315	7232	TRAVEL & SUBSISTENCE	4,651	2,500	5,000	5,000
0150	315	7232	TRAVEL & SUBSISTENCE - SB 1186	0	0	4,000	4,000
0150	315	7303	LEGAL SERVICES	7,018	20,000	40,000	40,000
0150	315	7307	EXPERT & CONSULTATION SERVICES	18,291	45,000	49,000	45,000
0150	315	7309	REIMBURSABLE CONSULTATION SVCS	290,162	150,000	480,000	480,000
0150	315	7322	REP & MAINT-OFFICE EQUIP/COMP	4,012	3,000	3,000	3,000
0150	315	7323	REP & MAINT-VEHICLES & EQUIPME	70	500	500	500
0150	315	7351	DUES AND SUBSCRIPTIONS	2,825	2,600	3,800	3,800
0150	315	7357	PRINTING BINDING & DUPLICATIN	1,146	1,500	1,500	1,500
0150	315	7359	PERSONNEL TRAINING	9,425	6,840	11,000	11,000
0150	315	7360	HOSTED SERVICES	662	0	1,500	1,000
0150	315	7361	OTHER CONTRACT SERVICES	37,094	47,641	256,958	136,958
0150	315	7501	OFFICE SUPPLIES	2,560	2,500	3,000	3,000
0150	315	7542	BOOKS & AUDIO/VISUAL MATERIALS	3,716	4,500	3,000	3,000
0150	315	7559	OTHER SUPPLIES & MATERIALS	2,397	3,000	3,000	3,000
0150	315	7561	FUELS & LUBRICANTS	1,801	2,000	2,000	2,000
0150	315	7711	GENERAL INSURANCE	20,500	21,600	25,190	25,355
0150	315	7712	COMPENSATION INSURANCE	30,400	31,300	38,118	38,269
0150	315	7731	MSC CHARGES	3,365	4,593	4,593	4,593
0150	315	7751	CHARGES IN-INTERDEPARTMENTAL	11,881	11,881	0	5,941
0150	315	7752	CHARGES OUT-INTERDEPARTMENTAL	(64,724)	(100,000)	(100,000)	(100,000)
0150	315	7770	REFUNDS AND REBATES	26,268	0	0	0
Total Operations Costs (7200 - 7299)				425,249	274,755	850,159	732,216
Total Budget				2,333,698	1,877,969	2,916,910	2,909,995

RELOCATION REVOLVING FUND

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0215	390	5219	CODE VIOLATION FEES	0	25,000	25,000	25,000
0215	390	5272	RELOCATION FEES	902	10,000	10,000	10,000
0215	390	6510	OPERATING TRANSFERS IN	18,591	50,000	50,000	50,000
			Total Revenues	19,492	85,000	85,000	85,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0215	390	7361	OTHER CONTRACT SERVICES	14,643	85,000	85,000	85,000
			Total Operations Costs (7200 - 7299)	14,643	85,000	85,000	85,000
			Total Budget	14,643	85,000	85,000	85,000

CANNABIS - COMMUNITY DEVEL.

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	603	5276	CANNABIS REVENUE	91,044	110,000	0	0
			Total Revenues	91,044	110,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	603	7011	REGULAR SALARIES & WAGES	46,897	68,800	0	0
0291	603	7038	RETIREMENT PLAN CHARGES	3,343	15,273	0	0
0291	603	7062	GROUP HEALTH INSURANCE	6,384	9,649	0	0
0291	603	7066	SOCIAL SECURITY	3,614	5,201	0	0
0291	603	7067	ALT - 457 DEFERRED COMP	336	0	0	0
			Total Payroll (7000 - 7199)	60,574	98,923	0	0
0291	603	7361	OTHER CONTRACT SERVICES	0	31,077	0	0
			Total Operations Costs (7200 - 7299)	0	31,077	0	0
			Total Budget	60,574	130,000	0	0

REDEVELOPMENT & HOUSING SUMMARY

The Community Development - Redevelopment and Housing - Department is responsible for the promotion of economic development activities and the development of affordable housing.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
AFFORDABLE HOUSING (347)	380,493	991,604	711,059	726,096
RDA-OBLGTON RETIREMENT HOUSING (368)	345,945	630,828	1,625,106	638,273
HOME PROGRAM INCOME ACTIVITY (370)	534,331	483,178	609,747	610,062
HUD - CDBG ADMINISTRATION (380)	396,650	561,589	510,368	520,969
HUD - CDBG HOUSING REHAB PROGR (383)	64,883	194,423	156,235	156,265
HUD - CDBG ECONOMIC DEVELOPMEN (385)	531,899	140,000	140,000	140,000
CAL HOME GRANT FUNDS (610)	22,951	319,267	527,436	527,843
Total Expenditures	2,277,151	3,320,889	4,279,951	3,319,507

SPECIAL PURPOSE TRUST FUND

RDA- OBLIGATION RETIREMENT FUN (361)	493,388	2,192,471	2,012,247	1,901,634
SUCCESSOR AGENCY - ADMIN COSTS (367)	124,787	75,784	0	0
Total Expenditures	618,175	2,268,255	2,012,247	1,901,634

AFFORDABLE HOUSING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0221	347	5304	INCLUSIONARY HOUSING FEES	16,189	60,000	100,000	100,000
0221	347	5370	AFFORDABLE HOUSING - 1% TRANSF	0	22,000	22,000	22,000
0221	347	5411	INTEREST EARNINGS	35,835	10,000	10,000	0
0221	347	5874	LOAN REPAYMENTS	1,667	0	0	0
0221	347	5895	OTHER REVENUE	171,561	5,000	5,000	5,000
Total Revenues				225,253	97,000	137,000	127,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0221	347	7011	REGULAR SALARIES & WAGES	135,413	109,872	130,570	133,362
0221	347	7038	RETIREMENT PLAN CHARGES	43,796	24,975	9,363	9,523
0221	347	7042	PERS UNFUNDED LIABILITY	0	0	38,497	42,459
0221	347	7062	GROUP HEALTH INSURANCE	20,642	16,339	16,507	16,915
0221	347	7066	SOCIAL SECURITY	10,196	8,214	8,838	9,050
Total Payroll (7000 - 7199)				210,047	159,400	203,775	211,309
0221	347	7212	POSTAGE & SHIPPING	16	500	500	500
0221	347	7225	COMPUTER HARDWARE	2,058	0	0	0
0221	347	7232	TRAVEL & SUBSISTENCE	55	2,500	2,500	2,500
0221	347	7303	LEGAL SERVICES	13,545	30,000	55,000	55,000
0221	347	7307	EXPERT & CONSULTATION SERVICES	82,311	248,000	248,000	248,000
0221	347	7357	PRINTING BINDING & DUPLICATIN	0	500	500	500
0221	347	7359	PERSONNEL TRAINING	50	1,000	1,000	1,000
0221	347	7361	OTHER CONTRACT SERVICES	13,488	262,602	100,000	100,000
0221	347	7367	LOANS & GRANTS	10,000	208,000	0	0
0221	347	7501	OFFICE SUPPLIES	1,705	2,000	2,000	2,000
0221	347	7711	GENERAL INSURANCE	5,000	5,000	10,200	15,606
0221	347	7712	COMPENSATION INSURANCE	163	179	509	852
0221	347	7721	COST ALLOCATION PLAN CHARGES	12,182	20,640	37,075	38,187
0221	347	7751	CHARGES IN-INTERDEPARTMENTAL	11,283	1,283	0	642
0221	347	7910	OPERATING TRANSFERS OUT	18,591	50,000	50,000	50,000
Total Operations Costs (7200 - 7299)				170,446	832,204	507,284	514,787
Total Budget				380,493	991,604	711,059	726,096

RDA- OBLIGATION RETIREMENT FUND

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0202	361	5022	REDEVEL PROPERTY TAX TRUST FND	1,634,303	2,201,790	2,012,247	1,901,634
0202	361	5411	INTEREST EARNINGS	8,073	0	0	0
0202	361	5874	LOAN REPAYMENTS	266	0	0	0
			Total Revenues	1,642,642	2,201,790	2,012,247	1,901,634

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0202	361	7011	REGULAR SALARIES & WAGES	4,081	3,098	3,163	3,163
0202	361	7038	RETIREMENT PLAN CHARGES	315	723	679	679
0202	361	7062	GROUP HEALTH INSURANCE	12	663	636	636
0202	361	7066	SOCIAL SECURITY	312	237	242	242
			Total Payroll (7000 - 7199)	4,720	4,721	4,720	4,720
0202	361	7305	BOND AGENT SERVICES	3,450	0	0	0
0202	361	7307	EXPERT & CONSULTATION SERVICES	450	2,800	2,800	2,800
0202	361	7741	PRINCIPAL ON DEBT	0	1,475,000	1,325,000	1,390,000
0202	361	7742	INTEREST ON DEBT	478,768	463,200	330,075	262,200
0202	361	7751	CHARGES IN - INTERDEPARTMENT	6,000	0	6,000	6,000
0202	361	7910	OPERATING TRANSFERS OUT	0	246,750	343,652	235,914
			Total Operations Costs (7200 - 7299)	488,668	2,187,750	2,007,527	1,896,914
			Total Budget	493,388	2,192,471	2,012,247	1,901,634

RDA-OBLGTN RETIREMENT HOUSING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0204	368	5411	INTEREST EARNINGS	30,491	15,000	15,000	15,000
0204	368	5427	LOAN REPAYMENTS	10,535	0	0	0
0204	368	5874	LOAN REPAYMENTS	751,349	250,000	250,000	250,000
0204	368	6510	OPERATING TRANSFERS IN	98,514	49,350	68,730	47,183
			Total Revenues	890,889	314,350	333,730	312,183

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0204	368	7011	REGULAR SALARIES & WAGES	82,066	130,003	174,866	183,046
0204	368	7038	RETIREMENT PLAN CHARGES	5,948	29,549	14,129	14,752
0204	368	7042	PERS UNFUNDED LIABILITY	0	0	13,942	15,377
0204	368	7062	GROUP HEALTH INSURANCE	12,668	24,203	28,295	28,989
0204	368	7066	SOCIAL SECURITY	6,240	9,896	13,207	13,833
			Total Payroll (7000 - 7199)	106,923	193,651	244,439	255,997
0204	368	7222	TELEPHONE SERVICE	0	2,000	2,000	2,000
0204	368	7303	LEGAL SERVICES	6,661	95,000	39,012	39,012
0204	368	7307	EXPERT & CONSULTATION SERVICES	0	22,632	22,632	22,632
0204	368	7361	OTHER CONTRACT SERVICES	0	35,000	35,000	35,000
0204	368	7367	LOANS & GRANTS	306	250,000	1,250,000	250,000
0204	368	7711	GENERAL INSURANCE	5,000	5,000	5,100	5,202
0204	368	7712	COMPENSATION INSURANCE	229	240	245	250
0204	368	7721	COST ALLOCATION PLAN CHARGES	15,803	25,901	26,678	27,478
0204	368	7751	CHARGES IN-INTERDEPARTMENTAL	11,522	1,404	0	702
0204	368	7901	LOSS ON SALE OF FIXED ASSETS/P	199,500	0	0	0
			Total Operations Costs (7200 - 7299)	239,022	437,177	1,380,667	382,276
			Total Budget	345,945	630,828	1,625,106	638,273

HOME PROGRAM INCOME ACTIVITY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0209	370	5411	INTEREST EARNINGS	0	16,760	16,760	16,760
0209	370	5876	PROGRAM INCOME	534,158	482,939	482,939	482,939
			Total Revenues	534,158	499,699	499,699	499,699

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0209	370	7011	REGULAR SALARIES & WAGES	18,361	23,799	6,913	7,081
0209	370	7038	RETIREMENT PLAN CHARGES	1,349	5,516	559	572
0209	370	7042	PERS UNFUNDED LIABILITY	0	0	998	1,101
0209	370	7062	GROUP HEALTH INSURANCE	2,574	2,042	748	766
0209	370	7066	SOCIAL SECURITY	1,375	1,821	529	542
			Total Payroll (7000 - 7199)	23,659	33,178	9,747	10,062
0209	370	7367	LOANS & GRANTS	510,672	450,000	600,000	600,000
			Total Operations Costs (7200 - 7299)	510,672	450,000	600,000	600,000
			Total Budget	534,331	483,178	609,747	610,062

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0205	380	5671	CDBG ENTITLEMENT GRANT FUNDS	908,199	752,726	1,369,069	953,135
0205	380	5883	CDBG PROGRAM INCOME - LOAN PMT	137,660	360,151	150,000	150,000
			Total Revenues	1,045,859	1,112,877	1,519,069	1,103,135

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0205	380	7011	REGULAR SALARIES & WAGES	78,605	144,168	122,925	127,929
0205	380	7038	RETIREMENT PLAN CHARGES	5,742	32,769	9,932	10,299
0205	380	7062	GROUP HEALTH INSURANCE	10,879	23,760	19,229	19,701
0205	380	7066	SOCIAL SECURITY	6,012	10,976	9,298	9,682
			Total Payroll (7000 - 7199)	101,239	211,673	161,384	167,611
0205	380	7212	POSTAGE & SHIPPING	0	50	50	50
0205	380	7221	ADVERTISING	1,906	1,000	2,000	2,000
0205	380	7232	TRAVEL & SUBSISTENCE	82	3,000	3,000	3,000
0205	380	7357	PRINTING BINDING & DUPLICATIN	0	1,000	1,000	1,000
0205	380	7359	PERSONNEL TRAINING	125	1,000	1,000	1,000
0205	380	7361	OTHER CONTRACT SERVICES	13,950	70,000	50,000	50,000
0205	380	7501	OFFICE SUPPLIES	647	800	8,000	8,000
0205	380	7751	CHARGES IN-INTERDEPARTMENTAL	10,000	0	0	0
0205	380	7910	OPERATING TRANSFERS OUT	268,702	273,066	283,934	288,308
			Total Operations Costs (7200 - 7299)	295,411	349,916	348,984	353,358
			Total Budget	396,650	561,589	510,368	520,969

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0205	383	7011	REGULAR SALARIES & WAGES	1,973	26,500	939	962
0205	383	7038	RETIREMENT PLAN CHARGES	147	6,188	76	77
0205	383	7062	GROUP HEALTH INSURANCE	251	4,708	148	152
0205	383	7066	SOCIAL SECURITY	149	2,027	72	74
			Total Payroll (7000 - 7199)	2,521	39,423	1,235	1,265
0205	383	7367	LOANS & GRANTS	62,362	155,000	155,000	155,000
			Total Operations Costs (7200 - 7299)	62,362	155,000	155,000	155,000
			Total Budget	64,883	194,423	156,235	156,265

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0205	385	7367	LOANS & GRANTS	467,175	40,000	40,000	40,000
0205	385	7751	CHARGES INTERDEPARTMENT	64,724	100,000	100,000	100,000
			Total Operations Costs (7200 - 7299)	531,899	140,000	140,000	140,000
			Total Budget	531,899	140,000	140,000	140,000

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0205	386	7820	CITY PLAZA RESTROOM FACILITY I	10,526	138,556	78,379	0
0205	386	7820	HOPE DRIVE PLAYGROUND SLIDE RE	1,974	0	0	0
0205	386	7820	RAMSAY PARK ACCESSIBILITY AND	0	400,000	0	0
0205	386	7855	CITY PLAZA RESTROOM FACILITY I	39,132	216,676	198,087	0
0205	386	7855	NON-STRUCT IMP-RAMSAY PARK RES	17,891	0	0	0
			Total Operations Costs (7200 - 7299)	69,524	755,232	276,466	0
			Total Budget	69,524	755,232	276,466	0

CAL HOME GRANT FUNDS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0210	610	5411	INTEREST EARNINGS	15,698	8,000	8,000	8,000
0210	610	5680	LOAN REPAYMENTS - GRANT RECYCL	95,587	0	0	0
0210	610	5890	GRANT PROCEEDS	64,402	50,000	50,000	50,000
			Total Revenues	175,687	58,000	58,000	58,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0210	610	7011	REGULAR SALARIES & WAGES	0	6,321	13,275	13,593
0210	610	7038	RETIREMENT PLAN CHARGES	0	1,437	1,073	1,087
0210	610	7062	GROUP HEALTH INSURANCE	0	1,039	2,079	2,130
0210	610	7066	SOCIAL SECURITY	0	470	1,009	1,033
			Total Payroll (7000 - 7199)	0	9,267	17,436	17,843
0210	610	7307	EXPERT & CONSULTATION SERVICES	0	10,000	10,000	10,000
0210	610	7367	LOANS & GRANTS	22,951	300,000	500,000	500,000
			Total Operations Costs (7200 - 7299)	22,951	310,000	510,000	510,000
			Total Budget	22,951	319,267	527,436	527,843

Debt Service & Risk Management



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DEBT SERVICES & RISK MANAGEMENT

Debt Service

This non-major fund receives revenues for the payment of governmental debt of the City of Watsonville. The major debt payments for the City are Assessment Bonds, CDBG Section 108 Loan, PG&E Retrofit Loans, and Solar Lease. The special assessments revenues are collected directly into the City's Debt Service Fund for street improvements debt.

Risk Management

The non-major risk management fund sets and collects premiums from departments and pays for all the City Health Care, Workers Compensation, and General Liability costs. The fund is supported entirely by interfund charges to other departments. The City is actively placing greater emphasis on reduction rather than reimbursement of loss through attention to loss control and retention methods.

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DEBT SERVICES & RISK MANAGEMENT

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
GENERAL LONG-TERM DEBT (700)	5,180,957	0	0	0
SECTION 108 RE-PAYMENT (752)	153,683	158,047	161,934	166,308
ATKINSON LANE ASSESSMENT (754)	51,618	0	0	0
SOLAR LEASE REPAYMENT (757)	293,628	293,628	282,511	282,511
PG&E STREET LIGHTS (758)	(30,298)	15,149	0	0
STATE OF CA - ENERGY COMM (759)	67,905	33,953	0	0
PG&E RODRIGUEZ PARKING GARAGE (760)	10,545	0	8,796	0
PG&E -SECOND ST PARKING GARAGE (761)	5,119	0	0	0
PG&E - CITY BUILDING LIGHTS (762)	0	10,555	0	0
2019 PG&E OLD CITY HALL (763)	6,605	11,657	11,324	11,324
2019 PG&E CIVIC CENTER (764)	7,509	6,320	18,021	16,520
2019 PG&E MARINOVICH (765)	3,846	6,834	9,230	9,230
2019 PG&E YOUTH CENTER (766)	2,080	3,040	4,993	4,993
2019 PG&E RAMSAY PARK (767)	1,753	8,760	7,014	7,014
PG&E FIRE STATION 1 (768)	6,707	8,504	13,413	0
2019 PG&E BEACH ST PARKING (769)	4,276	3,886	7,331	7,331
2019 PG&E POLICE DEP (770)	7,921	14,544	19,010	19,010
2019 PG&E SENIOR CENTER (771)	240	2,487	2,883	2,883
FIRE ENGINE CAPITAL LEASE (772)	286,307	286,307	286,307	286,307
Total Expenditures	6,060,401	863,671	832,767	813,431

SECTION 108 RE-PAYMENT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	752	6510	OPERATING TRANSFER IN	153,683	158,047	161,934	166,308
			Total Revenues	153,683	158,047	161,934	166,308

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	752	7741	PRINCIPAL ON DEBT- SECTION 108	133,000	140,000	147,000	155,000
0510	752	7742	INTEREST ON DEBT- SECTION 108	20,683	18,047	14,934	11,308
			Total Operations Costs (7200 - 7299)	153,683	158,047	161,934	166,308
			Total Budget	153,683	158,047	161,934	166,308

SOLAR LEASE REPAYMENT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	757	5895	MISC. REVENUE	59,512	52,581	0	0
0510	757	6510	OPERATING TRANSFERS IN	234,715	241,047	282,510	282,510
			Total Revenues	294,227	293,628	282,510	282,510

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	757	7741	PRINCIPAL ON DEBT	188,828	206,431	268,247	270,910
0510	757	7742	INTEREST ON DEBT	104,800	87,197	14,264	11,601
			Total Operations Costs (7200 - 7299)	293,628	293,628	282,511	282,511
			Total Budget	293,628	293,628	282,511	282,511

PG&E STREET LIGHTS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	758	6510	OPERATING TRANSFERS IN	0	15,149	0	0
			Total Revenues	0	15,149	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	758	7741	PRINCIPAL ON DEBT	(30,298)	15,149	0	0
			Total Operations Costs (7200 - 7299)	(30,298)	15,149	0	0
			Total Budget	(30,298)	15,149	0	0

STATE OF CA - ENERGY COMM

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	759	6510	OPERATING TRANSFERS IN	354,213	33,953	0	0
			Total Revenues	354,213	33,953	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	759	7741	PRINCIPAL ON DEBT	65,419	33,450	0	0
0510	759	7742	INTEREST ON DEBT	2,486	503	0	0
			Total Operations Costs (7200 - 7299)	67,905	33,953	0	0
			Total Budget	67,905	33,953	0	0

PG&E RODRIGUEZ PARKING GARAGE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	760	6510	OPERATING TRANSFERS IN	10,545	0	8,796	0
			Total Revenues	10,545	0	8,796	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	760	7741	PRINCIPAL ON DEBT	10,545	0	8,796	0
			Total Operations Costs (7200 - 7299)	10,545	0	8,796	0
			Total Budget	10,545	0	8,796	0

PG&E - CITY BUILDING LIGHTS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	762	6510	OPERATING TRANSFERS IN	10,555	10,555	0	0
			Total Revenues	10,555	10,555	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	762	7741	PRINCIPAL ON DEBT	0	10,555	0	0
			Total Operations Costs (7200 - 7299)	0	10,555	0	0
			Total Budget	0	10,555	0	0

2019 PG&E OLD CITY HALL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	763	6510	OPERATING TRANSFERS IN	18,262	11,657	11,324	11,324
			Total Revenues	18,262	11,657	11,324	11,324

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	763	7741	PRINCIPAL ON DEBT	6,605	11,657	11,324	11,324
			Total Operations Costs (7200 - 7299)	6,605	11,657	11,324	11,324
			Total Budget	6,605	11,657	11,324	11,324

2019 PG&E CIVIC CENTER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	764	6510	OPERATING TRANSFERS IN	13,829	6,320	18,021	16,520
			Total Revenues	13,829	6,320	18,021	16,520

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	764	7741	PRINCIPAL ON DEBT	7,509	6,320	18,021	16,520
			Total Operations Costs (7200 - 7299)	7,509	6,320	18,021	16,520
			Total Budget	7,509	6,320	18,021	16,520

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	765	6510	OPERATING TRANSFERS IN	10,680	6,834	9,230	9,230
			Total Revenues	10,680	6,834	9,230	9,230

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	765	7741	PRINCIPAL ON DEBT	3,846	6,834	9,230	9,230
			Total Operations Costs (7200 - 7299)	3,846	6,834	9,230	9,230
			Total Budget	3,846	6,834	9,230	9,230

2019 PG&E YOUTH CENTER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	766	6510	OPERATING TRANSFERS IN	5,120	3,040	4,993	4,993
			Total Revenues	5,120	3,040	4,993	4,993

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	766	7741	PRINCIPAL ON DEBT	2,080	3,040	4,993	4,993
			Total Operations Costs (7200 - 7299)	2,080	3,040	4,993	4,993
			Total Budget	2,080	3,040	4,993	4,993

2019 PG&E RAMSAY PARK

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	767	6510	OPERATING TRANSFERS IN	10,513	8,760	7,014	7,014
			Total Revenues	10,513	8,760	7,014	7,014

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	767	7741	PRINCIPAL ON DEBT	1,753	8,760	7,014	7,014
			Total Operations Costs (7200 - 7299)	1,753	8,760	7,014	7,014
			Total Budget	1,753	8,760	7,014	7,014

PG&E FIRE STATION 1

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	768	6510	OPERATING TRANSFERS IN	16,912	8,504	13,413	0
			Total Revenues	16,912	8,504	13,413	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	768	7741	PRINCIPAL ON DEBT	6,707	8,504	13,413	0
			Total Operations Costs (7200 - 7299)	6,707	8,504	13,413	0
			Total Budget	6,707	8,504	13,413	0

2019 PG&E BEACH ST PARKING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	769	6510	OPERATING TRANSFERS IN	8,162	3,886	7,331	7,331
			Total Revenues	8,162	3,886	7,331	7,331

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	769	7741	PRINCIPAL ON DEBT	4,276	3,886	7,331	7,331
			Total Operations Costs (7200 - 7299)	4,276	3,886	7,331	7,331
			Total Budget	4,276	3,886	7,331	7,331

2019 PG&E POLICE DEP

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	770	6510	OPERATING TRANSFERS IN	22,465	14,544	19,010	19,010
			Total Revenues	22,465	14,544	19,010	19,010

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	770	7741	PRINCIPAL ON DEBT	7,921	14,544	19,010	19,010
			Total Operations Costs (7200 - 7299)	7,921	14,544	19,010	19,010
			Total Budget	7,921	14,544	19,010	19,010

2019 PG&E SENIOR CENTER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	771	6510	OPERATING TRANSFERS IN	2,727	2,487	2,882	2,882
			Total Revenues	2,727	2,487	2,882	2,882

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	771	7741	PRINCIPAL ON DEBT	240	2,487	2,883	2,883
			Total Operations Costs (7200 - 7299)	240	2,487	2,883	2,883
			Total Budget	240	2,487	2,883	2,883

FIRE ENGINE CAPITAL LEASE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	772	6510	OPERATING TRANSFERS IN	0	286,307	286,307	286,307
			Total Revenues	0	286,307	286,307	286,307

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0510	772	7741	PRINCIPAL ON DEBT	276,507	257,904	267,043	276,507
0510	772	7742	INTEREST ON DEBT	9,799	28,403	19,264	9,800
			Total Operations Costs (7200 - 7299)	286,307	286,307	286,307	286,307
			Total Budget	286,307	286,307	286,307	286,307

RISK MANAGEMENT - SELF INSURANCE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0780	291	5411	INTEREST EARNINGS	55,063	0	0	0
0780	291	5807	WORKERS COMP PREMIUM	2,120,986	2,168,780	2,541,200	2,560,558
0780	291	5809	COMP WAGE INSURANCE REFUNDS	113,213	80,000	80,000	80,000
0780	291	5819	WORKERS COMP STOP LOSS REIMBURSEMENT	665,073	0	500,000	500,000
Total Revenues				2,954,335	2,248,780	3,121,200	3,140,558

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0780	291	7307	EXPERT & CONSULTATION SERVICES	0	1,000	1,000	1,000
0780	291	7712	COMPENSATION INSURANCE	2,831,442	2,147,780	3,020,200	3,039,558
0780	291	7765	OTHER FIXED CHARGES	56,516	100,000	100,000	100,000
Total Operations Costs (7200 - 7299)				2,887,957	2,248,780	3,121,200	3,140,558
Total Budget				2,887,957	2,248,780	3,121,200	3,140,558

GENERAL LIABILITY INSURANCE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0780	293	5808	LIABILITY PREMIUM	1,204,486	1,287,650	1,480,079	1,495,521
0780	293	5895	OTHER REVENUE - RISK MANAGEMEN	14,195	40,000	40,000	40,000
			Total Revenues	1,218,681	1,327,650	1,520,079	1,535,521

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0780	293	7303	LEGAL SERVICES	61,409	10,000	10,000	10,000
0780	293	7307	EXPERT & CONSULTATION SERVICES	4,654	404,000	404,000	404,000
0780	293	7508	SAFETY SUPPLIES	0	2,000	2,000	2,000
0780	293	7533	SPECIALIZED DEPT MATERIALS	1,348,519	31,000	31,000	31,000
0780	293	7711	GENERAL INSURANCE	989,829	880,650	1,041,079	1,062,521
			Total Operations Costs (7200 - 7299)	2,404,411	1,327,650	1,488,079	1,509,521
			Total Budget	2,404,411	1,327,650	1,488,079	1,509,521

HEALTH INSURANCE - POOL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0787	299	5801	SELF INS - RETIREE PREMIUM	482,978	368,064	428,724	428,724
0787	299	5802	SELF INS - COBRA PREMIUM	9,222	34,920	15,000	34,920
0787	299	5803	SELF INS - MISC EMPLOYEES	22,350	0	0	0
0787	299	5806	SELF INS - HEALTH	5,676,021	5,749,920	5,996,491	6,296,316
0787	299	5810	SELF INS-HEALTH EMPLOYEE SHARE	1,792,769	1,871,100	1,981,828	1,964,655
0787	299	6510	OPERATING TRANSFERS IN	0	13,671	0	0
Total Revenues				7,983,341	8,037,675	8,422,043	8,724,615

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0787	299	7307	EXPERT & CONSULTATION SERVICES	0	1,900	1,900	1,900
0787	299	7318	DENTAL HEALTH CLAIMS	383,595	566,715	500,000	550,000
0787	299	7319	SPECIALIZED DEPT SERVICES	7,257,981	7,403,327	7,870,143	8,112,715
0787	299	7320	VISION CLAIMS	39,303	65,733	50,000	60,000
Total Operations Costs (7200 - 7299)				7,680,880	8,037,675	8,422,043	8,724,615
Total Budget				7,680,880	8,037,675	8,422,043	8,724,615

Finance



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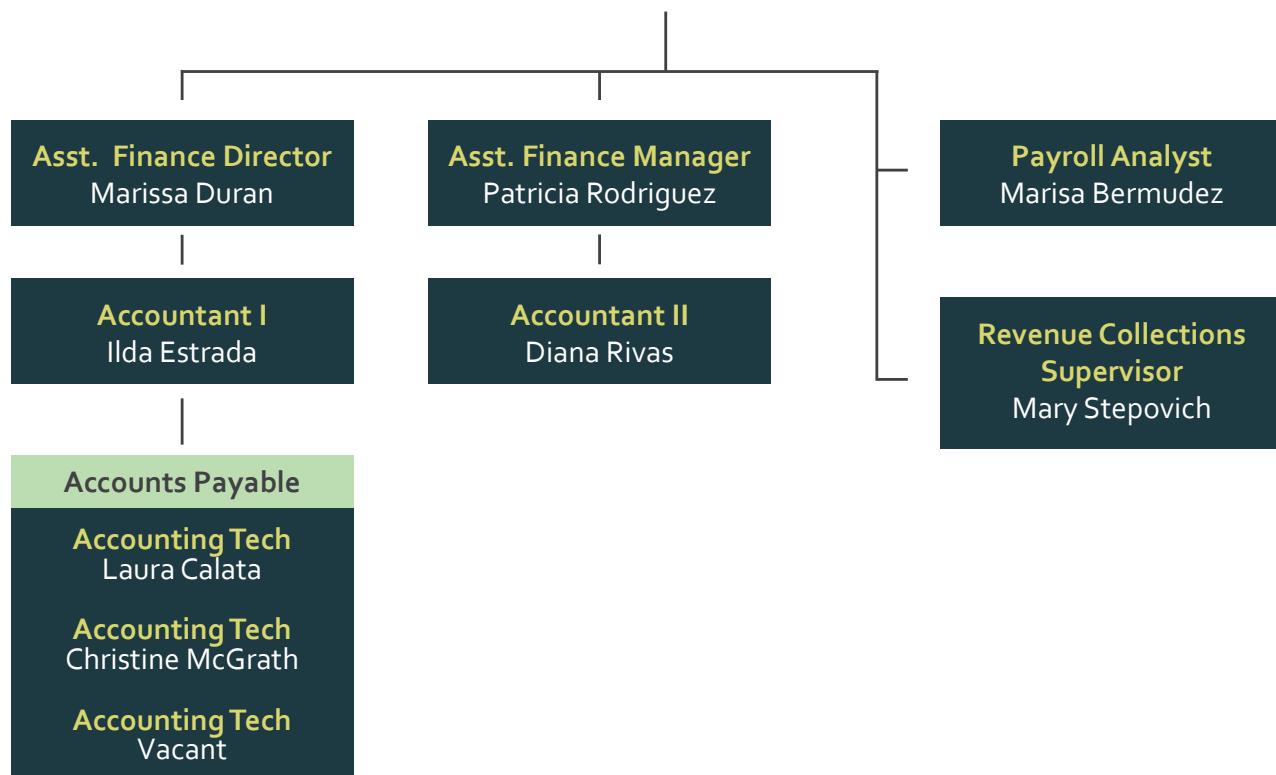
FINANCE DEPARTMENT

Organizational Structure - Fiscal years 2021-2023



Administrative Services Director

Cindy Czerwin



FINANCE SUMMARY

The Finance Department is divided into two divisions: Finance and Purchasing. The Department is responsible for annual financial reports, budgets, payroll, accounts receivable, accounts payable, purchasing, debt service and investments.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
FINANCE (230)	1,382,638	1,400,338	1,486,572	1,543,751
PURCHASING (240)	196,581	190,327	224,527	234,903
Total Expenditures	1,579,219	1,590,665	1,711,099	1,778,653

DEPARTMENT GOALS

FINANCE

Division: Finance (230,240)

Purpose:

The Finance Department is responsible for the financial management and reporting, accounting, budgeting, grant management, debt management, payroll, purchasing, and auditing services for all funds of the City. We are responsible to ensure that fiscal resources are properly accounted for in an accurate and timely manner in accordance with established procedures for the City Council, department management and citizens to make informed decisions. Our payroll staff ensure that employees are paid accurately and timely. Our purchasing staff assist departments in acquiring equipment, supplies, and services and in processing and documenting payments in a timely, accurate and cost-effective manner.

Strategic Goal & Objectives:

Our department goals and objectives for the next two years focus around providing smoother, more modern customer service, becoming more efficient in routine tasks, and exploring ways to create new financial capacity for the City.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives									
Modernize Financial Services			●						●
Maximize Revenues			●						●
Manage our Retirement Liability			●						●
Increase Transparency and Understanding around the City's finances							●		●
Address the City's infrastructure needs		●	●						●

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Percent of vendors receiving payments electronically	0	0	5%	25%
Percent of customers able to access accounts and pay invoices Online.	0	0	30%	60%
Maintain the City's Portfolio Rate at or above the Local Agency Investment Fund Rate (LAIF)	City 2.88%, LAIF 2.26%, differential +0.62bp	City 2.00%, LAIF 1.94%, differential +0.06bp	differential +0.50 bp	differential +1.00bp

Department Awards & Recognition

Received the Government Finance Officers Award (GFOA) of excellence for our FY 2019-2021 Biennial Budget and our Fiscal Year 2018-19 Comprehensive Annual Financial Report.

Prior Year Accomplishments

Successfully managed the department through an unprecedented pandemic including quarterly updates and adjustments to the City Council, assisted the public works department in issuing debt for the financing of five heavy equipment vehicles and the refinancing of a high interest loan.

Challenges, Issues & Opportunities for Upcoming Year:

Staffing and resources continues to be a challenge for the Finance department. With a staff of ten and with the size and complexity of our budget and finances ever increasing we struggle to complete projects that will help us reach our goals. However, as we continue to maximize the use of our Enterprise Resource Planning (ERP) system we look for ways to become more efficient in the way we approach our routine tasks. We also look forward to conducting analysis needed for the City to maximize it's revenue opportunities and funding coming from other sources so all departments can be better resourced and able to service the public.

FINANCE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	230	5289	COST ALLOCATION REIMBURSEMENT	824,915	865,265	891,220	917,955
			General Fund	557,723	535,073	595,352	625,796
			Total Revenues	1,382,638	1,400,338	1,486,572	1,543,751

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	230	7011	REGULAR SALARIES & WAGES	936,583	862,979	922,968	954,534
0150	230	7012	OVERTIME PAY	286	0	0	0
0150	230	7021	TEMPORARY & CASUAL WAGES	2,578	0	0	0
0150	230	7038	RETIREMENT PLAN CHARGES	177,103	190,076	72,698	74,808
0150	230	7042	PERS UNFUNDED LIABILITY	0	0	142,541	157,209
0150	230	7062	GROUP HEALTH INSURANCE	123,592	118,804	118,886	121,814
0150	230	7066	SOCIAL SECURITY	68,588	61,384	66,130	68,041
0150	230	7067	ALT - 457 DEFERRED COMP	1,913	290	5,200	5,200
			Total Payroll (7000 - 7199)	1,310,644	1,233,533	1,328,423	1,381,606
0150	230	7212	POSTAGE & SHIPPING	8,646	11,000	11,000	11,000
0150	230	7222	TELEPHONE SERVICE	923	1,500	1,500	1,500
0150	230	7225	COMPUTER HARDWARE	167	0	0	0
0150	230	7232	TRAVEL & SUBSISTENCE	2,453	2,000	2,000	2,000
0150	230	7307	EXPERT & CONSULTATION SERVICES	72,155	75,000	75,000	75,000
0150	230	7322	REP & MAINT-OFFICE EQUIP/COMP	1,591	2,686	2,686	2,686
0150	230	7351	DUES AND SUBSCRIPTIONS	1,115	3,700	3,700	3,700
0150	230	7357	PRINTING BINDING & DUPLICATIN	3,473	1,000	1,000	1,000
0150	230	7359	PERSONNEL TRAINING	4,713	4,000	4,000	4,000
0150	230	7361	OTHER CONTRACT SERVICES	34,186	20,000	20,864	21,128
0150	230	7369	FEES & PERMITS	0	50	50	50
0150	230	7501	OFFICE SUPPLIES	9,031	11,613	11,613	11,613
0150	230	7559	OTHER SUPPLIES & MATERIALS	1,109	5,000	5,000	5,000
0150	230	7702	RENT OF EQUIPMENT	1,176	1,000	1,000	1,000
0150	230	7711	GENERAL INSURANCE	17,700	18,600	21,691	21,833
0150	230	7712	COMPENSATION INSURANCE	2,400	2,500	3,045	3,057
0150	230	7751	CHARGES IN-INTERDEPARTMENTAL	7,156	7,156	0	3,578
0150	230	7752	CHARGES OUT-INTERDEPARTMENTAL	(96,000)	0	(6,000)	(6,000)
			Total Operations Costs (7200 - 7299)	71,994	166,805	158,149	162,145
			Total Budget	1,382,638	1,400,338	1,486,572	1,543,751

PURCHASING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	240	5260	CENTRAL STORES CHARGES	8,878	10,000	10,000	10,000
0150	240	5289	COST ALLOCATION REIMBURSEMENT	106,203	109,276	112,554	115,931
			General Fund	81,499	71,051	101,973	108,972
			Total Revenues	196,581	190,327	224,527	234,903

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	240	7011	REGULAR SALARIES & WAGES	130,585	112,500	138,395	144,947
0150	240	7038	RETIREMENT PLAN CHARGES	25,461	25,456	11,137	11,605
0150	240	7042	PERS UNFUNDED LIABILITY	0	0	20,630	22,752
0150	240	7062	GROUP HEALTH INSURANCE	29,027	29,680	29,696	30,428
0150	240	7066	SOCIAL SECURITY	9,990	8,566	10,544	11,046
			Total Payroll (7000 - 7199)	195,063	176,202	210,402	220,778
0150	240	7212	POSTAGE & SHIPPING	1	100	100	100
0150	240	7222	TELEPHONE SERVICE	0	25	25	25
0150	240	7232	TRAVEL & SUBSISTENCE	0	225	225	225
0150	240	7351	DUES AND SUBSCRIPTIONS	0	750	750	750
0150	240	7357	PRINTING BINDING & DUPLICATION	0	25	25	25
0150	240	7359	PERSONNEL TRAINING	0	500	500	500
0150	240	7501	OFFICE SUPPLIES	11,517	2,500	2,500	2,500
0150	240	7559	OTHER SUPPLIES & MATERIALS	0	10,000	10,000	10,000
0150	240	7752	CHARGES OUT-INTERDEPARTMENTAL	(10,000)	0	0	0
			Total Operations Costs (7200 - 7299)	1,518	14,125	14,125	14,125
			Total Budget	196,581	190,327	224,527	234,903

Fire Department



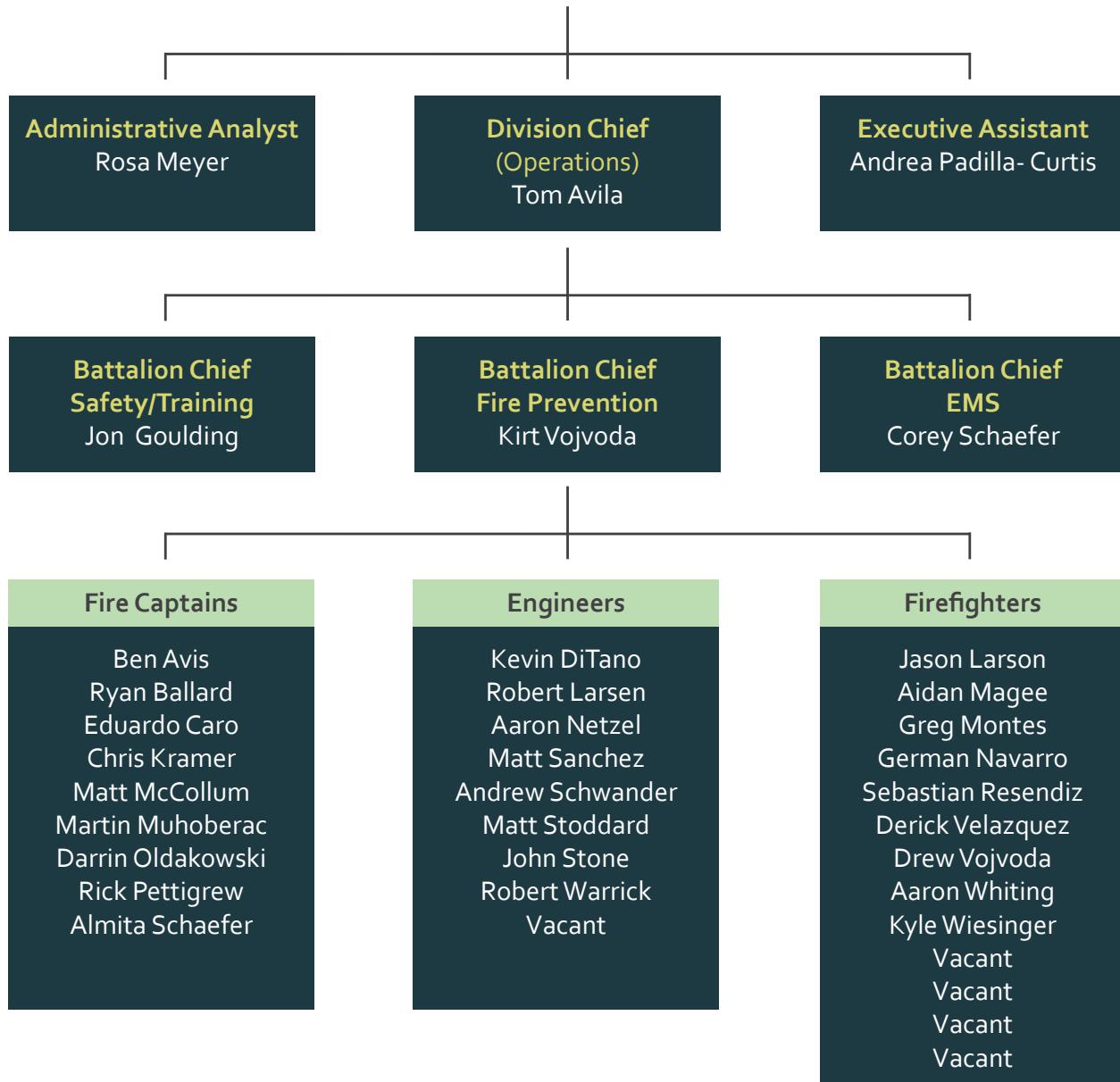
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FIRE DEPARTMENT

Organizational Structure - Fiscal years 2021-2023



Fire Chief
Rudy Lopez Sr.



FIRE SUMMARY

The Fire Department consists of Fire and Emergency Divisions. Fire provides the primary services of prevention, suppression, and education. In addition, the Department handles hazardous waste and emergency medical calls. The Department is also responsible for Measure G (Fire) under the Special Revenues Fund Section.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
FIRE (450)	7,538,289	7,150,127	7,956,138	8,306,447
SALES TAX MEASURE Y - FIRE (526)	1,369,582	1,417,446	1,724,317	1,713,988
CANNABIS REVENUE - FIRE (602)	48,450	82,500	0	0
Total Expenditures	8,956,321	8,650,073	9,680,455	10,020,435

DEPARTMENT GOALS

FIRE

Division: Fire (450)

Purpose:

Serve and safeguard our community through the protection of life and property by responding to medical, fire and other emergency and non-emergency calls for service; conducting annual Fire/Life Safety inspections and fire code enforcement; and providing fire safety education to all members of the community. In addition to serving and safeguarding our community the fire department also provides mutual and auto aid to communities around Watsonville and throughout California.

Strategic Goal & Objectives:

To respond to Fire, EMS and hazardous materials incidents to minimize the loss of life, damage to property and economic impact to the community. Provide bilingual information and education in fire safety, CPR and first aid to ensure that all community members know how to help fellow members of the community during a fire/ems incident or natural disaster. Perform Fire/Life Safety inspections annually for businesses in the City to reduce the risk of injuries, deaths, business disruption and property damage. Increase outreach to local youth and provide learning opportunities and mentorship. Provide a fire service career pathway for local community members who want to serve their City.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Provide fire response and emergency medical services to Watsonville residents.	●	●	●	●	●	●	●	●
Provide mentorship and educational opportunities for local youth.							●	
Provide bilingual safety education training for youth and adults.							●	
Complete Community Risk Assessment and Standards of Cover and Service.	●	●	●	●	●	●	●	●
Improve employee retention.							●	●
Increase community engagement					●	●		

Performance Measures and Related Goals	FY 18/19	FY 19/20	FY 21/22	FY 22/23 Projected
Number of youth enrolled in Fire Cadet Program.	7	7	20	20
Number of Youth Academy graduates.	15	0	40	40
Number of Spanish speaking adults attending classes	No Data	0	60	30%
Number of English speaking adults attending classes	No Data	0	60	30%
Number of community events attended	8	4	24	100%
Number of EMS and Fire calls responded	5,374	5,461	5,548	5,637
Number of safety inspections performed	256	747	600	750
Percentage of personnel retained from year to year	85%	79%	95%	97.5%

Prior Year Accomplishments

- The department participated in local City drive-by events that were modified due to Covid-19 such as Easter, Mother's Day, Halloween, and Christmas.
- Department staff also assisted with Covid-19 vaccines sites and participated in Online career panels for the local high schools.

Challenges, Issues & Opportunities for Upcoming Year:

Staffing retention has been a challenge the past three years due to retirements and staff leaving for other agencies. To overcome the challenge of staff turnover the department is focusing on hiring local candidates and offering assistance to qualified candidates wishing to work as paramedics.

FIRE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	450	5209	FIRE - BLDG CHECK FEES	55,799	27,000	40,000	41,200
0150	450	5213	FIRE INSPECTION FEES	109,427	93,310	110,000	113,300
0150	450	5267	PAJARO VALLEY FIRE CONTRACT PA	62,635	71,000	61,700	63,551
0150	450	5276	CANNABIS REVENUE	0	0	82,500	90,750
0150	450	5321	FIRE -FIREWORKS FEE	25,014	13,000	25,000	25,750
0150	450	5895	OTHER REVENUE - FIRE	61,925	44,000	150,000	154,500
			General Fund	7,223,489	6,901,817	7,486,938	7,817,396
			Total Revenues	7,538,289	7,150,127	7,956,138	8,306,447

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	450	7011	REGULAR SALARIES & WAGES	3,656,296	3,694,413	3,808,497	3,985,424
0150	450	7012	OVERTIME PAY	539,533	325,000	325,000	325,000
0150	450	7038	RETIREMENT PLAN CHARGES	1,596,393	1,528,094	711,251	741,433
0150	450	7040	RETIREMENT PLAN CHARGES - SIDE	267,378	267,378	267,378	267,378
0150	450	7042	PERS UNFUNDED LIABILITY	0	0	1,314,074	1,444,643
0150	450	7043	401H Plan	42,843	0	0	0
0150	450	7062	GROUP HEALTH INSURANCE	450,203	456,381	457,150	468,496
0150	450	7066	SOCIAL SECURITY	65,277	56,026	60,048	62,757
0150	450	7090	UNIFORM ALLOWANCE	2,938	2,800	3,500	3,500
			Total Payroll (7000 - 7199)	6,620,860	6,330,092	6,946,898	7,298,631

0150	450	7211	ELECTRICITY & GAS	38,866	40,000	40,000	40,000
0150	450	7212	POSTAGE & SHIPPING	1,363	1,500	1,500	1,500
0150	450	7213	WATER SERVICES	0	0	8,709	8,796
0150	450	7214	SEWER FEES	0	0	4,723	5,077
0150	450	7215	SOLID WASTE SERVICES	0	0	10,196	10,961
0150	450	7222	TELEPHONE SERVICE	9,508	6,700	6,700	6,700
0150	450	7225	COMPUTER HARDWARE	2,417	0	0	0
0150	450	7226	COMPUTER SOFTWARE	200	0	0	0
0150	450	7232	TRAVEL & SUBSISTENCE	2,822	2,200	2,200	2,200
0150	450	7322	REP & MAINT-OFFICE EQUIP/COMP	2,400	2,898	2,898	2,898
0150	450	7323	REP & MAINT-VEHICLES & EQUIPME	127,251	60,000	60,000	60,000
0150	450	7325	REP & MAINT-BUILDINGS	29,834	40,000	40,000	40,000
0150	450	7331	REP & MAINT-RADIO EQUIPMENT	1,631	5,100	5,100	5,100
0150	450	7351	DUES AND SUBSCRIPTIONS	3,957	15,500	15,500	15,500
0150	450	7357	PRINTING BINDING & DUPLICATIN	598	1,530	1,530	1,530
0150	450	7359	PERSONNEL TRAINING	14,690	8,000	8,000	8,000
0150	450	7360	HOSTED SERVICES	496	0	0	0
0150	450	7361	OTHER CONTRACT SERVICES	139,774	192,000	192,000	192,000
0150	450	7501	OFFICE SUPPLIES	6,902	3,600	4,500	4,500
0150	450	7503	FIRST AID SUPPLIES	17,725	13,200	13,200	13,200
0150	450	7504	JANITORIAL SUPPLIES	12,457	9,000	11,500	9,000

0150	450	7516	UNIFORMS BADGES & ACCESSORIES	53,547	3,400	3,400	3,400
0150	450	7533	SPECIALIZED DEPT MATERIALS	56,943	26,566	36,000	30,000
0150	450	7542	BOOKS & AUDIO/VISUAL MATERIALS	0	200	800	200
0150	450	7559	OTHER SUPPLIES & MATERIALS	2,004	4,000	4,000	4,000
0150	450	7561	FUELS & LUBRICANTS	36,227	28,000	28,000	28,000
0150	450	7711	GENERAL INSURANCE	55,800	58,600	68,338	68,786
0150	450	7712	COMPENSATION INSURANCE	307,100	316,300	385,199	386,724
0150	450	7731	MSC CHARGES	47,554	55,247	55,247	55,247
0150	450	7751	CHARGES IN-INTERDEPARTMENTAL	8,994	8,994	0	4,497
0150	450	7752	CHARGES OUT-INTERDEPARTMENTAL	(63,630)	(82,500)	0	0
Total Operations Costs (7200 - 7299)				917,429	820,035	1,009,240	1,007,816

Total Budget

7,538,289	7,150,127	7,956,138	8,306,447
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SALES TAX MEASURE Y - FIRE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0310	526	5069	SALES TAX - MEASURE G	1,607,999	1,102,000	1,673,684	1,725,104
0310	526	5411	INTEREST EARNINGS	46,721	15,000	15,000	15,000
			Total Revenues	1,654,720	1,117,000	1,688,684	1,740,104

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0310	526	7011	REGULAR SALARIES & WAGES	601,637	579,937	729,606	780,336
0310	526	7012	OVERTIME PAY	105,864	39,332	39,332	39,332
0310	526	7038	RETIREMENT PLAN CHARGES	76,979	92,693	92,385	98,745
0310	526	7042	PERS UNFUNDED LIABILITY	0	0	20,895	21,881
0310	526	7062	GROUP HEALTH INSURANCE	109,931	103,058	132,565	135,859
0310	526	7066	SOCIAL SECURITY	14,174	12,576	14,897	15,739
0310	526	7090	UNIFORM ALLOWANCE	0	113	113	113
			Total Payroll (7000 - 7199)	908,585	827,709	1,029,793	1,092,005
0310	526	7222	TELEPHONE SERVICE	0	0	6,000	6,000
0310	526	7232	TRAVEL & SUBSISTENCE	0	0	1,300	1,300
0310	526	7303	LEGAL SERVICES	1,418	1,500	1,500	1,500
0310	526	7307	EXPERT & CONSULTATION SERVICES	0	2,000	2,000	2,000
0310	526	7323	REP & MAINT-VEHICLES & EQUIPME	9,698	12,250	12,250	12,250
0310	526	7327	REP & MAINT-UNIFORMS & ACCESS	0	21,850	21,850	21,850
0310	526	7359	PERSONNEL TRAINING	500	3,750	43,750	43,750
0310	526	7361	OTHER CONTRACT SERVICES	5,938	85,000	85,000	32,000
0310	526	7501	OFFICE SUPPLIES	0	0	9,200	2,000
0310	526	7516	UNIFORMS BADGES & ACCESSORIES	18,342	46,000	60,000	46,000
0310	526	7711	GENERAL INSURANCE	33,600	35,300	41,166	41,436
0310	526	7712	COMPENSATION INSURANCE	72,300	74,500	90,728	91,088
0310	526	7721	COST ALLOCATION PLAN CHARGES	32,894	21,280	33,473	34,502
0310	526	7910	OPERATING TRANSFERS OUT	286,307	286,307	286,307	286,307
			Total Operations Costs (7200 - 7299)	460,997	589,737	694,524	621,983
			Total Budget	1,369,582	1,417,446	1,724,317	1,713,988

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	602	5276	CANNABIS REVENUE	68,283	82,500	0	0
			Total Revenues	68,283	82,500	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	602	7751	CHARGES IN-INTERDEPARTMENTAL	48,450	82,500	0	0
			Total Operations Costs (7200 - 7299)	48,450	82,500	0	0
			Total Budget	48,450	82,500	0	0

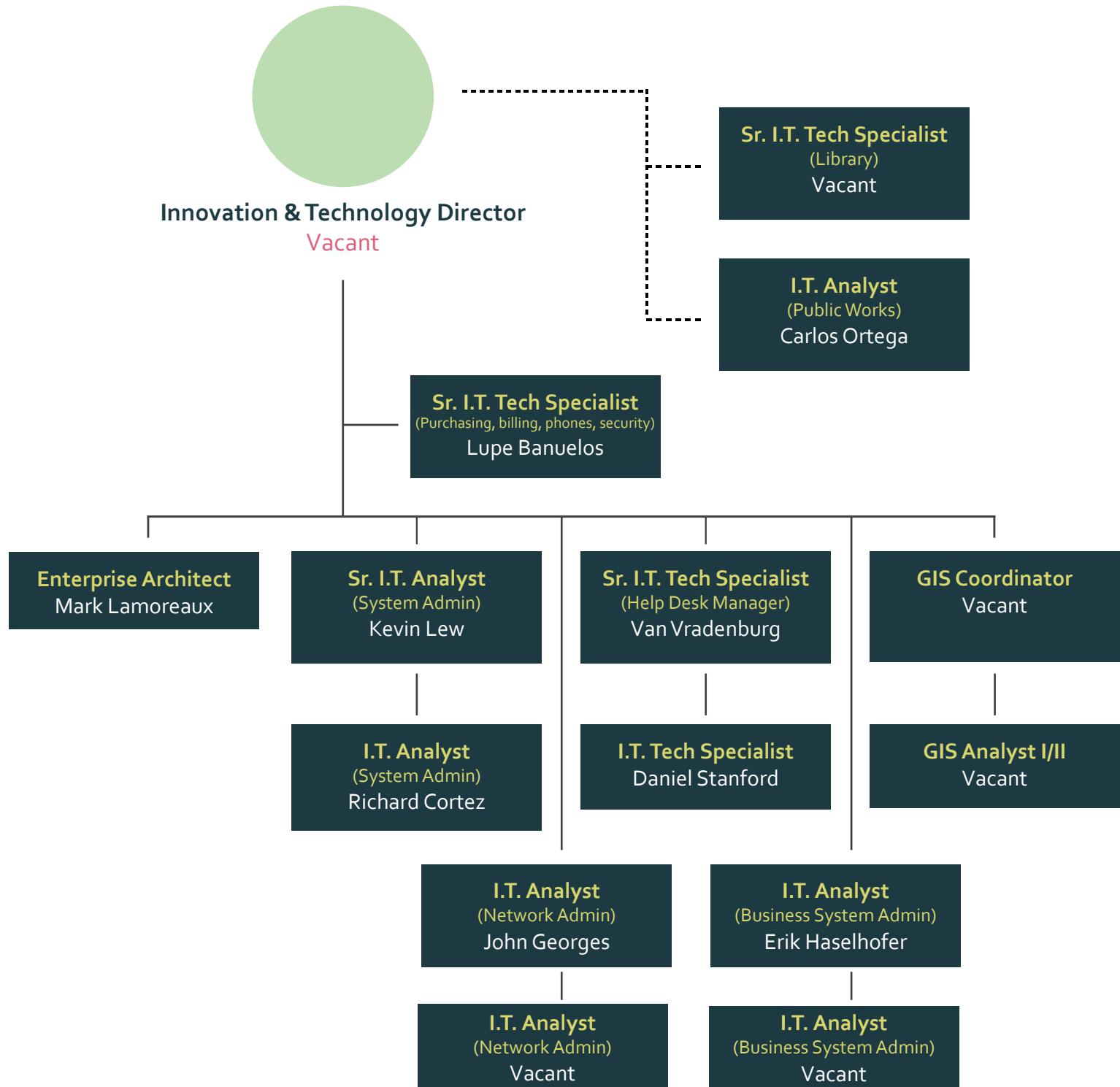
Innovation & Technology



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INNOVATION & TECHNOLOGY

Organizational Structure - Fiscal years 2021-2023



INNOVATION & TECHNOLOGY SUMMARY

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
INNOVATION & TECHNOLOGY DEPT. (250)	1,357,348	0	0	0
INNOVATION & TECH. GIS DEPT. (251)	182,198	0	0	0
INNOVATION & TECHNOLOGY ISF (285)	0	1,919,590	2,962,788	3,053,438
GIS - ISF (286)	0	337,483	0	0
COMPUTER REPLACEMENT (550)	(164,736)	0	251,446	126,939
Total Expenditures	1,374,810	2,257,073	3,214,234	3,180,377

DEPARTMENT GOALS

INNOVATION & TECHNOLOGY

Division: Innovation & Tech. (285)

Purpose:

Provide vision, leadership, strategic planning and innovative technology that will benefit the efficient and effective operations of all City department for the benefit of Watsonville residents

Strategic Goal & Objectives:

To support implementation of new technology and softwares to facilitate business operations of the City departments.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Provide innovative technologies the will benefit the City operations		●	●	●	●	●	●	●
Enhance the City's security posture		●	●				●	●
Expand high speed Internet.		●	●	●	●	●		
Continue working on a new IT governance structure led by a Technical Advisory Committee (TAC) with updated technology standards, updated technology policies, and a comprehensive and user friendly ticketing system.		●	●		●	●	●	

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Expand and centralize monitoring systems to allow continued management of IT infrastructure		Implement Microsoft SCCM	Complete Microsoft SCCM and implement Web Help Desk	Implement Network Performance Monitor and Server & Apps Monitor
Cyber security measures		Complete security assessment to Identify cybersecurity threats.	Fix and strengthen cybersecurity measures	Continuous improvement to cybersecurity measures
Build out fiber network		Expand fiber backbone	Identify opportunities and funding to expand fiber backbone	Continue to identify opportunities and funding to expand fiber backbone
Lease fiber to public and private sectors	Six fibers leased	Ten fibers leased	Identify additional opportunities to lease fiber	Identify additional opportunities to lease fiber
Cybersecurity training for all City staff			Provide cybersecurity training	Provide cybersecurity training
Implement (TAC) workplan		Develop workplan	Start implementation	Continue to work on prioritizing and optimizing system implementation

Prior Year Accomplishments

Added additional facilities to Cities network (Senior Center, Airport Operations Center). Implemented new applications across all departments (Munis Permitting and Code Enforcement, Escribe, CityWorks, ESRI Enterprise, CivicRec, MobileIron, RouteSmart, and Employee Self Service). Increase the City's network infrastructure (new fiber to MSC, new fiber to the Senior Center, network infrastructure to support Police Department's body worn cameras, network infrastructure to support the Library's CENIC public internet connection). Implemented and upgraded security technologies (complex passwords, ADFS, upgraded software to manage our antivirus efforts, upgraded desktops and laptops from Windows 7 to Windows 10. Provided remote access to staff due to COVID-19). Implemented technology to move the City's public meetings to a virtual platform.

