

**Regular Meeting of the Watsonville Airport Advisory Committee
Watsonville Municipal Airport's Operations Center
70 Aviation Way, Watsonville, California
Minutes**

October 22, 2025

7:00 PM

1. ROLL CALL

Scott Randolph, Chairperson (EAA #119), Dave Guerrieri, Vice Chair (Representing on field Aviation Business Community), Glen Ceresa (Representing Airport Area County Residents), Theresa Byers (Representing Monterey Bay Ninety-Nines), Larry Lease (Non-Aviation Business Community), Mercedes Eulitt (Representing Airport Area City Residents), Thomas Dienwiebel (Representing Watsonville Pilot's Association)

Absent: Mercedes Eulitt (Representing Airport Area City Residents), Larry Lease (Non-Aviation Business Community), Thomas Dienwiebel (Representing Watsonville Pilot's Association)

Scott Randolph, Chairperson (EAA #119) (arrived at 7:17pm)

Staff members present: Airport Director, Rayvon Williams, Administrative Analyst, Alexandra Aguado

2. PLEDGE OF ALLEGIANCE – N/A

3. ORAL COMMUNICATIONS -

4. CONSENT AGENDA

4.a Motion Approving Meeting Minutes of April 30, 2025– N/A

5. ITEMS REMOVED FROM THE AGENDA

6. PRESENTATIONS & REPORTS

6.a Director's Report

1. Financial Report

a. Q1 Financial Results

- Q1 Revenue Total- \$969,556.71
- Q1 Expense Total- \$891,178.90
- Cash Balance as of August 31, 2025, is \$1,083,779.49

b. Airport FY 2025-2026

- YTD Revenue Total: -\$4,274,720.00
- YTD Expenses Total: \$4,097,544.00

c. FY 2026-2033 ACIP submission

- 2026 Design/ Construct- Remark Runway 2-20 - \$236,000
- 2027 Construction- Reconstruct Permanent Tie-down Apron (Area A7)- AIP - \$666,667.000
- 2027 Construction- Reconstruct Permanent Tie-down Apron (Area A7)- AIG- \$493,136.00
- 2027 Design/Construct Reconstruct Permanent Tie-down Apron (Area A7)- \$1,886,198.000
- 2028 Design- Taxilane U1- \$78,000.00
- 2029 Construction- Taxilane U1- \$406,000.00
- 2030 Design- Rehabilitate Drainage Serving Existing East G.A. Apron and Hangars- \$205,000.00
- 2031 Construction- Rehabilitate Drainage Serving Existing East G.A. Apron and Hangars-

\$2,345,500.00

- 2032 Design- Reconstruct South Side Tee Hangar Taxilanes- \$208,000.00
- 2033 Construction- Reconstruct South Side Tee Hangar Taxilanes \$2,431,000.00

2. Operations Update

a. Emergency Drill

- FAA Safety Team Tabletop took place on September 16, 2025
- Another preparedness drill plan will take place next spring (2026)
- Rolling stock- Ground Power Unit (GPU), Electric Forklift, New 1000-gal AvGas Fuel truck replacement, Tractor and Mower
- United Flight Services Access Issue- Letter sent to Terry McKenna regarding the use of the designated taxi lane route
- RNAV RWY Minimums update- WPA/PVUSD Settlement Agreement- School District to pay 100K once reduction of vertical obstructions or addition of approach lighting- 250ft above DA

3. Administrative Update

a. New Restaurant- Status

1. Woody's selected as best response to RFP
 2. Initial negotiations commenced
 3. Term Sheet submitted by Airport
 4. Woody's proposes "Counteroffer"
 5. Airport proposes amended offer
- As of October 22nd, Term Sheet is yet to be accepted

b. Economic Impact Study- Watsonville Municipal Airport- 2024 Total Economic Impacts Employment- 481, Payroll-\$29.4 million, Value Added(new)-\$45.7 million, Output-\$77.7

c. Biennial Airport Regulations Update-

1. Implementation of an Airfield Access Authorization Policy
 - Institute Tenant Drivers Training Program requirement
 - Updating current Aviation Storage Unit Permit
 - Assigning Card Keys
2. Annual charge for an Aviation Storage Unit "Swap List" position
3. Waiver of increased rates for aircraft under repair, restoration or construction

6.b. Presentation

1. Airport Regulations Update

2. Project: TRIFECTA

- Drivers Training: Focus on Safety- Transient Access- How will transient pilots have access to the field if a code expires before they gain access back to the field?
- Key Card: Focus on Security- How much would it cost to use a smart phone (iPhone) to access the field via the man gate and drive in gate?
- Auto Pay: Focus on Service

7. NEW BUSINESS

7.a By Laws Review- WAAC reviewed and discussed the updates to the By Laws during the meeting. Motion to accept the changes and reviewed By Laws- Initiated by Glen Ceresa, Seconded by Theresa Byers 3-1 Motion carries

7.b Election of Chair and Vice Chair- Nominations- Theresa Byers (chair) & Scott Randolph (vice chair) Scott to send an email to members requesting nominations and term renewals.

8. NEW BUSINESS – None

9. ADJOURNMENT – at 9:06pm

The next Committee meeting will be held on January 28, 2025