

# Adult Sports Team Management on PC (Desktop Version)

Team Managers/Coaches instructions for adding teammates to the team roster via online (Desktop Version). Visit [www.watsonvillerec.com](http://www.watsonvillerec.com). Select the REGISTER ONLINE tab, and the system will redirect to CivicRec.

## 1. Login to account

Log In/Create Account Catalog Policies Help

Cart Empty

Clear All Filters

Filter

Keyword or code...

Location

- ☐ Callaghan Park
- ☐ Pinto Lake

All Activities 19 Facility Rentals 63 Pinto Lake RV Park 33

**SPECIAL EVENTS**

[Shamrock Virtual 5K Walk/Run](#) 1 \$10

**YOUTH RECREATIONAL SOCCER**

[Youth Recreation Soccer](#) 4 Sign up for our fun recreational lea... \$76

## 2. Select the Account tab, then select Coach Portal tab or Team link to add teammates, view schedule and standings.

Catalog Account Connect Policies Help Log Out

**MY DASHBOARD**

ACCOUNT MEMBERS

Player on Team Coach/Manager of Team

**ADULT SOFTBALL SOFTBALL TEST STANDINGS**

#	Team	GP	W	L	Ties	%
1	Testers	0	0	0	0	0.0%
2	Unlabeled	0	0	0	0	0.0%

Browse/Register Now!

**Coach Portal**

- Account Statements
- Transaction History
- Manage Memberships
- Linked Accounts

+ Add New Account Member

## 3. Select INVITE, to the right of the Roster section, and enter the teammates First Name, Last Name, Email (required). You may also apply a player number and send a note with the

Watsonville, CA Adult Softball softball test The Testers RECORD: 0-0-0

Previous Game Upcoming Games

No game scheduled No game scheduled No game scheduled No game scheduled

**Standings**

#	Team	GP	W	L	Ties	%
1	The Testers	0	0	0	0	0.0%

**Roster** + Invite Print Contact

First Name\* First Name

Last Name\* Last Name


Email\* Email

Player Number ##

Note

Cancel Send Invite

4. Teammates will receive an invitation in the email. They will select **RESPOND TO INVITATION**. The system will request for the teammate to login or create an account. Once logged in the teammate will need to consent to the policies (check box). Then accept the invitation.




Watsonville, CA


Adult Softball softball test

The Testers

RECORD: 0-0-0




Previous Game




No game scheduled


Upcoming Games




No game scheduled





No game scheduled





No game scheduled





Standings


#	Team	GP	W	L	Ties	%
1	 The Testers	0	0	0	0	0.0%


Roster

Invite

Print

Contact

Some Dude



5. The Team Manager will be able to see teammates added to their roster as they complete the invitation request.