Challenges, Issues & Opportunities for Upcoming Year

Continued challenge to minimize the chance of a cybersecurity attack to the City's network. We have a great opportunity with the execution of a cybersecurity assessment to identify our security weaknesses and then apply fixes to strengthen our cybersecurity posture.

Major Budget Changes

Increase in IT budget to implement security measures that will be identified in cybersecurity assessment. Increase budget for outside consulting services to help implement a backlog of IT projects.

INNOVATION & TECHNOLOGY ISF

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0790	285	5289	COST ALLOCATION REIMBURSEMENT	0	3,094,276	3,497,761	3,602,694
			Total Revenues		0	3,094,276	3,497,761
							3,602,694

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0790	285	7011	REGULAR SALARIES & WAGES	0	983,399	1,439,474	1,502,062
0790	285	7012	OVERTIME PAY	0	4,000	4,000	4,000
0790	285	7038	RETIREMENT PLAN CHARGES	0	219,368	112,751	117,364
0790	285	7042	PERS UNFUNDED LIABILITY	0	0	173,568	191,430
0790	285	7062	GROUP HEALTH INSURANCE	0	138,284	197,870	202,262
0790	285	7066	SOCIAL SECURITY	0	71,079	103,581	107,286
0790	285	7067	ALT - 457 DEFERRED COMP	0	0	5,200	5,200
			Total Payroll (7000 - 7199)		0	1,416,130	2,036,444
							2,129,604
0790	285	7212	POSTAGE & SHIPPING	0	80	180	180
0790	285	7222	TELEPHONE SERVICE	0	60,000	60,000	60,000
0790	285	7225	COMPUTER HARDWARE	0	52,860	120,924	115,124
0790	285	7226	COMPUTER SOFTWARE	0	196,793	329,327	329,327
0790	285	7232	TRAVEL & SUBSISTENCE	0	3,000	7,000	7,000
0790	285	7307	EXPERT & CONSULTATION SERVICES	0	8,000	8,000	8,000
0790	285	7322	REP & MAINT-OFFICE EQUIP/COMP	0	20,000	21,400	21,400
0790	285	7351	DUES AND SUBSCRIPTIONS	0	680	680	680
0790	285	7359	PERSONNEL TRAINING	0	10,000	24,000	24,000
0790	285	7360	HOSTED SERVICES	0	92,553	161,883	160,313
0790	285	7361	OTHER CONTRACT SERVICES	0	25,000	164,300	164,300
0790	285	7501	OFFICE SUPPLIES	0	10,000	11,650	11,650
0790	285	7542	BOOKS & AUDIO/VISUAL MATERIALS	0	550	700	700
0790	285	7702	RENT OF EQUIPMENT	0	1,000	1,000	1,000
0790	285	7711	GENERAL INSURANCE	0	13,000	13,260	13,525
0790	285	7712	COMPENSATION INSURANCE	0	2,000	2,040	2,081
0790	285	7751	CHARGES IN-INTERDEPARTMENTAL	0	7,944	0	4,554
			Total Operations Costs (7200 - 7299)		0	503,460	926,344
							923,834
			Total Budget		0	1,919,590	2,962,788
							3,053,438

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0790	286	5262	GIS CHARGES - OUTSIDE	0	1,000	0	0
			Total Revenues	0	1,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0790	286	7011	REGULAR SALARIES & WAGES	0	202,058	0	0
0790	286	7012	OVERTIME PAY	0	500	0	0
0790	286	7038	RETIREMENT PLAN CHARGES	0	44,679	0	0
0790	286	7062	GROUP HEALTH INSURANCE	0	29,692	0	0
0790	286	7066	SOCIAL SECURITY	0	15,041	0	0
			Total Payroll (7000 - 7199)	0	291,970	0	0
0790	286	7212	POSTAGE & SHIPPING	0	100	0	0
0790	286	7226	COMPUTER SOFTWARE	0	25,000	0	0
0790	286	7232	TRAVEL & SUBSISTENCE	0	200	0	0
0790	286	7322	REP & MAINT-OFFICE EQUIP/COMP	0	1,400	0	0
0790	286	7359	PERSONNEL TRAINING	0	1,200	0	0
0790	286	7360	HOSTED SERVICES	0	500	0	0
0790	286	7361	OTHER CONTRACT SERVICES	0	14,300	0	0
0790	286	7501	OFFICE SUPPLIES	0	1,650	0	0
0790	286	7751	CHARGES IN-INTERDEPARTMENTAL	0	1,163	0	0
			Total Operations Costs (7200 - 7299)	0	45,513	0	0
			Total Budget	0	337,483	0	0

COMPUTER REPLACEMENT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0765	550	7225	COMPUTER HARDWARE	89,090	251,446	251,446	251,446
0765	550	7752	CHARGES OUT - INTERDEPARTMENT	(253,826)	(251,446)	0	(124,507)
			Total Operations Costs (7200 - 7299)	(164,736)	0	251,446	126,939
			Total Budget	(164,736)	0	251,446	126,939

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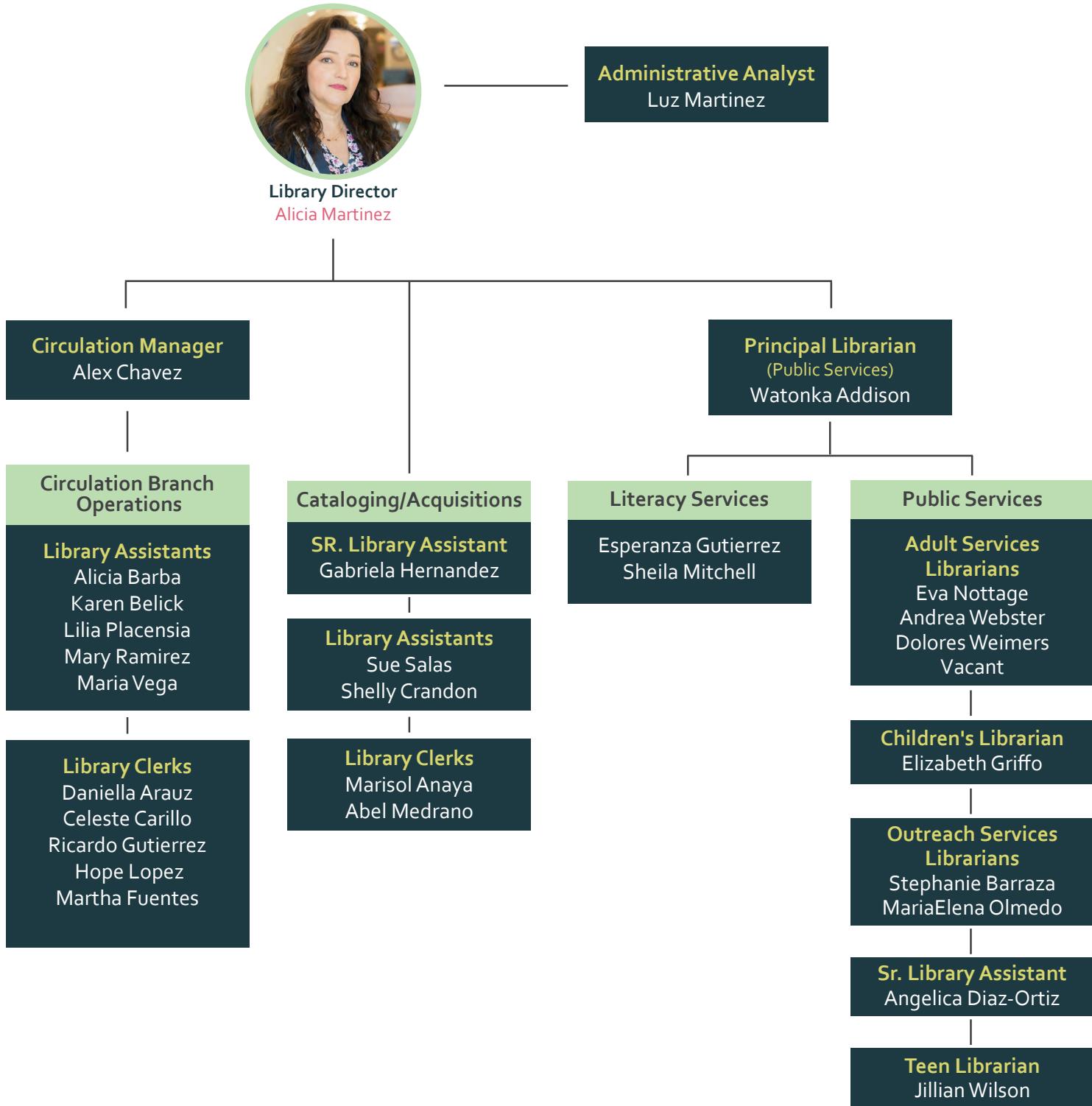
Library



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PUBLIC LIBRARY

Organizational Structure - Fiscal years 2021-2023



LIBRARY SUMMARY

The Library Department includes the City of Watsonville Library, Freedom Library and the Literacy Center. The library is also responsible for the Library Special Revenue Fund.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
CANNABIS REVENUE - LIBRARY (605)	30,082	119,000	0	0
LIBRARY - GENERAL FUND (620)	511,818	501,403	585,686	590,085
LIBRARY-WATSONVILLE OPERATIONS (621)	3,471,959	3,110,723	3,718,429	3,889,344
LIBRARY-FREEDOM BRANCH(GEN FD) (622)	40,081	40,081	0	0
LIBRARY - FREEDOM OPERATIONS (623)	187,166	198,005	0	0
Total Expenditures	4,241,106	3,969,212	4,304,115	4,479,429

DEPARTMENT GOALS

LIBRARY

Division: Library (620, 622, 626, 605, 621, 623)

Purpose:

The Watsonville Public Library supports reading, curiosity, creativity and community engagement by providing a variety of information, materials, and services in a welcoming place where people gather, learn, and celebrate our multi-cultural community.

Strategic Goal & Objectives:

The Library will continue to provide equitable and inclusive opportunities by: 1) improving the lives of Watsonville's children and families through innovative services that support school success, a lifelong love of reading, and the intellectual and social development of our youth 2) providing high quality and relevant resources, materials, programs, events, technology and services to satisfy the information needs of people of ages 3) celebrating the unique diversity and heritage of our community through services, activities and the library collection that will illuminate this diversity, support cross cultural engagement, and champion equity and inclusion 4) creating community connections and partnerships with local organizations and agencies to connect local residents with community resources through our website and ongoing outreach activities and 5) pursuing grant funding opportunities and other sustainable funding sources to address the library's continuous costs for staffing and/or upgrading its infrastructure, technology, programming and outreach services.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Be the preferred place for adults, youth, families and caregivers to connect, learn and grow together by providing opportunities for learning and social development.						●	●	
Offer a dynamic and diverse collection of both physical and downloadable materials and resources for all ages that focuses on self-discovery and expression.						●	●	
Celebrate the unique diversity and heritage of our community through programming and events that highlight the rich and diverse cultural, linguistic and ethnic heritage.						●	●	

Strategic Goals & Objectives							
Provide resources to disenfranchised community members through ongoing outreach activities.					●	●	
Partner with local organizations and agencies to effectively communicate the library's programs and services to maximize community use.					●	●	
Explore future funding sources for library infrastructure, technology, programming and outreach services.	●				●	●	

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Total a) Registered users b) Library visits c) Reference questions answered d) Computer/Internet/Website use	a) 34,336 b) 175,429 c) 18,047 d) 54,467	a) 35,000 b) 50,000 c) 10,000 d) 59,450	a) 36,750 b) 145,000 c) 20,000 d) 62,450	a) 38,590 b) 190,000 c) 22,000 d) 67,675
Total a) # of print materials held b) # of downloadable books/media/serials/databases held c) Collection use (print/downloadable)	a) 115,305 b) 13,152 c) 154,520	a) 120,000 b) 15,000 c) 174,025	a) 126,000 b) 16,050 c) 182,725	a) 135,000 b) 17,000 c) 195,000
Total a) # of programs (in-person/virtual) b) program attendance (in-person/virtual)	a) 200 b) 8,052	a) 375 b) 9,700	a) 425 b) 10,600	a) 475 b) 12,000
Total a) # of off site visits b) # of participants	a) 24 b) 1,216	a) 10 b) 500	a) 50 b) 2,500	a) 75 b) 3,750
Total # of partnerships with local agencies and non-profit organizations	2	5	10	15
Total a) # of grants applied for and gifts b) amount of funds awarded	a) 4 b) \$118,000	a) 4 b) \$75,000	a) 5 b) \$95,000	a) 5 b) \$100,000

Department Awards & Recognition

Recognized as the first library in the tri-county to offer [curbside services](#) in March 2020 during the COVID-19 pandemic and to reopen the Main Library in March 2021 to provide [limited in-person services](#).

Prior Year Accomplishments

2018: [Deanne Pernell Reading Mentors Program](#), 2018: [Library Innovation Lab: The Immigrant Experience through the Arts](#) grant, 2019: California State Library grant to upgrade the Internet high-speed bandwidth from 20MB/s to 1GB/s, 2019: Pacific Library Partnership grant to purchase a BiblioVan for outreach services, 2019: RFID Technology implemented; moved from a tattle tape security system to a radio frequency security system, 2019: Implemented E-commerce so that patrons are able to pay fines Online, 2019: Upgraded the self-check machines software for a streamlined user experience, 2020: [Watsonville Public Library Strategic Work Plan](#) and 2021: [Califas: The Ancestral Journey/El Viaje Ancestral Mural Project](#).

Challenges, Issues & Opportunities for Upcoming Year

Both the Main Library and the Freedom Branch were closed due to the COVID-19 Pandemic. Although the Main Library reopened in 2021, the Freedom Branch is still closed to the public. The Library transitioned in-person programming and events to a virtual environment. Patrons can access the Virtual Library 24/7 seven days a week from the convenience of their home or work. A library card grants you access to ebook/eaudiobooks, emagazines, learn a language, stream music and films, research databases and other reference sources all for free. We plan to fully reopen both libraries in the fall of 2021 and continue to adapt to provide in-person and virtual programming, broaden our community outreach via the BiblioVan at pop-up events in our community; and strengthen existing and new partnerships with local and non-profit organizations. To foster community engagement, the Library in collaboration with the Library Board of Trustees will establish a City Poet Laureate in 2022; this will raise the status of poetry in the everyday consciousness. Also, the library would like to establish in 2023 a Community Reads: One Community, One Book designed to broaden and deepen our appreciation of reading and to cultivate dialogue based upon a shared reading experience.

Major Budget Changes

In order to fully reopen and provide levels of service that were in existence prior to the pandemic; the library will need funding to address the library's continuous costs to upgrade and/or address staffing needs, infrastructure, technology, programming and outreach services.

CANNABIS REVENUE - LIBRARY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	605	5276	CANNABIS REVENUE	36,293	44,000	0	0
			Total Revenues	36,293	44,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	605	7322	REP & MAINT-OFFICE EQUIP/COMP	8,433	0	0	0
0291	605	7324	REP & MAINT	16,191	0	0	0
0291	605	7542	BOOKS & AUDIO/VISUAL MATERIALS	5,458	44,000	0	0
0291	605	7751	CHARGES IN-INTERDEPARTMENTAL	0	75,000	0	0
			Total Operations Costs (7200 - 7299)	30,082	119,000	0	0
			Total Budget	30,082	119,000	0	0

LIBRARY - GENERAL FUND

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	620	5276	CANNABIS REVENUE	0	0	44,000	48,400
			General Fund	511,818	501,403	541,686	541,685
			Total Revenues	511,818	501,403	585,686	590,085

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	620	7011	REGULAR SALARIES & WAGES	1,586,163	1,367,794	1,697,762	1,763,337
0150	620	7012	OVERTIME PAY	1,486	0	0	0
0150	620	7021	TEMPORARY & CASUAL WAGES	149,509	50,000	100,000	100,000
0150	620	7038	RETIREMENT PLAN CHARGES	293,076	305,272	131,176	135,543
0150	620	7042	PERS UNFUNDED LIABILITY	0	0	277,778	306,363
0150	620	7062	GROUP HEALTH INSURANCE	513,988	493,148	531,721	536,157
0150	620	7066	SOCIAL SECURITY	123,044	102,300	123,667	127,945
0150	620	7067	ALT - 457 DEFERRED COMP	5,085	1,340	7,800	7,800
			Total Payroll (7000 - 7199)	2,672,352	2,319,854	2,869,904	2,977,145
0150	620	7211	ELECTRICITY & GAS	2,595	3,750	15,750	15,750
0150	620	7212	POSTAGE & SHIPPING	4,804	5,000	5,575	6,575
0150	620	7213	WATER SERVICES	0	0	2,933	2,962
0150	620	7214	SEWER FEES	0	0	1,443	1,551
0150	620	7215	SOLID WASTE SERVICES	0	0	3,187	3,426
0150	620	7222	TELEPHONE SERVICE	970	1,107	1,857	1,857
0150	620	7225	COMPUTER HARDWARE	0	1,000	3,000	4,000
0150	620	7226	COMPUTER SOFTWARE	3,152	2,000	2,000	3,000
0150	620	7232	TRAVEL & SUBSISTENCE	0	1,000	1,750	1,750
0150	620	7307	EXPERT & CONSULTATION SERVICES	613	4,000	6,000	6,000
0150	620	7321	REP & MAINT-OTHER EQUIP/FURN/T	2,378	2,000	6,000	8,000
0150	620	7322	REP & MAINT-OFFICE EQUIP/COMP	100,957	75,000	78,500	78,500
0150	620	7323	REP & MAINT-VEHICLES/EQUIPT	0	1,000	1,000	1,000
0150	620	7324	REP & MAINT-PLANT & EQUIPMENT	775	1,000	1,000	1,000
0150	620	7325	REP & MAINT-BUILDINGS	1,431	5,000	7,000	13,000
0150	620	7327	REP & MAINT-UNIFORMS & ACCESS	2,205	0	1,000	1,000
0150	620	7351	DUES AND SUBSCRIPTIONS	31,117	30,000	41,000	46,000
0150	620	7353	LIBRARY SUBSCRIPTS/PERIODICALS	42,740	40,000	47,500	53,000
0150	620	7357	PRINTING BINDING & DUPLICATIN	1,715	2,000	3,250	3,250
0150	620	7359	PERSONNEL TRAINING	7,658	1,000	1,500	1,500
0150	620	7360	HOSTED SERVICES	608	0	1,000	1,000
0150	620	7361	OTHER CONTRACT SERVICES	82,446	65,000	76,000	76,000
0150	620	7501	OFFICE SUPPLIES	8,155	7,500	11,500	11,500
0150	620	7503	FIRST AID SUPPLIES	95	0	0	0
0150	620	7504	JANITORIAL SUPPLIES	5,532	10,000	11,500	11,500
0150	620	7542	BOOKS & AUDIO/VISUAL MATERIALS	90,725	75,000	156,000	171,000
0150	620	7559	OTHER SUPPLIES & MATERIALS	10,226	10,000	11,500	11,500

0150	620	7561	FUELS & LUBRICANTS	2,032	500	500	500
0150	620	7702	RENT OF EQUIPMENT	8,316	8,000	8,000	8,000
0150	620	7711	GENERAL INSURANCE	44,700	46,900	54,694	55,053
0150	620	7712	COMPENSATION INSURANCE	6,000	6,200	7,551	7,580
0150	620	7721	COST ALLOCATION PLAN CHARGES	275,285	446,137	459,521	473,307
0150	620	7731	MSC CHARGES	977	1,418	1,418	1,418
0150	620	7751	CHARGES IN-INTERDEPARTMENTAL	266,724	190,415	244,499	261,522
0150	620	7752	CHARGES OUT-INTERDEPARTMENTAL	(3,165,577)	(2,860,378)	(3,559,146)	(3,730,061)
0150	620	7770	REFUNDS AND REBATES	113	0	0	0
Total Operations Costs (7200 - 7299)				(2,160,533)	(1,818,451)	(2,284,218)	(2,387,060)

Total Budget

511,818 501,403 585,686 590,085

LIBRARY-WATSONVILLE OPERATIONS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0250	621	5065	SALES TAX - LIBRARY MEASURE B	3,360,455	2,578,696	3,598,459	3,675,752
0250	621	5317	PHOTOCOPIES	430	2,000	2,000	2,000
0250	621	5389	LIBRARY FINES	15,854	32,000	32,000	32,000
0250	621	5411	INTEREST EARNINGS	20,533	20,000	20,000	20,000
0250	621	5580	STATE GRANT-LITERACY CAMPAIGN	56,504	43,000	43,000	43,000
0250	621	5895	OTHER REVENUE - LIBRARY	11,190	10,000	10,000	10,000
Total Revenues				3,464,966	2,685,696	3,705,459	3,782,752

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0250	621	7751	CHARGES IN-INTERDEPARTMENTAL	3,389,027	3,010,582	3,559,146	3,730,061
0250	621	7910	OPERATING TRANSFERS OUT	82,932	100,141	159,283	159,283
Total Operations Costs (7200 - 7299)				3,471,959	3,110,723	3,718,429	3,889,344
Total Budget				3,471,959	3,110,723	3,718,429	3,889,344

LIBRARY-FREEDOM BRANCH(GEN FD)

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			General Fund	40,081	40,081		
			Total Revenues	40,081	40,081	0	

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	622	7011	REGULAR SALARIES & WAGES	125,237	127,331	0	
0150	622	7012	OVERTIME PAY	78	0	0	
0150	622	7038	RETIREMENT PLAN CHARGES	23,020	28,143	0	
0150	622	7062	GROUP HEALTH INSURANCE	33,612	34,257	0	
0150	622	7066	SOCIAL SECURITY	9,587	9,471	0	
0150	622	7067	ALT - 457 DEFERRED COMP	0	134	0	
			Total Payroll (7000 - 7199)	191,534	199,336	0	
0150	622	7211	ELECTRICITY & GAS	10,657	12,000	0	
0150	622	7222	TELEPHONE SERVICE	743	750	0	
0150	622	7321	REP & MAINT-OTHER EQUIP/FURN/T	0	500	0	
0150	622	7322	REP & MAINT-OFFICE EQUIP/COMP	1,749	2,000	0	
0150	622	7325	REP & MAINT-BUILDINGS	422	1,500	0	
0150	622	7353	LIBRARY SUBSCRIPTS/PERIODICALS	2,152	2,000	0	
0150	622	7361	OTHER CONTRACT SERVICES	10,038	10,000	0	
0150	622	7501	OFFICE SUPPLIES	2,360	2,000	0	
0150	622	7504	JANITORIAL SUPPLIES	1,592	1,500	0	
0150	622	7559	OTHER SUPPLIES & MATERIALS	0	500	0	
0150	622	7751	CHARGES IN-INTERDEPARTMENTAL	6,000	6,000	0	
0150	622	7752	CHARGES OUT-INTERDEPARTMENTAL	(187,166)	(198,005)	0	
			Total Operations Costs (7200 - 7299)	(151,453)	(159,255)	0	
			Total Budget	40,081	40,081	0	

LIBRARY - FREEDOM OPERATIONS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0250	623	7751	CHARGES IN-INTERDEPARTMENTAL	187,166	198,005	0	0
			Total Operations Costs (7200 - 7299)	187,166	198,005	0	0
			Total Budget	187,166	198,005	0	0

LIBRARY - LITERACY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
General Fund							
Total Revenues				0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	626	7011	REGULAR SALARIES & WAGES	133,095	135,943	0	0
0150	626	7038	RETIREMENT PLAN CHARGES	25,178	30,148	0	0
0150	626	7062	GROUP HEALTH INSURANCE	33,644	34,289	0	0
0150	626	7066	SOCIAL SECURITY	10,108	10,073	0	0
0150	626	7067	ALT - 457 DEFERRED COMP	0	176	0	0
Total Payroll (7000 - 7199)				202,026	210,629	0	0
0150	626	7212	POSTAGE & SHIPPING	529	575	0	0
0150	626	7232	TRAVEL & SUBSISTENCE	362	250	0	0
0150	626	7307	EXPERT & CONSULTATION SERVICES	1,602	1,000	0	0
0150	626	7321	REP & MAINT-OTHER EQUIP/FURN/T	1,639	500	0	0
0150	626	7322	REP & MAINT-OFFICE EQUIP/COMP	0	1,500	0	0
0150	626	7351	DUES AND SUBSCRIPTIONS	6,000	5,000	0	0
0150	626	7357	PRINTING BINDING & DUPLICATIN	657	750	0	0
0150	626	7359	PERSONNEL TRAINING	470	500	0	0
0150	626	7361	OTHER CONTRACT SERVICES	744	500	0	0
0150	626	7501	OFFICE SUPPLIES	5,088	1,500	0	0
0150	626	7542	BOOKS & AUDIO/VISUAL MATERIALS	3,152	1,500	0	0
0150	626	7559	OTHER SUPPLIES & MATERIALS	1,181	1,000	0	0
0150	626	7752	CHARGES OUT-INTERDEPARTMENTAL	(223,450)	(225,204)	0	0
Total Operations Costs (7200 - 7299)				(202,026)	(210,629)	0	0
Total Budget				0	0	0	0

Non- Department



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NON-DEPARTMENTAL SUMMARY

The Non-Departmental division provides for payments of various obligations which cut across a number of City activities and are therefore not budgeted in any single department.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
GENERAL FUND MISCELLANEOUS (275)	541,337	0	0	0
RETIREMENT FUND MISCELLANEOUS (278)	3,452,226	3,561,139	3,634,386	3,761,485
NON-DEPARTMENTAL (280)	1,430,822	2,167,470	2,493,123	2,500,385
SOCIAL SERVICE GRANTS (282)	173,932	134,000	266,000	272,600
CANNABIS -SOCIAL & COMM SVC GR (606)	0	116,000	0	0
Total Expenditures	5,598,316	5,978,609	6,393,509	6,534,470

GENERAL FUND MISCELLANEOUS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	275	5011	PERSONAL PROPERTY TAXES	157,634	130,000	152,203	156,769
0150	275	5012	PROPERTY TAXES IN LIEU OF VLF	4,729,626	4,587,737	5,023,733	5,129,231
0150	275	5014	SUPPLEMENTAL PROPERTY TAXES	128,597	30,000	153,000	157,590
0150	275	5016	REAL ESTATE TAXES	7,411,812	7,329,726	7,754,939	8,014,607
0150	275	5020	HOUSING AUTH - PILOT PROGRAM	15,340	0	0	0
0150	275	5026	HOPTR - CITY	34,003	22,077	30,900	31,827
0150	275	5030	AIRCRAFT TAX FROM COUNTY	51,728	51,728	51,728	51,728
0150	275	5031	DEED TRANSFER TAX	141,460	0	100,000	103,000
0150	275	5032	VEHICLE LICENSE FEE COLLECTION	41,964	20,000	20,600	21,218
0150	275	5061	SALES TAX - GENERAL	8,581,364	6,445,395	9,584,542	9,910,417
0150	275	5063	SALES TAX - PROP 172	269,745	205,756	312,498	323,123
0150	275	5067	SPECIAL SALES TAX	1,991,760	1,522,104	2,183,224	2,250,904
0150	275	5081	HOTEL ROOM TAX	991,893	586,720	1,173,440	1,208,643
0150	275	5082	UTILITY USERS TAX	4,264,876	3,852,945	4,132,451	4,256,424
0150	275	5109	FRANCHISE FEE - P.G.& E.	313,990	251,192	320,270	329,878
0150	275	5111	BUSINESS LICENSES	518,957	387,743	542,958	559,247
0150	275	5113	FRANCHISE FEE - CABLE TV	143,893	140,408	187,988	193,628
0150	275	5136	GARAGE SALE PERMIT	24,057	15,000	30,000	30,900
0150	275	5139	PARKING PERMITS- BULK	560	0	0	0
0150	275	5139	PARKING PERMITS-CITY WIDE	146,724	117,915	122,422	134,664
0150	275	5224	SEISMIC/STRONG MOTION FEES	7,878	7,729	7,729	7,729
0150	275	5246	COPIES & DOCUMENT PRINTING	3,159	2,679	3,000	3,000
0150	275	5319	CHERRY BLOSSOM SLOUGH MAINT FE	2,273	0	3,000	3,000
0150	275	5382	TRAFFIC FINES	20,488	14,375	20,488	20,488
0150	275	5411	INTEREST EARNINGS	344,893	200,000	350,000	350,000
0150	275	5426	123 AVIATION WAY	29,240	26,468	33,967	34,986
0150	275	5431	VERIZON WIRELESS	19,591	17,935	20,268	20,876
0150	275	5439	UTILITY FUNDS LAND LEASE	1,934,795	1,973,491	2,032,696	2,093,677
0150	275	5455	CELLULAR ONE -CINGULAR WIRELES	39,964	36,554	41,732	42,984
0150	275	5469	LEASE REVENUE	203,609	188,435	189,955	195,654
0150	275	5471	275 MAIN STREET, SUITE #204	36,482	33,421	37,757	38,889
0150	275	5473	COMMUNICATIONS CTR OFFICE RENT	19,942	18,275	20,668	21,288
0150	275	5475	125 AVIATION WAY	55,950	51,230	57,883	59,619
0150	275	5485	SOCCER ARENA RENTS	27,951	29,754	35,000	36,050
0150	275	5521	STATE MANDATED PROGRAMS	19,908	33,937	19,616	20,008
0150	275	5830	RENT STABILIZATION REVENUE	14,974	11,470	12,416	12,664
0150	275	5890	GRANT PROCEEDS-CARES ACT	212,020	0	0	0
0150	275	5890	GRANT PROCEEDS-CARES EDD	34,963	0	0	0
0150	275	5895	OTHER REV-TREE/LANDSCAP REPL	21,514	0	0	0
0150	275	5895	OTHER REVENUE	765,534	0	0	0
0150	275	5895	OTHER REVENUE - GEN FUND MISC	122,310	100,000	642,000	642,000
0150	275	5897	CASH OVERAGES/SHORTAGES	50	0	0	0
0150	275	5907	WATSONVILLE PACIFIC ASSOCIATES	16,000	16,320	16,000	16,000
0150	275	5950	BANK CHANGE ORDERS	(300)	0	0	0

0150	275	5951	PETTY CASH CHANGE ORDERS	300	0	0	0
0150	275	6510	OPERATING TRANSFERS IN	3,594,119	3,952,808	4,126,938	4,146,299
			General Fund				
				(36,966,252)	(32,411,327)	(39,548,009)	(40,629,009)
			Total Revenues				
				541,337	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	275	7011	REGULAR SALARIES & WAGES	369,571	0	0	0
0150	275	7012	OVERTIME PAY	23,314	0	0	0
0150	275	7038	RETIREMENT PLAN CHARGES	51,435	0	0	0
0150	275	7062	GROUP HEALTH INSURANCE	51,196	0	0	0
0150	275	7066	SOCIAL SECURITY	6,097	0	0	0
			Total Payroll (7000 - 7199)	501,613	0	0	0
0150	275	7763	MISCELLANEOUS EXPENDITURES	(280)	0	0	0
0150	275	7770	REFUNDS AND REBATES	5	0	0	0
0150	275	7910	OPERATING TRANSFERS OUT	40,000	0	0	0
			Total Operations Costs (7200 - 7299)	39,725	0	0	0
			Total Budget	541,337	0	0	0

RETIREMENT FUND MISCELLANEOUS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0160	278	5013	SUPPLEMENTAL RETIREMENT TAX	83,858	26,265	29,265	29,265
0160	278	5018	RETIREMENT PROPERTY TAXES	3,447,231	3,534,874	3,605,121	3,732,220
			Total Revenues	3,531,088	3,561,139	3,634,386	3,761,485

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0160	278	7775	PROGRAM ADMINISTRATION	3,026	0	3,000	3,000
0160	278	7910	OPERATING TRANSFERS OUT	3,449,200	3,561,139	3,631,386	3,758,485
			Total Operations Costs (7200 - 7299)	3,452,226	3,561,139	3,634,386	3,761,485
			Total Budget	3,452,226	3,561,139	3,634,386	3,761,485

NON-DEPARTMENTAL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	280	5089	TOURIST ASSESSMENT FEE	211,653	200,000	200,000	200,000
0150	280	5401	OFS- CAPITAL LEASE	126,212	0	0	0
			General Fund	1,092,956	1,967,470	2,293,123	2,300,385
			Total Revenues	1,430,822	2,167,470	2,493,123	2,500,385

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	280	7038	RETIREMENT PLAN CHARGES	85,293	0	0	0
0150	280	7064	UNEMPLOYMENT INSURANCE	0	16,200	16,200	16,200
			Total Payroll (7000 - 7199)	85,293	16,200	16,200	16,200
0150	280	7212	POSTAGE & SHIPPING	7,152	0	0	0
0150	280	7232	TRAVEL & SUBSISTENCE	6,050	0	9,000	9,000
0150	280	7303	LEGAL SERVICES	8,828	0	0	0
0150	280	7307	EXPERT & CONSULTATION SERVICES	0	19,000	19,000	19,000
0150	280	7310	TOURISM ASSESSMENT FEE	170,435	200,000	200,000	200,000
0150	280	7351	DUES & SUBSCRIPTIONS-AMBAG	8,921	12,700	12,700	12,700
0150	280	7351	DUES & SUBSCRIPTIONS-LEAGUE OF	18,427	17,890	17,890	17,890
0150	280	7357	PRINTING BINDING & DUPLICATIN	25,163	19,500	19,500	19,500
0150	280	7361	OTHER CONTRACT SERVICES	157,120	57,670	57,670	57,670
0150	280	7361	OTHER CONTRACT SVCS-CIVIC CTR	0	45,000	45,000	45,000
0150	280	7559	OTHER SUPPLIES & MATERIALS	134,033	750	750	750
0150	280	7721	COST ALLOCATION PLAN CHARGES	0	1,389,996	1,595,226	1,643,083
0150	280	7751	CHARGES IN-INTERDEPARTMENTAL	160,506	166,295	225,641	230,303
0150	280	7752	CHARGES OUT-INTERDEPARTMENTAL	(10,000)	(10,000)	(10,000)	(10,000)
0150	280	7763	MISC EXPENDITURES-OPEN ENCUMBR	54,341	0	0	0
0150	280	7763	MISCELLANEOUS EXPENDITURES	11,548	0	0	0
0150	280	7765	FIXED CHARGES-SCHOOL CROSSING	1,089	0	0	0
0150	280	7765	OTHER FIXED CHARGES	12,157	11,155	11,155	11,155
0150	280	7770	REFUNDS AND REBATES	74,433	0	0	0
0150	280	7802	CAPITAL OUTLAY	126,212	0	0	0
0150	280	7910	OPERATING TRANSFERS OUT	379,113	221,314	273,391	228,134
			Total Operations Costs (7200 - 7299)	1,345,529	2,151,270	2,476,923	2,484,185
			Total Budget	1,430,822	2,167,470	2,493,123	2,500,385

SOCIAL SERVICE GRANTS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	282	5276	CANNABIS REVENUE	0	0	66,000	72,600
			General Fund	173,932	134,000	200,000	200,000
			Total Revenues	173,932	134,000	266,000	272,600

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	282	7367	LOANS & GRANTS	173,932	200,000	266,000	272,600
0150	282	7752	CHARGES OUT-INTERDEPARTMENTAL	0	(66,000)	0	0
			Total Operations Costs (7200 - 7299)	173,932	134,000	266,000	272,600
			Total Budget	173,932	134,000	266,000	272,600

CANNABIS -SOCIAL & COMM SVC GR

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	606	5276	CANNABIS REVENUE	54,751	66,000	0	0
			Total Revenues	54,751	66,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	606	7751	CHARGES IN-INTERDEPARTMENTAL	0	116,000	0	0
			Total Operations Costs (7200 - 7299)	0	116,000	0	0
			Total Budget	0	116,000	0	0

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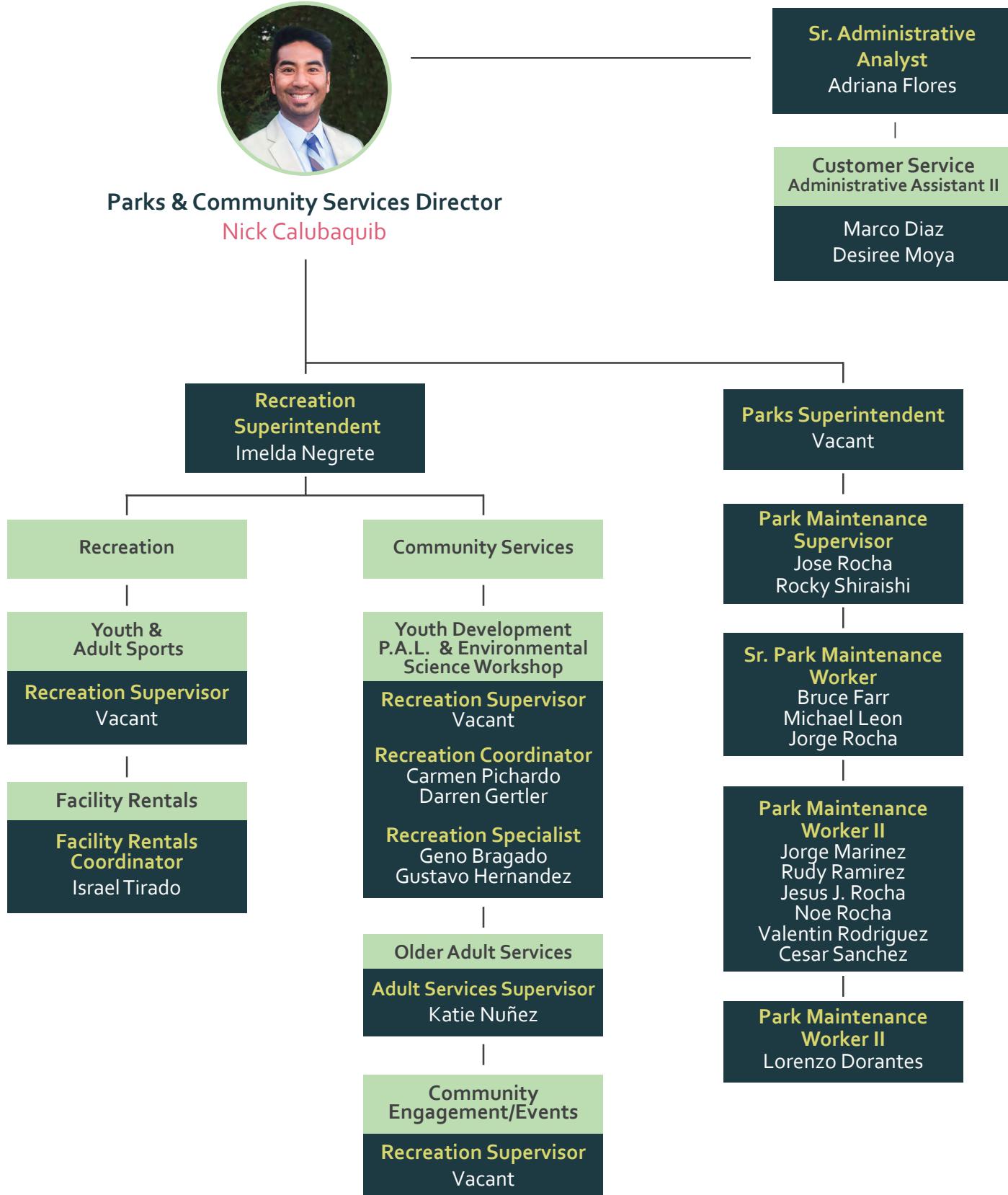
Parks & Community Services



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PARKS & COMMUNITY SERVICES

Organizational Structure - Fiscal years 2021-2023



PARKS & COMMUNITY SERVICES SUMMARY

This Department contains the Parks and Community Services Divisions. The Department is also responsible for the Parks and Recreation Commission and manages the Parks Development Fund and the Bay Breeze and Vista Montana Maintenance Districts Fund

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
RECREATION - SPECIAL GRANTS (337)	159,839	25,000	866,876	0
MEASURE Y - PARKS (529)	0	138,800	338,400	345,168
CANNABIS - PARKS N COMM SVCS (604)	65,971	137,500	0	0
LLMAD - GONZALES STREET (672)	788	600	2,500	2,500
RECREATION - PARKS (680)	1,655,638	1,399,267	2,351,329	2,472,501
RECREATION FACILITIES (681)	0	0	609,364	634,471
COMMUNITY SERVICES (682)	0	0	867,972	1,042,917
RECREATION (683)	0	0	437,117	490,127
SPECIAL EVENTS (686)	324,988	0	0	0
PINTO LAKE OPERATIONS (687)	187,962	114,289	0	0
RECREATION - NEIGHBORHOOD SVCS (688)	39	0	0	0
RECREATION - ADMINISTRATION (690)	1,375,391	1,248,459	847,245	875,890
RECREATION -RECREATION CENTERS (691)	508,089	452,453	0	0
RECREATION - SPORTS PROGRAMS (692)	288,441	194,349	0	0
SCIENCE WORKSHOP (694)	0	0	103,310	106,116
LLMAD- BAY BREEZE SPECIAL DIST (958)	125,893	67,594	68,532	69,309
LLMAD- VISTA SPECIAL DIST (959)	108,144	148,113	163,405	169,064
Total Expenditures	4,801,183	3,926,424	6,656,050	6,208,064

DEPARTMENT GOALS

PARKS & COMMUNITY SERVICES

Division: Parks & Community Services Department (529, 604, 672, 680, 681, 682, 683, 690, 958, 959)

Purpose:

The Parks and Community Services Department's purpose is "To create exceptional experiences that improve the quality of life" for Watsonville Residents". The Department is a key provider of high quality recreational and community programs, special events and facilities that provide recreational experiences, foster human development, promote health and wellness, increase cultural unity, facilitate community problem solving, protect natural resources, strengthen safety and security, strengthen community building and support economic development. The Department is comprised of three Divisions: Parks, Recreation and Community Services.

The Parks Division strives to provide a safe, clean and green environment for the community to enjoy. The Division's work protects environmental resources and strengthens community image and sense of place within the City's neighborhoods by maintaining Watsonville's 26 public parks for a total of 143.34 acres, maintain street median islands, City trees and landscaping and public grounds.

The Recreation Division provides health and wellness and recreational experiences to thousands of community members annually through a wide range of leisure programs and services, including youth and adults sports, aquatics, camps and enrichment classes. The Division is also responsible for the maintenance and community use of the City's recreation facilities, including: Ramsay Park Family Center, Callaghan Park Cultural Center, Marinovich Community Center, Muzzio Park Community Center, the Gene Hoularis Waldo Rodriguez Youth Center, PAL Davis, PAL Rodriguez, the Veterans Memorial Building, the Henry J. Mello Center and the PCS Customer Service Center.

The Community Services Division engages residents in community problem solving and creating social cohesiveness and a sense of place. These free and low cost programs include youth and teen development and prevention programs, older adult services (including the operation of the Watsonville Senior Center) and the City's volunteer program. The Division is also responsible for the planning and implementation of the City's large events and permitting for community led special events.

Strategic Goal & Objectives:

In 2009, the City Council adopted the City's most recent Parks and [Recreation Master Plan](#). As an update to the Master Plan, in 2020 the City Council adopted the [2020 Parks and Recreation Strategic Plan](#). Developed through an extensive community engagement effort, the Strategic Plan serves as an addendum to the Parks and Recreation Master Plan that identifies updated goals and includes an action plan that is relevant, practical, and achievable given current economic restraints and potential. This plan addresses current funding mechanisms and identifies future funding opportunities and also includes Park Master Plans for both the [City Plaza](#) and [Ramsay Park](#). Three main goals are identified in the Strategic Plan and are supported by specific objectives and action: (1) Outstanding Parks and Facilities, (2) Impactful Programs and (3) One High Performing Team. The Parks and Recreation Master Plan, 2020 Parks and Recreation Strategic Plan and individual Park Master Plans can be found here: <https://www.cityofwatsonville.org/1745/Park-Planning-Documents>



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Develop sustainable funding sources for the implementation of the Parks and Rec Strategic Plan, deferred maintenance needs, priority projects and on-going operations		●	●		●		●	
Prioritize deferred maintenance of existing parks and facilities and the renovation of high priority facilities, including: the City Plaza, Ramsay Park and sports fields			●		●		●	
Expand and improve access and connections to parks, open spaces and community destinations.			●		●		●	
Partner with healthcare agencies, such as the Pajaro Valley Health Trust, in the planning and implementing of health focused programs.					●		●	
Create a community that values youth by fostering developmental assets and increasing program coordination, especially during after school, evening and weekend hours.					●		●	

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Develop a plan to secure long-term sustainable funding sources to support Department operations.	0	0	0	1 plan
Develop and implement a cost recovery policy.	0	1 policy	0	0
Create and implement written maintenance and equipment standards to improve operational efficiencies.	0	0	0	1 Document outlining maintenance and equipment standards
Complete budgeted deferred maintenance and replacement projects for parks & recreation facilities	See adopted CIP	See adopted CIP	See adopted CIP	See adopted CIP
Complete budgeted construction projects included in the park master plans for City Plaza and Ramsay Park	0	1 - Pump track	1 - Plaza restroom	2 - Slough Connector Project, Ramsay Dog Park
Increase the number of school sites included in the Joint Use Agreement with PVUSD.	0	3 school sites	3 school sites	6 school sites
Number of Health service providers utilizing Parks Rx program.	0	2 Health Care Providers	4 Health Care Providers	6 Health Care Providers
Number of healthy farmers markets supported.	0	1	1	1
Annual average number of daily participant check-ins at after school programs.	unavailable	84	100	125
Number of youth served through quality youth programs and services.	335	500	1000	1250

Department Awards & Recognition

- California Parks and Recreation Society District Award of Excellence for Senior Center Without Limits program
- California Parks and Recreation Society District Award of Excellence for Santa Tour program

Prior Year Accomplishments

In March 2020, many of the Department's regular programs, services, parks and facilities were forced to close due to COVID-19. This included the closures of youth programs, senior programs, youth and adult sports, community special events, facility rentals and gatherings, and the closure of park features, such as playgrounds, skateparks and basketball courts. Despite these set backs and related budget cuts and staffing reductions, the PCS Team was able to realize many accomplishments, including the following:

- Kept the community's 26 parks safe and accessible, as COVID guidance allowed, from the beginning of the shelter in place mandate, to provide community members with spaces for recreation, fresh air, exercise, and a sense of peace and community.
- Managed the safe closing and reopening of park amenities, such as playgrounds, fields, skate parks and sport courts in compliance with State and local guidelines.

- Created the first Virtual Recreation Center in the state of California that provided activities and resources for community members of all ages as they sheltered in place.
- Partnered with the County of Santa Cruz to successfully open, maintain and expand a COVID-19 Testing facility at Ramsay Park Family Center that, for many months, was one of the highest attended in the State.
- Partnered with the County of Santa Cruz to establish a homeless shelter at the Veterans Memorial Building.
- Organized and opened an Emergency Evacuation Shelter for county residents displaced by the CZU wildlifes.
- Led efforts to register over 3,000 of our most vulnerable and hard to reach residents for the vaccine and significantly contributed to the community's attainment of herd immunity.
- In partnership with County Parks, PVUSD, Public Works and the Library, effectively repositioned the Department's youth development programs to serve 85+ children of essential workers on a daily basis through Excel in Place, which provided distance learning support and enrichment activities.
- Partnered with Community Bridges and the City of Santa Cruz to develop the Senior Center without Limits program, which prevents the isolation of older adults by providing participants with tablets to access the 30+ weekly health, wellness, art, and safety classes offered virtually.
- With limited staffing, offered a large number of modified and first time events to create a sense of community through the pandemic:
 - Easter Egg Delivery/Virtual Easter Egg Hunt
 - Mothers Day Flower Delivery
 - Cesar Chavez Awards
 - Drive through Ice Cream Social for Older Adults
 - Muzzio Park Playground Grand Opening
 - July is Parks and Recreation Month Roaming Rex activities
 - Virtual Joint Use Grand Opening
 - Watsonville Acute Center Virtual Vigil
 - Fiestas Patrias 16 de septiembre
 - Drive through Halloween Trunk or Treat
 - Virtual National Night Out
 - "Thankful" Youth Art Contest
 - Drive through Pumpkin Pie Delivery for Older Adults
 - Virtual Veterans Day Celebration
 - Tsu Chi Drive Through Holiday Celebration and Gift Delivery
 - Shop with a Cop
 - Virtual Holiday Tree and Plaza Lighting
 - Santa Tour
- Completed many much needed renovation projects, including the Bridge Street Medians renovation, floors, painting and sound panels at Ramsay Park Family Center, softball field and west restroom renovations at Ramsay Park, and installed ADA ramp at Senior Center

- Completed and implemented new Integrated Pest Management (IPM) guidelines for City operations
- Updated all Department job descriptions to establish teammate expectations in creating one high performing team.
- Finalized and adopted the 2020 Parks and Recreation Strategic Plan and park master plans for the City Plaza and Ramsay Park to establish a road map for Department priorities for the next 5-10 years.
- Established a pilot Joint Use Agreement with PVUSD to open three school sites for community access.
- Completed the renovation of Muzzio Park Playground after it was destroyed by a fire.
- Implemented a new recreation software to improve management of Department programs and rentals and improve customer service.
- Partnered with Santa Cruz Mountain Trail Stewardship (formerly Mountain Bikers of Santa Cruz) to fund, design and build a new Pump Track at Ramsay Park, the first and largest on the Central Coast.
- Awarded an Urban Forestry Grant from Cal Fire to increase the City's tree canopy and create a new tree ordinance and management policy.
- Assumed management of the Watsonville Senior Center to grow and expand services for older adults.
- Implemented and adopted Phase I of the City's new Public Art Program and facilitated new art installations, including Watsonville Brillante on the Civic Plaza garage, Movable Murals at 250 Main St., and numerous other art installations throughout the community.

Challenges, Issues & Opportunities for Upcoming Year

2020 was the toughest year for the parks and recreation profession in recent history. Due to the global pandemic, the Watsonville community faced the forced closure of its parks, playgrounds, facilities and community serving programs for youth and seniors. The Parks and Community Services Department budget was scaled back drastically, reducing the number of teammates to levels lower than during the Great Recession.

With every crisis, comes opportunity. As the world re-opens, Watsonville has the opportunity to reimagine what parks and recreation services look like. Prior to the pandemic, the 2020 Parks and Recreation Strategic Plan identified nearly \$20 million in deferred maintenance needs across parks and facilities. Reinvestment in these resources and in recreation programs will build a future with more positive opportunities and outlets for young people, and more equitable access to quality parks and open space that leads to a healthier community.

The global pandemic has underscored that close-to-home parks are crucial to a community's quality of life. During this crisis, people have turned to their parks like never before—for fresh air, exercise, and a sense of peace and community. The pandemic also brought to light in plain view the many inequities that Watsonville faces, including disproportionate access to quality parks and open space.

There is a national movement to ensure that people in US cities have safe access to quality parks within a 10-minute walk from their home. Research shows that this proximity has a correlation to quality of life, and personal and community wellbeing and mental health. Watsonville, and many other communities of color, are far from achieving this goal. Cities across the US have an average of 10 acres of parkland per 1,000 residents. Watsonville has less than 2 ½ acres per 1,000 residents. In comparing Watsonville's 140 acres of parkland to the City of Santa Cruz's 1,700 acres, it is obvious that Watsonville residents have extremely disproportionate access to parks, playgrounds and open space. Add to that the fact that the parks that are available are in dire need of repair and renovation.

Through this budget, the Department seeks to rebuild the PCS team and its services and has the opportunity to develop programs that are relevant, intentional, fun and meet the needs of the community. Additional resources are also allocated that give the Department the opportunity address more of its deferred maintenance needs than in the past, as well as to fund some of the large CIP projects included in the Ramsay Park Master Plan.

Major Budget Changes

The Department's services and budget were drastically reduced in Fiscal Year 20-21 following the forced closure of many recreation programs and facilities due to COVID-19. This two-year budget reflects a rebirth of the many community revered programs that the Department offers. This budget anticipates a gradual loosening of COVID-19 restrictions and a parallel growth of recreation programs and services. Due to strong community and Council support for an increased investment in parks and recreation, the budget also reflects increased resources to address the estimated \$20 million in deferred maintenance needs in the community's parks and recreation facilities. The Capital Improvement Plan (CIP) also includes funding for the largest City park renovations in many years, including the design and construction of a new dog park and soccer fields at Ramsay Park. In addition, the Department has worked to streamline its budget format in efforts to make it easier for Department teammates and the public to navigate, manage and understand. The Department budget aligns with the Department's three Divisions, separating revenues and expenditures for park maintenance, recreation facilities, recreation programs, community services and departmental administrative support.

