



# Older Adult Volunteer

## *Description and Responsibilities*

Older adults volunteers will assist Senior Center teammates in various enrichment programming, as well as potentially assist with the Senior Center coffee bar and Grey Bears/Second Harvest Food Bank distribution.

### **Requirements:**

Minimum 18 years old, completion of mandated reporter training, fingerprinting/background check  
Minimum time commitment: Varies  
\*Bilingual in English and Spanish a plus\*

### **Duties may include, but are not limited to, the following:**

- Assists with serving coffee, tea, and hot chocolate to members.
- Provides excellent customer service, to include professionally and politely communicating with participants, non-profit organization representatives and teammates.
- Assists in unloading and organizing food distribution bags.
- Maintains facility and equipment in a clean and orderly manner and preps coffee supplies for the following day.
- Responds calmly and efficiently in stressful and/or emergency situations.
- Observes and enforces safety regulations to secure safety of activity and participants.
- Maintains order, discipline and good public relations.

For additional information, please contact Sara Jewell-Banuelos at  
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