

Watsonville Food Recovery

Tracking, Monitoring and Reporting

cityofwatsonville.org/foodrecovery

Contact: food.scrap@cityofwatsonville.org

Keeping Track of Food Recovery Progress

Beginning January 1, 2022, Tier One Businesses will need to start keeping track of their food recovery efforts and Tier Two Businesses will need to begin on January 1, 2024.

Recordkeeping Requirements:

All records should include:

- A **list of each food recovery organization** or service that collects or receives your edible food
- A copy of all **written agreements or contracts** with a food recovery organization or service
- A record of the following information for each of those food recovery organizations or services:
 - The name, address and **contact information** of the food recovery service or organization
 - The **types of food** that will be collected by or self-hauled to the food recovery service or organization
 - The established **frequency** that food will be collected or self-hauled
 - The **quantity of food** (measured in pounds) recovered per month, collected or self-hauled to a food recovery service or organization for food recovery

Here is CalRecycle's [Model Recordkeeping Tool](#).

Monitoring Food Recovery Progress

Starting January 1, 2022 for Tier One Businesses and January 1, 2024 for Tier Two Businesses, the County, along with the cities in which they are located, will begin monitoring food recovery efforts to ensure compliance.

Reporting Food Recovery Progress

Businesses will need to report to the City of Watsonville Solid Waste Division and/or Santa Cruz County Food Recovery Program on their compliance, including the **number of pounds collected per year**.

Important Reporting Dates:

For the 2022 reporting year, Tier One Businesses shall report on the partial year from Jan 1, 2022 through June 30, 2022. **Reports must be received by August 1, 2022.** Email all reports to: food.scrap@cityofwatsonville.org

No later than May 1st of each year, starting May 1, 2023, Tier One Businesses must provide an annual Food Generator Report to the City and/or County through their reporting system pertaining to the previous calendar year.

Starting May 1, 2025, Tier Two Businesses must provide an annual Food Generator Report to the City and/or County through their reporting system pertaining to the previous calendar year.

The Food Generator Report to food.scrap@cityofwatsonville.org should include:

- The name and address of the business
The name of the person responsible for the Commercial Edible Food Generator's edible food recovery program
- A list of all contracted Food Recovery Organizations or Services that collect edible food from the business
- The total number of pounds of edible food, per year, donated through a contracted Food Recovery Organization or Service.