MEASURE Y - PARKS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$	
0310	529	5069	SALES TAX - MEASURE Y	0	232,000	338,400	345,168	
			Total Revenues		0	232,000	338,400	345,168

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$	
0310	529	7021	TEMPORARY & CASUAL WAGES	0	70,000	0	0	
0310	529	7021	TEMPORARY & CASUAL WAGES-YOUTH	0	24,000	59,330	60,813	
			Total Payroll (7000 - 7199)		0	94,000	59,330	60,813
0310	529	7361	OTHER CONTRACT SERVICES	0	44,800	200,000	200,000	
0310	529	7361	OTHER CONTRACT SERVICES-YOUTH	0	50,000	39,070	41,992	
0310	529	7559	OTHER SUPPLIES & MATERIALS	0	20,000	40,000	40,000	
0310	529	7721	COST ALLOCATION PLAN CHARGES	0	0	0	2,363	
			Total Operations Costs (7200 - 7299)		0	114,800	279,070	284,355
			Total Budget		0	208,800	338,400	345,168

CANNABIS - PARKS N COMM SVCS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	604	5276	CANNABIS REVENUE	113,806	137,500	0	0
			Total Revenues	113,806	137,500	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	604	7011	REGULAR SALARIES & WAGES	33,627	38,424	0	0
0291	604	7038	RETIREMENT PLAN CHARGES	2,468	8,550	0	0
0291	604	7062	GROUP HEALTH INSURANCE	10,078	11,063	0	0
0291	604	7066	SOCIAL SECURITY	2,572	2,868	0	0
0291	604	7067	ALT - 457 DEFERRED COMP	45	0	0	0
			Total Payroll (7000 - 7199)	48,789	60,905	0	0
0291	604	7361	OTHER CONTRACT SERVICES	0	55,467	0	0
0291	604	7537	INFRASTRUCTURE MATERIALS	2,000	5,128	0	0
0291	604	7541	BUILDING & GROUND MATERIALS	15,181	16,000	0	0
			Total Operations Costs (7200 - 7299)	17,181	76,595	0	0
			Total Budget	65,971	137,500	0	0

LLMAD - GONZALES STREET

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0285	672	5046	GONZALES STREET ASSESSMENT	594	600	600	600
0285	672	5411	INTEREST EARNINGS	337	0	0	0
			Total Revenues	931	600	600	600

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0285	672	7011	REGULAR SALARIES & WAGES	194	232	232	232
0285	672	7038	RETIREMENT PLAN CHARGES	14	53	53	53
0285	672	7062	GROUP HEALTH INSURANCE	64	74	74	74
0285	672	7066	SOCIAL SECURITY	15	17	17	17
			Total Payroll (7000 - 7199)	288	376	376	376
0285	672	7361	OTHER CONTRACT SERVICES	500	100	2,000	2,000
0285	672	7533	SPECIALIZED DEPT MATERIALS	0	124	124	124
			Total Operations Costs (7200 - 7299)	500	224	2,124	2,124
			Total Budget	788	600	2,500	2,500

RECREATION - PARKS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			General Fund	1,655,638	1,399,267	2,351,329	2,472,501
			Total Revenues	1,655,638	1,399,267	2,351,329	2,472,501

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	680	7011	REGULAR SALARIES & WAGES	668,357	727,206	934,519	1,001,541
0150	680	7012	OVERTIME PAY	7,823	2,000	7,200	7,200
0150	680	7021	TEMPORARY & CASUAL WAGES	141,865	46,118	158,350	164,690
0150	680	7025	STANDBY PAY	580	500	500	500
0150	680	7027	HOLIDAY PAY	0	200	500	500
0150	680	7038	RETIREMENT PLAN CHARGES	138,406	162,613	74,511	79,456
0150	680	7042	PERS UNFUNDED LIABILITY	0	0	115,653	127,555
0150	680	7062	GROUP HEALTH INSURANCE	153,606	167,463	197,325	202,215
0150	680	7066	SOCIAL SECURITY	57,999	54,775	70,548	75,677
0150	680	7067	ALT - 457 DEFERRED COMP	1,731	1,705	1,300	1,300
0150	680	7091	EMPLOYEE BOOT REIMBURSEMENT	1,788	2,000	3,000	3,000
			Total Payroll (7000 - 7199)	1,172,156	1,164,580	1,563,406	1,663,634
0150	680	7211	ELECTRICITY & GAS	28,578	27,500	29,000	29,500
0150	680	7213	WATER SERVICES	0	0	354,541	358,086
0150	680	7214	SEWER FEES	0	0	20,289	21,811
0150	680	7215	SOLID WASTE SERVICES	0	0	95,383	102,537
0150	680	7222	TELEPHONE SERVICE	674	1,000	1,000	1,000
0150	680	7232	TRAVEL & SUBSISTENCE	253	250	250	250
0150	680	7321	REP & MAINT-OTHER EQUIP/FURN/T	9,326	4,700	4,700	4,700
0150	680	7323	REP & MAINT-VEHICLES & EQUIPM	17,951	5,000	6,030	6,030
0150	680	7327	REP & MAINT-UNIFORMS & ACCESS	470	6,000	6,000	6,000
0150	680	7331	REP & MAINT-RADIO EQUIPMENT	5,091	1,500	1,500	1,500
0150	680	7351	DUES AND SUBSCRIPTIONS	1,434	1,000	2,000	1,000
0150	680	7359	PERSONNEL TRAINING	780	3,000	6,000	6,000
0150	680	7361	OTHER CONTRACT SERVICES	220,780	28,978	116,067	124,783
0150	680	7361	OTHER CONTRACT SERVICES-TREE L	8,631	0	0	0
0150	680	7501	OFFICE SUPPLIES	968	1,000	1,000	1,000
0150	680	7504	JANITORIAL SUPPLIES	9,120	10,000	10,000	10,000
0150	680	7516	UNIFORMS BADGES & ACCESSORIES	3,706	1,060	1,060	1,060
0150	680	7533	SPECIALIZED DEPT MATERIALS	35,575	28,264	31,264	31,264
0150	680	7533	SPECIALIZED DEPT MATERIALS-TRE	12,299	42,433	0	0
0150	680	7537	INFRASTRUCTURE MATERIALS	362	1,500	1,500	1,500
0150	680	7541	BUILDING & GROUND MATERIALS	22,210	12,000	14,000	14,000
0150	680	7551	CHEMICALS	8,353	4,400	6,000	6,000
0150	680	7557	REPLACEMENT OF EQUIPMENT	2,245	2,000	2,000	2,000
0150	680	7559	OTHER SUPPLIES & MATERIALS	19,274	2,219	22,219	22,219

0150	680	7561	FUELS & LUBRICANTS	19,727	25,000	25,000	25,000
0150	680	7702	RENT OF EQUIPMENT	5,470	2,500	2,500	2,500
0150	680	7731	MSC CHARGES	70,193	43,370	43,370	43,370
Total Operations Costs (7200 - 7299)				483,482	234,687	787,923	808,867
Total Budget				1,655,638	1,399,267	2,351,329	2,472,501

RECREATION FACILITIES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	681	5249	RECREATION USE FEE	0	0	5,000	5,000
0150	681	5315	FIELD RESERVATIONS	0	0	18,000	25,000
0150	681	5461	PINTO LAKE CONCESSION	0	0	31,000	35,000
0150	681	5469	LEASE REVENUE	0	0	2,500	2,500
0150	681	5477	CIVIC CENTER COMMUNITY ROOMS	0	0	20,000	26,000
0150	681	5480	RENTAL REVENUE	0	0	10,000	12,000
0150	681	5491	RENTAL REVENUE FOR RAMSAY	0	0	36,000	45,000
0150	681	5495	RENTAL REVENUE - YOUTH CENTER	0	0	4,000	4,000
0150	681	5895	OTHER REVENUE	0	0	65,000	82,000
			General Fund	0	0	417,864	397,971
			Total Revenues	0	0	609,364	634,471

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	681	7011	REGULAR SALARIES & WAGES	0	0	81,964	87,985
0150	681	7021	TEMPORARY & CASUAL WAGES	0	0	36,779	39,073
0150	681	7038	RETIREMENT PLAN CHARGES	0	0	6,623	7,039
0150	681	7042	PERS UNFUNDED LIABILITY	0	0	3,451	3,806
0150	681	7062	GROUP HEALTH INSURANCE	0	0	14,845	15,211
0150	681	7066	SOCIAL SECURITY	0	0	6,270	6,731
0150	681	7067	ALT - 457 DEFERRED COMP	0	0	478	507
			Total Payroll (7000 - 7199)	0	0	150,410	160,352
0150	681	7211	ELECTRICITY & GAS	0	0	70,400	70,752
0150	681	7213	WATER SERVICES	0	0	12,528	12,653
0150	681	7214	SEWER FEES	0	0	6,271	6,741
0150	681	7215	SOLID WASTE SERVICES	0	0	21,991	23,640
0150	681	7222	TELEPHONE SERVICE	0	0	16,100	16,500
0150	681	7307	EXPERT & CONSULTATION SERVICES	0	0	20,000	30,000
0150	681	7325	REP & MAINT-BUILDINGS	0	0	75,000	75,000
0150	681	7359	PERSONNEL TRAINING	0	0	500	500
0150	681	7361	OTHER CONTRACT SERVICES	0	0	215,000	215,000
0150	681	7559	OTHER SUPPLIES & MATERIALS	0	0	405	405
0150	681	7561	FUELS & LUBRICANTS	0	0	8,000	8,000
0150	681	7702	RENT OF EQUIPMENT	0	0	1,000	1,000
0150	681	7716	FACILITY INSURANCE COSTS	0	0	15,000	17,000
0150	681	7731	MSC CHARGES	0	0	6,759	6,759
0150	681	7751	CHARGES IN-INTERDEPARTMENTAL	0	0	0	169
0150	681	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(10,000)	(10,000)
			Total Operations Costs (7200 - 7299)	0	0	458,954	474,119
			Total Budget	0	0	609,364	634,471

COMMUNITY SERVICES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	682	5249	RECREATION USE FEE	0	0	4,000	4,000
0150	682	5252	PROGRAM FEES	0	0	5,000	5,000
0150	682	5253	RECREATION ADULT TRIPS & TOURS	0	0	3,000	3,000
0150	682	5276	CANNABIS REVENUE	0	0	137,500	151,250
0150	682	5332	SPECIAL EVENTS	0	0	64,000	160,000
0150	682	5469	LEASE REVENUE	0	0	5,000	8,500
0150	682	5850	DONATIONS/SPONSORS	0	0	17,000	40,000
0150	682	5895	OTHER REVENUE	0	0	3,750	3,750
			General Fund	0	0	628,722	667,417
			Total Revenues	0	0	867,972	1,042,917

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	682	7011	REGULAR SALARIES & WAGES	0	0	328,993	349,669
0150	682	7021	TEMPORARY & CASUAL WAGES	0	0	153,330	162,692
0150	682	7038	RETIREMENT PLAN CHARGES	0	0	26,017	27,547
0150	682	7042	PERS UNFUNDED LIABILITY	0	0	45,775	50,484
0150	682	7062	GROUP HEALTH INSURANCE	0	0	59,386	60,850
0150	682	7066	SOCIAL SECURITY	0	0	24,228	25,811
0150	682	7067	ALT - 457 DEFERRED COMP	0	0	1,993	2,114
			Total Payroll (7000 - 7199)	0	0	639,722	679,167
0150	682	7342	TRIPS & TOURS	0	0	6,000	6,000
0150	682	7359	PERSONNEL TRAINING	0	0	2,700	2,700
0150	682	7361	OTHER CONTRACT SERVICES	0	0	154,300	289,800
0150	682	7533	SPECIALIZED DEPT MATERIALS	0	0	63,500	63,500
0150	682	7559	OTHER SUPPLIES & MATERIALS	0	0	1,750	1,750
			Total Operations Costs (7200 - 7299)	0	0	228,250	363,750
			Total Budget	0	0	867,972	1,042,917

RECREATION

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	683	5249	RECREATION USE FEE	0	0	187,000	200,000
0150	683	5279	SPORTS PROGRAM FEES	0	0	106,000	180,000
0150	683	5348	ENRICHMENT PROGRAM FEES	0	0	10,000	12,000
0150	683	5850	DONATIONS/SPONSORS	0	0	5,000	5,000
0150	683	5895	OTHER REVENUE	0	0	2,500	2,500
			General Fund	0	0	126,617	90,627
			Total Revenues	0	0	437,117	490,127

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	683	7011	REGULAR SALARIES & WAGES	0	0	69,610	71,350
0150	683	7021	TEMPORARY & CASUAL WAGES	0	0	230,336	269,368
0150	683	7038	RETIREMENT PLAN CHARGES	0	0	5,625	5,765
0150	683	7042	PERS UNFUNDED LIABILITY	0	0	12,609	13,906
0150	683	7062	GROUP HEALTH INSURANCE	0	0	14,845	15,211
0150	683	7066	SOCIAL SECURITY	0	0	5,325	5,459
0150	683	7067	ALT - 457 DEFERRED COMP	0	0	2,994	3,501
			Total Payroll (7000 - 7199)	0	0	341,344	384,560
0150	683	7212	POSTAGE & SHIPPING	0	0	4,500	4,500
0150	683	7221	ADVERTISING	0	0	19,100	19,100
0150	683	7351	DUES AND SUBSCRIPTIONS	0	0	1,850	1,850
0150	683	7357	PRINTING BINDING & DUPLICATIN	0	0	3,000	3,000
0150	683	7359	PERSONNEL TRAINING	0	0	4,500	4,500
0150	683	7361	OTHER CONTRACT SERVICES	0	0	18,300	19,700
0150	683	7533	SPECIALIZED DEPT MATERIALS	0	0	41,573	48,573
0150	683	7559	OTHER SUPPLIES & MATERIALS	0	0	2,950	2,950
0150	683	7751	CHARGES IN-INTERDEPARTMENTAL	0	0	0	1,394
			Total Operations Costs (7200 - 7299)	0	0	95,773	105,567
			Total Budget	0	0	437,117	490,127

RECREATION - ADMINISTRATION

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	690	5249	RECREATION USE FEE - ADMIN	6,342	5,000	0	0
0150	690	5477	CIVIC CENTER COMMUNITY ROOMS	24,126	26,000	0	0
0150	690	5491	RENTAL - RAMSAY	32,035	36,580	0	0
0150	690	5494	RENTAL - VETS HALL	40,679	15,000	0	0
0150	690	5495	RENTAL - YOUTH CENTER	3,232	4,000	0	0
0150	690	5850	DONATIONS/SPONSORS - ADMIN	1,717	5,000	0	0
0150	690	5895	INSURANCE REVENUE - PARKS & RE	9,916	14,000	0	0
0150	690	5895	MELLO CTR RENTAL REVNU	6,593	0	0	0
0150	690	5895	OTHER REVENUE	21,615	5,000	0	0
0150	690	5895	OTHER REVENUE - TREE AND BENCH	3,063	0	0	0
0150	690	5895	OTHER REVENUE- P&CS SECURITY G	18,532	15,000	0	0
			General Fund	1,207,542	1,122,879	847,245	875,890
			Total Revenues	1,375,391	1,248,459	847,245	875,890

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	690	7011	REGULAR SALARIES & WAGES	653,858	556,932	443,197	453,313
0150	690	7021	TEMPORARY & CASUAL WAGES	12,910	25,474	0	0
0150	690	7038	RETIREMENT PLAN CHARGES	119,443	132,311	33,491	33,969
0150	690	7042	PERS UNFUNDED LIABILITY	0	0	95,724	105,575
0150	690	7062	GROUP HEALTH INSURANCE	107,479	91,521	59,392	60,856
0150	690	7066	SOCIAL SECURITY	47,799	39,415	29,111	29,606
0150	690	7067	ALT - 457 DEFERRED COMP	1,257	442	442	442
			Total Payroll (7000 - 7199)	942,746	846,095	661,357	683,761

0150	690	7211	ELECTRICITY & GAS	29,649	38,000	0	0
0150	690	7212	POSTAGE & SHIPPING	1,684	1,500	500	500
0150	690	7221	ADVERTISING	1,027	1,000	0	0
0150	690	7222	TELEPHONE SERVICE	12,797	8,000	0	0
0150	690	7225	COMPUTER HARDWARE	9,050	2,000	2,500	2,500
0150	690	7226	COMPUTER SOFTWARE	335	500	500	500
0150	690	7232	TRAVEL & SUBSISTENCE	1,311	500	500	500
0150	690	7307	EXPERT & CONSULTATION SERVICES	23,996	15,600	0	0
0150	690	7321	REP & MAINT-OTHER EQUIP/FURN/T	0	600	0	0
0150	690	7322	REP & MAINT-OFFICE EQUIP/COMP	4,558	8,000	0	0
0150	690	7325	REP & MAINT-BUILDINGS	68,569	46,863	0	0
0150	690	7351	DUES AND SUBSCRIPTIONS	2,170	2,000	2,000	2,000
0150	690	7357	PRINTING BINDING & DUPLICATIN	445	3,000	0	0
0150	690	7359	PERSONNEL TRAINING	5,154	3,500	3,000	3,000
0150	690	7360	HOSTED SERVICES	83	0	0	0
0150	690	7361	OTHER CONTRACT SERVICES	92,848	92,683	26,500	26,500
0150	690	7501	OFFICE SUPPLIES	4,671	5,000	5,000	5,000
0150	690	7533	SPECIALIZED DEPT MATERIALS	10,837	11,073	5,000	5,000

0150	690	7542	BOOKS & AUDIO/VISUAL MATERIALS	38	500	0	0
0150	690	7559	OTHER SUPPLIES & MATERIALS	3,727	3,905	0	0
0150	690	7561	FUELS & LUBRICANTS	4,651	8,000	0	0
0150	690	7702	RENT OF EQUIPMENT	0	1,000	0	0
0150	690	7711	GENERAL INSURANCE	45,400	47,700	55,627	55,991
0150	690	7712	COMPENSATION INSURANCE	67,600	69,600	84,761	85,097
0150	690	7716	FACILITY INSURANCE COSTS	12,378	14,000	0	0
0150	690	7731	MSC CHARGES	6,690	6,759	0	0
0150	690	7751	CHARGES IN-INTERDEPARTMENTAL	11,081	11,081	0	5,541
0150	690	7770	REFUNDS AND REBATES	11,897	0	0	0
Total Operations Costs (7200 - 7299)				432,645	402,364	185,888	192,129

Total Budget

1,375,391	1,248,459	847,245	875,890
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SCIENCE WORKSHOP

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	694	5895	OTHER REVENUE	0	0	50,000	51,000
			General Fund	0	0	53,310	55,116
			Total Revenues	0	0	103,310	106,116

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	694	7011	REGULAR SALARIES & WAGES	0	0	165,959	174,053
0150	694	7021	TEMPORARY & CASUAL WAGES	0	0	60,000	60,000
0150	694	7038	RETIREMENT PLAN CHARGES	0	0	13,323	13,906
0150	694	7062	GROUP HEALTH INSURANCE	0	0	29,702	30,434
0150	694	7066	SOCIAL SECURITY	0	0	12,703	13,323
0150	694	7067	ALT - 457 DEFERRED COMP	0	0	3,563	3,563
			Total Payroll (7000 - 7199)	0	0	285,250	295,279
0150	694	7325	REP & MAINT-BUILDINGS	0	0	10,000	10,000
0150	694	7361	OTHER CONTRACT SERVICES	0	0	6,300	6,300
0150	694	7559	OTHER SUPPLIES & MATERIALS	0	0	15,000	15,000
0150	694	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(213,240)	(220,463)
			Total Operations Costs (7200 - 7299)	0	0	(181,940)	(189,163)
			Total Budget	0	0	103,310	106,116

LLMAD- BAY BREEZE SPECIAL DIST

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0354	958	5327	BAY BREEZE SPECIAL DISTRICT	60,389	19,900	24,198	24,681
0354	958	5327	BAY BREEZE SPECIAL DISTRICT RE	0	38,800	39,576	40,368
0354	958	5411	INTEREST EARNINGS	10,490	2,500	5,000	5,000
			Total Revenues	70,879	61,200	68,774	70,049

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0354	958	7011	REGULAR SALARIES & WAGES	1,270	1,187	1,269	1,328
0354	958	7021	TEMPORARY & CASUAL WAGES	1,208	1,582	1,905	2,021
0354	958	7038	RETIREMENT PLAN CHARGES	185	270	103	106
0354	958	7042	PERS UNFUNDED LIABILITY	0	0	91	100
0354	958	7062	GROUP HEALTH INSURANCE	415	294	295	302
0354	958	7066	SOCIAL SECURITY	189	91	97	101
0354	958	7067	ALT - 457 DEFERRED COMP	0	21	21	21
			Total Payroll (7000 - 7199)	3,268	3,445	3,781	3,979
0354	958	7327	REP & MAINT - UNIFORM & ACCESS	236	500	500	500
0354	958	7331	REP & MAINT - RADOI EQUIPMENT	0	250	250	250
0354	958	7361	OTHER CONTRACT SERVICES	10,038	11,475	12,000	12,500
0354	958	7541	BUILDING & GROUND MATERIALS	0	500	500	500
0354	958	7551	CHEMICALS	20	500	500	500
0354	958	7553	SPECIALIZED DEPT MATERIALS	438	2,000	2,000	2,000
0354	958	7559	OTHER SUPPLIES & MATERIALS	625	1,591	1,591	1,591
0354	958	7561	FUELS & LUBRICANTS	774	523	523	523
0354	958	7721	COST ALLOCATION PLAN CHARGES	1,620	2,557	2,634	2,713
0354	958	7731	MSC CHARGES	1,676	2,332	2,332	2,332
0354	958	7821	REPLACEMENT RESERVE - BAY BREE	107,198	41,921	41,921	41,921
			Total Operations Costs (7200 - 7299)	122,625	64,149	64,751	65,330
			Total Budget	125,893	67,594	68,532	69,309

LLMAD- VISTA MONTANA SPECIAL DIST.

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0354	959	5327	REPLACEMENT RESERVE - ZONE A	0	36,165	37,069	37,996
0354	959	5327	REPLACEMENT RESERVE ZONE B	0	7,320	7,503	7,691
0354	959	5327	V M ZONE B LANDSCAPING & LIGHT	0	44,800	45,920	47,068
0354	959	5327	VISTA SPECIAL DISTRICT ASSESSM	136,434	44,400	45,510	46,648
0354	959	5411	INTEREST EARNINGS	0	3,000	3,000	3,000
Total Revenues				136,434	135,685	139,002	142,403

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0354	959	7011	REGULAR SALARIES & WAGES	27,656	30,186	33,991	37,451
0354	959	7021	TEMPORARY & CASUAL WAGES	21,346	28,012	17,384	17,912
0354	959	7038	RETIREMENT PLAN CHARGES	2,698	6,861	2,747	3,026
0354	959	7042	PERS UNFUNDED LIABILITY	0	0	4,497	4,960
0354	959	7062	GROUP HEALTH INSURANCE	8,583	9,117	9,132	9,359
0354	959	7066	SOCIAL SECURITY	2,946	2,310	2,601	2,865
0354	959	7067	ALT - 457 DEFERRED COMP	171	364	364	364
Total Payroll (7000 - 7199)				63,400	76,850	70,716	75,937
0354	959	7211	ELECTRICITY & GAS	363	500	500	500
0354	959	7213	WATER SERVICES	0	0	21,000	21,000
0354	959	7327	REP & MAINT - UNIFORM & ACCESS	425	500	500	500
0354	959	7331	REP & MAINT - ROAD EQUIPMENT	436	0	0	0
0354	959	7361	OTHER CONTRACT SERVICES	0	500	500	500
0354	959	7541	BUILDING & GROUND MATERIALS	209	1,000	1,000	1,000
0354	959	7551	CHEMICALS	480	1,000	1,000	1,000
0354	959	7553	SPECIALIZED DEPT MATERIALS	1,733	976	976	976
0354	959	7559	OTHER SUPPLIES & MATERIALS	249	0	0	0
0354	959	7561	FUELS & LUBRICANTS	1,845	1,500	1,500	1,500
0354	959	7711	GENERAL INSURANCE	2,400	2,500	2,550	2,601
0354	959	7712	COMPENSATION INSURANCE	3,400	3,500	3,570	3,641
0354	959	7721	COST ALLOCATION PLAN CHARGES	6,479	10,226	10,532	10,848
0354	959	7731	MSC CHARGES	4,802	3,597	3,597	3,597
0354	959	7821	REPLACEMENT RESERVE - ZONE A	18,267	36,076	36,076	36,076
0354	959	7821	REPLACEMENT RESERVE - ZONE B	3,655	9,388	9,388	9,388
Total Operations Costs (7200 - 7299)				44,744	71,263	92,689	93,127
Total Budget				108,144	148,113	163,405	169,064

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Police Department



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POLICE DEPARTMENT

Organizational Structure - Fiscal years 2021-2023



Interim Police Chief
Thomas Sims

Executive Assistant
E. Sanchez

Fiscal Manager
L. Maldonado

Media & Comm. Specialist
M. Pulido

Administrative Analyst
Vacant

Interim Assistant Police Chief
Jorge Zamora

Field Ops. Gold Division
Police Captain
Capt. Magdayao

Field Ops. Blue Division
Police Captain
Capt. McKinley

Professional Standards Division
Police Captain
VACANT

Special Ops. Division
Police Captain
Capt. Rodriguez

Gold Team

Admin Sergeant

FTO Program

P.S.S.

Fleet Management

Special Events

C.A.R.E.

Blue Team

Traffic Sergeant

Traffic Bureau

Parking / Vehicle Abate

Admin. Sergeant

ABC/Tobacco

K9 Program

Chaplaincy Program

Internal Affairs

Facilities Management

Safety

Personnel Section

Personnel Rotation

Awards & Recognition

Recruiting & Hiring

Training Section

Range

Training Committee

CPT

Investigation Bureau

S.I.U.

Crime Analyst

Records Unit

Evidence Unit

**S.C.C.A.C.T.
S.C.A.R.E.**

Community Services

Cadet Program

**P.I.T.
Post Incident Team**

Volunteer Program

POLICE SUMMARY

The Police Department is divided into seven divisions: Support Services, Operations, Police Activity League, Administrative Services, Neighborhood Services, Animal Services, and Cannabis. The Department is also responsible for Measure G (Police) Fund and Abandon Vehicle Fund under the Special Revenue Funds Section.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
POLICE - SUPPORT SERVICES (409)	3,081,177	3,345,653	3,550,731	3,725,203
POLICE - GENERAL (410)	13,942,948	13,891,627	14,904,009	15,521,031
ADMINISTRATIVE SERVICES POLICE (419)	663,033	690,925	700,571	734,615
ABANDONED VEHICLE AUTHORITY (423)	82,912	60,000	60,000	60,000
NARCOTICS FORFEITURE AWARD (426)	0	0	11,500	11,500
ANIMAL SHELTER (430)	711,042	669,483	686,585	706,188
SALES TAX MEASURE Y - POLICE (527)	1,786,299	1,914,596	2,413,190	2,486,261
SALES TAX MEASURE Y - PAL (528)	46,003	0	0	0
CANNABIS REVENUE - POLICE (601)	46,973	110,000	0	0
RECREATION - PAL (693)	0	354,037	436,375	454,072
Total Expenditures	20,360,387	21,036,321	22,762,961	23,698,870

DEPARTMENT GOALS

POLICE

Division: Police Department (409, 410, 419, 430, 602)

Purpose:

Committing ourselves to public safety through engagement, education, enforcement and professional development.

Strategic Goal & Objectives:

Reduce crime in the community, reduce traffic collisions and ensure pedestrian safety, increase community engagement and youth prevention/intervention programs.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives

Reduce overall crime in the community	●				●	●	
Reduce traffic collisions and ensure pedestrian safety					●	●	
Increase youth prevention/intervention programs					●	●	
Increase community engagement					●	●	
Build a better / stronger environment at the Police Dept					●		●

Performance Measures and Related Goals	FY 18/19	FY 19/20	FY 20/21	FY 21/22 Projected
Number of firearm seizures, felony investigations, calls for service.	Firearms 159 CFS 60,823	Firearms 105 CFS 56,891	Firearms 90 (YTD) CFS 43,541	Firearms 100 CFS 50,000
Number of traffic citations, number of vehicle accidents (auto, pedestrian, bicycle) Number of youth, unhoused and elderly provided traffic safety education. .	Traffic Collisions - 483 Veh v Ped - 37 Bicycle - 20	Traffic Collisions - 459 Veh v Ped - 40 Bicycle - 18	Traffic Collisions - 365 Veh v Ped - 21 Bicycle - 16	Traffic Collisions - 350 Veh v Ped - 10 Bicycle - 14
Expand Caminos outreach to include additional first offense crimes. Expand cadet program by partnering with Fire Dept. academy - public safety youth program. Expand Agua con la Chota.	100	0	150	200
Increase outreach through social media followers. Create programs to encourage community involvement (Ad Hoc, City Leadership Academy, Ride-a-long program, Traffic safety programs)	Facebook - 14,308 Instagram - 2500 YouTube - 0 Mobile App - 0	Unavailable	Facebook - 20,460 Instagram - 21,400 YouTube - 600 Mobile App - 3,200	Facebook - 25,000 Instagram - 25,000 YouTube - 1,200 Mobile App - 6,000
Increase recruitment of female officers. use of a wellness application for Dept. employees, create an emergency Pantry Program, continue to make infrastructure improvements in all PD buildings (security cameras, safety features, carpet, misc.)	Female Officers 6	Female Officers 6 Social Media push and Mothers Day video	Female Officers 6 Wellness App - Cortigo Pantry Program with Fire Dept	Female Officers 8

Department Awards & Recognition

Chief Honda's interview at [Good Morning America](#) about policing in America.

Prior Year Accomplishments

Hiring of Media Specialist and Crime Analyst. Locker Room Remodel. Body Worn Camera Program, DORS Program for online reporting. CARE Team expansion (additional days, hours)

Challenges, Issues & Opportunities for Upcoming Year

Maintaining full-staffing - we continue to have ongoing testing and backgrounding of potential candidates. Due to reduced professional staff (PSS, Records Clerk) public hours of operation have been reduced - we continue to have have testing and backgrounding of potential candidates. Due to COVID-19, many youth pro-social activities have not been available - we have been partnering with new local Non-Profit organizations to help with youth programing and services. We continue to be faced with challenges associated to our homeless and those with mental health illness - we continue to work with local businesses, school district and County to help find solutions.

Major Budget Changes

Our SRO contract was eliminated and the Department had to absorb \$265,311.00 in lost revenue. This created a situation requiring the Police Department to keep two police officer positions vacant. COVID-19 impacted parking revenue. No parking was enforced and the PEO's were reassigned to COVID related duties.

POLICE - SUPPORT SERVICES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	409	5273	S.C.A.R.E. PRORGRAM	166,943	161,000	166,000	166,000
0150	409	5390	DUI FINES	50,905	28,000	28,000	28,560
0150	409	5853	POST REIMBURSEMENTS	116,756	10,000	30,000	30,600
			General Fund	2,746,573	3,146,653	3,326,731	3,500,043
			Total Revenues	3,081,177	3,345,653	3,550,731	3,725,203

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	409	7011	REGULAR SALARIES & WAGES	1,023,599	1,094,924	1,135,327	1,187,788
0150	409	7012	OVERTIME PAY	88,255	46,500	46,500	46,500
0150	409	7021	TEMPORARY & CASUAL WAGES	0	40,148	40,148	40,148
0150	409	7038	RETIREMENT PLAN CHARGES	289,897	352,325	182,207	189,591
0150	409	7039	RETIREMENT PLAN CHARGES - SIDE	42,530	42,543	42,543	42,543
0150	409	7042	PERS UNFUNDED LIABILITY	0	0	272,771	301,402
0150	409	7062	GROUP HEALTH INSURANCE	121,061	132,482	133,168	134,632
0150	409	7066	SOCIAL SECURITY	20,393	19,972	20,905	21,775
0150	409	7067	ALT - 457 DEFERRED COMP	0	522	522	522
0150	409	7090	UNIFORM ALLOWANCE	5,744	5,700	6,000	6,000
			Total Payroll (7000 - 7199)	1,591,479	1,735,116	1,880,091	1,970,901
0150	409	7212	POSTAGE & SHIPPING	418	0	0	0
0150	409	7222	TELEPHONE SERVICE	44,961	42,000	42,000	42,000
0150	409	7225	COMPUTER HARDWARE	753	0	0	0
0150	409	7232	TRAVEL & SUBSISTENCE	(10)	0	0	0
0150	409	7303	LEGAL SERVICES	4,694	10,000	10,000	10,000
0150	409	7307	EXPERT & CONSULTATION SERVICES	20,935	25,777	25,777	25,777
0150	409	7351	DUES AND SUBSCRIPTIONS	4,454	4,000	4,000	4,000
0150	409	7357	PRINTING BINDING & DUPLICATIN	9,103	10,000	10,000	10,000
0150	409	7359	PERSONNEL TRAINING	1,853	0	0	0
0150	409	7360	HOSTED SERVICES	1,903	0	0	0
0150	409	7361	OTHER CONTRACT SERVICES	21,614	26,000	26,000	26,000
0150	409	7369	FEES & PERMITS	1,334,741	1,435,012	1,506,763	1,582,101
0150	409	7501	OFFICE SUPPLIES	12,682	5,000	10,000	10,000
0150	409	7559	OTHER SUPPLIES & MATERIALS	152	0	0	0
0150	409	7702	RENT OF EQUIPMENT	14,798	36,100	36,100	36,100
0150	409	7751	CHARGES IN-INTERDEPARTMENTAL	16,648	16,648	0	8,324
			Total Operations Costs (7200 - 7299)	1,489,698	1,610,537	1,670,640	1,754,302
			Total Budget	3,081,177	3,345,653	3,550,731	3,725,203

POLICE - GENERAL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	410	5116	TOBACCO RETAILER LICENSE	13,260	15,000	15,000	15,300
0150	410	5261	POLICE SPECIAL EVENT FEES	12,376	10,000	10,000	10,200
0150	410	5268	POLICE RANGE FEES	29,474	29,000	29,000	29,580
0150	410	5276	CANNABIS REVENUE	0	0	110,000	121,000
0150	410	5277	CANNABIS FACILITY ID CARDS FEE	7,176	9,000	9,000	9,180
0150	410	5307	POLICE REPORTS	46,745	52,000	52,000	53,040
0150	410	5330	VEHICLE IMPOUND RELEASE FEE	60,594	52,000	55,000	55,000
0150	410	5335	VEHICLE TOWING FEE	38,709	21,000	21,000	21,000
0150	410	5381	COURT FINES	94,582	98,000	98,000	98,000
0150	410	5383	PARKING FINES	292,590	302,000	320,000	320,000
0150	410	5386	PRKG TICKET FINES-STATE COUNTY	192,250	165,000	170,000	170,000
0150	410	5388	CODE VIOLATION PENALTIES	20,750	20,000	20,000	20,000
0150	410	5651	WHS SRO	132,656	110,000	0	0
0150	410	5890	GRANT PROCEEDS	152,859	100,000	100,000	100,000
0150	410	5890	PVHS SRO	132,656	128,000	0	0
0150	410	5893	PERSONNEL REIMBURSEMENT - POLI	53,441	60,000	5,000	10,000
0150	410	5895	OTHER REVENUE - POLICE	28,982	26,000	26,000	26,000
0150	410	5897	CASH OVERAGES	3	0	0	0
			General Fund	12,633,847	12,694,627	13,864,009	14,462,731
			Total Revenues	13,942,948	13,891,627	14,904,009	15,521,031

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	410	7011	REGULAR SALARIES & WAGES	7,791,819	7,874,819	8,087,854	8,400,714
0150	410	7012	OVERTIME PAY	455,364	300,000	300,000	300,000
0150	410	7021	TEMPORARY & CASUAL WAGES	23,658	0	0	0
0150	410	7038	RETIREMENT PLAN CHARGES	2,758,902	3,009,144	1,366,199	1,410,537
0150	410	7039	RETIREMENT PLAN CHARGES - SIDE	255,181	255,168	255,168	255,168
0150	410	7042	PERS UNFUNDED LIABILITY	0	0	2,084,152	2,306,234
0150	410	7062	GROUP HEALTH INSURANCE	908,400	944,916	947,425	957,307
0150	410	7066	SOCIAL SECURITY	158,083	149,493	155,994	162,097
0150	410	7067	ALT - 457 DEFERRED COMP	1,068	556	1,300	1,300
0150	410	7090	UNIFORM ALLOWANCE	44,639	41,800	40,200	40,200
			Total Payroll (7000 - 7199)	12,397,114	12,575,896	13,238,292	13,833,557
0150	410	7211	ELECTRICITY & GAS	89,852	125,000	125,000	125,000
0150	410	7212	POSTAGE & SHIPPING	5,679	6,000	6,000	6,000
0150	410	7213	WATER SERVICES	0	0	4,089	4,130
0150	410	7214	SEWER FEES	0	0	1,684	1,810
0150	410	7215	SOLID WASTE SERVICES	0	0	19,280	20,726
0150	410	7222	TELEPHONE SERVICE	0	12,312	12,312	12,312

0150	410	7223	DATA SERVICE CHARGES	11,854	0	0	0
0150	410	7225	COMPUTER HARDWARE	762	40,000	40,000	40,000
0150	410	7226	COMPUTER SOFTWARE	4,005	20,000	20,000	20,000
0150	410	7232	TRAVEL & SUBSISTENCE	219	10,000	10,000	10,000
0150	410	7303	LEGAL SERVICES-BUDGETEL HOTEL	0	20,000	20,000	20,000
0150	410	7322	REP & MAINT-OFFICE EQUIP/COMP	5,744	0	0	0
0150	410	7323	REP & MAINT-VEHICLES & EQUIPME	156,935	24,500	67,975	67,975
0150	410	7324	REP & MAINT-PLANT & EQUIPMENT	20	0	0	0
0150	410	7325	REP & MAINT-BUILDINGS	24,143	14,000	29,000	29,000
0150	410	7331	REP & MAINT-RADIO EQUIPMENT	11,707	24,500	24,500	24,500
0150	410	7359	PERSONNEL TRAINING	4,784	0	0	0
0150	410	7360	HOSTED SERVICES	91	0	0	0
0150	410	7361	OTHER CONTRACT SERVICES	210,432	75,000	185,000	185,000
0150	410	7369	FEES & PERMITS	218	4,800	4,800	4,800
0150	410	7501	OFFICE SUPPLIES	277	0	0	0
0150	410	7516	UNIFORMS BADGES & ACCESSORIES	12,775	16,500	16,500	16,500
0150	410	7533	SPECIALIZED DEPT MATERIALS	2,093	0	0	0
0150	410	7559	OTHER SUPPLIES & MATERIALS	7,755	0	0	0
0150	410	7561	FUELS & LUBRICANTS	160,425	63,000	90,077	90,077
0150	410	7702	RENT OF EQUIPMENT	923	0	0	0
0150	410	7711	GENERAL INSURANCE	119,600	125,600	146,473	147,432
0150	410	7712	COMPENSATION INSURANCE	626,900	645,700	786,351	789,464
0150	410	7731	MSC CHARGES	50,189	39,876	39,876	39,876
0150	410	7751	CHARGES IN-INTERDEPARTMENTAL	32,143	32,143	0	16,072
0150	410	7752	CHARGES OUT-INTERDEPARTMENTAL	(82,912)	(60,000)	(60,000)	(60,000)
0150	410	7765	FIXED CHARGES-PARKING TICKET R	88,445	76,800	76,800	76,800
0150	410	7770	REFUNDS AND REBATES	779	0	0	0
Total Operations Costs (7200 - 7299)				1,545,834	1,315,731	1,665,717	1,687,474
Total Budget				13,942,948	13,891,627	14,904,009	15,521,031

ADMINISTRATIVE SERVICES POLICE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	419	5135	ALARM PERMIT	14,270	27,000	28,000	28,560
0150	419	5274	FALSE ALARM FEES	3,712	4,000	5,000	5,000
0150	419	5892	EVIDENCE MONEY	373	10,000	4,000	4,000
			General Fund	644,678	649,925	663,571	697,055
			Total Revenues	663,033	690,925	700,571	734,615

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	419	7011	REGULAR SALARIES & WAGES	384,273	389,349	403,613	421,728
0150	419	7012	OVERTIME PAY	3,326	16,000	16,000	16,000
0150	419	7021	TEMPORARY & CASUAL WAGES	18,961	0	0	0
0150	419	7038	RETIREMENT PLAN CHARGES	72,271	88,499	32,391	33,673
0150	419	7042	PERS UNFUNDED LIABILITY	0	0	60,295	66,500
0150	419	7062	GROUP HEALTH INSURANCE	87,196	88,925	88,955	91,154
0150	419	7066	SOCIAL SECURITY	29,363	29,401	30,277	31,664
0150	419	7067	ALT - 457 DEFERRED COMP	247	407	407	407
0150	419	7090	UNIFORM ALLOWANCE	0	475	475	475
			Total Payroll (7000 - 7199)	595,637	613,056	632,413	661,601
0150	419	7232	TRAVEL & SUBSISTENCE	68	0	0	0
0150	419	7322	REP & MAINT-OFFICE EQUIP/COMP	68	2,500	2,500	2,500
0150	419	7361	OTHER CONTRACT SERVICES	16,130	29,727	29,727	29,727
0150	419	7533	SPECIALIZED SEPT MATERIALS	1,689	10,000	10,000	10,000
0150	419	7535	PHOTOGRAPHIC MATERIALS	492	1,000	1,000	1,000
0150	419	7559	OTHER SUPPLIES & MATERIALS	15,844	15,000	15,000	15,000
0150	419	7751	CHARGES IN-INTERDEPARTMENTAL	30,031	9,711	0	4,856
0150	419	7763	OTHER EXPENDITURES - LIVE SCAN	0	9,931	9,931	9,931
0150	419	7770	REFUNDS AND REBATES	3,074	0	0	0
			Total Operations Costs (7200 - 7299)	67,396	77,869	68,158	73,014
			Total Budget	663,033	690,925	700,571	734,615

ABANDONED VEHICLE AUTHORITY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0245	423	5387	ABANDONED VEHICLE FINES	66,294	60,000	60,000	60,000
0245	423	6510	OPERATING TRANSFERS IN	40,000	0	0	0
			Total Revenues	106,294	60,000	60,000	60,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0245	423	7751	CHARGES IN-INTERDEPARTMENT	82,912	60,000	60,000	60,000
			Total Operations Costs (7200 - 7299)	82,912	60,000	60,000	60,000
			Total Budget	82,912	60,000	60,000	60,000

NARCOTICS FORFEITURE AWARD

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0825	426	5411	INTEREST EARNINGS	2,325	1,500	1,500	1,500
0825	426	5818	ASSETS AWARDED	0	10,000	10,000	10,000
			Total Revenues	2,325	11,500	11,500	11,500

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0825	426	7813	SPEC DEPT EQUIP-POLICE EQUIP	0	0	11,500	11,500
			Total Operations Costs (7200 - 7299)	0	0	11,500	11,500
			Total Budget	0	0	11,500	11,500

ANIMAL SHELTER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			General Fund	711,042	669,483	686,585	706,188
			Total Revenues	711,042	669,483	686,585	706,188

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	430	7213	WATER SERVICES	0	0	740	747
0150	430	7214	SEWER FEES	0	0	435	468
0150	430	7361	OTHER CONTRACT SERVICES	711,042	669,483	685,410	704,973
			Total Operations Costs (7200 - 7299)	711,042	669,483	686,585	706,188
			Total Budget	711,042	669,483	686,585	706,188

SALES TAX MEASURE Y - POLICE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0310	527	5069	SALES TAX - MEASURE G	2,411,999	1,566,000	2,378,393	2,451,464
0310	527	5411	INTEREST EARNINGS	0	20,000	35,000	35,000
0310	527	5895	OTHER REVENUE	8,970	100	100	100
			Total Revenues	2,420,969	1,586,100	2,413,493	2,486,564

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0310	527	7011	REGULAR SALARIES & WAGES	897,316	998,832	1,112,021	1,163,783
0310	527	7012	OVERTIME PAY	50,001	56,000	56,000	56,000
0310	527	7021	TEMPORARY & CASUAL WAGES	18,212	0	80,000	80,000
0310	527	7038	RETIREMENT PLAN CHARGES	134,986	162,167	110,177	117,984
0310	527	7042	PERS UNFUNDED LIABILITY	0	0	59,317	64,316
0310	527	7062	GROUP HEALTH INSURANCE	156,793	164,462	192,405	195,336
0310	527	7066	SOCIAL SECURITY	35,071	30,538	51,040	54,558
0310	527	7067	ALT - 457 DEFERRED COMP	597	1,257	1,582	1,582
0310	527	7090	UNIFORM ALLOWANCE	1,209	1,200	1,200	1,200
			Total Payroll (7000 - 7199)	1,294,186	1,414,456	1,663,742	1,734,759

0310	527	7211	ELECTRICITY & GAS	3,385	0	0	0
0310	527	7221	ADVERTISING	447	5,000	5,000	5,000
0310	527	7222	TELEPHONE SERVICE	17,137	4,000	30,000	30,000
0310	527	7225	COMPUTER HARDWARE	8,358	0	0	0
0310	527	7226	COMPUTER SOFTWARE	2,750	0	0	0
0310	527	7232	TRAVEL & SUBSISTENCE	58,376	0	50,000	50,000
0310	527	7303	LEGAL SERVICES	1,418	0	0	0
0310	527	7351	DUES AND SUBSCRIPTIONS	2,066	1,500	1,500	1,500
0310	527	7359	PERSONNEL TRAINING	53,752	70,000	70,000	70,000
0310	527	7361	OTHER CONTRACT SERVICES	130,192	241,500	336,500	336,500
0310	527	7501	OFFICE SUPPLIES	389	5,000	10,000	10,000
0310	527	7504	JANITORIAL SUPPLIES	341	0	0	0
0310	527	7533	SPECIALIZED DEPT MATERIALS	64,729	40,000	70,000	70,000
0310	527	7553	SPECIALIZED DEPT MATERIALS	10,863	0	0	0
0310	527	7559	OTHER SUPPLIES & MATERIALS	9,770	20,000	30,000	30,000
0310	527	7711	GENERAL INSURANCE	30,700	32,400	37,784	38,032
0310	527	7712	COMPENSATION INSURANCE	48,100	50,500	61,500	61,744
0310	527	7721	COST ALLOCATION PLAN CHARGES	49,341	30,240	47,467	49,029
			Total Operations Costs (7200 - 7299)	492,113	500,140	749,751	751,805

Total Budget

1,786,299 1,914,596 2,413,493 2,486,564

CANNABIS REVENUE - POLICE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	601	5276	CANNABIS REVENUE	91,045	110,000	0	0
			Total Revenues	91,045	110,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0291	601	7011	REGULAR SALARIES & WAGES	28,080	0	0	0
0291	601	7038	RETIREMENT PLAN CHARGES	7,366	0	0	0
0291	601	7062	GROUP HEALTH INSURANCE	9,378	0	0	0
0291	601	7066	SOCIAL SECURITY	2,148	0	0	0
			Total Payroll (7000 - 7199)	46,973	0	0	0
0291	601	7361	OTHER CONTRACT SERVICES	0	110,000	0	0
			Total Operations Costs (7200 - 7299)	0	110,000	0	0
			Total Budget	46,973	110,000	0	0

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	693	5393	REGISTRATION - PAL FEES	0	500	1,000	1,000
			General Fund	0	353,537	435,375	453,072
			Total Revenues	0	354,037	436,375	454,072

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	693	7011	REGULAR SALARIES & WAGES	0	106,442	136,750	143,207
0150	693	7021	TEMPORARY & CASUAL WAGES	0	110,000	136,251	143,262
0150	693	7038	RETIREMENT PLAN CHARGES	0	23,445	10,624	11,145
0150	693	7042	PERS UNFUNDDED LIABILITY	0	0	21,020	23,182
0150	693	7062	GROUP HEALTH INSURANCE	0	29,761	29,690	30,422
0150	693	7066	SOCIAL SECURITY	0	7,737	10,024	10,518
0150	693	7067	ALT - 457 DEFERRED COMP	0	520	1,300	1,300
			Total Payroll (7000 - 7199)	0	277,905	345,659	363,036
0150	693	7211	ELECTRICITY & GAS	0	1,500	3,500	3,500
0150	693	7213	WATER SERVICES	0	0	762	770
0150	693	7214	SEWER FEES	0	0	454	488
0150	693	7215	SOLID WASTE SERVICES	0	0	3,480	3,741
0150	693	7222	TELEPHONE SERVICE	0	3,500	3,500	3,500
0150	693	7322	REP & MAINT-OFFICE EQUIP/COMP	0	500	500	500
0150	693	7330	REP & MAIN - ALARMS	0	750	750	750
0150	693	7361	OTHER CONTRACT SERVICES	0	0	30,360	30,360
0150	693	7501	OFFICE SUPPLIES	0	5,000	1,500	1,500
0150	693	7504	JANITORIAL SUPPLIES	0	5,600	5,600	5,600
0150	693	7533	SPECIALIZED DEPT MATERIALS	0	56,882	37,500	37,500
0150	693	7711	GENERAL INSURANCE	0	2,200	2,566	2,583
0150	693	7712	COMPENSATION INSURANCE	0	200	244	244
			Total Operations Costs (7200 - 7299)	0	76,132	90,716	91,036
			Total Budget	0	354,037	436,375	454,072

Public Works



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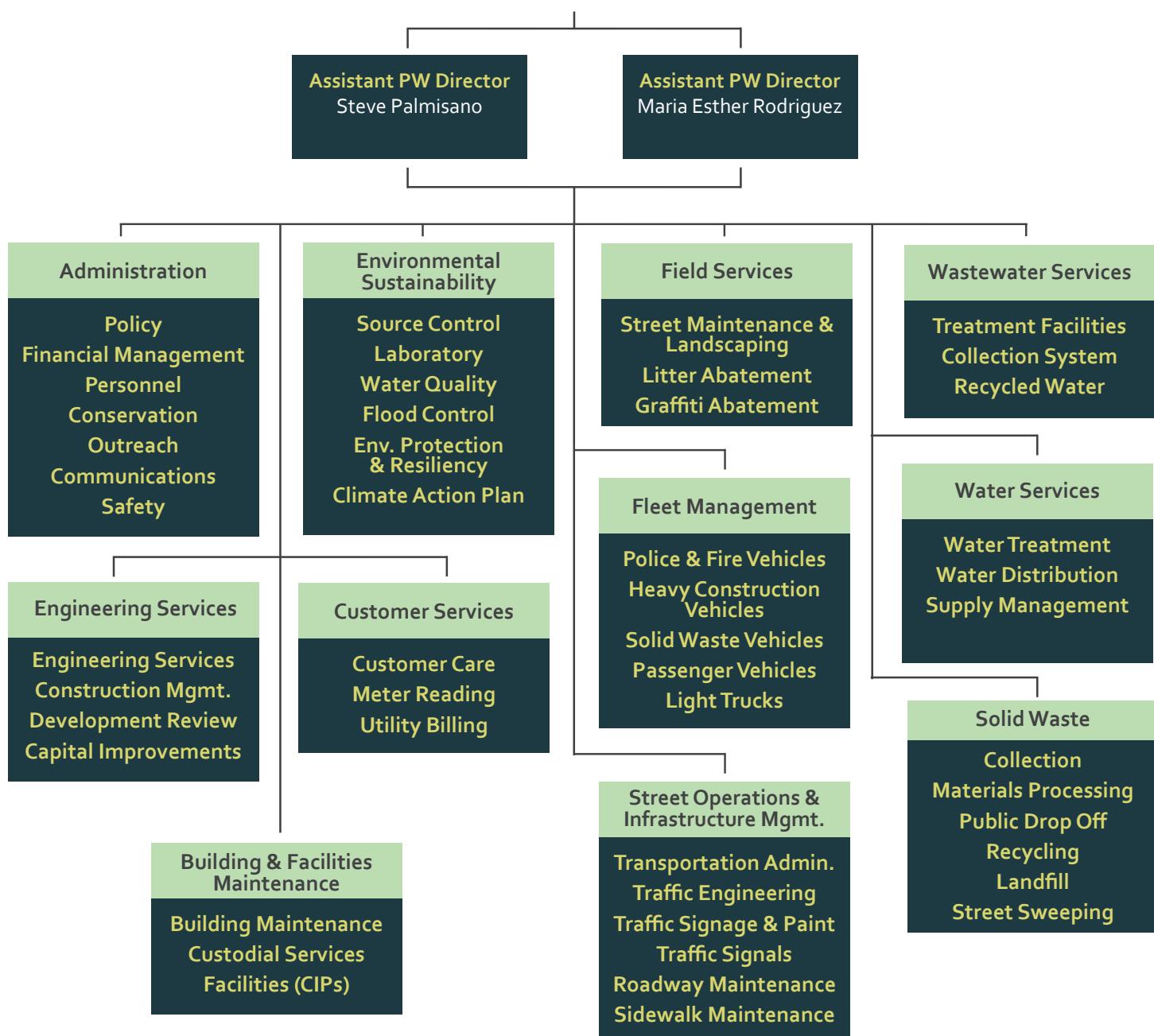
PUBLIC WORKS & UTILITIES

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director

Christian Di Renzo



ADMINISTRATION DIVISION

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director

Christian Di Renzo

Admin. Analyst

Hilda Martinez

Mindy Esqueda

**Environmental & Safety
Compliance Officer**
Vacant

Assistant PW Director
Maria Esther Rodriguez

Admin Services Manager
Gabe Gordo

Admin. Analyst
Chris Miranda

Finance Analyst
Silvia Diaz

Assistant PW Director
Steve Palmisano

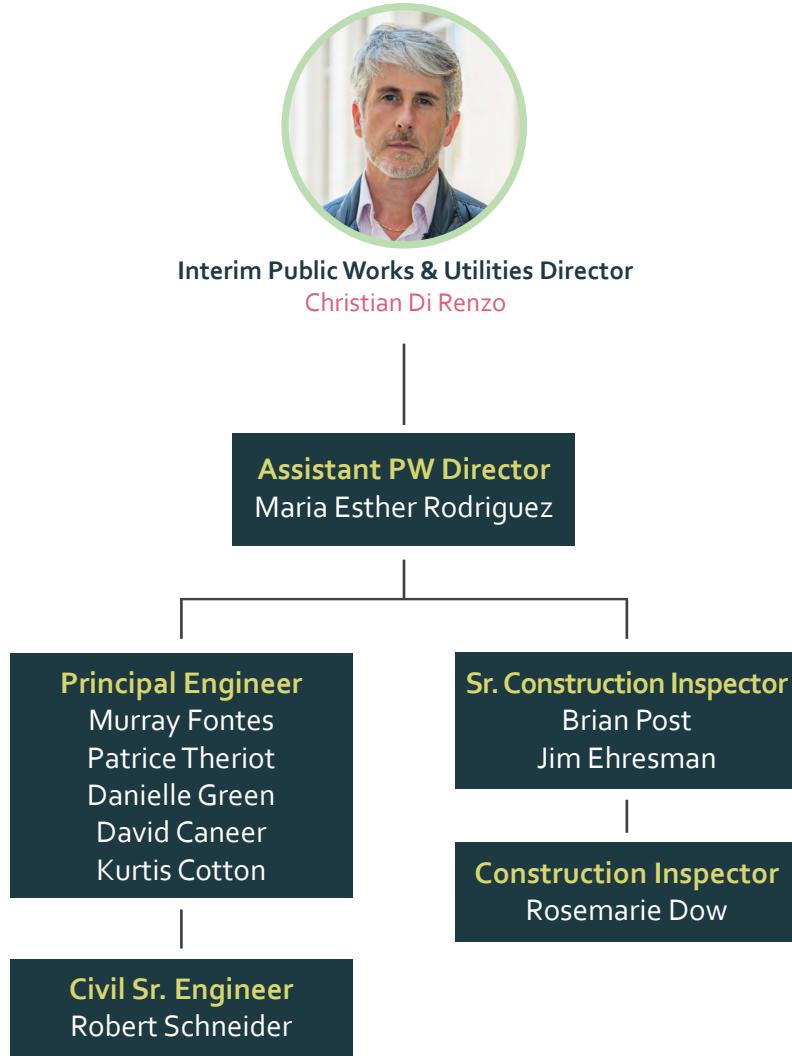
**Conservation Outreach
Manager**
Cristy Cassel

**Env. Education
Coordinator**
Tami Stolzenthaler

Outreach Coordinator
Leonardo Cruz
Amy Cebada

ENGINEERING

Organizational Structure - Fiscal years 2021-2023



ENVIRONMENTAL SUSTAINABILITY

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo

Assistant PW Director
Steve Palmisano

Environmental Sustainability
Division Manager
Jackie McCloud

Source Control Manager
Jim Crowley

Source Control Inspector
Cory Miyabana

Environmental
Project Manager
Alex Yasbek

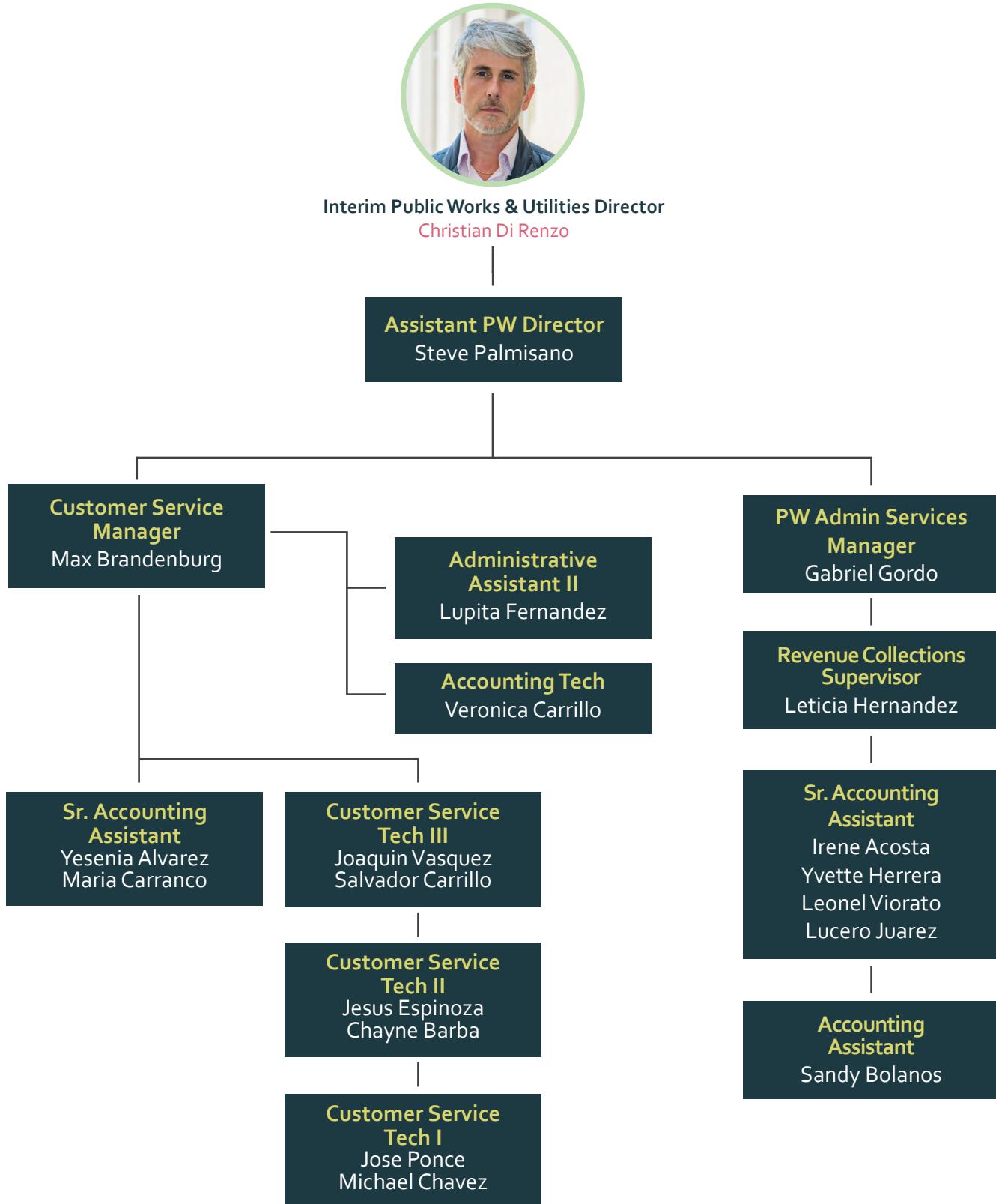
Utilities Laboratory
Manager
Bryan Condy

Water Quality
Chemist
Michael Crane

Water Quality
Laboratory Tech
Xochitl Garcia
Marlene Gonzalez

CUSTOMER SERVICE & UTILITIES

Organizational Structure - Fiscal years 2021-2023



BUILDING & FACILITY MAINTENANCE

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo

Assistant PW Director
Maria Esther Rodriguez

Sr. Utilities
Engineer
Bob Berry

Project Manager
Fabian Guzman

Facilities & Maintenance
Supervisor
Grant Adams
Vacant

Building Maintenance
Worker
Miguel Navarrete

Custodian
Alejandro Castillo
Vicente Gallegos
Philip Jennings

FIELD SERVICES

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo

MSC Operations Manager
Enrique Vazquez

Utility Crew Leader
John Moreno-Ramirez

Utility Worker III
Antonio Castillo
Rex Rackley

Utility Worker II
Salvador Lopez
Juan Molina
Alejandro Ayala

Utility Worker I
Benjamin Leguillon
Miguel Sandoval

FLEET MANAGEMENT

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo

Vehicle & Equipment
Manager
Vacant

Assistant Administrative
Analyst
Alex Bejar

Fleet & Warehouse
Coordinator
Mike Holland

Equipment Mechanic III
Gabriel Moreno
John Preston
Scot Shiraishi
Tomas Gomez
Jared Juarez
Daniel Underwood

STREET OPERATIONS & INFRASTRUCTURE MGMT.

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo

Assistant PW Director
Maria Esther Rodriguez

Traffic Operations Manager
Adolfo Gonzalez

Utility Worker II
Oscar Hernandez
Alvaro Mendes
Armando Navarrete
Francico Banderas
Samuel Zendejas

PUBLIC WORKS SUMMARY

Public Works and Utilities Department includes the Divisions of Engineering and Streets, Vehicle Service, Civic Center Common Area, Building and Facilities Maintenance, Sewer, Waste Water and Water. In addition, the Department manages most of the construction projects funded by the Gas Tax, Article 8, and Impact Fee funds.

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
CENTRAL OFFICE/BUILDING MAINTENANCE (220)	504,861	486,670	619,508	630,027
GREEN BUILDING DEPT (301)	5,000	5,000	5,000	5,000
GAS TAX (309)	470,832	674,918	716,129	732,264
CIVIC CENTER COMMON AREA (321)	203,535	158,780	271,620	493,629
CIVIC CENTER - STATE COSTS (322)	0	110,000	110,000	110,000
STREETS (510)	745,981	808,443	835,119	867,213
SIDEWALKS (511)	12,412	115,000	115,000	115,000
MAINTENANCE & LANDSCAPING (512)	0	0	56,000	56,000
MUNICIPAL SERVICE CENTER - GF (523)	806,164	0	0	0
MSC INTERNAL SERVICE FUND (545)	0	0	2,223,339	2,223,339
FIBER OPTIC (555)	58,597	100,000	81,743	81,763
Total Expenditures	2,807,382	2,458,811	5,033,458	5,314,236

DEPARTMENT GOALS PUBLIC WORKS

Division: 220, 301, 309, 321, 322, 510, 511, 512, 545, 555

Purpose:

Public Works & Utilities delivers a wide range of utility and infrastructure services in an efficient and cost-effective manner. Responsibilities include the planning, design, construction, and management of the Capital Improvement Program projects, transportation infrastructure, city streets, drainage, street lights, traffic signals, City buildings, and other City infrastructure facilities. Public Works also ensures safe treatment and reliable distribution of high quality water and the collection and treatment of wastewater. Public Works & Utilities manages the maintenance and replacement services for the City's fleet and buildings. To accomplish its mission, the Department is divided into the following functional areas: Administration, Engineering Services, Environmental Sustainability, Building & Facilities Maintenance, Fleet Management, Field Services, Streets Operations and Infrastructure Management, Water Services, Wastewater Services, and Solid Waste.

Administration Division: The Administration Division directs the work of the Department and provides administrative support to the Public Works & Utilities Divisions. Support includes coordinating and preparing the department operating budget, coordinating and managing the City's Capital Improvement Program and budget, coordinating City Council staff reports and information items, monitoring responses to constituent inquiries, conducting research and analysis, and conservation outreach and communications. The division is also responsible for inter-departmental and inter-agency coordination.

Engineering Division: The Engineering Division provides management and technical support for PWU and other City departments relative to the City's Capital Improvement Program and transportation network. Coordinates with other local jurisdictions and State and Federal agencies regarding inter-jurisdictional projects and programs, grant funding, and state and federal mandates. Also, provide public service and administrative, personnel, and financial management support to five divisions and all Department staff to ensure efficient and organized day-to-day operations.

Environmental Sustainability: The Environmental Sustainability Division is responsible for strategic initiatives that promote environmental, economic, and social sustainability. The Division oversees programs and policies related to climate change, resource management, energy and green building, watershed management, pollution prevention and control, and laboratory services.

Customer Service:

To accurately bill customers, ensure the timely collection of related revenues, administer water metering infrastructure and the backflow and cross-connection programs, and to respond to customer inquiries in a courteous and professional manner.

Building & Facility Maintenance: The Building & Facility Maintenance Division maintains a clean, safe, and functional work and business environment and provides operations, maintenance, and construction support services. It also manages cleaning services for all public parks, public restrooms, and City facilities by both in-house and contractual custodial staff.

Field Services: The Field Services Division conducts road and parkway maintenance, graffiti removal, homeless encampment litter maintenance, weed abatement, and other general maintenance services.

Fleet Management: The Fleet Management Divisions is in charge of the motorized fleet and fleet support services to cost-effectively provide safe, reliable vehicles and equipment for all City departments.

Street Operations & Infrastructure Management: The Street Operations and Infrastructure Management Division conducts maintenance and repair of sidewalk infrastructure, installs and maintains traffic signs, pavement and curb markings, performs maintenance of the Citywide traffic signal system network, and streetlights.

Strategic Goal & Objectives:

The goal of the Public Works Department is continued implementation of efficient and cost-effective services to preserve and enhance Watsonville's infrastructure and promote a safe and healthy environment for our community.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Administration

Strategic Goals & Objectives	1	2	3	4	5	6	7	8
Support the programmatic activities of the division managers and provide interface and support to other departments.								●
Develop and coordinate all department revenues including water, wastewater, and solid waste rate setting.		●						
Coordinate and administer the department's budget activities, ensuring that expenses are within appropriation.		●						
Coordinate timely and proactive input to develop the Capital Improvement Plan, financial plan, and annual budget.		●	●					●
Administer and coordinate the department's outreach and communications activities to inform the community.						●		
Administer and coordinate the department's environmental sustainability program in support of the CAAP, LHMP, and other sustainability initiatives.			●					●
Process correspondence & inquiries, Council reports, public records requests, and personnel actions and evaluations in a timely and accurate fashion.								●



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Engineering

Strategic Goals & Objectives								
Coordinate timely and responsive input to develop the Capital Improvement Program, the financial plan, and annual budget		●	●					●
Improve and invest in the efficient maintenance of the City's transportation systems to promote walkability, bicycling, accessibility, and overall safety			●		●		●	
Provide planning and efficient delivery of long-range capital improvement projects for the City's public works assets		●	●				●	
Modernize engineering technology, documentation, and information access to allow for efficient delivery of services		●	●			●		
Maintain a clean, safe, and functional work and business environment and provide operations, maintenance and construction services			●					
Install and maintain traffic signs, pavement markings and curb markings to promote safe and efficient traffic operations			●				●	

Environmental Sustainability

Strategic Goals & Objectives								
Meet all Federal and State regulatory mandates for stormwater, pretreatment, and laboratory requirement.			●		●		●	
Federal Levee Project		●	●				●	
Hexavalent Chromium Funding and Implementation		●	●			●		
Implementation of the Local Hazard Mitigation Plan (LHMP) and Climate Action and Adaptation Plan (CAAP)			●					
Secure Grant Funding			●				●	



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Customer Service

Strategic Goals & Objectives	1	2	3	4	5	6	7	8	9
Deploy Tyler Technologies' Munis Utility Billing (UB) module.									●
Implement a new utility bill redesign.									●
Continue transitioning towards full AMI deployment.									●

Building & Facility Maintenance

Strategic Goals & Objectives	1	2	3	4	5	6	7	8	9
Provide technical support and project management for energy conservation and renewable energy projects for all City departments.			●						●
Determine the work required to maintain and upgrade the City's facilities infrastructure.			●						●
Review and approve plans and specifications developed for constructing facilities capital projects.			●						●
Perform daily and routine cleaning services for approximately 220,000 square feet of facilities.			●						●

**Housing****Fiscal Health****Infrastructure & Environment****Economic Development****Engagement & Well-being****Public Safety****Efficient & High Performing Gov.**

Field Services

Strategic Goals & Objectives	Green	Blue	Dark Green	Yellow	Orange	Red	Grey
Minimize blight by providing proactive graffiti abatement response.			●				
Ensure timely homeless encampment litter removal.			●			●	
Provide landscape maintenance and weed abatement services.			●				

Fleet Management

Strategic Goals & Objectives	Green	Blue	Dark Green	Yellow	Orange	Red	Grey
Implement fleet maintenance and fuel dispensing management hardware/software			●				
Implement warehouse efficiencies and other business practice improvements		●	●				●
Explore alternative fuel vehicle opportunities			●				
Expand fire equipment maintenance services			●			●	
Fund and maintain a vehicle replacement program that ensures the orderly and timely replacement of the City's fleet			●				●



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Street Operations & Infrastructure Management

Strategic Goals & Objectives	1	2	3	4	5	6	7	8
Provide maintenance and repair support for the City's signalized intersections.			●					
Ensure appropriate traffic detection at signalized intersections.			●				●	
Install and maintain curb markings.			●				●	
Install and maintain traffic signs.							●	
Repair City sidewalks, curbs, and gutters to reduce trip and injury hazards.			●				●	

Engineering

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Implement Pavement Management Program to increase the City's Pavement Condition Index (PCI)	PCI: 66	PCI: 66	PCI: 68	PCI: 70
Improve public safety by implementing Vision Zero, Safe Routes to Schools, and other safety related improvements	\$100,000 for projects and or improvements	\$145,000 for projects and or improvements	\$140,000 for projects and or improvements	\$140,000 for projects and or improvements
Plan and implement long-term capital improvement planning for the City's water and wastewater infrastructure	18 Projects; Sewer Fund \$7.3M; Water Fund \$3.7M	34 Projects; Sewer Fund: \$6.6M, Water Fund: \$13M	22 Projects; Sewer Fund: \$5.7M, Water Fund: \$5.6M	17 Projects; Sewer Fund: \$2.5M, Water Fund:\$13.7M
Improve reliability of City's fiber network infrastructure and expand opportunities for broadband access throughout the City in coordination with IT	# LF conduit, fiber installed, \$ spent	# LF conduit, fiber installed, \$600k	# LF conduit, fiber installed, \$ spent	# LF conduit, fiber installed, \$ spent
Decrease the annual number of fatalities or serious injuries within the City and reported by the California Office of Traffic Safety	Annual # fatalities & injuries report by OTS- goal: 0	Annual # fatalities & injuries report by OTS- goal: 0	Annual # fatalities & injuries report by OTS- goal: 0	Annual # fatalities & injuries report by OTS- goal: 0
Maintain eligibility for transportation funding provided by Measure D, Senate Bill 1 (SB1), Gas Tax and Transportation Development Act (TDA) and program funding for multi-modal transportation projects	\$3.8M allocated to City			

Environmental Sustainability

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Meet all Federal and State Regulatory mandates for stormwater, pretreatment and laboratory	Implementation of TNI standards; continuation of stormwater MS4 permit	Implementation of Stormwater permit, trash provisions, Sloughs TMDL	Trash provisions and Sloughs TMDL	Unknown. Depends on permit renewal cycle.
Federal Levee Project	Creation of JPA, \$2.7M CalOES sheetpiling grant	Begin \$2.7M sheetpiling project; begin PED phase of Federal project; public education campaign for Federal levee project	Complete sheetpiling	Unknown. Dependent on JPA formation and benefit assessment district approval
Begin \$2.7M sheetpiling project; begin PED phase of Federal project; public education campaign for Federal levee project	Completed LHMP, CEQA process, adopted into Safety Element of General Plan	Implementation of top 2-3 strategies;	Implementation of top 2-3 strategies;	Implementation of top 2-3 strategies;
Finalize the Climate Action and Adaptation Plan (CAAP) and begin implementation	Completed draft CAAP; completed community outreach, including 1300 surveys	Finalize CAAP, complete CEQA for CAAP; begin implementation of top 3 strategies	Implementation of top 3-5 strategies	Implementation of top 3-5 strategies
Grant Funding awarded	\$105,000 for wetlands restoration; \$200,000 for Green Infrastructure	\$520,000 grant for wetlands restoration	Plan to apply for \$1.2M wetland restoration grant	Plan to apply for \$2 million in climate bond money

Fleet Management

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Number of vehicles purchased and placed in service	33	25	43	26
Percentage of Electric Vehicles purchased	0%	0%	10%	25%
Number of total vehicles in fleet	275	268	267	267
Reduce Gallons of fuel consumed	126,304 Diesel / 108,731 Unleaded	146,044 Diesel/ 107,627 Unleaded	5%	7%
Average downtime per vehicle	18 hours	22 hours	20 hours	NA
Number of work orders performed	1477	1514	1500	2020

Department Awards & Recognition

- City bestowed Bicycle Friendly City award
- Passed annual CHP certifications

Prior Year Accomplishments

- Adopted new five-year utility rate adjustments for the Water, Wastewater, and Solid Waste Enterprise funds.
- Adopted recommendations of the Matrix Group report by downsizing the city's overall fleet size by 14 vehicles.
- Adopted the 2020 Urban Water Management Plan
- Created a new Environmental Sustainability Division
- Successfully secured an \$11.7 million Active Transportation Program grant for the Highway 1/ Harkins Slough Road Pedestrian Bridge and Safe Routes to School Project
- Successfully secured a \$2.3M grant to reinforce the levees behind the Wastewater Treatment Plant.
- Implemented a Neighborhood Traffic Plan on Clifford Avenue and Bridge Street
- Completion of the Local Hazard Mitigation Plan
- New carpet installed at City Hall and new roof installed at the garage at MSC.
- Expanded the women's locker room at the Police Department.
- Outstanding staff response to the COVID-19 crisis in providing required changes and safety measures in all City buildings.
- Implementation of Neighborhood Traffic Plan - traffic calming measures on Clifford Av. & Bridge St.
- Construction of traffic signals on Airport Blvd. at Holm Rd. and West Beach St at Ohlone Prkwy.

Challenges, Issues & Opportunities for Upcoming Year

- The Department expects to complete the design of a new Nature Center Facility.
- The new well on Airport Boulevard is anticipated to be operational in the upcoming year.
- Focus on traffic safety through implementation of Vision Zero Action Plan which includes community participation, awareness and education.
- The Department anticipated hiring a Fleet Manager and undertaking major operational improvements of the Fleet Division, including new fleet management software and fueling stations at the MSC and Fire Stations 1 and 2.
- Development of fleet ISF charges for proper cost-accounting.
- A newly adopted MCL for Chromium VI is anticipated to be adopted. Significant capital and operational costs will be incurred to comply.
- Leveraging some ARPA funding for roadway improvements.
- The Department anticipates issuing an RFP for installation and maintenance of additional EV charging stations at multiple locations.
- Volume of deferred maintenance and capital needs for the City's many facilities. Budget and staffing constraints are ongoing. A facilities condition assessment is scheduled to be completed in FY 2021/22.

Major Budget Changes

- Moved the Science Workshop to the Parks and Community Services Department
- The Department's staffing will increase by 4 FTEs
- One FTE has been added for FY 21/22 to provide an enhanced level of service
- Transportation funding is expected to be maintained steady with Gas Tax, Measure D, SB 1 and General Fund all contributing.

CENTRAL OFFICE/BUILDING MAINT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	220	5289	COST ALLOCATION REIMBURSEMENT	50,599	45,259	69,878	74,501
			General Fund	454,262	441,411	549,630	555,526
			Total Revenues	504,861	486,670	619,508	630,027

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	220	7011	REGULAR SALARIES & WAGES	158,483	169,298	284,278	297,653
0150	220	7021	TEMPORARY & CASUAL WAGES	63,148	80,000	34,578	34,578
0150	220	7038	RETIREMENT PLAN CHARGES	38,866	38,083	25,344	26,461
0150	220	7042	PERS UNFUNDDED LIABILITY	0	0	23,805	26,255
0150	220	7062	GROUP HEALTH INSURANCE	39,699	44,185	73,789	75,619
0150	220	7066	SOCIAL SECURITY	12,935	12,837	21,351	22,373
0150	220	7067	ALT - 457 DEFERRED COMP	821	1,040	1,040	1,040
			Total Payroll (7000 - 7199)	313,952	345,443	464,185	483,979
0150	220	7211	ELECTRICITY & GAS	51,875	45,000	50,000	50,000
0150	220	7213	WATER SERVICES	0	0	8,754	8,842
0150	220	7214	SEWER FEES	0	0	2,974	3,197
0150	220	7222	TELEPHONE SERVICE	9,187	3,800	10,000	0
0150	220	7225	COMPUTER HARDWARE	505	0	0	0
0150	220	7324	REP & MAINT	10,678	5,000	10,000	10,000
0150	220	7327	REP & MAINT-UNIFORMS & ACCESS	2,288	500	500	500
0150	220	7361	OTHER CONTRACT SERVICES	69,394	52,643	61,221	61,221
0150	220	7559	OTHER SUPPLIES & MATERIALS	17,350	10,600	20,000	20,000
0150	220	7561	FUELS & LUBRICANTS	928	1,200	2,021	2,021
0150	220	7711	GENERAL INSURANCE	6,800	7,100	8,280	8,334
0150	220	7712	COMPENSATION INSURANCE	700	700	852	856
0150	220	7731	MSC CHARGES	2,354	3,272	3,156	3,156
0150	220	7751	CHARGES IN-INTERDEPARTMENTAL	18,850	11,412	14,409	16,034
0150	220	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(36,844)	(38,113)
			Total Operations Costs (7200 - 7299)	190,909	141,227	155,323	146,048
			Total Budget	504,861	486,670	619,508	630,027

GREEN BUILDING DEPT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0290	301	5236	GREEN BUILDING FEE	8,129	0	4,000	4,000
			Total Revenues	8,129	0	4,000	4,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0290	301	7910	OPERATING TRANSFERS OUT	5,000	5,000	5,000	5,000
			Total Operations Costs (7200 - 7299)	5,000	5,000	5,000	5,000
			Total Budget	5,000	5,000	5,000	5,000

CIVIC CENTER COMMON AREA

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0246	321	5896	COUNTY REIMBURSEMENT	335,832	0	0	0
0246	321	6510	OPERATING TRANSFERS IN	61,596	61,596	189,527	189,527
			Total Revenues	397,428	61,596	189,527	189,527

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0246	321	7011	REGULAR SALARIES & WAGES	79,554	82,191	82,220	84,804
0246	321	7038	RETIREMENT PLAN CHARGES	5,660	17,760	6,622	6,762
0246	321	7042	PERS UNFUNDED LIABILITY	0	0	12,330	13,599
0246	321	7062	GROUP HEALTH INSURANCE	14,094	14,779	14,790	15,156
0246	321	7066	SOCIAL SECURITY	5,985	5,909	6,176	6,373
			Total Payroll (7000 - 7199)	105,293	120,639	122,138	126,694
0246	321	7211	ELECTRICITY & GAS	312,021	185,000	320,384	320,384
0246	321	7303	LEGAL SERVICES	0	2,500	2,500	2,500
0246	321	7324	REP & MAINT-PLANT & EQUIPMENT	4,065	15,000	15,000	15,000
0246	321	7327	REP & MAINT-UNIFORMS & ACCESS	181	2,000	2,000	2,000
0246	321	7360	HOSTED SERVICES	1,313	0	0	0
0246	321	7361	CONTRACT SVCS	103,471	115,000	143,625	143,625
0246	321	7559	OTHER SUPPLIES & MATERIALS	2,537	6,500	6,500	6,500
0246	321	7710	PROPERTY INSURANCE	0	3,600	4,027	4,027
0246	321	7711	GENERAL INSURANCE	4,100	4,300	4,386	4,474
0246	321	7712	COMPENSATION INSURANCE	5,600	5,800	5,916	6,034
0246	321	7721	COST ALLOCATION PLAN CHARGES	62,500	64,747	66,689	68,690
0246	321	7752	CHARGES OUT-INTERDEPARTMENTAL	(397,547)	(416,306)	(471,545)	(481,298)
0246	321	7813	CIVIC CENTER EQUIPMENT REPLACE	0	50,000	50,000	275,000
			Total Operations Costs (7200 - 7299)	98,241	38,141	149,482	366,936
			Total Budget	203,535	158,780	271,620	493,629

CIVIC CENTER - STATE COSTS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0246	322	5891	STATE RESERVE - AOC	0	68,862	135,828	135,828
0246	322	5896	COUNTY REIMBURSEMENT	0	218,133	218,151	222,663
			Total Revenues		0	286,995	353,979
							358,491

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0246	322	7211	ELECTRICITY & GAS	0	110,000	110,000	110,000
			Total Operations Costs (7200 - 7299)		0	110,000	110,000
			Total Budget		0	110,000	110,000
							110,000

STREETS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	510	5289	COST ALLOCATION REIMBURSEMENT	15,240	16,797	17,301	17,820
0150	510	5504	GAS TAX - HIGHWAY MAINTENANCE	22,000	22,000	22,000	22,000
0150	510	5805	DAMAGE REPAIR REIMBURSEMENT	(329)	75,000	75,000	75,000
0150	510	5895	OTHER REVENUE	2,450	0	0	0
			General Fund	706,621	694,646	720,818	752,393
			Total Revenues	745,981	808,443	835,119	867,213

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	510	7011	REGULAR SALARIES & WAGES	428,135	504,038	567,480	591,045
0150	510	7012	OVERTIME PAY	2,328	0	0	0
0150	510	7038	RETIREMENT PLAN CHARGES	115,846	109,221	44,585	46,326
0150	510	7042	PERS UNFUNDED LIABILITY	0	0	74,424	82,083
0150	510	7062	GROUP HEALTH INSURANCE	70,397	78,370	93,444	95,756
0150	510	7066	SOCIAL SECURITY	32,457	36,691	41,919	43,555
0150	510	7067	ALT - 457 DEFERRED COMP	102	0	1,950	1,950
			Total Payroll (7000 - 7199)	649,265	728,320	823,802	860,715
0150	510	7211	ELECTRICITY & GAS	10,918	0	0	0
0150	510	7222	TELEPHONE SERVICE	67	0	0	0
0150	510	7232	TRAVEL & SUBSISTENCE	685	0	0	0
0150	510	7333	REIMBURSABLE PROPERTY REPAIRS	21,881	75,000	75,000	75,000
0150	510	7359	PERSONNEL TRAINING	2,105	400	400	400
0150	510	7361	OTHER CONTRACT SERVICES	10	500	500	500
0150	510	7559	OTHER SUPPLIES & MATERIALS	119	0	0	0
0150	510	7561	FUELS & LUBRICANTS	5,262	3,400	6,971	6,971
0150	510	7702	RENT OF EQUIPMENT	0	200	200	200
0150	510	7711	GENERAL INSURANCE	15,900	16,700	19,475	19,603
0150	510	7712	COMPENSATION INSURANCE	13,500	11,200	13,640	13,693
0150	510	7731	MSC CHARGES	15,510	16,184	13,551	13,551
0150	510	7751	CHARGES IN-INTERDEPARTMENTAL	17,526	16,539	18,424	18,424
0150	510	7752	CHARGES OUT-INTERDEPARTMENTAL	(6,766)	0	(76,844)	(76,844)
0150	510	7756	EXPENSE OFFSET	0	(60,000)	(60,000)	(65,000)
			Total Operations Costs (7200 - 7299)	96,716	80,123	11,317	6,498
			Total Budget	745,981	808,443	835,119	867,213

SIDEWALKS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	511	5275	SIDEWALK REPAIR COSTS - REIMB.	330	15,000	15,000	15,000
0150	511	5844	SIDEWALK REPAIR RECOVERY	6,953	100,000	100,000	100,000
			General Fund	5,128	0	0	0
			Total Revenues	12,412	115,000	115,000	115,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	511	7332	REP & MAINT-CURBS & SIDEWALKS	12,412	115,000	115,000	115,000
			Total Operations Costs (7200 - 7299)	12,412	115,000	115,000	115,000
			Total Budget	12,412	115,000	115,000	115,000

GAS TAX

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0305	309	5411	INTEREST EARNINGS	0	4,200	4,200	4,200
0305	309	5501	GAS TAX - 2105	270,465	211,884	305,200	314,356
0305	309	5502	GAS TAX - 2106	153,678	124,192	171,149	176,283
0305	309	5503	GAS TAX - 2107	341,513	271,065	388,391	400,000
0305	309	5505	GAS TAX - E MONIES	7,500	7,500	7,500	7,500
0305	309	5508	GAS TAX - 2103	365,599	328,595	400,000	412,000
0305	309	5890	GRANT PROCEEDS	986,107	0	0	0
0305	309	5895	OTHER REVENUE	59,607	0	0	0
Total Revenues				2,184,470	947,436	1,276,440	1,314,339

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0305	309	7011	REGULAR SALARIES & WAGES	162,304	205,412	214,614	224,359
0305	309	7012	OVERTIME PAY	1,049	0	10,000	10,000
0305	309	7038	RETIREMENT PLAN CHARGES	11,761	46,115	17,306	18,039
0305	309	7042	PERS UNFUNDED LIABILITY	0	0	30,910	34,091
0305	309	7062	GROUP HEALTH INSURANCE	32,760	39,548	39,586	40,568
0305	309	7066	SOCIAL SECURITY	12,224	15,320	16,155	16,842
0305	309	7067	ALT - 457 DEFERRED COMP	108	0	650	650
Total Payroll (7000 - 7199)				220,205	306,395	329,221	344,549
0305	309	7211	ELECTRICITY & GAS	199,409	226,180	244,274	244,274
0305	309	7307	EXPERT & CONSULTATION SERVICES	2,140	0	0	0
0305	309	7533	SPECIALIZED DEPT MATERIALS	7,870	3,500	100,000	100,000
0305	309	7559	OTHER SUPPLIES & MATERIALS	3,902	100,000	3,000	3,000
0305	309	7711	GENERAL INSURANCE	15,400	16,200	16,524	16,854
0305	309	7712	COMPENSATION INSURANCE	20,700	21,300	21,726	22,161
0305	309	7721	COST ALLOCATION PLAN CHARGES	1,207	1,343	1,384	1,426
Total Operations Costs (7200 - 7299)				250,627	368,523	386,908	387,715
Total Budget				470,832	674,918	716,129	732,264

MAINTENANCE & LANDSCAPING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			General Fund	0	0	56,000	56,000
			Total Revenues	0	0	56,000	56,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0150	512	7361	OTHER CONTRACT SERVICES	0	0	56,000	56,000
			Total Operations Costs (7200 - 7299)	0	0	56,000	56,000
			Total Budget	0	0	56,000	56,000

MSC INTERNAL SERVICE FUND

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0760	545	5247	MUNI SERVICE CENTER CHARGES	0	0	2,223,339	2,223,339
			Total Revenues		0	0	2,223,339

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0760	545	7011	REGULAR SALARIES & WAGES	0	0	744,552	788,095
0760	545	7012	OVERTIME PAY	0	0	30,000	30,000
0760	545	7038	RETIREMENT PLAN CHARGES	0	0	59,595	62,839
0760	545	7042	PERS UNFUNDED LIABILITY	0	0	51,522	56,824
0760	545	7062	GROUP HEALTH INSURANCE	0	0	132,915	136,209
0760	545	7066	SOCIAL SECURITY	0	0	56,943	60,278
0760	545	7067	ALT - 457 DEFERRED COMP	0	0	1,300	1,300
0760	545	7091	EMPLOYEE BOOT REIMBURSEMENT	0	0	1,250	1,250
			Total Payroll (7000 - 7199)		0	0	1,078,077
							1,136,795
0760	545	7215	SOLID WASTE SERVICES	0	0	1,672	1,797
0760	545	7222	TELEPHONE SERVICE	0	0	4,434	4,434
0760	545	7225	COMPUTER HARDWARE	0	0	5,750	5,750
0760	545	7226	COMPUTER SOFTWARE	0	0	27,000	27,000
0760	545	7232	TRAVEL & SUBSISTENCE	0	0	6,000	6,000
0760	545	7307	EXPERT & CONSULTATION SERVICES	0	0	2,000	2,000
0760	545	7324	REP & MAINT	0	0	30,000	30,000
0760	545	7327	REP & MAINT-UNIFORMS & ACCESS	0	0	7,500	7,500
0760	545	7351	DUES AND SUBSCRIPTIONS	0	0	3,200	3,200
0760	545	7357	PRINTING BINDING & DUPLICATIN	0	0	500	500
0760	545	7359	PERSONNEL TRAINING	0	0	7,000	7,000
0760	545	7505	VEHICLE PARTS & SUPPLIES	0	0	468,175	244,217
0760	545	7559	OTHER SUPPLIES & MATERIALS	0	0	26,396	26,396
0760	545	7561	FUELS & LUBRICANTS	0	0	1,000	1,000
0760	545	7562	FUELS & LUBRICANTS-CHARGE OUTS	0	0	550,000	550,000
0760	545	7712	COMPENSATION INSURANCE	0	0	55,182	56,286
0760	545	7751	CHARGES IN-INTERDEPARTMENTAL	0	0	37,440	123,941
0760	545	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(87,987)	(10,477)
			Total Operations Costs (7200 - 7299)		0	0	1,145,262
							1,086,544
			Total Budget		0	0	2,223,339
							2,223,339

FIBER OPTIC

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0789	555	5411	INTEREST EARNINGS	6,109	0	100	100
0789	555	5470	FIBER OPTIC LEASE REVENUE	67,108	100,000	80,000	80,000
0789	555	5470	SURFNET LEASE	6,537	0	1,750	1,750
			Total Revenues	79,754	100,000	81,850	81,850

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0789	555	7012	OVERTIME PAY	0	0	3,000	3,000
			Total Payroll (7000 - 7199)	0	0	3,000	3,000
0789	555	7361	OTHER CONTRACT SERVICES	18,400	91,269	69,750	69,500
0789	555	7721	COST ALLOCATION PLAN CHARGES	4,851	8,731	8,993	9,263
0789	555	7760	DEPRECIATION EXPENSE	35,346	0	0	0
			Total Operations Costs (7200 - 7299)	58,597	100,000	78,743	78,763
			Total Budget	58,597	100,000	81,743	81,763

Wastewater



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WASTEWATER DIVISION

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director

Christian Di Renzo

Executive Assistant
Sylvia Amezcuia

Waste Water
Division Manager
Ryan Smith

Collections System
Manager
Ruben Tellez

Collections System
Operator III
Edgar Quintero

Collections System
Operator I
Jaime Preciado
Marcos Lona
Rudy Zaragoza
Vacant

Wastewater Operations
Supervisor
Michael Wagoner

Wastewater
Operator III
Stephen Parra
Jose Camacho
Joseph Cervantez

Wastewater
Operator II
Joaquin Gonzalez

Wastewater
Operator I
Martin Sanchez
Eric Rico
Erik Lopez

Utilities Maintenance
Supervisor
Eddie Pastrano

Utilities Maintenance
Mechanic III
Mario Sanchez

Utilities Maintenance
Mechanic II
Alfonso Hernandez

Utilities Maintenance
Mechanic I
Jesus Garcia

Utilities Electrical
Instr. Tech II
Brad Stoke

WASTEWATER SUMMARY

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
WASTEWATER - TREATMENT PLANT (530)	9,950,840	11,162,514	12,075,629	12,408,942
WASTEWATER - SANITARY COLLECT (531)	807,271	818,871	1,017,176	1,064,361
WATER RECYCLING OPRTNS & MAINT (532)	1,876,674	2,061,140	2,036,272	2,040,040
UTILITIES ENGINEERING & ADMIN (540)	3,872	50,000	0	0
UTILITIES LABORATORY (541)	151	0	0	0
ENVIRONMENTAL SUSTAINABILITY (543)	0	0	0	0
Total Expenditures	12,638,808	14,092,525	15,129,077	15,513,343

DEPARTMENT GOALS

PUBLIC WORKS - WASTEWATER

Division: Wastewater

Purpose:

To protect Watsonville's public health and environment through excellent wastewater conveyance, treatment, and reuse/disposal practices.

Strategic Goal & Objectives

- (1) Develop and implement Cityworks computerized maintenance management systems (CMMS).
- (2) Engage in capital project planning, design, and construction activities.
- (3) Develop and implement Wastewater Division-specific safety programs.
- (4) Implement previously identified process optimization strategies.
- (5) Pursue grant funding opportunities, especially for biochar planning and implementation activities.



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

STRATEGIC GOALS & OBJECTIVES

Provide cost-effective wastewater treatment, protect Monterey Bay water quality and public health, and comply with National Pollution Discharge Elimination System (NPDES) permit requirements								
Convey wastewater to the treatment plant in a reliable and cost-effective manner, meet all applicable State and Federal regulations, and protect the environment			●	●				●
Expedite development, design, and construction of wastewater related projects that will maintain, upgrade and enhance the infrastructure of the wastewater system in order to meet NPDES permit requirements and protect the environment			●					
Convey wastewater to the treatment plant in a reliable and cost-effective manner, meet all applicable State and Federal regulations, and protect the environment and public health			●					

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Cityworks Implementation	NA	Initiate build-out for sanitary and storm sewer collections systems	(1) Complete build-out and begin implementation for collections systems. (2) Initiate build-out for wastewater treatment and recycled water facilities	Complete build-out and begin implementation for wastewater treatment and recycled water facilities
Capital Improvement Projects Progress	Assist PVWMA with disk filter upgrade	(1) Assist with disk filter upgrade close-out. (2) Engage in electrical distribution system (EDS) replacement pre-design activities. (3) Initiate SCADA replacement project. (4) Begin thickener and clarifier drive replacements	(1) Engage in EDS project design activities. (2) Complete SCADA project phase 1 - hardware replacement, identify and define future project phases. (3) Complete thickener and clarifier drive replacements. (4) Begin digester mixing project design. (5) Replace sewer lift station #10	(1) Participate in EDS project bidding and construction activities. (2) Complete next phase of SCADA project. (3) Complete digester mix project design
Safety Programs Implementation	NA	NA	building a culture of zero accidents in the work place	# of days accident free
Process Optimization	Carollo sludge thickening study	(1) Recycled water chemical jar testing and pilot testing. (2) Co generation system operation	(1) Recycled water. (2) Sludge thickening. (3) Activated sludge	(1) Sludge dewatering. (2) Additional treatment plant energy management as allowed with EDS project progress
Grant Opportunities	NA	(1) Submit statement of interest for Bloomberg Philanthropies biochar grant. (2) Apply for technical assistance with NREL for biochar market analysis	(1) If invited to participate, engage with Bloomberg and NREL. (2) Identify and submit proposals for additional grant opportunities	(1) Identify and submit proposals for additional grant opportunities

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Number of sanitary sewer overflows	Category 1 Spill Private Mobile home Park	1 Category 2 SSO grease impacted sewer main	1 Category 1 SSO due to Pump Station Failure 1 Category 3 SSO due to plugged sewer main	0 SSO's
Millions of gallons of wastewater treated	1808.32	1,682.89 projected	less than 1,600	less than 1,500
Gallons of Fat, Oils, and Grease (FOG) received at FOG facility	3395716	3,020,000 projected	over 3 million	over 3 million

Prior Year Accomplishments

Digester tank roof coating. Biogas flare replacement. Airport/Freedom sanitary sewer trunkline replacement. Crane and Vactor trucks procurement.

Challenges, Issues & Opportunities for Upcoming Year

Continuing to maintain electrical and SCADA infrastructure while the replacement/upgrade projects are designed and constructed. Purchase key legacy components from eBay and other sources for spare parts inventory. Contract with thermal imagining company to identify problem areas before failures occur.

Major Budget Changes

The operating budget is expected to remain fairly constant, although there will be significant additions to the wastewater capital budget as necessary projects are designed and implemented (such as EDS and headworks). Wastewater rate increases.

WASTEWATER - TREATMENT PLANT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	530	5237	SEWER SERVICE CHARGES	8,779,044	9,265,356	9,932,757	10,859,592
0710	530	5238	INDUSTRIAL SERVICE CHARGES	1,505,382	1,601,376	1,704,316	1,704,316
0710	530	5258	SEPTIC LOAD CHARGES	862,039	600,000	800,000	800,000
0710	530	5290	FREEDOM SHARE-OPERATION COSTS	0	0	139,495	32,128
0710	530	5291	PAJARO SHARE-OPERATION COSTS	0	0	544,247	125,347
0710	530	5292	SALSIPUEDES-OPERATION COSTS	0	0	48,426	11,153
0710	530	5364	CONNECTION FEES-GENERAL CITY	108,538	32,005	32,005	32,005
0710	530	5411	INTEREST EARNINGS	266,165	55,000	96,536	96,536
0710	530	5811	FREEDOM SHARE - OPERATIONS COS	394,799	400,000	416,490	433,706
0710	530	5812	PAJARO SHARE - OPERATION COSTS	691,793	550,000	572,674	596,346
0710	530	5813	SALSIPUEDES SHARE - OPERATION	141,314	110,000	114,535	119,269
0710	530	5890	GRANT PROCEEDS-CARES EDD	942	0	0	0
0710	530	5895	OTHER REVENUE	0	3,000,000	0	0
0710	530	5895	OTHER REVENUE - WASTEWATER	20,475	0	97,270	97,270
0710	530	5901	PVWMA OPERATIONAL CHARGES	0	2,061,140	2,031,634	2,203,285
Total Revenues				12,770,491	17,674,877	16,530,385	17,110,953

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	530	7011	REGULAR SALARIES & WAGES	1,485,266	1,682,406	1,478,939	1,521,621
0710	530	7011	REGULAR SALARIES & WAGES-SOURC	109,171	107,726	113,573	116,399
0710	530	7012	OVERTIME PAY	16,987	40,000	40,000	40,000
0710	530	7021	TEMPORARY & CASUAL WAGES	13,638	15,000	15,000	15,000
0710	530	7025	STANDBY PAY	14,952	16,000	16,000	16,000
0710	530	7030	OFF DUTY & RECALL PAY	12,559	15,000	15,000	15,000
0710	530	7038	RETIREMENT PLAN CHARGES	492,124	391,155	126,164	129,012
0710	530	7041	PENSION LIABILITY	838,383	0	0	0
0710	530	7042	PERS UNFUNDED LIABILITY	0	0	263,755	290,898
0710	530	7062	GROUP HEALTH INSURANCE	247,821	283,959	227,226	232,865
0710	530	7062	GROUP HEALTH INSURANCE-SOURCE	14,175	14,852	14,851	15,217
0710	530	7064	UNEMPLOYMENT INSURANCE	7,237	0	0	0
0710	530	7066	SOCIAL SECURITY	115,680	125,601	109,664	112,686
0710	530	7066	SOCIAL SECURITY-SOURCE CONTROL	8,338	8,241	8,689	8,905
0710	530	7067	ALT - 457 DEFERRED COMP	686	195	0	195
0710	530	7091	EMPLOYEE BOOT REIMBURSEMENT	2,319	2,500	2,500	2,500
0710	530	7099	COMPENSATED ABSENCES ADJUSTMEN	58,590	0	0	0
Total Payroll (7000 - 7199)				3,437,927	2,702,635	2,431,361	2,516,298

0710	530	7211	ELECTRICITY & GAS	514,171	800,000	800,000	800,000
0710	530	7212	POSTAGE & SHIPPING	817	600	600	600
0710	530	7213	WATER SERVICES	0	0	88,065	88,946
0710	530	7214	SEWER FEES	0	0	73,835	79,373
0710	530	7215	SOLID WASTE SERVICES	0	0	55,514	59,678
0710	530	7222	TELEPHONE SERVICE	11,010	15,000	15,000	15,000
0710	530	7225	COMPUTER HARDWARE	10,494	0	5,000	5,000
0710	530	7226	COMPUTER SOFTWARE	36,183	60,000	60,000	60,000
0710	530	7232	TRAVEL & SUBSISTENCE	4,478	5,000	5,000	5,000
0710	530	7303	LEGAL SERVICES	65,950	0	0	0
0710	530	7307	EXPERT & CONSULTATION SERVICES	146,301	200,000	200,000	200,000
0710	530	7322	REP & MAINT-OFFICE EQUIP/COMP	509	0	0	0
0710	530	7324	REP & MAINT-PLANT & EQUIPMENT	437,350	770,000	770,000	770,000
0710	530	7327	REP & MAINT-UNIFORMS & ACCESS	19,557	23,000	23,000	23,000
0710	530	7351	DUES AND SUBSCRIPTIONS	5,334	6,500	6,500	6,500
0710	530	7357	PRINTING BINDING & DUPLICATIN	6,524	2,500	2,500	2,500
0710	530	7359	PERSONNEL TRAINING	30,321	30,000	30,000	30,000
0710	530	7360	HOSTED SERVICES	2,988	0	0	0
0710	530	7361	OTHER CONTRACT SERVICES	1,135,148	610,200	610,200	610,200
0710	530	7369	FEES & PERMITS	133,173	168,000	168,000	168,000
0710	530	7533	SPECIALIZED DEPT MATERIALS	0	10,000	0	0
0710	530	7551	CHEMICALS	163,965	508,000	508,000	508,000
0710	530	7557	REPLACEMENT OF EQUIPMENT	11,027	20,000	20,000	20,000
0710	530	7559	OTHER SUPPLIES & MATERIALS	104,858	116,000	116,000	116,000
0710	530	7561	FUELS & LUBRICANTS	11,191	32,000	8,132	8,132
0710	530	7702	RENT OF EQUIPMENT	150	0	0	0
0710	530	7703	RENT OF LAND- LAND LEASE	216,330	220,656	227,276	234,094
0710	530	7707	OPERATIONAL COST	(386,716)	0	0	0
0710	530	7711	GENERAL INSURANCE	244,300	256,500	300,913	302,718
0710	530	7712	COMPENSATION INSURANCE	132,930	136,919	166,743	167,403
0710	530	7718	POST-RETIREMENT EXPENSE	30,822	0	0	0
0710	530	7721	COST ALLOCATION PLAN CHARGES	808,290	1,345,819	1,442,889	1,486,176
0710	530	7731	MSC CHARGES	23,008	28,379	31,010	31,010
0710	530	7741	PRINCIPAL ON DEBT	0	302,346	330,466	385,251
0710	530	7742	INTEREST ON DEBT	21,648	55,818	67,888	93,779
0710	530	7751	CHARGES IN-INTERDEPARTMENTAL	2,377,766	2,563,566	3,284,761	3,389,308
0710	530	7763	MISCELLANEOUS EXPENDITURES	18,670	0	0	0
0710	530	7778	SEWER LATERAL TOS INSPECTION P	0	0	25,000	25,000
0710	530	7910	OPERATING TRANSFERS OUT	174,364	173,076	201,976	201,976
Total Operations Costs (7200 - 7299)				6,512,913	8,459,879	9,644,268	9,892,644
Total Budget				9,950,840	11,162,514	12,075,629	12,408,942

WASTEWATER - SANITARY COLLECT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	531	7011	REGULAR SALARIES & WAGES	347,510	359,948	474,909	508,049
0710	531	7012	OVERTIME PAY	919	11,000	11,000	11,000
0710	531	7021	TEMPORARY & CASUAL WAGES	0	18,000	18,000	18,000
0710	531	7025	STANDBY PAY	12,082	5,000	5,000	5,000
0710	531	7030	OFF DUTY & RECALL PAY	3,807	5,000	5,000	5,000
0710	531	7038	RETIREMENT PLAN CHARGES	65,462	79,670	37,999	40,583
0710	531	7042	PERS UNFUNDED LIABILITY	0	0	54,388	59,985
0710	531	7062	GROUP HEALTH INSURANCE	72,008	73,670	88,495	90,691
0710	531	7066	SOCIAL SECURITY	27,816	27,078	35,810	38,345
0710	531	7067	ALT - 457 DEFERRED COMP	760	234	1,300	1,300
0710	531	7091	EMPLOYEE BOOT REIMBURSEMENT	739	1,000	1,000	1,000
0710	531	7099	COMPENSATED ABSENCES ADJUSTMENT	7,171	0	0	0
			Total Payroll (7000 - 7199)	538,274	580,600	732,901	778,953
0710	531	7211	ELECTRICITY & GAS	47,434	60,000	60,000	60,000
0710	531	7213	WATER SERVICES	0	0	8,960	9,050
0710	531	7214	SEWER FEES	0	0	6,046	6,499
0710	531	7222	TELEPHONE SERVICE	1,671	1,000	1,000	1,000
0710	531	7226	COMPUTER SOFTWARE	3,580	4,000	4,000	4,000
0710	531	7232	TRAVEL & SUBSISTENCE	138	3,000	3,000	3,000
0710	531	7351	DUES AND SUBSCRIPTIONS	1,334	1,000	1,000	1,000
0710	531	7359	PERSONNEL TRAINING	5,427	6,000	6,000	6,000
0710	531	7360	HOSTED SERVICES	285	0	0	0
0710	531	7361	OTHER CONTRACT SERVICES	77,771	42,000	42,000	42,000
0710	531	7369	FEES & PERMITS	9,162	8,000	8,000	8,000
0710	531	7551	CHEMICALS	1,336	2,000	2,000	2,000
0710	531	7559	OTHER SUPPLIES & MATERIALS	38,164	50,000	50,000	50,000
0710	531	7561	FUELS & LUBRICANTS	12,060	2,000	13,369	13,369
0710	531	7712	COMPENSATION INSURANCE	28,070	28,910	29,488	30,078
0710	531	7731	MSC CHARGES	42,567	30,361	49,412	49,412
			Total Operations Costs (7200 - 7299)	268,997	238,271	284,275	285,408
			Total Budget	807,271	818,871	1,017,176	1,064,361

WATER RECYCLING OPRTNS & MAINT

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	532	5895	OTHER REVENUE	387,936	0	0	0
0710	532	5901	PVWMA OPERATIONAL CHARGES	1,489,959	0	0	0
			Total Revenues	1,877,895	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	532	7011	REGULAR SALARIES & WAGES	252,690	101,208	83,277	85,317
0710	532	7012	OVERTIME PAY	5,900	8,000	8,000	8,000
0710	532	7021	TEMPORARY & CASUAL WAGES	896	1,000	1,000	1,000
0710	532	7025	STANDBY PAY	0	2,000	2,000	2,000
0710	532	7030	OFF DUTY & RECALL PAY	772	12,000	12,000	12,000
0710	532	7038	RETIREMENT PLAN CHARGES	18,356	22,190	6,594	6,692
0710	532	7042	PERS UNFUNDED LIABILITY	0	0	11,709	12,913
0710	532	7062	GROUP HEALTH INSURANCE	36,346	11,882	8,912	9,131
0710	532	7066	SOCIAL SECURITY	19,690	7,397	6,153	6,310
0710	532	7067	ALT - 457 DEFERRED COMP	285	13	0	13
			Total Payroll (7000 - 7199)	334,936	165,690	139,645	143,376
0710	532	7211	ELECTRICITY & GAS	337,212	470,000	470,000	470,000
0710	532	7222	TELEPHONE SERVICE	1,369	0	0	0
0710	532	7226	COMPUTER SOFTWARE	4,728	0	0	0
0710	532	7315	LABORATORY SERVICES	5,612	8,000	8,000	8,000
0710	532	7324	REP & MAINT-PLANT & EQUIPMENT	195,372	287,700	287,700	287,700
0710	532	7361	OTHER CONTRACT SERVICES	8,500	47,250	47,250	47,250
0710	532	7551	CHEMICALS	595,215	770,000	770,000	770,000
0710	532	7559	OTHER SUPPLIES & MATERIALS	1,215	31,500	31,500	31,500
0710	532	7707	OPERATIONAL COST	386,716	275,000	275,000	275,000
0710	532	7711	GENERAL INSURANCE	2,400	2,500	2,915	2,935
0710	532	7712	COMPENSATION INSURANCE	3,400	3,500	4,262	4,279
			Total Operations Costs (7200 - 7299)	1,541,738	1,895,450	1,896,627	1,896,664
			Total Budget	1,876,674	2,061,140	2,036,272	2,040,040

UTILITIES ENGINEERING & ADMIN

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	540	5339	BANNER INSTALLATION	1,800	0	0	0
0710	540	5890	GRANT PROCEEDS	38,392	0	0	0
0710	540	5890	GRANT PROCEEDS-UTILITIES OUT	10,000	0	0	0
0710	540	5895	OTHER REVENUE	1,556	50,000	0	0
0710	540	5895	OTHER REVENUE - EARTH DAY	3,760	0	0	0
Total Revenues				55,508	50,000	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	540	7011	REGULAR SALARIES & WAGES	2,418,533	2,334,308	2,849,951	2,818,203
0710	540	7021	TEMPORARY & CASUAL WAGES	40,333	0	0	0
0710	540	7021	TEMPORY & CASUAL WAGES	89,361	160,000	100,000	100,000
0710	540	7038	RETIREMENT PLAN CHARGES	450,015	516,801	219,909	216,229
0710	540	7042	PERS UNFUNDED LIABILITY	0	0	357,157	393,912
0710	540	7062	GROUP HEALTH INSURANCE	333,384	326,520	348,905	342,295
0710	540	7066	SOCIAL SECURITY	182,043	169,044	203,472	199,307
0710	540	7067	ALT - 457 DEFERRED COMP	3,159	2,080	3,977	3,977
0710	540	7099	COMPENSATED ABSENCES ADJUSTMEN	34,150	0	0	0
Total Payroll (7000 - 7199)				3,550,978	3,508,753	4,083,371	4,073,923

0710	540	7212	POSTAGE & SHIPPING	1,239	1,500	1,500	1,500
0710	540	7213	WATER SERVICES	0	0	6,786	6,854
0710	540	7214	SEWER FEES	0	0	4,553	4,894
0710	540	7215	SOLID WASTE SERVICES	0	0	6,214	6,680
0710	540	7221	ADVERTISING	78,426	56,000	56,000	56,000
0710	540	7222	TELEPHONE SERVICE	2,792	3,000	3,000	3,000
0710	540	7225	COMPUTER HARDWARE	18,442	5,000	5,000	5,000
0710	540	7226	COMPUTER SOFTWARE	16,966	20,000	20,000	20,000
0710	540	7232	TRAVEL & SUBSISTENCE	7,900	5,000	5,000	5,000
0710	540	7307	EXPERT & CONSULTATION	54,066	200,000	200,000	200,000
0710	540	7324	REP & MAINT	14,982	31,000	41,000	41,000
0710	540	7324	REP & MAINT-PLANT & EQUIPMENT	5,103	10,000	0	0
0710	540	7351	DUES AND SUBSCRIPTIONS	5,560	5,000	5,000	5,000
0710	540	7357	PRINTING BINDING & DUPLICATIN	697	5,500	5,500	5,500
0710	540	7359	PERSONNEL TRAINING	30,978	30,000	30,000	30,000
0710	540	7360	HOSTED SERVICES	728	0	0	0
0710	540	7361	CONTRACT SERVICES-UTILITY OUTR	80,950	75,000	0	0
0710	540	7361	OTHER CONTRACT SERVICES	166,298	235,800	310,800	310,800
0710	540	7369	FEES & PERMITS	0	25,000	0	0
0710	540	7501	OFFICE SUPPLIES	1,305	0	0	0
0710	540	7533	SPECIALIZED DEPT MATERIALS	3,039	0	0	0
0710	540	7559	OTHER SUPPLIES & MATERIALS	82,524	92,700	92,700	92,700
0710	540	7561	FUELS & LUBRICANTS	949	1,000	1,031	1,031

0710	540	7712	COMPENSATION INSURANCE	143,150	147,442	150,391	153,399
0710	540	7731	MSC CHARGES	1,013	1,471	2,829	2,829
0710	540	7751	CHARGES IN-INTERDEPARTMENTAL	19,350	19,350	10,000	19,675
0710	540	7752	CHARGES OUT-INTERDEPARTMENTAL	(4,291,597)	(4,078,516)	(4,690,675)	(4,694,785)
0710	540	7756	EXPENSE OFFEST	0	(350,000)	(350,000)	(350,000)
0710	540	7763	MISCELLANEOUS EXP - BANNER INS	4,775	0	0	0
0710	540	7770	REFUNDS AND REBATES	3,260	0	0	0
Total Operations Costs (7200 - 7299)				(3,547,106)	(3,458,753)	(4,083,371)	(4,073,923)
Total Budget				3,872	50,000	0	0

ENVIRONMENTAL SUSTAINABILITY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	543	7011	REGULAR SALARIES & WAGES	0	0	231,463	244,518
0710	543	7038	RETIREMENT PLAN CHARGES	0	0	18,658	19,591
0710	543	7062	GROUP HEALTH INSURANCE	0	0	29,690	30,422
0710	543	7066	SOCIAL SECURITY	0	0	17,706	18,044
			Total Payroll (7000 - 7199)	0	0	297,517	312,575
0710	543	7232	TRAVEL & SUBSISTENCE	0	0	2,000	2,000
0710	543	7307	EXPERT & CONSULTATION SERVICES	0	0	100,000	100,000
0710	543	7351	DUES AND SUBSCRIPTIONS	0	0	1,000	1,000
0710	543	7359	PERSONNEL TRAINING	0	0	1,000	1,000
0710	543	7361	OTHER CONTRACT SERVICES	0	0	165,000	165,000
0710	543	7369	FEES & PERMITS	0	0	25,000	25,000
0710	543	7559	OTHER SUPPLIES & MATERIALS	0	0	2,300	2,300
0710	543	7751	CHARGES IN-INTERDEPARTMENTAL	0	0	25,000	25,000
0710	543	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(618,817)	(633,875)
			Total Operations Costs (7200 - 7299)	0	0	(297,517)	(312,575)
			Total Budget	0	0	0	0

UTILITIES LABORATORY

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	541	5895	OTHER REVENUE	1,190	0	0	0
			Total Revenues	1,190	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0710	541	7011	REGULAR SALARIES & WAGES	241,897	289,043	353,011	387,504
0710	541	7012	OVERTIME PAY	588	4,000	4,000	4,000
0710	541	7021	TEMPORARY & CASUAL WAGES	23,881	35,000	35,000	35,000
0710	541	7025	STANDBY PAY	0	750	750	750
0710	541	7038	RETIREMENT PLAN CHARGES	46,380	64,139	28,274	30,566
0710	541	7042	PERS UNFUNDED LIABILITY	0	0	38,534	42,500
0710	541	7062	GROUP HEALTH INSURANCE	41,353	50,132	59,035	60,499
0710	541	7066	SOCIAL SECURITY	18,885	21,822	26,681	29,319
0710	541	7067	ALT - 457 DEFERRED COMP	530	455	1,300	1,300
0710	541	7091	EMPLOYEE BOOT REIMBURSEMENT	337	800	800	800
0710	541	7099	COMPENSATED ABSENCES ADJUSTMEN	161	0	0	0
			Total Payroll (7000 - 7199)	374,011	466,141	547,385	592,238
0710	541	7212	POSTAGE & SHIPPING	589	1,000	1,000	1,000
0710	541	7222	TELEPHONE SERVICE	0	500	500	500
0710	541	7232	TRAVEL & SUBSISTENCE	0	1,500	1,500	1,500
0710	541	7315	LABORATORY SERVICES	1,870	5,000	7,500	7,500
0710	541	7315	LABORATORY SERVICES - SOLID WA	13,779	12,000	12,000	12,000
0710	541	7315	LABORATORY SERVICES - SOURCE C	9,447	12,000	12,000	12,000
0710	541	7315	LABORATORY SERVICES - STORMWAT	5,083	25,000	25,000	25,000
0710	541	7315	LABORATORY SERVICES - WASTEWAT	92,573	140,000	130,000	130,000
0710	541	7315	LABORATORY SERVICES - WATER	45,192	50,000	30,000	30,000
0710	541	7324	REP & MAINT	8,571	10,000	10,000	10,000
0710	541	7351	DUES AND SUBSCRIPTIONS	961	1,500	1,500	1,500
0710	541	7357	PRINTING BINDING & DUPLICATIN	0	400	400	400
0710	541	7359	PERSONNEL TRAINING	0	4,000	4,000	4,000
0710	541	7361	OTHER CONTRACT SERVICES	5,791	5,000	2,500	2,500
0710	541	7369	FEES & PERMITS	7,373	16,500	16,500	16,500
0710	541	7506	LABORATORY SUPPLIES	29,392	60,000	76,323	73,122
0710	541	7557	REPLACEMENT OF EQUIPMENT	1,544	6,000	35,000	35,000
0710	541	7559	OTHER SUPPLIES & MATERIALS	66	1,400	1,400	1,400
0710	541	7561	FUELS & LUBRICANTS	222	1,000	1,000	1,000
0710	541	7712	COMPENSATION INSURANCE	22,450	23,128	23,591	24,063
0710	541	7731	MSC CHARGES	430	0	1,877	1,877
0710	541	7752	CHARGES OUT-INTERDEPARTMENTAL	(619,193)	(842,069)	(940,976)	(983,100)
			Total Operations Costs (7200 - 7299)	(373,860)	(466,141)	(547,385)	(592,238)
			Total Budget	151	0	0	0

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Water



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WATER SERVICES DIVISION

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director
Christian Di Renzo



WATER OPERATIONS

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director

Christian Di Renzo

Water Division Manager

Beau Kayser

I.T. Analyst
Carlos Ortega

Senior Water
Operator
Michael Molfino

Utilities/Electrical
Instrumentation Tech II
Vacant

Water Operator II
Mario Bejar
Adolfo Rocha

Water Operator I
Tyler Reed

WATER SUMMARY

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
WATER - OPERATIONS (596)	10,520,834	9,535,088	10,690,551	11,638,758
WATER - CUSTOMER SERVICES (597)	1,150,571	1,269,230	1,335,854	1,371,487
WATER - FIELD SERVICES (598)	3,540,616	3,043,032	3,129,671	3,240,138
WATER - UTILITY REVENUE GROUP (600)	219,990	290,106	309,666	319,026
Total Expenditures	15,432,011	14,137,456	15,465,742	16,569,409

DEPARTMENT GOALS

PUBLIC WORKS - WATER

Division: Water

Purpose:

To maintain the wells, pump stations, and water lines that are critical to maintaining our water system, and to respond to customer complaints and emergency water line breaks safely and efficiently.

Strategic Goal & Objectives

Provide safe drinking water that is treated and delivered in a cost-effective manner and complies with all State and Federal regulations



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives	1	2	3	4	5	6	7	8	9	10
Convey water to customers in a reliable cost-effective manner and provide drinking water that meets all State and Federal regulations				●					●	
Complete the construction of a new well and reservoir on Roache Rd./Airport Blvd.				●						
Continue deployment of AMI				●						
Secure grants and other funding mechanisms to support capital infrastructure improvements		●	●							
Train and implement Tyler Minus' UB module and redesign of utility bill		●	●							●

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Miles of new water lines installed	.8 (CY19)	.8 (CY20)	1.3	2
Number of service lines/main breaks repaired	133/9 (CY 2018), 54/12 (CY19)	39/19 (CY 20)	NA	NA
Number of water quality complaints received	9 (CY 18), 6 (CY 19)	6 (CY 20)		NA
Number of meters transitioned to AMI	1197	2224 (7/1/20-4/26/21)		(Post pandemic-shifting staff time back to performing shutoffs for non-payment of utility accounts) approximately 1000-1500
Millions of gallons of water treated	2344	1,712 (7/1/20 - 3/31/21), Projected 2,300	2,300	2,300
Total Service Orders Processed (Customer Service & UB)	12,303	12,500	12,750	13,000

Department Awards & Recognition

All employees have maintained the required levels of certification (State Certified Treatment, Distribution, Backflow, CDL) by continued training and staff development.

Prior Year Accomplishments

- Implemented CityWorks Fixed Asset Management System in Water Operations and Customer Service Divisions
- Completed Risk and Resilience Infrastructure Act
- Met and/or exceeded all Federal and State standards for drinking water quality.

Challenges, Issues & Opportunities for Upcoming Year

Significant capital investment is required to address the new Chromium VI MCL; complete the construction of a new well and pump station on Airport Blvd; SCADA improvements pose an opportunity to optimize efficiencies; explore and pursue grant funding from State and Federal appropriations; continue to replace approximately 2 miles of water lines each year.

Challenges, Issues & Opportunities for Upcoming Year

Migration to Munis Utility Billing will require significant staff involvement. System features will include expanded payment options, maximize account management and integration with City Financial System.

Major Budget Changes

Water rate increases.

WATER - OPERATIONS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0720	596	5259	WATER SALES	20,070,900	19,025,317	21,195,133	21,506,513
0720	596	5266	CONSTRUCTION DEPOSITS	54,876	67,000	67,000	67,000
0720	596	5312	WATER USE REDUCTION FEES	11,852	17,000	17,000	17,000
0720	596	5313	WATER RESERVE FEES	316,364	50,000	50,000	50,000
0720	596	5411	INTEREST EARNINGS	357,867	100,000	240,552	264,708
0720	596	5890	GRANT PROCEEDS	(9,137)	0	0	0
0720	596	5895	OTHER REVENUE	84,941	0	0	0
0720	596	5897	CASH OVERAGES	(393)	0	0	0
Total Revenues				20,887,268	19,259,317	21,569,685	21,905,221

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0720	596	7011	REGULAR SALARIES & WAGES	940,048	948,992	690,121	722,289
0720	596	7012	OVERTIME PAY	3,907	25,000	25,000	25,000
0720	596	7021	TEMPORARY & CASUAL WAGES	275	0	0	0
0720	596	7025	STANDBY PAY	14,392	14,500	14,500	14,500
0720	596	7030	OFF DUTY & RECALL PAY	13,517	20,000	20,000	20,000
0720	596	7038	RETIREMENT PLAN CHARGES	250,214	211,349	54,720	57,112
0720	596	7041	PENSION LIABILITY	1,185,764	0	0	0
0720	596	7042	PERS UNFUNDED LIABILITY	0	0	113,815	125,528
0720	596	7062	GROUP HEALTH INSURANCE	145,204	157,472	103,340	105,902
0720	596	7066	SOCIAL SECURITY	72,922	70,877	51,832	53,621
0720	596	7067	ALT - 457 DEFERRED COMP	997	0	1,300	1,300
0720	596	7091	EMPLOYEE BOOT REIMBURSEMENT	1,015	1,400	1,400	1,400
0720	596	7099	COMPENSATED ABSENCES ADJUSTMEN	(18,676)	0	0	0
Total Payroll (7000 - 7199)				2,609,580	1,449,590	1,076,028	1,126,652

0720	596	7211	ELECTRICITY & GAS	883,222	950,000	1,300,000	1,300,000
0720	596	7212	POSTAGE & SHIPPING	2,041	2,000	2,000	2,000
0720	596	7213	WATER SERVICES	0	0	14,667	14,814
0720	596	7214	SEWER FEES	0	0	8,618	9,264
0720	596	7215	SOLID WASTE SERVICES	0	0	6,214	6,680
0720	596	7222	TELEPHONE SERVICE	18,582	18,000	18,000	18,000
0720	596	7225	COMPUTER HARDWARE	6,728	5,000	5,000	5,000
0720	596	7226	COMPUTER SOFTWARE	28,848	45,000	45,000	45,000
0720	596	7232	TRAVEL & SUBSISTENCE	1,584	2,000	2,000	2,000
0720	596	7303	LEGAL SERVICES	5,500	5,000	5,000	5,000
0720	596	7304	LEGAL SETTLEMENT	250,000	0	0	0
0720	596	7307	EXPERT & CONS SRVCS- URBAN GR	1,385	20,000	0	0
0720	596	7307	EXPERT & CONSULTATION SERVICES	99,377	260,000	260,000	260,000
0720	596	7324	REP & MAINT	120,656	77,000	77,000	77,000
0720	596	7327	REP & MAINT-UNIFORM & ACCESSOR	3,875	4,000	4,000	4,000
0720	596	7351	DUES AND SUBSCRIPTIONS	7,693	30,000	30,000	30,000

0720	596	7357	PRINTING BINDING & DUPLICATIN	4,704	10,000	10,000	10,000
0720	596	7359	PERSONNEL TRAINING	9,785	5,000	5,000	5,000
0720	596	7360	HOSTED SERVICES	2,736	0	0	0
0720	596	7361	OTHER CONTRACT SERVICES	718,787	325,000	325,000	325,000
0720	596	7369	FEES & PERMITS	1,504,054	1,500,000	1,578,000	1,686,000
0720	596	7501	OFFICE SUPPLIES	386	0	0	0
0720	596	7508	SAFETY SUPPLIES	135	0	0	0
0720	596	7537	INFRASTRUCTURE MATERIALS	71,299	0	0	0
0720	596	7551	CHEMICALS	32,225	35,000	35,000	35,000
0720	596	7557	REPLACEMENT OF EQUIPMENT	0	100,000	100,000	100,000
0720	596	7559	OTHER SUPPLIES & MATERIALS	18,738	170,000	170,000	170,000
0720	596	7561	FUELS & LUBRICANTS	17,667	18,000	7,193	7,193
0720	596	7702	RENT OF EQUIPMENT	359	0	0	0
0720	596	7703	RENT OF LAND- LAND LEASE	1,010,367	1,030,574	1,061,491	1,093,336
0720	596	7711	GENERAL INSURANCE	160,300	168,300	196,269	197,554
0720	596	7712	COMPENSATION INSURANCE	39,870	41,057	50,000	50,199
0720	596	7718	POST-RETIREMENT EXPENSE	22,024	0	0	0
0720	596	7721	COST ALLOCATION PLAN CHARGES	674,719	1,122,675	1,202,579	1,238,656
0720	596	7731	MSC CHARGES	20,234	27,698	18,290	18,290
0720	596	7741	PRINCIPAL ON DEBT	0	17,539	14,511	13,888
0720	596	7742	INTEREST ON DEBT	0	0	0	687,102
0720	596	7745	TAXES & INTEREST	16,361	15,000	15,000	15,000
0720	596	7751	CHARGES IN-INTERDEPARTMENTAL	2,033,740	1,878,930	2,911,378	2,951,766
0720	596	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(69,312)	(77,261)
0720	596	7763	MISC EXPENDITURES	11,941	0	0	0
0720	596	7770	REFUNDS AND REBATES	(4,599)	10,000	10,000	10,000
0720	596	7771	TOILET REBATE PROGRAM	889	0	0	0
0720	596	7772	CLOTHES WASHER REBATE PROGRAM	2,300	0	0	0
0720	596	7773	TOILET RETROFIT PROGRAM	226	0	0	0
0720	596	7774	LANDSCAPE REBATE PROGRAM	25,199	0	0	0
0720	596	7783	TURF REPLACEMENT PROGRAM	3,330	0	0	0
0720	596	7784	WATER CONSERVATION PROGRAM	56,869	165,000	165,000	165,000
0720	596	7910	OPERATING TRANSFERS OUT	27,119	27,725	31,625	31,625
Total Operations Costs (7200 - 7299)				7,911,254	8,085,498	9,614,523	10,512,106

Total Budget

10,520,834 9,535,088 10,690,551 11,638,758

WATER - CUSTOMER SERVICES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0720	597	7011	REGULAR SALARIES & WAGES	649,697	704,814	657,952	684,321
0720	597	7012	OVERTIME PAY	13,649	15,000	15,000	15,000
0720	597	7021	TEMPORARY & CASUAL WAGES	28,307	30,000	45,000	45,000
0720	597	7038	RETIREMENT PLAN CHARGES	128,790	159,222	52,818	54,646
0720	597	7042	PERS UNFUNDED LIABILITY	0	0	106,588	117,557
0720	597	7062	GROUP HEALTH INSURANCE	135,637	147,865	133,042	136,336
0720	597	7064	UNEMPLOYMENT INSURANCE	169	0	0	0
0720	597	7066	SOCIAL SECURITY	50,623	52,962	49,344	51,363
0720	597	7067	ALT - 457 DEFERRED COMP	728	390	1,300	1,300
0720	597	7091	EMPLOYEE BOOT REIMBURSEMENT	497	1,500	1,500	1,500
0720	597	7099	COMPENSATED ABSENCES ADJUSTMEN	(5,432)	0	0	0
			Total Payroll (7000 - 7199)	1,002,665	1,111,753	1,062,544	1,107,023

0720	597	7211	ELECTRICITY & GAS	(378)	250	250	250
0720	597	7212	POSTAGE & SHIPPING	733	4,250	4,250	4,250
0720	597	7213	WATER SERVICES	0	0	13,800	13,938
0720	597	7214	SEWER FEES	0	0	7,008	7,534
0720	597	7215	SOLID WASTE SERVICES	0	0	668	718
0720	597	7222	TELEPHONE SERVICE	3,417	5,500	5,500	5,500
0720	597	7225	COMPUTER HARDWARE	6,532	10,500	10,500	10,500
0720	597	7226	COMPUTER SOFTWARE	550	0	0	0
0720	597	7232	TRAVEL & SUBSISTENCE	142	2,500	2,500	2,500
0720	597	7324	REP & MAINT	2,809	4,500	4,500	4,500
0720	597	7327	REP & MAINT-UNIFORM & ACCESSOR	8,405	7,000	9,000	0
0720	597	7351	DUES AND SUBSCRIPTIONS	0	700	700	700
0720	597	7359	PERSONNEL TRAINING	1,759	5,000	7,000	7,000
0720	597	7360	HOSTED SERVICES	83	0	0	0
0720	597	7361	OTHER CONTRACT SERVICES	28,679	50,000	75,000	75,000
0720	597	7537	INFRASTRUCTURE MATERIALS	19,919	20,000	20,000	20,000
0720	597	7559	OTHER SUPPLIES & MATERIALS	263,697	260,000	260,000	260,000
0720	597	7561	FUELS & LUBRICANTS	7,527	10,000	6,241	6,241
0720	597	7712	COMPENSATION INSURANCE	28,080	28,914	29,492	30,082
0720	597	7731	MSC CHARGES	7,211	7,979	12,719	12,719
0720	597	7751	CHARGES IN-INTERDEPARTMENTAL	0	0	10,238	10,477
0720	597	7752	CHARGES OUT-INTERDEPARTMENTAL	(231,260)	(259,616)	(206,056)	(207,445)
			Total Operations Costs (7200 - 7299)	147,906	157,477	273,310	264,464

Total Budget

1,150,571 1,269,230 1,335,854 1,371,487

WATER - FIELD SERVICES

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0720	598	7011	REGULAR SALARIES & WAGES	1,114,889	1,192,270	1,244,971	1,316,657
0720	598	7012	OVERTIME PAY	58,061	70,000	70,000	70,000
0720	598	7021	TEMPORARY & CASUAL WAGES	0	60,000	60,000	60,000
0720	598	7025	STANDBY PAY	14,952	14,560	14,560	14,560
0720	598	7030	OFF DUTY & RECALL PAY	35,262	30,000	30,000	30,000
0720	598	7038	RETIREMENT PLAN CHARGES	206,709	269,149	100,313	105,618
0720	598	7042	PERS UNFUNDED LIABILITY	0	0	181,614	200,304
0720	598	7062	GROUP HEALTH INSURANCE	236,139	250,404	250,942	257,164
0720	598	7064	UNEMPLOYMENT INSURANCE	802	0	0	0
0720	598	7066	SOCIAL SECURITY	93,429	90,453	94,862	100,347
0720	598	7067	ALT - 457 DEFERRED COMP	1,320	780	1,300	1,300
0720	598	7091	EMPLOYEE BOOT REIMBURSEMENT	3,744	6,800	6,800	6,800
0720	598	7099	COMPENSATED ABSENCES ADJUSTMENT	11,385	0	0	0
			Total Payroll (7000 - 7199)	1,776,691	1,984,416	2,055,362	2,162,750

0720	598	7222	TELEPHONE SERVICE	3,126	4,000	4,000	4,000
0720	598	7225	COMPUTER HARDWARE	288	0	0	0
0720	598	7232	TRAVEL & SUBSISTENCE	988	4,500	4,500	4,500
0720	598	7322	REP & MAINT-OFFICE EQUIP/COMP	6	0	0	0
0720	598	7324	REP & MAINT	2,889	3,000	3,000	3,000
0720	598	7327	REP & MAINT-UNIFORM & ACCESSOR	5,372	10,000	10,000	10,000
0720	598	7351	DUES AND SUBSCRIPTIONS	9,982	10,000	10,000	10,000
0720	598	7359	PERSONNEL TRAINING	10,079	10,000	10,000	10,000
0720	598	7360	HOSTED SERVICES	331	0	0	0
0720	598	7361	OTHER CONTRACT SERVICES	17,413	38,000	38,000	38,000
0720	598	7537	INFRASTRUCTURE MATERIALS	1,108,674	350,076	350,076	350,076
0720	598	7557	REPLACEMENT OF EQUIPMENT	1,367	25,000	25,000	25,000
0720	598	7559	OTHER SUPPLIES & MATERIALS	336,156	310,000	310,000	310,000
0720	598	7561	FUELS & LUBRICANTS	33,760	45,000	36,564	36,564
0720	598	7702	RENT OF EQUIPMENT	0	5,000	5,000	5,000
0720	598	7712	COMPENSATION INSURANCE	146,550	150,929	153,948	157,027
0720	598	7731	MSC CHARGES	86,394	92,361	113,471	113,471
0720	598	7751	CHARGES IN-INTERDEPARTMENTAL	552	750	750	750
			Total Operations Costs (7200 - 7299)	1,763,925	1,058,616	1,074,309	1,077,388

Total Budget

3,540,616	3,043,032	3,129,671	3,240,138
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WATER - UTILITY REVENUE GROUP

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0720	600	7011	REGULAR SALARIES & WAGES	361,700	376,792	390,541	408,990
0720	600	7012	OVERTIME PAY	979	5,000	5,000	5,000
0720	600	7021	TEMPORARY & CASUAL WAGES	45,203	35,000	45,000	45,000
0720	600	7038	RETIREMENT PLAN CHARGES	70,692	85,349	31,555	32,818
0720	600	7042	PERS UNFUNDED LIABILITY	0	0	52,343	57,730
0720	600	7062	GROUP HEALTH INSURANCE	88,181	89,076	89,418	91,250
0720	600	7066	SOCIAL SECURITY	28,721	28,697	29,848	31,262
0720	600	7067	ALT - 457 DEFERRED COMP	1,287	455	1,300	1,300
0720	600	7099	COMPENSATED ABSENCES ADJUSTMEN	6,516	0	0	0
			Total Payroll (7000 - 7199)	603,280	620,369	645,005	673,350
0720	600	7225	COMPUTER HARDWARE	0	10,000	10,000	10,000
0720	600	7232	TRAVEL & SUBSISTENCE	198	1,500	1,500	1,500
0720	600	7321	REP & MAINT-OTHER EQUIP/FURN/T	0	500	500	500
0720	600	7357	PRINTING BINDING & DUPLICATIN	6,380	3,000	3,000	3,000
0720	600	7359	PERSONNEL TRAINING	576	5,000	5,000	5,000
0720	600	7361	OTHER CONTRACT SERVICES	180,605	230,500	230,500	230,500
0720	600	7501	OFFICE SUPPLIES	10,137	12,000	12,000	12,000
0720	600	7711	GENERAL INSURANCE	12,700	13,300	15,510	15,612
0720	600	7712	COMPENSATION INSURANCE	1,300	1,300	1,583	1,590
0720	600	7752	CHARGES OUT-INTERDEPARTMENTAL	(595,186)	(607,363)	(614,932)	(634,026)
			Total Operations Costs (7200 - 7299)	(383,290)	(330,263)	(335,339)	(354,324)
			Total Budget	219,990	290,106	309,666	319,026

Solid Waste



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SOLID WASTE DIVISION

Organizational Structure - Fiscal years 2021-2023



Interim Public Works & Utilities Director

Christian Di Renzo

**Solid Waste Division
Manager**
Mike Rivera

**Integrated Waste
Supervisor**
Ray Martin

**Sr. Administrative
Analyst**
Hilda Peralta

Utility Worker III
Jack Scroggins

**Waste & Recycling
Center Worker III**
Rosalba Fernandez
Dan Dickie

**Waste & Recycling
Center Worker I**
Brandon Magaña
Fabian Banderas
Jorge Ortiz
Jaime Fernandez
Rene Paz

**Sr. Integrated
Waste Worker**
Alex Gonzalez
Antonio Banderas

Integrated Waste Worker
Byron Bobo
Cecilio Campos
Jaime Rubalcava
Gabriel Landa
Carlos Chavez
Javier Paredes
Jesus Ibarra
Daniel Toscano
Oscar Lopez
Patricio Castaneda
Ricardo Carrillo
Juvenal Rick Mendoza
Adrian Bravo

**Resource Waste
Advocate II**
Cecilia Magdaleno

**Resource Waste
Advocate I**
Gonzalo Garcia Ochoa

Street Sweeper
Daniel Rocha
David Hudson

SOLID WASTE SUMMARY

	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
SOLID WASTE - COLLECTIONS (570)	9,276,696	11,440,954	11,985,141	12,088,327
SOLID WASTE - STREET SWEEPER (571)	363,166	356,840	379,549	390,567
SOLID WASTE - RECYLING (572)	1,400,586	1,600,319	1,591,850	1,626,510
SOLID WASTE - MSC (573)	123	1,742,476	0	0
SOLID WASTE - LANDFILL (575)	886,432	1,007,268	785,408	795,538
SOLID WASTE - LANDFILL CLOSURE (576)	128,338	150,761	150,761	150,761
Total Expenditures	12,055,341	16,298,618	14,892,709	15,051,704

DEPARTMENT GOALS

PUBLIC WORKS - SOLID WASTE

Division: Solid Waste

Purpose:

To collect, transport and process the City of Watsonville's Municipal Solid Waste (MSW), Recycling, Food Scraps, Yard Waste and Street Sweeping. The division operates: Automated Side Loaders, Front-End Loaders, Rolloff and Street Sweepers to clean, collect and transport materials to the designated facility. Solid Waste also operates a Waste and Recycling Center for the citizens of Watsonville to off-load their waste materials including: trash, yard waste, wood waste, Household Hazardous Waste, e-waste, food scraps, metal, bulky items, tires, mattresses, used oil, paint and textiles.

Strategic Goal & Objectives

The main strategic goals for solid waste are to fully implement SB1383 by the end of 2021 to divert, collect and process organic materials; develop and plan for the construction of Phase IV at the City Landfill increasing years of capacity to 20; develop a succession plan to sustain the Solid Waste Division; upgrade the Waste and Recycle Center and research alternative fuel solid waste vehicles (i.e. electric trucks).



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Engagement & Well-being



Public Safety



Efficient & High Performing Gov.

Strategic Goals & Objectives								
Food Scraps / SB1383 Implementation			●		●			
Design of Phase IV and Closure of Phase III for city landfill.		●	●		●			
Succession planning for Solid Waste staff.			●		●			●
Waste and Recycling Center upgrades for employees, HHW and second chance store.			●		●			
Addition of Recycling Centers (CRV) throughout the City.		●	●		●			
Evaluate alternative fuel vehicles and purse grant funding.			●		●			
Addition of Waste Stations in city facilities to promote food scraps, recycling & trash sorting for city staff/community			●		●			

Performance Measures and Related Goals	FY 19/20	FY 20/21	FY 21/22	FY 22/23 Projected
Annual tonnages for Solid Waste; Diversion	43,662 tons collected; Overall diversion rate 19.59%	45,727 tons collected; Overall diversion rate 21.9%	47,000 tons collected; Overall diversion rate 23%	48,000 tons collected; Overall diversion rate 25%
Maintenance cost per hour	N/A	\$84.40 / hour	\$80.18 / hour	\$76.20 / hour
Number of carts (MSW, YW, Recycle)	27058	28667	29,000	39,000 due to SB1383
Commercial Accounts / Containers	285	298	300	350 additional businesses due to AB1826
Waste and Recycling Center Volumes Processed	NA	2,790 tons	2,800 tons	3,000 tons

Department Awards & Recognition

CRRA presentation on COW's SB1383 pilot; Zone administrator for RMDZ/Calrecycle representing the Central Coast; COW chairs Local Task Force in Santa Cruz; SWANA Gold Chapter representation as Public Sector Director

Prior Year Accomplishments

Implementation of SB1383 in 2021: carts to residents, outreach, pilot programs; commercial implementation in restaurants; school food scrap collection; Closure of Phase III in September 2020; Movement of shop to landfill; Continue outreach on compost program; HHW open on Saturdays; SW operation during the COVID year; distant learning for staff.

Challenges, Issues & Opportunities for Upcoming Year

Implementing SB1383 city wide requiring new procurement practices, an enforcement ordinance, possibility of additional staffing, food recovery implementation assistance; etc. Design for Phase IV at City Landfill; Succession planning for Solid Waste.

Major Budget Changes

Continue pilot on SB1383 to determine clear costs, cart size, route size and volume calculation: 64% participation, 20lbs per cart, 22% organics removal, 2,810 tons projected for year-food scraps collection; MRWMD costs for disposal at \$5/yr increase until 2025; \$40/yr to \$60/ton in 2025; Costs to process recycling at \$290k per year at MRWMD. Solid Waste rate increases.

SOLID WASTE - COLLECTIONS

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	570	5280	DROP OFF FACILITY FEES	188,427	230,000	230,000	230,000
0740	570	5411	INTEREST EARNINGS	97,802	20,000	20,000	20,000
0740	570	5864	WASTE DISPOSAL - DROP BOX	14,276,587	13,845,811	15,721,004	15,740,049
0740	570	5890	GRANT PROCEEDS-CARES EDD	2,405	0	0	0
0740	570	5895	OTHER REV-THIRFT SHOP PDO	873	0	0	0
0740	570	5895	OTHER REVENUE - RESTITUTION GR	531	0	0	0
0740	570	5895	OTHER REVENUE - SOLID WASTE	120,812	100,000	50,000	50,000
0740	570	5895	RESIDENTIAL COMPOST BIN PROGRA	20	0	0	0
Total Revenues				14,687,456	14,195,811	16,021,004	16,040,049

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	570	7011	REGULAR SALARIES & WAGES	2,018,437	2,011,225	2,288,425	2,419,737
0740	570	7012	OVERTIME PAY	90,321	45,000	45,000	45,000
0740	570	7021	TEMPORARY & CASUAL WAGES	28,523	90,000	90,000	90,000
0740	570	7030	OFF DUTY & RECALL PAY	1,835	0	0	0
0740	570	7038	RETIREMENT PLAN CHARGES	364,861	441,404	182,745	192,374
0740	570	7041	PENSION LIABILITY	(469,951)	0	0	0
0740	570	7042	PERS UNFUNDED LIABILITY	0	0	264,764	292,010
0740	570	7062	GROUP HEALTH INSURANCE	402,287	406,720	457,423	468,769
0740	570	7064	UNEMPLOYMENT INSURANCE	2,791	0	0	0
0740	570	7066	SOCIAL SECURITY	156,953	148,199	170,134	179,938
0740	570	7067	ALT - 457 DEFERRED COMP	2,885	1,170	5,200	5,200
0740	570	7091	EMPLOYEE BOOT REIMBURSEMENT	4,164	6,000	6,000	6,000
0740	570	7099	COMPENSATED ABSENCES ADJUSTMEN	(23,522)	0	0	0
Total Payroll (7000 - 7199)				2,579,584	3,149,718	3,509,691	3,699,028

0740	570	7211	ELECTRICITY & GAS	1,745	2,500	2,500	2,500
0740	570	7212	POSTAGE & SHIPPING	1,160	1,300	1,300	1,300
0740	570	7213	WATER SERVICES	0	0	12,040	12,160
0740	570	7214	SEWER FEES	0	0	4,033	4,335
0740	570	7215	SOLID WASTE SERVICES	0	0	3,764	4,046
0740	570	7221	ADVERTISING	0	500	500	500
0740	570	7222	TELEPHONE SERVICE	9,034	10,000	10,000	10,000
0740	570	7225	COMPUTER HARDWARE	4,046	9,000	9,000	9,000
0740	570	7226	COMPUTER SOFTWARE	27,950	20,000	20,000	20,000
0740	570	7232	TRAVEL & SUBSISTENCE	4,432	7,500	7,500	7,500
0740	570	7303	LEGAL SERVICES	35,272	50,000	50,000	50,000
0740	570	7307	EXPERT & CONSULTATION SERVICES	101,396	233,000	233,000	233,000
0740	570	7324	REP & MAINT	72,468	85,000	85,000	85,000
0740	570	7327	REP & MAINT-UNIFORMS & ACCESS	16,879	25,000	25,000	25,000
0740	570	7351	DUES AND SUBSCRIPTIONS	3,171	2,500	2,500	2,500
0740	570	7357	PRINTING BINDING & DUPLICATIN	1,921	30,000	30,000	30,000

0740	570	7359	PERSONNEL TRAINING	3,663	7,500	7,500	7,500
0740	570	7360	HOSTED SERVICES	1,976	0	0	0
0740	570	7361	OTHER CONTRACT SERVICES	1,349,841	2,205,000	2,200,000	2,200,000
0740	570	7369	FEES & PERMITS	22	5,000	5,000	5,000
0740	570	7559	OTHER SUPPLIES & MATERIALS	247,408	399,992	399,992	399,992
0740	570	7559	OTHER SUPPLIES & MATERIALS - G	959	0	0	0
0740	570	7561	FUELS & LUBRICANTS	254,237	290,000	276,241	276,241
0740	570	7703	RENT OF LAND- LAND LEASE	708,098	722,260	743,928	766,246
0740	570	7711	GENERAL INSURANCE	272,784	296,400	345,656	347,922
0740	570	7712	COMPENSATION INSURANCE	164,410	169,353	206,243	207,059
0740	570	7718	POST-RETIREMENT EXPENSE	25,692	0	0	0
0740	570	7721	COST ALLOCATION PLAN CHARGES	559,329	903,450	963,546	992,452
0740	570	7731	MSC CHARGES	1,118,765	1,206,358	1,028,894	1,028,894
0740	570	7741	PRINCIPAL ON DEBT	0	1,552	293,900	296,800
0740	570	7742	INTEREST ON DEBT	1	0	15,547	12,648
0740	570	7751	CHARGES IN-INTERDEPARTMENTAL	1,508,803	1,417,631	1,702,186	1,660,230
0740	570	7752	CHARGES OUT-INTERDEPARTMENTAL	0	0	(405,716)	(504,922)
0740	570	7763	MISCELLANEOUS EXPENDITURES	3,840	0	0	0
0740	570	7770	REFUNDS AND REBATES	2,337	0	0	0
0740	570	7910	OPERATING TRANSFERS OUT	195,472	190,440	196,396	196,396
Total Operations Costs (7200 - 7299)				6,697,112	8,291,236	8,475,450	8,389,299
Total Budget				9,276,696	11,440,954	11,985,141	12,088,327

SOLID WASTE - STREET SWEEPER

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	571	7011	REGULAR SALARIES & WAGES	128,732	139,930	133,502	140,360
0740	571	7012	OVERTIME PAY	2,962	1,500	1,500	1,500
0740	571	7038	RETIREMENT PLAN CHARGES	23,716	23,550	10,670	11,229
0740	571	7042	PERS UNFUNDED LIABILITY	0	0	19,415	21,413
0740	571	7062	GROUP HEALTH INSURANCE	28,747	29,412	29,460	30,192
0740	571	7066	SOCIAL SECURITY	9,833	10,507	9,945	10,580
0740	571	7099	COMPENSATED ABSENCES ADJUSTMENT	2,039	0	0	0
			Total Payroll (7000 - 7199)	196,029	204,899	204,492	215,274
0740	571	7324	REP & MAINT	840	3,200	3,200	3,200
0740	571	7359	PERSONNEL TRAINING	0	1,000	1,000	1,000
0740	571	7361	OTHER CONTRACT SERVICES	0	5,500	5,500	5,500
0740	571	7559	OTHER SUPPLIES & MATERIALS	8,356	20,000	20,000	20,000
0740	571	7561	FUELS & LUBRICANTS	22,635	27,000	24,654	24,654
0740	571	7712	COMPENSATION INSURANCE	11,230	11,564	11,795	12,031
0740	571	7731	MSC CHARGES	124,077	83,677	108,908	108,908
			Total Operations Costs (7200 - 7299)	167,138	151,941	175,057	175,293
			Total Budget	363,166	356,840	379,549	390,567

SOLID WASTE - RECYCLING

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	572	5689	GRANT PROCEEDS-CA BEVERAGE CON	7,256	0	0	0
0740	572	5689	GRANT PROCEEDS-OIL GRANT	3,975	0	0	0
0740	572	5890	GRANT PROCEEDS	0	10,000	10,000	10,000
0740	572	5890	GRANT PROCEEDS-CARES EDD	8,841	0	0	0
			Total Revenues	20,072	10,000	10,000	10,000

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	572	7011	REGULAR SALARIES & WAGES	485,259	528,760	443,361	462,699
0740	572	7012	OVERTIME PAY	74,029	33,000	33,000	33,000
0740	572	7021	TEMPORARY & CASUAL WAGES	31,932	30,000	45,000	45,000
0740	572	7025	STANDBY PAY	700	0	0	0
0740	572	7038	RETIREMENT PLAN CHARGES	86,299	114,240	35,570	36,957
0740	572	7042	PERS UNFUNDED LIABILITY	0	0	82,038	90,481
0740	572	7062	GROUP HEALTH INSURANCE	132,252	147,200	118,039	120,967
0740	572	7064	UNEMPLOYMENT INSURANCE	5,820	0	0	0
0740	572	7066	SOCIAL SECURITY	42,475	39,013	33,027	34,508
0740	572	7067	ALT - 457 DEFERRED COMP	1,252	390	1,300	1,300
0740	572	7091	EMPLOYEE BOOT REIMBURSEMENT	1,116	2,100	2,100	2,100
0740	572	7099	COMPENSATED ABSENCES ADJUSTMEN	10,214	0	0	0
			Total Payroll (7000 - 7199)	871,347	894,703	793,435	827,012

0740	572	7211	ELECTRICITY & GAS	21,667	20,000	22,000	22,000
0740	572	7213	WATER SERVICES	0	0	384	388
0740	572	7214	SEWER FEES	0	0	230	247
0740	572	7222	TELEPHONE SERVICE	0	500	500	500
0740	572	7225	COMPUTER HARDWARE	310	0	0	0
0740	572	7232	TRAVEL & SUBSISTENCE	0	1,500	1,500	1,500
0740	572	7324	REP & MAINT	72,537	60,000	60,000	60,000
0740	572	7327	REP & MAINT-UNIFORMS & ACCESS	5,368	8,000	8,000	8,000
0740	572	7359	PERSONNEL TRAINING	3,875	5,000	10,000	10,000
0740	572	7361	OTHER CONTRACT SERVICES	85,816	0	0	0
0740	572	7361	OTHER CONTRACT SERVICES - PDO	116,409	380,000	430,000	430,000
0740	572	7369	FEES & PERMITS	13,344	15,000	15,000	15,000
0740	572	7559	OTHER SUPPLIES & MATERIALS	60,803	61,000	61,000	61,000
0740	572	7559	OTHER SUPPLIES-OIL GRANT	3,975	18,000	18,000	18,000
0740	572	7561	FUELS & LUBRICANTS	13,539	15,000	18,181	18,181
0740	572	7712	COMPENSATION INSURANCE	50,520	52,037	53,078	54,140
0740	572	7731	MSC CHARGES	73,821	56,079	87,042	87,042
0740	572	7763	MISCELLANEOUS EXPENDITURES-CA	7,256	13,500	13,500	13,500
			Total Operations Costs (7200 - 7299)	529,239	705,616	798,415	799,498
			Total Budget	1,400,586	1,600,319	1,591,850	1,626,510

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	573	5247	MUNI SERVICE CENTER CHARGES	0	1,742,476	0	0
			Total Revenues	0	1,742,476	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	573	7011	REGULAR SALARIES & WAGES	0	423,916	0	0
0740	573	7038	RETIREMENT PLAN CHARGES	0	94,993	0	0
0740	573	7062	GROUP HEALTH INSURANCE	0	88,230	0	0
0740	573	7066	SOCIAL SECURITY	0	32,223	0	0
0740	573	7091	EMPLOYEE BOOT REIMBURSEMENT	0	1,250	0	0
			Total Payroll (7000 - 7199)	0	640,612	0	0
0740	573	7222	TELEPHONE SERVICE	0	4,434	0	0
0740	573	7225	COMPUTER HARDWARE	0	5,750	0	0
0740	573	7226	COMPUTER SOFTWARE	0	7,000	0	0
0740	573	7232	TRAVEL & SUBSISTENCE	0	2,000	0	0
0740	573	7324	REP & MAINT	0	4,000	0	0
0740	573	7327	REP & MAINT-UNIFORMS & ACCESS	0	7,500	0	0
0740	573	7351	DUES AND SUBSCRIPTIONS	0	3,200	0	0
0740	573	7357	PRINTING BINDING & DUPLICATIN	0	500	0	0
0740	573	7359	PERSONNEL TRAINING	0	7,000	0	0
0740	573	7505	VEHICLE PARTS & SUPPLIES	0	401,895	0	0
0740	573	7559	OTHER SUPPLIES & MATERIALS	0	8,096	0	0
0740	573	7561	FUELS & LUBRICANTS	123	1,000	0	0
0740	573	7562	FUELS & LUBRICANTS-CHARGE OUTS	0	577,500	0	0
0740	573	7712	COMPENSATION INSURANCE	0	54,100	0	0
0740	573	7751	CHARGES IN-INTERDEPARTMENTAL	0	17,889	0	0
			Total Operations Costs (7200 - 7299)	123	1,101,864	0	0
			Total Budget	123	1,742,476	0	0

SOLID WASTE - LANDFILL

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
			Total Revenues	0	0	0	0

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0740	575	7011	REGULAR SALARIES & WAGES	221,044	266,670	178,562	182,834
0740	575	7012	OVERTIME PAY	2,332	15,000	5,000	5,000
0740	575	7021	TEMPORARY & CASUAL WAGES	413	0	0	0
0740	575	7027	HOLIDAY PAY	0	10,000	5,000	5,000
0740	575	7038	RETIREMENT PLAN CHARGES	36,587	60,348	14,093	14,295
0740	575	7042	PERS UNFUNDED LIABILITY	0	0	41,241	45,485
0740	575	7062	GROUP HEALTH INSURANCE	37,093	48,676	29,581	30,313
0740	575	7066	SOCIAL SECURITY	16,993	20,213	13,248	13,574
0740	575	7067	ALT - 457 DEFERRED COMP	15	0	0	0
0740	575	7091	EMPLOYEE BOOT REIMBURSEMENT	360	350	350	350
0740	575	7099	COMPENSATED ABSENCES ADJUSTMEN	4,902	0	0	0
			Total Payroll (7000 - 7199)	319,738	421,257	287,075	296,851
0740	575	7211	ELECTRICITY & GAS	0	1,000	1,000	1,000
0740	575	7222	TELEPHONE SERVICE	158	2,000	2,000	2,000
0740	575	7232	TRAVEL & SUBSISTENCE	0	700	700	700
0740	575	7307	EXPERT & CONSULTATION SERVICES	0	70,000	0	0
0740	575	7324	REP & MAINT	216,860	190,000	190,000	190,000
0740	575	7327	REP & MAINT-UNIFORMS & ACCESS	2,755	3,000	3,000	3,000
0740	575	7359	PERSONNEL TRAINING	342	500	500	500
0740	575	7361	OTHER CONTRACT SERVICES	157,214	150,000	150,000	150,000
0740	575	7369	FEES & PERMITS	39,236	60,000	60,000	60,000
0740	575	7559	OTHER SUPPLIES & MATERIALS	25,662	20,000	20,000	20,000
0740	575	7561	FUELS & LUBRICANTS	60,366	20,000	5,453	5,453
0740	575	7702	RENT OF EQUIPMENT	0	3,000	3,000	3,000
0740	575	7712	COMPENSATION INSURANCE	16,840	17,346	17,693	18,047
0740	575	7731	MSC CHARGES	17,833	7,465	20,987	20,987
0740	575	7751	CHARGES IN-INTERDEPARTMENTAL	29,429	41,000	24,000	24,000
			Total Operations Costs (7200 - 7299)	566,694	586,011	498,333	498,687
			Total Budget	886,432	1,007,268	785,408	795,538

SOLID WASTE - LANDFILL CLOSURE

REVENUES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0741	576	5411	INTEREST EARNINGS	81,713	0	0	0
0741	576	6510	OPERATING TRANSFERS IN	150,761	150,761	150,761	150,761
			Total Revenues	232,474	150,761	150,761	150,761

EXPENSES

Fund	Division	Object	Description	2019/20 Actual \$	2020/21 Budget \$	2021/22 Budget \$	2022/23 Budget \$
0741	576	7781	CLOSURE COSTS	69,925	150,761	150,761	150,761
0741	576	7782	POST-CLOSURE COSTS	37,401	0	0	0
0741	576	7813	LANDFILL GAS WELLS	21,012	0	0	0
			Total Operations Costs (7200 - 7299)	128,338	150,761	150,761	150,761
			Total Budget	128,338	150,761	150,761	150,761

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Capital Improvement Program (CIP)



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CAPITAL SUMMARY

	Carryforward	FY 2021/22	FY 2022/23	Total
General Fund	565,530	3,803,957	5,052,482	9,421,969
<u>Special Revenue Funds</u>				
CDBG	471,466	438,000	285,901	1,195,367
Special Grants	3,532,698	2,450,000	14,077,952	20,060,650
Civic Center Fund	-	48,000	275,000	323,000
Libarary	-	250,000	10,000	260,000
Parks Development	176,216	-	-	176,216
Gas Tax	558,328	537,799	500,000	1,596,127
SB1 Gas Tax	880,655	1,525,000	300,000	2,705,655
Measure Y (G)	200,447	1,169,000	444,000	1,813,447
Measure D	1,291,714	1,645,000	1,335,000	4,271,714
Impact Fees	436,931	-	-	436,931
Total Special Revenue Funds	7,548,455	8,062,799	17,227,853	32,839,107
<u>Proprietary Funds</u>				
Airport	373,463	45,000	165,000	583,463
Waste Water	4,152,192	4,864,468	2,501,448	11,518,108
Water	9,854,558	5,588,540	13,278,868	28,721,966
Solid Waste	1,937,379	262,700	993,582	3,193,661
Landfill Closure	210,000	480,600	2,601,000	3,291,600
Risk Management	-	32,000	26,000	58,000
Information & Technology	838,203	675,000	240,000	1,753,203
Total Proprietary Funds	17,365,795	11,948,308	19,805,898	49,120,001
Total	25,479,780	23,815,064	42,086,233	91,381,077



Agenda Report

MEETING DATE: Tuesday, May 4, 2021

TO: Planning Commission

FROM: ADMINISTRATIVE SERVICES DIRECTOR CZERWIN
COMMUNITY DEVELOPMENT DIRECTOR MERRIAM
PRINCIPAL PLANNER MEEK, AICP

SUBJECT: RECOMMENDATION TO CITY COUNCIL TO ADOPT THE CITY'S
2021-2022 and 2022-2023 CAPITAL IMPROVEMENT PROGRAM

STATEMENT OF ISSUES:

The City Charter charges the Planning Commission with reviewing the proposed Capital Improvement Program (CIP), determining the appropriateness of the prioritized list of public improvements, recommending capital improvements to the City Council and informing the City Manager's annual budget message. The Capital Improvement Program (CIP) is a comprehensive planning instrument used by the City to identify needed capital projects and to coordinate the timing and financing of these projects in a way that ensures their implementation. The CIP is adopted in conjunction with the annual City budget.

RECOMMENDED ACTION:

Staff recommends that the Planning Commission recommend adoption of the City's 2021-2022 and 2022-2023 Capital Improvement Program (CIP), to the Council and City Manager for the proposed public improvements.

DISCUSSION:

The City Charter charges the Planning Commission with reviewing the proposed Capital Improvement Program, determining the appropriateness of the prioritized list of public improvements, recommending capital improvements to the City Council and informing the City Manager's annual budget message.

Section 907(b) of the City Charter says "The Planning Commission shall have the power and duty to: (b) List and classify annually all proposed public improvements recommended by officers, departments, boards or commissions of the City and recommend to the Council and the City Manager a coordinated program of proposed public improvements for the ensuing five (5) year period, according to a logical order of priority."

Section 1109 provides in pertinent part "the City Manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts

proposed to be raised therefor by appropriations in the budget, and the respective amounts, if any, proposed to be raised therefor from other sources during the budget year.

Section 1110 provides "The City Manager shall also include in the (Budget) message, or attach thereto, a program of proposed public improvements for the ensuing five (5) year period prepared by the Planning Commission in accordance with Section 907 (b), together with his (sic) comments thereon.

Process: Last year all departments were asked to submit and participate in a process to develop a comprehensive capital plan, this year, they were asked to update that plan. All departments were asked to submit their capital needs to the Capital Planning Committee. Departments were encouraged to submit all their known capital needs knowing that the City may not be able to fund all projects but to inform the scope of need within the City. Several departments have recently been through Master Planning processes which informed their requests. Furthermore, the Public Works and Utility departments have recently completed a rate study and incorporated their capital plans into that study.

PLANNING ANALYSIS:

The prioritization and decision process differed depending on funding source. For the General Fund, this year's guiding principles were:

- 1) To group like projects together as much as possible in order to create efficiencies by collaborating across the City;
- 2) To match or sync up with grant or other funding activities occurring at the same time; and
- 3) Projects required by changes in law or operational necessity.
- 4) Maximize the use of fund balance from other available funds to preserve General Fund for projects with no other funding options

Based on the above criteria, the General Fund has a high priority on Parks projects this year. Many to coincide with large grants and projects already begun at Ramsay Park. The Program has been reviewed and agreed to by all departments involved. This is a preliminary recommendation as funding availability may change before budget adoption and appropriation by the City Council.

Most projects will not be funded through the General Fund and will be managed by the Public Works and Utilities Department. Both the Wastewater and Water enterprises completed comprehensive master plans in recent years which informed their proposals.

Wastewater Master Plan

In December 2018, staff began working on the Master Plan to identify aging infrastructure needs and develop a capital improvement program. The Master Plan scope included the following:

- Treatment Facility Condition Assessment and Hazard Vulnerability: An assessment of the condition and natural hazard vulnerability of prioritized wastewater treatment plant infrastructure including a majority of the liquid and solids treatment facilities.

- Collection System Pump Stations Condition Assessment and Flooding Vulnerability: An assessment of needs, priorities, and timing of projects at 13 sanitary sewer collection system pump stations that were visually assessed by City staff.
- Capital Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

Water System Master Plan

In May 2019, staff began working on a Water System Master Plan to develop operational and maintenance recommendations and a capital improvement program that addresses aging infrastructure and future development needs. The Water System Master Plan scope included the following tasks:

- Condition Assessment and Hazard Vulnerability: An assessment of the condition and preliminary natural hazard vulnerability of most water infrastructure including 11 wells, 4 steel tanks, 2 distribution pump-station buildings and 2 earthen reservoirs.
- Future Water Demand Projections and Existing System Capacity: An evaluation of future water demand and related impact on existing system infrastructure capacity using a hydraulic model developed by City staff.
- Capital and Maintenance Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

Transportation

Transportation projects were selected for the Capital Improvement Program due to need and available funding. Need is often based on safety. Facilities become unsafe when they wear out, grow old or become outdated. Major arterial roads have more traffic and wear out quicker than lesser-travelled roads. Sidewalks and pedestrian or bike trails grow old and break up. Streetlights, traffic lights, striping and signage must be updated to use new and more effective technology following industry best management practices. Changing conditions, such as increased population, may require that facilities be upgraded or expanded.

Funding comes from many sources and each has its own requirements. Three of the sources, Gas Tax, Measure D, and SB1 have similar requirements and can be used on design and construction of transportation projects that include road repair and rehabilitation, traffic signals, safety improvements and bicycle and pedestrian improvements. The City also secures grant funding through the State and Federal government that is awarded on a competitive basis. These grants often focus on an area, such as safety, pedestrian facilities, bicycle facilities or reducing pollution. Another source of funding is developer fees, which are collected for specific improvements in an area and use restricted to that purpose.

General Plan Consistency

The 2005 General Plan calls for the identification of public infrastructure needs using the Capital Improvement Program to schedule improvements necessary to achieve long-term land use and community development objectives (Policy 11b in Chapter 11 Public Facilities and Services).

Projects include maintenance and repair of City facilities and Citywide street maintenance, among others. Staff believes that the prioritized list of projects meets the goals of the General Plan in funding the repair and maintenance of public infrastructure, including City facilities, roads, and parks.

Major Recommendations:

The CIP plan considers a four-year horizon. The Council will approve and appropriate FY 2021-2022. A summary of recommended projects for all years is included in Table 1. A detailed list of each project is included in Exhibit A. For the last 4 years of this Program, fiscal years 2022-23 through 2024-25, potential projects have been identified and should be considered for planning purposes only. These projects have been identified as priorities by departments for the remaining years of the five-year Capital Improvement Program.

Table 1

	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Air	195,000	390,000	135,000	360,000
General Fund	3,553,957	5,052,483	1,003,000	1,045,000
Sewer	4,864,468	2,501,448	18,905,861	1,530,881
Solid Waste & Landfill	1,243,300	3,594,582	4,218,302	81,182
Transportation	6,157,799	16,155,000	3,750,000	1,525,000
Water	5,588,540	13,278,868	4,082,667	25,449,241
Other Funds	2,415,000	1,458,853	1,261,000	1,935,000
Total	24,018,064	42,431,234	33,355,830	31,926,304

STRATEGIC PLAN:

03-Infrastructure & Environment

FINANCIAL IMPACT:

The projects proposed have all been evaluated to ensure that the amounts proposed are sustainable for the funds and they are all subject to appropriation from the City Council.

ALTERNATIVE ACTION:

The planning commission may choose not to recommend the Capital Improvement Program on to the City Council.

ATTACHMENTS AND/OR REFERENCES (If any):

Exhibit A: Proposed Projects for Fiscal Year 2021-2022 to 2024-2025 Capital Improvement Program

Project Name				Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
General Fund								
0150	901	7855	14910	Civic Plaza Parking Structure Paint Removal and Concrete Repairs	M	40,000	40,000	40,000
0150	901	7813	14911	Parks Equipment - Kubota Mower	E	40,000		
0150	901	7813	14912	Parks Equipment - Infield Groomer	E	25,000		
0150	901	7813	14913	City Hall Solar Panel and Collector Box Replacement	E	20,000		
0150	901	7855	14914	Gene Hoularis & Waldo Rodriguez Youth Center - Misc. Building Repairs	M	50,000		
0150	901	7805	14915	Parks Maintenance Vehicles	E	90,000		
0150	901	7855	14916	Police Activity League: Misc Repairs	M	20,000		
0150	901	7855	14917	Beach Street Parking Structure - Paint stairs and handrails	M	15,000		
0150	901	7855	14918	Ramsay Park - Infrastructure Improvements	M	150,000		
0150	901	7839	14919	Improve Signage around the city	M	150,000		
0150	901	7855	14920	ROW: Landscape Median Maintenance	M	150,000	80,000	70,000
0150	901	7361	14921	Ramsay Park - Master Plan Playground Renovation	P	1,603,957		
0150	901	7820	14922	Urban - Greening Construction	P	1,100,000		
0150	901	7361	14923	Project and Construction Management	P	100,000	354,669	
150	901	7361	14924	Buildings Assessment	P	250,000		
0150	901	7855	15010	Muzzio Park Community Center - Building Repairs	M	-	15,000	
0150	901	7855	15011	Parks and Community Services Office - Building Repairs	M	-	75,000	
0150	901	7855	15012	Marinovich Park Community Center - Upgrade Electrical Panel	M	-	20,000	
0150	901	7855	15013	Beach Street Parking Structure Elevator Replacement	M	-	225,000	
0150	901	7855	15014	Civic Plaza Parking Structure - Seal Top floor	M	-	25,000	
0150	901	7855	15015	Municipal Parking Lots - Resurface and Restripe	M	-	180,000	
0150	901	7855	15016	Franich Park - Parking Lot Resurfacing	M	-	30,000	
0150	901	7855	15017	Civic Plaza Building - Install Safety Railing on 4th floor	M	-	25,000	
0150	901	7855	15018	Civic Plaza Parking Structure - Expansion Joint Repair	M	-	40,000	
0150	901	7820	15019	Pinto Lake - Dock Repair	M	-	90,000	
0150	901	7820	15020	Ramsay Park - Master Plan Natural Turf Soccer Field Renovation	P	-	3,852,813	
0150				Gene Hoularis & Waldo Rodriguez Youth Center - New HVAC System		-		60,000
0150				Marinovich Park Community Center - Install HVAC System		-		50,000
0150				Civic Plaza Parking Structure - ADA compliant door facing Second St.		-		
0150				Beach Street Parking Structure - New striping for parking		-		50,000
0150				Beach Street Parking Structure - Reseal deck		-		150,000
0150				Paint interior of library		-		10,000
0150				Paint exterior and interior of Freedom Branch Library		-		30,000
0150				Police Activities League: PAL Rodriguez Building Paint Project		-		25,000
0150				Gene Hoularis & Waldo Rodriguez Youth Center - Painting Internal/External		-		60,000
0150				City Plaza - Walkway & Sidewalk Improvements		-		85,000

	Project Name	Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
0150	City Plaza - Fountain Restoration		-		50,000	
0150	Ramsay Park Family Center - Classroom Renovation		-		215,000	
0150	River Park - Playground Replacement		-		330,000	
0150	Parks Vehicles - Park Maintenance Trucks		-		65,000	65,000
0150	Ramsay Park - Walkway & Access Improvements		-		75,000	
0150	Peace Dr Park - Equipment & Walkway Improvement		-		78,000	
0150	Kearney Park - New Playground		-		345,000	
0150	Kearney Park - Playground and Walkway Improvements		-		35,000	
0150	River Park - Playground Repairs & Basketball Court Renovations		-		50,000	
	General Fund Total		3,803,957	5,052,482	1,003,000	1,045,000

SPECIAL REVENUE FUNDS

CDBG

0205	908	7813	14944	City Plaza - New Waste Receptacle Equipment	E	18,000		
0205	908	7813	14945	Callaghan Park - Fiber Optic Connection Project	P	40,000		
0205	908	7855	14946	Senior Center - Kitchen Remodel	M	150,000		
0205	908	7855	14925	Senior Center - Kitchen Remodel - PH II	M	150,000		
0205	908	7855	14926	Fiber Optic - (Callaghan Park)	P	45,000		
0205	908	7855	14947	Police Activities League: Basketball Resurfacing	M	35,000		
0205	908	7820	15028	Ramsay Park - Master Plan Dog Park Addition	P	285,901		
					438,000	285,901	-	-

CIVIC CENTER FUND

0246	906	7855	14949	Civic Plaza - Various Repairs and Maintenance	M	33,000		
0246	906	7813	14950	Civic Plaza Building - Enlarge diesel storage for generators	E	15,000		
0246	906	7855	15030	Civic Plaza - Paint Exterior	M	200,000		
0246	906	7855	15031	Civic Plaza	M	75,000		
					48,000	275,000	-	-

LIBRARY FUND

0250	935	7855	14948	Upgrade Public Bathrooms	P	250,000		
0250	935	7855	15029	Freedom Branch Parking lot Restripe and Resurface	M	10,000		
					250,000	10,000	-	-

GRANTS FUND

0260	905	7820	15028	Ramsay Park - Master Plan Dog Park Addition	P	177,952		
0260	905	7837	14838	Freedom Boulevard Reconstruction - Alta Vista to Green Valley Rd	P	1,575,000		
0260	905	7837	14314	Citywide Curb Ramp Program	P	175,000		175,000
0260	905	7837	14860	Lee Rd Trail Phase 1	P	700,000		
0260	905	7837	14859	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project	P	11,700,000		
0260	905	7837	15048	Rail Trail Segment 18 Phase 2 - Lee Rd to Ohlone Parkway	P	2,200,000		
					2,450,000	14,077,952	-	175,000

Project Name				Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
GAS TAX FUND								
0305 923 7837 14017	Citywide Signs Markings and Striping			M	100,000	150,000	150,000	150,000
0305 923 7837 14313	Road Repair			M	287,799	200,000	200,000	
0305 923 7839 14018	Signals & Lighting Replacement & Maintenance			M	150,000	150,000	150,000	150,000
					537,799	500,000	500,000	300,000
SB1 FUND								
0306 924 7837 14319	Downtown Revitalization			P		50,000		
0306 924 7837 14838	Freedom BLVRD Recons-Alta Vista			P		500,000		
0306 924 7837 14523	Green Valley Rd Improvements: Freedom-City Limits			P		775,000		
0306 924 7837 14313	Road Repair			M	250,000	250,000	250,000	250,000
					1,525,000	300,000	250,000	250,000
MEASURE G								
0310 966 7813 14930	Fire Hose and Nozzles			E	20,000	20,000		
0310 966 7813 14931	Extrication Equipment			E	32,000	32,000		
0310 966 7813 14932	Radio Replacement			E	22,000	22,000		
0310 966 7813 14933	Radio Headset Replacement			E	10,000	5,000		
0310 966 7855 14934	Painting of exterior Fire buildings			M	70,000			
0310 966 7855 14935	Station Repairs			M	250,000	50,000		
0310 966 7855 15025	Asphalt resurface/repair			M		60,000		
	Install drain in front of rear apparatus doors @ St.2							
0310 966 7855 15026	after Asphalt resurface/repair or concrete pad installed.			M		20,000		
0310	WPD Parking Lot			M			60,000	
0310 967 7813 14936	Temp control system			M	60,000			
0310 967 7855 14937	Interview Rooms			M	70,000			
0310 967 7805 14520	Patrol Vehicle Replacement - ongoing			E	210,000	210,000	210,000	210,000
0310 967 7813 14775	MDC Replacement			E	25,000	25,000	25,000	25,000
0310 967 7813 14940	Station Repairs			M	100,000			
0310 967 7813 14941	In-Car Cameras			E	300,000			
					1,169,000	444,000	295,000	235,000
MEASURE D FUND								
0312 972 7837 14320	Citywide Bicycle Facilities			M	75,000	70,000	75,000	75,000
0312 972 7837 14619	Freedom Blvd Impr.-Green Valley to Airport Blvd			M	-	50,000	50,000	
0312 972 7835 14838	Freedom Blvd Recon.- Alta Vista to Green Vly Rd			P	455,000			
0312 972 7837 14523	Green Valley Rd Impr.: Freedom-City Limits			P	500,000			
0312 972 7837 14321	Maintain & Improve Trails			M	75,000	75,000	75,000	75,000
0312 972 7837 14322	Pedestrian and Traffic Safety			P	140,000	140,000	100,000	
0312 972 7837 14319	Downtown Revitalization			P	100,000			
0312 972 7837 14859	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project			P	100,000	100,000		
0312 972 7837 14860	Lee Rd Trail Phase 1			P	100,000			
0312 972 7837 14861	Rail Trail Segment 18 Phase 2 - Lee Rd to Ohlone Pkwy			P	100,000	900,000		
					1,645,000	1,335,000	300,000	150,000

ENTERPRISE FUNDS

WASTEWATER FUND

0710 911 7813 15035	Digester #1 Mixing System Replacement (Rehabilitation)	P		816,000	816,000
0710 911 7813 14628	CCTV Sewer Inspection Software	E	20,400	20,808	21,224
0710 911 7855 14795	Levy Embankment Stabilization Project	P		572,220	21,649
0710 911 7855 14794	PW Conservation Headquarters/Nature Center Building	M	116,000		

Project Name					Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
0710 911 7835 14621	Sanitary Sewer Lift Station Improvements		M	204,000	104,040		233,466	108,243	
0710 911 7855 14409	Sanitary Sewer Main Replacement		M	102,000	104,040		106,121	108,243	
0710 911 7855 14332	Emergency Infrastructure Repairs		M	102,000	104,040		106,121	108,243	
0710 911 7835 15036	Sub Basin 7 Sanitary Sewer Infrastructure Repairs Martinelli to Beach		P		520,200				
0710 911 7855 14328	WWTP Infrastructure Repairs/Replacement		M	255,000	260,100		265,302	789,093	
0710 911 7855 14796	Digester 1 & 2 Dome Crack Repair		E	153,000					
0710 911 7835 14960	Pre-Aeration & Gravity Thickeners Channel Repair/Coating		M	553,860			357,627		
0710 911 7855 14797	Main Switchgear and Energy Recovery Electrical System Improvements		P	1,000,000			17,000,000		
0710 911 7835 14962	Lee Road Sewer Replacement		P	510,000					
0710 911 7835 14798	Replace Sewer Pump Station 10 - Miles Lane		P	1,122,000					
0710 911 7835 14799	Sewer Pump Station Controls/PLC/SCADA Upgrades	P		300,000				395,410	
0710 911 7835 14622	Atkinson Freedom Sydney and Jehl Storm Sewer Install and Upgrade	P		426,208					
				4,864,468	2,501,448		18,905,861	1,530,881	

WATER FUND

0720 913 7833 14341	1" Meter Change Out	E	147,000	28,091	28,653
0720 913 7833 14343	1.5" Meter Change Out	E	10,200	10,404	10,612
0720 913 7833 14342	2" Meter Change Out	E	11,220	11,444	11,673
0720 913 7833 14340	5/8" x 3/4" Meter Change Out	E	30,000	78,030	79,591
0720 913 7855 14829	New Reservoir at Airport Booster Station	P		10,404,000	
0720 913 7813 14982	Backflow Training Equipment	E	35,700		
0720 913 7813 14984	Water Meter Reading System Upgrade	M	200,000	200,000	200,000
0720 913 7855 14346	Chromium 6 Treatment Plants	P	1,530,000		22,000,000
0720 913 7813 14417	Electrical/Instrumentation Upgrade	M	204,000	208,080	212,242
0720 913 7855 14826	Airport, Hames, Amesti, and Rider Tank Coating Projects	M	266,220	-	700,000
0720 913 7855 14828	Miscellaneous Electrical Maintenance/Repairs Projects	M	112,200	-	260,100
0720 913 7831 14832	Water Disinfection System Mechanical Improvements	M	306,000		
0720 913	Replace Existing Covers for Freedom Reservoir	M			424,483
0720 913 7831 14825	Airport Booster Pump Station Seismic Retrofit	M		225,767	
0720 913 7831 14833	Water Main Replacement Material and Equipment Costs	P	1,020,000	1,040,400	1,061,208
0720 913 7831 14834	Additional(0.5 miles/year) Water Main Replacement - CIP Projects (Design/Bid/Build)	P	1,600,000	1,072,652	1,094,105
0720 913	Well 8 Improvements				458,296
0720 913 7855 14794	PW Conserv. Headquarters/Nature Center Bldng	M	116,000		
			5,588,540	13,278,868	4,082,667
					25,449,241

AIRPORT FUND

0730 910 7805 14901	Rolling Stock (Admin SUV, APU and Lav Unit)	M	20,000	40,000	10,000
0730 910 7837 14902	Slurry seal and remark south aircraft tie down ramp	E	15,000	15,000	
0730 910 7813 14903	New Ag Water Well at the Airport Driving Range	M	5,000	10,000	
0730 910 7813 14904	Install Emergency Backup Generator for Airport Operations Center	M	5,000		
0730 910 7813 14905	Construct public Prkng Lot at 125 Aviation Way	E		50,000	
0730 910 7855 14906	South Aircraft Tie Down enlargement	E		50,000	
0730 910 7855	Drainage Rehab. East Apron, Hangars A-E (5%)	M			125,000
	Environmental/Engineer Runway Extension 20				360,000
			45,000	165,000	135,000
					360,000

SOLID WASTE FUND

0740 912 7805 14804	Field Services Trucks	E	61,200	62,424	
0740 912 7815 14420	Gas Emission Monitoring System (GEMS)	M		20,808	
0740 912 7855 14566	PDO Improvements	M	76,500	78,030	79,591
0740 912 7855 14794	PW Conservation Headquarters/Nature Center Building	M	116,000		81,182
0740 912 7805 14353	Collection Vehicles	E	-	832,320	-
0740 912 7855 14972	Solar Panel Repairs at MSC	M	9,000		
			262,700	993,582	79,591
					81,182

Project Name	Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
LANDFILL CLOSURE					
0741 915 7855 14969 Landfill Cell IV Opening	P	450,000		4,138,711	
0741 915 7855 14573 Landfill Gas Wells	M	30,600			
0741 915 7855 15042 Landfill Closure	P		2,601,000		
		480,600	2,601,000	4,138,711	-
INTERNAL SERVICE FUNDS					
RISK MANAGEMENT FUND					
0780 971 7813 14942 Police Barracks - Demolish	M	30,000			
0780 971 7813 14368 Safety Mitigation Projects	E		24,000	24,000	
0780 971 7813 14369 Safety Promotions	E	2,000	2,000	2,000	
		32,000	26,000	26,000	-
INNOVATION AND TECHNOLOGY					
0790 920 7813 14486 Citywide IT Equipment	E	140,000	140,000	140,000	140,000
0790 920 7813 14071 Replace Citywide Phone System	E		100,000		
0790 920 7813 14928 Replace AV System in Council Chambers and Community Rooms	P	500,000			
0790 920 7805 14929 IT Department Vehicle	E	35,000			
		675,000	240,000	140,000	140,000
UNFUNDED GENERAL PLAN					
Project Name	Fund	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Ramsay Park - Pedestrian Safety Improvements (Watsonville Slough Connector Trail Project)		150,000			
City Hall - Miscellaneous Repairs		10,000			
City Hall - Replace damaged solar panels		10,000			
ROW: Street and Sidewalk Bio-swale Maintenance for Roadway Projects		12,000	16,000	16,000	20,000
Freedom Library replace picnic tables				10,000	
Concrete to cover all parking, driveway and training yard at Station 1 and Station 2				500,000	
Extractor (washer) for PPE		15,000			
Relocate Netcom radio equipment in the shop at Station 2 or install adequate cooling system.					60,000
Turnout and PPE drying rack		20,000			
Upgrade rollup doors for apparatus.		170,000			
Paging system upgrade including speaker replacement		250,000	250,000		
Gas tank upgrade and surfacing		20,000			
Storage container for equipment at S1		10,000			
Turnout Lockers with ventilation system				100,000	
Security cameras to outside areas		50,000			
Key Card Door access					30,000
Restroom Remodel/Upgrade		500,000			
Fence & gate relocation at Station 2				20,000	
Upgrade generator at Station 2		90,000			
Training Room				50,000	
AI Forensic Tool		100,000	100,000	100,000	
Gas Masks - All PD, State Mandated		60,000			
Firearms Range - Overhead structure for safety FAA /				150,000	
Pinto Lake - Retaining Wall Repairs					230,000
Pinto Lake - Snack Shack Renovation					175,000
Ramsay Park - Softball Field Snack Building Repairs					35,000
Gene Hoularis & Waldo Rodriguez Youth Center - New Front Desk		15,000			
Franich Park - Gazebo					375,000

Project Name	Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
Pinto Lake - Pavilion Addition					345,000
Gene Hoularis & Waldo Rodriguez Youth Center - New Scoreboard			15,000		
Las Brisas Park - New Picnic Tables			6,000		
Marinovich Park - Flagpole Replacement			10,000		
Parks and Community Services Office - Security Improvements			50,000		
Pinto Lake - Wifi Installation			25,000		
Pinto Lake - Automatic Gate and Fencing Improvements				50,000	
Pinto Lake - Baseball Field Renovation					345,000
Ramsay Park - Softball Field Renovation					260,000
Senior Center - New Floors				65,000	
Callaghan Park - Picnic Area Enhancement				40,000	
Ramsay Park - Picnic Area Improvements				65,000	
Seaview Ranch Park - Replace Shade Sails				70,000	
ROW: Landscape Median Maintenance		60,000	60,000	60,000	70,000
Pinto Lake - Access and Grounds Improvements_					170,000
ROW - HWY 152 Median Landscape Improvement			45,000	300,000	
Seaview Ranch Park - Landscape Restoration			12,000		
ROW Street Light Brackets		10,000			
ROW - Street Tree Lighting		5,000	40,000	5,000	5,000
ROW- Riverside Median Landscape Improvement			45,000	300,000	
Pinto Lake - Baseball Field Lights			20,000	400,000	
Ramsay Park - Master Plan North Parking Lot					200,000
Ramsay Park - Master Plan Main Parking Lot					90,000
Arista Park - Playground and Site Repairs					50,000
Arista Park - Playground Renovation					575,000
Peace Dr Park - New Playground					575,000
Pinto Lake - Playground Structure Replacement					575,000
Pinto Lake Picnic - Area Upgrade					100,000
Franich Park - Irrigation Controller Electrical Rewiring			15,000		
Gene Hoularis & Waldo Rodriguez Youth Center - Lobby and Restroom Floors			80,000		
Pinto Lake - Restrooms Remodel				800,000	
Franich Park - Restroom Repairs & Park Entrance Sign			27,000		
General Parks: Signage Replacement		15,000	80,000	40,000	5,000
General Parks: Sport Court and Asphalt Maintenance		35,000	35,000	25,000	25,000
Emmett Courts - Improvements				50,000	
Joyce Mckenzie - Walkway and Bocce Ball Court Improvement				190,000	
Pinto Lake - Sports Court Improvement				58,000	
Ramsay Park - Tennis Court Improvements					
General Parks: Playground Surfacing Restoration		50,000	150,000	100,000	20,000
Gene Hoularis & Waldo Rodriguez Youth Center - Basketball Court Net				15,000	
Peace Dr Park - Stormwater Improvement			20,000		
Hazelwood Park - New Amenities			35,000		
General Parks: Park Tree Restorative Pruning		50,000	50,000	50,000	50,000
City Plaza - Tree Pruning & Bollard Fencing Improvement		52,000			
Parks Vehicles - 4wd ATV x 2				40,000	
Parks Vehicles - Flat Bed Dump Truck_				65,000	
Police Activity League: New transport van		25,000			
Hope Dr Park - New Equipment & Trail Access				53,000	
Atri Park - Walkway and Picnic Area Improvement				35,000	

Project Name	Type	FY 21/22	FY 22/23 *	FY 23/24 *	FY 24/25 *
Bronte Park - Walkway and Picnic Area Improvement				50,000	
Peace Dr Park - Green Valley Access Expansion				260,000	
Pinto Lake - Baseball Field Access and Site Improvements				200,000	
Pinto Lake - Parking Lot, Sidewalk, Curb Improvements					320,000
Gene Hoularis & Waldo Rodriguez Youth Center - Replace and Repair Doors & Windows doors before external painting			35,000		
Senior Center - Window Replacement			120,000		
Ramsay Park - Ramsay Family Center Building Expansion					1,260,000
City Plaza - Master Plan Renovation		648,309		2,701,286	
Ramsay Park - Master Plan Playground Renovation				4,200,000	
Ramsay Park - Master Plan Basketball Court					40,000
Ramsay Park - Master Plan Nature Center Area		317,791		2,118,604	
Ramsay Park - Softball / Soccer Multi-Sport Synthetic Field		1,050,000		6,420,000	
Construction Management for Major Ramsay Projects		92,645		617,631	
City Hall - Convert Conference Room A and B into Offices					60,000
City Hall - Convert Old Council Chambers in Offices					300,000
City Hall Replace HVAC units - Community Development		20,000			
Beach Street Parking Structure Roll Up Security Door Motor			8,000		
Beach Street pay parking and arm. (would also require electricity)			300,000		
City Hall - Seal Exterior		35,000			
City Hall - Installation at New Doors and Windows at Lobby			75,000		
Beach Street Parking Structure - Reseal and Repaint Dome			150,000		
UNFUNDED GENERAL FUND		519,000	4,952,745	20,639,521	6,465,000

Concluded

Type:

P - Project

E - Equipment

M - Maintenance

* - Capital items not appropriated with this budget have not been evaluated for impact on current budget.

The items will be evaluated when they are presented to City Council for appropriation in future fiscal years

CIP - Carryover



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RE-APPROPRIATION OF CAPITAL PROJECTS (CIP) FY 21/22

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	PRIOR USED	FY 21/22
General Fund						
0150	901	7361	14487	DOWNTOWN SPECIFIC PLAN	16,751	63,866
0150	901	7813	14485	REPLACE TWO 30 TON HVAC UNITS	4,561	3,231
0150	901	7820	14766	RAMSAY PARK PARKING LOT RESURF	-	88,000
0150	901	7851	14436	CLEAN DUCTWORK-CITY HALL	-	12,000
0150	901	7855	14438	PARKING LOT REPAIRS-CITY HALL	13,566	5,291
0150	901	7855	14764	GH & WR YOUTH CENTER TERMITE M	9,971	15,029
0150	901	7855	14773	TEMP CONTROL SYSTEM	-	80,000
0150	901	7855	14757	ADDT'L PARKS & COMM SERVICES	21,701	73,299
0150	901	7820	14765	RAMSAY PARK ACCESSIBILITY IMPR	-	55,000
0150	901	7820	14768	PARK RENOVATIONS	-	40,000
0150	901	7855	14752	FIRE STATION 1 CONCRETE REPAIR	-	50,000
0150	901	7855	14753	REPAIR INTERIOR/EXTERIOR	186	79,814
0150	Total 0150 GENERAL FUND				44,849	565,530
Special Grants Fund						
0260	905	7820	10052	URBAN GREENING:WATS SLOUGH CON	54,475	1,159,983
0260	339	7307	14487	DOWNTOWN SPECIFIC PLAN	209,619	291,005
0260	337	7361	10070	WATSONVILLE COMMUNITY FORESTRY	-	866,876
0260	338	7361	10053	MIDDLE STRUVE SLOUGH GRANT	34,781	85,881
0260	338	7307	11090	RESILIENCE CHALLENGE GRANT	48,356	155,943
0260	338	7820	11085	OHLONE PARKWAY TO WATS SLOUGH TRAIL	1,650,186	297,741
0260	338	7837	14015	UPPER STRUCE SLOUGH AT MAIN ST	-	49,619
0260	338	7837	14310	FREEDOM BLVD PLAN LINE	4,340	96,959
0260	338	7820	14503	RAIL TRAIL - WALKER STREET	-	112,000
0260	338	7837	14507	LINCOLN ST SAFETY IMPROVEMENTS	19,656	375,715
0260	338	7839	14617	AIRPORT BLVD/HOLM RD SIGNAL INST	402,828	40,976
0260	Total 0260 SPECIAL GRANTS				2,424,241	3,532,698
CDBG Fund						
0205	386	7820	14501	CITY PLAZA RESTROOM	60,177	78,379
0205	386	7855	14610	CITY PLAZA RESTROOM - PH II	12,469	198,087
0205	908	7855	14925	SENIOR CENTER KITCHEN ADA - PH	-	150,000
0205	908	7855	14926	FIBER OPTIC (CALLAGHAN PARK)	-	45,000
0205	Total 0205 CDBG				72,646	471,466
Parks Development Fund						
0281	929	7855	14610	NON-STRUCTURAL IMPROVEMENTS	-	86,561
0281	929	7855	14770	RAMSAY PARK MASTER PLAN BMX PU	60,345	89,655
0281	Total 0281 PARKS DEVELOPMENT				60,345	176,216
Gas Tax Fund						
0305	923	7820	11085	OHLONE PARKWAY TO WATS SLOUGH	-	51,953
0305	923	7837	10039	COMPLETE STREETS	-	60,000
0305	923	7837	14309	RAIL TRAIL PROJECT	1,463	162,757
0305	923	7837	14312	GREEN VALLEY IMPROV: STRUVE SLOUGH TO FREEDOM	75,531	24,469
0305	923	7837	14313	ROAD REPAIR	587	50,193
0305	923	7837	14508	BICYCLE SAFETY IMPROVEMENTS	-	60,000
0305	923	7837	14507	LINCOLN ST SAFETY IMPROVEMENTS	-	100,000
0305	923	7837	14523	GREEN VALLEY ROAD IMPROVEMENTS	1,044	48,956
0305	Total 0305 GAS TAX				78,625	558,328

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	PRIOR USED	FY 21/22		
SB1 Fund								
0306	924	7837	14313	ROAD REPAIR	237,728	32,342		
0306	924	7837	14319	DOWNTOWN REVITALIZATION	-	50,000		
0306	924	7837	14523	GREEN VALLEY RD IMPR: FREEDOM TO CITY LIMITS	225	648,313		
0306	924	7837	14616	AIRPORT BLVD. PAVEMENT RECONS	-	150,000		
0306	Total 0306 SB 1 - GAS TAX FUNDING				237,953	880,655		
Sales Tax - Measure G Fund								
0310	966	7855	14754	ROOF REPAIRS AT BOTH STATIONS	-	75,000		
0310	967	7805	14520	PATROL VEHICLE REPLACEMENT	101,178	46,557		
0310	967	7813	14772	SPECIALIZED DEPT EQUIPMENT	27,610	28,890		
0310	967	7813	14775	MDC REPLACEMENT	-	25,000		
0310	967	7813	14776	CRADLE REPLACEMENT	-	25,000		
0310	Total 0310 SALES TAX MEASURE G				128,788	200,447		
Measure D - Transportation Fund								
0312	972	7834	14731	UTILITIES LAKE AVENUE	33,566	27,034		
0312	972	7835	14838	FREEDOM BLVD RECONST.	-	125,000		
0312	972	7837	14319	DOWNTOWN REVITALIZATION	-	20,850		
0312	972	7837	14320	BICYCLE SAFETY IMPROVEMENTS	8,744	62,387		
0312	972	7837	14321	MAINTAIN TRAILS	93,545	106,200		
0312	972	7837	14322	PEDESTRIAN TRAFFIC	145,601	63,616		
0312	972	7837	14507	LINCOLN ST SAFETY IMPROVEMENTS	-	159,556		
0312	972	7837	14523	GREEN VALLEY RD IMPR: FREEDOM TO CITY LIMITS	-	537,606		
0312	972	7837	14816	BRIDGE STREET RECONSTRUCTION	10,535	89,465		
0312	972	7837	14817	PENNSYLVANIA DR RECONSTRUCTION	-	100,000		
0312	Total 0312 MEASURE D -TRANSPORTATIO				291,991	1,291,714		
City-wide Traffic Impact Fund								
0340	940	7837	14323	MAIN STREET/RIVERSIDE	-	98,425		
0340	Total 0340 IMPACT: CITY-WIDE TRAFF				-	98,425		
Hwy 1/Harkins Slough Fund								
0344	944	7837	14119	HWY 1/HARKINS SLOUGH	27,683	139,108		
0344	Total 0344 IMPACT: EAST HIGHWAY 1				27,683	139,108		
Errington Impact Fund								
0347	947	14407		UNDERGROUND UTILITIES	-	127,946		
0344	Total 0347 IMPACT: ERRINGTON				-	127,946		
Public Facilities Fund								
0349	949	7813	14142	SENIOR CENTER REPAIRS	4,549	22,507		
0349	Total 0349 IMPACT: PUBLIC FACILITI				4,549	22,507		
Underground Utility Fund								
0357	962	7834	14731	UTILITIES LAKE AVENUE	3,108	48,945		
0357	Total 0357 UNDERGROUND UTILITY				3,108	48,945		
Waste Water Fund								
0710	911	7805	14581	VACTOR SEWER TRUCK	-	500,000		
0710	911	7813	14627	CLARIFIER AND THICKENER DRIVER	108,022	340,576		
0710	911	7835	14128	FREEDOM SANITATION	216,647	35,035		

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	PRIOR USED	FY 21/22
0710	911	7835	14540	LONGVIEW SEWER ABANDONMENT	16,780	64,976
0710	911	7835	14620	MADISON ALLEY SEWER REPLACEMENT	276,925	14,075
0710	911	7835	14621	SANITARY SEWER LIFT STATION IM	68,558	46,444
0710	911	7835	14622	ATKINSON FREEDOM SYDNEY&JEHLS	37,206	262,794
0710	911	7835	14623	FREEDOM BLVD-SEWER REPLACE-ALT	23,277	876,723
0710	911	7835	14792	FREEDOM BLVD-SEWER COMPTON	-	400,000
0710	911	7835	14798	REPLACE SEWER PUMP STN 10-MILE	38,196	111,804
0710	911	7835	14799	SEWER PUMP STATION CONTROLS/PL	-	400,000
0710	911	7851	14436	CLEAN DUCTWORK-CITY HALL	-	1,500
0710	911	7855	14328	WWTP INFRASTRUCTURE REPAIRS/RE	238,321	261,679
0710	911	7855	14332	EMERGENCY INFRAST REPAIRS	37,686	17,348
0710	911	7855	14409	SANITARY SEWER REPLACEMENT	39,491	60,509
0710	911	7855	14794	NATURE CENTER BUILDING		100,000
0710	911	7855	14795	LEVEE EMBANKMENT STABILIZATION	871	199,129
0710	911	7855	14797	MAIN SWITCHGEAR AND ENERGY REC	40,400	459,600
0710				Total 0710 WASTE WATER	1,142,380	4,152,192

Water Fund

0720	913	7805	14633	WATER SERVICES-FLAT BED W/HOIS	-	175,000
0720	913	7813	14348	COVER FOR CORRALITOS TREATMENT PLANT	340,646	509,242
0720	913	7813	14414	NEW COVER FOR FREEDOM RESERVOIR	-	200,000
0720	913	7813	14417	ELECTRICAL/INSTRUMENTATION UPG	128,841	128,841
0720	913	7813	14629	METER READING COMMUNICATION TOWER	-	75,000
0720	913	7813	14630	METER READING SYSTEM UPGRADE	64,248	199,102
0720	913	7813	14831	REPLACE COVER FOR CORRALITOS	51,700	148,300
0720	913	7813	14835	WATER METER TESTING EQUIPMENT	-	35,000
0720	913	7831	14557	ZONE 1 OR 2 WELLS	92,190	4,840,323
0720	913	7831	14830	POPPY HILL BOOSTER PUMP	-	543,000
0720	913	7831	14833	WATER MAIN REPLACEMENT MATERIALS	791,613	208,387
0720	913	7831	14834	ADDITIONAL WATER MAIN REPLACEM	268,465	762,535
0720	913	7833	14340	WATER METERS & FIXTURES-5/8"	-	150,000
0720	913	7833	14342	WATER METERS & FIXTURES-2"	-	11,000
0720	913	7835	14442	FOWLE BOOSTER STATION	-	99,215
0720	913	7837	14416	ROAD MAINTENANCE AT RESERVOIRS	-	75,000
0720	913	7851	14436	CLEAN DUCTWORK-CITY HALL	-	1,500
0720	913	7855	14133	CITYWIDE FIBER OPTIC	152,557	37,608
0720	913	7855	14347	NON-STRUCTURAL IMPR-RIDER RES	-	126,349
0720	913	7855	14415	CORRALITOS FILTER PLANT DECKIN	8,315	38,045
0720	913	7855	14826	AIRPORT, HAMES, AMESTI AND RID	63,636	474,864
0720	913	7855	14828	MISC ELECTRICAL MAINT/REPAIRS	-	155,318
0720	913	7855	14829	NEW RESERVOIRS AT AIRPORT BOOS	139,071	860,929
0720				Total 0720 AIRPORT	2,101,282	9,854,558

Airport Fund

0730	910	7361	11088	PAVEMENT MAINTENANCE MNGMT PLA	20,477	89,523
0730	910	7361	11089	UPDATE MASTER PLAN	266,060	283,940
0730				Total 0730 AIRPORT	286,537	373,463

Solid Waste Fund

0740	912	7805	14353	AUTOMOTIVE EQUIP-COLLECTN VEH	386,286	660,556
0740	912	7805	14805	ORGANICS WASTE METHANE REDUCTI	11,442	788,558
0740	912	7835	14440	REPAIR SEWER LINE- MSC	-	150,000
0740	912	7851	14436	CLEAN DUCTWORK-CITY HALL	-	1,500
0740	912	7851	14439	INTERIOR PAINTING/REMOD - MSC	-	66,115

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	PRIOR USED	FY 21/22
0740	912	7855	14360	NON-STRUCTURAL IMP-ROOFING RE	-	170,650
0740	912	7855	14566	PDO IMPROVEMENTS	-	100,000
0740				Total 0740 SOLID WASTE	397,728	1,937,379

Landfill Closure Fund

0741	915	7813	14573	LANDFILL GAS WELLS	-	60,000
0741	915	7855	14643	LANDFILL PROPERTY IMPR	-	150,000
0741				Total 0741 LANDFILL CLOSURE	-	210,000

Information & Techonolgy Fund

0790	920	7361	14601	NETWORK SECURITY ASSESMENT	-	150,000
0790	920	7361	14486	CITYWIDE IT EQUIPMENT	-	264,467
0790	920	7813	14071	REPLACE CITY-WIDE PHONE SYSTEM	-	423,736
0790				Total 0790 INFORMATION & TECHNOLOGY	-	838,203
Grand Total					7,302,706	25,479,779

CIP Major Projects



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MAJOR CAPITAL IMPROVEMENT PROJECTS FOR FY 2021/22 & 2022/23

FUND	General Fund - 0150		
PROJECT	Ramsay Park - Master Plan Playground Renovation	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		1,603,957	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by providing a public playground.		
DESCRIPTION	Design of Soccer Field, playground Dog Park, Nature Center Area		

FUND	General Fund - 0150		
PROJECT	Urban - Greening Construction	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		1,100,000	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public park.		
DESCRIPTION	Construct pedestrian and bicycle accessibility improvements, parking lot and court resurfacing, add landscaping and trees, and add interpretive elements.		

FUND	General Fund - 0150		
PROJECT	Project and Construction Management	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		100,000	354,669
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public park.		
DESCRIPTION	Project and Construction Management		

FUND	General Fund - 0150		
PROJECT	Ramsay Park - Master Plan Natural Turf Soccer Field Renovation	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		3,852,813	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public park.		
DESCRIPTION	Renovate Ramsay Park Soccer Field by installing a drainage system, new turf, spectator seating, lighting and other facility improvements to increase playability and useable hours for the community and program participants.		

FUND	General Fund - 0150		
PROJECT	City Building Assessment	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		

LOCATION	City Buildings		
PROJECT MANAGER	Cindy Czerwin		
PROPOSED BUDGET		250,000	
GENERAL PLAN CONSISTENCY	Infrastructure		
DESCRIPTION	To do a building assessment and determine improvements needed.		

FUND	CDBG Fund - 0205		
PROJECT	Callaghan Park - Fiber Optic Connection Project	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No new ongoing operating Cost		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		40,000	
GENERAL PLAN CONSISTENCY	Infrastructure while enhancing attendance		
	City Staff will be able to work and create a more efficient program operations. Plus, network more efficiently with businesses and gain a secure connectivity with City network.		
DESCRIPTION			

FUND	CDBG Fund - 0205		
PROJECT	Ramsay Park - Master Plan Dog Park Addition	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		285,901	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public park.		
	The addition of a dog park at Ramsay would be an enhancement. Community members would enjoy having a designated area where their pet can play freely with others.		
DESCRIPTION			

FUND	Library Fund - 0250		
PROJECT	Upgrade Public Bathrooms	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Alicia Martinez		
PROPOSED BUDGET		250,000	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public library.		
	Due to heavy use by public, library bathrooms need to be painted, fitted with tamper-resistant paper towel, toilet paper and soap dispensers. Mirrors and counters need to be replaced.		
DESCRIPTION			

FUND	Grants Fund - 0260		
PROJECT	Ramsay Park - Master Plan Dog Park Addition	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Ramsay Park		
PROJECT MANAGER	Ben Heistein		
PROPOSED BUDGET		177,952	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public park.		

DESCRIPTION	The addition of a dog park at Ramsay would be an enhancement. Community members would enjoy having a designated area where their pet can play freely with others.		
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FUND	Grants Fund - 0260		
PROJECT	Freedom Boulevard Reconstruction - Alta Vista to Green Valley Rd	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance, removal after service life is done.		
LOCATION	Alta Vista to Green Valley Rd		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		1,575,000	
GENERAL PLAN CONSISTENCY	Create and improve suitable living environment by improving a public library.		
DESCRIPTION	Freedom Boulevard Reconstruction - Alta Vista to Green Valley Rd		

FUND	Grants Fund - 0260		
PROJECT	Citywide Curb Ramp Program	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Citywide		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		175,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Replacement and /or installation of curb ramps street crossings to comply with current disability act standards.		

FUND	Grants Fund - 0260		
PROJECT	Lee Rd Trail Phase 1	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Lee Rd		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		700,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Harkins Slough Bridge Pedestrian Safety		

FUND	Grants Fund - 0260		
PROJECT	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Hwy1/Harkins Slough Rd		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		11,700,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project		

FUND	Grants Fund - 0260		
PROJECT	Lee Rd Trail Phase 1	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Lee Road		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		2,200,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Harkins Slough Bridge Pedestrian Safety		

FUND	SB1 Fund - 0306		
PROJECT	Downtown Revitalization	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Downtown Main Street		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		50,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Upgraded pedestrian, lighting, traffic calming, etc. in downtown area that would enhance safety of all transportation modes, allow for more pedestrian and bicycle friendly amenities, landscaping to provide functional beautification, directional and way finding signage...all improvements to enhance and revitalize the downtown area.		

FUND	SB1 Fund - 0306		
PROJECT	FREEDOM BLVRD RECONS-ALTA VISTA	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	FREEDOM BLVRD to ALTA VISTA		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		500,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	FREEDOM BLVRD RECONS-ALTA VISTA		

FUND	SB1 Fund - 0306		
PROJECT	Green Valley Rd Improvements: Freedom-City Limits	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Green Valley Rd to Freedom: City Limits		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		775,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Green Valley Rd Improvements: Freedom-City Limits		

FUND	Measure D Fund - 0312		
PROJECT	FREEDOM BLVRD RECONS-ALTA VISTA	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	FREEDOM BLVRD to ALTA VISTA		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		455,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	FREEDOM BLVRD RECONS-ALTA VISTA		

FUND	Measure D Fund - 0312		
PROJECT	FREEDOM BLVRD RECONS-ALTA VISTA	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	FREEDOM BLVRD to ALTA VISTA		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		500,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	FREEDOM BLVRD RECONS-ALTA VISTA		

FUND	Measure D Fund - 0312		
PROJECT	Pedestrian and Traffic Safety	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		

LOCATION	FREEDOM BLVRD to ALTA VISTA		
PROJECT MANAGER	Adolfo Gonzalez		
PROPOSED BUDGET		140,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Install pedestrian and traffic safety improvements at various locations within the City. This also includes installation of traffic calming measures in coordination with neighborhood groups established with a Neighborhood Traffic Plan.		

FUND	Measure D Fund - 0312		
PROJECT	Downtown Revitalization	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Ongoing maintenance/upkeep costs		
LOCATION	Downtown Main Street		
PROJECT MANAGER	Maria Esther Rodriguez		
PROPOSED BUDGET		100,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Upgraded pedestrian, lighting, traffic calming, etc. in downtown area that would enhance safety of all transportation modes, allow for more pedestrian and bicycle friendly amenities, landscaping to provide functional beautification, directional and way finding signage...all improvements to enhance and revitalize the downtown area.		

FUND	Measure D Fund - 0312		
PROJECT	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance		
LOCATION	Hwy1/Harkins Slough Rd		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		100,000	100,000
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Hwy1/Harkins Slough Rd Pedestrian Bridge & Safe Routes to School Project		

FUND	Measure D Fund - 0312		
PROJECT	Lee Rd Trail Phase 1	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance		
LOCATION	Lee Rd		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		100,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Harkins Slough Bridge Pedestrian Safety		

FUND	Measure D Fund - 0312		
PROJECT	Lee Rd Trail, Segment 18 Phase 2	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance		
LOCATION	Lee Rd to Ohlone		
PROJECT MANAGER	Murray Fontes		
PROPOSED BUDGET		100,000	1,000,000
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Rail Trail Segment 18 Phase 2 - Lee Rd to Ohlone Pkwy		

FUND	Wastewater Fund - 0710		
PROJECT	Digester #1 Mixing System Replacement (Rehabilitation)	FY 2021/22	FY 2021/23

IMPACT ON OPERATING BUDGET	No new ongoing operating Cost		
LOCATION	Wastewater Treatment Plant		
PROJECT MANAGER	Michael Wagoner		
PROPOSED BUDGET		816,000	816,000
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Protect Health & Warefare		
DESCRIPTION	Digester #1 mixing system is still run on an inefficient gas mixing system which is nearing the end of its useful life. This project will replace the existing equipment to match Digester #2 which was modified over 10 years ago with a new, more efficient liquid mixing system that will also be compatible with future FOG receiving upgrades		

FUND	Wastewater Fund - 0710		
PROJECT	Levy Embankment Stabilization Project	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No new ongoing operating Cost		
LOCATION	Pajaro River		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		520,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Protect Health & Warefare		
DESCRIPTION	This project will install sheet piles in the Pajaro River Levee section that borders the Wastewater Treatment Plant to help stabilize the levee and reduce seepage to ensure that one of the City's most valuable assets is protected in the case of Pajaro River flooding. This project also includes estimated costs for relocating the WWTP electrical service which is currently located on the levee		

FUND	Wastewater Fund - 0710		
PROJECT	Main Switchgear and Energy Recovery Electrical System Improvements	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No new ongoing operating Cost		
LOCATION	Pajaro River		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		1,000,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Protect Health & Warefare		
DESCRIPTION	The main electrical switchgear and backup generation system that provides power and emergency backup power to all equipment in the wastewater treatment plant is over 35 years old which is nearing the end of its useful life. This critical equipment is also located at an elevation that could be susceptible to flood damage should the Pajaro River Levee providing protection to the treatment plant fail. This project will replace this critical equipment and mitigate the potential for future flood damage.		

FUND	Wastewater Fund - 0710		
PROJECT	Lee Road Sewer Replacement	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance		
LOCATION	Lee Rd		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		510,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Lee Road Sewer Replacement		

FUND	Wastewater Fund - 0710		
PROJECT	Replace Sewer Pump Station 10 - Miles Lane	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance		
LOCATION	10 Miles Lane		
PROJECT MANAGER	Ruben Tellez		
PROPOSED BUDGET		1,122,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Existing Sanitary Sewer Pump Station No. 10 located on Miles Lane is undersized for existing flows and the pumps, controls, and equipment is beyond its anticipated useful lifespan. This project will replace and upgrade the pump station.		

FUND	Wastewater Fund - 0710		
PROJECT	Sewer Pump Station Controls/PLC/SCADA Upgrades	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance, replacement		
LOCATION	Citywide		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		300,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	The City operates and maintains 13 sanitary sewer pump stations, the majority of which have outdated and unreliable controls that operate the pump station equipment. This project will upgrade the controls at the pump stations which will be linked to the sewer collections SCADA system.		

FUND	Wastewater Fund - 0710		
PROJECT	Atkinson Freedom Sydney and Jehl Storm Sewer Install and Upgrade	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance, replacement		
LOCATION	Atkinson Freedom Sydney and Jehl		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		426,208	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Drainage patterns on Jehl and Sydney Avenue currently cause inflow and infiltration (I&I) into the existing sewer system thereby reducing sewer capacity during wet weather events. This project will help minimize the area I&I impacts on the existing sewer system.		

FUND	Water Fund - 0720		
PROJECT	New Reservoirs at Airport Booster Station	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance, replacement		
LOCATION	Airport Blvd.		
PROJECT MANAGER	Beau Kayser		
PROPOSED BUDGET		10,404,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	New Reservoirs at Airport Booster Station		

FUND	Water Fund - 0720		
PROJECT	Chromium 6 Treatment Plants	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No impact on operating budget		
LOCATION	Citywide		
PROJECT MANAGER	Beau Kayser		
PROPOSED BUDGET		1,530,000	

GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	The State is in the process of updating the regulation limits for Chromium-6. Depending on the final regulation limit issued by the State, several of the City's existing well sites may require additional treatment to meet these new regulatory limits. This project will provide Chromium-6 treatment technology at wells 2,3,7,14,17 &18 to meet regulatory compliance.		

FUND	Water Fund - 0720		
PROJECT	Water Main Replacement Material and Equipment Costs - Installed by City Crews (1.75 miles/year)	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Staff charged under operations		
LOCATION	Citywide		
PROJECT MANAGER	Beau Kayser		
PROPOSED BUDGET		1,020,000	1,040,400
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	The City's water services crews replace approximately 1.75 miles of existing water main per year. This is the annual material and equipment cost.		

FUND	Water Fund - 0720		
PROJECT	Additional(0.5 miles/year) Water Main Replacement - CIP Projects (Design/Bid/Build)	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Improvements will require maintenance, replacement		
LOCATION	Citywide		
PROJECT MANAGER	Danielle Green		
PROPOSED BUDGET		1,600,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	In order to address the City's most critical main replacement needs and maintain an industry standard water main lifespan replacement rate of 90-100 years, a total of 2.65 miles per year are needed to be replaced. This project will bid and contract out an additional 0.5 miles per year of water main replacements under the CIP to get the City closer to this target replacement rate.		

FUND	Water Fund - 0720		
PROJECT	Water Main Replacement Material and Equipment Costs - Installed by City Crews (1.75 miles/year)	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Staff charged under operations		
LOCATION	Citywide		
PROJECT MANAGER	Beau Kayser		
PROPOSED BUDGET		1,020,000	1,040,400
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	The City's water services crews replace approximately 1.75 miles of existing water main per year. This is the annual material and equipment cost.		

FUND	Landfill Closure Fund - 0741		
PROJECT	Landfill Cell IV Opening	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	Further Costs anticipated		
LOCATION	City Landfill		
PROJECT MANAGER	Mike Rivera		
PROPOSED BUDGET		450,000	
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Hired a consultant to assess construction of a Landfill cell opening		

FUND	Landfill Closure Fund - 0741		
PROJECT	Landfill Closure	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No ongoing budget impact		
LOCATION	City Landfill		
PROJECT MANAGER	Mike Rivera		
PROPOSED BUDGET			2,601,000
GENERAL PLAN CONSISTENCY	Public Safety, Infrastructure, Supports General Plan		
DESCRIPTION	Closure of City Landfill		

FUND	Innovation and Technology Fund - 0790		
PROJECT	Replace AV System in Council Chambers and Community Rooms	FY 2021/22	FY 2021/23
IMPACT ON OPERATING BUDGET	No ongoing budget impact		
LOCATION	City Council Chambers - Civic Center		
PROJECT MANAGER	Rex Boyes		
PROPOSED BUDGET			500,000
GENERAL PLAN CONSISTENCY	Infrastructure, Supports General Plan		
DESCRIPTION	Replace the City's outdated analog AV systems in the City Council Chambers and Community Rooms with a modern digital AV system.		

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Appendix A: Positions



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REGULAR PERSONNEL AUTHORIZED ALLOCATIONS

FISCAL YEARS 2019/20 THROUGH 2022/23

GENERAL FUND:

	19-20	20-21	21-22	22-23
General Government	8.90	9.75	9.75	9.75
City Clerk	3.15	4.00	4.00	4.00
Community Development	15.45	14.00	14.00	14.00
Finance	11.00	10.00	10.00	10.00
Fire	34.00	31.00	31.00	31.00
Library	27.35	23.25	23.00	23.00 (1)
Parks & Community Services:	25.35	22.35	25.36	25.36 (2)
Police:	86.00	79.00	79.00	79.00
Public Works:	15.30	9.30	12.32	12.32 (3)
TOTAL GENERAL FUND	226.50	202.65	208.43	208.43

OTHER FUNDS:

Airport	13.00	11.00	11.00	11.00
Innovation & Technology	8.75	12.75	12.75	12.75
LLMAD – Gonzalez Street	0.01	0.01	-	- (4)
LLMAD – Bay Breeze	0.02	0.02	0.02	0.02
LLMAD – Vista Montana	0.62	0.62	0.62	0.62
Gas Tax	3.68	2.68	2.68	2.68
Measure Y - Fire	8.00	7.00	9.00	9.00 (5)
Measure Y - Pal Program	2.00	2.00	2.00	2.00
Measure Y - Police	12.00	11.00	13.00	13.00 (6)
Municipal Services	-	6.00	9.00	9.00 (7)
PEG Cable TV	0.25	0.25	0.25	0.25
Redevelopment & Housing	3.90	4.50	4.50	4.50
Solid Waste	43.29	42.87	43.00	43.00 (8)
Waste Water	58.53	52.97	52.25	51.50 (9) (11)
Water	44.20	43.68	39.00	39.00 (10)
TOTAL OTHER FUNDS	198.25	197.35	199.07	198.32

GRAND TOTAL **424.75** **400.00** **407.50** **406.75**

(1) Eliminate 1 Literacy Outreach Coord, increase .25 Literacy Program Asst, increase .50 Literacy Program Asst

(2) Add 1 Community Engagement & Events Supervisor, reorganized .01 Parks Maintenance Worker II from LLMAD Gonzalez 2 position Reorganize Science Workshop

(3) Various reorganization, Add 1 Building Maintenance Worker

(4) Transfer .01 Park Maintenance Worker II to Parks

(5) Add 2 Firefighters

(6) Add 1 Admin Analyst, Add 1 Police Clerk I

(7) Various reorganizations, Add 1 Vehicle & Equipment Manager

(8) Eliminate 1 Sr Integrated Waste Worker, Eliminate 1 Utility Worker III, Various reorganization

(9) Add 1 Collection System Operator, Add .75 Asst Dir of PW, Various reorganization, Add 1 Safety & Regulatory Compliance Officer

(10) Various Reorganization

(11) Eliminate .75 Asst Dir of PW,

AIRPORT

AIRPORT – 560

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Airport Director	1.00	1.00	1.00	1.00
Airport Operations Manager	-	1.00	1.00	1.00
Airport Operations Specialist I	5.00	3.00	1.00	1.00
Airport Operations Specialist II	3.00	2.00	3.00	3.00
Airport Operations Specialist III	-	1.00	2.00	2.00
Airport Operations Supervisor	2.00	1.00	1.00	1.00
Assist Admin Analyst	1.00	1.00	1.00	1.00
Sr Accounting Asst	1.00	1.00	1.00	1.00
Total Personnel	13.00	11.00	11.00	11.00

GENERAL GOVERNMENT

CITY MANAGER - 120

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Asst. I	0.25	-	-	-
Assistant City Manager	1.00	1.00	1.00	1.00
Audio Visual Communication Tech	-	-	-	-
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	0.60	-	-	-
Executive Assistant	1.00	-	-	-
Executive Assistant to CM & CC	-	1.00	1.00	1.00
Human Resource Analyst	-	-	-	-
MultMedia/Communication Analyst	0.40	0.75	0.75	0.75
Personnel Technician	-	-	-	-
Project Manager	-	-	-	-
Recreation Coordinator	-	-	-	-
Senior Administrative Analyst	0.50	1.00	1.00	1.00
Total Personnel	5.75	5.75	5.75	5.75

PEG CABLE TV - 393

Audio Visual Communication Tech	-	-	-	-
MultMedia/Communication Analyst	0.25	0.25	0.25	0.25
Total Personnel	0.25	0.25	0.25	0.25

HUMAN RESOURCES - 210

Deputy City Manager	1.00	1.00	1.00	1.00
Human Resource Analyst	0.15	1.00	-	-
Personnel Technician	1.00	1.00	1.00	1.00
Sr. Human Resource Analyst	1.00	1.00	2.00	2.00
Total Personnel	3.15	4.00	4.00	4.00

CITY CLERK

CITY CLERK - 160

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Admin Analyst	0.90	1.00	-	-
Admin Assit I	0.50	1.00	-	-
Assistant City Clerk	0.90	1.00	2.00	2.00
City Clerk	0.85	1.00	1.00	1.00
Executive Assistant			1.00	1.00
Office Assistant I	-	-	-	-
Total Personnel	3.15	4.00	4.00	4.00

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT – 315

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Assistant II	0.50	-	-	-
Assistant Comm. Dev Director	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	-	-	-
Assistant Planner	1.00	0.50	-	-
Associate Planner	1.00	1.00	1.50	1.50
Building Inspector	1.00	1.00	1.00	1.00
CD Director	0.95	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00
Code Enforcement Officer II	1.00	1.00	1.00	1.00
Development Review Technician	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Permit Services Supervisor	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.50	1.50	1.50
Senior Building Inspector	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.55	0.35	1.00	1.00
Total Personnel	15.00	13.35	14.00	14.00

CANNABIS - 603

Senior Code Enforcement Officer	0.45	0.65	-	-
Total Personnel	0.45	0.65	-	-

REDEVELOPMENT AND HOUSING

HOUSING AND ECONOMIC DEVELOPMENT – 347/361/367/368/370/380/383

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Administrative Analyst	2.10	2.00	3.00	3.00
Admin Assistant II	0.50	1.00	-	-
Assistant City Clerk	0.10	-	-	-
Assistant Planner	-	0.50	-	-
Associate Planner	-	-	0.50	0.50
City Clerk	0.15	-	-	-
Community Dev Director	0.05	-	-	-
Housing Manager	1.00	1.00	1.00	1.00
Total Personnel	3.90	4.50	4.50	4.50

FINANCE

FINANCE - 230

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Accountant I	-	1.00	1.00	1.00
Accountant II	2.00	2.00	2.00	2.00
Accounting Technician	1.00	-	-	-
Admin Services Director	1.00	1.00	1.00	1.00
Assistant Finance Dir	1.00	1.00	1.00	1.00
Assistant Finance Manager	-	-	1.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00
Revenue Collection Supervisor	1.00	1.00	1.00	1.00
Senior Financial Analyst	2.00	1.00	-	-
Total Personnel	9.00	8.00	8.00	8.00

PURCHASING/ACCOUNTS PAYABLE - 240

Accounting Technician	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00

FIRE

FIRE – 450

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Analyst	1.00	1.00	1.00	1.00
Battalion Fire Chief	3.00	3.00	3.00	3.00
Division Fire Chief	3.00	1.00	1.00	1.00
Fire Captain	8.00	9.00	9.00	9.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	8.00	9.00	9.00	9.00
Firefighter	10.00	7.00	7.00	7.00
Total Personnel	34.00	31.00	31.00	31.00

MEASURE Y - 526

Admin Asst I	-	-	-	-
Executive Asst	1.00	1.00	1.00	1.00
Fire Fighters	7.00	6.00	8.00	8.00
Total Personnel	8.00	7.00	9.00	9.00

INNOVATION & TECHNOLOGY

INFORMATION SERVICES - 285

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Enterprise Architect	1.00	1.00	1.00	1.00
GIS Analyst I	-	-	1.00	1.00
GIS Coordinator	-	-	1.00	1.00
IT Analyst I	1.00	1.00	1.00	1.00
IT Analyst II	2.00	4.00	4.00	3.00
IT Director	1.00	1.00	1.00	1.00
IT Specialist I	1.00	-	-	-
IT Specialist II	1.75	1.75	1.75	1.75
Sr IT Analyst	-	1.00	1.00	2.00
Sr IT Specialist	-	1.00	1.00	1.00
Total Personnel	7.75	10.75	12.75	12.75

GEOGRAPHIC INFORMATION - 286

GIS Coordinator	1.00	1.00	-	-
GIS Technician II	-	1.00	-	-
Total Personnel	1.00	2.00	-	-

LIBRARY

LIBRARY - 620

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Analyst	1.00	1.00	1.00	1.00
Circulation Manager	1.00	1.00	1.00	1.00
Custodian	1.00	-	-	-
Deputy City Manger	0.10	-	-	-
Sr Information Srvce Specialist II	2.00	1.00	1.00	1.00
Librarian	7.00	6.50	6.50	6.50
Library Assistant	4.50	3.50	4.00	4.00
Library Clerk	3.50	3.50	3.50	3.50
Library Director	1.00	1.00	1.00	1.00
Literacy Program Assistant	-	0.50	2.00	2.00
Principal Librarian	1.00	-	1.00	1.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Total Personnel	24.10	20.00	23.00	23.00

FREEDOM - 622

Library Assistant	0.50	0.50	-	-
Principal Librarian	1.00	1.00	-	-
Total Personnel	1.50	1.50	-	-

LITERACY - 626

Literacy Outreach Coordinator	1.00	1.00	-	-
Literacy Program Assistant	0.75	0.75	-	-
Total Personnel	1.75	1.75	-	-

PARKS AND COMMUNITY SERVICES

PARKS - 680

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Assit Parks & Community Service Director	1.00	1.00	1.00	1.00
Parks Maintenance Supervisor	2.00	2.00	2.00	2.00
Parks Maintenance Worker I	-	1.00	1.00	1.00
Parks Maintenance Worker II	5.36	4.36	5.36	5.36
Parks Superintendent	-	-	-	-
Park Service Manager	-	-	1.00	1.00
Senior Park Maint. Worker	3.00	3.00	3.00	3.00
Total Personnel	11.36	11.36	13.36	13.36

STRAWBERRY FESTIVAL - 686

Recreation Supervisor	1.00	-	-	-
Total Personnel	1.00	-	-	-

PINTO LAKE - 687

Parks Maintenance Worker I	0.24	-	-	-
Parks Maintenance Worker II	-	0.49	-	-
Recreation Coordinator	1.00	-	-	-
Total Personnel	1.24	0.49	-	-

RECREATION ADMINISTRATION - 690

Administrative Assistant II	2.00	2.00	2.00	2.00
Office Assistant II	1.00	-	-	-
Parks & Community Service Dir	1.00	1.00	1.00	1.00
Parks Maintenance Worker I	0.25	-	-	-
Recreation Facilities Coordinator	-	1.00	-	-
Recreation Superintendent	1.00	1.00	-	-
Recreation Supervisor	1.00	-	-	-
Sr Admin Analyst	1.00	1.00	1.00	1.00
Total Personnel	7.25	6.00	4.00	4.00

RECREATION CENTERS - 691

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Older Audit Service Supervisor	1.00	1.00	-	-
Recreation Coordinator	-	1.00	-	-
Recreation Specialist	0.75	0.75	-	-
Recreation Supervisor	1.00	-	-	-
Total Personnel	2.75	2.75	-	-

SPORTS PROGRAM - 692

Recreation Supervisor	1.00	1.00	-	-
Total Personnel	1.00	1.00	-	-

LLMAD – GONZALES STREET - 672

Parks Maintenance Worker II	0.01	0.01	-	-
Total Personnel	0.01	0.01	-	-

LLMAD – BAY BREEZ - 958

Parks Maintenance Worker II	0.02	0.02	0.02	0.02
Total Personnel	0.02	0.02	0.02	0.02

LLMAD – VISTA MONTANA - 959

Parks Maintenance Worker II	0.62	0.62	0.62	0.62
Total Personnel	0.62	0.62	0.62	0.62

CANNABIS - 604

Parks Maintenance Worker I	0.50	-	-	-
Parks Maintenance Worker II	-	0.50	-	-
Recreation Specialist	0.25	0.25	-	-
Total Personnel	0.75	0.75	-	-

RECREATION FACILITIES - 681

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Recreation Coordinator	-	-	1.00	1.00
Total Personnel	-	-	1.00	1.00

COMMUNITY SERVICES - 682

Comm Engagement & Events Supervisor	-	-	1.00	1.00
Recreation Superintendent	-	-	1.00	1.00
Recreation Specialist	-	-	1.00	1.00
Older Audit Service Supervisor	-	-	1.00	1.00
Total Personnel	-	-	4.00	4.00

RECREATION - 683

Rec Supervisor	-	-	1.00	1.00
Total Personnel	-	-	1.00	1.00

SCIENCE WORKSHOP - 694

Environ. Science Workshop Coordinator	-	-	1.00	1.00
Recreation Coordinator			1.00	1.00
Total Personnel	-	-	2.00	2.00

POLICE

SUPPORT SERVICES 409

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Executive Assistant	1.00	1.00	1.00	1.00
Police Officer	5.00	5.00	5.00	5.00
Police Sergeant	3.00	3.00	3.00	3.00
Police Service Specialist	1.00	-	-	-
Total Personnel	10.00	9.00	9.00	9.00

OPERATIONS 410

Assistant Chief of Police	1.00	1.00	1.00	1.00
Parking Control Officer	2.00	2.00	2.00	2.00
Police Captains	4.00	4.00	4.00	4.00
Police Chief	1.00	1.00	1.00	1.00
Police Fiscal Manager	1.00	1.00	1.00	1.00
Police Media & Comm Specialist	1.00	1.00	1.00	1.00
Police Officer	47.00	42.00	42.00	42.00
Police Sergeant	8.00	9.00	9.00	9.00
Police Service Specialist	1.00	1.00	1.00	1.00
Property & Evidence Supervisor	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00
Youth Specialist	1.00	-	-	-
Total Personnel	69.00	64.00	64.00	64.00

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Admin Analyst	-	1.00	1.00	1.00
Assistant Administrative Analyst	1.00	-	-	-
Police Clerk I	1.00	1.00	1.00	1.00
Police Clerk II	1.00	1.00	1.00	1.00
Police Clerk III	2.00	2.00	2.00	2.00
Property & Evidence Tech III	1.00	1.00	1.00	1.00
Total Personnel	6.00	6.00	6.00	6.00

CANNABIS - 601

Community Organizer	1.00	-	-	-
Total Personnel	1.00	-	-	-

MEASURE Y - Pal Program 693

Recreation Coordinator	-	1.00	1.00	1.00
Recreation Specialist	1.00			
Recreation Supervisor	1.00	1.00	1.00	1.00
Total Personnel	2.00	2.00	2.00	2.00

MEASURE Y - Police 527

Admin Analyst	-	-	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00
Police Clerk I	-	-	1.00	1.00
Police Officers	7.00	7.00	7.00	7.00
Police Service Specialist	2.00	1.00	1.00	1.00
Property & Evidence Tech	1.00	1.00	1.00	1.00
Youth Specialist	1.00	1.00	1.00	1.00
Total Personnel	12.00	11.00	13.00	13.00

PUBLIC WORKS AND UTILITIES

CENTRAL BUILDING AND MAINTENANCE - 220

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Building Maintenance Worker	0.50	0.50	1.50	1.50
Custodian	2.00	2.00	3.00	3.00
Facilities & Maintenance Supervisor	0.50	0.50	0.50	0.50
Total Personnel	3.00	3.00	5.00	5.00

ENGINEERING & STREET - 510

Principal Engineer	0.75	0.75	0.75	0.75
Senior Const Inspector	1.00	1.00	1.00	1.00
Senior Utilities Engineer	0.75	0.75	0.75	0.75
Traffic Ops Manager	0.50	0.50	0.50	0.50
Utility Worker I	0.30	0.30	-	-
Utility Worker II	2.00	2.00	3.32	3.32
Total Personnel	5.30	5.30	6.32	6.32

VEHICLE MAINTENANCE - 573/545

Assist Admin Analyst	-	-	1.00	1.00
Equipment Mechanic II	-	-	1.00	1.00
Equipment Mechanic III	6.00	6.00	5.00	5.00
Suprv Equip Mech	-	-	1.00	1.00
Vehicle & Equipment Manger	-	-	1.00	1.00
Total Personnel	6.00	6.00	9.00	9.00

CIVIC CENTER COMMON AREA MAINTENANCE - 321

Building Maintenance Worker	0.50	0.50	0.50	0.50
Facilities & Maintenance Supervisor	0.50	0.50	0.50	0.50
Total Personnel	1.00	1.00	1.00	1.00

WASTEWATER TREATMENT - 530

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Assistant I	0.25	-	-	-
Administrative Assistant II	1.00	1.00	1.00	1.00
Assist Direct of PW & Utilities	0.33	0.33	-	-
Custodian	1.00	1.00	-	-
Deputy City Manager	0.10	-	-	-
Environmental Project Manager	0.33	-	-	-
Human Resource Analyst	0.28	-	-	-
Office Assistant I	-	-	-	-
Public Works Admin Services Manager	0.33	0.33	-	-
Source Control Inspector	1.00	1.00	1.00	1.00
Source Control Manager	1.00	1.00	1.00	1.00
Util Elec/Instr Technician II	1.00	1.00	1.00	1.00
Utility Crew Leader	-	0.33	-	-
Utilities Maint. Mechanic I	1.00	1.00	1.00	1.00
Utilities Maint. Mechanic II	2.00	2.00	1.00	1.00
Utilities Maint. Mechanic III			1.00	1.00
Utilities Maint. Supervisor	1.00	0.90	1.00	1.00
Utility Worker I	-	-	-	-
Utility Worker II	1.98	1.98	-	-
Utility Worker III	0.33	-	-	-
Wastewater Division Manager	1.00	1.00	1.00	1.00
Wastewater Operations Supervisor	0.40	0.40	0.40	0.40
Wastewater Operator I	2.00	2.00	3.00	3.00
Wastewater Operator II	5.00	4.00	1.00	1.00
Wastewater Operator III	1.00	1.00	3.00	3.00
Total Personnel	22.33	20.27	16.40	16.40

WASTEWATER SANITARY – 531

Collection System Manager	1.00	1.00	1.00	1.00
Collection System Operator I	4.00	3.00	4.00	4.00
Collection System Operator II	-	1.00	-	-
Collection System Operator III	-		1.00	1.00
Total Personnel	5.00	5.00	6.00	6.00

WATER RECYCLING OPERATIONS - 532

Laboratory Manager	-	0.10	-	-
Utility Maint Supervisor	-	0.10	-	-
Wastewater Operations Supervisor	0.60	0.60	0.60	0.60
Total Personnel	0.60	0.80	0.60	0.60

PUBLIC WORKS ENGINEERING AND UTILITIES ADMINISTRATION - 540

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Analyst	2.00	1.00	1.00	1.00
Assistant Dir. of PW & Utilities	1.00	1.00	2.75	2.00
Assistant Engineer	-	1.00	1.00	1.00
Comm Envir Out Coordinator	-	2.00	2.00	2.00
Construction Inspector	1.00	1.00	1.00	1.00
Environ. Science Workshop Coordinator	1.00	1.00	-	-
Environmental ED Coordinator	3.00	1.00	1.00	1.00
Environmental Project Analyst	1.00	1.00	-	-
Environmental Project Manager	1.00	1.00	1.00	1.00
Environmental Sustainability Manger	-	1.00		
Financial Analyst	1.00	1.00	1.00	1.00
GIS Technician II	1.00	-	-	-
Mult Media/Comm Analyst	0.35	-	-	-
Principal Engineer	3.00	4.00	4.00	4.00
Principal Planner	-	0.50	0.50	0.50
Project Manager	1.00	1.00	1.00	1.00
PW & Utilities Director	1.00	1.00	1.00	1.00
PW Admin Services Manager	-	-	1.00	1.00
Recreation Coordinator	1.75	1.00	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00
Safety & Regulatory Compliance Officer	-	-	1.00	1.00
Senior Administrative Analyst	0.50	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Senior IT Analyst	1.00	-	-	-
Senior IT Specialist	1.00	-	-	-
Senior Utilities Engineer	2.00	-	-	-
Total Personnel	26.60	23.50	23.25	22.50

WASTEWATER LABORATORY - 541

Laboratory Manager	1.00	0.90	1.00	1.00
Water Quality Chemist	2.00	2.00	2.00	2.00
Water Quality Laboratory Tech	1.00	0.50	1.00	1.00
Total Personnel	4.00	3.40	4.00	4.00

ENVIRONMENTAL SUSTAINABILITY-543

POSITIONS	Actual	Actual	Proposed	Proposed
	19/20	20/21	21/22	22/23
Environmental Project Manager	-	-	1.00	1.00
Environmental Sustainability Manager	-	-	1.00	1.00
Total Personnel	-	-	2.00	2.00

WATER OPERATIONS - 596

Assist Direct of PW & Utilities	0.33	0.33	-	-
Deputy City Manager	0.10	-	-	-
Environmental Project Manager	0.33	-	-	-
Human Resource Analyst	0.29	-	-	-
IT Analyst I	-	1.00	1.00	1.00
PW Admin Services Manager	0.33	0.33	-	-
Senior Water Operator	1.00	1.00	1.00	1.00
Utility Crew Leader	-	0.33	-	-
Util Elec/Instr Technician II	1.00	-	-	-
Utility Worker I	0.33	0.51	-	-
Utility Worker II	2.16	1.98	-	-
Utility Worker III	0.33	-	-	-
Water Div Manager			1.00	1.00
Water Operator I	-	-	1.00	1.00
Water Operator II	4.00	4.00	3.00	3.00
Water Operations Supervisor	1.00	1.00	-	-
Water Quality Lab Tech	-	0.20	-	-
Total Personnel	11.20	10.68	7.00	7.00

CUSTOMER SERVICE - 597

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Accounting Technician	1.00	1.00	1.00	1.00
Asst Admin Analyst	1.00	1.00	-	-
Customer Service Manager	1.00	1.00	1.00	1.00
Customer Service Technician	5.00	5.00	-	-
Customer Service Technician I	-	-	2.00	2.00
Customer Service Technician II	-	-	2.00	2.00
Customer Service Technician III	-	-	1.00	1.00
Senior Accounting Assistant	2.00	2.00	2.00	2.00
Total Personnel	10.00	10.00	9.00	9.00

WATER SERVICES - 598

Water Service Crew Leader	1.00	1.00	1.00	1.00
Water Services Manager	1.00	1.00	-	-
Water Services Supervisor	1.00	1.00	2.00	2.00
Water Services Technician I	9.00	7.00	6.00	6.00
Water Services Technician II	3.00	4.00	4.00	4.00
Water Services Technician III	2.00	3.00	4.00	4.00
Total Personnel	17.00	17.00	17.00	17.00

WATER - UTILITY REVENUE GROUP- 600

Accounting Assistant	1.00	1.00	1.00	1.00
Revenue Collections Supervisor	1.00	1.00	1.00	1.00
Senior Accounting Assistant	4.00	4.00	4.00	4.00
Total Personnel	6.00	6.00	6.00	6.00

SOLID WASTE COLLECTION - 570

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00
Assist Direct of PW & Utilities	0.34	0.34		
Deputy City Manager	0.10	-	-	-
Environmental Project Manager	0.34	-	-	-
Human Resource Analyst	0.28	-	-	-
Integrated Waste Worker	15.00	15.00	15.00	15.00
Municipal Service Operations Manager	1.00	1.00	1.00	1.00
PW Admin Services Manager	0.34	0.34		
Resource Waste Advocate I			1.00	1.00
Resource Waste Advocate II			1.00	1.00
Senior Inegrated Worker	3.00	3.00	2.00	2.00
Solid Waste Aide I	1.00	-	-	-
Solid Waste Division Manager	1.00	1.00	1.00	1.00
Supervising Equipment Mechanic	1.00	1.00		
Utility Crew Leader	-	0.34	1.00	1.00
Utility Worker I	0.51	0.51	1.00	1.00
Utility Worker II	2.04	2.04	4.00	4.00
Utility Worker III	1.34	1.00	2.00	2.00
Total Personnel	29.29	27.57	31.00	31.00

STREET SWEEPER - 571

POSITIONS	Actual 19/20	Actual 20/21	Proposed 21/22	Proposed 22/23
Street Sweeper Operator	2.00	2.00	2.00	2.00
Total Personnel	2.00	2.00	2.00	2.00

MATERIALS - 572

Integrated Waste Trainee	3.00	4.00	-	-
Processing Center Coordinator	1.00	1.00	-	-
Public Drop-Off Attendant I	2.00	3.00	-	-
Public Drop-Off Attendant II	-	1.00	-	-
Solid Waste Aide I	2.00	1.00	-	-
Solid Waste Aide II	1.00	-	-	-
Waste & Recycling Supervisor			1.00	1.00
Waste & Recycling Center Worker I	-	-	5.00	5.00
Waste & Recycling Center Worker III	-	-	2.00	2.00
Total Personnel	9.00	10.00	8.00	8.00

LANDFILL - 575

Integrated Waste Supervisor	1.00	1.00	1.00	1.00
Utility Worker III	2.00	2.00	1.00	1.00
Water Quality Lab Tech	-	0.30	-	-
Total Personnel	3.00	3.30	2.00	2.00

GAS TAX - 309

Principal Engineer	0.25	0.25	0.25	0.25
Senior Utilities Engineer	0.25	0.25	0.25	0.25
Traffic Operations Manager	0.50	0.50	0.50	0.50
Traffic Systems Coordinator	1.00	-	-	-
Utility Worker I	-	1.68	-	-
Utility Worker II	1.68	-	1.68	1.68
Total Personnel	3.68	2.68	2.68	2.68

Appendix B: Bonded Debt



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CITY OF WATSONVILLE BONDED DEBT

City Charter

The City shall not incur an indebtedness evidenced by general obligations bonds which shall in the aggregate exceed the sum of fifteen (15%) per cent of the total assessed valuation for purpose of City taxation of all the real and personal property within the City, exclusive of any indebtednesses that has been or may hereafter be incurred for the purpose of acquiring, construction, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of the Charter.

No bonded indebtedness which shall constitute a general obligation of the City may be created unless authorized by the affirmative votes of two-thirds (2/3) of the electors voting on such proposition at any election at which the question is submitted to the electors and unless in full compliance with the provisions of the State Constitution and of this Charter.

City Debt

The City's long-term debt obligations are repaid by the following funds: Revenue Bonds from the Solid Waste Enterprise Fund; Tax Allocation Refunding Bonds from the Successor Agency Debt Service Fund; Debts Payable from General Debt Service Fund; notes payable from the Successor Agency Debt Service, Community Development Block Grant, the Airport, and Solid Waste Enterprise Funds.

<u>Obligations</u>	<u>Amount Due as of 7/01/21</u>	Debt Service Fund	Special Purpose Trust Fund	Enterprise Funds
Tax allocation refunding				
Bonds	\$8,210,000			\$8,210,000
Debt payable	1,507,962	1,507,962		
Notes payable	2,887,407	1,026,318	1,811,631	\$255,555
Loans	5,983,534			5,983,534
Lease	543,551	543,551		
Total	<u>\$19,132,454</u>	<u>\$3,077,831</u>	<u>\$10,021,631</u>	<u>\$6,239,089</u>

Analysis of City Debt

The City is legally limited to issuing no more than 3.75 percent of its assessed value according to State law. The City's assessed value is \$3,977,950,000; therefore, the City's legal debt limit is \$149 million.

The City's total debt is much less than its legal limit because the City has issued debt sparingly. The City looks to issue debt only when an identifiable revenue source is present. Therefore, the major debt issues are funded on the next page as follows:

<u>Debt</u>	<u>Repayment Source</u>
2021 Bank of America	Enterprise/General Fund Revenues
Various Assessment Debt	Assessment District Property Tax Bonds
2016 Refunded Tax Allocation Bonds	Redevelopment Property Tax Trust Fund
Notes Payables	Community Development Block Grant Funds, Redevelopment Property Tax Trust Fund

All the above issues are included in the City's financing and operating plan. The repayment of debt should not adversely affect operations.

A. Refunding tax allocation bonds

In June of 2004 the former Redevelopment Agency of the City of Watsonville issued tax allocation bonds in three series as follows:

1. Series A - \$19,000,000
2. Series B-1 - \$2,310,000
3. Series B-2 - \$4,635,000

In April of 2016 the Successor Agency issued \$11,790,000 2016 Tax Allocation Refunding Bonds, Series A and \$2,420,000 2016 Tax Allocation Refunding Bonds, Taxable Series B for a current refunding of the \$14,190,000 2004 Tax Allocation Bonds Series A and B-1 and \$2,720,000 Tax Allocation Taxable Series B-2 Bonds. The Series A refunding bonds had \$2,965,772 of additional funding and Series B had \$410,577 of additional funding. The refunding was done to reduce future debt service payments. The transaction resulted in an economic gain of \$3,269,616 and a reduction of \$3,856,103 in future debt service payments and accounting loss of \$232,058 which is shown as a deferred outflow of resources.

The former Redevelopment Agency of the City of Watsonville issued 2004 Tax Allocation bonds during the 2003/04 fiscal year. Moody's Investors Services rates the claims paying ability of the insurer as Aaa and Standard and Poor's Rating Service rated the claims paying ability of the Insurer as AAA.

The annual requirements to amortize the bond outstanding as of July 1, 2019 is as follows and on the next page:

Series A:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
	\$	\$	\$
2021	1,265,000	394,825	1,659,825
2022	1,325,000	330,075	1,655,075
2023	1,390,000	262,200	1,652,200
2024	1,465,000	190,825	1,655,825
2025	945,000	130,575	1,075,575
2026	295,000	99,575	394,575
2027	305,000	84,575	389,575
2028	325,000	73,294	398,294
2030	340,000	55,000	395,000
2031	350,000	41,200	391,200

2032	370,000	28,650	398,650
2033	380,000	17,400	397,400
2034	<u>390,000</u>	<u>5,850</u>	<u>395,850</u>
Total	<u>8,210,000</u>	<u>1,661,539</u>	<u>10,241,539</u>

Debt Payables

General Debt Payable

On March 9, 2021, the government entered into a commercial term loan with Santa Cruz County Bank to finance the cost of installing solar panels through the City of Watsonville. The total amount for which the government was obligated under the loan is \$1,641,791. Installations of the solar panels were completed during the 2012/13 fiscal year.

Interest rate for the loan is 0.9891% with principal payments ranging from \$279,045 to \$133,134 through fiscal year 2027.

The annual requirements to amortize the loan outstanding as of July 1, 2021 is as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
	\$	\$	\$
2022	268,247	14,260	282,507
2023	270,907	11,600	282,507
2024	273,593	8,914	282,507
2025	276,306	6,201	282,507
2026	279,045	3,462	282,507
2027	<u>139,864</u>	<u>695</u>	<u>140,559</u>
Total	<u>1,507,962</u>	<u>45,132</u>	<u>1,553,094</u>

D. Notes payable

Successor Agency's Notes payable

On May 25, 2004, the City's Water Utility Fund loaned the former Redevelopment Agency \$1,243,601 to fund the its payment to the County of Santa Cruz for excess tax increment errors which resulted in excess tax increment payments. The loan has an interest rate of 2.5% with repayment to be over 20 years. As of the transfer of the former Agency assets to the Successor Agency, the note balance was \$720,253. The State of California deemed this note as non-enforceable obligation, and the city could not be paid back until a finding of completion was received from the State's Department of Finance, which the City received on February 21, 2014. The amount of the repayment was recalculated with an interest rate in accordance with Health and Safety Code Section 34191.4(b)(2). The loan balance was adjusted to \$554,818.

The City and former Agency had several notes payable from the former Agency to the City for various costs and fees associated with the construction of the Civic Plaza are on the next page as follows:

Parking Garage Loan for Construction Costs	\$1,811,631
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The State of California deemed these notes as non-enforceable obligation, and the city could not be paid back until a finding of completion was received from the State's Department of Finance, which the City received on February 21, 2014 and the Successor Agency's oversight board made a finding that the notes were for legitimate redevelopment purpose. The Oversight Board also made the finding for all the above notes. The Department of Finance again deemed the notes as non-enforceable. During the last fiscal year the City won the litigation and the above notes will be paid back when funds become available. The notes are allowed to add interest based on the State of California Local Agency Investment Fund's (LAIF) monthly interest rate. Interest has been projected for the debt service at the most recent rate available.

Notes Payable Recap:

Parking Garage Note

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
	\$	\$	\$
2022	633,643	4,457	638,100
2023	635,337	2,763	638,100
2024	<u>542,651</u>	<u>1,031</u>	<u>543,682</u>
Total	<u>1,811,631</u>	<u>8,251</u>	<u>1,819,882</u>

PG&E Notes Payables

The City entered into several loan agreements with Pacific Gas & Electric Company (PG&E) to retrofit City lights and other energy using items with qualified energy saving lights throughout the City. The notes are to be repaid with future energy savings over various periods at interest rates of 0%.

The annual requirements to amortize the PG&E notes outstanding as of July 1, 2021 are as follows and on the next several pages:

City Buildings Lights:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	<u>8,795</u>
Total	<u>8,795</u>

Old City Hall Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	11,323
2023	11,323
2024	<u>6,606</u>
Total	<u>29,252</u>

Civic Center Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	18,021
2023	<u>15,519</u>
Total	<u>34,540</u>

Marinovich Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	9,229
2023	9,229
2024	<u>1,539</u>
Total	<u>19,997</u>

Youth Center Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	4,993
2023	4,993
2024	4,993
2025	4,993
2026	<u>832</u>
Total	<u>20,804</u>

Ramsay Park Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	7,013
2023	7,013
2024	<u>7,014</u>
Total	<u>21,040</u>

Fire Station 1 Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	<u>13,413</u>
Total	<u>13,413</u>

Beach Street Parking Garage Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	7,330
2023	7,330
2024	7,330
2025	7,330
2026	<u>1,833</u>
Total	<u>23,823</u>

Police Station Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	19,010
2023	19,010
2024	19,010
2024	<u>2,424</u>
Total	<u>58,614</u>

Senior Center Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	2,882
2023	2,882
2024	2,882
2025	2,882
2026	2,882
2027	2,882
2028	<u>243</u>
Total	<u>21,040</u>

Waste Water System Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	10,555
2023	<u>7,036</u>
Total	<u>17,591</u>

Airport Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	23,037
2023	23,037
2024	23,037
2025	23,037
2026	23,037
2027	<u>5,758</u>
Total	<u>120,943</u>

Corralitos Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	5,281
2023	5,281
2024	<u>4,842</u>
Total	<u>15,404</u>

MCS Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	5,492
2023	5,492
2024	5,492
2025	5,492
2026	<u>4,117</u>
Total	<u>26,085</u>

Vista Well Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	<u>3,115</u>
Total	<u>3,115</u>

Waste Water System Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	19,205
2023	19,205
2024	19,205
2025	<u>8,001</u>
Total	<u>65,616</u>

Landfill Retrofit:

<u>Fiscal Year</u>	<u>Principal</u>
	\$
2022	1,458
2023	1,458
2024	1,458
2025	1,458
2024	<u>970</u>
Total	<u>6,801</u>

Section 108 -

The government entered into contract with the Secretary of U.S. Department of Housing and Urban Development. The contract is for loan guarantee assistance under Section 108 of the Housing and Community Development Act of 1974, as amended, 42 U.S.C. #5308. The promissory note, in the amount of \$2,530,000, is for the Downtown Parking Garage Project. The note is to be repaid with future Community Development Block Grant funds over a period of twenty years at an interest rate of 1.26%.

The annual requirements to amortize the Section 108 note outstanding as of July 1, 2020 is as follows:

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
<u>Date</u>	\$	\$	\$
<u>August 1</u>			
2020	140,000	18,047	158,047
2021	147,000	14,934	161,934
2022	155,000	11,308	166,308
2023	163,000	2,902	165,902
2024	170,000	2,423	172,423
Total	<u>775,000</u>	<u>49,613</u>	<u>824,613</u>

E. Loans

On December 18, 2015 the city entered into an agreement with California State Water Resource Board for a Clean Water State Revolving Fund loan to finance the Manana Lanes Sewer project. The amount of the loan is \$1,486,310. Interest rate for the 20 year loan is 1.6% with principal payments ranging from \$69,004 to \$87,062.

The annual requirements to amortize the loan outstanding as of July 1, 2021 is as follows:

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
<u>Date</u>	\$	\$	\$
<u>August 1</u>			
2022	67,287	20,843	88,130
2023	68,364	19,767	88,130
2024	69,457	18,673	88,130
2025	70,569	17,561	88,130
2026	71,698	16,432	88,130
2027	72,845	15,285	88,130
2028	74,011	14,120	88,130
2029	75,195	12,935	88,130
2030	76,398	11,732	88,130
2031	77,620	10,510	88,130
2032	78,862	9,298	88,130

2033	80,124	8,006	88,130
2034	81,406	6,724	88,130
2035	82,708	5,422	88,130
2036	84,032	4,098	88,130
2037	85,376	2,754	88,130
2038	86,742	1,388	88,130
Total	<u>1,302,694</u>	<u>195,518</u>	<u>1,498,210</u>

On November 30, 2020 the city entered into an agreement with California State Water Resource Board for a Clean Water State Revolving Fund loan to finance the Freedom Sanitation Trunk Sewer Replacement project. The amount of the loan is 4,600,840. Interest rate for the 20 year loan is 1.7% with principal payments ranging from \$153,178 to \$270,908.

CWSRF Loan (Freedom Sanitation Trunk Sewer Replacement Project)

The annual requirements to amortize the Trunk Sewer Replacement Project note outstanding as of July 1, 2021 is as follows:

Maturity Date <u>October 1</u>	<u>Principal</u>	<u>Interest</u>	<u>Debt Service</u>
2022	153,718	41,662	198,840
2023	206,095	69,418	275,514
2024	203,407	72,107	275,514
2025	206,865	68,649	275,514
2026	210,382	65,132	275,514
2027	213,958	61,556	275,514
2028	217,596	57,918	275,514
2029	221,295	54,219	275,514
2030	225,057	50,457	275,514
2031	228,883	46,631	275,514
2032	232,774	42,740	275,514
2033	236,731	38,783	275,514
2034	240,755	34,759	275,514
2035	244,848	30,666	275,514
2036	249,010	26,503	275,514
2037	253,244	22,270	275,514
2038	257,549	17,965	275,514
2039	261,927	13,587	275,514
2040	266,380	9,134	275,514
2041	270,906	4,605	275,511
Total	<u>4,680,840</u>	<u>828,761</u>	<u>5,429,603</u>

F. Lease

On March 12, 2018 the city entered into an Equipment Lease Purchase agreement with Community First National Bank for the purchase of a Rosenbauer EXT Aerial Tiller Fire

Truck. The amount of the Lease was \$1,291,081. Interest rate for the 5 year lease is 3.544% with principal lease payments ranging from \$249,076 to \$276,507.

The annual requirement to amortize the lease outstanding as of July 1, 2021 is as follows:

Lease Payment Date	Principal	Interest	Debt Service	Purchase Option
March 12	\$	\$	\$	\$
2022	267,043	19,263	286,307	282,308
2023	<u>276,508</u>	<u>9,799</u>	<u>286,307</u>	<u>0.00</u>
Total	<u>543,551</u>	<u>29,062</u>	<u>572,614</u>	

Appendix C: Regulations



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CITY OF WATSONVILLE CHARTER



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THE CHARTER OF THE CITY OF WATSONVILLE

We, the people of the City of Watsonville, State of California, do ordain and establish this Charter as the organic law of said City under the Constitution of said State.

ARTICLE XI. FISCAL ADMINISTRATION

SECTION 1101. Fiscal Year.

Unless otherwise provided by ordinance, the fiscal year of the City shall begin on the first day of July of each year and end on the thirtieth day of June of the following year.

SECTION 1102. Tax System.

The Council shall provide a system for the assessment, levy and collection of city taxes upon property. The Council may by ordinance adopt at any time any provision made by the general laws of the State of California for the assessment, levy and collection, or either, of the City taxes by and through the officers of the County, or other public agency.

SECTION 1103. Budget: Preparation and Submission.

At least thirty (30) days prior to the beginning of each fiscal year, the City Manager shall submit to the Council a proposed budget for the ensuing fiscal year. The budget shall provide a complete financial plan for the budget year. It shall include the following:

- (a) An itemized statement of estimated income and revenues from all sources for the year which the budget is to cover;
- (b) An itemized statement of the proposed expenditures recommended by the City Manager for each office, department, or agency for the year which the budget is to cover;
- (c) The probable amount required to be levied and raised by property taxation; and
- (d) Such other information as the City Manager may deem essential, or as the Council may require.

SECTION 1104. Budget: Public Hearing.

Upon receipt of the proposed budget from the City Manager, the Council shall proceed to consider the proposed budget and may increase, decrease or omit any item or insert new items therein. Before adopting the budget, the Council shall fix the time and place for holding a public hearing on the proposed budget and shall cause a notice thereof to be published not less than ten (10) days prior to said hearing by at least one (1) insertion in the official newspaper of the City. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten (10) days prior to said hearing. At the time and place so advertised, or at any time and place to which such public hearing shall from time to time be adjourned, the Council shall hold

a public hearing on the proposed budget at which interested persons desiring to be heard shall be given such opportunity.

SECTION 1105. Budget: Further Consideration and Adoption.

After the conclusion of the public hearing, the Council shall further consider the proposed budget and make any revisions thereto that it may deem advisable; provided, however, that if it shall increase the total proposed expenditures, the Council shall also increase the total anticipated revenues, but not beyond the reasonably anticipated revenues, so that the same, together with reasonable expected surpluses will at least equal such total expenditures. Thereafter, but prior to the beginning of the ensuing fiscal year, the Council shall adopt the budget with revisions, if any. Upon final adoption, the budget shall be in effect for the ensuing fiscal year. A copy of the adopted budget, certified to by the City Clerk, shall be placed on file in the office of the City Clerk where it shall be available for public inspection. The budget so certified shall be reproduced and copies made available for use of all officers, offices, departments and other agencies of the City and for use by civic organizations.

SECTION 1106. Tax Levy.

The Council shall determine the amount of money required to be raised by ad valorem municipal property taxation and shall fix the ad valorem municipal tax rate on or before August 31 of each year and certify the same to the County authorities if the County system of ad valorem assessment and tax collection is used by the City.

SECTION 1107. Budget. Appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several offices, agencies and departments for the respective objects and purposes therein specified. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered, except as otherwise provided by this Charter.

At any meeting after the adoption of the budget the Council may amend or supplement the budget so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenue not appropriated in the budget.

No officer, department or agency of the City shall, during any fiscal year, expend or incur any obligation to expend money for any purposes not authorized by or in excess of the amounts appropriated by any budget, as amended, for a given classification or expenditure.

SECTION 1108. Budget Message: Current Operations.

The budget message submitted by the City Manager to the Council shall be explanatory of the budget, shall contain an outline of the proposed financial policies of the City for the budget year and shall describe in connection therewith the important

features of the budget plan. It shall set forth the reasons for salient changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.

SECTION 1109. Budget Message: Capital Improvements.

As a part of the budget message, with relation to the down-payments and other proposed expenditures for capital projects as stated in the budget, the City Manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefor by appropriations in the budget, and the respective amounts, if any, proposed to be raised therefor from other sources during the budget year.

SECTION 1110. Budget Message: Capital Program.

The City Manager shall also include in the message, or attach thereto, a program of proposed public improvements for the ensuing five (5) year period prepared by the Planning Commission in accordance with Section 907 (b), together with his comments thereon.

SECTION 1111. Funds: General Fund.

All moneys paid into the City treasury shall be credited to and kept in separate funds in accordance with the provisions of this Charter, State law or ordinance. For the purpose of this Charter, the "General Fund" is established as a medium of control and accounting for City activities other than activities authorized or contemplated by special funds. All revenue and receipts which are not by this Charter, State law or ordinance pledged for special purposes shall be credited to the General Fund.

SECTION 1112. Funds: Cash Basis.

The Council shall maintain a revolving fund to be known as the "Cash Basis Fund" for the purpose of placing the payment of the running expenses of the City on a cash basis. A reserve shall be built up in this fund from any available sources other than restricted funds in an amount which the Council deems sufficient with which to meet all lawful demands against the City for the first five (5) months or other necessary period of the succeeding fiscal year prior to the receipt of ad valorem tax revenues. Transfers may be made by the Council from such fund to any other fund or funds of such sum or sums that may be required for the purpose of placing such funds as nearly as possible on a cash basis. All moneys so transferred from the Cash Basis Fund shall be returned thereto before the end of the fiscal year.

SECTION 1113. Funds: Capital Outlays Fund.

A fund for capital outlays generally is hereby created to be known as the "Capital Outlays Funds". The Council may create by ordinance a special fund or funds for a special capital outlay purpose. The Council may levy and collect taxes for capital outlays and may include in the annual tax levy a levy for such purposes in which event it must apportion and appropriate to any such fund or funds the moneys derived from such levy. It may not, in making such levy, exceed the maximum tax rate provided for in

this Charter unless authorized by the affirmative votes of a majority of the electors voting on the proposition at any election at which such question is submitted. The number of years in which such increased levy is to be made shall be specified in such proposition. The Council may transfer to any such fund any unencumbered surplus funds remaining on hand in the City at any time.

Once created such fund shall remain inviolate for the purpose for which it was created; if for capital outlays generally, then for any such purposes, and if for a special capital outlay, then for such purpose only, unless the use of such fund for some other capital outlay purpose is authorized by the affirmative votes of a majority of the electorate voting on such proposition at a general or special election at which such proposition is submitted.

If the purpose for which any special capital outlay fund has been created has been accomplished, the Council may transfer any unexpended or unencumbered surplus remaining in such fund to the fund for capital outlays generally, established by this Charter.

SECTION 1114. Other Funds.

The Council may provide, by ordinance, for the establishment and maintenance of such other special funds as it deems necessary for the proper administration of the fiscal affairs of the City.

SECTION 1115. Independent Audit.

The Council shall employ at the beginning of each fiscal year an independent accountant, who holds a valid license from the California State Board of Accountancy, who shall audit the books, records and accounts of all officers and employees of the City who receive, administer or disburse public funds, and such other officers, employees, departments and agencies as the Council may direct. Such audit shall be made at such times as may be prescribed by the Council, but shall be at least annually and shall be a complete continuous audit. The Council shall have the right to order a special audit of any particular department or division of the City government at any time. Such accountant at all times shall abide by the current and most accepted standards of municipal accounting.

As soon as practicable after the end of the fiscal year, a final audit and report shall be submitted by such independent accountant to the Council, one (1)copy thereof to be distributed to each member thereof, one (1) copy to the City Manager and City Attorney, respectively, three (3) copies to be placed on file in the office of the office of the City Clerk where they shall be available for public inspection, together with as many more such copies as may be required.

SECTION 1116. Bonded Debt Limit.

The City shall not incur an indebtedness evidenced by general obligation bonds which shall in the aggregate exceed the sum of fifteen (15%) per cent of the total

assessed valuation for purposes of City taxation of all the real and personal property within the City, exclusive of any indebtedness that has been or may hereafter be incurred for the purposes of acquiring, constructing, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of this Charter.

No bonded indebtedness which shall constitute a general obligation of the City may be created unless authorized by the affirmative votes of two-thirds (2/3) of the electors voting on such proposition at any election at which the question is submitted to the electors and unless in full compliance with the provisions of the State Constitution and of this Charter.

SECTION 1117. Public Bid Requirements.

Every expenditure of City moneys for public works construction as hereafter defined of more than that amount set forth in Section 20162 of the Public Contracts Code of the State of California shall be let to the lowest responsible bidder after notice of publication in the official newspaper by one (1) or more insertions, the first of which shall be at least ten (10) days before time for opening bids; provided, however, that upon adoption of ordinance by the Council the "Uniform Public Construction Cost Accounting Act" set forth in Chapter 2 (commencing with Section 21000) to Part 3 of Division 2 of the Public Contracts Code, an alternative public bidding procedure, shall be enacted to have the City be subject to such procedure notwithstanding other procedure set forth in this Section.

The Council may reject any and all bids presented and may re-advertise in its discretion. The Council after rejecting bids, or if no bids are received, may declare and determine that, in its opinion, based on estimates approved by the City Manager the work in question may be performed better or more economically by the City with its own employees and after the adoption of a resolution to this effect by at least five (5) affirmative votes of the Council may proceed to have said work done in the manner stated, without further observance of the provisions of this Section.

Such expenditures may be made without advertising for bids, if such expenditures shall be deemed by the Council to be of urgent necessity for the preservation of life, health or property and shall be authorized by resolution passed by at least five (5) affirmative votes of the Council and containing a declaration of the facts constituting the urgency.

All bids for public works construction shall be accompanied by either a certified or cashier's check or a bidder's bond executed by a corporate surety authorized to engage in such business in California made payable to the City. Such security shall be in an amount not less than that specified in the notice inviting bids or in the specifications referred to therein, or if no amount be so specified, then in an amount not less than ten (10%) percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract within the time

specified in the notice inviting bids or specifications referred to therein, the amount of the bidder's security may be declared forfeited to the City and may be collected and paid into its General Fund and all bonds so forfeited shall be prosecuted and the amount thereof collected and paid into such fund.

For the purposes of this Section, public works construction shall be defined as a project for the erection or improvement of public buildings, streets, drains, sewers, parking lots, parks or playgrounds, provided, however, that expenditures for the extension, improvement or development of the City water system shall be excepted from the requirements of this Section. Maintenance or repair of public buildings, streets, drains, sewers, parking lots, parks or playgrounds shall not be considered as public works construction. The provisions of this Section shall not apply to materials, supplies or equipment obtained or purchased from any governmental agency, or for materials, supplies or equipment which can be obtained from only one vendor.

All bids shall be sealed and be filed with the officer in charge of the purchasing function no later than the opening time specified in the notice inviting bids, who shall receive and be custodian of such bids and keep the same confidential until they are opened and declared.

All bids shall be publicly opened and declared at the time and the place fixed in the notice inviting bids.

Thereafter, the bids shall be tabulated and analyzed by the officer in charge of the purchasing function, who shall submit them, together with recommendations thereon, to the City Manager. The City Manager shall review the bids and submit them to the Council, along with his recommendations, at the next regular meeting of the Council.

The Council shall have the right to waive any informality or minor irregularity in a bid.

SECTION 1118. Contracts for Official Advertising.

The Council shall let annually contracts for the official advertising of the City for the ensuing fiscal year. In the event there is more than one daily newspaper of general circulation published and circulated in the City, the Council shall advertise for one (1) day, in one (1) or more such papers, setting forth distinctly and specifically the work contemplated to be done, and asking for sealed proposals therefore. The proposals shall specify the type and spacing to be used at the rate or rates named in the bids. The Council shall let the contracts for such official advertising to the lowest responsible bidder publishing a daily newspaper in the City which is a newspaper of general circulation and has been in existence at the time of awarding the contract at least one (1) year; provided that the Council may reject any or all bids and advertise for new bids.

SECTION 1119. Presentation of Demands.

Demands against the City shall be presented and audited as prescribed by ordinance. No suit shall be brought for money or damages against the City or any board, commission, or officer thereof until a claim or demand for the same has been presented and such claim and demand has been rejected in whole or in part. If rejected in part suit may be brought to recover the whole. Failure to complete action approving or rejecting any claim or demand within sixty (60) days from the day the same is presented shall be deemed a rejection thereof.

SECTION 1120. Centralized Purchasing Procedure.

Under the control and direction of the City Manager there shall be established a centralized purchasing system for all City departments and agencies, which system shall be consistent with all the provisions of this Charter. When making purchases for the City, merchants with places of business located within the City shall be given preference if service, quality and prices are equal.

SECTION 1121. Registering Warrants.

Warrants on the City treasury which are not paid for lack of funds shall be registered. All registered warrants shall be paid in the order of their registration when funds therefore are available and shall bear interest from the date of registration at such rate as shall be fixed by the Council.

SECTION 1122. Tax Limits.

- (a) General. The Council shall not levy a property tax for municipal purposes in excess of One and fifty five/100ths (\$1.55) Dollars on each One Hundred and no/100ths (\$100.00) Dollars of the assessed value of taxable property in the City, except as otherwise provided in this Section, unless authorized by the affirmative votes of a majority of the electorate voting on a proposition to increase such levy at any election at which the question of such increased levy for municipal purposes is submitted to the electors. The number of years for which such increased levy is to be made shall be specified in such proposition.
- (b) Additional Taxes. There shall be levied and collected, as additional taxes, at the time and in the same manner as other property taxes for municipal purposes are levied and collected if no other provision for the same is made:
 - (1) A tax sufficient to meet all liabilities of the City for principal and interest of all bonds or judgments due and unpaid, or to become due during the ensuing fiscal year, which constitute general obligations of the City; and
 - (2) A tax sufficient to meet all obligations of the City to the State Employees' Retirement System, or other system for the retirement of City employees, due and unpaid or to become due during the ensuing fiscal year.

SECTION 1123. Control and Use of Municipal Utility Funds.

All revenue derived from the operation of each municipal utility shall be kept separate and apart from all other moneys of the City and shall be applied in the following order:

- (a) For the payment of interest on the bonded debt incurred for the construction, acquisition, operation or extension of such utility;
- (b) For the payment, or provision for the payment, of the principal of said debt as it may become due;
- (c) For capital expenditures of such utility;
- (d) For the annual payment into the Depreciation Reserve Fund of a sum which, according to the estimate of the City Manager, and approved by the Council, shall be sufficient to meet the normal depreciation of said utility. Such depreciation funds shall be used only for the replacement, betterment or extension of said utility. Any reserve for depreciation of such utility accumulated prior to the effective date of this Charter shall be paid into said Depreciation Reserve Fund and shall be subject to the provisions of this Section covering said Fund;
- (e) For the payment of the operating and maintenance expenses of such utility; and
- (f) The remainder may be paid into the General Fund.

SECTION 1124. Sale of Public Utilities.

No public utility now or hereafter owned or controlled by the City shall be sold, leased or otherwise transferred unless approved by the affirmative vote of the majority of the electors voting on such proposition at a general or special election at which such proposition is submitted.

Financial Policies:

Long-term Financial Planning – The City shall seek a balance in the overall structure between more stable revenue sources and economically sensitive revenue sources. The City shall encourage the economic development of the community in order to provide a stable revenue stream. The City should develop and implement a financial plan to address the following needs: infrastructure, maintenance, facilities, equipment, and long term unfunded liabilities.

Operating Budget – The City Manager shall prepare and present a biennial budget to the City Council within the prescribed deadline. The balanced budget will be approved by the City Council on an annual basis. All departments will work to meet their budget goals and objectives and ensure the long term financial stability of the City.

Balanced Budget – The City considers the budget balanced when total expenses/expenditures are equal to total revenues or when expenses/expenditures are more than revenues and the City plans to spend fund balance from previous years on one-time expenses/expenditures.

Revenues – The City will estimate annual revenues using analytical procedures, and specific assumptions and will document these within the budget. Ongoing revenue sources will be used to fund ongoing expenses. The City will report revenues to each department on a monthly basis's.

Appropriations – The City will budget expenses to the extent that current revenues are available where possible. The City manager may approve use of fund balance where needed.

General Fund Reserve – Under the City Charter, Section 1112, the General Fund is required to maintain a Charter Reserve. The City Council approved a Charter Reserve of \$2,450,000 for this budget cycle.

Cash Management Investment – The investment objective of the City of Watsonville is to ensure the safety and liquidity, while maintaining a competitive yield, of the City's temporarily idle funds. The purpose of this policy is to provide guidelines to the officers of the City charged with responsibility for investments. This policy and State law (government section 53600 et seq.) govern the execution of the investment responsibility. The City Council, after each annual review, delegates investment authority to the City Treasurer. The Treasurer (Administrative Services Director), under the direction of the City Manager, is responsible for administering the City's investments.

Capital Improvement Projects – A five year capital improvement plan is prepared by the City Manager and presented to Council within the Biennial Budget. All assets with a useful life of more than 1 year are included. All outside funding sources will be identified and all ongoing operating costs attributed to the project will be presented within the plan.

Debt Management – The City shall not incur an indebtedness evidence by general obligations bonds which shall in the aggregate exceed the sum of (15%) percent of the total assessed valuation for the purpose of City taxation of all real and personal property within the City, exclusive of any indebtednesses that has been or may be hereafter be incurred for the purpose of acquiring, construction, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of the Charter.

CITY OF WATSONVILLE

RESOLUTION 175-21

A JOINT RESOLUTION OF THE CITY COUNCIL AND THE CITY COUNCIL IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE, AND THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022, ACCEPTING PROPOSED BUDGET FOR FISCAL YEAR 2022-2023, PROVIDING FOR CERTAIN TRANSFERS OF FUNDS, AND APPROVING THE REMAINING FOUR YEARS (2021-2025) OF THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

WHEREAS, pursuant to § 1103 of the Charter of the City of Watsonville a proposed two-year budget for fiscal years 2021-2022 and 2022-2023 has been submitted to the City Council by the City Manager and the City Council has reviewed and made revisions as it deemed advisable; and

WHEREAS, pursuant to Section 1104 of the Charter, the Council fixed the time and place for holding the public hearing on the proposed budget; and

WHEREAS, copies of the proposed budget have been and are available for inspection by the public at the Office of the City Clerk at least ten (10) days before the hearing to consider final adoption; and

WHEREAS, pursuant to Section 1104 of the City Charter, a public hearing was held to consider the adoption of the proposed budget after due notice as provided by law at which time interested persons desiring to be heard were given such opportunity; and

WHEREAS, after the conclusion of the public hearing the Council further considered the proposed budget and made any revisions thereto that it deemed advisable; and

WHEREAS, the appropriate officers, departments, boards, and commissions of the City identified all public improvements proposed in Watsonville; and

WHEREAS, on May 4, 2021, the Planning Commission reviewed said identified public improvements and listed and classified same with a coordinated program of proposed public improvements for the remaining four year (2021-2025) period of the five-year Capital Improvement Program (CIP) according to a logical order or priority; and

WHEREAS, the Planning Commission recommended a coordinated program of proposed public improvements for the 2021-2025 period to the City Manager and Council; and

WHEREAS, § 1105 of the Charter provides after submission of the proposed budget, but before the beginning of the ensuing fiscal year, the Council shall adopt a final budget with revisions, if any, and said final budget shall be certified by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

Section 1. Approval of 2021-2022 and 2022-2023 Budget. That the City of Watsonville and the City Council in its Capacity as the Housing Successor Agency to the Former Redevelopment Agency of the City of Watsonville proposed two-year budget, 2021-2022 and 2022-2023, presented by the City Manager to the members of the City Council, and filed with the City Clerk, and as thereafter amended by the City Council, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as to form in the amount of \$182.1 million for the fiscal year ending June 30, 2022, and \$178.4 million for fiscal year ending June 30, 2023.

Section 2. Approval of 2021-2022 and 2022-2023 Successor Agency Budget. That the Successor Agency for the Former Redevelopment Agency of the City of Watsonville proposed two-year budget, 2021-2022 and 2022-2023, presented by the City Manager to the members of the Agency, and filed with the City Clerk, and as thereafter

amended by the Agency Members, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as to form in the amount of \$2 million for the fiscal year ending June 30, 2022, and \$1.9 million for fiscal year ending June 30, 2023.

Section 3. Adoption of 2021-2022 Budget. That the portion of the proposed two year budget applicable to the 2021-2022 fiscal year presented by the City Manager to the members of the City Council, and filed with the City Clerk, and as thereafter amended by the City Council, a copy of which budget is on file in the Office of the City Clerk, is hereby approved as the final budget in the amount of \$184.1 million for the fiscal year ending June 30, 2022, and the several amounts stated therein as proposed expenditures are hereby appropriated for the objects therein described on Exhibit "A," attached hereto and incorporated herein.

Section 4. Appropriations. That from the effective date of the adopted budget, the amounts stated in said budget as proposed expenditures are hereby appropriated to the offices, agencies and departments for the respective objects specified in said adopted budget.

Section 5. Council Transfers. That the City Council is authorized pursuant to Section 1107 of the Charter of the City of Watsonville, after adoption of the budget, to amend or supplement the budget as to authorize the transfer of unused balances appropriated from one purpose to another purpose, or to appropriate available revenue not appropriated in the budget.

Section 6. Fund Balance. That the City Council is authorized to amend the final budget to state the exact fund balance on July 1, 2021, in lieu of the estimates contained in the proposed budget.

Section 7. Lapse of Appropriations. Pursuant to § 1107 of the Charter, all such appropriations shall lapse at the end of the 2021-2022 fiscal year except to the extent that they shall have been expended or lawfully encumbered.

Section 8. Manager Transfers. That the City Manager is authorized to transfer appropriations within fund budgets; provided, however, that the total appropriations are not increased thereby.

Section 9. Finance Transfers. That the Administrative Services Director is authorized to transfer appropriations among the items within departmental budgets, excepting there from Salary and Capital accounts.

Section 10. Capital Improvement Program. That the remaining four years of the Capital Improvement Program for 2021-2025, attached as a part of the 2021-2022 and 2022-2023 budgets, as amended by the City Council, is hereby approved, except for the General Fund CIP Expenditure items. Capital projects carried over from prior periods (reappropriated), as amended by Council are hereby approved, except as already expended.

Section 11. Excess Expenditures. Pursuant to § 1107 of the Charter, except to the extent provided in this resolution, no officer, department or agency of the City shall, during any fiscal year, expend or incur any obligation to expend money for any purposes not authorized by or in excess of the amounts appropriated by this budget, as amended, for a given classification or expenditure. For purposes of expending or incurring such obligation, classification means the same as the term "fund" defined in the Budget.

Section 12. Public Copy Available. Pursuant to § 1105 of the Charter, a copy of the adopted budget, certified by the City Clerk shall be placed on file in the office of the City Clerk where it shall be available for public inspection. Certified copies shall be

reproduced and copies made available for use by all officers, offices, departments and other agencies of the City and for use by civic organizations

Reso No. 175-21 (CM)
Reso No. 1-21 (SHA)
Reso No. 2-21 (SA)
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Agenda Report

MEETING DATE: Tuesday, June 22, 2021

TO: City Council, Successor Agency, and Successor Housing Agency

FROM: ADMINISTRATIVE SERVICES DIRECTOR CZERWIN

SUBJECT: PROPOSED FY 2021-22 AND 2022-23 BUDGET AND RELATED ACTIONS

STATEMENT OF ISSUES:

Review and adoption of the proposed FY 2021-22 and FY 2022-23 Biennial Budget and related actions

RECOMMENDED ACTION:

It is recommended that the Council and Successor Agency and Successor Housing Agency Boards of the City of Watsonville review the proposed FY 2021-22 and FY 2022-23 Biennial Budget plan and take the following actions:

- 1) Resolution adopting the FY 2021-22 and FY 2022-23 Biennial Budget plan, providing certain transfers of funds & approve the remaining four years of the Five-Year Capital Improvement Program
- 2) Resolution authorizing the creation of a CalPERS smoothing reserve of \$1 million from available fund balance
- 3) Resolution continuing the Voluntary Time-Off program for Fiscal Year 2021-22 allowing employees to reduce their work week while maintaining current health benefit levels while prorating other benefits; and
- 4) Resolution adopting various rates and fees at the Airport
- 5) Resolution adopting facility rental fee schedule for the Parks and Community Services Department
- 6) Resolution establishing the "Total Annual Appropriations" pursuant to State Constitution Article XIII-B for Fiscal Year FY 2021-22 (Proposition 4 GANN spending limit)
- 7) Ordinance adoption instructing Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2021 to June 30, 2022 at the levy rate of 0.077% and allocating proceed to the Retirement Fund
- 8) Successor Housing Resolution authorizing the expenditure of low and moderate-income housing funds
- 9) Successor Agency Resolution find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project outside the project area will be of benefit to the project area

DISCUSSION:

Budget Highlights

The Budget for Fiscal Year 2021-22 and FY 2022-23 for the City of Watsonville totals \$184,133,519 and \$180,290,587 million respectively as summarized in Table 1 below.

Table 1: Fiscal Year 2021-22 and FY 2022-23 Budget Summary

	GENERAL FUND	Total Special Revenue Funds	Total Internal Service Funds	Private Trust Fund	Total Enterprise Funds	Debt Service Fund	Total All Funds
FY 2021-22							
Total Resources	47,376,666	23,246,937	18,784,422	2,012,247	58,315,161	832,765	150,568,198
Total Uses	51,059,554	33,671,653	19,762,652	2,012,247	76,794,646	832,767	184,133,519
Surplus / (Shortfall)	(3,682,888)	(10,424,716)	(978,230)	-	(18,479,485)	(2)	(33,565,321)
FY 2022-23							
Total Resources	48,805,419	32,846,416	19,226,727	1,901,634	59,020,565	813,429	162,614,190
Total Uses	53,406,895	34,938,308	18,917,471	1,901,634	70,312,848	813,431	180,290,587
Surplus / (Shortfall)	(4,601,476)	(2,091,892)	309,256	-	(11,292,283)	(2)	(17,676,397)

The Covid-19 Coronavirus pandemic did not impact Watsonville nearly as much as we had anticipated at this time last year. This has left the City in a position to be cautiously optimistic as we prepared our budget. Across all funds, we are restoring some, but not all of the reductions from the prior year. Many funds have also accumulated one-time balances that we are able to use to address deferred capital and one-time needs. Watsonville is in better shape than many cities in the Monterey Bay Region, but prior structural deficits, increasing CalPERS liabilities, and long deferred maintenance needs require that we continue to proceed with caution as we emerge from the pandemic.

General Fund

The General Fund is projected to increase operating expenditures and revenues in the next two years and spend down on accumulated fund balance. Several years of growth prior to the pandemic, plus careful budgeting through this challenging year have resulted in a General Fund balance of nearly 35%, exceeding the City Council's policy of 20%. We are leveraging our strong reserve levels to make some significant investments in capital and one-time needs. We are also restoring the departments hardest hit by pandemic reductions, namely the Parks and Community Services Department and the Community Development Department. Other departments are being held mostly flat, aside from cost increases to salary and benefits, materials and contracts. This is allowing us to reset the General Fund budget to sustainable levels. Prior to the pandemic, the General Fund was facing structural deficits far into the future. As we rebuild our General Fund operations, we are being conscious not to create those same structural problems.

Revenues:

Property Tax- We are budgeting base property tax to be 3.6% above estimated FY 2020-21 collections for a total of \$13,278,103. Property taxes are collected based on County Assessor rolls that were formally closed in January of 2021. At that time, the normal Prop 13 assessed CPI growth was 1.3%, less maximum allowed 2%. However, we are expecting some of this lower than normal base assessment growth to be offset by increases in supplemental property taxes and deed transfers as pent up demand for home buyers has pushed property values up.

Sales Tax – Sales tax has been the most closely watched and most volatile during the pandemic. The worst quarter during this timeframe was the last quarter of FY 2019-20. Since then, sales tax has grown and surprised us each quarter with strong growth in auto sales and county pool allocations more than making up for losses in other areas such as fuel, restaurants, and hotels. We are expecting some of this strong growth to level off in FY 2021-22, expecting that auto sales will decrease slightly to more normal levels and that our allocations from the pools will also taper off as tourism related shopping returns to the rest of the county and decreases our share of the county pools. Nevertheless, we are expecting sales tax to grow by 2.5% in FY 2021-22 and 3.3% in FY 2022-23.

Sales Tax is 25% of General Fund revenue. The City also is supported by sales tax in a number of special funds including the Library, the Measure Y Public Safety Sales tax, and Measure D transportation. Each of these funds is likewise impacted by similar assumptions discussed later in this report.

Hotel Tax – Hotel tax is a much smaller percentage of the City's overall revenue mix. Nevertheless, this revenue stream was the most impacted by the pandemic. Projections for FY 2020-21 has us receiving only 58% of what was received in FY 2018-19. We are hopeful that with the June 15 reopening of the state and the new opening of the Hampton Inn on Lee Rd. that Hotel Tax will return to its FY 2018-19 level next fiscal year and then grow by 3% in FY 2022-23.

Utility User Tax- Utility User Tax represents about 8.7% of General Fund revenues. This tax stream tends to be more stable as it a tax on telecommunication services, electricity, gas and water. This revenue has been basically flat in the current year and we are expecting normal growth of 3% in each of the two budget years.

Community Development Department Revenues – The Community Development Department charges fees for many of its services including inspections, plan check, and permit issuance. The department has been incredibly busy during the pandemic and their revenues reflect that. Much of their expenditures that were initially cut in the FY 2020-21 budget were restored during mid-year budget adjustments to keep up with the volume of work. In FY 2021-22 budget, we are expecting this high level of work to continue and are growing their revenues accordingly. They are also working with consultants on several very large planning projects such as the mini warehouse proposal on Nielson Street and the Manabe Ow Specific Plan Area. Those developers will be paying the cost of the planning consultants and the department's revenues reflect those reimbursements.

Parks and Community Services Revenues – The Parks and Community Services Department was the hardest hit by the pandemic with much of their normal service offerings prohibited. It is only within the last few months that the department was able to restart somewhat normal recreation and sports activities. The June 15 state reopening should allow for even more. Despite the reopening, it will take time for the department to rebuild its staff and catalog of services; and furthermore, we expect some hesitancy from the public in participating in activities in the same pre-pandemic way. Therefore, we are expecting that FY 2021-22 revenues will still only about 80% of pre-pandemic levels but will be fully recovered by FY 2022-23.

Other General Fund revenues make up smaller portions of the overall revenues, and we are projecting fewer fluctuations. This includes items like business licenses, parking permits, and franchise fees lease revenues and interest. Each item was analyzed on its own and reviewing past experience. The budget does assume the use of \$442,000 of American Rescue Plan Act (ARPA) funds in each year. There are many parts of the budget that we believe will be eligible to be covered by ARPA funds, but we are specifically assuming this amount is being used to assist us in restoring programs and services to the Parks and Community Services Department.

Table 2 below summarizes all the revenue impacts described above.

Table 2: General Fund Revenue Summary

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Revenues	Actual	Projection	FY 22	FY 23
Property Tax	12,712,164	12,819,345	13,287,103	13,665,969
Sales Tax	10,842,869	11,779,093	12,080,264	12,484,443
Utility	4,264,876	4,012,088	4,132,451	4,256,424
Hotel	991,893	683,990	1,173,440	1,208,643
Transfer In	3,594,119	3,900,255	4,126,938	4,146,299
Other Revenues	5,101,302	4,315,015	4,947,812	5,067,229
	37,507,223	37,509,786	39,748,008	40,829,008
CDD	1,174,548	1,531,000	1,864,000	1,801,000
Police	1,662,061	902,402	1,302,000	1,322,020
Fire	314,800	1,439,444	469,200	489,051
PCS	674,906	481,623	791,250	1,062,500
PW	97,243	118,117	299,179	304,321
Other	3,117,521	3,332,856	2,903,031	2,997,522
Total GF Revenue	44,548,302	45,315,228	47,376,668	48,805,422

Expenditures

Even before the pandemic, Watsonville was facing structural shortfalls with expenditures projected to grow faster than revenues primarily driven by increasing unfunded actuarial liability (UAL) retirement costs. In response to the pandemic, over \$4 million was cut from the General fund operating budget including 20 positions. In order to achieve a more structurally

balanced budget most of those positions and reductions were not added back. Increases reflected in this budget are driven by increases to salaries and benefits for existing employees and increases in contracts, materials, and other inflationary items. The only exceptions include the Parks and Community Services and Community Development Departments as described below.

Salaries— Salaries and benefits make up 51% of General Fund operating expenditures and therefore represent the greatest increase in costs. It is also the area that was most greatly reduced during the pandemic and therefore the area most in need of restoration. The increases reflect new positions at the Parks and Community Services (PCS) department, the Community Development Department, and Public Works. It also reflects the restoration of furloughs taken by all non-sworn bargaining units, restoring temporary salaries to the PCS department, and restoring some employees who had voluntarily reduced their schedules back to full time. The budget also reflects both actual and expected contractual raises for all of our bargaining units.

Unfunded Actuarial Liability (UAL)— The City's UAL increases continue to be a challenge. In FY 2021-22 UAL costs will represent 10.5% of the General Fund operating budget. The total of \$4.9 million represents a \$765 thousand increase from the prior year. UAL costs are expected to continue to rise much faster than our revenues in each of the next 3 fiscal years, peaking in FY 2023-24. To help offset these increases we are proposing the creation of a CalPERS smoothing reserve of \$1 million. By using some of our accumulated one-time fund balance to pay for these large increases until we reach the peak we can reduce the impact to our operating funds.

Other Benefits – Other benefits such as normal retirement costs, social security, and Medicare are expected to rise at similar rates to salaries. The City of Watsonville has fared better than most cities in relation to health benefits in recent years with little to no increases. We are hopeful that trend will continue and have budgeted for 2.5% increase in health care costs in each of the budget years.

Other non-position costs – Other citywide non-position impacts to the general fund are minimal. We are budgeting for rate increases for Water, Sewer, and Solid Waste as proposed by the Public Works department and approved by the Council. Other items of note are increases to our JPA contract with the county for 911 and Animal Shelter services.

Select Department Changes

All departments are impacted by the citywide impacts described above. In addition, several departments had major programmatic changes that are highlighted and described below. Table 3 shows the proposed General Fund operating budget by department.

Table 3: General Fund Operating Budget by Department

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	% Increase
	Actual	Original Budget	Proposed Budget	Proposed Budget	from FY 2020-21
CITY CLERK	802,344	916,149	1,205,357	1,053,243	31.6%
COMMUNITY DEVELOPMENT	2,333,698	1,877,969	2,916,910	2,909,995	55.3%
FINANCE	1,579,219	1,590,665	1,711,099	1,778,653	7.6%
FIRE	7,538,289	7,150,127	7,956,138	8,306,447	11.3%
GENERAL GOVERNMENT	1,818,098	2,284,873	2,435,519	2,511,633	6.6%
INNOVATION & TECHNOLOGY	1,539,546	-	-	-	
LIBRARY	551,899	541,484	585,686	589,884	8.2%
NON DEPARTMENTAL	2,180,881	2,301,470	2,759,123	2,772,985	19.9%
PARKS & COMM SERVICES	4,363,873	3,408,817	5,216,337	5,622,022	53.0%
POLICE	18,398,200	18,951,725	20,278,271	21,141,109	7.0%
PUBLIC WORKS	1,428,184	1,410,113	1,625,627	1,668,240	15.3%
Total	42,534,231	40,433,392	46,733,866	48,402,612	15.6%

Community Development Department – As described above, the Community Development Department saw no slow down and actually experienced an increase in demand for their services throughout this past year. Their budget was increased several times during the current fiscal year in order to meet that demand and this budget reflects that annualization of those changes. It includes an increase of three positions for the FY 2020-21 original budget and increases to contract services. All of the increases of this department are paid for with their own expected revenue increases. If their revenues or demand for services decline, they will be expected to reduce their budget accordingly.

Parks and Community Services Department- The Parks and Community Service Department was drastically reduced in last year's budget. This year, we are happy to say the department is fully restored, along with additional funding. Parks staff and salaries were increased to maintain our parks and the city's landscaping needs. We have restored recreation and community services staff, so they can once again offer services. It will take some time for the department to rebuild and for the public to have confidence in participating in the same ways; therefore, you will see even larger increases for the department planned for the second year of the budget. We have also decided to move the Science Workshop program from the Public Works Department to PCS to better leverage our combined youth development and education programming resources. The department has also decided to reorganize its accounting structure to make it easier to understand and administer.

Other General Fund Operational Changes- As discussed, most of the increases reflected in the table above reflect increased costs of doing business and increases in salary and benefits for existing employees. A few other changes to acknowledge include: the cost of running upcoming 2022 elections and the redistricting process in the City Clerk's department; the

expected increase in costs for City Attorney services as our long standing City Attorney is set to retire; an additional facilities maintenance position in the Public Works Department to help maintain parks and recreation facilities; additional funds towards maintaining our sloughs and wetlands, and a contribution toward the public works environmental sustainability group.

Five Year Outlook

Our five-year projection assumes no new programmatic changes. It is a snapshot of “If we were to continue doing what we are doing, what would it cost.” To that end, the outlook takes the two-year budget produced and described above and adds some assumed inflationary factors to both the revenues and expenses. This of course will be refined and updated each year as information becomes available, as economic conditions change, as new priorities arise, and as decisions are made to keep the City’s budget in balance. Table 4 reflects the General Fund’s five-year outlook with major assumptions described below.

Table 4: General Fund Five-Year Outlook

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Revenue	47,376,668	48,805,422	49,423,890	50,771,375	52,172,639
Expense	51,059,554	53,406,895	50,683,349	51,465,981	52,413,160
Revenue less Expense	(3,682,886)	(4,601,473)	(1,259,459)	(694,606)	(240,520)
Available One-Time Funds	3,682,886	4,601,473			
Net Deficit	-	-	(1,259,459)	(694,606)	(240,520)

Property Tax: Based on historical averages we are projecting 3.5% increase in each of the out years.

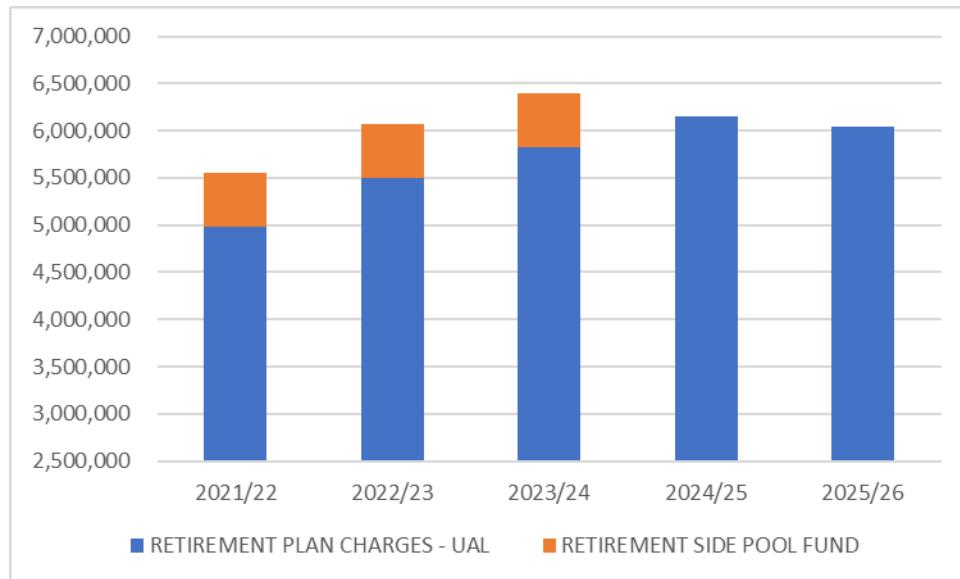
Sales Tax: FY 2021-22 sales tax is expected to level off as our pool shares readjust to a reopened economy followed by 3.5% economic recovery growth in FY 2022-23. The out years are assumed to grow at 3% similar to past trend and assuming some normal growth.

Other Non-Department and Departmental Revenues: Are projected to grow between 2% and 3% for each of the out years assuming some normal amount of inflation.

Salaries: In the last three years we assume salaries grow very gradually, at 2%.

Retirement Costs: The normal cost portion of our retirement is anticipated to grow at the same rate as our salaries. The unfunded liability of our portion is based on the most recent actuarial reports from CalPERS and is expected to peak in FY 2024-25. Furthermore, the city has a side loan to pay off UAL from the Tier II category safety employees which ends in FY 2023-24, allowing that money to be deployed towards other retirement liabilities. As shown in chart 1, we have a hump to get over in the next few years before our retirement costs are expected to become more manageable. This is why we are requesting the creation of a CalPERS smoothing reserve.

Chart 1: General Fund 5-Year Retirement Costs



Health Benefits – While Watsonville has seen little to no increases in our health insurance costs in recent years we know this is an anomaly in the industry and among our peer cities. As such, we do not expect this trend to continue and are assuming a 5% growth in health insurance costs in the out years.

Utilities – We assume the newly adopted rate increase schedule for the Public Utilities of 1% for Water, 7.5% for Wastewater, and 7.5% for Solid Waste

Other Non-Personnel Costs – We assume these costs will increase by 2%, an assumed proxy for CPI

Operating Capital – After years of not factoring operating capital and maintenance into the 5-year plan, our target is to increase the amount of operating capital to just over \$1 million in FY 2023-24 and each of the out years according to the five-year CIP plan. The City has over \$30 million in unfunded capital needs. We continue to look for outside funding sources to meet those needs, however, budgeting a realistic amount of capital to maintain our facilities is imperative to preventing projects from becoming larger and more expensive replacement projects.

Select Special Revenue Funds

Table 5: Select Special Revenue Funds

	0250- LIBRARY	0305-GAS TAX	0306-SB 1	0310- MEASURE Y	0790-IT ISF
Projected Fund / Cash Balance 6/30/2021	1,366,989	788,060	1,786,888	3,673,646	1,498,671
FY 2021-22					
Total Resources	3,705,459	1,276,440	1,046,279	4,440,577	3,497,761
Total Uses	3,968,429	1,812,256	2,381,984	5,845,354	4,475,991
Surplus / (Shortfall)	(262,970)	(535,816)	(1,335,705)	(1,404,777)	(978,230)
FY 2022-23					
Total Resources	3,782,752	1,314,339	955,000	4,571,836	3,602,694
Total Uses	3,899,344	1,232,264	300,000	4,989,417	3,293,438
Surplus / (Shortfall)	(116,592)	82,075	655,000	(417,581)	309,256
Projected Fund / Cash Balance 6/30/2023	987,427	334,319	1,106,183	1,851,288	829,697

Library Fund

The Library fund is supported through a county special sale and use tax. As such, we expect its revenues to return to normal levels and follow sales tax patterns described above. The library had planned to use its fund balance in order to make it through the pandemic. That wasn't necessary and now plan to spend some of that fund balance on a capital project to improve their restrooms. They are also adding back temporary salaries and increasing their book budget to prepare for reopening. The Library Department has also decided to reorganize their accounting structure for simplicity. They are combining what were previously separate codes for cannabis, Freedom branch, and the literacy program into their main Library code.

Gas Tax and SB1

The gas tax is expected to normalize as people return to the streets. These funds pay for roadway projects and also include some staff and material costs for regular maintenance of the streets. The transportation arm of the Public Works department has been very successful in recent years in receiving grants for transportation projects in addition to these special revenue funds.

Measure Y (G)

In March 2020, Watsonville voters overwhelmingly voted to pass Measure Y and renew the existing half cent public safety sales and use tax. Coming out of the Covid-19 Pandemic, sales tax has been stronger than anticipated and we are expecting this revenue stream to increase 3.8% over fiscal year 2020-21. This will allow all departments to increase their expenditure budgets. The Fire Department is requesting to add two firefighter positions. The Police

Department is requesting an administrative analyst and records clerk position along with increases to the mental health/CARE program and restoring salaries and contracts for the Caminos youth development program. The Parks and Community Services Department is increasing salaries for the operation of the youth center and for maintenance of the parks. Fire and Police are also proposing to use their accumulated balances to purchase specialized equipment for their departments and invest in some building maintenance and repairs.

Innovation & Technology – The Innovation and Technology (IT) Department was moved to its own internal service fund last fiscal year. Due to some vacancies and not being able to complete some large projects the fund is expected to begin this two-year cycle with a starting fund balance. Over the next few years the department is expected to use that balance to complete a number of large and needed technology projects for the City including, updating the audio and visual capabilities of our Council Chambers and Community Rooms, completing a security assessment, replacing our phone system, along with keeping up with regular server maintenance and upgrades and keeping up with the ever-increasing technological needs of running the City.

Select Enterprise Funds

Table 6: Select Enterprise Funds

	0730- AIRPORT	0710- WASTE WATER	0720- WATER	0740-SOLID WASTE	0741- LANDFILL CLOSURE
Projected Fund / Cash 6/30/2021	650,878	11,506,388	25,849,439	5,673,636	4,164,652
FY 2021-22					
Total Resources	3,951,476	16,530,385	21,569,685	16,031,004	150,761
Total Uses	3,874,938	24,145,737	30,908,840	16,942,027	841,361
Surplus / (Shortfall)	76,538	(7,615,352)	(9,339,155)	(911,023)	(690,600)
FY 2022-23					
Total Resources	3,721,731	17,110,953	21,905,221	16,050,049	150,761
Total Uses	3,721,731	18,014,791	29,848,277	15,894,525	2,751,761
Surplus / (Shortfall)	0	(903,838)	(7,943,056)	155,524	(2,601,000)
Projected Fund / Cash 6/30/2023	727,416	2,987,198	8,567,228	4,918,137	873,052

The Utility Enterprises of Wastewater, Water, and Solid Waste are proposing minimal changes to their operating budgets. The Council approved a new five-year rate schedule to take effect beginning July 1. Unlike the general fund, much of the cost increases in the Utility enterprises are not driven by personnel but by the cost of capital, the costs of materials and supplies, and in the case of Solid Waste, the cost of disposal contracts.

The Airport fund is supported through three revenue streams: leasing of commercial properties: leasing of Aviation Storage units: and aviation fuel sales. The department was

overly conservative in its budget approach in FY 2020-21 and is expecting revenues to improve in the budget cycle. As such they are adding back one position that they reduced and planning to tackle some capital projects that had been delayed. They also plan to begin offering unleaded fuel to pilots as an environmentally friendly fuel source not available at other nearby airports. The airport is committing a portion of its Special Events budget to community outreach efforts by partnering with local schools, organic farmers, and emergency services groups. The Airport is currently in the process of completing a master plan update that informs their capital and operations in future years.

Five-Year Capital Improvement Plan

The Five-Year Capital Plan helps the City prioritize its funding and planning for longer term structural needs. Last year, all departments submitted a comprehensive list of all capital needs and projects. This year represents an update to that five-year plan. Departments were encouraged to submit all their known capital needs knowing that the City may not be able to fund all projects but to inform the scope of need within the City. Several departments have recently been through Master Planning processes which informed their requests. Furthermore, the Public Works and Utility departments have recently completed a rate study and incorporated their capital plans into that study.

The prioritization and decision process differed depending on funding source. For the General Fund, this year's guiding principles were:

- 1) To group like projects together as much as possible in order to create efficiencies by collaborating across the City;
- 2) To match or sync up with grant or other funding activities occurring at the same time; and
- 3) Projects required by changes in law or operational necessity.
- 4) Maximize the use of fund balance from other available funds to preserve General Fund for projects with no other funding options

Based on the above criteria, the General Fund has a high priority on Parks projects this year, particularly Ramsay Park. This capital plan is investing over \$7 million into Ramsay Park and over \$10 million in Parks and Recreation Facilities in general. We are funding the design for all of the improvements included in the Ramsay Park Master Plan and the construction of the improvements to the main soccer field. We are hopeful that by funding the design for all these projects we will be "shovel ready" and able to take advantage of additional funding from grants, state and federal allocations, or community fundraising to complete the remaining elements in future years.

Most capital projects are not General Fund and will be managed by the Public Works and Utilities Department. Both the Wastewater and Water enterprises completed comprehensive master plans this year which informed their proposals.

Wastewater Master Plan

In 2019, staff completed a Wastewater Master Plan to identify aging infrastructure needs and develop a capital improvement program. The Master Plan scope included the following:

- Treatment Facility Condition Assessment and Hazard Vulnerability: An assessment of the condition and natural hazard vulnerability of prioritized wastewater treatment plant infrastructure including a majority of the liquid and solids treatment facilities.
- Collection System Pump Stations Condition Assessment and Flooding Vulnerability: An assessment of needs, priorities, and timing of projects at 13 sanitary sewer collection system pump stations that were visually assessed by City staff.
- Capital Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

The most significant project identified in the Wastewater Master Plan was the electrical system replacement project at the City's wastewater treatment facility, a \$17M project. Staff has completed the overall electrical system analysis, and has recently selected a design engineer to begin final design of this project, which is expected to go to construction in 2023 or 2024.

Additionally, a number of significant improvements will need to be made to our sewer pump stations, sewer lines, reinforcement of the river levee next to the treatment plant, and other upgrades within the treatment facility.

Water System Master Plan

In 2020, staff completed a Water System Master Plan that developed operational and maintenance recommendations and a capital improvement program that addresses aging infrastructure and future development needs. The Water System Master Plan scope included the following tasks:

- Condition Assessment and Hazard Vulnerability: An assessment of the condition and preliminary natural hazard vulnerability of most water infrastructure including 11 wells, 4 steel tanks, 2 distribution pump-station buildings and 2 earthen reservoirs.
- Future Water Demand Projections and Existing System Capacity: An evaluation of future water demand and related impact on existing system infrastructure capacity using a hydraulic model developed by City staff.
- Capital and Maintenance Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

This Plan identified and prioritized over \$100M in projects that will need to be completed over the next 20 years to keep the City's water system reliable and up to modern standards. One of the key projects identified in that plan is a new water reservoir, a \$12M project. Staff has started design on this project, and hope to construct it in 2022.

A few other key projects identified in the Plan include:

- The regulation for chromium 6 is expected to be finalized next year, and if it is, we are prepared to construct this project in the next 3-5 years. The new estimate for construction is around \$28-30M.
- 2 miles of new water lines each year, based on a prioritized matrix including factors such as age of pipe, number of breaks in the line, and material the pipe is made of. The cost of this program is \$2M/year.

- A new water production well, which is currently under construction, a \$4M project.
- Upgrades to our electronic control system need to be completed, a \$700,000 project that was recently awarded by Council.

Solid Waste.

The Solid Waste capital program is largely driven by the costs of closing and opening landfill cells. Staff originally expected to close the landfill about three years ago, but as our community became better at recycling and diverting yard waste from their garbage cans, we were able to extend the life of our landfill several more years. Staff finally completed a partial closure of it in 2020, and will allow it to settle for two years before constructing a permanent cover on it in 2023, which is a \$3M project. We also plan to open a new landfill cell in 2023, which is a \$4M project.

Additional capital costs are driven by changes in regulatory requirements, such as preparing for the new State-mandated food waste collection program, and the cost of replacing garbage and recycling collection vehicles, at a cost around \$400,000 each.

Transportation

Transportation projects were selected for the Capital Improvement Program due to need and available funding. Need is typically based upon existing conditions and amount of use. Major arterial roads have more traffic and tend to deteriorate quicker than lesser-travelled roads. Sidewalks and pedestrian or bike trails also show wear due to age. Streetlights, traffic lights, striping and signage must be maintained and are updated to use new and more effective technology following industry best management practices. Other factors, such as increased population or new state or federal mandates, may require that facilities be upgraded or expanded.

Funding comes from many sources and each has its own requirements. Three of the sources, Gas Tax, Measure D, and SB1 have similar requirements and can be used on design and construction of transportation projects that include road repair and rehabilitation, traffic signals, safety improvements and bicycle and pedestrian improvements. The City also secures grant funding through local, State and Federal sources that is awarded on a competitive basis. These grants often focus on an area, such as safety, pedestrian facilities, bicycle facilities or reducing pollution. Another source of funding is developer fees, which are collected for specific improvements in an area and use restricted to that purpose.

Key projects in the next two years include reconstruction of Freedom Boulevard from Alta Vista to Green Valley Road, parts of Green Valley Road, Bridge Street, and Pennsylvania Drive. The Department is also planning a City-wide street resurfacing project that will improve the surface condition and support the lifespan of several miles of streets throughout the City.

Unfunded Capital Needs

Despite a plan that expects to fund over \$125 million of Capital projects over the next four years, we still have over \$30 million of unfunded capital projects. The majority of these are not

for “wish list” items but for basic maintenance and updates to our facilities and equipment, and improvements to the City’s most used parks. Capital investment was neglected after the 2008 recession and has left the City with a backlog of needs to our police and fire stations, our parks, our community buildings, and our sports facilities. We will continue to seek grants and other funds to invest in our capital assets, and potentially look to Federal infrastructure funding that we hope will come our way.

Table 7: Capital Improvement Program by Funding Source

	FY 2021/22	FY 2022/23	FY 2023-24	FY 2024-25	Total
General Fund	3,803,957	5,052,482	1,003,000	1,045,000	10,904,439
Grants	2,450,000	14,077,952	-	175,000	16,702,952
Transportation Funds	4,953,128	2,579,000	1,345,000	935,000	9,812,128
Airport	45,000	165,000	135,000	360,000	705,000
Water	5,588,540	13,278,868	4,082,667	25,449,241	48,399,316
Wastewater	4,864,468	2,501,448	18,905,861	1,530,881	27,802,658
Solid Waste / Landfill	743,300	3,594,582	4,218,302	81,182	8,637,366
Other	1,246,000	836,901	166,002	140,004	2,388,907
Total	23,694,393	42,086,233	29,855,832	29,716,308	125,352,766

Public Process

The 2021-2023 Biennial Budget was created with new levels of public engagement. By syncing the Council’s Strategic Plan and budget development processes, we were able to take advantage of those combined public outreach efforts. It began with a communitywide survey conducted in January and February with a total of 770 participants. The results of that survey were presented to council on March 23. Some key recommendations of that survey were:

- 1) Prioritize community safety improvements and crime reduction in strategic planning
- 2) Focus on Public Works projects on paving and repairing streets and roads
- 3) Focus retaining millennial and generation Z residents
- 4) Conduct follow up survey consistently

In March, we held two community Budget 101 educational sessions, and opened an online survey which asked three questions:

- “How would you spend \$100 thousand of ongoing money”
- “How would you spend \$1million of one-time money”
- “What else would you like to tell us”

The survey was available for three weeks and we received 63 responses, 47 whom indicated they were Watsonville residents, 16 were non-Watsonville residents or declined to state. Top responses to the first two questions fell into the following categories:

- Investment in Parks and Outdoor spaces
- Invest in Youth Programming
- Invest in our downtown and economic development
- And invest in streets safety cleanliness and beautification.

The final open-ended question was a bit more difficult to categorize but had similar themes. A new grouping of 10 respondents mentioned not growing or reducing our police budget.

Finally, we held a total of five virtual budget town hall meetings. These meetings were very open ended and conversational. Themes were similar to what was mentioned above with a strong desire to see investment in our youth through recreation and other programming. There was also discussion of wanting to see equity and targeted investments toward individuals or communities most in need. We heard requests to invest in our non-profit support partners, to look for ways to find non-sworn response to some types of police calls, to meet basic needs such as housing and food, and to really listen to the community.

The community input collected made clear that our residents want to see more investment on several fronts. This budget responds to and reflects the community input and priorities collected. We are in the process of completing our Downtown Watsonville Specific Plan, which will help drive economic revitalization; there is over \$23 million slated for transportation capital projects, additional support added to our outdoor maintenance crews, and as outlined above, great effort has been put towards restoring our Parks and Community Services Department. Clearly there is more that the public wants, but we believe this budget makes meaningful progress in areas that matter most to the community. The City is also undertaking a process to review policing through an Ad Hoc Committee on Policing and Social Equity. As we await results and recommendations of that committee process we have deliberately made very little changes to the Police budget.

We will continue to reach out to the community and gather input as we make analyze and create a plan to spend Watsonville's allocation of American Rescue Plan Act (ARPA). Watsonville has been allocated \$18.2 million from this federal relief package. Very little was programmed into this budget, mainly, as described above to help us restore the PCS department while their revenues remain low. The vast majority of these funds will come back to the Council later this summer after the guidance can be analyzed and a plan developed. The ARPA funding plan will include additional opportunities for community input and will continue to prioritize areas of greatest community need.

Budget Legislation

Each year the passage of the budget requires the passage of a number of legislative items. Below is a listing of each of those items along with a brief description. Today's actions:

That the Joint City Council, the City Council in its capacity as the Housing Successor Agency shall:

- 1) **Budget and CIP:** approve a resolution adopting the FY 2021-22 Budget, providing certain transfers of funds and approve the Five-Year Capital Improvement Program, as highlighted and summarized above. Attachment 4 includes certain technical corrections made to the budget in the period from June 1 to June 15. These are primarily corrections for the previously approved capital project funds that expect to be carried forward to the next fiscal year and were not originally included due to timing of the adjustments. This list also includes some minor adjustments to LLMAD,

CDBG and housing funds, and corrections to the reorganization of the library department where the Freedom and Literacy organization codes are now included in the main library organization code.

That the City Council shall adopt the following resolutions or ordinances:

- 2) **CalPERS Smoothing Reserve:** Approve a resolution establishing a CalPERS smoothing reserve in the amount of \$1 million using fund balance in excess of the minimum recommended of 20% reserve level. It is anticipated that approximately \$450,000 will be used in FY 2022-23 to pay for UAL increases in excess of the rate of normal revenue growth. Updates as the amount used, available, and needed for this reserve will be provided to Council at both mid-year and budget hearings each year until the reserve is exhausted or no longer needed. At which point council can act to dissolve the reserve and return it to other one-time expenses.
- 3) **Voluntary Time Off Program:** Adopt the resolution continuing the Voluntary Time-Off program for Fiscal Year 2021-22 allowing employees to reduce their work week by no more than 8 hours per week while maintaining current health benefit levels while prorating other benefits; and
- 4) **Airport fees:** Approve a resolution adopting various rates and fees at the Airport as shown in Attachment 2. The airport periodically updates its rates and fees based on inflation, comparison with other airports, limits set by the FAA, and operational revenue requirements. It has been two years since the airport has adjusted its rates and fees.
- 5) **Facility Rental Fees at Parks and Community Services:** Approve a resolution adopting facility rental fees at the PCS department as shown in Attachment 3. The Parks and Community Services Departments offers a variety of indoor and outdoor facilities for the public to rent. Facilities include community rooms, picnic areas, tennis courts, a car wash station and sports fields. In Fiscal Year 2018-2019 (the last full fiscal year prior to the COVID-19 pandemic that forced the closure of rental facilities/program), the City's recreation facilities were rented for private events for a total of 1,275 hours and generated \$159,435 in revenue. In that same Fiscal Year, direct maintenance and operational costs for these facilities was estimated at \$240,000. This does not include Departmental and City administrative costs or Capital Improvement Projects. It is noted that maintenance operations for recreation facilities has historically been, and continues to be, drastically underfunded.

The current fee structure was approved by the Council on June 13, 2006 with rental rates increasing by the Consumer Price Index each year. The current Facility Rental Fee Schedule outlines five Categories used to determine priority use of recreation facilities and associated fees. Parks and Community Services Department teammates often receive feedback that the current Facility Rental Fee Schedule is difficult to understand and navigate. Current fees are not uniformly discounted for non-profits, making the program difficult to administer

and for customers to understand. The equipment fees that are charged in addition to hourly rental rates is also often a source of frustration for customers.

Staff recommends that the City Council adopt the revised Recreation Facility Rental Fee Schedule that incorporates the following changes:

1. Adjust base rental fees as outlined in Attachment 3 and eliminate existing add on fees and annual CPI increase
2. Implement a uniform 40% fee reduction for non-profits from the rates established for private renters and apply this fee reduction to rentals for picnic areas and pavilions
3. Establish an additional 10% rental fee for non-residents, and
4. Establish fees for facilities not currently included in the rental schedule.

The recommended fee schedule has minor impacts to current facility rental fees and in reduces fees for facilities that are currently above the market average. It is expected that revenues may increase with the implementation of a more user-friendly fee schedule. The Parks and Recreation Commission recommended that the Council adopt these fees during their meeting on May 3, 2021.

- 6) **Gann Limit:** Resolution establishing the "Total Annual Appropriations" pursuant to State Constitution Article XIII-B for Fiscal Year FY 2021-22 (Proposition 4 GANN spending limit) as shown in Attachment 4; and
- 7) **Property Tax levy:** That the City Council adopt an ordinance to instruct Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2021 to June 30, 2022 at the levy rate of 0.077% and allocating to the Retirement Fund; and

That City Council in its capacity as the Housing Successor Agency

- 8) **Expenditures of housing funds:** That the Housing Successor Agency shall adopt a resolution to authorize the expenditure of low and moderate-income housing funds for planning and general administrative costs for the purpose of producing, improving, and preserving the community's supply of low and moderate-income housing; and
- 9) **Redevelopment Project:** Find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project for producing, improving and preserving the supply of low and moderate-income housing outside the project area will be of benefit to the project area.

STRATEGIC PLAN:

The current balance budget meets Strategic Plan goal Number 2 of fiscal health by presenting a balanced budget, preserving the General Fund Reserve, and looking ahead to ensure the long-term financial health of the City.

FINANCIAL IMPACT:

Appropriate Fiscal Year 2021-22 spending

ALTERNATIVE ACTION:

The City Council may direct staff to present different alternatives for the budget or make changes to the current recommendation.

ATTACHMENTS AND/OR REFERENCES (If any):

Proposed 2021-22 Budget [Available Online Here](#)

- 1) Technical Corrections from June 1 to June 15

Technical Corrections June 1 to June 15

Fund	Org	Character Code	Project	June 1	June 15	Difference	Notes
0150	620	71 - UTILITIES TRAVEL AN		16,357	37,495	21,138	Library Reorg Correction
0150	620	72 - CONTRACT SERVICES		242,500	270,750	28,250	Library Reorg Correction
0150	620	73 - MATERIALS & SUPPLIES		182,000	191,000	9,000	Library Reorg Correction
0150	620	74 - OTHER CHARGES		(2,681,276)	(2,783,463)	(102,187)	Library Reorg Correction
0205	380	70 - SALARIES & BENEFITS		162,619	161,384	(1,235)	CDBG / Housing Balancing
0205	383	70 - SALARIES & BENEFITS		-	1,235	1,235	CDBG / Housing Balancing
0205	908	75 - CAPITAL IMPROVEMENTS	14925 - SENIOR CENTER KITCHEN ADA - PH II	-	150,000	150,000	Carryforward Correction
0205	908	75 - CAPITAL IMPROVEMENTS	14926 - FIBER OPTIC (CALLAGHAN PARK)	-	45,000	45,000	Carryforward Correction
0210	610	70 - SALARIES & BENEFITS		-	17,436	17,436	CDBG / Housing Balancing
0221	347	70 - SALARIES & BENEFITS		221,211	203,775	(17,436)	CDBG / Housing Balancing
0221	347	72 - CONTRACT SERVICES		607,500	404,500	(203,000)	CDBG / Housing Balancing
0250	621	74 - OTHER CHARGES		3,456,959	3,559,146	102,187	Library Reorg Correction
0260	338	72 - CONTRACT SERVICES	10053 - MIDDLE STRUVE SLOUGH GRANT	-	85,881	85,881	Carryforward Correction
0260	338	72 - CONTRACT SERVICES	11090 - RESILIENCE CHALLENGE GRANT	-	155,943	155,943	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	11085 - OHNONE PARKWAY TO WATS SLOUGH TRAIL	-	297,741	297,741	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	14015 - UPPER STRUCE SLOUGH AT MAIN ST	-	49,619	49,619	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	14310 - FREEDOM BLVD PLAN LINE	-	96,959	96,959	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	14503 - RAIL TRAIL - WALKER STREET	-	112,000	112,000	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	14507 - LINCOLN ST SAFETY IMPROVEMENTS	-	375,715	375,715	Carryforward Correction
0260	338	75 - CAPITAL IMPROVEMENTS	14617 - AIRPORT BLVD/HOLM RD SIGNAL INST	-	40,976	40,976	Carryforward Correction
0285	672	70 - SALARIES & BENEFITS		-	376	376	LLMAD Correction
0305	923	75 - CAPITAL IMPROVEMENTS	14017 - CITYWIDE RE-STRIPPING	119,179	100,000	(19,179)	Carryforward Correction
0305	923	75 - CAPITAL IMPROVEMENTS	14313 - ROAD REPAIR	437,992	337,992	(100,000)	Carryforward Correction
0305	923	75 - CAPITAL IMPROVEMENTS	14507 - LINCOLN ST SAFETY IMPROVEMENTS	-	100,000	100,000	Carryforward Correction
0306	924	75 - CAPITAL IMPROVEMENTS	14313 - ROAD REPAIR	375,000	258,671	(116,329)	Carryforward Correction
0312	972	75 - CAPITAL IMPROVEMENTS	14320 - BICYCLE SAFETY IMPROVEMENTS	162,387	137,387	(25,000)	Carryforward Correction
0312	972	75 - CAPITAL IMPROVEMENTS	14322 - PEDESTRIAN/TRAFFIC SAFETY	338,172	203,616	(134,556)	Carryforward Correction
0312	972	75 - CAPITAL IMPROVEMENTS	14507 - LINCOLN ST SAFETY IMPROVEMENTS	-	159,556	159,556	Carryforward Correction
0354	959	71 - UTILITIES TRAVEL AN	14009 - LLMAD-ZONE A REPL RES VISTA MONTANA	-	17,000	17,000	LLMAD Correction
0354	959	71 - UTILITIES TRAVEL AN	14011 - LLMAD ZONE B REPL RES VISTA MONTANA	-	4,000	4,000	LLMAD Correction
0720	598	70 - SALARIES & BENEFITS		2,047,922	2,055,362	7,440	Position Correction
0720	913	75 - CAPITAL IMPROVEMENTS	14348 - COVER FOR CORRALITOS WTP	270,854	509,242	238,388	Carryforward Correction
0740	912	75 - CAPITAL IMPROVEMENTS	14353 - COLLECTION VEHICLES	57,425	660,556	603,131	Carryforward Correction

**CITY OF WATSONVILLE AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE
BUDGET APPROPRIATIONS BY FUND**

Fund	Fund Title	Fiscal Year 2021-22	Fiscal Year 2022-23
0150	GENERAL FUND	51,059,554	53,406,895
0160	RETIREMENT FUND	3,634,386	3,761,485
0202	RDA_OBLIGATION RETIREMENT FUND	2,012,247	1,901,634
0204	RDA_HOUSING	1,625,106	638,273
0205	COMMUNITY DEV BLOCK GRANT	1,519,069	1,103,135
0209	H.O.M.E. GRANTS	609,747	610,062
0210	CAL HOME GRANT	527,436	527,843
0215	RELOCATION REVOLVING	85,000	85,000
0221	AFFORDABLE HOUSING	711,059	726,096
0225	BUSINESS DEVELOPMENT	97,900	97,900
0245	ABANDONED VEHICLE AUTHORITY	60,000	60,000
0246	CIVIC CENTER COMMON AREA	429,620	878,629
0250	LIBRARY	3,968,429	3,899,344
0260	SPECIAL GRANTS	5,982,698	14,077,952
0265	PUBLIC EDUCATION FEE -CABLE TV	36,391	38,526
0281	PARKS DEVELOPMENT	176,216	-
0285	LLMAD-GONZALEZ STREET	2,500	2,500
0290	GREEN BUILDING FEE	5,000	5,000
0305	GAS TAX	1,812,256	1,232,264
0306	SB 1 - GAS TAX FUNDING	2,381,984	300,000
0309	PARKING GARAGE	192,974	193,070
0310	SALES TAX MEASURE Y	5,845,354	4,989,417
0312	MEASURE D -TRANSPORTATION FUND	3,036,714	1,335,000
0340	IMPACT: CITY-WIDE TRAFFIC	98,425	-
0344	IMPACT: EAST HIGHWAY 1 AREA	139,108	-
0347	IMPACT: ERRINGTON/CLIFFORD AR	127,946	-
0349	IMPACT: PUBLIC FACILITIES	22,507	-
0354	LLMAD (SPECIAL DISTRICTS FUND)	231,937	238,373
0357	UNDERGROUND UTILITY	48,945	-
0510	DEBT SERVICE FUND	832,767	813,431
0710	WASTE WATER	24,145,737	18,014,791
0720	WATER	30,908,840	29,848,277
0730	AIRPORT	3,874,938	3,721,731
0740	SOLID WASTE	16,942,027	15,894,525
0741	LANDFILL CLOSURE	841,361	2,751,761
0760	MSC INTERNAL SERVICE FUND	2,223,339	2,223,339
0765	COMPUTER REPLACEMENT	251,446	126,939
0780	WORKERS COMP/ LIABILITY	4,641,279	4,676,079
0787	HEALTH INSURANCE - NEW	8,422,043	8,724,615
0789	FIBER OPTIC FUND	81,743	81,763
0790	INFORMATION & TECHNOLOGY ISF	4,475,991	3,293,438
0825	NARCOTICS FORFEITURE AWARD	11,500	11,500
TOTAL APPROPRIATIONS		184,133,519	180,290,587

City of Watsonville	180,496,166	177,750,680
Housing Successor Agency of the Former		
Redevelopment Agency	1,625,106	638,273
Successor Agency of the Former		
Redevelopment Agency	2,012,247	1,901,634
Total Appropriations	184,133,519	180,290,587

RESOLUTION NO. 180-21 (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE ESTABLISHING TOTAL ANNUAL APPROPRIATIONS
PURSUANT TO CALIFORNIA STATE CONSTITUTION ARTICLE XIII-B
FOR FISCAL YEAR 2021-2022**

[Proposition 4 Gann Spending Limit]

WHEREAS, the initiative commonly referred to as Proposition 4 Gann spending limit adopted November 6, 1979, by the state electorate provided for Article XIII-B of the State Constitution to establish government spending limitations, and requires the establishment of total annual appropriations subject to certain limitations and adjustments for change.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA AS FOLLOWS:**

That the total annual appropriations limit (Proposition 4 Gann spending limit) for the City of Watsonville General Fund during the fiscal year 2021-2022 is \$152,484,767; the amended budget subject to the spending limit is \$33,543,086 as set forth in Exhibit "A," a copy of which is attached hereto, and is hereby approved and adopted.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Watsonville, held on the 22nd day of June, 2021, by Member Montesino, who moved its adoption, which motion being duly seconded by Member Hurst, was upon roll call carried and the resolution adopted by the following vote:

AYES: COUNCIL MEMBERS: **Estrada, García, Gonzalez, Hurst, Montesino, Parker, Dutra**

NOES: COUNCIL MEMBERS: **None**

ABSENT: COUNCIL MEMBERS: **None**

DocuSigned by:

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Jimmy Dutra, Mayor

ATTEST:



DS

DocuSigned by:



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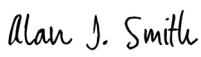
City Clerk

6/28/2021 | 4:53 PM PDT

Date

APPROVED AS TO FORM:

DocuSigned by:



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City Attorney

I, Beatriz Vázquez Flores, City Clerk of the City of Watsonville, do hereby certify that the foregoing Resolution No. 180-21 (CM) was duly and regularly passed and adopted by the Watsonville City Council at a meeting thereof held on the 22nd day of June, 2021, and that the foregoing is a full true and correct copy of said Resolution.

DocuSigned by:

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Beatriz Vázquez Flores, City Clerk

6/28/2021 | 4:53 PM PDT

**Proposition 4 Calculation
For Fiscal Year 2021-22**

Spending Limit Calculation

[a]	2020-21 Limit	\$ 145,033,094
<u>Calculation of Growth Factor</u>		
	Change in Population	5.730%
	Non-resident, New Const. Assessment Growth	-0.046
	Change in California Per Capita Person Income	
[b]	Growth Factor (1.0573 * .9944)	<u>1.05137912</u>
[c]	2021-22 Limit ([a] multiplied by [b])	<u>\$ 152,484,767</u>

2021-22 Gann Limit Proposed Spending

Proposed General Fund Spending	\$ 47,376,666
Less Non-tax General Fund Revenues:	
Transfers In (non-tax)	(151,900)
Use of Money and Property	(2,928,426)
Fees	(10,753,254)
In-lieu Charges	-
Other non-tax revenue	-
[d] Spending Subject to the Gann Limit	<u>\$ 33,543,086</u>
Remaining Capacity ([d] subtracted from [c])	<u>\$ 118,941,681</u>

\fs4\User Docs\\$\marissa.duran\My Documents\budget\21.22\GANN 21-22.xlsx\Exhibit A 2020-21

Exhibit "A"
Page 1 of 3

A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2020 to January 1, 2021 and Total Population, January 1, 2021

County City	<u>Percent Change</u> 2020-2021	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u> 1-1-2021
		1-1-20	1-1-21	
Santa Cruz				
Capitola	-0.50	10,142	10,091	10,091
Santa Cruz	-13.00	64,547	56,156	56,156
Scotts Valley	0.35	11,714	11,755	11,755
Watsonville	-0.56	51,656	51,366	51,366
Unincorporated	-0.40	132,232	131,705	131,747
County Total	-3.41	270,291	261,073	261,115

clusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Exhibit "A"
Page 3 of 3

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Appendix D: Strategic Plan



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2021- 2023

City Council
Strategic Plan



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Our Mission

“Working with our community to create positive impact through service with heart”

Our Values

Team work

Integrity & Honesty

Service

Respect

Watsonville City Council 2020-2021



Mayor (D6)
Jimmy Dutra



Mayor Pro Tempore (D7)
Ari Parker



District 1
Eduardo Montesino



District 2
Aurelio Gonzalez



District 3
Lowell Hurst



District 4
Francisco Estrada



District 5
Rebecca Garcia



Every two years, the City Council adopts a Strategic Plan that aligns the Council's priorities and community needs with the budget and sets forth a forward looking vision for the City organization and the services we offer to the community.

The 2021 - 2023 Strategic Plan includes seven long range priorities. Under each Strategic Priority, the Council identified several strategies and actions that will support meeting the measurable outcomes set forth under each priority.

Strategic Plan: A Road Map for the Future

- Articulates the Council's priorities and guides its policy decisions.
- Enables staff to develop feasible, measurable and actionable strategies to address the Council's priorities, implement policies, and allocate resources effectively.
- Focuses the City's efforts to engage community members and agency partners in achieving the City's mission.
- Enables the City to prioritize time & resources in alignment with the Council's priorities.
- Ensures both accountability and transparency in furthering effective policies and City services that meet community needs.

2021-2023 Priorities



Housing



Fiscal Health



Infrastructure & Environment



Economic Development



Community Engagement & Well-being



Public Safety



Efficient & Well-Performing Government



Priority 1

Housing

The City will continue to work proactively to remove barriers to accessing stable, quality and affordable housing and strive to create new opportunities to add housing to meet current and future housing needs. Special emphasis over the next two years will be placed on community education around existing home-owner assistance programs, regulatory changes to encourage and streamline development of underutilized & underdeveloped properties, and completion of the Downtown Watsonville Specific Plan to spur further higher density mixed-use residential housing in the downtown area.

Strategy 1.1

Education & Outreach

Explore new and creative opportunities to increase community outreach and awareness of home buyer and rental assistance programs, tenant support and ADU regulations.

Strategy 1.2

Increase Housing Options

Encourage the development of sustainable, inclusive and affordable homes for all residents while working on the preservation, rehabilitation and expansion of rental housing.

Strategy 1.3

Growth & Development

Explore growth opportunities and policies that will allow for smart and sustainable community growth and development, including completion of the Downtown Watsonville Strategic Plan and development of underutilized and underdeveloped properties.

City departments leading the work to support: Housing Strategic Priority



Community Development



City Manager's Department



City Clerk



Fire Department



Police Department



Fiscal Health

The City will continue to enhance fiscal sustainability of the City, through prudent financial planning and decision making to ensure the organization can best serve the residents and businesses of Watsonville today and in the future. The primary work under this goal will support identifying long-term sustainable funding for parks infrastructure improvements and expansion of youth development programs.

Strategy **2.1**

Sustainable Parks Funding

Develop long-term and sustainable funding strategies to support parks, youth programs and the arts.

Strategy **2.2**

Pension Management

Take proactive steps to control growing pension costs, including exploring operational efficiencies, use one-time funds to pay down debt, and working with CalPERS and the League of California Cities on long term pension sustainability solutions.

Strategy **2.3**

Capital Planning

Prioritize capital improvement and maintenance projects to meet current community needs, allow for sustainable and efficient operations and invest in the future.

City departments leading the work to support: Fiscal Health



City Manager's Department



Finance Department



Parks Department



Community Development



Public Library



Innovation & Technology



Public Works Department



Municipal Airport



City Clerk



Fire Department



Priority **3**

Infrastructure & Environment

The City will work to build and maintain our infrastructure and preserve the natural environment through careful planning, preservation and maintenance for residents and future generations. Special attention will be given to parks infrastructure improvements, road maintenance and expansion of technology and fiber infrastructure.

Strategy **3.1**

Parks and Road Infrastructure

Invest in parks infrastructure while exploring opportunities to partner and work with local organizations to provide recreation services for the community. Continue to repair and resurface roads and implement new traffic safety projects and programs that make Watsonville more accessible to drivers and safer for pedestrians.

Strategy **3.2**

Technology Infrastructure

Implement projects that improve City I.T. infrastructure and that provides higher cyber security measures. Provide opportunities for public Internet access in local parks and expand the fiber optic network.

Strategy **3.3**

Environmental Stewardship

Continue the City's longstanding and proactive efforts to serve as a regional leader in environmental stewardship, preservation and resiliency, including the completion of the City's Climate Action, and Adaptation Plan.

City departments leading the work to support: Infrastructure & Environment



City Manager's Department



Finance Department



Parks Department



Community Development



Innovation & Technology



Public Works Department



Municipal Airport



City Clerk



Priority 4

Economic Development

Strengthen and diversify the City's economy for all, by supporting and growing existing businesses, attracting new businesses and industries, enhancing workforce development, revitalizing downtown, and encouraging the community and local entrepreneurs to invest locally and grow local businesses, as well as support the economic recovery of businesses post-pandemic.

Strategy 4.1

Business Attraction & Expansion

Attract and grow businesses in Watsonville that help strengthen and diversify our local economy and provide new services and living wages for our local residents. This work will include leveraging opportunities to develop under-developed properties, including development of the Manabe-Ow properties.

Strategy 4.2

Downtown

Complete the Downtown Watsonville Specific Plan and continue to work with downtown businesses to improve safety, lighting, & beautification projects, creating a vibrant downtown district that preserves and enhances the diversity and character of Watsonville.

Strategy 4.3

Watsonville Municipal Airport

Build on the success of the Watsonville Municipal Airport as an economic driver destination in the region, including continued revitalization of commercial areas of the airport and expansion of aeronautical and non-aeronautical businesses.

City departments leading the work to support: Economic Development



Innovation & Technology



Community Development



Municipal Airport



City Manager's Department



City Clerk



Priority 5

Community Engagement & Well-being

Actively engage community stakeholders and residents on important issues that affect the quality of life in our community, through working with all members to create a more informed, engaged and thriving community. Engagement efforts will prioritize work around increasing parks access and safety, health and well-being, arts, culture and learning.

Strategy 5.1

Parks Accessibility

Work with the community to assess, promote, and maintain City infrastructure that encourages accessibility and increases the use of parks and enrichment programs.

Strategy 5.2

Partnerships & Health

Improve the quality of life and health for residents of all ages by advancing the community's parks, recreation, arts and culture and through services that promote healthier lifestyles, implementing innovative practices, streamlining and leveraging resources and strengthening community partnerships that connect residents with services.

Strategy 5.3

Services for Youth

Increase safety and positive youth development by improving and increasing programs that promote youth asset development through a common framework for youth development.

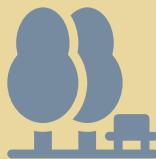
City departments leading the work to support: Community Engagement & Well-being



City Manager's Department



Finance Department



Parks Department



Community Development



Police Department



Public Library



Innovation & Technology



Public Works Department



Municipal Airport



City Clerk



Fire Department



Priority **6**

Public Safety

Continue to strive to create a healthy, safe and thriving Watsonville. The definition of public safety under this priority is expansive and it reaches beyond the absence of crime or providing emergency medical response services in the community. Public safety includes saferoads, crosswalks, lighting, traffic, community partnerships, youth development programs, and community-oriented police, fire and community services.

Strategy **6.1**

Education & Infrastructure

Improve pedestrian safety education and awareness by targeting motorists, cyclists, and pedestrians with safety campaigns, as well as continuing to focus on infrastructure solutions, including crosswalks, installing traffic calming devices and improving shared roads infrastructure.

Strategy **6.2**

Youth Development

Support & expand youth development and enrichment programs that help Watsonville youth to thrive, including programs that build confidence, connection, and support the socioemotional health of youth and families. Expand partnerships with community organizations and service providers for purposes of building the community's and City's capacity to support youth, seniors and families.

Strategy **6.3**

Traffic Safety & Enforcement

Focus on traffic safety education, infrastructure and enforcement to ensure safe streets for all, including implementation of the City's Vision Zero work plan and strategies to eliminate all traffic fatalities and severe injuries while increasing safe, healthy and equitable mobility for all.

City departments leading the work to support: Public Safety



City Manager's Department



Parks Department



Community Development



Police Department



Public Library



Innovation & Technology



Public Works Department



Municipal Airport



City Clerk



Fire Department



Priority **7**

Efficient & High Performing Government

Deliver high-quality and efficient services for the community through a commitment to local government best practices, investing in employee development, ensuring high employee retention, and investment in technology and sound financial management.

Strategy **7.1**

Human Resources

Attract, motivate, retain, and develop a well qualified, diverse, and professional workforce dedicated to public service. Lead departments in talent management, succession planning, employee engagement, and positive employee relations.

Strategy **7.2**

Technology

Support exploration and implementation of new technologies and softwares to streamline and improve business operations across all departments.

Strategy **7.3**

Financial Management

Focus around providing smoother, more modern customer service, becoming more efficient in routine tasks, and exploring ways to create new financial capacity for city operations.

City departments leading the work to support: Efficient & High Performing Government



City Manager's Department



Finance Department



Police Department



Innovation & Technology



Public Works Department



Municipal Airport



City Clerk



Fire Department

Work Plan

Supporting the Strategic plan



The list below reflects the work that various City Departments will complete and ideas to be explored during the 2021-2023 Fiscal Years to support the advancement of the Council's Strategic Priorities. Additional work and projects that emerge as part of continued reassessment of community needs could be added as the Council reviews progress of their Strategic Plan or as new operational needs arise.

Strategy 1.1 Education & Outreach	Outreach & public education about housing resources
	Provide housing roadshow presentations
	Create a stand-alone ADU website
	Provide guidance documents and outreach to public on ADU regulations
	Present to HOA's Board of Realtors etc. on property maintenance guidelines
Strategy 1.2 Increase Housing Options	Explore options to increase home ownership opportunities, develop renting /ownership units for a variety of income levels
	Promote development of more affordable housing
	Support implementation of Housing for Health Strategic Plan in partnership with the County
	Explore farmworker housing
	Increase housing ownership for low-income
	Provide rental assistance
Strategy 1.3 Growth & Development	Consider housing assistance programs for the "missing middle"
	Explore growth opportunities and policies that allow for smart and sustainable community growth
Others:	Regulatory
	General Plan update
	Prepare the 6th cycle Housing Element (late 2022)
	Density
	Work with developers and incentivize building high density housing and vertical buildings
	Accessory Dwelling Units (ADU's)
	Create easier policies to build ADU'S on larger parcels
	Establish affordable fees to build ADU'S
	Pursue creative solutions to increase housing options
	Responsible Landlord Engagement Initiative
	Identify funding for landlord engagement initiative

Strategy 2.1 Sustainable Parks Funding	<p>Develop a program and developer fee to fund public art projects</p> <p>Identify and implement a sustainable funding source/strategy for parks and recreation</p> <p>Revise park in-lieu fees</p> <p>Develop a cost recovery policy and plan for parks and recreation</p> <p>Develop a Strategic Plan, Financial Sustainability Plan and evaluation tools for city special events</p> <p>Fund Ramsay Park Strategic Plan implementation</p> <p>Explore future sustainability funding for parks and library services</p>
Strategy 2.2 Pension Management	<p>Explore debt/pension obligation bonds</p> <p>Political: pressure State & CA Supreme Court to rule on pension issue</p>
Strategy 2.3 Capital Planning	<p>Explore opportunities for public private partnerships</p> <p>Prepare maintenance Master Plan</p> <p>Prioritize capital improvement delivery</p>
Others:	<p>Bond/Debt</p> <p>Leverage bond financing for major infrastructure projects</p> <p>Public Education</p> <p>Present educational webinars for the community</p> <p>Expand public outreach and education about City services</p> <p>Investments</p> <p>Review City's investment strategy to ensure effective returns</p> <p>Business License</p> <p>Update business license fee and process</p> <p>Increase frequency of Business Tax/ auditing to ensure compliance</p>
Strategy 3.1 Parks & Road Infrastructure	<p>Explore opportunities for added parks and sport fields</p> <p>Partner with county parks and other parties to identify and pursue funding for acquisition, construction, maintenance and operations for a future sports complex</p> <p>Develop maintenance and operational plans to sustainably expand the joint use agreement with PVUSD</p> <p>Continue to prioritize, pursuing funding for implement in park master plans for Ramsay Park and the City Plaza</p> <p>City swimming facility</p> <p>Repair and resurface roads</p> <p>Conduct a physical accessibility evaluation of all City parks and recreation facilities</p> <p>Deploy more traffic safety projects/Vision Zero</p> <p>Reconstruct: Freedom Blvd, Airport Blvd, Green Valley Rd</p>

Strategy 3.2 Technology Infrastructure	Build Civic Plaza MPDE building out
	Complete fiber loop in City
	IT project list
	IT Infrastructure
	Up cyber security ransoms are millions
	Increase Internet speed in City buildings
	Deploy fiber in all parks
	Update phone system
	Leverage ARPA funding for the presuppose of accelerating infrastructure projects
Strategy 3.3 Environmental Stewardship:	Adopt Climate Action Plan for City & implement Measures
	Prepare residents for disasters and climate change (Local Hazard Mitigation Plan)
	Install solar panels and electric vehicle charging stations
Others	Walkable/Bike-able
	Install additional bike lanes and trails
	Build pedestrian and bike facilities "safe routes"
	Maintain the character/architecture of the Downtown
	Implement Downtown Complete Streets Plan
	Work on City image and beautification projects
	Urban forestry and levees
	Secure local cost share and secure in \$360 M in Federal funding
	Plant more trees
	Implement a City-wide integrated pest management plan policy
Water/Sewer/Garbage	Develop an Urban Forestry Management plan and tree ordinance
	Replace water/sewer infrastructure
	Beautification
	Reduce litter, maintain clean waterways and community
	Address homeless challenges on the environment and neighborhoods
Funding	Control syringe/needle litter
	Allocate American Rescue Plan funds
	Leverage Intergovernmental resources
	Develop more robust grant program
	Advocating for flexible federal funding

Strategy 4.1 Business Attraction & Expansion	<p>Explore options for business diversification</p> <p>Examine zoning/Realign zoning</p> <p>Continue to improve the development review process through cross- dept collaboration.</p>
Strategy 4.2 Downtown	<p>Explore option to increase housing options in the downtown area</p> <p>Complete General Plan Update</p> <p>Complete & Adopt the Downtown Watsonville Specific Plan</p> <p>Manage parking and safe walking/bicycle areas in the downtown</p>
Strategy 4.3 Watsonville Municipal Airport	<p>Draft Airport Capital Improvement Plan in support of infrastructure enhancements</p> <p>Implement the Airport Layout Plan</p> <p>Provide Unleaded fuel at the Municipal Airport</p> <p>Develop a community education and outreach strategy</p> <p>Implement a 2020-2040 Airport Master Plan</p> <p>Increase jet operations in the municipal airport field</p>
Others	<p>Events</p> <p>Create experiences for people of all ages in the downtown area</p> <p>Increase the number of downtown events</p> <p>Long Range Planning</p> <p>Revitalize Industrial area</p> <p>Expand Fiber Optic loop</p>
Strategy 5.1 Parks Accessibility	<p>Promote walk to school programs</p> <p>Promote trail use through activities and events</p> <p>Upgrade park equipment and create more opportunities for new community programs</p>
Strategy 5.2 Partnerships & Health	<p>Economic development, community engagement and wellbeing</p> <p>Partner with healthcare agencies to plan and implement health focused programs like parks (Parks Rx)</p> <p>Utilize social determinants of health in all City programs</p> <p>Promote & maintain a safe living environment (code enforcement)</p>

Strategy 5.3
Services for Youth

- Increase the quality of youth programs including case management especially during evening and weekend hours
- Develop and grow a Youth Action Council (YAC)
- Re-establish and grow youth and adult sports programs
- Continue to decrease youth involvement in the criminal justice system
- Provide innovative services to support school success, lifelong learning and intellectual and social development of our youth
- Youth Academy: provide mentorship and educational opportunities for local youth

Others

Volunteers

- Lead City volunteer program and implement an Adopt a Park Program
- Host community clean up day

Homelessness

- Support sustainable solutions to homelessness
- Work with County and State for additional mental health and homelessness services
- Support Housing for Health Framework

Safety

- Community public safety academy
- Expand cadet program with Fire Department
- Conduct traffic safety education for youth, un-housed & elderly

Outreach

- Conduct culturally appropriate community for all outreach
- Increase the number of community events, i.g. open streets
- Expand Agua con la Chota program and other community engagement opportunities for or by the Police Department
- Increase social media presence and engagement

Communication/Technology

- Revamp City's website
- Upgrade Council Chamber infrastructure
- Implement citizen self serve for online plan submittal

Older Adult Services

- Develop an age-friendly community action plan, including effective operation of the Watsonville Senior Center
- Facilitate lifelong learning opportunities for all residents

Environment

- Complete and adopt Environment Justice Element

Others	<p>Community Expression/Arts</p> <p>Celebrate the unique diversity and heritage of our community</p> <p>Partnerships with other organizations and agencies to increase services</p>
Strategy 6.1 Education & Infrastructure	<p>Implement the Complete Streets Plan</p> <p>Adopt 2021 building code (in 2022)</p> <p>Adopt an Airport Land Use Plan into the General Plan</p> <p>Improve crosswalk safety measures</p> <p>Install traffic calming infrastructure</p> <p>Increase neighborhood watch efforts</p>
Strategy 6.2 Youth Programs	<p>Provide youth leadership programs</p> <p>Look for opportunities to partner with local non profits</p> <p>Utilize library as partner for outreach</p> <p>Bring educational safety awareness training to schools and youth programs</p> <p>Expand Caminos program to include second offenders & non violent felons</p> <p>Expand PD and Fire youth programs</p> <p>Expand arts, music and reading engagement</p>
Strategy 6.3 Traffic Enforcement	<p>Hire additional traffic officers</p> <p>Encourage officers to enforce traffic laws</p> <p>Evaluate feasibility for pedestrian only streets</p>
Others	<p>Recruitment/Enforcement</p> <p>Promote women in law enforcement recruitment program</p> <p>Explore pilot program for community conflict resolution</p> <p>Funding/Policy</p> <p>Improve striping and street signage</p> <p>Consider AD HOC recommendations for future implementation</p> <p>Increase technology support for public safety</p>
Strategy 7.1 Human Resources	<p>Attract and retain a talented and diverse workforce</p> <p>Support employee safety and emotional and physical well-being</p> <p>Streamline internal processes</p>

**Strategy
7.2**
Technology

- Purchase and implement housing software to streamline operations (housing).
- Enhance City security posture
- Implement Technical Advisory Committee
- Update technology security and protocols and standards
- Implement a ticketing system

**Strategy
7.3**
Financial
Management

- Modernize financial services
- Provide training for all City departments

Glossary & Index



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GLOSSARY

ACCOUNTS PAYABLE	A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.
ACCOUNTS RECEIVABLE	An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government, but not including amounts due from other funds or other governments.
ACCURAL BASIS	The accrual basis of accounting is used in proprietary (enterprise and internal service) funds. Under it, transactions are recognized when they occur. Revenues are recognized when earned and expenses are recognized when incurred. "When" cash is received or disbursed is not a determining factor.
AD VALOREM TAX	A tax based on value (e.g. a property tax)
APPROPRIATION	An authorization made by the City Council, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are made for fixed amounts and are granted for a one-year.
ASSESSED VALUATION	A valuation set upon real estate or other property by a government as a basis for levying taxes.
BALANCED BUDGET	A budget is balanced when the sum of estimated net revenues and appropriated funds balances is equal to appropriations.
BENEFITS	City paid benefits for city employees such as medical and dental insurance retirement deferred compensation life insurance and worker's compensation.
BOND (Debt Instrument)	A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
BUDGET	A plan of financial operation embodying and estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it

GLOSSARY

	designates the financial plan presented to the appropriating governing body for adoption and sometimes the plan finally approved by that body .
BUDGET CALENDAR	The schedule of key dates or milestones, which the City follows in the preparation, and adoption of the budget.
CDBG	Community Development Block Grant.
CAPITAL	Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character, which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed \$5,000 in cost and have an expected useful life expectancy of 12 months. For purposes of this definition, a "fixed asset" includes a group of items purchased together that will be used "for a single purpose" and which could not be used effectively by themselves.
CAPITAL IMPROVEMENT PROGRAM (CIP)	A plan for capital expenditures to be incurred each year over a period of five or more future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.
CAPITAL OUTLAY	Vehicles, equipment, improvements, software, and furniture purchased by the City, which individually amounts to an expenditure of at least \$5,000 and which has an expected life of more than one year.
CASH BASIS	On the cash basis of accounting revenues are recognized when cash is received and deposited. Expenses are recorded in the accounting period when paid.
CERTIFICATES OF PARTICIPATION (COP)	A certificate of participation represents a divided share of a lease that is assigned or marketed to investors. These debt instruments typically represent general obligation debt but can also be issued by enterprises.
CHARGES IN / OUT – INTERDEPARTMENTAL	Allocations from one City fund, department or division to another in support of activities of the receiving fund, department, or division. Loans are not included.

GLOSSARY

CONTINGENCY ACCOUNT	Account in which funds are set aside for unforeseen expenditures which may become necessary during the year and which have not been provided for in the context of the annual operating budget.
DEBT	An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.
DEBT SERVICE	Payment of interest and repayment of principal to holders of the City's debt instruments.
DEBT SERVICE FUND	Fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest, and related costs.
DELINQUENT TAXES	Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.
DEPARTMENT	A major administrative division of the City, which indicates overall management responsibility for an operation, or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.
DEPRECIATION	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset, which is charged as an expense during a particular period.
DUE TO OTHER FUNDS	An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. This account includes only short-term obligations on open accounts not interfund loans.
ENCUMBRANCES	Commitments related to unperformed contracts for goods or services. Used in budgeting encumbrances are not GAAP

GLOSSARY

	expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.
ENTERPRISE FUND	A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs of providing goods and services be recovered primarily through user charges.
EXPENDITURES	Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets debt service and capital outlays and intergovernmental grants entitlement and shared revenues.
FINAL BUDGET	Term used to describe revenues and expenditures for the upcoming year beginning July 1 as adopted by the City Council.
FISCAL YEAR	The time period beginning on July 1 of a calendar year and ending on June 30 of the following calendar year. Budgeting is carried out on a fiscal year schedule.
FIXED ASSETS	Assets of a long-term character which are intended to be held or used, such as land buildings, machinery, furniture and other equipment.
FUND	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources and related liabilities and residual equities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations as stated in the Charter.
FUND BALANCE	The difference between fund assets and fund liabilities of governmental and similar trust funds.
FIXED ASSETS	Capital assets that are not assets of any fund but of the government unit as a whole. Most of these assets arise from the expenditure of the financial resources of governmental funds.

GLOSSARY

GENERAL FUND	A specific fund which accounts tax supported activities of the City and other types of activities not elsewhere accounted. In the city budget this fund is divided into departments. The General Fund is a governmental fund.
GENERAL OBLIGATION BONDS	Bonds for which the full faith and credit of the insuring government are pledged for payment.
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions rules and procedures necessary to define accepted accounting practice at a particular time. They include not only board guidelines of general application but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)	The authoritative accounting and financial reporting standard-setting body for government entities.
GOVERNMENTAL FUNDS	Accounted for on a spending measurement focus. Only current assets and current liabilities are generally included on the balance sheet.
INTERFUND SERVICES	Payments for services rendered made by one City department or fund to another. Internal Service Fund billings are included in the category. These billings, however, also include equity transfers to internal service funds in support of "first time" asset acquisitions.
INTERFUND TRANSFERS	Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.
INTERGOVERNMENT SERVICES	Services purchased from other government agencies, and normally includes types of services that only government agencies provide.

GLOSSARY

INTERNAL SERVICE FUND	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government or to other governments on a cost-reimbursement basis.
LAND USE PLANNING	The orderly use of land and placement of facilities.
LEASE	A contract for temporary use of equipment or facilities at a negotiated price.
LEVY	The total amount of taxes, special assessments or service charges imposed by a government.
LIABILITIES	Probable future sacrifices of economic benefits arising from the present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.
LONG-TERM DEBT	Financial obligation with maturity of more than one year after the date of issuance.
MAJOR FUND	Governmental funds and enterprise funds reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report. General Fund is always a major fund. Major funds are funds whose revenues, or expenditures/expenses, are at least 10% of corresponding totals for all governmental and enterprise funds.
MODIFIED ACCRUAL BASIS	Modified Accrual Basis of accounting is used in governmental fund types (general, special revenue, debt service, and capital project funds). Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability).
NON MAJOR FUND	All other governmental funds and enterprise funds not reported as major funds in the basic financial statements.
OBJECT	As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies.

GLOSSARY

OBJECTIVES	Certain accomplishments a department intends to achieve during the fiscal year.
OPERATING EXPENDITURES	Generally, all expenditures that do not meet the personal services and capital outlay classification criteria. These expenditures include, but are not limited to, professional services, supplies, insurance, etc.
REAPPROPRIATION OF CAPITAL PROJECTS	All capital project budgets appropriation authority lapses at fiscal year end. Those projects that have not been completed must be reappropriated in the next fiscal year.
PERFORMANCE MEASURES	A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.
PERSONAL SERVICES	The classification of all salaries, wages, and fringe benefits expenditures. Fringe benefits include FICA, Retirement System (VRS), hospital and medical insurance, life insurance, workers compensation; and if applicable, clothing allowance, education assistance and other personal services.
PROGRAM ACTIVITY	A broad function or a group of similar or related services/activities, having a common purpose.
PROPRIETARY FUND TYPES	Sometimes referred to as income determination or commercial-type funds the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income financial position and changes in financial position.
RESERVE	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.
RESOURCES	Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

GLOSSARY

RETAINED EARNINGS	An equity account reflecting the accumulated earnings of a proprietary (internal service or enterprise) fund. In this budget document, the balance derived excludes asset depreciation expenditures. When depreciation is charged to user organizations, as in internal service funds, the cash balance remaining (ending retained earnings) therefore represents the asset replacement reserve being accumulated.
REVENUE	Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue.
SALARIES AND WAGES	Amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime, temporary help, and car allowances.
SERVICE LEVEL	A descriptive section in the budget narratives detailing past performance and changes in the quantity and quality of services.
SPECIAL REVENUE FUND	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated.
SUPPLIES	Items used to deliver services, such as office supplies, short-lived minor equipment with no material value, periodicals and books and generic computer software.
TAXES	Compulsory charges levied by a government to finance services performed for the common benefit.
TRANSFERS	All interfund transactions except loans or advances, quasi-external transactions and reimbursements.
USER FEES	The payment of a fee for direct receipt of a public service by the person benefiting from the service.

ACRONYMS

<u>Acronym</u>	<u>Description</u>
ACIP	Airport Capital Improvement Program
ADA	American Disability Act
AMBAG	Association of Monterey Bay Area Governments
ARPA	American Rescue Plan Act
BADGES	Before Aggressive Driving Gets Everyone Stopped
BATNA	Best Alternate to a Negotiated Agreement
BNE	Bureau of Narcotics Enforcement
BP	Basis Point
CalPERS	State of California's Public Retirement System
CASF	California Advanced Services Fund
CAMP WOW	Wild on Watsonville (WOW)
CAWHC	California Agricultural Workers' History Center
CEQA	California Environmental Quality Act
CCBC	Central Broadband Consortium
CCLEAN	Central Coast Long-term Environmental Assessment Network
CDBG	Community Development Block Grant
CEQA	California Environment Quality Act
CIP	Capital Improvement Program
CLETS	California Law Enforcement Telecommunications System
CMTS	Conflict Management Tools and Skills Workshops
COPS	Citizens Option for Public Safety
CPI	Consumer Price Index
CPR	Crime Prevention Response
CPRS	California Park and Recreation Society
CPS	Child Protective Services
CRL	Community Redevelopment Law
CRS	Community Rating Service
CRT	Community Response Team
CSI	Crime Scene Investigation
CVC	California Vehicle Code
DCC	Department Computer Contracts
DIP	Ductile Iron Pipe
DOF	Department of Finance
DOT	Department of Transportation
DOJ	Department of Justice
DUI	Driving Under the Influence

ACRONYMS

<u>Acronym</u>	<u>Description</u>
ERMA	Employee Resource Management Association
ESRI	Environmental Systems Research Institute
EOC	Emergency Operation Center
EPA	Employee Assistant Program
ERF	Effective Response Force
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FIMA	Flood Insurance Rate Maps
FLSA	Fair Labor Standards Act
FMLA	Family and Medical Leave Act
FOWAS	Friends of Watsonville Animal Shelter
FTP	File Transfer Protocol
GASB	Governmental Accounting Standards Board
GEMS	Government E Management Solutions
GFOA	Government Finance Officers Association
GHWR Youth Center	Gene Hoularis & Waldo Rodriguez
GPS	Global Positioning System
GRIP	Gang Resistance Intervention Program
GTF	Gang Task Force
HD	Housing Department
HUD	Housing and Urban Development
HVAC	High Voltage Alternating Current
IAFF	International Association of Fire Fighters
IT	Information Technology
IVRS	Integrated Voice Response System
JSFWH	Joe Serna Farm Working Housing
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LAN	Local Area Networks
LLC	Limiter Liability Corporations
LLMAD	Landscaping and Lighting Maintenance Assessment District
LOA	Legislative Analyst Office
MBUAPCD	Monterey Bay Unified Air Pollution Control Board
MSC	Municipal Service Center
MERITO	Multicultural Education for Resource Issues
	Threatening Oceans Program
MDC	Mobile Digital Computers

ACRONYMS

<u>Acronym</u>	<u>Description</u>
MLS	Multiple Listing Service
MOU	Memorandums of Understanding
MPRT	Major Project Review Team
NAP	Neighborhood Accountability Board
NFIP	National Flood Insurance Program
NEPA	National Environment Policy Act
NNO	Neighbors Night Out
NPDES	National Pollutant Discharge Elimination
OT	Over Time
PAL	Police Activity League
PC	Penal Code
PCS	Parks & Community Services
PDF	Portable Document Format
PIO	Public Information Officer
PIT	Post Incident Team
PLC	Programmable Logic Controllers
POST	Police Office Standards and Training
PVPSA	Pajaro Valley Prevention and Student Assistance
PVUSD	Pajaro Valley Unified School District
PVWMA	Pajaro Valley Water Management Agency
RAS	
RAC	Rail Advisory Committee
RDBMS	Relational Database Management System
SANE	Sexual Assault Nurse Examiners
SCADA	Supervisor Control and Data Acquisition
SCARE	Santa Cruz Auto Recovery Enforcement
SCCNET	Santa Cruz County Narcotic Enforcement Team
SCCRTC	Santa Cruz County Regional Transportation Commission
STAP	Specialized Training for Adoptive Parents
TAMC	Transportation Commission of Monterey County
TEA	Target Employment Area
TIP	Together In Peace
UAL	Unfunded Actuarial Liability
USBR	United State Bureau of Reclamation
VIPS	Volunteers in Police Service
WAN	Wide-area Network
WePAF	Watsonville Police Assistance Fund

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